

**Application for Stallholders- Events
Community Group/Charitable Organisation**
 Fundraising Raising Awareness (please tick)



Event name: GALA NIGHT 12th December 2019

Application Details			
Applicant's Name in Full			
Contact Number	H	W	M
Email			Fax
Applicant's Residential/Business Address			
Suburb		Postcode	
Applicant's Postal Address			
Suburb		Postcode	
Location of stall (where relevant):			
Stall or Vehicle Name:			
Description of Stall or vehicle (size, colour):			
Power required – Y / N *Note: access to power fee applies (OFFICE ONLY: PAID Y / N)			
Vehicle Make:		Vehicle Model:	
Vehicle Registration Number:			
<i>Where there is more than one vehicle, details for all vehicles must be provided</i>			
Date/s of Event:			
Hours of Operation:			
Goods to be sold:			
<i>Where food is sold, approval under the Food Act 2008 is also required</i>			
Number of Attendants:		Are any of these attendants employees? Y / N	
Does your stall involve the sale of food or drinks? Y / N (food includes ice-creams, drinks, confectionary, fruit and vegetables)			
List of all food and drink products to be sold: _____			
Does the food require preparation or handling within the stall or vehicle?			
<input type="checkbox"/> No, all food is obtained from an approved food business, in a prepared form ready for sale.			
<input type="checkbox"/> Yes, the food is prepared entirely or partially within the stall/vehicle or partially in an approved food business prior to event.			
<input type="checkbox"/> No, the food is prepared in my residential/commercial kitchen, but I do not have an existing approval under the Food Act 2008.			
*Applications will not be accepted without an existing approval or exemption, further information may need to be provided up on request.			

A stallholders fee is to be made payable to the Shire of Merredin's Visitors Centre prior to set up of stall- Stallholder fundraising community group/charitable organisation = \$15

Declaration:

I, the person making this application declare that:

- That the information contained in this application is true and correct in every particular

Applicant Signature	
Signature	
Date	

In the case of a company, the signing officer must state position in the company

PLEASE NOTE: SUBMITTING THIS APPLICATION DOES NOT AUTOMATICALLY RESULT IN AN APPROVAL.

PLEASE TURN OVER FOR SHIRE OF MERREDIN CONTACT DETAILS

Administration Centre: Cnr of King & Barrack Street, MERREDIN WA 6415

Postal address: PO Box 42, MERREDIN WA 6415

Phone: (08) 9041 1611 **Fax:** (08) 9041 2379

Email: admin@merredin.wa.gov.au **Website:** www.merredin.wa.gov.au