

WHEATBELT NORTH REGIONAL ROAD GROUP MINUTES

**Meeting of the Wheatbelt North Regional Road Group
held at the Northam Recreation Centre, 44 Peel Terrace, Northam
Monday, 28 February 2022 at 10.00am**

Distribution List:

RRG Chair, Cr W. Gibson, Shire of Dandaragan
RRG Deputy Chair, Cr. E. O'Connell, Shire of Nungarin

Subgroup Elected RRG Delegates (4 Delegates, 4 Proxies)

Cr B. Haywood - Shire of Goomalling, Avon SG (confirmed to 2022)
Cr K. Trent - Shire of York, Avon SG (Proxy)
Cr Rodney Forsyth - Shire of Kellerberrin, Kellerberrin SG (confirmed to 2022)
Cr Romolo Patroni - Shire of Merredin, Kellerberrin SG (Proxy)
Cr Wayne Gibson - Shire of Moora, Moora SG (confirmed to 2022)
Cr Wayne Fewster - Shire of Gingin, Moora SG (Proxy)
Cr E. O'Connell - Shire of Nungarin, Northeast SG (confirmed to 2022)
Cr. G. Waters – Shire of Trayning, Northeast SG (Proxy)

LG CEOs (18), Secretariat to State Advisory Committee (1) WALGA (2)
MRWA Wheatbelt and Narrogin (2), Wheatbelt Secondary Freight Network (3)

1 - Welcome address by Chair, Record of Attendance and Apologies

Wayne Gibson welcomed everyone to the meeting and advised that as Garrick Yandle was not in attendance, the planned WSNF presentation would not proceed.

Attendance: Register attached.

Apologies:

Katrina Crute	President, Shire of Brookton
Cr Romolo Patroni	Shire of Merredin

2 - Confirmation of minutes

The minutes of the Wheatbelt North Regional Road Group meeting held on 26 July 2021 and 26 November 2021 were provided at **Addendum 1**.

Motion:

That the minutes of the Wheatbelt North Regional Road Group meeting held on 26 July 2021 and 26 November 2021 be confirmed as a true and correct record of proceedings.

Moved: Cr Eileen O'Connell Seconded: Cr Barry Haywood Carried: 4/0

3 - Business arising from previous minutes

Nil

4 - Correspondence

Outwards:

- **Addendum 2a** - Email dated 2021/07/08. Subject 2021_22 State Black Spot (LGA Roads) - Approved
- **Addendum 2b** - Email dated 2021/08/04. Subject 2021_2022 WBN Regional Road Group Calendar of Events
- **Addendum 2c** - Email dated 2021/08/09. Subject Austroads Road Safety Audit Policy Template for Local Government.
- **Addendum 2d** - Email dated 2021/08/09. Subject FW_ Road Hierarchy Draft Revision - Seeking Comment
- **Addendum 2e** - Email dated 2021/08/09. Subject FW_ Road Hierarchy Draft Revision - Seeking Comment
- **Addendum 2f** - Email dated 2021/08/09. Subject Significant Local Government Roads (ROADS 2040) Wheatbelt Region
- **Addendum 2g** - Email dated 2021/08/10. Subject Main Roads Wheatbelt Annual Works Program Map 2021_2022
- **Addendum 2h** - Email dated 2021/08/19. Subject Reminder for 2022_2023 MCA Submissions
- **Addendum 2i** - Email dated 2021/09/01. Subject Level 1 Bridge Inspection Framework - 2021-221 Cycle
- **Addendum 2j** - Email dated 2021/09/03. Subject Draft Native Vegetation Policy for WA - WALGA information session_ Tuesday 7 September
- **Addendum 2k** - Email dated 2021/09/15. Subject FW_ Commodity Routes Fund - 2022_23 Applications
- **Addendum 2l** - Email dated 2021/10/01. Subject Crash Map -LGA - Access applications to Crash Map
- **Addendum 2m** - Email dated 2021/10/05. Subject Austroads Road Safety Audit Policy Template for Local Government
- **Addendum 2n** - Email dated 2021/10/05. Subject Main Roads WA _ IPWEA-WA New Online Road Safety Engineering - Treatment of Crash Locations Course
- **Addendum 2o** - Email dated 2021/10/19. Subject RE_ Update on WSNF to Wheatbelt Local Governments
- **Addendum 2p** - Email dated 2021/10/19. Subject Update on WSNF to Wheatbelt Local Governments
- **Addendum 2q** - Email dated 2021/12/07. Subject 2020_2021 - 2021_2022 Black Spot Program Completion Commitment
- **Addendum 2r** - Email dated 2021/12/16. Subject 2020_2021 - 2021_2022 Black Spot Program Completion Commitment
- **Addendum 2s** - Email dated 2021/12/17. Subject 2022_23 Commodity Route Fund Program
- **Addendum 2t** - Email dated 2022/01/24. Subject Project status update for RRG meeting
- **Addendum 2u** - Email dated 2022/01/28. Subject SRFLGA Procedures and Joint Attribution Funding Signs between MRWA and Local Government
- **Addendum 2v** - Email dated 2022/01/31. Subject RE_ Project status update for RRG meeting
- **Addendum 2w** - Email dated 2022/01/31. Subject Regional Road Group Report - February 2022
- **Addendum 2x** - Email dated 2022/02/10. Subject Level 1 Bridge Inspection Framework - 2021-221 Cycle - Status at 08 February 2022

