

# WHEATBELT COMMUNITIES INC

---

## Meeting of Wheatbelt Communities Inc

Wednesday 30 October 2019

Council Chambers, Shire of Westonia,  
commencing at 10.14am

### MINUTES



Shire of Bruce Rock



Shire of Kellerberrin



Shire of Merredin



Shire of Westonia



Shire of  
YILGARN

Shire of Yilgarn

**CONTENTS**

- 1. OPENING AND ANNOUNCEMENTS ..... 3**
- 2. RECORD OF ATTENDANCE AND APOLOGIES ..... 3**
  - 2.1 Attendance..... 3
  - 2.2 Apologies ..... 3
  - 2.3 Guests ..... 3
- 3. DECLARATION OF INTEREST ..... 3**
- 4. PRESENTATIONS/MEETINGS..... 4**
- 5. MINUTES OF MEETINGS ..... 4**
  - 5.1 Minutes from the Wheatbelt Communities Inc Meeting held Tuesday 27 August 2019 (Attachment) ..... 4
  - 5.2 Business Arising from Meeting of Wheatbelt Communities Inc held Tuesday 27 August 2019..... 4
- 6. MATTERS FOR NOTING ..... 4**
  - 6.1 Complying with the *Associations Incorporation Act 1987* – Self-Check (Attachment)4
- 7. MATTERS FOR DECISION..... 5**
  - 7.1 Wheatbelt Communities Inc (WCI) Financial Statement to 30 September 2019 ..... 5
  - 7.2 List of Accounts Paid ..... 7
- 8. OTHER MATTERS ..... 8**
- 9. FUTURE MEETINGS..... 8**
- 10. CLOSURE..... 8**

# Wheatbelt Communities Inc

An In-person Meeting of Wheatbelt Communities Inc to be held in the Shire of Westonia's Council Chambers, commencing at 10.14am

## MINUTES

### 1. OPENING AND ANNOUNCEMENTS

The Chair, Ram Rajagopalan, opened the meeting at 10.14am welcoming all in attendance with a special welcome to new members.

### 2. RECORD OF ATTENDANCE AND APOLOGIES

#### 2.1 Attendance

Mr Ram Rajagopalan, Chair  
Mr Darren Mollenoyux, Secretary  
Mr Raymond Griffiths, Treasurer  
Mr Peter Clarke, Member  
Ms Karin Day, Member  
Mr Wayne Della Bosca, Member  
Ms Julie Flockart, Member  
Mr Rod Forsyth, Member

Mr Bill Huxtable, Deputy Member and voting member in Jamie Criddle's absence  
Mr Stephen Strange, Deputy Member

Ms Helen Westcott, Joint Executive Officer

#### 2.2 Apologies

Mr Jamie Criddle, Member  
Mr Greg Powell, Member

Mr Bruce Wittber Joint Executive Officer

#### 2.3 Guests

Nil

### 3. DECLARATION OF INTEREST

Pursuant to Clause 18 of the Wheatbelt Communities Inc Constitution, Members must declare to the Chairman any potential conflict of interest they may have in a matter before Wheatbelt Communities Inc as soon as they become aware of it. Members and Deputies may be directly or indirectly associated with some recommendations of Wheatbelt Communities Inc. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

This is in accordance with Clause 18.4 of the Constitution which states:

**18.4** *When a member or employee discloses a pecuniary interest he or she may neither participate in discussions nor take any part in the decision making process in respect to that matter nor be present when the matter is being discussed or voted upon.*

Nil

#### **4. PRESENTATIONS/MEETINGS**

Nil

#### **5. MINUTES OF MEETINGS**

##### **5.1 Minutes from the Wheatbelt Communities Inc Meeting held Tuesday 27 August 2019 (Attachment)**

Minutes of the Wheatbelt Communities Inc Meeting held Tuesday 27 August 2019 have previously been circulated.

##### **RECOMMENDATION:**

That the Minutes of the Meeting of Wheatbelt Communities Inc held Tuesday 27 August 2019 be confirmed as a true and accurate record of the meeting.

##### **RESOLUTION:**

**Moved: Karin Day**

**Seconded: Rod Forsyth**

**That the Minutes of the Meeting of Wheatbelt Communities Inc held Tuesday 27 August 2019 be confirmed as a true and accurate record of the meeting.**

**CARRIED**

##### **5.2 Business Arising from Meeting of Wheatbelt Communities Inc held Tuesday 27 August 2019**

Nil

#### **6. MATTERS FOR NOTING**

##### **6.1 Complying with the Associations Incorporation Act 1987 – Self-Check (Attachment)**

The Department of Commerce publishes a self-check for incorporated bodies such as Wheatbelt Communities Inc (Wheatbelt Communities). The purpose of the self-check is to assist in determining whether a group such as Wheatbelt Communities Inc (WCI) is complying with each section of the *Associations Incorporation Act 2015*.

