

SHIRE OF
MERREDIN
INNOVATING THE WHEATBELT

Unconfirmed copy of Minutes from Ordinary
Council Meeting held on
29 April 2025 subject
to confirmation at the Ordinary Council
Meeting to be held
27 May 2025

MINUTES

Ordinary Council Meeting

Held in Council Chambers
Corner King & Barrack Street's, Merredin
Tuesday, 29 April 2025
Commencing 4.00pm

Common Acronyms Used in this Document	
CBP	Corporate Business Plan
CEACA	Central East Accommodation & Care Alliance Inc
CEO	Chief Executive Officer
CSP	Community Strategic Plan
CWVC	Central Wheatbelt Visitors Centre
EO	Executive Officer
EMCS	Executive Manager Corporate Services
EMDS	Executive Manager Development Services
EMES	Executive Manager Engineering Services
EMS&C	Executive Manager Strategy & Community
GECZ	Great Eastern Country Zone
GO	Governance Officer
LGIS	Local Government Insurance Services
LPS	Local Planning Scheme
MCO	Media and Communications Officer
MoU	Memorandum of Understanding
MP	Manager of Projects
MRCLC	Merredin Regional Community and Leisure Centre
SRP	Strategic Resource Plan
WALGA	Western Australian Local Government Association
WEROC	Wheatbelt East Regional Organisation of Councils



April Ordinary Council Meeting

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Shire of Merredin
Ordinary Council Meeting
4:00pm Tuesday, 29 April 2025



1. Official Opening

The President acknowledged the Traditional Owners of the land on which we meet today, and paid her respects to Elders past, present and emerging. The President then welcomed those in attendance and declared the meeting open at 4:02pm.

This meeting is being recorded on a digital audio device to assist with minute taking purposes. The public is reminded that copying or distribution of any part of the recording is not permitted. The Shire reserves all rights in relation to its copyright. Audio contained in a recording must not be altered, reproduced or republished without the written permission of the Shire and in accordance with Section 8.5 of the Shire of Merredin Standing Orders Local Law 2017, no person is to use any electronic, visual or audio recording device or instrument to record the proceedings of the Council or a Committee without the written permission of the Council.

2. Record of Attendance / Apologies and Leave of Absence

Councillors:

Cr D Crook	President
Cr R Manning	Deputy President
Cr B Anderson	
Cr H Billing	
Cr L O'Neill	
Cr M Simmonds	
Cr P Van Der Merwe	

Staff:

C Watts	CEO
L Boehme	EMCS
L Carr	A/EMES
C Brindley-Mullen	EMS&C
P Zenni	EMDS 4:04pm – 4:25pm
M Wyatt	EO
A Bruyns	GO

Members of the Public: Nil

Apologies: Cr M McKenzie

Approved Leave of Absence: Nil

3. Public Question Time

Nil

4. Disclosure of Interest

Cr Van Der Merwe declared a Direct Financial Interest in Item 12.1.

5. Applications of Leave of Absence

P Zenni entered the Chambers at 4:04pm.

Nil

6. Petitions and Presentations

Nil

7. Confirmation of Minutes of Previous Meetings

- 7.1 Ordinary Council Meeting held on 25 March 2025
Attachment 7.1A

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr O'Neill

Seconded: Cr Van Der Merwe

83577

That the Minutes of the Ordinary Council Meeting held 25 March 2025 be confirmed as a true and accurate record of proceedings, noting that there was a minor grammatical change to Policy 6.19 Sporting Infrastructure Policy that was adopted.

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil

8. Announcements by the Person Presiding without Discussion

Nil

9. Matters for which the Meeting may be Closed to the Public

- 19.1 Amendment of Resolution 83348

10. Receipt of Minutes of Meetings

- 10.1 Minutes of the Rural Water Council Meeting held 27 September 2024.
Attachment 10.1A
- 10.2 Minutes of the Local Emergency Management Committee Meeting held 6 February 2025.
Attachment 10.2A
- 10.3 Minutes of the Wheatbelt East Regional Organisation of Councils Inc Board Meeting held 17 March 2025.
Attachment 10.3A
- 10.4 Minutes of the Bush Fire Advisory Committee Annual General Meeting held 20 March 2025.
Attachment 10.4A
- 10.5 Minutes of the Wheatbelt East Regional Organisation of Councils Inc Special General Meeting held 15 April 2025.
Attachment 10.5A
- 10.6 Minutes of the Audit, Risk and Improvement Committee Meeting held 29 April 2025.
Attachment 10.6A

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Billing

Seconded: Cr Anderson

That Council:

83578

1. RECEIVE the minutes of the Rural Water Council Meeting held 27 September 2024;
2. RECEIVE the minutes of the Local Emergency Management Committee Meeting held 6 February 2025;
3. RECEIVE the minutes of the Wheatbelt East Regional Organisation of Councils Inc Board Meeting held 17 March 2025;
4. RECEIVE the minutes of the Bush Fire Advisory Committee Annual General Meeting held 20 March 2025;
5. RECEIVE the minutes of the Wheatbelt East Regional Organisation of Councils Inc Special General Meeting held 15 April 2025; and
6. RECEIVE the minutes of the Audit, Risk and Improvement Committee Meeting held on 29 April 2025.

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil



RURAL WATER COUNCIL OF WA (INC)

Meeting held by Zoom
Friday 27 September 2024 commencing at 9:03 am

Minutes

1 OPENING & WELCOME

The President and Chair of the meeting, Cr T Sachse, welcomed attendees and commented on the difficulties in finding a date for this meeting due to the number of other functions being held in September . Due to the tight timeframe, it had not been possible for the Executive Committee to meet prior to this meeting.

2 ATTENDANCE & APOLOGIES

2.1 Attendance

Cr Tony Sachse	Shire of Mount Marshall (President)
Mr Gavin Treasure	Shire of Dumbleyung
Cr Jannah Stratford	Shire of Koorda
Cr Tanya Gibson	Shire of Mount Marshall
Cr Chris Bray	Shire of Narembeen
Cr Eileen O'Connell	Shire of Nungarin
Ms Sarah Caporn	Shire of Quairading
Mr Aaron Bowman	Shire of Toodyay
Mr Charles Sullivan	Shire of Toodyay
Cr Mark Crees	Shire of Westonia
Cr Dwight Coad	Shire of Wongan-Ballidu
Cr Denis Warnick	Shire of York
Mr Lawrie Short	
Mrs Rosemary Madacsi	
Ms Kathy Balt	Water Corporation
Robert Dew	Executive Officer

2.2 Apologies

Mr Zac Donovan	Shire of Koorda
Cr Donna Crook	Shire of Merredin
Cr Gary Coumbe	Shire of Nungarin
Cr Rebecca Johnson	Shire of Victoria Plains
Mr Sean Fletcher	Shire of Victoria Plains
Cr Ross Della Bosca	Shire of Westonia
Cr Kevin Trent	Shire of York
Mr Lindon Mellor	Shire of York
Ms Renae Thorpe	Department of Water & Environmental Regulation
Mr Joe Mills	Water Corporation

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 ANNOUNCEMENTS

There were no announcements.

5 MINUTES

5.1 Confirmation of Minutes

Minutes of the meeting held by at Cranmore Farm, Bindi Bindi on 22 July 2024 are submitted for confirmation. Copies of these Minutes have been circulated to all members and delegates.

RECOMMENDATION

That the Minutes of the meeting held 22 July 2024, as printed and circulated, be confirmed.

The Executive Officer reported that in the copy of the Minutes circulated to delegates Mr Charles Sullivan, Shire of Toodyay, had inadvertently been listed as attending the meeting when he had submitted his apologies. Correction had been made to the Minutes.

RESOLUTION

Dwight Coad moved and Eileen O'Connell seconded –

That the Minutes of the meeting held 22 July 2024, as printed and circulated and incorporating the above correction, be confirmed. **CARRIED**

5.2 Business Arising from the Minutes

(a) Matters Referred to Executive Committee

Last meeting referred a number of matters to the Executive Committee for follow up –

- WaterSmart Farms Desalination Project (Item 6.2 (a)) - Dr Richard George indicated that he would be pleased to attend a future meeting and suggested that the Group may care to consider an on-site meeting looking at different aspects of the project. Suitable sites suggested included those at Dumbleyung, York, Merredin, Katanning.
- Non-Standard Water Services (Item 7.1) - Advocacy by the Rural Water Council on funding for local water treatments for non-standard water services and the requirements to treat non-standard water services.
- Backflow Prevention Devices (Item 7.2)
- Farm Water Grants (Item 7.3) - Future advocacy by the Rural Water Council.

Since the last meeting the Executive Committee has not met.

RECOMMENDATION

For Noting

Mr G Treasure commented that there was a trial desalination site at Esperance. The meeting noted Dr George's suggestion for an on-site meeting to look at different aspects of the WaterSmart Farms Desalination Project and recommended that this be looked at for 2025.

Cr D Coad commented that not all properties had backflow prevention devices installed, expressed the view that there was a need for a clearer demarcation between the Water Corporation and the property owner as to responsibility for backflow prevention devices and the issue of costs (installation, maintenance and replacement).

RESOLUTION

By Consensus

That the Water Corporation be requested to provide more information on the requirements to install backflow prevention devices and who is responsible for the devices including on-going maintenance and replacement. **CARRIED**

Mr Aaron Bowman entered the meeting at 9:30 am.

RESOLUTION

Lawrie Short moved and Mark Crees seconded –

That the Rural Water Council advocate to the State Government for the reinstatement, as soon as possible, of the on-farm water grants. **CARRIED**

(b) Other

No other matters were brought forward.

6 REPORTS

6.1 Water Corporation Report

Presentation of the Water Corporation report.

RECOMMENDATION

That the Water Corporation report be received.

Ms Kathy Bolt gave a verbal report.

Mr L Short requested more information on the bore being developed on the Dandaragan-Moora Road and in particular what is proposed and can water be made available to adjoining landowners.

RESOLUTION

By Consensus –

That the Water Corporation report be received.

CARRIED

6.2 Department of Water and Environmental Regulation Report

No Report

The meeting requested that Ms R Thorpe be asked if, on return from leave, she could provide a report to be circulated to delegates.

Mr Lawrie Short referred to the application by Caravel Minerals to establish a bore field in the Gillingarra area to supply water for its copper mining project at Wongan Hills. He raised the following –

- Believe that 48 conditions have been imposed by the Department of Water and Environmental Regulation.
- Will the extraction of 14 GL of water deplete the water supply available to landowners in the area?
- Have the conditions imposed been met?
- Is the total 14 GL allocation going to be extracted from this area or are other areas being utilised?

The meeting requested –

- that more information on the proposal by Caravel Minerals be sought from the Department of Water and Environmental Regulation; and
- that the Executive Committee consider the impact of mining on water availability to local communities.

6.3 Region Reports

Presentation by delegates of region reports.

Dandaragan & North Miling (Lawrie Short)

Given the quick cessation of rainfall in our areas there appears to be sufficient groundwater available for stock and domestic purposes in dams and wells. One additional tank was required at Miling. Total rainfall for the year at Dandaragan has exceeded that for last year by about 30 mm with some 375 mm so far. Miling is considerably less with particularly no Summer rain. Accordingly crops of Canola have been good in Dandaragan but not planted on the North Miling property due to the lack of early rains. As a consequence, harvest should begin late October. Cutting for hay in Dandaragan has just commenced with Miling nearly finished.

An interesting drilling program on the North side of the road reserve, about 6 km along from Dandaragan on the Dandaragan-Moora Road, striking what appears to be an artesian system with the water rising above ground level from a bore 269 m deep. The drilling operators told me the system could be a contained System in the Parmelia Aquifer with a large say 900 m clay horizon underlaying it. The surface topography resembles a large swale with high country about 2 km North, East and South rising some 60 -80 m above ground level at the bore sight. I seek Water Corporation explanation, if known for further details.

Mount Marshall (Tony Sachse)

As of 25 July 2024, year-to-date rainfall has been 200 mm (Bencubbin) and 250 mm (Beacon) so quite a bit of variation. Growing season rainfall has been between 150 mm (Bencubbin) to 175 mm (Beacon) although some locations have received more or less than these figures. Decile figures range from 3-5 through the Shire. Certainly, the North has been wetter although September rainfall has been very low so far. Although there were some surface water flows filling farm dams (which were at very low levels) in June a lot of farm dam levels remain quite low. This will mean increased demand for Water Corporation water for the purpose of watering stock over the upcoming summer, unless significant spring rainfall occurs.

There do not appear to have been any significant supply outages involving Water Corporation meter delivery since our last meeting.

The Wheatbelt Regional Drought Reliance Plan Steering Committee has been meeting regarding delivering a plan for the Wheatbelt region that aims to build the preparedness of the regions to drought or prolonged dry periods. The plan will identify key actions or interventions to target investment that support the building of economic and community resilience to drought. The WDC is delivering the Wheatbelt RDRP on behalf of the State and Federal government and is jointly funded by the State's Royalties for Regions program and the Commonwealth Government's Future Drought Fund. Of course, water remains a key focus of the plan. Other Local Government groups, agencies and consultants are also having input into the plan.

Toodyay (Rosemary Madacsi)

Mrs R Madacsi advised that since writing the report circulated with the Agenda the submeters at the Toodyay Recreation Centre had been installed. With the approval of the Meeting the update has been included in the report.

Community

Overall community use of town water has halved since summer, due to regular rainfall. Shire bore levels, mostly used for municipal irrigation, are believed to have recovered since the winter rain, but as bore water levels are checked in early October, this is not confirmed. Bores at the Morangup co-location centre and at Julimar fire shed are performing well (meeting demand/tanks full) - but demand has been low in the off season.

The community standpipe has been relocated off road into the information bay and covered to mitigate summer heat on the electronics. Issues with card reader failure causing erratic billing has continued, we are waiting upon an Eastern States technician. Use has slowed but regular drawdown is still occurring. Installation of the Toodyay Recreation Centre submeters, delayed by supply delays, have now been installed.

Agricultural

Consistent winter rain, in well distributed 10-15 mm events (July 77 mm and August 85.3 mm) has recharged spring fed dams and soaks, but runoff dependent dams are below average. Overall, the last two years 280 mm (2023 and 2024), have been well below the annual rainfall which has declined from 600 mm (1970s) to 400 mm in the last 15 years, except for 645.13 mm in the 2021 storm event.

