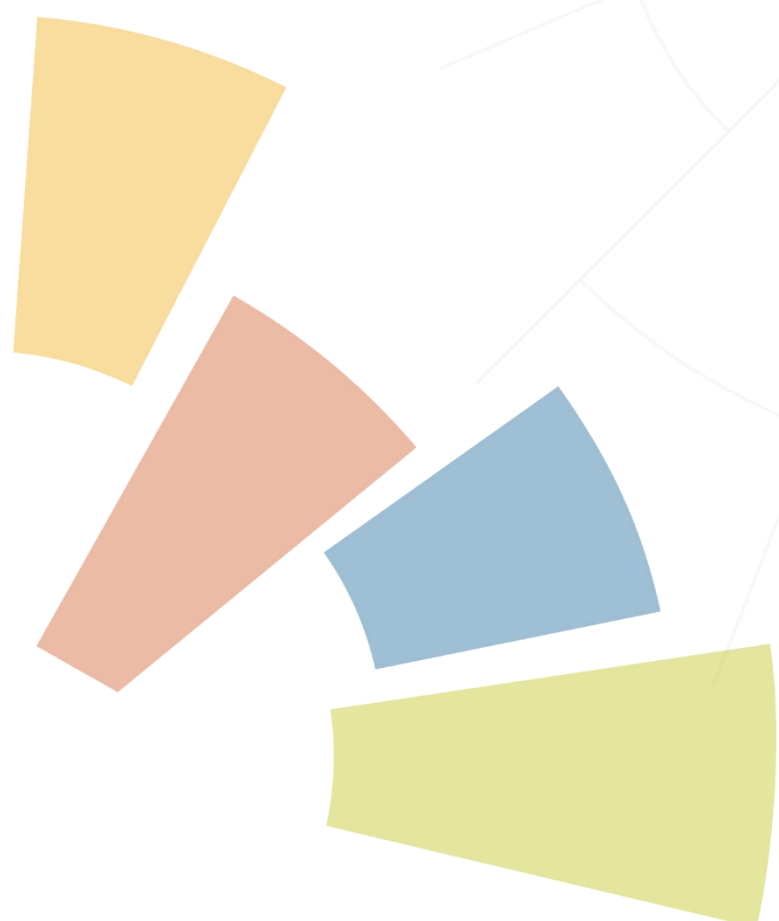


SHIRE OF
MERREDIN
INNOVATING THE WHEATBELT

MINUTES

Special Council Meeting

To be held in Council Chambers
Corner King & Barrack Street's, Merredin
Tuesday, 13 September 2022
Commencing 6.30pm



Common Acronyms Used in this Document	
CBP	Corporate Business Plan
CEACA	Central East Accommodation & Care Alliance Inc
CEO	Chief Executive Officer
CSP	Community Strategic Plan
CWVC	Central Wheatbelt Visitors Centre
DCEO	Deputy Chief Executive Officer
EA	Executive Assistant to CEO
EMCS	Executive Manager of Corporate Services
EMDS	Executive Manager of Development Services
EMES	Executive Manager of Engineering Services
ES	Executive Support Officer
GECZ	Great Eastern Country Zone
GO	Governance Officer
LGIS	Local Government Insurance Services
LPS	Local Planning Scheme
MCO	Media and Communications Officer
MoU	Memorandum of Understanding
MP	Manager of Projects
MRCLC	Merredin Regional Community and Leisure Centre
SRP	Strategic Resource Plan



Shire of Merredin Special Council Meeting

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Shire of Merredin
Special Council Meeting
6:30pm Tuesday, 13 September 2022



1. Official Opening

The President acknowledged the Traditional Owners of the land on which we meet today, the Njaki Njaki people of the Nyoongar Nation and paid his respects to Elders past, present and emerging. The President then welcomed those in attendance and declared the meeting open at 6:36pm.