- **Addendum 2y** – Email dated 2022/02/21. Subject Updated Level 1 Bridge Inspection Reports
- **Wheatbelt North Funding Recoup Registers were emailed on:**
 - 27 July 2021
 - 24 August 2021
 - 28 September 2021
 - 20 October 2021
 - 19 November 2021
 - 16 December 2021
 - 21 January 2022
 - 31 January 2022
 - 23 February 2022

Inwards:

- **Addendum 2z** – Email dated 2021/08/06. Subject Austroads Road Safety Audit Policy Template for Local Government
- **Addendum 2aa** – Email dated 2021/08/09. Subject Significant Local Government Roads (ROADS 2040) Wheatbelt Region
- **Addendum 2ab** – Email dated 2021.09.03. Subject Draft Native Vegetation Policy for WA - WALGA information session_ Tuesday 7 September
- **Addendum 2ac** – Email dated 2021.11.10. Subject Expenditure on the State Black Spot Program

Motion: That the correspondence be received as above.

Moved: Cr Rodney Forsythe Seconded: Cr Wayne Fewster Carried: 4/0

*Note: When correspondence has been sent out – please give a response.
WE Transfer links only last 7 days so download when received.*

5 – Technical Working Group Representatives:

At the Wheatbelt North Technical Committee meeting on 01 February 2022, the following Representatives were allocated their roles on the WBN Technical Committee:

Avon SG Delegate	Ms Sinead McGuire	Shire: York
Kellerberrin SG Delegate	Mr Lenin Pervan	Shire: Kellerberrin
Moora SG Delegate	Mr Jim Garrett	Shire: Chittering
Northeast SG Delegate	Mr Rod Munns	Consultant

The minutes of the Wheatbelt North Technical Committee meeting on 01 February 2022 were provided at **Addendum 3**.

Motion:

That the minutes of the Wheatbelt North Technical Committee meeting on 01 February 2022 be received.

Moved: Cr Eileen O’Connell Seconded: Cr Wayne Fewster Carried: 4/0

Rod Munns addressed the meeting:

- Amended project summary to be included in MCAs in future.
- Only 41% of projects have been expended. There have been impacts from WSNF, weather and contractor engagement. Need to ensure full expenditure by 30 June 2022.
- Need to improve participation at Tech Group meetings. If the Secretary of each sub-group could attend, please. These are open meetings if people other than delegates wish to attend.

6 - WBN RRG Internal Reports

6.1 WBN RRG Chairperson's Report – Cr. Wayne Gibson

- Everyone should have a copy of the new guidelines regarding Total Fire Ban (roadworks require water cart etc) – see fact sheet Addendum 10a.
- There was an error in the WSNF Tech Group minutes, the motion to invite R. Munns and A. Butcher to the Tech Group meetings requires an amendment.
- WSNF Steering Committee should be a long term set up for the network improvement project to run for next 15-20 years. Processes, Terms of Reference, etc. all need reviewing because all levels of government will be looking at the model. The Project Governance Plan should be reviewed by 42 LGs, not just the Steering Committee. The rules need to be robust and compliant.
- WSNF Tech Group is not currently running as it should. Cr. Gibson believes that Rod and Allister need to be reinstated.
- Cr. Gibson was required to provide feedback to SAC on the current Black Spot project status, on requesting information from six LGs only two responded. LGs need to be more responsive and proactive when asked to provide information.

6.2 WBN RRG Direct Grants, Road Projects, Black Spots, Commodity Route & State Initiatives funding

Summary of the WBN RRG 2021/2022 Funding and Recoup Register as at 20 February 2022 was attached at **Addendum 4a**.

- **Direct Grant Funding** – 100% 2021/2022 Direct Grants have been claimed. A summary of the Direct Grants can be found at **Addendum 4b**
- **Road Projects** - As at 20 February 2022, 51% of Road Project Funding had been claimed. The full WBN RRG 2021/2022 Funding and Recoup Register can be found at **Addendum 4c**
- **State Initiative Projects** – As at 20 February 2022, 40% of State Initiative funding had been claimed. Projects are included in **Addendum 4b**.
- **Commodity Route Supplementary Funding** – There are no Commodity Route projects in Wheatbelt North for 2021/2022. All previous projects have been completed.
- **State and Federal Black Spot Funding** as at 20 February 2022, 41% of State Black Spot funding and 38% of Federal Black Spot funding has been claimed. The report can be found at **Addendum 4d**. The State Road Funds to Local Government Advisory Committee (SAC) met on 13 August 2021 and considered the under expenditure in the State Black Spot Program.