Agriculturally, another rain event should take the district to harvest, although concern is rising at the large presence of moths and early warming with Heliethis (budworm) and diamond back moth on predicted good yields.

Fire Emergency Water

Good winter rain has substantially improved the KBDI (35 mm 24/09/2024) from three months ago. Conditions, however, are expected to dry rapidly as sub-root zone moisture (below that measured in the KBDI) is still consider dryer than average.

At the Morangup co-located Emergency Facility, final plumbing of the two additional 47 kL concrete tanks is still to occur. All tanks are full, new tanks via transfer pumping prior to August rains which then refilled existing plumbed tanks. New plumbing will allow for up to four appliances to fill simultaneously, enhancing operational efficiency.

Water tanks at the (community) Depot, are at 50% capacity following reconnection to rain harvesting and the issues experienced with initial replumbing design. Remaining Fire Emergency Water tanks are undergoing final pre-season level checks with 'top-up' water from one of five non-potable hubs (rain collection or bore source).

The previously advised \$100k DWER Community Water Supply Scheme Grant 'Fire Emergency Water Accessibility Project Stage III' application is still pending with DWER.

Victoria Plains (Sean Fletcher)

Under the Shire's Strategic Community Plan, it has continued with two key strategic actions:

- Securing consistent supply of water across the Shire;
- Develop & implement Water Strategy.

Water Projects Undertaken in 2023/24

The Shire, due to CWSP funding, was finally able to complete the improvements to the Piawaning water supply on 1 August 2024. This has seen:

- Relocation of the bore into Shire road verge just to the north of Piawaning. The new source of water is of a good quality;
- Upgrading of the water filtration system that has enhanced automatic filter cleansing capability;
- Tidying up of plant and pumps in the water supply shed;
- Securing of the new bore and pump with quality headworks in an enclosed compound.

Consistent Supply of Water

For 2024/25, the focus is on four key water projects:

- i. Future proofing the Calingiri emergency water supply and town oval water supply, consisting of two projects:
 - Replacement of the Gouge Rd tanks;
 - Installation of a secondary bore at Parker Rd. This will ensure sufficient redundancy in the advent of failure regarding the primary bore;
- Developing a design for water cells to be part of Shire trucks, thus ensuring a water supply for fire mitigation instead of carting a water tank etc;
- Replacing and installing new water infrastructure and bore at Gillingarra. The emergency water supply failed several months ago when one of the 250,000 litre tanks collapsed. The new water system will be on Crown reserve managed by the Shire. Previously, this supply was managed by a community group.

The first three projects are possible due to successful applications through the CWSP.

In addition to the above, the Shire has agreed to take over the Wyening Reserve from the Water Corporation. This is a 248 ha site located at Wyening that contains the dam originally used for steam trains and then became the Calingiri townsite water source until the 1960s. The dam will provide further emergency water supplies and the wider site can be used for vegetation offsets regarding clearing permits.

Water Strategy

The development of the Shire's new non-potable water strategy is well underway, with the draft due in one month's time. This strategy is much wider in scope than the existing Non-Potable Strategic Water Supplies Plan as it is aimed at not only recognising current water sources (both Water Corporation and non-potable), but the location of new water sources and strategic actions to future proof the Shire going forward.

Monitoring Bore – Bolgart Refuse Site

The Shire is now required by DWER to install a second monitoring bore at the Bolgart Refuse Site. Although the Shire challenged this due to the Water Corporation exclusion zone being increased in 2016 that subsequently included the Bolgart Refuse Site, DWER has insisted that the bore is installed. This should occur sometime within the next three to six months.

Caravel Copper Mine

The Caravel Copper Mine, which is due to begin construction in 2025/26, will receive its water supply from 25 bores at Gillingarra and will be piped over 60 km through the north of the Shire to the mine site. The bulk of the mine site is at Lake Ninan in Wongan Hills; however, the mine site area has now been expanded into the eastern part of Victoria Plains, with tenements allocated for mine infrastructure, water management and carbon offsets.

RECOMMENDATION

That Region Reports be received.

RESOLUTION

**Mark Crees moved and Eileen O'Connell seconded –
That Region Reports be received.**

CARRIED

6.4 Other

Mrs R Madacsi commented on general water use and suggested that consideration be given to lobbying for overall water management, particularly waste audits for communities and smaller local governments. When considering water management, she believed that drainage, catchment and all water use should be included. She commented that at present communities were reactive to individual issues.

The meeting requested that these matters be referred to the Executive Committee for consideration.

7 FINANCE

7.1 Financial Reports

Statement of Receipts and Payments for the period 1 January 2024 to 31 August 2024 (attached). The Group's current cash balance is \$3,829.42.

RECOMMENDATION

That the financial report for the period 1 January 2024 to 31 August 2024 be received.

RESOLUTION

**Eileen O'Connell moved and Lawrie Short seconded –
That the financial report for the period 1 January 2024 to 31 August 2024 be received.**

CARRIED

7.2 Accounts for Payment

The following accounts are presented for payment –

<u>Payee</u>	<u>For</u>	<u>Amount</u>
<u>Accounts to be Paid</u>		
R W & S Dew	Secretarial Service July 2024 to September 2024	1,017.07
	TOTAL	<u>\$1,017.07</u>

RECOMMENDATION

That the accounts as listed above, totalling \$1,017.07 be passed for payment.

RESOLUTION

**Dwight Coad moved and Mark Crees seconded –
That the accounts as listed above, totalling \$1,017.07 be passed for payment**

CARRIED

8 BUSINESS

8.1 Moulyinning Non-Standard Water Service (Update)

The Shire of Dumbleyung has previously provided advice between the Shire and Water Corporation in relation to the Moulyinning Non-Standard Water Service declaration by Water Corporation.

Background

- Water Corporation has never provided a standard water service to Moulyinning residents since the scheme was established, circa early 1970s.
- It has therefore taken Water Corporation approximately 50 years to identify this standard water service shortcoming (lucky no one has been impacted by consuming poor quality water).
- The first that the Shire (and residents) became aware of this situation was when Water Corporation contacted the Shire mid-2023.
- To comply with health requirements, Water Corporation either have to resolve the matter ie install chlorinated water treatment system or withdraw from standard water servicing. Water Corporation has chosen the latter option (for economic reasons).
- The withdrawal position mitigates risk to Water Corporation but transfers this risk to others ie Shire and local residents.
- Water Corporation has offered to fund the once off installation of localised water treatment solutions to offset some of this risk ie rainwater tanks, water filtration systems, etc (30 June 2024 deadline set for Shire and local residents to respond).
- Water Corporation will not contribute to ongoing maintenance or eventual replacement costs of these local water treatment systems.

Footnote

Decision by Water Corporation has potential major ramifications for communities with low population ie doesn't appear to matter whether you are scheme supplied, if Water Corporation determine that it is cost prohibitive to provide standard water servicing, they may not opt to supply.

Update

- Water Corporation sent a draft Deed of Settlement to the Shire of Dumbleyung to formalise the supply of Water Corporation funding for the Shire to purchase and install local water treatment solutions.
- The Deed the Shire is being asked to sign not only recognises the financial assistance on offer, it also seeks to hold Water Corporation harmless from any future actions that may arise linked to the non-supply of standard water services.
- The Shire has always tried to hold Water Corporation to account for this change, one that Water Corporation continually claims is due to delayed (non) communication, not performance related (despite scheme services being supplied for around 50 years).
- Water Corporation had two choices to make once it discovered this standard water service shortcoming (1) to install a treatment system to resolve the matter (2) walk away and mitigate/transfer the water quality risk to others. It chose the latter.
- The Shire will do what it has to do to try and protect its residents from poor scheme water quality supply and will do so without releasing claims against Water Corporation for any future issues that are encountered (if needed).

Mr G Treasure commented that the Shire of Dumbleyung had declined the Water Corporation's funding offer due to the risk under the Deed of Settlement transferring to the Shire, the main issue relates to the Moulyinning Hall – non-standard water signs have been put up, lost the fight but believe it is important to share information with other local governments.

Mr L Short commented that the Shire of Moora appears to have received funding for their town water scheme; upgrade to filtration at the bore. Mr Treasure replied that the Shire of Dumbleyung's issue related to non-standard water service.

The meeting requested that local government members keep the Rural Water Council informed of issues with non-standard water services.

Mr Charles Sullivan left the meeting at 10:17 am.

8.2 Western Wheatbelt

Discussion on water issues specific to the Western Wheatbelt (comprising, but not limited to, the Shires of Gingin, Dandaragan, Chittering, Toodyay) including water allocations and usage.

RECOMMENDATION

For consideration

The meeting requested that the Department of Water and Environmental Regulation and the Water Corporation provide an update to the next meeting on supply and quality of water in the Western Wheatbelt region and of any proposed developments along coastal areas.

The meeting requested that representatives of the Shires of Beverly and Brookton be invited to the next meeting to discuss any water issues specific to their areas.

9 URGENT BUSINESS (as permitted by the Presiding Member)

9.1 Letter of Thanks

RESOLUTION

By Consensus –

That a letter of thanks be sent to Kristen and Tracy Lefroy for hosting the Rural Water Council's July meeting and for the inspection and information on their on-farm desalination plant.

CARRIED

10 DATE, TIME AND PLACE OF NEXT MEETING

Future meetings are scheduled for –

- Friday 21 March 2025 (Note: Date adjusted due to State Election on 8 March 2025)
- Friday 11 July 2025
- Friday 10 October 2025

At the April 2024 meeting the Shire of Westonia indicated a tentative interest in hosting a meeting in 2025 following completion of their water projects.

RECOMMENDATION

That the next meeting of the Rural Water Council be held Friday 21 March 2025 at the Water Corporation's Depot in Cunderdin.

Cr M Crees confirmed that the Shire of Westonia is still interested in hosting a meeting in 2025.

RESOLUTION

Mark Crees moved and Dwight Coad seconded –

That the next meeting of the Rural Water Council be held Friday 21 March 2025 at the Water Corporation's Depot in Cunderdin.

CARRIED

11 CLOSURE

There being no further business the Chair thanked delegates for their participation and declared the meeting closed at 10:34 pm.

CERTIFICATION

These Minutes were confirmed by the meeting held on

Signed:
(Chairman of meeting at which the Minutes were confirmed)

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR PERIOD 1 JANUARY 2024 TO 31 AUGUST 2024**

		Actual For Year	Estimate For Year
RECEIPTS			
Membership			
Associations			
Current Year	0.00		3,400
Previous Year	1,500.00		1,800
Individuals	<u>0.00</u>	1,500.00	200
Interest Earned		<u>0.00</u>	0
TOTAL RECEIPTS		<u><u>\$1,500.00</u></u>	<u><u>5,400</u></u>
PAYMENTS			
Meeting Expenses		220.00	200
Secretarial Service		<u>3,735.10</u>	5,200
TOTAL PAYMENTS		<u><u>\$3,955.10</u></u>	<u><u>5,400</u></u>
CASH SUMMARY			
Opening Balance		6,284.52	6,250
Plus Receipts		<u>1,500.00</u>	5,400
		7,784.52	11,650
Less Payments		<u>3,955.10</u>	5,400
Closing Balance		<u><u>\$3,829.42</u></u>	<u><u>6,250</u></u>
BANK RECONCILIATION			
Cheque Account Balance (as at 30/8/2024) (Westpac)		3,829.42	
Plus Deposits made but not shown on Statement		<u>0.00</u>	
		3,829.42	
Less Cheques issued but not shown on Statement		<u>0.00</u>	
Balance as per Cash Book		<u><u>\$3,829.42</u></u>	



.....
Robert Dew
EXECUTIVE OFFICER

Local Emergency Management Committee Agenda
6 February 2025 at 3.00 pm
Shire of Merredin Council Chambers
Cnr Barrack Street and King Street, Merredin

1.0 Attendance	
Cr Phil Van Der Merwe	Shire of Merredin – Chair / Merredin VFRS
Craig Watts	Shire of Merredin (left 3.04pm, returned 3.08pm)
Codi Brindley-Mullen	Shire of Merredin
Sheree Lowe	Shire of Merredin / Merredin VFRS
Greg Hart	WA Police
Laurent Marsol	Department of Parks and Wildlife
Michael Phillips	Department of Communities (left 3.56pm)
Alan Matthews	St John Ambulance (arrived 3.08pm)
Di Dixon	Merredin Hospital (arrived 3.02pm)
Kylie Cattaway	Merredin College
David Hamersley	St Mary's School (arrived 3.25pm)
Terrence King	Western Power
Gary Anderson	CBH
2.0 Apologies	
Lawrie Carr	Shire of Merredin
Ashley Smith	Department of Fire and Emergency Services
Keith McCarren	Department of Fire and Emergency Services
Shelby Robinson	Department of Fire and Emergency Services
Jacinta Herbert	Merredin Hospital

3.0 Welcome

The Chair welcomed all attendees and opened the meeting at 3.00pm.

4.0 Confirmation of Previous Minutes

Motion: *That the Minutes of the previous Meeting of the Local Emergency Management Committee held on 3 Oct 2024 be confirmed as a true and accurate record of proceedings.*

Moved: C Watts

Seconded: G Hart

5.0 Business Arising from Previous Minutes

Nil

6.0 Correspondence

6.1 Incoming Correspondence

Email from Shelby Robinson "District Emergency Management Committee Membership"

Email from Michael Phillips "Updated Local Emergency Relief and Support Plan"

Email from Shelby Robinson "EM Webinar – Road Closures"

Multiple emails from Shelby Robinson regarding coming adverse fire weather

6.2 Outgoing Correspondence

Email to Shelby Robinson confirming nominees for "District Emergency Management Committee Membership"

7.0 HMA and other Agency Updates

7.1 Agency Briefings pre-circulated

Shelby Robinson - DEMA Report

7.2 Other Agency Briefings

This item was addressed in General Business

8.0 Standing Items (Submitted at each Meeting)

8.1 Update of Contacts and Resources Register

- **Mark McKenzie** has been removed as President and been replaced by **Donna Crook**.
- **Amer Tawfik** has been removed as Executive Manager Engineering Services.
- **Lawrie Carr** has been added as Acting Executive Manager Engineering Services.
- **Dave Watson** has been added as Town Maintenance Supervisor at Shire of Merredin.
- **Todd Roberts** has been removed as Shift Supervisor Sergeant at Merredin Police Station and has been replaced by **Blair Jordan**.
- **Jeremy Willis** has been removed as DFES Area Officer (Central Wheatbelt) and replaced by **Keith McCarron**.
- **Scott Campbell** has been removed as Merredin SES Unit Leader.

