

AGENDA

Special Council Meeting

To be held in Council Chambers Corner King & Barrack Street's, Merredin Tuesday, 22 June 2021 Commencing 5.30pm

Notice of Meeting



Dear President and Councillors,

A confidential Special Meeting of the Council of the Shire of Merredin will be held on Tuesday, 22 June 2021 to consider the appointment of the Chief Executive Officer and to take all appropriate actions in that regard. The format of the meeting will be:

5.30pm

Special Council Meeting

Mark Dacombe

Mad Danne

Temporary Chief Executive Officer

21 June 2021

DISCLAIMER

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

Statements or decisions made at this meeting should not be relied or acted on by an applicant or any other person until they have received written notification from the Shire. Notice of all approvals, including planning and building approvals, will be given to applicants in writing. The Shire of Merredin expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.

The advice and information contained herein is given by and to Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Common Acronyms Used in this Document		
СВР	Corporate Business Plan	
CEACA	Central East Accommodation & Care Alliance Inc	
CSP	Community Strategic Plan	
CWVC	Central Wheatbelt Visitors Centre	
DCEO	Deputy Chief Executive Officer	
EA	Executive Assistant to CEO	
EMCS	Executive Manager of Corporate Services	
EMDS	Executive Manager of Development Services	
EMES	Executive Manager of Engineering Services	
GECZ	Great Eastern Country Zone	
LGIS	Local Government Insurance Services	
LPS	Local Planning Scheme	
MCO	Media and Communications Officer	
MoU	Memorandum of Understanding	
MRCLC	Merredin Regional Community and Leisure Centre	
SRP	Strategic Resource Plan	
T/CEO	Temporary Chief Executive Officer	
WALGA	Western Australian Local Government Association	
WEROC	Wheatbelt East Regional Organisation of Councils	



Shire of Merredin Special Council Meeting

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19.1 CEO Recruitment and Selection, and contract of Employment	-

Shire of Merredin Special Council Meeting 5:30pm Tuesday 22 June 2021



1. Official Opening

2. Record of Attendance / Apologies and Leave of Absence

Councillors:

Cr JR Flockart President

Cr MD Willis Deputy President

Cr RA Billing

Cr LN Boehme

Cr AR Butler

Cr PR Patroni

Cr MJ McKenzie

Cr PM Van Der Merwe

Staff:

M Dacombe T/CEO

Members of the Public: Nil

Apologies: Cr RM Manning

Approved Leave of Absence: Nil

3. Public Question Time

Nil

- 4. Disclosure of Interest
- 5. Applications of Leave of Absence
- 6. Petitions and Presentations

Nil

7. Confirmation of Minutes of Previous Meetings

Nil

8. Announcements by the Person Presiding without Discussion

9.	Matters for Which the Meeting may be Closed to the Public
19.1	CEO Recruitment and Selection, and Contract of Employment
10.	Receipt of Minutes of Committee Meetings
Nil	
11.	Recommendations from Committee Meetings for Council Consideration
Nil	
12.	Officers' Reports - Development Services
Nil	
13.	Officers' Reports - Engineering Services
Nil	
14.	Officers' Reports – Corporate and Community Services
Nil	
15.	Officer's Reports - Administration
Nil	
16.	Motions of which Previous Notice has been given
Nil	
17.	Questions by Members of which Due Notice has been given
Nil	
18.	Urgent Business Approved by the Person Presiding of by Decision

19. Matters Behind Closed Doors

In accordance with Section 5.23 (2) (c) of the *Local Government Act 1995* Council will go Behind Closed Doors to discuss this matter.

19.1 CEO Recruitment and Selection, and contract of Employment

Administration SHIRE OF MERREDIN INNOVATING THE WHEATBELT		
Responsible Officer:	Mark Dacombe, T/CEO	
Author:	Mark Dacombe, T/CEO	
Legislation:	Local Government Act 1995	
File Reference:	N/A	
Disclosure of Interest:		
Attachments:	Attachment 19.1A – Private and Confidential Selection Report prepared by Beilby Downing Teal Attachment 19.1B – Confidential - Proposed Contract of Employment – Chief Executive Officer Attachment 19.1C – Policy 2.31 - Mandatory Standards for CEO Recruitment, Performance and Termination	
Voting Re	equirements	
Simple Majority	Absolute Majority	

That Council;

1. Receives the Confidential Selection Report submitted by Beilby Downing Teal on behalf of the Selection Panel;

Officers Recommendation / Resolution

- 2. Accept the recommendation of the Selection Panel that the preferred applicant be appointed to the position of Chief Executive Officer subject to agreement to the terms and conditions of a contract of employment; and
- 3. Approves the Shire President presenting an offer of employment as set out in the Contract of Employment attached as Attachment 19.1B

20. Closure

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