The Committee was concerned about the low expenditure in the State Black Spot Program and as a result an agreed action from this meeting was to write to Regional Road Group Chairpersons asking if they can confirm out of session with

the Regional Road Group that their 2021/22 State Blackspot program can be delivered in conjunction with the carry over projects from 2020/21.

A copy of this letter is attached at **Addendum 2ac**

On 07/12/2021 the WBN Chair requested justification and a commitment to acquit the funds from the Shires of Chittering, Dandaragan, Northam, Toodyay and York. To date he has only received responses from Dandaragan, Goomalling and York. This is not acceptable and places funding of future Black Spot projects in jeopardy.

NOTE: The original agenda sent out on 23/02/2022 had Goomalling as having not submitted their commentary on Black Spot projects, this was an error, and the Shire did respond. Apologies to David Long for the oversight.

Please note that the WBN RRG Funding and Recoup Register is provided to all WBN RRG councils at the end of each month and shows allocated funding to councils and claims made against specific projects.

The register does not record Federal R2R funded projects, funding for local roads bridge projects or Wheatbelt Secondary Freight Network projects.

As at 20 February 2022, the Subgroup claim status was as follows:

Avon Subgroup

State Black Spot	43% claimed
Federal Black Spot	47% claimed
Road Projects	26% claimed

Kellerberrin Subgroup

State Black Spot	N/A
Federal Black Spot	N/A
Road Projects	46% claimed

Moora Subgroup

State Black Spot	40% claimed
Federal Black Spot	0% claimed
Road Projects	53% claimed
State Initiative	40% claimed

North East Subgroup

State Black Spot	N/A
Federal Black Spot	N/A
Road Projects	64% claimed

Wheatbelt North Region

State Black Spot	41% claimed
Federal Black Spot	38% claimed
Road Projects	51% claimed
State Initiative	40% claimed

Overall funding claim status 58% claimed.

The Shires provided feedback on the current project statuses and projected completion. No responses received from the Shires of Chittering and Wyalkatchem. Cr. Gibson will follow up with these LGs. The report was available at **Addendum 4e**.

In previous years, if any Local Government had a carryover of funding for two years or more, they were potentially not be eligible for funding in the third year. If the current trend of under expenditure, by the same few LGs, continues, it may be necessary to review this strategy.

Formal letters have been received by RRG Chairs regarding State and Federal Black Spot under expenditure.

If any LG is having issues acquitting Black Spot or RRG funds, they are to advise the WBN RRG as soon as possible.

6.3 2022/2023 WBN RRG Road Project Funding

The indicative funding for 2022/2023 Road Projects is currently \$11,162,233. This is a 6% increase on the 2021/2022 funding.

The MCA submissions have been captured and reviewed by the Subgroups and ranked according to priority and points. The proposed 2022/23 program was at **Addendum 5**.

Where funding applications (MCAs) were less than the Subgroup allocations, the surplus funds were distributed as per the minimum and maximum percentages agreed per Subgroup.

Motion: That the draft 2022/2023 WBN Road Project Program be endorsed, with the proviso that adjustments may need to be made once the final budget is received.

Moved: Cr Eileen O'Connell Seconded: Cr Barry Haywood Carried: 4/0

6.4 2022/2023 Federal and State Black Spot Program

Funding applications for 2022/2023 are pending approval. The announcement is due at the end of May 2022.

Nominations were received for the following Black Spot Projects:

Shire of Dowerin – Dowerin-Meckering Road

Shire of Nungarin – Danberrin Road

Shire of Toodyay – Julimar Road

In future, Black Spot applications will be online via Crash Map. Training is available.

6.5 State Road Funds to Local Government Agreement

Advice Only – For 2022/2023, there has been no indication or advice of any alteration to the existing funding formula of 75/25 for road project funding distribution to all regional road groups.

It is noted that the State Road Funds to Local Government Agreement 2018/19 to 2022/23 expires next year.

7 - Administrative - External Presentations, Reports and State Advisory Committee (SAC) Minutes

WSFN Steering Committee and Technical Committee Minutes

The minutes of the Steering Committee meetings held on 10 September 2021, 06 December 2021 and 12 January 2022 could be found at **Addendum 6**.

Minutes for the Technical Committee meeting held on 31 August 2021 and the joint WSNF Technical and Steering Committee meeting held on 21 February 2022 were not available at the time of going to print. These were sent to invitees separately on 24 February 2022. These could be found at **Addendum 12**.