- **Gumtree Restaurant** and **Café 56** removed as local food outlets.
- **Merredin Harvest Fresh Food Market** added as local food outlet.
- **Puma Roadhouse** amended to **Caltex Merredin**.
- **Emu Earthworks Merredin** and **Topline Earth Moving** added to Contract Earth Moving Services.

8.2 Change of Positions/Leave and Acting Arrangements Notification

- **Mark McKenzie** has stepped down as President and been replaced by **Donna Crook**.
- **Amer Tawfik** has resigned as Executive Manager Engineering Services. **Lawrie Carr** is currently Acting in the role.
- **Dave Watson** has been appointed as Town Maintenance Supervisor at Shire of Merredin.
- **Todd Roberts** has left Merredin Police Station and has been replaced by **Blair Jordan**.
- **Jeremy Willis** is no longer DFES Area Officer (Central Wheatbelt). **Keith McCarron** is currently acting in the role.
- **Scott Campbell** has resigned as Merredin SES Unit Leader.

8.3 Incident Support Group Activations

Nil

8.4 Risk Profile Change

Nil

8.5 Local Emergency Management Arrangements

Nil

8.6 Local Recovery Plan

Nil

8.7 Report and/or debrief of any LEMC exercise(s)

Nil

9.0 Documentation

Nil

10.0 General Business

10.1 Around the table

Shire of Merredin

A lot of trees have come down over the roads in recent storms, but Shire crews have picked up most of them that the Shire is aware of. Please advise Shire if any issues are spotted that need addressing.

Merredin College

Nothing to report. Numbers are stable compared to last year (540 last year).

Department of Communities

There is a new Local Emergency Relief and Support Plan in place, which was discussed earlier in this meeting.

The trailer containing emergency bedding and supplies which is being forward based in Merredin has been delivered to the Merredin SES unit for storage. The regional manager is currently working on a maintenance programme for the trailer.

Busy high threat season for the team with nine activations since the end of November. Currently business as usual for the Department of Communities.

CBH

Took in their third biggest crop in history. Most sites are full and busy given the volume of grain that needs moving, and there are a lot of trucks on the road from Narembeen and Mt Walker.

Starting to kick off first round of emergency drills in conjunction with St John Ambulance.

Prior to harvest the bushfire plans underwent a review, and they would like the Chair to have a look at the revised plans.

Action: Craig to liaise with Gary regarding upcoming Crooks Road upgrade

Western Power

A lot happened over the Australia Day long weekend, with fires and heat waves. A lot of planned works were cancelled during the heat waves. Some poles were lost in a storm, and Western Power crews had them repaired in a couple of days. No-one was without power in this region for longer than three days.

14 poles were lost at the Bruce Rock fire. There are concerns about how that incident was managed that Western Power need to raise with the Shire of Bruce Rock.

Currently have ten staff full-time in the field. There are a couple of vacancies, but generally comfortable enough with numbers to manage large and small faults. When situations escalate local crews can call on crews from outside the region.

Merredin Hospital

January was reasonably busy with high acuity cases and a lack of doctors. Looking good moving forward with just one day a week currently without medical cover. A Nurse Practitioner will commence full-time on Monday, and there are two new nurses. Will only need to use agency staff to relieve for holidays now.

The heat is affecting people considerably, and there has been an increase in mental health presentations over the last month due to the heat.

Department of Biodiversity, Conservation and Attractions

The Mt Holland bushfire was controlled and contained to 44,000 hectares. Three structures were destroyed as well as fifteen power poles. The main camp and minesite was saved. The mining camp hosted DFES and DBCA and didn't require them to pay for their stay. The fire only disrupted mining for 1.5 days. Western Power was also offered two days of meals and accommodation

It has been a busy fire season – a fire this morning was the 28th for the Wheatbelt, and the region is on track to match the 56 bushfires recorded last year.

St Mary's School

Have to close the school if the Fire Danger Rating reaches 76. Reached 75 one day in December. Business as usual at the moment.

Merredin Police

In a good position from a policing point of view, having gone from about 35% staffed to almost 100% staffed. A lot of new young officers with three to four years in the job and a good mixture of enthusiasm and youth. One of the new officers is Sergeant Blair Jordan, who has a history with VFRS in different places and will be a good addition to forums like these.

Merredin College

Could potentially acquire funding of up to \$50,000 to improve buildings for community use at the College. It has to be spent on the school grounds, and can, for example, upgrade facilities, lighting, seating around courts. Please contact Kylie with any ideas.

St John Ambulance

Worked through the Christmas and holiday period without impact, volunteer numbers remain the same (low), however, new applicants are still onboarding and completing their observer shifts. Community call out numbers have been low given the time of year, which has helped while they shore up volunteer numbers.

A new Emergency Management Plan has been submitted to the St John Ambulance Emergency Management Team, can also submit to LEMC if required.

There is also a new paid patient transport crew in town Monday to Friday, 9.30am to 6pm, assisting with patient movements around the region and to Northam. The service is going well and the crew is predominately on the road three to four days out of five. There have been a few teething issues, but they're being worked out. The crew is averaging approximately seven transfers out of Merredin each week.

Merredin VFRS

Assisted with the recent fire down in Bruce Rock after initially being turned out to provide asset protection. There was one aerial drop, but there were unfortunately a number of other fires around the state happening at the same time that required the aerial resources.

Attended a couple of motor vehicle accidents with cars in the large drains, both drivers were extremely lucky.

Attended a fire threatening homes in the grassed area between Merredin BP and Dobson Avenue.

11.0 Presentations or Proposed Exercises

11.1 Emergency management discussion exercise

Presentation: Updated Local Emergency Relief and Support Plan

Michael Phillips presented the Department of Communities' updated Local Emergency Relief and Support Plan (LERSP) and sought feedback.

A key takeaway from the presentation was the reminder that activation must go through the Department of Communities 24/7 on call number (0418 943 835). If the Local Government gets a request to open an evacuation centre direct from the IC, ask if the Department of Communities has been activated through this number.

Action item: Can the DFES RDC activate on that number or does it have to be the IC?

Motion: *That the updated Local Emergency Relief and Support Plan (LERSP) supplied by the Department of Communities be tabled and accepted as the Shire of Merredin Local Emergency Relief and Support Plan.*

Moved: P Van Der Merwe

Seconded: C Watts

12.0 Next Meeting

Motion: *That the next LEMC Meetings be held on the following dates:*

Date and Time	Venue
Thursday, 7 August 2025 at 3pm	Shire of Merredin Council Chambers
Thursday, 2 October 2025 at 3pm	Shire of Merredin Council Chambers
Thursday, 5 February 2025 at 3pm	Shire of Merredin Council Chambers
Thursday, 7 May 2025 at 3pm	Shire of Merredin Council Chambers

Moved: G Anderson

Seconded: T King

13.0 Close

There being no further business, the Chair closed the meeting at 4.22pm, thanking all in attendance.



WEROC Inc. Board Meeting MINUTES

Monday 17 March 2025

Shire of Merredin Council Chambers

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

MINUTES

Minutes of the Board Meeting held in Merredin on Monday 17 March 2025.

1. OPENING AND ANNOUNCEMENTS

Ms. Lisa O'Neill as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 9.34am.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Mr. Wayne Della Bosca

Mr. Mark Furr

Mr. Raymond Griffiths

Mr. Andrew Malone

Ms. Lisa O'Neill (Chair)

Mr. Ramesh Rajagopalan

Ms. Emily Ryan

Ms. Charmaine Thomson (Deputy Chair)

Mr. Nic Warren

Mr. Craig Watts

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Mr. Bill Price

Mr. Mark Crees

2.3 Guests

Nil

3. DECLARATIONS OF INTEREST

NIL

4. PRESENTATIONS

NIL

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Thursday 28 November 2024

Minutes of the WEROC Inc. Board Meeting held in Merredin on Thursday 28 November 2024 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held in Merredin on Thursday 28 November 2024 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Mr. Ram Rajagopalan

That the Minutes of the WEROC Inc. Meeting held in Merredin on Thursday 28 November 2024 be confirmed as a true and correct record.

CARRIED

5.2 Minutes of the WEROC Inc. CEO Committee Meeting held on Monday 10 February 2025

Attachment 1: WEROC Inc. CEO Committee Meeting Minutes 10 February 2025

Minutes of the WEROC Inc. CEO Committee Meeting held in Merredin on Monday 10 February 2025 are provided as Attachment 1.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held in Merredin on Monday 10 February 2025 be noted.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Mr. Mark Furr

That the Minutes of the WEROC Inc. Meeting held in Merredin on Monday 10 February 2025 be noted.

CARRIED

5.3 Business Arising – Status Reports

5.3.1 Actions Arising from the WEROC Inc. Board Meeting held on 28 November 2024

Attachment 2: WEROC Inc. Letter to Minister Papalia RE: Possible CCTV Funding

Agenda Item	Action(s)	Status
7.2 Housing	Accept the Wheatbelt Development Commission proposal to undertake a WEROC workforce housing investigation.	Project agreements were signed in December 2024 with JE Planning and Econosis. An inception meeting with the WEROC CEOs was held on 10 February 2025. Please refer to the WEROC CEO Committee Meeting Minutes and agenda item 8.3 for further detail.
7.3 Community Benefit Sharing Framework	1) Contact the Shire of Narrogin to get an update on the work they are doing on community benefit sharing. 2) Through the WEROC CEO Committee, progress the development of a framework.	An email was sent to the Shire of Narrogin CEO in December 2024. No response was received. The development of a framework was discussed at the WEROC CEO Committee meeting on 10 February 2025. With the knowledge that WALGA are engaging a consultant to develop a community engagement and benefit guide, it was determined that there is not much to be gained from WEROC undertaking work independently of this so a watch and see approach will be taken and if

		further action is required down the track this item will be revisited.
8.2 Marketing & Promotion	Advise Ms. Carol Taylor that her proposal to establish and manage social media accounts for the Eastern Wheatbelt self-drive trail was discussed and not accepted.	Ms. Taylor has been advised that WEROC do not wish to proceed with her proposal to manage social media accounts for the eastern wheatbelt self-drive trail.
10.1 Possible CCTV Funding	1) Prepare and send a letter to Minister Papalia advocating for security funding for Local Governments 2) Each Shire to request a letter of support from their local police.	A letter was prepared and sent to Minister Papalia in February 2025. A copy of the letter is provided as Attachment 2.

5.3.2 Actions Arising from the WEROC Inc. CEO Committee Meeting held on 10 February 2025

Agenda Item	Action(s)	Status
5.3 Consultation on Regulations for CEO KPI's and Public Registers	1) Local Governments to prepare individual submissions, which are to be sent through to the Executive Officer by Friday 7 March to be collated into a WEROC response. 2) Include WEROC response in the agenda for endorsement at the WEROC Inc. Board meeting being held on 17 March.	WEROC CEO's provided individual responses to the Executive Officer, and these were collated into a WEROC response. Please refer to Agenda item 7.1.
6.2 Heritage Partnership Agreements for Local Governments	Arrange an online meeting between the WEROC CEOs and the Department of Planning, Lands and Heritage	An online meeting has been arranged and will take place on 11 March 2025. It may be appropriate for one of the CEOs to provide an overview of this meeting and advise if any action is required from WEROC.
6.3 Telstra	Telstra is presenting at the February Zone meeting. The WEROC CEO's will discuss after this meeting, if there is any action required from WEROC.	It may be appropriate for one of the CEOs to provide an overview of what was discussed at the Zone meeting and advise if any action is required from WEROC.

Recommendation:

That the status reports be received.

Comments from the meeting:

- A brief overview of the meeting between the WEROC CEO's and the Department of Planning, Lands and Heritage (DPLH) was provided. The Department advised that they can only provide guidance on land and heritage matters and cultural matters need to be referred back to the Ballardong Aboriginal Corporation.
- Craig Yarran from DPLH committed to sending the CEO's a list of registered and unregistered claims on land in the respective Local Government areas and clarify who the Shire of Yilgarn need to

communicate with on cultural matters. The Executive officer will follow up with Mr. Yarran as this information has not yet been received.

- It was suggested that a meeting with the new Member for the Central Wheatbelt, Lachlan Hunter, be arranged to discuss cultural intricacies within the WEROC area and request assistance in clarifying requirements and points of contact.
- Concerns over mobile phone reception and the lack of any clear, short-term solution from Telstra, was discussed. The idea of a transportable booster that can be used across WEROC Shires in the case of emergency or for events was discussed and it was agreed that this would be a suitable proposition for a Disaster Readiness Fund grant application.
- Discussion was held over the prospect of the Shire of Cunderdin joining WEROC. It was agreed that if the Shire do resolve to join WEROC before the end of the current financial year we would forgo the annual contribution pro-rata amount and only request the joining fee. If an application form is received before the May meeting, a Special General Meeting will be called and conducted via Teams.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Ms. Emily Ryan

That the status reports be received.