A copy of the self-check forms an attachment to the meeting agenda.

In relation to record keeping, the Executive Officer will have available for inspection at each in-person meeting of Wheatbelt Communities Inc the following records:

- A copy of the certificate of incorporation;
- A copy of the Wheatbelt Communities Inc Constitution;
- The Members Register; and
- The Record of Office Bearers.

These records are available for inspection at this meeting of WCI.

The Executive Officer has also contacted all WCI's members to confirm their preferred contact details. All members have responded to the request for confirmation.

No action is required.

**Noted**

## **7. MATTERS FOR DECISION**

### **7.1 Wheatbelt Communities Inc (WCI) Financial Statement to 30 September 2019**

**Author:** Helen Westcott, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 14 October 2019

**Attachments:** Nil

**Background:**

As Wheatbelt Communities Inc (WCI) did not adopt a separate budget for 2019/2020 having preferred to adopt a combined WEROC/WCI the below statement is a statement of income and expenditure for the period to 30 September 2019.

**Executive Officer Comment:**

No comment.

**Voting Requirement:** Simple majority

**RECOMMENDATION:**

That the Wheatbelt Communities Inc Financial Report for the period ending 30 September 2019 be received.

**RESOLUTION:**      **Moved: Raymond Griffiths**                      **Seconded: Darren Mollenoyux**

**That the Wheatbelt Communities Inc Financial Report for the period ending 30 September 2019 be received.**

**CARRIED**

**Wheatbelt Communities Inc**  
**ABN 28 416 957 824**  
**1 July 2019 to 30 September 2019**

	Budget 2019/2020	Actual to Date	Notes
<b>Committee Income</b>			
500	General Subscriptions		
0575	Wheatbelt Community Interest	\$ 7.01	
<b>Project Income</b>			
519	Project and Consultancy Fund		
	GST Output Tax		
	GST Refunds	\$ 50.00	
	<b>Total Receipts</b>	<b>\$ 57.01</b>	
<b>Committee Expenses</b>			
1724	Bank Fees & Charges	\$ -	
	Executive Services	\$ -	
	Meeting Expenses	\$ -	
	Chair Expenses	\$ -	
1723	Financial Services	\$ 312.00	
1725	Audit Fees		
	Insurance		
	Committee Training Expenses		
<b>Project Expenses</b>			
1842	Consultancy General		
	Sundry		
	GST Input Tax	\$ 31.20	
	Ato Payments		
		<b>\$ - \$ 343.20</b>	
	Net Position	\$ - \$ 286.19	
	OPENING CASH 1 July	\$ 27,386.55	
	<b>CASH BALANCE</b>	<b>\$ 27,100.36</b>	

**7.2 List of Accounts Paid****Author:** Helen Westcott, Executive Officer**Disclosure of Interest:** No interest to disclose**Date:** 14 October 2019**Attachments:** Nil**Executive Officer Comment:**

Accounts paid during the period 15 August 2019 to 14 October 2019

**Accounts Paid:**

Cheque/EFT	Date	Payee	For	Amount incl GST
EFT	260819	Up to Date Accounting	Accounting Services July 2019	224.40
EFT	160919	Up to Date Accounting	Accounting Services August 2019	92.40
EFT	111019	Up to Date Accounting	Accounting Services September 2019	79.20
<b>Total \$396.00</b>				

**RECOMMENDATION:**

That the list of accounts paid for the period 15 August 2019 to 14 October 2019 totalling \$396.00 be endorsed.

**RESOLUTION:** **Moved: Karin Day** **Seconded: Rod Forsyth****That the list of accounts paid for the period 15 August 2019 to 14 October 2019 totalling \$396.00 be endorsed.****CARRIED**

**8. OTHER MATTERS**

Nil

**9. FUTURE MEETINGS**

To be advised

**10. CLOSURE**

There being no further business the Chair closed the meeting at 10.17am.

DECLARATION

These minutes were confirmed by the Wheatbelt Communities Inc at the meeting held \_\_\_\_\_

Signed \_\_\_\_\_  
Person presiding at the meeting at which these minutes were confirmed