

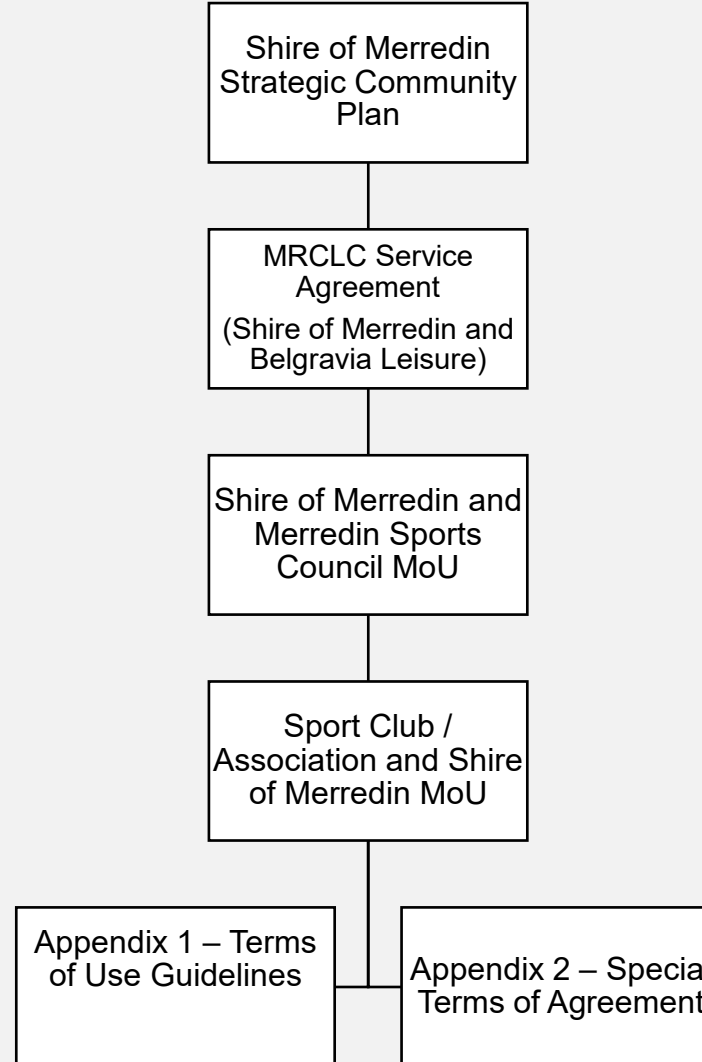
A photograph of the Merredin Regional Community and Leisure Centre building. The building has a dark blue upper section and a light beige lower section. The name 'Merredin Regional Community and Leisure Centre' is written in white on the dark blue section. The sky is overcast and grey.

*Merredin Regional Community  
and Leisure Centre*

# **MERREDIN SPORTS COUNCIL**

**SUMMARY OF MRCLC MoUs**

# DOCUMENT HIERARCHY



# CURRENT CHALLENGES



Merredin Regional Community  
and Leisure Centre

## Roles & Responsibilities

Lack of clarity across the roles and responsibilities of all parties (Shire of Merredin, Belgravia Leisure, Merredin Sports Council, Sports Clubs/Associations)

## Communication

Lines of communication for requests, complaints, enquiries, etc e.g. the Shire or Belgravia or both

## User Groups

Annual fee structure and return of service issues

## Agreement

No formal (written) agreement between the Shire and Sports Clubs/Associations on the terms of use for the facilities at the MRCLC.

## Changing Context

The needs of Sports Clubs/Associations have evolved over time and the terms of use originally agreed to, do not reflect the new context for user groups.



## Implement

Parties agree to the terms and abide by the MoU. Education of all parties around roles and responsibilities



## Formalise

Develop a Memorandum of Understanding (MoU) to clearly outline roles, responsibilities and expectations of all parties.



## Discuss

Open dialogue with the Shire of Merredin to clarify expectations of user groups.



# Key Points – Shire of Merredin and Merredin Sports Council MoU

## Objectives

- 1) Increase knowledge, information, and resource sharing between the parties
- 2) Achieve mutually desired outcomes, including maximising use and patronage of the MRCLC
- 3) Foster a supportive, respectful, and trusting working relationship between both parties
- 4) Enable joint planning for the future development of the MRCLC and sport and recreation in the Shire of Merredin

## Terms

- 1) The MoU will be reviewed every two years
- 2) Either party can terminate the MoU by giving the other 30 days notice and it can be extended by agreement
- 3) The MoU is not a legally binding document

## Responsibilities

The Shire of Merredin will:

- Recognise the Merredin Sports Council as the peak advocacy body for sport and recreation user groups at the MRCLC
- Recognise the Merredin Sports Council Asset and Renewal Plan
- Attend meetings, consult with the Sports Council on user fees and asset maintenance, development and renewal

The Sports Council will:

- 1) Conduct their activities in accordance with the Merredin Sports Council constitution
- 2) Respond to requests for information from the Shire of Merredin

# Key Points of the MoU

## Communication

- The Shire of Merredin nominates the MRCLC Manager as its Principal Contact Person
- The Chairperson will be the Principal Contact for the Merredin Sports Council
- No Party shall enter into formal communication on any matter contained within the MoU with any person other than the Principal Contact Person
- It is the responsibility of each Party to ensure communications are related to their respective management body / members

## Joint Undertakings

- Work together to nurture a sense of place for sport, recreation and community user groups at the MRCLC
- Enable and promote the maximum use of the MRCLC by sport, recreation and community user groups
- Communicate openly in all matters in a timely manner and as often as the need arises
- Not withhold information that is relevant to the efficient management of the MRCLC or operation of the MoU

## Dispute Resolution

The Parties agree to adhere to the terms of the MoU to the best of their ability. Should a dispute arise, the following process will be adhered to:

**Step 1:** Direct communication between the MRCLC Manager and the Chair of the Sports Council.

**Step 2:** Shire of Merredin Deputy CEO to act as a mediator if the dispute cannot be resolved through Step 1.

**Final Arbiter:** The Shire of Merredin will act as the final arbiter in any dispute.