CARRIED

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 28 February 2025

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 March 2025

Attachments: Nil

Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 9 May 2024 the budget for the financial year commencing 1 July 2024 and ending 30 June 2025 was adopted. The approved Budget 2024-25 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	Interest paid on term deposit
Note 3	GST received
Note 4	GST refund for Q4 BAS 2023-24
Note 5	Executive Officer services
Note 6	Executive Officer travel to Board and CEO meetings. This is higher than budgeted due to additional CEO meetings.
Note 7	Monthly subscription fee for Xero accounting software
Note 8	Payment to Audit Partners Australia for the 2023-24 financial year audit
Note 9	Payments to Vanessa King for Town Team Builder services, HR Cornerstone for IR/HR consultancy services, Carol Taylor for social media marketing campaign, Lauren Clarke for the branding guide and logo refresh, JE Planning and Econosis for the WEROC housing investigation, Australia's Golden Outback for cooperative marketing activities, Shire of

	Merredin for an advertisement in the Eastern Wheatbelt Visitors Guide and the two WEROC interns' meal allowance.
Note 10	Payments to PWD for website domain name renewal, website security upgrade and audit, and 12-months website hosting. This is higher than budgeted because only the website hosting was accounted for. The domain name renewal and website upgrade were unknown expenses.
Note 11	Catering expenses for WEROC CEO farewell in Kellerberrin on 9 May and ERP demonstrations in Kellerberrin on 6 August
Note 12	Personal accident, workers compensation, associations liability, public & products liability and cyber insurance renewals
Note 13	GST paid

WEROC Inc.
ABN 28 416 957 824
1 July 2024 to 30 June 2025

		Budget 2024/2025	Actual to 28/02/2025	Notes
	INCOME			
0501	General Subscriptions	\$72,000.00	\$72,000.00	1
504.01	Consultancy & Project Reserve	\$0.00		
0575	Interest received	\$4,863.29	\$4,863.29	2
584	Other Income	\$0.00		
	GST Output Tax	\$7,200.00	\$7,200.00	3
	GST Refunds	\$6,184.00	\$5,143.00	4
	Total Receipts	\$90,247.29	\$89,206.29	
	EXPENSES			
1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$35,383.84	\$21,922.71	5
1661.02	Executive Officer Travel and Accommodation	\$1,400.00	\$1,810.50	6
1661.03	WEROC Executive Officer Recruitment	\$0.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,000.00	\$545.44	7
1687.03	WEROC Financial Services Audit	\$1,050.00	\$984.00	8
1585	WEROC Consultant Expenses	\$60,000.00	\$48,774.88	9
1850	WEROC Management of WEROC App & Website	\$420.00	\$844.50	10
1801	WEROC Meeting Expenses	\$500.00	\$829.09	11
1851	WEROC Insurance	\$6,300.00	\$6,020.79	12
1852	WEROC Legal Expenses	\$2,000.00		
1853	WEROC Incorporation Expenses	\$0.00		
1854	Transfer to Term Deposit	\$4,863.29	\$0.00	
1930	WEROC Sundry	\$300.00		

3384	GST Input Tax	\$10,835.39	\$7,282.14	13
	ATO Payments	\$3,464.57	\$4,960.00	
	Total Payments	\$127,517.09	\$93,974.05	
	Net Position	-\$37,269.79	-\$4,767.76	
	OPENING CASH 1 July	\$64,270.72	\$69,784.64	
	CASH BALANCE	\$27,000.93	\$65,016.88	

Recommendation:

That the WEROC Inc. financial report for the period 1 July 2024 to 28 February 2025, be received.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Ms. Emily Ryan

That the WEROC Inc. financial report for the period 1 July 2024 to 28 February 2025, be received.

CARRIED

6.2 Income, Expenditure & Balance Sheet

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 March 2025

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 November 2024 to 28 February 2025 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		109,933.70		
01 Nov 2024	PWD Australia	0.00	462.00	109,471.70
01 Nov 2024	PWD Australia	0.00	71.50	109,400.20
01 Nov 2024	HR Cornerstone	0.00	5,060.00	104,340.20
07 Nov 2024	150 Square Pty Ltd	0.00	3,358.00	100,982.20
20 Nov 2024	Shire of Merredin	0.00	269.75	100,712.45
20 Nov 2024	Code Research Australia	0.00	275.00	100,437.45
06 Dec 2024	Toni De Vreede	0.00	700.00	99,737.45
06 Dec 2024	Nandita Choudhary	0.00	700.00	99,037.45
09 Dec 2024	150 Square Pty Ltd	0.00	3,486.50	95,550.95
16 Dec 2024	HR Cornerstone	0.00	5,060.00	90,490.95
17 Dec 2024	HR Cornerstone	0.00	5,060.00	85,430.95
18 Dec 2024	Vanguard Publishing	0.00	841.50	84,589.45
02 Jan 2025	Local Community Insurance Services	0.00	450.07	84,139.38
08 Jan 2025	150 Square Pty Ltd	0.00	2,735.00	81,404.38
31 Jan 2025	Australia's Golden Outback	0.00	357.50	81,046.88
04 Feb 2025	ATO	2,990.00	0.00	84,036.88
06 Feb 2025	Econosis	0.00	3,960.00	80,076.88

06 Feb 2025	JE Planning	0.00	6,000.00	74,076.88
07 Feb 2025	JE Planning	0.00	5,000.00	69,076.88
17 Feb 2025	150 Square Pty Ltd	0.00	2,735.00	66,341.88
21 Feb 2025	Shire of Merredin	0.00	1,325.00	65,016.88
Total		2,990.00	47,906.82	
Closing Balance		65,016.88		

Balance Sheet

Wheatbelt East Regional Organisation of Councils Inc
As at 28 February 2025

28 Feb 2025

Assets

Bank

Term Deposit	100,000.00
Westpac Community Solution One	65,016.88
Total Bank	165,016.88
Total Assets	165,016.88

Liabilities

Current Liabilities

GST	(2,307.22)
Total Current Liabilities	(2,307.22)

Non-current Liabilities

GST Clearing	244.00
Total Non-current Liabilities	244.00
Total Liabilities	(2,063.22)

Net Assets

167,080.10

Equity

Current Year Earnings	(4,868.62)
Retained Earnings	171,948.72
Total Equity	167,080.10

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 November 2024 to 28 February 2025 be received.

That the Accounts Paid by WEROC Inc. for the period 1 November 2024 to 28 February 2025 totalling \$47,906.82 be approved.

That the Balance Sheet as of 28 February 2025 be noted.

RESOLUTION:

Moved: Ms. Emily Ryan

Seconded: Mr. Wayne Della Bosca

That the WEROC Inc. summary of income and expenditure for the period 1 November 2024 to 28 February 2025 be received.

That the Accounts Paid by WEROC Inc. for the period 1 November 2024 to 28 February 2025 totalling \$47,906.82 be approved.

That the Balance Sheet as of 28 February 2025 be noted.

CARRIED

7. MATTERS FOR DECISION

7.1 Endorsement of submission to DLGSC consultation on CEO KPI's and Online Register Reforms

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Attachments: **Attachment 3:** Draft WEROC Submission to DLGSC consultation on CEO KPI's and Online Registers

Consultation: WEROC CEO's

Financial Implications: Nil

Voting Requirement: Simple Majority

Background:

The Department of Local Government, Sport and Cultural Industries has invited Local Governments to provide feedback on draft regulations to implement two key reforms included in the Local Government Amendment Act 2023 that require:

- 1) Results of local government CEO performance reviews to be published; and
- 2) A series of public registers of important information to be published and maintained.

Submissions to DLGSC must be made by 21 March 2025.

At the WEROC CEO Committee meeting held on 10 February 2025 this matter was discussed, and it was recommended that WEROC prepare a submission reinforcing key messages from individual submissions being prepared by member Councils.

Executive Officer Comment:

The Shires of Bruce Rock, Merredin, Tammin, Kellerberrin and Yilgarn prepared written submissions which were forwarded to the Executive Officer. Based on these, a WEROC submission has been drafted and is presented for endorsement.

The key points of the submission are summarised below:

- WEROC support the establishment of a panel of persons to serve as independent members on CEO selection panels but there needs to be clarity on the terms and conditions by which they can be elected to and serve on this panel.
- WEROC do not support the requirement for CEO performance criteria (other than standard criteria) and performance reports to be published. If the amended regulations are enforced WEROC:
 - a) Calls for the same standards be applied to all senior leadership roles in government, and
 - b) Recommends that any resolution of Council to exclude a performance criterion from publication be sufficient grounds for exclusion.
- WEROC supports the establishment of registers for viewing by the general public but do not support the retrospective reporting requirements being proposed.

Recommendation:

That the draft WEROC Inc. submission to the Department of Local Government, Sport and Cultural Industry consultation on CEO KPI's and online register reforms be endorsed.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Mr. Nic Warren

That the draft WEROC Inc. submission to the Department of Local Government, Sport and Cultural Industry consultation on CEO KPI's and online register reforms be endorsed.

CARRIED

7.2 WEROC Priorities 2025

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Attachments: **Attachment 4.** WEROC Public Health Planning Intern Final Report

Attachment 5. WEROC Tourism Intern Final Report

Consultation: NA

Financial Implications: NA

Voting Requirement: Simple Majority

Background:

In early 2024, the WEROC Board participated in a series of discussions on future priorities for WEROC. The following is a summary of the priorities agreed to, the actions taken to date and some prompts to start a discussion around next steps or a future focus for each of the agreed priorities.

Constraints/ Challenges	Agreed focus for WEROC in 2024	Actions to date	Future Focus Discussion
Operational			
Escalating cost of ERP software.	Joint tender process for ERP software.	- An EOI was prepared and sent to ERP software providers. The EOI process required a written response and a product demonstration. - An ERP demonstration day was held in Kellerberrin in early August. NEWROC and RoeROC Shires were invited to attend. Four ERP providers presented. - Detailed demonstrations were organised for the top two preferred suppliers. - Subsequent to the above actions, WEROC Shires were presented with a concept for a Consolidated Services Project and most Shires signed on as associate members.	At the WEROC CEO Committee meeting held on 10 February 2025, it was resolved that there is no further action required on this matter.
Escalating compliance requirements	Engage an IR/HR consultant to assist Shires in	HR Cornerstone were engaged to assist WEROC Shires with reviewing and	How far progressed are each Shire in developing their own public health plan and is there

are placing increased pressure on already limited Shire resources	reviewing/updating staff policies and contracts • Once the IR/HR project is completed investigate the feasibility and scope of work for a regional compliance officer. • Progression of a pro-forma template for Public Health Plans.	updating staff contracts and policies. This project was completed in December 2024. • A McCusker Centre Intern was engaged to assist in the development of a WEROC Public Health Plan, which could be used as a pro-forma for the development of individual Council Plans. A copy of the work completed by the intern was emailed to Board members in December 2024 and is provided again as an attachment.	need for further support from WEROC? Is there an appetite now to pick up on the discussion around a shared compliance officer?
Economic			
There is no flow on benefit from large scale developments (e.g., mining & renewable energy) in the region	• Campaign/advocate for a mandate that any new, large scale developments must contribute to a community investment fund. • Engage a consultant to develop a regional planning policy to support differential land use rating.	• Discussions were held at both WEROC Board and CEO meetings throughout 2024 that culminated in a decision at the meeting held on 28 November 2024, to proceed with the development of a community benefit sharing framework for WEROC Shires.	At the WEROC CEO meeting held on 10 February 2025, it was determined that no further action was required on this matter until the work being undertaken by WALGA is completed.
The lack of housing is a significant barrier to growth	• Request that the WDC lobby State Government to fund housing analysis work. • Invite the Minister for Planning, Lands, Housing and Homelessness out to the region to discuss housing and planning.	• A letter was sent to the Wheatbelt Development Commission requesting that they lobby State Government for funding to undertake housing analyses for Local Governments. This request was declined but the WDC offered to meet with each WEROC Local Government individually to discuss housing needs. • The WEROC workforce housing investigation commenced in February 2025. • A potential avenue for funding regional housing through the Department of	The initial phase of the WEROC housing investigation – the housing needs analysis - is due for completion in May. The cost benefit analysis and business case work will commence thereafter. Is there still interest in having the Minister for housing visit the region or is this best left until the housing investigation is completed?

		Communities has been identified. A quote to assist in the preparation of this submission has been sourced.	
Social			
Sustainability of childcare services	• Invite REED to present to the WEROC Board on future plans and current constraints. • Investigate childcare service delivery models that have been successful in other regions.	• The Chair of REED presented to the WEROC Board in July 2024. The presentation was just a general overview of the REED service and did not provide clarity on what is required to establish a childcare service in a town that doesn't already have one. • No further discussion or actions were held on this matter.	Is this still a priority for WEROC Shires? If so, what can WEROC do to address the issue?
Tourism activation	• Promotion of the Eastern Wheatbelt Self-Drive Trail. • Develop a marketing plan and branding guide.	• WEROC continues to financially contribute to co-operative marketing activities coordinated by Australia's Golden Outback. • A marketing plan and branding guide was developed in 2024.	Is there anything we can take from the McCusker Centre Interns report (Attachment 5) to further activate the self-drive trail? Have all shires installed the self-drive trail signage?

Executive Officer Comment:

The above outlines our progress towards the agreed priorities for WEROC in 2024. It is recommended that we now consider the next steps and identify new or emerging priorities to focus on for 2025.

Recommendation:

That the WEROC Board discuss and agree on priorities for 2025.

Comments from the meeting:

- Existing priorities were discussed and next steps for each were agreed:

Constraints/ Challenges	Agreed next steps
Escalating cost of ERP software.	No further action is required at this time.
Escalating compliance requirements are placing increased pressure on already limited Shire resources	• Merredin have engaged a consultant to prepare their Plan and Bruce Rock have already completed their Plan. Other Shires are yet to commence and are awaiting the release of the State Public Health Plan in June 2025, before taking further action. • A "compliance health check" would be beneficial to understand where each Council sits in terms of compliance with the new act/regulations. - Contact Mr. James McGovern to see if this is something he can facilitate.

	- Request that Mr. McGovern attend a meeting with the WEROC CEOs to discuss the health check/audit requirements.
There is no flow on benefit from large scale developments (e.g., mining & renewable energy) in the region	• This item will stay on the WEROC agenda. • WALGA have advised that June is the indicative timeframe for completion of the framework. WEROC will await the release of the framework before determining if further action is required.
The lack of housing is a significant barrier to growth	• WEROC will concentrate on the housing investigation already underway with the aim to have the work completed by August 2025 in order to meet the deadline for the Department of Communities call for submissions from Local Governments. • A meeting with the Department and WEROC CEOs will be arranged to discuss the WEROC housing work and its alignment with the funding opportunity.
Sustainability of childcare services	Childcare is still a priority but there is no clear way forward for WEROC to support this.
Tourism activation	Continue with current co-operative marketing initiatives.

- Emerging priorities for WEROC to consider in 2025 were discussed. It was agreed that water (capture, storage, reuse) is a priority for all WEROC Shires.
- The Department of Water and Environmental Regulation (DWER) have funding available to assist with community water supply improvements in dryland agricultural areas. A round table discussion with DWER will be requested to allow WEROC Shires to discuss water supply issues and the funding available.

RESOLUTION:

Moved: Mr. Andrew Malone

Seconded: Mr. Nic Warren

That:

- 1) The next steps for each priority area, as discussed in the meeting, be the focus for WEROC in 2025.
- 2) Water be added as a new priority for WEROC.

CARRIED

8. PROJECT UPDATES

8.1 HR/IR Project

HR Cornerstone have completed the development and roll out of employment contracts and staff policies/procedures for WEROC Local Governments.