Motion:

That the WBN RRG receive the WSNF Steering Committee Minutes from 10 September 2021, 06 December 2021 and 12 January 2022, the Technical Committee Minutes from 31 August 2021 and the joint Steering and Technical Committee Meeting Minutes from 20 February 2022

Moved: Cr Barry Haywood Seconded: Cr Eileen O'Connell Carried: 4/0

Included in the minutes sent on 24 February 2022 were the following updated WSNF Governance documents:

- Governance Plan
- Technical Committee Terms of Reference
- Local Government Budget Development and Review Process.

Motion:

That the WBN RRG approve the following updated WSNF governance documents:

- Governance Plan
- Technical Committee Terms of Reference
- Local Government Budget Development and Review Process.

As there was no mover or seconder, the motion lapsed.

A discussion took place regarding the governance process.

Eileen O'Connell (on behalf of NE Subgroup) – the financial members should approve the amendments to these documents. An independent review should be undertaken, and the 42 LGs be afforded the opportunity to provide comment.

Rod Munns – there were CEOs who submitted submissions for routes or variations but got no response back. There needs to be greater transparency in the assessment and prioritisation processes.

Cr. Forsyth agreed with process discussed to have the 42 LGs review the documents, but it needs a timeline, so it does not drag on.

Cr. Trent – Query on the process versus the timeline.

Alli Hunt – The WSNF need to have a robust Project Governance Plan before next Financial Year.

Alternative motion:

That the WBN RRG request an independent review, by WALGA and Main Roads, of the following updated WSNF governance documents:

- Governance Plan
- Technical Committee Terms of Reference
- Local Government Budget Development and Review Process.

That the 42 Wheatbelt Local Governments, as financial members, then:

- be provided with a draft of the independently reviewed documents
- have the opportunity to submit commentary on the reviewed documents, within a set time frame
- be provided with a final draft for approval at the mid-year RRG meetings.

Moved: Cr Eileen O'Connell

Seconded: Cr Rod Forsythe Carried: 4/0

POST MEETING NOTE: Subsequent to this and the WBS RRG meeting, discussions took place and in various feedback emails received, it was requested to remove the word 'independent' from the above motion.

Included in the minutes sent on 24 February 2022 was the WSFN Priority 1 Annual Program Budget and Specific Projects for 2022/23 for inclusion in the Project Planning Report

Motion:

That WS/WN RRG approve the WSFN Priority 1 Annual Program Budget and Specific Projects for 2022/23 for inclusion in the Project Planning Report.

Moved: Cr Barry Haywood

Seconded: Cr Eileen O'Connell

Carried: 4/0

Included in the minutes sent on 24 February 2022 was the endorsed WSFN Priority 2 Routes for funding as outlined in document **WSFN Priority 2 Route Analysis: Priority 2 Funding**.

Motion:

That WS/WN RRG approve the endorsed WSFN Priority 2 Routes for funding as outlined in document **WSFN Priority 2 Route Analysis: Priority 2 Funding**.

Moved: Cr Barry Haywood

Seconded: Cr Rod Forsythe

Carried: 4/0

Included in the minutes sent on 24 February 2022 was the WSFN Priority 2 Annual Program Budget and Specific Projects for 2022/23 for inclusion in the Project Planning Report.

Motion:

That WS/WN RRG approve the WSFN Priority 2 Annual Program Budget and Specific Projects for 2022/23 for inclusion in the Project Planning Report.

Moved: Cr Eileen O'Connell

Seconded: Cr Rod Forsythe

Carried: 4/0

- **State Advisory Committee (SAC) – Kevin Pethick**

The latest SAC Minutes from the meeting on 13 August 2021 were at **Addendum 7**. Kevin Pethick reiterated that Black Spot projects require improved delivery.

- **WALGA Regional Road Group Report – Mark Bondietti**

The Regional Road Group Reports for October 2021 and February 2022 were provided at **Addenda 8a and 8b** respectively.

State Road Funds to Local Government Agreement

- WALGA currently engaging with stakeholders regarding approach to a new agreement effective from July 2023
 - Regional Road Group Chairs collectively providing advice, particularly concerning the processes for funding allocation including the MCA models and associated regional policies
 - Technical Advisory Group that includes one officer from every Regional Road Group is providing guidance concerning how potential new initiatives including use of recycled materials and increasing procurement from aboriginal and local businesses can be measured and implemented.
- LG nominated representatives are Raymond Griffiths WBN and Torre Evans WBS, who will provide feedback about the agreement.
- Councillors will be engaged through the WALGA Zone meetings

Road Condition Survey

- Currently running a tender to complete a visual condition survey of Roads of Regional Significance (ROADS 2040) in the Wheatbelt Region. The scope includes uploading the data to the RAMM/ROMAN database for use by each Local Government. There is the option to negotiate directly with the contractor when in your area to complete a survey of other Local Government roads at the Shire's cost. Video of unsealed Roads of Regional Significance will be collected, but no condition rating applied.

