

POLICY NUMBER - **1.2**
POLICY SUBJECT - **Senior Employees**

1. POLICY PURPOSE

To outline the positions of the Shire of Merredin that are considered ‘Senior Employees.’

2. POLICY SCOPE

This policy applies to Senior Employees of the shire of Merredin.

3. LEGISLATIVE REQUIREMENTS

Local Government Act 1995.

4. POLICY STATEMENT

For the purposes of Section 5.37 of the Local Government Act 1995, Council designates the following employees to be ‘Senior Employees:’

1. Chief Executive Officer (CEO);
2. Executive Manager Strategy and Community (EMS&C);
3. Executive Manager Engineering Services (EMES);
4. Executive Manager Development Services (EMDS); and
5. Executive Manager Corporate Services (EMCS).

5. KEY POLICY DEFINITIONS

N/A

6. ROLES AND RESPONSIBILITIES

The CEO is responsible for implementing this policy.

7. MONITOR AND REVIEW

This policy will be reviewed by the Executive Management Team every two years.

Document Control Box					
Document Responsibilities:					
Owner:	CEO	Decision Maker:	Council		
Reviewer:	Governance Officer				
Compliance Requirements					
Legislation	Local Government Act 1995				
Document Management					
Risk Rating	Low	Review Frequency	Biennial	Next Due	September 2025
Version #	Action	Date	Records Reference		
1.	Adopted	21 September 2004	CMRef 27632		
2.	Reviewed	19 February 2013	CMRef 31058		
3.	Reviewed	17 February 2015	CMRef 81522		
4.	Reviewed	20 December 2016	CMRef 81892		
5.	Reviewed	18 August 2020	CMRef 82594		
6.	Reviewed	29 September 2023	CMRef ?????		