8.2 Marketing/Promotion

WEROC as a partner organisation to the Wheatbelt Co-operative Marketing Group, committed \$3,000 + GST in the 2024-25 financial year to cooperative marketing initiatives in conjunction with Roe Tourism, NEW Travel, Pioneers Pathway and Australia's Golden Outback. Part of this funding is being used toward a Wheatbelt Weekends autumn campaign which will run from 22 March to 28 April 2025. The campaign will use a variety of media targeting the Perth metro audience. This includes the development of "road trip reels" that will feature 2 -3 towns or must visit locations along the road trip.

In addition to the co-operative marketing activity, WEROC have co-contributed to a stand at the Perth caravan and camping show which is taking place from 20 to 23 March 2025 and have placed a full-page advertisement for the eastern wheatbelt self-drive trail in the updated version of the Eastern Wheatbelt Visitors Guide.

8.3 Housing

Attachment 6: WEROC Inception Meeting

Attachment 7: Worker Housing Analysis Stakeholder Engagement Plan

The WEROC Worker Housing Investigation commenced on 10 February 2025. A community business survey was distributed on 17 February and as of Friday 7 March (the original closing date) there had been 53 responses. Given that we had fallen short of the target of 100 responses, the survey has been extended until 17 March.

9. EMERGING ISSUES

NIL

10. OTHER MATTERS (FOR NOTING OR DECISION)

10.1 Wheatbelt Medical Student Immersion Program 2025

The Wheatbelt Medical Student Immersion Program for 2025 is scheduled for 11 to 14 March 2025. Given that this meeting is taking place at the immediate conclusion of the program, it may be an opportune time for each Shire to provide feedback on how this year's program went and what if any, improvements need to be made going forward. A post immersion debrief is planned for 25 March.

Comments from the meeting:

- Feedback provided indicates that this year's immersion program ran well in all communities.
- For future years it was recommended that earlier contact be made with medical centres and schools to ensure they have adequate time to prepare for the visit.

10.2 Disaster Ready Fund

Round Three of the Disaster Ready Fund is open, with applications closing on Wednesday 2 April 2025. Changes have been introduced for this round including that the project delivery timeframe has been increased from three to five years (infrastructure projects only) and the minimum total project cost is now \$500,000.

The Executive Officer is aware that due to the minimum project cost, other Shires are applying as a collective to meet the \$500k threshold. Is there any need for or interest in a collective application from WEROC Shires? Have all Shire's had recent evacuation centre audits conducted, and if so, are there any common recommendations that could form the basis of a joint application?

The annual AWARE grant program will be open for applications in the coming months. In the 2024 round, several Local Governments applied for these funds to update their Local Emergency Management Plans and/or to conduct exercises. Is there any opportunity here for collaboration?

Comments from the meeting:

- The timeframe to prepare a submission for this round of funding is limited. WEROC will aim to make a submission for the next round.
- The submission will be based around generators (and associated connections, switch board upgrades, etc.) for evacuation centres and a transportable mobile phone booster.

10.3 Local Government Sustainability

Attachment 8. *Interim Report into Local Government Sustainability*

In May 2024, WEROC prepared and submitted a response to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport Inquiry into Local Government Sustainability. On 14 February 2025, the Executive Officer received correspondence from the Committee Secretariat advising that an interim report had been released. This interim report is provided as an attachment.

11. FUTURE MEETINGS

The schedule of meeting dates and locations for 2025 is as follows:

Date	Host Council
Wednesday 17 March 2025	Merredin
Wednesday 7 May 2025	Westonia
Wednesday 31 July 2025	Kellerberrin
Wednesday 24 September 2024	Southern Cross
Thursday 27 November 2024	Bruce Rock

The next meeting will take place in Westonia on 7 May 2025.

12. CLOSURE

There being no further business the Chair closed the meeting at 11.47am.

Shire of Merredin Bush Fire Advisory Committee Annual General Meeting Minutes

**Thursday, 20 March 2025 at 4.00pm
Shire of Merredin Council Chambers**

1.0 Official Opening

The Chair opened the Meeting at 4.10 pm noting that a quorum was present and welcomed all in attendance.

2.0 Attendance and Apologies

Delegates

Name	Organisation	Position
Michael Caughey	Nukarni/Nokaning Brigade	Chief Bushfire Control Officer Chair
Glenn Crees	Collgar Brigade	Deputy Chief Bushfire Control Officer
Nigel Edgecombe	Burracoppin South Brigade	Captain/Fire Control Officer
Brendan Crees	Burracoppin South Brigade	Volunteer Firefighter
David Last	Collgar Brigade	Captain/Fire Control Officer
Kael Crees	Collgar Brigade	Fire Control Officer
Glenn Crees	Collgar Brigade	Fire Control Officer
Stephen Crook	Collgar Brigade	Fire Control Officer
Cam Gethin	Hines Hill Brigade	Captain/Fire Control Officer
Luke Growden	Hines Hill Brigade	Fire Control Officer
Sam Hooper	Korbelka Brigade	Captain/Fire Control Officer
John Flockart	Korbelka Brigade	Fire Control Officer
Paul Wanless	Muntadgin Brigade	Captain/Fire Control Officer
Cr Phil Van Der Merwe	Shire of Merredin	Shire of Merredin Council delegate

Officers

Name	Organisation	Position
Craig Watts	Shire of Merredin	Chief Executive Officer
Lawrie Carr	Shire of Merredin	Acting Executive Manager Engineering Services
Sheree Lowe	Shire of Merredin	Emergency Services Officer

Apologies

Name	Organisation	Position
Chris Barnett	Burracoppin Brigade	Captain/Fire Control Officer
Matt Barnett	Burracoppin South Brigade	Fire Control Officer
Chris Hooper	Korbelka Brigade	Fire Control Officer
Craig Last	Korbelka Brigade	Volunteer Firefighter
Lee Dalton	Korbelka Brigade	Volunteer Firefighter
Darren Major	Muntadgin Brigade	Fire Control Officer
Neil Smith	Nukarni/Nokaning Brigade	Captain/Fire Control Officer
Codi Brindley- Mullen	Shire of Merredin	Executive Manager Strategy & Community

3.0 Confirmation of Minutes

3.1 **Motion:** That the Minutes of the previous Bush Fire Control Officers Annual General Meeting held on 21 March 2024 be confirmed as a true and accurate record of proceedings.

Moved: G Crees

Seconded: D Last

4.0 Business arising

4.1 "The ESO has been asked to confirm with the PPC manufacturers the life span of PPC." Stewart & Heaton have provided the following advice:

It all really comes down to the condition of the garment. There are garments in circulation that are years old but they are in good condition and serviceable. The checklist below should help people to understand what they need to check and look out for and at what point they need to replace. While it is a 12 monthly list, I would recommend them being checked prior to fire season and straight after it.

We have had garment up to 8 years old before but they had very little use and were well stored so it really does come down to condition of the garments. With advances in technology in fabric this may extend but for now [6 years] seems to be the maximum.

Wildland jackets	Anything that is certified to AS/NZS4824:2002 should be replaced, this standard was superceded by AS/NZS4824:2006	Check garments have no hole formation
	AS/NZS4824:2006 garments are still in circulation and can be used operationally providing they are in good condition (see 12 monthly check list to the right) or less than 6 years old. 6 years maximum recommended life span	check garments have no mould
	AS/NZS4824:2021 is new standard, new garments issued will be certified to this standard, recommended 6 year maximum lifespan	check garments have not been affected by rodent/insect activity
		garments should be cleaned and dried before storing to maximise lifespan
Wildland trousers	Anything that is certified to AS/NZS4824:2002 should be replaced, this standard was superceded by AS/NZS4824:2006	Check garments have no hole formation
	AS/NZS4824:2006 garments are still in circulation and can be used operationally providing they are in good condition (see 12 monthly check list) or less than 6 years old. 6 years maximum recommended life span	check garments have no mould

	AS/NZS4824:2021 is new standard, new garments issued will be certified to this standard, recommended 6 year maximum lifespan	check garments have not been affected by rodent/insect activity
		garments should be cleaned and dried before storing to maximise lifespan

4.2 “As most appliances are having trouble with the foam system, the CBFCO, ESO and Cr Van Der Merwe to investigate potential modifications or alternative foam systems such as may be in place in the VFRS appliances.”

No action was taken. Brigades were reminded that flushing appliances is essential after use of foam.

5.0 Reviewing the process for appointing Chief and Deputy Chief Bush Fire Control Officers

The Chief Bush Fire Control Officer has recommended that the Shire adopt a rotation policy whereby the positions of Chief and Deputy Chief Bush Fire Control Officers are rotated every two years with the Deputy stepping up into the role of Chief at the end of the period.

The predicted benefits of this system include sharing the workload, additional FCOs gain experience in these roles, and it ensures that all the knowledge is not held by one person.

FCOs queried and discussed training requirements, concerns around Work Health and Safety responsibilities and liabilities, and concerns around their capability of managing a large fire. It was also discussed whether it was possible or desirable for the Chief role to be delegated to a DFES employee.

Motion: That the BFAC members support the proposal to rotate the CBFCO and Deputy CBFCO roles as provided within this report, and recommend that Council supports its implementation commencing in the 2025/26 financial year.

Moved: M Caughey
MOTION
CARRIED

Seconded: K Crees

6.0 Election of Office Bearers – 2025/2026 Fire Season

To nominate for the vacant positions, nominations must be made by an accredited Fire Control Officer. Sheree Lowe was nominated as Returning Officer.

The Returning Officer declared all Bush Fire Brigade positions vacant and called for nominations for the below positions:

Moved: J Flockart

Seconded: P Van Der Merwe

6.1 Chief Bush Fire Control Officer

Nominations for Chief Bush Fire Control Officer were received for:

- Glenn Crees

Moved: J Flockart

Seconded: M Caughey

There being no further nominations, Glenn was elected to the position of Chief Bush Fire Control Officer. Glenn accepted the position of Chief Bush Fire Control Officer.

6.2 Deputy Chief Bush Fire Control Officer

Nominations for Deputy Chief Bush Fire Control Officer were received for:

- Paul Wanless

Moved: M Caughey

Seconded: G Crees

There being no further nominations, Paul was elected to the position of Deputy Chief Bush Fire Control Officer. Paul accepted the position of Deputy Chief Bush Fire Control Officer.

6.3 Fire Control Officers

Nominated: As listed below.

That the following people being appointed as Fire Control Officers of the Shire of Merredin for the 2025/26 fire season:

Name	Brigades
Chris Barnett	Burracoppin
Nigel Edgecombe, Matt Barnett	Burracoppin South
David Last, Glenn Crees, Kael Crees, Stephen Crook	Collgar
Cam Gethin, Colin Miller, Luke Growden	Hines Hill
Sam Hooper, Craig Last (subject to training), Lee Dalton (subject to training)	Korbelka
Paul Wanless, Darren Major	Muntadgin
Neil Smith, Mick Caughey, Phil Gray, Marshall Crook, Dan Giles	Nukarni/Nokanning
Sheree Lowe	Shire of Merredin

Moved: K Crees

Seconded: J Flockart

6.4 Fire Weather Officers

Nominated: As listed below

That the following people be appointed as Fire Weather Officers of the Shire of Merredin for the 2025/26 fire season.

Name	Brigades
Chris Barnett	North East
Nigel Edgecombe	South East
Neil Smith	North
Craig Last	South West
Stephen Crook	Central
Paul Wanless	South
Cam Gethin	West

Moved: N Edgecombe

Seconded: S Crook

6.5 Dual Fire Control Officers

Nominated: As listed below.

That the following people be re-appointed as Dual Fire Control Officers of the Shire of Merredin for the 2025/26 fire season.

Name	Brigades
Sam Hooper / Lee Dalton	Bruce Rock
Cam Gethin and Colin Miller	Kellerberrin
Michael Caughey / Neil Smith	Nungarin
Darren Major / Paul Wanless	Narembreen
Chris Barnett	Westonia

Moved: G Crees

Seconded: N Edgecombe

7.0 Brigade Reports

7.1 Chief Bushfire Control Officer

The 2024/25 fire season was relatively quiet with not a lot of fire incidents. Some brigades seemed to be a bit busier than others, with Nukarni/Nokanning and Hines Hill called to some Great Eastern Highway and Merredin townsite fires.

The Restricted Burning Period is something that will continue to be an issue with the AFDRS and the inability to burn on a High fire danger day. I think we need to keep advocating for this to be reviewed as it is making it difficult to burn on even suitable days.

We had numerous Harvest and Vehicle Movement Bans during the period and again I got a couple of upset farmers on the day I called it early. I still believe losing a few hours harvesting before nasty conditions occur is a lot better than waiting right up to when those conditions do happen and the possibility of fighting a fire in that sort of weather. I welcome any feedback on this.

What'sApp chat groups appear to be working well, just a reminder to communicate with ComCen when there is an incident, even 000 is quicker. But do communicate as much as you can with ComCen, that is what they are there for.

Thank you to Sheree for all that you do. Her behind the scenes work makes this job a whole lot easier. Just remember if you don't have time to send incident reports or any other issues or Sheree is here to support us. Also, if you have any training your brigade requires get organised early with Sheree so it can happen.

Thank you also to CEO Craig and DCEO Codi for the ease of communication when needed.

And lastly thanks to all you FCOs and the FCOs in your brigade. I believe we are in a good place now with some strong leadership which makes for safe and effective brigades.

7.2 Burracoppin BFB

Captain not present

7.3 Burracoppin South BFB

Only attended one fire, on Booran South Road. Were despatched to some other fires, but stood down on the way. Issued several burn permits, lot of smoke going

up in our area at the moment. The brigade has some younger volunteers in need of training before next fire season.

7.4 Collgar BFB

Attended some early fires - one on Booran South Road, one in November behind the BP in Merredin town, the one in January in Bruce Rock, and the small one just east of town the other day.

7.5 Hines Hill BFB

Attended the fire behind the BP, the Bruce Rock fire, a recent small fire in Kellerberrin shire, a call that turned out to be just people doing burnouts in Nangeenan, and a fire at a hobby farm from someone trying to do a fire break with just a cigarette lighter.

Ongoing issue with the water pump in the Tatra has finally been resolved. Wayne Bartlett discovered that the fuel lines had been put in back to front. Reported to DFES and the manufacturer, and apparently not the only truck this had been done to.

7.6 Korbelka BFB

Attended two fires in January – the one in Bruce Rock and another small one the day after.

7.7 Muntadgin BFB

Attended three or four fires - one on Merredin road, the Bruce Rock one, Murray Dixon's in Narembene, got stood down on the way to a couple. A few issues with the vehicle servicing, the firefighting gear isn't getting a thorough check with the annual service.