9 March 2022 – Workshops to facilitate discussion.

31 March 2022 – RRG Chairs meet.

Draft agreement to SAC and Zones before sent to State Government.

Contact Mark Bondietti or Ian Duncan for further information.

- **WALGA RoadWise Report - Cliff Simpson**

The Regional Road Safety Report by Cliff Simpson of RoadWise.

A copy of the report is attached at **Addendum 9**.

A reminder of the 4 April 2022 deadline for nominations for Road Safety Awards.

Current statistics:

166 deaths in Western Australia in 2021

99 Regional of which 32 were in the Wheatbelt

What can we do better? Please pass on your ideas.

Rod Munns – clear trees.

Cr. Gibson – clearing issues are holding up roadworks.

Terry Delane – LGs are not provided with true findings/causes of crashes. Only general comments provided. The root cause is not published.

Cliff Simpson – Reports are sanitised, but not post code delineated. You can get the information you need from the Crash Tool which records specific details. It is important for Shires to have at least one staff member trained in use of this tool.

Ammar Mohammed (Main Roads) – success rate for Black Spot funding can be improved. For complex nominations consult with Main Roads for design. Can use the

GPS and SLK App. The number of fatalities is concerning. During COVID with travel restrictions we saw higher volumes of traffic which could have contributed to number of crashes. HVS can assist and will attend next Zone meeting.

8 - WBN RRG Subgroups – Minutes and Reports

Avon Subgroup (Secretary Jan Augustin)

Minutes were not available at time of going to print, items for discussion to be raised under General Business.

Kellerberrin Subgroup (Secretary Raymond Griffiths)

Minutes were not available at time of going to print, items for discussion to be raised under General Business.

Moora Subgroup (Secretary Allister Butcher)

Minutes were not available at time of going to print. Agenda was supplied at **Addendum 10a.**

North East Subgroup (Secretary Rod Munns)

Minutes were not available at time of going to print. Agenda was supplied at **Addendum 10b.**

Subgroups are requested to please hold their meetings earlier so that items can be discussed at the RRG meeting.

8.1 Matters arising from Subgroup agenda for endorsement by the Wheatbelt North Regional Road Group:

8.1.1 Moora Subgroup:

The Shire of Wongan-Ballidu requested that they be allowed to change the scope of work on Hospital Road: Project number 3000808 (2km Pavement reconstruction and widen to 8m SKL12.50-14.50) to culvert replacement.

The culverts are in the funded scope of works and upon recent inspections it has been identified that all the culverts are in need of being replaced due to being salt affected. Due to changing the construction method it is anticipated to be completed on budget. After re-costing replacement of these culverts, we would be unable to complete any road widening on this section of road.

The Shire does not require additional funding approval, all costs will be absorbed by the Shire of Wongan-Ballidu.

The Shire is requesting to change the scope of works by replacing culverts at SLK 12.95 and 12.98. This would require 1200x600mm box culverts in a multi barrel configuration. By opening these channels and going to a bridge type culvert you allow for massive flows.

The Shire of Wongan Ballidu is requesting from the Moora Subgroup that they change the scope of works to culvert replacement on this section of road.

A copy of the Request and Photos was attached at **Addendum 10a.**

The Chair of the Moora Subgroup to please advise the meeting how the group voted.
Cr. Gibson: The Subgroup voted in favour of the amendment.

Motion for the WBN RRG:

That the WBN RRG endorse the resolution taken by the Moora Subgroup in relation to the Shire of Wongan-Ballidu's request to change the scope of work on Hospital Road: Project number 3000808 (2km Pavement reconstruction and widen to 8m SKL12.50-

14.50) to culvert replacement at SLK 12.95 and 12.98. There is no additional grant funding required. An updated MCA is to be submitted for this project if approved.

Moved: Cr Barry Haywood

Seconded: Cr Rod Forsythe

Carried: 4/0

The Shire of Victoria Plains sought to reallocate grant funds between two sections of work on Toodyay-Bindi Bindi Road North. The two projects are a pavement reconstruction and seal widening that only required a final seal at SLK 2.30-6.70 (Carry forward project from 2020/21; Project No. 21116863) and pavement reconstruct and seal widening at SLK 8.40-11.98 (2021/22; Project No. 30000804).

The 2020/21 project was reduced in scope to reflect the reduction in funding available (initial funding request of \$659,281 and actual funding received \$216,290) from SLK 2.30-6.70 to SLK 2.30-3.74. There is an outstanding \$43,258 to be claimed.

