

WHEATBELT COMMUNITIES INC

Meeting of Wheatbelt Communities Inc

Tuesday 27 August 2019

Kellerberrin Recreation and Leisure Centre, commencing
at 2.40pm

MINUTES



Shire of Bruce Rock



Shire of Kellerberrin



Shire of Merredin



Shire of Westonia



Shire of Yilgarn

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Wheatbelt Communities Inc

An In-person Meeting of Wheatbelt Communities Inc held at the Kellerberrin Recreation and Leisure Centre, commencing at 2.40pm

MINUTES

1. OPENING AND ANNOUNCEMENTS

The Chair, Onida Truran, opened the meeting at 2.40pm welcoming all in attendance.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Ms Onida Truran, Chair
Mr Darren Mollenoyux, Secretary
Mr Jamie Criddle, Treasurer
Mr Peter Clarke, Member
Ms Karin Day, Member
Mr Rod Forsyth, Member
Mr Raymond Griffiths, Member
Mr Ken Hooper, Member
Mr Greg Powell, Member

Mr Ram Rajagopalan, Deputy Member for Stephen Strange and voting delegate in his absence

Mr Bruce Wittber Joint Executive Officer

2.2 Apologies

Mr Stephen Strange, Member

Ms Helen Westcott, Joint Executive Officer

2.3 Guests

Mr Wayne Della Bosca

3. DECLARATION OF INTEREST

Pursuant to Clause 18 of the Wheatbelt Communities Inc Constitution, Members must declare to the Chairman any potential conflict of interest they may have in a matter before Wheatbelt Communities Inc as soon as they become aware of it. Members and Deputies may be directly or indirectly associated with some recommendations of Wheatbelt Communities Inc. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

This is in accordance with Clause 18.4 of the Constitution which states:

18.4 *When a member or employee discloses a pecuniary interest he or she may neither participate in discussions nor take any part in the decision making process in respect to that matter nor be present when the matter is being discussed or voted upon.*

Nil

4. PRESENTATIONS/MEETINGS

Nil

5. MINUTES OF MEETINGS

5.1 Minutes from the Wheatbelt Communities Inc Meeting held Wednesday 1 May 2019 (Attachment)

Minutes of the Wheatbelt Communities Inc Meeting held Wednesday 1 May 2019 have previously been circulated.

RECOMMENDATION:

That the Minutes of the Meeting of Wheatbelt Communities Inc held Wednesday 1 May 2019 be confirmed as a true and accurate record of the meeting.

RESOLUTION:

Moved: Ken Hooper

Seconded: Darren Mollenoyux

That the Minutes of the Meeting of Wheatbelt Communities Inc held Wednesday 1 May 2019 be confirmed as a true and accurate record of the meeting.

CARRIED

5.2 Business Arising from Meeting of Wheatbelt Communities Inc held Wednesday 1 May 2019

Nil

6. MATTERS FOR NOTING

6.1 Complying with the Associations Incorporation Act 1987 – Self-Check (Attachment)

The Department of Commerce publishes a self-check for incorporated bodies such as Wheatbelt Communities Inc (Wheatbelt Communities). The purpose of the self-check is to assist in determining whether a group such as Wheatbelt Communities Inc (WCI) is complying with each section of the *Associations Incorporation Act 2015*.

A copy of the self-check forms an attachment to the meeting agenda.

In relation to record keeping, the Executive Officer will have available for inspection at each in-person meeting of Wheatbelt Communities Inc the following records:

- A copy of the certificate of incorporation;
- A copy of the Wheatbelt Communities Inc Constitution;
- The Members Register; and
- The Record of Office Bearers.

These records are available for inspection at this meeting of WCI.

The Executive Officer has also contacted all WCI's members to confirm their preferred contact details. All members have responded to the request for confirmation.

No action is required.

7. MATTERS FOR DECISION

7.1 Wheatbelt Communities Inc Financial Statement to 30 June 2019

Author: Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 14 August 2019

Attachments: Nil

Background:

Presenting the Wheatbelt Communities Inc (Wheatbelt Communities) Statement of Receipts and Payments for the period ending 30 June 2019

Executive Officer Comment:

Note 1	Annual Subscriptions for the 2018/2019 have all been paid.
Note 2	Accounts 1723 and 1725 relate to the financial management and audit of the organisation.

The 2018/2019 finance papers have been submitted to AMD Accountants for audit.

Voting Requirement: Simple majority

RECOMMENDATION:

That the Wheatbelt Communities Inc Financial Report for the period ending 30 June 2019 be received.

RESOLUTION: Moved: Peter Clarke

Seconded: Rod Forsyth

That the Wheatbelt Communities Inc Financial Report for the period ending 30 June 2019 be received.

CARRIED

Wheatbelt Communities Inc				
ABN 28 416 957 824				
1 July 2018 to 30 June 2019				
		Budget 2018/2019	Actual to Date	Notes
	Committee Income			
500	General Subscriptions	\$ 10,000	\$ 14,000.00	1
0575	Wheatbelt Community Interest	\$ 10	\$ 26.69	
	Project Income			
519	Project and Consultancy Fund	\$ -		
	GST Output Tax		\$ 1,400.00	
	GST Refunds		\$ 19.00	
	Total Receipts	\$ 10,010	\$ 15,445.69	
	Committee Expenses			
1724	Bank Fees & Charges	\$ 100	\$ -	
	Executive Services	\$ 5,000	\$ -	
	Meeting Expenses	\$ 500	\$ -	
	Chair Expenses		\$ -	
1723	Financial Services	\$ 1,000	\$ 1,560.00	2
1725	Audit Fees	\$ 750	\$ 525.00	2
	Insurance	\$ 2,000		
	Committee Training Expenses	\$ -		
	Project Expenses			
1842	Consultancy General	\$ 2,000		
	Sundry			
	GST Input Tax		\$ 208.49	
	Ato Payments		\$ 1,860.00	
		\$ 11,350	\$ 4,153.49	
	Net Position	-\$ 1,340	\$ 11,292.20	
	OPENING CASH 1 July	\$ 7,905	\$ 16,094.35	
	CASH BALANCE	\$ 6,565	\$ 27,386.55	

7.2 List of Accounts Paid**Author:** Helen Westcott, Executive Officer**Disclosure of Interest:** No interest to disclose**Date:** 15 August 2019**Attachments:** Nil**Executive Officer Comment:**

Accounts paid during the period 16 April 2019 for 14 August 2019

Accounts Paid:

Cheque/EFT	Date	Payee	For	Amount incl GST
EFT	030619	Up to Date Accounting	Accounting Services April 2019	92.40
EFT	040619	Up to Date Accounting	Accounting Services May 2019	39.60
EFT	190619	BHW Consulting	Reimbursement of Accounting Services for January, February and April 2018. This reimbursement was overlooked being paid during 2017/2018.	330.00
EFT	230719	Up to Date Accounting	Accounting Services June 2019	26.40
Total				\$488.40

RECOMMENDATION:

That the list accounts paid for the period 16 April 2019 for 14 August 2019 totalling \$488.40 be endorsed.

RESOLUTION: **Moved: Greg Powell** **Seconded: Karin Day****That the list accounts paid for the period 16 April 2019 for 14 August 2019 totalling \$488.40 be endorsed.****CARRIED**

8. OTHER MATTERS

Nil

9. FUTURE MEETINGS

To be advised.

10. CLOSURE

There being no further business the Chair closed the meeting at 2.42pm

DECLARATION

These minutes were confirmed by the Wheatbelt Communities Inc at the meeting held _____

Signed _____
Person presiding at the meeting at which these minutes were confirmed