7.8 Nukarni-Nokaning BFB

Captain not present

7.9 Shire of Merredin

A big thank you to all of you, your brigades, families and staff for your time and effort again both during and outside the fire season.

The ESO echoed the Chair's thanks for the time, effort and assistance over the season, both on the fireground and behind the scenes.

A reminder that the Shire emergency number changed earlier in the year – please make sure the number you have in your phones is the updated one (6140 1234). Apologies for this change, it was out of our control and not ideal in the middle of fire season.

All brigades have received the following:

- Triangle emergency workers ahead road sign
- BIC – Camlock couplings
- 2 additional respirators per brigade (for brigades who have done the training)

Additionally, Korbelka and Muntadgin have received Thermal Imaging Cameras

Two brigades are testing a new foam product. This is a foam concentrate that comes in 2-litre bottles. Add the concentrate to 18 litres of water in a 20 litre drum, and it's the equivalent of a standard 20-litre drum of Class A bush firefighting foam, but it's easier to store and reduces the risks from manual handling of those 20 litre drums.

If any other brigades would like to trial them, please speak to the ESO.

8.0 General Business

8.1 Firebreak Orders 2025/26

Motion: Pursuant to Section 33 of the Bush Fires Act 1954, all owners and/or occupiers of land are required to carry out fire prevention work in accordance with the requisitions of this notice on or before 31st October each calendar year or within fourteen days of the date of becoming the owner or occupier of the land, should this be after the 31st October. All work specified in this Notice is to be maintained up to and including the 16th March the following calendar year.

Moved: K Crees

Seconded: G Crees

8.2 Prohibited/Restricted Burning Periods

Motion: That the Restricted Burning Period will commence on Tuesday 16 September 2025, and will continue until Friday 31 October 2025 and from Tuesday 17 February 2026 until Monday 16 March 2026 (permits required); and

The Prohibited Burning Period will commence on Saturday, 1 November 2025, and will continue until Monday, 16 February 2026 (no burning).

Moved: L Growden

Seconded: J Flockart

8.3 ESL application

The 2025/26 LGGS application is due next week; if anyone needs funding for anything and they haven't already spoken to the ESO, they are to contact the ESO as soon as possible.

8.4 Training 2025

DFES have made August "Local Government Focus month" in their training calendar. Level 1 Incident Controller will be run twice in Merredin during August. It's recommended that anyone likely to be in charge at a Level 1 incident complete this course.

ESO displayed the DFES Bush Fire Brigades training matrix (**Attachment A**) and explained the changes to the introductory bushfire training courses.

Action: ESO to request if one of the Level 1 Incident Controller courses be swapped out for another leadership course

8.5 Vehicle servicing

Due to ongoing concerns regarding the quality of pump and firefighter servicing from our heavy vehicle service provider, the ESO has investigated alternative options, and received a recommendation from the DFES head of Country Fleet for a mobile mechanic. The mobile mechanic is based in Toodyay and services all of the fire appliances around the Northam/Toodyay area. He is happy to travel to Merredin and service the Shire's heavy firefighting appliances.

Action: ESO to keep mechanical servicing with the current local service providers; to trial the mobile mechanic for servicing the pump and firefighting equipment on the heavy vehicles; to give the current light vehicle service provider the choice to retain servicing of pump and firefighting equipment.

8.6 Updates from DOAC

A Bushfire Warning Triggers flow chart (**Attachment B**) was distributed to assist with decisions to put warnings in place.

8.7 Bushfire Operating Procedures – review

Bushfire Operating Procedures will be updated to reflect the new process for electing Chief and Deputy Chief Bush Fire Control Officers, but no other updates were requested.

8.8 General reminders

Brigades were reminded to communicate appropriately with ComCen to advise of brigade movements and incident conditions; to complete their incident reports; and to continue wearing appropriate PPE.

8.9 Other business

- 8.9.1 John Flockart – John thanked everyone he had worked with over his years of firefighting in Merredin.
- 8.9.2 Glenn Crees – Chief and Deputy Chief get a lot of flack from calling Harvest Bans early. They're put in place for everyone's safety, please show understanding.
- 8.9.3 Sheree Lowe – This year's WAFES State Conference will also be the AFAC conference. AFAC is always a great conference, and brigades are strongly encouraged to send leaders (or up and coming leaders). All brigades are allocated 2 attendees, and travel, accommodation and food is paid for by DFES.

9.0 Next Meeting

Schedule of Meetings:

Pre-season - Fire Control Officers 2025	October 2025
Bush Fire Control Officers AGM 2026	March 2026

10.0 Meeting Closure

There was no further business and the Chair closed the meeting at 6.23pm and thanked all in attendance.



WEROC Inc. Special General Meeting

MINUTES

Tuesday 15 April 2025

Videoconference
Commencing at 1.00pm

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

A PO Box 5, MECKERING WA 6405 E rebekah@150square.com.au

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Special General Meeting held via videoconference on Tuesday 15 April 2025 commencing at 1.00pm.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Ms. Lisa O'Neill as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 1.02pm.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Mr. Mark Furr

Mr. Raymond Griffiths

Mr. Andrew Malone

Ms. Lisa O'Neill (Chair)

Mr. Ramesh Rajagopalan

Ms. Emily Ryan

Mr. Craig Watts

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Mr. Wayne Della Bosca

Mr. Mark Crees

Mr. Bill Price

Ms. Charmaine Thomson (Deputy Chair)

Mr. Nic Warren

2.3 Guests

NIL

3. DECLARATIONS OF INTEREST

NIL

4. MATTERS FOR DECISION

4.1 Application for Membership to WEROC Inc. by the Shire of Cunderdin

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 2 April 2025

Attachments: Shire of Cunderdin Application for Membership

Voting Requirement: All Representatives present at the Special General Meeting are entitled to one vote each. Voting will be done by a show of hands. In the event of equality of votes, the Chair of the meeting will have a second vote.

Executive Officer Comment:

On Tuesday 1 April 2025, the Executive Officer received an application for Membership to WEROC Inc. from the Shire of Cunderdin.

As per the WEROC Inc. Constitution the process for dealing with new member applications is as follows:

6.6.3 Dealing with Membership Applications

- (a) The Board must consider each application for membership of WEROC and decide whether to accept or reject the application.
- (b) The Board may delay its consideration of an application if the Board considers that any matter relating to the application needs to be clarified by the applicant.
- (c) The Board must notify the applicant of the Board's decision to accept or reject the application as soon as practicable after making the decision.
- (d) If the Board rejects the application, the Board is not required to give the applicant its reasons for doing so.

Furthermore rule 6.6.4 specifies that an applicant only becomes a member when:

- (a) The Board accepts the application; and
- (b) The applicant pays any membership fees payable to WEROC.

At the WEROC Inc. Board Meeting held on 17 March 2025 it was agreed that if the Shire of Cunderdin applied for membership before the end of the current financial year, WEROC would forgo the annual contribution pro-rata amount and only request a joining fee. As per the resolution of the Board at the WEROC Inc. Board Meeting held on Thursday 28 November 2024, the new member fee is \$30,000 + GST.

Recommendation:

That the Shire of Cunderdin's application to be admitted as a Member of the Wheatbelt East Regional Organisation of Councils Inc. be accepted.

RESOLUTION:

Moved: Ms. Lisa O'Neill

Seconded: Mr. Raymond Griffiths

That the Shire of Cunderdin's application to be admitted as a Member of the Wheatbelt East Regional Organisation of Councils Inc. be accepted.

CARRIED UNANIMOUSLY

5. OTHER MATTERS

NIL

6. FUTURE MEETINGS

The next General Meeting of the WEROC Inc. Board, will take place in Westonia on Wednesday 7 May 2025.

7. CLOSURE

There being no further business the Chair closed the meeting at 1.05pm.



MINUTES

Audit, Risk and Improvement Committee Meeting

Held in Council Chambers
Corner King & Barrack Street's, Merredin
Tuesday, 29 April 2025
Commencing 12:45pm

Common Acronyms Used in this Document	
CEO	Chief Executive Officer
EMSC	Executive Manager Strategy and Community
EMDS	Executive Manager Development Services
EMES	Executive Manager Engineering Services
EMCS	Executive Manager Corporate Services
EO	Executive Officer
GO	Governance Officer
MCS	Manager Corporate Services
SFO	Senior Finance Officer
CBP	Corporate Business Plan
SCP	Strategic Community Plan
OAG	Office of the Auditor General

SHIRE OF
MERREDIN
INNOVATING THE WHEATBELT

12.45pm Tuesday 29 April 2025

The Chief Executive Officer acknowledged the Traditional Owners of the land on which we meet today, and paid his respects to Elders past, present and emerging. The Presiding Member then welcomed those in attendance and declared the meeting open at 12:49pm.

Voting Requirements

Absolute Majority

Resolution

83574 That the Audit, Risk and Improvement Committee nominate Cr Donna Crook to be interim Chair for the meeting.

Against: Nil

Councillors:

Staff:

Auditors:

A Ang, OAG
S Andrewartha, OAG

Director
Audit Manager

Members of the Public:

Nil

Apologies:

Cr M McKenzie - Chair

Approved Leave of Absence:

Nil

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Confirmation of Minutes of the Previous Meeting

5.1 Audit Committee Meeting held on 17 February 2025
Attachment 5.1A

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Manning **Seconded:** Cr Anderson

83575

That the minutes of the Audit Committee Meeting held on 17 February 2025 be confirmed as a true and accurate record of proceedings.

CARRIED 4/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Simmonds

Against: Nil

6. Officer's Reports

6.1 Entrance Meeting with Incoming Auditors for the 2024/25 Financial Year

Corporate Services SHIRE OF MERREDIN INNOVATING THE WHEATBELT	
Responsible Officer:	Leah Boehme, EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Audit) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 6.1A – Entrance Meeting Agenda – Shire of Merredin – 30 June 2025 Attachment 6.1B – Planning Summary Shire of Merredin 30 June 2025

Purpose of Report



Executive Decision



Legislative Requirement

For the Audit Committee to note the proposed timeframes and actions relating to the Shire of Merredin (the Shire) 2024/25 Audit.

Though Audit is a legislative requirement this Item has been listed as requiring an Executive Decision due to the Audit Committee not having delegated authority.

Background

Pursuant to section 9 (2) and (3) of the *Local Government (Audit) Regulations 1996*:

(2) *An auditor must carry out an audit in accordance with the Australian Auditing Standards made or formulated and amended from time to time by the Auditing and Assurance Standards Board established by the Australian Securities and Investments Commission Act 2001 (Commonwealth) section 227A.*

(3) *An auditor must carry out the work necessary to form an opinion whether the annual financial report —*

(a) *is based on proper accounts and records; and*

(b) *fairly represents the results of the operations of the local government for the financial year and the financial position of the local government at 30 June in accordance with —*

(i) *the Act; and*

(ii) *the Australian Accounting Standards (to the extent that they are not inconsistent with the Act).*

On 28 October 2017, the *Local Government Amendment (Auditing) Act 2017* (the Act) was proclaimed, giving the Auditor General the mandate to audit Western Australia's 139 local governments and nine regional councils.

The Act allowed the Office of the Auditor General (OAG) to conduct performance audits straight away while financial audits transitioned to the Auditor General over four years, as local government's existing audit contracts expired. The 2020/21 financial year audit was the first all 148 local government entities were audited by the OAG.

Since then, the Shire have been audited by OAG Audit partners, Butler Settineri and Dry Kirkness. This year, the Shire's audit will be conducted in-house by the OAG.

Comment

The OAG have provided a Planning Summary document for the Audit Committee's information.

As per Attachment 6.1B the OAG will formally agree information requirements and timeframes for the Audit with the Shire's Chief Executive Officer and use the Shire's staff to have various documents readily available when they perform the Audit.

Policy Implications

Nil

Statutory Implications

Local Government Act 1995

Local Government (Audit) Regulations 1996

Strategic Implications

➤ Strategic Community Plan

Theme:

4. Communications and Leadership

Service Area Objective:

4.2 - Decision Making

4.2.2 – The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources

4.2.3 – The Council is well informed in their decision-making, supported by a skilled administration team who are committed to providing timely, strategic information and advice

Priorities and Strategies
for Change: Nil

➤ Corporate Business Plan

Theme: 4. Communications and Leadership.

Priorities: Nil

Objectives Nil

Sustainability Implications

Ø Strategic Resource Plan

Nil

Risk Implications

There is a compliance risk associated with this Item as the Shire would be contravening the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* if the Audit was not completed. The risk rating is considered to be Moderate (6), which is determined by a likelihood of Unlikely (2) and a consequence of Moderate (3). This risk will be eliminated by the adoption of the Officer's Recommendation.

Financial Implications

The cost for the 2024/25 financial year Audit is not yet known.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Manning

Seconded: Cr Anderson

That the Audit, Risk and Improvement Committee;

83576

1. NOTES the Planning Summary, as presented in Attachment 6.1B, provided by the Office of the Auditor General, for the Shire of Merredin's 2024/25 Audit; and
2. NOTES that the Chief Executive Officer will sign the agreement for the 2024/25 Audit and provide the relevant information requested by the Auditors to complete the 2024/25 Audit.

CARRIED 4/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Simmonds

Against: Nil



Entrance Meeting

ANNUAL FINANCIAL AUDIT OF THE SHIRE OF MERREDIN FOR THE YEAR ENDING 30 JUNE 2025

ATTENDEES:

Shire of Merredin

Cr Mark McKenzie	Chair of Audit Committee, Councillor
Cr Donna Crook	Audit Committee Member, President
Cr Renee Manning	Audit Committee Member, Deputy President
Cr Brad Anderson	Audit Committee Member, Councillor
Cr Megan Simmonds	Audit Committee Member, Councillor
Craig Watts	Chief Executive Officer
Leah Boehme	Executive Manager Corporate Services
Codi Brindley-Mullen	Executive Manager Strategy and Community
Nalukui Mwale	Manager Corporate Services
Leticia Richards	Senior Finance Officer
Mey Wyatt	Executive Officer
Anke Bruyns	Governance Officer

Office of the Auditor General

Ann Ang	Director Financial Audit
Sean Andrewartha	Audit Manager Financial Audit

Meeting Date & Time:

Tuesday, 29 April 2025 at 12.45 pm

Location:

Online meeting via Zoom

Agenda

1. Introduction
2. Planning Summary
3. Closing comments



ANNUAL FINANCIAL AUDIT PLANNING SUMMARY

Year ending 30 June 2025

Shire of Merredin



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Introduction

This Summary of our Audit Plan explains our approach to the audit of the financial statements. We look forward to discussing this further with you on 29 April 2025. You can also contact your engagement leader, Ann Ang on 6557 7509. Ann is responsible for the overall quality of the audit process and communicating any matters arising from the audit.