The 2020/21 reconstruction works were carried out late in the 2021/22 fiscal year and sealed with an initial seal to get it covered prior to a rain event. In the summer months of the 2021/22 harvest season in November 2021 the seal bled badly and picked up in long strips. An assessment was undertaken on the seal and pavement, and it was determined that the existing seal /primer had not penetrated the base course and was sitting flush. It is determined that the best course of action is to remove the existing seal, dry the base course to achieve dry back and reapply the first and second seals (two coat seal).

To be able to achieve the repair works, the Shire is seeking to reduce the scope of works for the 2021/22 pavement reconstruction works (Project No. 30000804) to reflect the additional costs required to repair the 2020/21 works.

This would require a total cost reduction for the 21/22 from the approved \$634,611 (RRG \$423,074; LG \$211,537) of \$125,113 to \$509,498 (RRG \$339,665; LG \$169,833). This would mean that the 2020/21 project cost would be increased by \$125,113 to \$449,548 (RRG \$299,699; LG \$149,849).

2020/21 Toodyay-Bindi Bindi Rd (21116863)			
	Original Project Costs	Proposed Project Costs	Variance
Total Project Cost	\$324,435	\$449,548	\$125,113
RRG Funding	\$216,290	\$299,699	-\$83,409
LG Funding	\$108,145	\$149,849	-\$41,704
2021/22 Toodyay-Bindi Bindi Rd (30000804)			
	Original Project Costs	Proposed Project Costs	Variance
Total Project Cost	\$634,611	\$509,498	\$125,113
RRG Funding	\$423,074	\$339,665	-\$83,409
LG Funding	\$211,537	\$169,833	-\$41,704

The proposal does not require any additional funds (nil net affect for the Shire of Victoria Plains RRG funding allocations) as it proposed to complete the works with the current funding and project allocations but only amend the amounts between projects. A copy of the Request was attached at **Addendum 10a**.

The Chair of the Moora Subgroup to please advise the meeting how the group voted.
Cr. Gibson: The Subgroup voted in favour of the amendment.

Motion for the WBN RRG:

That the WBN RRG endorse the resolution taken by the Moora Subgroup in relation to the Shire of Victoria Plains funding adjustment to amend their RRG project allocations as per the Proposed Project Costs.

Moved: Cr Wayne Fewster

Seconded: Cr Eileen O'Connell

Carried: 4/0

Road works during a Total Fire Ban

It has been brought to the attention of the Moor Subgroup Secretariat that there are certain works that can and can't be undertaken during a Total Fire Ban (TFB).

The fact sheet was attached at **Addendum 10a**

8.1.2 North East Subgroup

Shire of Wyalkatchem - Out of Session Endorsement

The Shire of Wyalkatchem requested the Group to rescind a resolution to reallocate funding between their two (2) 2020/2021 projects located on the Cunderdin-Wyalkatchem Rd and the Tammin-Wyalkatchem Rd – the reallocation of funding which was not required at EOFY.

Motion:

To rescind items a) ii and iii of the previous Out-Of-Session endorsed resolution as below – emailed out to Member Council Delegates on 3rd June 2021, and reply endorsement emails received by 9th June 2021 – as requested by the Shire of Wyalkatchem at the 30th June 2021.

Resolution that:

a) the Shire of Wyalkatchem's 2020/2021 Road Program be revised and endorsed as follows:

i) The scope of works for the shoulder widening and primer sealing project on the Tammin-Wyalkatchem Rd be altered from SLK 14.21 – 16.36 (2.15km) to a total 2.59km long similar project on two (2) sections from SLK 17.79 – 19.86 and SLK 22.07 – 22.59 (as endorsed via Out-Of-Session).

ii) The TEC for the larger scope of works in the alteration in i) above be increased from the original \$ 135,960 to \$ 165,000 – an increase of \$ 29,040 which is relative to the increase in scope of works.

iii) The TEC for the 6.3km section to the Shoulder Reconditioned on the Cunderdin / Wyalkatchem Rd from SLK 17.85 – 24.18 be reduced by \$ 29,040 from the original \$251,850 to \$ 222,810 – no change in project scope since expected efficiencies will offset this project cost reduction.

b) these endorsed program changes be forwarded to the WNRRG for further endorsement.

Endorsed Out-Of-Session by 6 of 8 Member Council Delegates on 9th June 2021.

Endorsed Out-Of-Session by 7 of 8 Member Council Delegates from the 7-11th October 2021.

Motion:

That the Wheatbelt North Regional Road Group endorse the resolutions taken by the North East Subgroup as above.