2. Record of Attendance / Apologies and Leave of Absence

Councillors:

Cr M McKenzie	President
Cr D Crook	Deputy President
Cr R Billing	Via Zoom
Cr J Flockart	
Cr R Manning	Via Zoom
Cr P Patroni	
Cr M Simmonds	
Cr P Van Der Merwe	

Staff:

L Clack	CEO
C Townsend	D/CEO
L Mellor	EMES
L Boehme	EMCS
P Zenni	EMDS
M Wyatt	EA/ES
O Mellor	GO

Members of the Public:

Apologies: D Hay-Hendry

Approved Leave of Absence: Nil

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Flockart

Seconded: Cr Crook

That Council:

83006

1. Approves the attendance of Councillor Manning and Councillor Billing at the 13 September 2022 Special Council Meeting via video conference in accordance with Regulation 14(d)(e) of the *Local Government (Administration) Regulations 1996*; and
2. Approves the following locations as suitable places for their respective attendances in accordance with Regulation 14 of the *Local Government (Administration) Regulations 1996*:
 - a) 53 Maiolo Way, Merredin for Councillor Renee Manning; and
 - b) 4 Craddock Road, Merredin for Councillor Ross Billing

CARRIED 6/0

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Applications of Leave of Absence

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Crook

Seconded: Cr McKenzie

83007

That Councillor Patroni be granted Leave of Absence for the Ordinary Council Meeting held on 27th September 2022.

CARRIED 7/0

6. Petitions and Presentations

Nil

7. Confirmation of Minutes of Previous Meetings

Nil

8. Announcements by the Person Presiding without Discussion

The Presiding member acknowledged the passing of Queen Elizabeth II and asked Council to take one minutes silence, which was subsequently observed by all in the Chamber.

The Presiding member or President acknowledged the new Head of State, King Charles II

9. Matters for Which the Meeting may be Closed to the Public

Nil

10. Receipt of Minutes of Committee Meetings

Nil

11. Recommendations from Committee Meetings for Council Consideration

Nil

12. Officer's Reports - Development Services


Nil

13. Officer's Reports - Engineering Services

Nil

14. Officers' Reports – Corporate and Community Services

14.1 Variation to Rates Full Payment/First Instalment Due Date

<h2 style="color: #0056b3;">Corporate Services</h2> 	
Responsible Officer:	Leah Boehme, EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Functions and General) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

Executive Decision

Legislative Requirement

Background

Council endorsed the 2022-23 Budget in a Special meeting of Council on 9 August 2022. This included the proposed dates for rates full payment and instalments. (CM Ref# 82978).

The dates were as follows:

Full payment or 1 st Instalment due date	23 September 2022
2 nd Instalment due date	25 November 2022
3 rd Instalment due date	27 January 2023
4 th Instalment due date	31 March 2023

Comment

Due to the recently announced Queen's National Day of Mourning being observed on Thursday 22nd September, the Administration is proposing to formally move the due date for full payment/ first instalment of rates from Friday 23rd September to Friday 30th September.

A large number of rate payers in the Shire utilise the face-to-face method of payment, and it is believed that the closure of the Shire Offices on Thursday 22nd may be disruptive to a number of these rate payers. Allowing the extra week for payment will ensure that this option of payment is available to more rate payers.

The Shire will support the change of date with communications across all our available channels, and signage at the Shire Office to support the change.

Policy Implications

Nil

Statutory Implications

Division 5 and 6 of Part 6 of the Local Government Act 1995 refers to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget.

Strategic Implications

➤ Strategic Community Plan

Theme:	4. Communication & Leadership
Service Area Objective:	4.2 Decision Making 4.2.2. The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources.
Priorities and Strategies for Change:	N/A

➤ Corporate Business Plan

Key Action:	N/A
Directorate:	N/A
Timeline:	N/A

Sustainability Implications

➤ Strategic Resource Plan

Nil

➤ Workforce Plan

Directorate:	Nil
Activity:	Nil
Current Staff:	Nil
Focus Area:	Nil
Strategy Code:	Nil
Strategy:	Nil
Implications:	Nil

Risk Implications

If Council do not move the due date as requested, there is a risk that a number of rate payers may not meet the existing deadline, and should penalty interest be applied it may cause further legal issues.

Financial Implications

There are no known financial impacts associated with moving the due date back by the proposed week.

Voting Requirements

Simple Majority

Absolute Majority

Resolution

Moved: Cr Crook

Seconded:

Cr Patroni

That Council;

83008

1. APPROVES the change of the Full Payment/ First Instalment Rates due date from 23rd September 2022 to 30th September 2022, due to the Queen's National Day of Mourning Public Holiday on Thursday 22nd September 2022; and
2. NOTES the CEO will ensure that the change of date is advertised to the community.

CARRIED 8/0

15. Officers' Reports - Administration

Nil

16. Motions of which Previous Notice has been given

Nil

17. Questions by Members of which Due Notice has been given

Nil

18. Urgent Business Approved by the Person Presiding or by Decision

Nil

19. Matters Behind Closed Doors

Nil

20. Closure

There being no further business, the President thanked those in attendance and declared the meeting closed at 6:50pm.

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