Our plan has been developed following discussions with Shire of Merredin management and will continue to be responsive to any changes in circumstances that result in us needing to adapt our approach and maximise the effectiveness and efficiency of the audit process.

We follow a risk-based approach to our audit. If there are any risks that you think we have not covered, we would be pleased to discuss these with you.

Please note that this plan is intended only for use by management and the Council and should not be circulated to anyone outside of these parties.

Our responsibilities

The Auditor General audits and provides an opinion to Parliament on each local government entity's financial statements.

Our audit approach is designed to specifically focus audit attention on the key areas of risk you face in reporting on your financial statements.

The responsibilities of the CEO and Council are set out in Appendix A.

Our audit approach

Our audit is conducted in accordance with Australian Auditing Standards. Our aim is to provide reasonable assurance whether the financial statements are free of material misstatement. We perform procedures to assess whether, in all material aspects, the financial statements are presented fairly in accordance with the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. In doing so, we also consider the needs of the Parliament – a primary user of the financial statements.

The audit is influenced by factors such as:

- the use of professional judgement
- selective testing
- the inherent limitations of internal controls
- the availability of persuasive rather than conclusive evidence.

As a result, an audit cannot guarantee that all material misstatements will be detected.

In accordance with *ASQM 1 Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, that include independence, professional standards and applicable legal and regulatory requirements.

We have also complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements.

Materiality

Materiality is set as a benchmark to determine if there are misstatements or omissions that could influence the economic decisions of users taken on the basis of the financial report. The materiality set for our audit is a key driver in determining the nature and extent of audit procedures and is a matter of professional judgement. Our materiality is set with reference to total expenses on the basis that this is the key driver of decision makers who use the financial report.

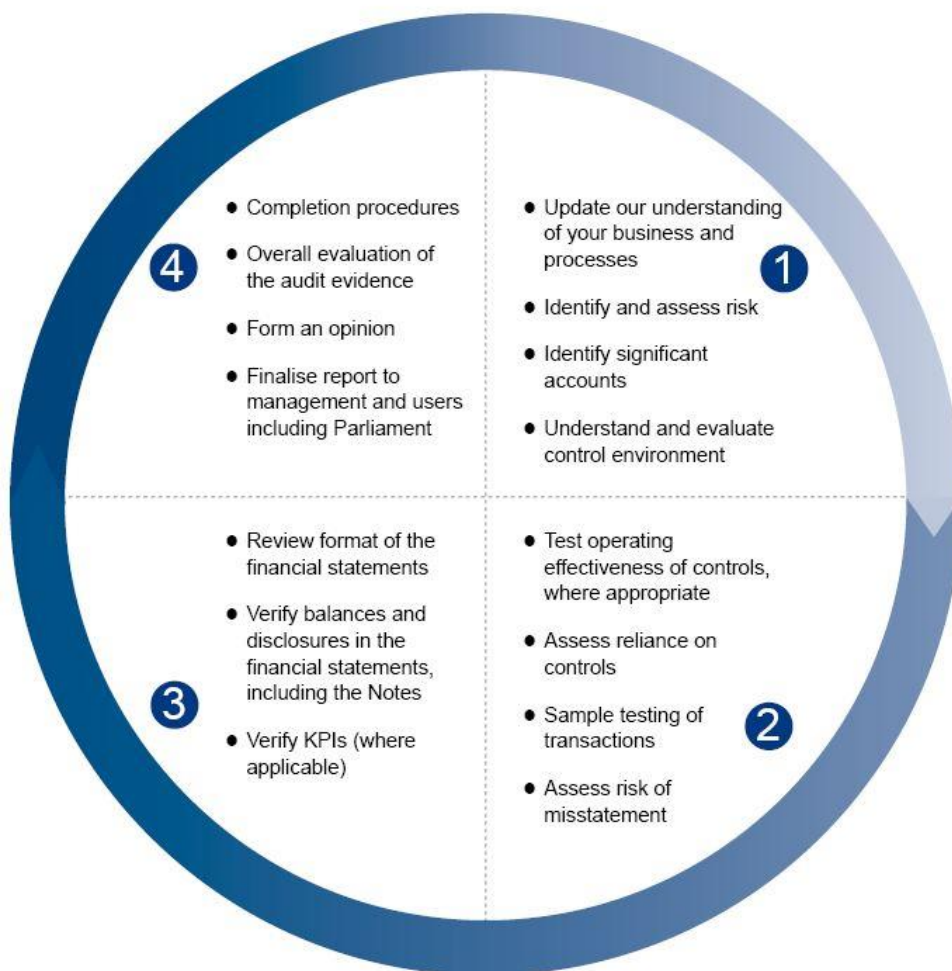
Our Audit Methodology and Tool

Our new audit tool and methodology

We are now into the second year of using our new financial audit methodology and audit tool, TeamMate+. The new methodology and audit tool are designed to deliver increased audit quality and efficiencies to our audit process as they become more embedded.

Our audit approach

Our audit approach is set out in detail in our Audit Practice Statement. In summary, the following steps are undertaken:



Key audit focus areas

Our audit procedures are focused on areas that are considered to represent risks of material misstatement to the financial report. These focus areas are identified as part of our risk assessment procedures during the planning phase, and we will continue to be alert for changing or emerging risks throughout the course of the audit.

We will assess design and implementation of key controls for the following business cycles, and where appropriate will also test the operating effectiveness of controls on a rotational basis as follows:

- Revenue
- Expenditure
- Payroll
- Cash and Financing
- Property, Plant and Equipment, and Infrastructure.

Through discussions with your staff, our prior knowledge of your operations and as part of our risk assessment, we have identified the following key areas of audit focus.

Management override of controls

Background	Our Response
Reasons for area of key focus - Key fraud risk required to be responded to under the auditing standards	- Test unusual journal entries and adjustments made during the year to determine if they are appropriately supported. - Review key estimates and judgements applied by management for biases. - Consider if any misstatements found represent management biases or intentional misstatements.

Valuation and classification of property, plant and equipment and infrastructure

Background	Our Response
Reasons for area of key focus - High value of assets - Significant judgement and estimates involved Key estimates/judgements - Useful life of assets - Fair value of land, buildings and infrastructure Relevant accounting Standards - AASB 116: Property, plant and equipment - AASB 13: Fair value measurement - AASB 136: Impairment of assets	- Assess design and implementation of key controls. - Perform substantive analytical procedures to determine appropriateness of depreciation expense. - Test a sample of additions, disposals and capital works in progress to supporting documents. - Obtain and review management's assessment of indicators of impairment.

Revenue recognition and accuracy of receivables

Background	Our Response
Reasons for area of key focus - High volume of transactions related to rates, grants and subsidies, fees and charges - Risk of grants not being appropriately recognised under the requirements of accounting standards Key estimates/judgements - Revenue recognition Relevant accounting Standards - AASB 15: Revenue from contracts with customers - AASB 1058: Income of not-for-profit entities	- Assess design and implementation of key controls. - Test a sample of revenue transactions to supporting documents and determine if they have been correctly recognised. - Perform substantive analytical procedures on selected revenue streams. - Test a sample of grants to determine whether they have been appropriately recognised in the correct period, including any relevant capital grant liabilities and contract assets.

Completeness and accuracy of expenses and liabilities

Background	Our Response
Reasons for area of key focus - High volume of transactions - Procurement risk considerations Relevant accounting Standards - AASB 137: Provisions, contingent liabilities and contingent assets	- Assess design and implementation of key controls. - Test a sample of expense transactions to supporting documents and determine if they have been correctly recognised. - Perform testing of subsequent payments and unpaid invoices at year-end to determine if there are unrecorded liabilities. - Perform specific procedures in response to risks in procurement activities.

Accuracy of employee expenses, completeness and valuation of employee related provisions

Background	Our Response
Reasons for area of key focus - High volume of transactions Key estimates/judgements - Actuarial / Management assumptions for employee liabilities Relevant accounting Standards - AASB 119: Employee benefits - AASB 137: Provisions, contingent liabilities and contingent assets	- Assess design and implementation of key controls. - Perform substantive analytical procedures on employee expenses for the year. - Test a sample of employee expenses to supporting documents and determine if they have been correctly recognised. - Test a sample of leave balances for accuracy and completeness. - Assess the reasonableness and appropriateness of the methods and assumptions used for leave provisions.

Existence and classification of cash and cash equivalents

Background	Our Response
Reasons for area of key focus - Significant cash at bank balance	- Assess design and implementation of key controls. - Obtain bank confirmations to confirm year-end cash balances. - Review bank reconciliations and appropriateness of reconciling items - Review classification between restricted and unrestricted cash. - Test a sample of movements in reserve accounts.

Audit findings reported in the previous audit

We will also follow up on the resolution of findings raised in the previous audit, of which there were three moderate findings.

Information Systems Audit Approach

Our approach to information systems audit is to obtain an understanding of the IT environment and information system related to key business processes and audit key information systems controls.

The key objectives of the information systems audit are to provide a preliminary conclusion over the General IT Controls covering the following:

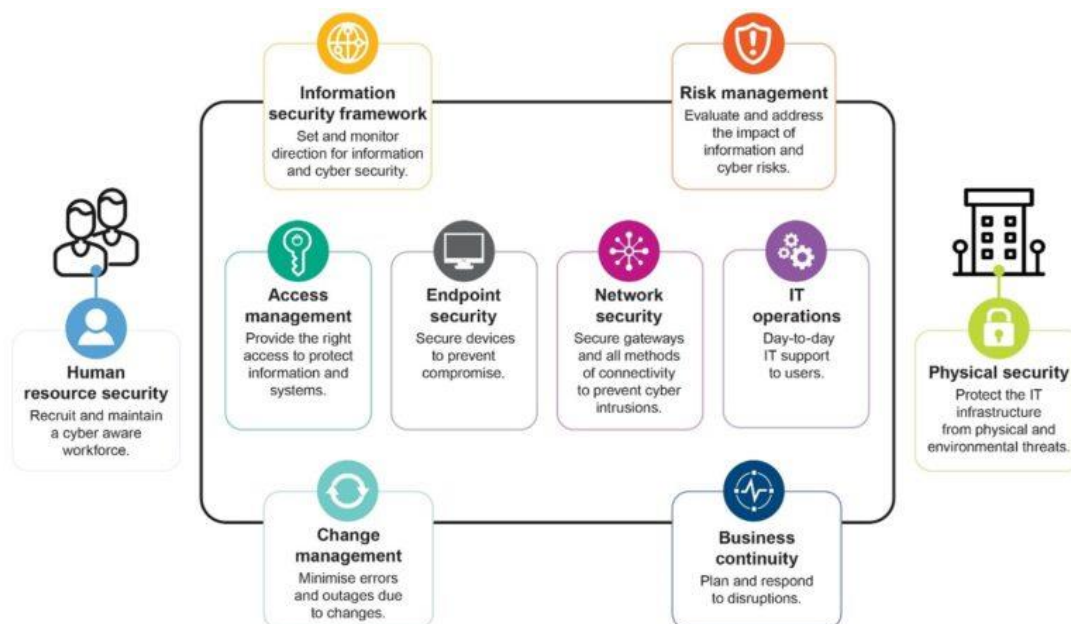


Figure 1: General computer controls categories

Environmental, Social and Governance

Entities should refrain from disclosing ESG matters or climate-related risks in financial statements as there is currently no established reporting and auditing frameworks for local government entities. These frameworks are still in the development phase.

Proposed Audit Schedule

	Date
Planning	April 2025
Interim Audit	12 May to 23 May 2025
Final Audit	3 Nov to 14 Nov 2025
Critical Target Dates*	
Draft Interim Management Letter to management for comments	By 30 May 2025
Receipt of Proforma Financial Statements	By 30 May 2025
Final Trial Balance	30 Sept 2025
Receipt of Draft Financial Report (certified by CEO confirming audit readiness)	30 Sept 2025
Exit Meeting	25 Nov 2025
Receipt of Signed Financial Report and Management Representation Letter	25 Nov 2025
Issue of Auditor's Report and Final Management Letter	By 3 Dec 2025

** Based on timely receipt of audit information and reporting documentation.*

Your Audit Team

	Name	Contact
Assistant Auditor General	Grant Robinson	6557 7526
Signing Officer	Tim Sanya	6557 7616
Engagement Leader	Ann Ang	6557 7509
Audit Manager	Sean Andrewartha	6557 7587
Team Member	Genaz Lim	6557 7635
Team Member	Ramanpreet Kaur	6557 7560

Appendix A – Other audit communications

Responsibilities of the CEO and Council

The CEO and Council are responsible for:

- keeping proper accounts and records, maintaining effective internal controls, preparing the annual financial report, and complying with the Local Government Act and Regulations, and other legislative requirements.
- ensuring the accuracy and fair presentation of all information in its annual report, and that it is consistent with the audited annual financial report. We do not provide assurance over your annual report.
- maintaining internal controls that prevent or detect fraud or error and to ensure regulatory compliance.
- preparing the financial report, and the CEO is also responsible for assessing the entity's ability to continue as a going concern, disclosing matters related to going concern, and using the going concern basis of accounting unless the government has made policy or funding decisions affecting the continued existence of the entity.

The CEO and Council have responsibility for maintaining internal controls that prevent or detect fraud or error and to ensure regulatory compliance. The Audit Committee and the Auditor General should be informed by management of any fraud or material errors. During the audit, we will consider management programs and controls intended to deter and detect fraud and make inquiries of the CEO and Council. It should be noted that our audit is not designed to detect fraud, however, should instances of fraud come to our attention, we will report them to you. Information relating to the fraud will be provided to our forensic division and our office may decide to conduct further investigation.

Timelines for Provision of Information

To help deliver audit opinions on time as agreed by the entity in the proposed audit schedule above, please follow the requirements and timelines for provision of information to the audit team as listed below:

- provide certified financial statements on 30 September 2025
- submit audit information that supports the financial statements in two working days from the date the certified financial statements are provided to the auditors, unless another date is agreed with your engagement leader
- submit audit information in two working days from the date of request, unless another date is agreed with your auditors
- respond to management letter issues in five working days from the date you are provided with the audit findings unless another date is agreed with your engagement leader.