Moved: Cr Eileen O'Connell

Seconded: Cr Barry Haywood

Carried: 4/0

Alteration to Shire of Wyalkatchem's Current Year (21/22) Road Program

The Shire of Wyalkatchem has requested a change to their current year project on the Tammin / Wyalkatchem Rd to reconstruct a 2km section from SLK 5.10 to 7.10. This

section includes the intersection with De Pierres Rd at SLK 6.06, where the Tammin / Wyalkatchem Rd comes to a stop and heads eastwards. This intersection is a potential blackspot, and the Shire would like to postpone any work on this section to investigate the potential to obtain blackspot funding to improve this intersection. Additionally, there is a 6.85km section from SLK 10.60 to 17.45 that has been shoulder widened and primer sealed over the last 5-8 years and is in urgent need of a reseal. There is evidence of significant pin holing and the onset of potholing on this section. Additionally, there is a short 0.33km section adjacent from SLK 17.45 – 17.78 that has significant tree root damage, that requires reconstruction. Subsequently, the Shire have requested, that the Reconstruction Project from SLK 5.10 – 7.10 be deleted and the funding from this project be re-allocated to the proposed alternative resealing and reconstruction works on this same road from SLK 10.60 – 17.78. I requested an Out-of-Session consideration of this request via email on the 22nd of December 2021, and Delegates from seven (7) Member Councils have since provided emails advising their endorsement for this proposed funding re-allocation request. These emails are collectively provided in Attachment 5. This item has been included as a record of this Out-of-Session approval for this re-allocation of funding and requires formal endorsement by the Group.

Recommendation

That the Shire of Wyalkatchem's current year (21/22) Project on the Tammin / Wyalkatchem be altered as follows:

- a) The Reconstruction Section from SLK 5.10 – 7.10 be removed from the Program, and
- b) The funding from this deleted Project be reallocated to resealing the 6.85km section on this same road from SLK 10.60 – 17.45 and reconstructing a short 0.33km section adjacent from SLK 17.45 – 17.78.

The Chair of the North East Subgroup to please advise the meeting how the group voted.

Cr. O'Connell: The Subgroup voted in favour of the amendment.

Motion for the WBN RRG:

That the WBN RRG endorse the resolution taken by the North East Subgroup in relation to the Shire of Wyalkatchem's request to amend their RRG project scope.

Moved: Cr Eileen O'Connell

Seconded: Cr Rod Forsythe

Carried: 4/0

9 - General Business

9.1 Local Government Roles and Responsibilities - Bridges

The matter is included in in the Subgroup Meeting Agendas as standard agenda item, as a reminder to undertake Inspections and preventative maintenance in order to be eligible for funding.

The status of Wheatbelt North inspections as at 17 February 2022 was attached at **Addendum 11**.

Tony Humphreys has advised that Level 1 inspections require proper commentary and photographs. Funding for repairs or replacement will not be approved if they are not completed properly. The cost of bridge replacement can be millions and this cost will fall back on LG if inspections are not carried out, so it is imperative that inspections are carried out correctly. Tony Humphreys can do training.

WALGA are looking at running a workshop in May. Shire of Northam offered to host.

9.2 Report on Severe Weather Event Estimates and Claims – WANDRRA and DRFA-WA

All claims for WANDRRA which were administered by MRWA have been finalised. Events which occur after 01 November 2018 are administered by DFES, under the DRFA-WA determination.

The following events have been activated since the July 2021 meeting:

- AGRN978 SEVERE WEATHER ACROSS THE LOWER SOUTHWEST LAND DIVISION (20-31 JULY 2021)
- AGRN974 FLOODING IN THE GASCOYNE AND MURCHISON REGIONS (29-31 MAY 2021)
- AGRN973 ‘SEVERE WEATHER AND ASSOCIATED FLOODING ACROSS THE SOUTH COASTAL DISTRICT (20-21 JUNE 2021)
- AGRN971 TORRENTIAL RAIN AND ASSOCIATED FLOODING IN THE SHIRE OF EXMOUTH (9-10 JUNE 2021)
- AGRN965 SEVERE TROPICAL CYCLONE SEROJA (11-12 APRIL 2021)
- AGRN964 THUNDERSTORMS AND ASSOCIATED FLOODING IN THE SHIRE OF WILUNA (16-18 FEBRUARY 2021).
- AGRN963 TROPICAL LOW AND ASSOCIATED FLOODING IN THE PILBARA AND GOLDFIELDS REGIONS (11-12 DECEMBER 2020)
- AGRN962 STORM, HEAVY RAIN AND ASSOCIATED FLOODING IN THE MID WEST AND SOUTHWEST LAND DIVISION (1-5 MARCH 2021)

Shires are encouraged to familiarise themselves with the Determination, which can be found on the DFES website, www.dfes.wa.gov.au

9.3 WSN delegates

Cr. Haywood – LG Elections - When selecting delegates for WSN we need to look at the election cycle to ensure continuity. Currently there are only two WBN delegates, who are on the same election cycle, which could be disruptive if they both retired or were not re-elected.

Cr. O’Connell and Cr. Gibson agreed that a decision would need to be made to avoid a ‘hole’ in the event of a delegate retiring. A suggestion was made to send out an email for EOI from the 24 LGs in WBN.

Agreed to discuss at next WBN RRG meeting so that an EOI can be sent to LGs for consideration.

9.4 RAV conditions

Cr. Forsyth queried the change of RAV conditions that the LG was not aware of. Ammar Mohammed advised that HV usually don’t change without consulting the Shires.

10 - Next Meeting Date

The next meeting of the WBN RRG will be held on 01 August 2022 at the Northam Recreation and Aquatic Centre in Northam.

11 - Meeting Closed 11.26 am



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WALGA RoadWise

Regional Road Safety Advisor Report

Wheatbelt North
February 2022

Road Safety Auditing - Saving Lives and Money

Road upgrades that include a road safety audit during the design and/or development phase can be delivered with the confidence they are less likely to need future interventions and upgrades. A good option for Local Governments in regional areas where crash history and benefit cost ratios can be more difficult to demonstrate.

Ensuring this happens starts with a simple policy; implementation of that policy is easier when you have Accredited Road Safety Auditors active in your community.

Austrroads Road Safety Audit template for Local Government

The new *Austrroads Guide to Road Safety Part 6: Managing Road Safety Audits* highlights the importance for Local Governments to develop a road safety audit policy. To assist Local Government achieve this, Austrroads has produced a policy template that has been endorsed by WALGA and is supported by the Road Safety Audit Panel. The template is available to download here:

<https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.road-safety-audit-wa.org%2Fimages%2FAustrroads-LG-RSA-Policy-Template.docx&wdOrigin=BROWSELINK>

Road Safety Audit Training and Accreditation

Successful completion of both the Road Safety Audit Training and Road Safety Engineering courses provides individuals with the opportunity to become accredited road safety auditors. Successful completion of both the Road Safety Audit Training and Road Safety Engineering courses provides individuals with the opportunity to become accredited road safety auditors.

Maintenance and renewal of the road network accounts for two thirds of Local Government road expenditure; formal examination of a proposed road project through the road safety audit process puts Local Governments on the front foot for both improving safety and saving money. For more information about road safety audit training and accreditation visit <https://www.road-safety-audit-wa.org/>

CASE EXAMPLE: Avon Valley Local Government Road Safety Audit Project

The Shires of Northam, Toodyay and York recently collaborated to upskill Local Government staff as a panel of trainee auditors for the Avon Valley. Six Technical staff completed the Institute of Public Works Engineering Australasia Western Australia online Road Safety Audit course, followed by a day workshop facilitated by Senior Auditors from Shawmac. Sharing knowledge and expertise in the workshop format allowed Local Governments to identify problem locations and select countermeasures. For example: run-off road crashes are the priority crash type requiring treatment in the Wheatbelt. The project was funded by the Road Safety Community Grant Program.

Local Government Road Safety Awards 2022

These awards will be presented at the WALGA Local Government Convention, to be held in Perth in October 2022, and provide an ideal opportunity to showcase road safety interventions and innovations. Consider recent or upcoming projects/policies/procedures that will impact on road safety, such as Black Spot funded projects.

- Nominations open 4 April
- Nominations close 20 June
- Winners announced at presentation 3 October

Categories for entrants:

- Safe System Approach – Road Infrastructure Improvements
- Safe System Approach – Complementary Initiatives
- Safe System Approach – Local Road Safety Partnership Joe North Award – Outstanding individual's commitment or significant contribution to road safety

WALGA RoadWise *Blessing of the Roads* 2022

The WALGA RoadWise annual Easter road safety campaign, *Blessing of the Roads*, is back for 2022 and continues to encourage a **zero**-focused vision where we all work together to provide a road network where no-one dies or is seriously injured from a crash.

Visit the RoadWise website for more information and to download a copy of the *Blessing of the Roads* campaign kit; <http://www.roadwise.asn.au/blessing-of-the-roads.aspx>.

Statistical Data

In Western Australia there were 166 road deaths in WA in 2021.

99 regional deaths, 67 metropolitan deaths.

811 people were killed or seriously injured in the Wheatbelt region between 2016 and 2020.¹

Calendar of Events

- **National Road Safety Week** – 15-22 May 2022
- **National Road Safety Week Grants** Closes 18 February 2020
- **Road Safety Commission Community Grant Round** Closes 5pm 31 March 2022

¹ Road Safety Commission <https://www.wa.gov.au/organisation/road-safety-commission/road-statistics#w-a-annual-road-fatalities> (Viewed 21/01/2022). Please note these are preliminary figures and are subject to change. Regional and Metropolitan figures are based on regional boundaries defined by WA Police.