In summary, please provide the information in a timely manner in order to avoid delays to the agreed reporting timeline and potential impact on the audit report.

Audit Evidence – Specific Audit Requirements

We will discuss our requirements with your staff to facilitate a timely, efficient and effective audit. We will formally agree our information requirements and timeframes for the interim and final audits with your Executive Manager Corporate Services using our ***Prepared by Client Listing***. This Listing is to help your staff have various documents readily available when we perform our audit. Please note however that in several instances, particularly during our audit sampling at the interim visit, our auditors will need to retrieve some evidence themselves, rather than being given the evidence by your staff. This is essential for an independent audit.

Information obtained during the audit can be used to carry out an examination or investigation for one or more of the purposes mentioned in Section 18 of the *Auditor General Act 2006*.

We also refer you to our various [Better Practice](#) guides, which are available on our website.

Management Representation Letter

The above audit procedures assume that management expects to be in a position to sign a management representation letter. This letter should be reviewed and tailored to meet your local government's particular circumstances and be signed and dated by the CEO and Executive Manager Corporate Services as close as practicable to the date of the proposed audit opinion. Ordinarily, this would be no longer than five working days prior to the issue of the auditor's report.

Please bring to the attention of the President that we will also be relying on the signed Statement by the CEO in the annual financial report as evidence that they confirm:

- they have fulfilled their responsibility for the preparation of the annual financial report in accordance with the *Local Government Act 1995*, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards
- they have provided us with all relevant information necessary or requested for the purpose of the audit
- all transactions have been recorded and reflected in the annual financial report.

Other Audit Activities

The OAG has recently tabled a number of reports to Parliament, which are available at www.audit.wa.gov.au. The findings and recommendation from the reports listed below may be of interest or relevance to your entity.

Report Title	Tabled Date
Fraud Risks in the WA Greyhound Racing Association	11 April 2025
Local Government 2023-24 – Information Systems Audit Results	11 April 2025
Child Protection Case Management System - Assist	21 March 2025
Implementation of the Aboriginal Procurement Policy	21 November 2024
Supplier Master Files – Better Practice Guide	1 August 2024
Controls Over Agency Special Purpose Accounts	28 June 2024
Staff Exit Controls at Large Local Government Entities	28 June 2024
Fraud Risks in the Management of Client Funds by the Public Trustee	26 June 2024
Local Government Physical Security of Server Assets	24 June 2024
Local Government Management of Purchasing Cards	12 June 2024
Local Government 2022-23 – Financial Audit Results	6 June 2024
Local Government IT Disaster Recovery Planning	31 May 2024

Details of other audits in progress are also available on our website: [Audit in progress](#)

Appendix B – Key Changes to Accounting Standards

Key changes to accounting standards that impact state and local government entities for the first time this year are shown below.

Nº	Accounting Standard	First year end	Summary
1	AASB 2020-1 <i>Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-current</i> AASB 2023-3 <i>Amendments to Australian Accounting Standards – Disclosure of Non-current Liabilities with Covenants: Tier 2</i>	31 December 2024	This Standard amends AASB 101 <i>Presentation of Financial Statements</i> to clarify requirements for the presentation of liabilities in the statement of financial position as current or non-current. The amendments clarify that a liability is classified as non-current if an entity has the right at the end of the reporting period to defer settlement of the liability for at least 12 months after the reporting period. The meaning of settlement of a liability is also clarified. AASB 2023-3 amends AASB 1060 to: (a) clarify that a liability is classified as non-current if an entity has the right at the reporting date to defer settlement of the liability for at least 12 months after the reporting date; (b) clarify the reference to settlement of a liability by the issue of equity instruments in classifying liabilities; and (c) require the disclosure of information that enables users of the financial statements to understand the risk that non-current liabilities with covenants could become repayable within 12 months.
2	AASB 2022-5 <i>Amendments to Australian Accounting Standards – Lease Liability in a Sale and Leaseback</i>	31 December 2024	This Standard amends AASB 16 <i>Leases</i> to add subsequent measurement requirements for sale and leaseback transactions that satisfy the requirements in AASB 15 <i>Revenue from Contracts with Customers</i> to be accounted for as a sale.
3	AASB 2022-10 <i>Amendments to Australian Accounting Standards – Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities</i>	31 December 2024	This Standard amends AASB 13 <i>Fair Value Measurement</i> for fair value measurements of non-financial assets of not-for-profit public sector entities not held primarily for their ability to generate net cash inflows. Changes include: (a) For the purpose of fair value measurement, current use of land used for a public sector community purpose (e.g. land used for a school) is presumed to be the highest and best use, except if: - The land is classified as held for sale or held for distribution to owners in accordance with AASB 5 <i>Non-current Assets Held for Sale and Discontinued Operations</i>; or - It is highly probable that the land will be used for an alternative purpose and the current use is expected to cease within one year. (b) Guidance on costs to be considered in determining the current replacement cost of an asset.
4	AASB 2023-1 <i>Amendments to Australian Accounting Standards - Supplier Finance Arrangements</i>	31 December 2024	This Standard amends AASB 107 and AASB 7 to require an entity to provide additional disclosures about its supplier finance arrangements. The additional information will enable users of financial statements to assess how supplier finance arrangements affect an entity's liabilities, cash flows and exposure to liquidity risk.

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for Western Australia

2. Closure

There being no further business, the Presiding Member thanked those in attendance and declared the meeting closed at 1:01pm.

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11. Recommendations from Committee Meetings for Council Consideration

Voting Requirements



Simple Majority



Absolute Majority

Resolution - Local Emergency Management Committee Meeting held 6 February 2025

Moved: Cr Billing

Seconded: Cr O'Neill

83579

That Council ACCEPT the updated Local Emergency Relief and Support Plan supplied by the Department of Communities as the Shire of Merredin Local Emergency Relief and Support Plan.

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil

Voting Requirements



Simple Majority



Absolute Majority

Resolution - Bush Fire Advisory Committee Annual General Meeting held 20 March 2025

Moved: Cr Billing

Seconded: Cr Van Der Merwe

That Council ENDORSE the following recommendations from the Bush Fire Advisory Committee Annual General Meeting held 20 March 2025 being;

1. Item 5.0: That Council SUPPORTS the implementation to rotate the Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer roles commencing in the 2025/26 financial year;
2. Item 6.1 – Item 6.5: That Council:
 - a) RESCINDS all prior appointments from the 2024/25 fire season;
 - b) APPOINTS the following officers for the 2025/26 fire season:

83580

Chief Bush Fire Control Officer

Mr Glenn Crees be appointed to the position of Chief Bush Fire Control Officer

Deputy Chief Bush Fire Control Officer

Mr Paul Wanless be appointed to the position of Deputy Chief Bush Fire Control Officer

Fire Control Officers

Chris Barnett	Burracoppin
Nigel Edgecombe, Matt Barnett	Burracoppin South

David Last, Glenn Crees, Kael Crees, Stephen Crook	Collgar
Cam Gethin, Colin Miller, Luke Growden	Hines Hill
Sam Hooper, Craig Last (subject to training), Lee Dalton (subject to training)	Korbelka
Paul Wanless, Darren Major	Muntadgin
Neil Smith, Mick Caughey, Phil Gray, Marshall Crook, Dan Giles	Nukarni/Nokanning
Sheree Lowe	Shire of Merredin

Fire Weather Officers

Chris Barnett	North East
Nigel Edgecombe	South East
Neil Smith	North
Craig Last	South West
Stephen Crook	Central
Paul Wanless	South
Cam Gethin	West

Dual Fire Control Officers

Sam Hooper / Lee Dalton	Bruce Rock
Cam Gethin and Colin Miller	Kellerberrin
Michael Caughey / Neil Smith	Nungarin
Darren Major / Paul Wanless	Narembreen
Chris Barnett	Westonia

3. Item 8.1: That Council NOTES Pursuant to Section 33 of the Bush Fires Act 1954, all owners and/or occupiers of land are required to carry out fire prevention work in accordance with the requisitions of this notice on or before 31st October each calendar year or within fourteen days of the date of becoming the owner or occupier of the land, should this be after the 31st October. All work specified in this Notice is to be maintained up to and including the 16th March the following calendar year; and
4. Item 8.2: That the Restricted Burning Period will commence on Tuesday, 16 September 2025, and will continue until Friday, 31 October 2025 and from Tuesday, 17 February 2026 until Monday, 16 March 2026 (permits required), and the Prohibited Burning Period will commence on Saturday, 1 November 2025, and will continue until Monday, 16 February 2026 (no burning).

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe
Against: Nil

12. Officer's Reports – Development Services

12.1 Application for Development Approval – Change of Use 13 Bates Street Merredin

Cr Van Der Merwe declared a Direct Financial Interest in this Item and left the Chambers at 4:08pm.

Development Services 	
Responsible Officer:	Peter Zenni, EMDS
Author:	As above
Legislation:	<i>Planning and Development Act 2005</i> Shire of Merredin Local Planning Scheme No.6 <i>Building Act 2011</i> <i>Health (Miscellaneous Provisions) Act 1911</i>
File Reference:	A282
Disclosure of Interest:	Nil
Attachments:	Attachment 12.1A – Application for development approval and supporting documentation

Purpose of Report

☐

Executive Decision

☒

Legislative Requirement

For Council to consider approving the application for Development Approval (DA) for the creation of several residential units at the property located at 13 Bates Street, Merredin, which would allow for a portion of the property to be used for short-term accommodation.

Background

The Shire of Merredin (the Shire) has received an application for development approval for several residential units at the property located at 13 Bates Street, Merredin, which would allow for a portion of the property to be used for short-term accommodation.

Comment

Legislative Framework - Planning Requirements

The property located at 13 Bates Street, Merredin is zoned 'Town Centre' under the Shire of Merredin Local Planning Scheme No. 6. (the Scheme). Historically the property which consists of a two-storey building was used to house commercial tenancies including shops on the bottom floor as well as offices on the upper floor. Whilst the tenancies on the bottom floor have continued to be used, the office space on the upper floor has been vacant for some time.

The applicant is seeking development approval from the Shire for a change of use for the rear of the ground floor, and all of the upper floor, which would allow for the use of a portion of the building for short-term accommodation.

The proposed development will consist of the conversion of a portion of the building on the ground floor to house two accommodation units behind the existing commercial shop tenancies (which would still front Bates Street) as well as seven accommodation units on the upper floor. The accommodation units would be used for short-term accommodation. The use of the commercial shop tenancies at the fronting Bates Street would continue unchanged.

The Scheme stipulates the following guiding objectives for the Town Centre zone:

- To maintain a consolidated, compact and accessible town centre area for a mix of business and retail uses.
- To provide for a range of uses to ensure maximum occupation of land and buildings, even where uses may be interim or transitional.
- To retain Merredin townsite as the focus for commercial, office, civic and cultural and service functions.
- To provide for a high level of community services.
- To maintain safety and efficiency of traffic flows and provide for adequate facilities for the storage and circulation of vehicles.
- To preclude the storage of bulky and unsightly goods where they may be in public view.
- To provide for and encourage mixed use developments to capitalise on the central location.
- To maintain the compatibility with the general streetscape for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.
- To provide street furniture, planting and sheltered places for pedestrians.
- To encourage the provision of public art to improve the amenity and ambiance of the town centre area.
- To reduce uses attracting large volumes of heavy vehicle traffic other than to service retail outlets.
- To provide for residential uses only where the residential uses are combined with a commercial use, e.g. hotel, or where the residential uses occupy a floor level where it is impracticable or inappropriate to establish a shop or office.

The Shire's Executive Manager of Development Services (EMDS) has discussed the proposal with the Shire's Planning Consultant, and both are of the view that given the existing commercial shop tenancies will remain on the bottom floor facing Bates Street, the use of the rear and upstairs portion of the building for short-term accommodation aligns with objectives of the Scheme.

The current Scheme has no definition for a 'short-term accommodation'.

Clause 4.4.2 of the Scheme states that:

If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may -

(a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;

(b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or

(c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.

It should be noted that the Shire is in the process of finalising a comprehensive review of the Scheme via an Omnibus Amendment which has just been through a process of advertising for public comment for a period of 60 days, the results of which will be brought before Council for final adoption at its May Ordinary Council Meeting.

The Omnibus Amendment incorporates a provision for short-term (unhosted) accommodation into the Scheme and identifies it as a 'D' use in the Town Centre zone thus providing Council with discretion to grant development approval.

Given that the application has been lodged with the Shire prior to the final adoption and gazettal of the Omnibus Amendment, it is proposed that Council consider the proposed development, to allow for the use of a portion of the property located at 13 Bates Street, Merredin for short-term accommodation, as a 'Use Unlisted' which is consistent with the objectives of the Town Centre zone and grant development approval accordingly.

The property in question currently does not provide for any onsite carparking. It should be noted that this is a carryover from the previous approved land use which incorporated commercial shops as well as office space and which relied on street parking of which there is ample availability in the Merredin Town Centre, both in Bates Street as well as adjoining streets and dedicated public carparks.

Given the overall floor space of the building and proposed use, it does not seem that there will be any additional demand for car parking above that which formed part of the previous shop/office use of the building.

Because this is a new application for development approval, the Shire does have the ability to require a cash in lieu payment for use of on-street parking in accordance with its Local Planning Scheme Policy No. 7 – Car Parking Cash in Lieu Payments. However, as there is ample on-street parking in the Bates Street area and surrounds, the applicant has requested that Council waive the cash in lieu requirement.

It should be noted that the Shire has previously waived the cash in lieu requirement for development in the Town Centre zone on the basis of ample availability of street parking.

Legislative Framework - Building Requirements

The proposed changes to the building will result in the change of building classification under the National Construction Code (BCA) and as such require significant structural alterations to the building, which will need to be documented via the lodgement of a Certified (BA1) Building Application with the Shire.

The proposed portion of the building subject to the building works will not be able to be occupied until all relevant works have been completed to the satisfaction of the certifying Building Surveyor, addressing such matters as:

- Access for persons with a disability
- Provision of adequate lighting and ventilation
- Energy efficiency requirements

- Fire safety considerations, including fire separation and achieving required Fire Resistance Levels (FRL's)
- Provision of RCD's
- Provision of hard-wired smoke detectors
- Access to sanitary facilities, toilets, bathroom, laundry, toilet
- Access to kitchen facilities, etc.

Legislative Framework - Health Requirements

The proposed use will constitute what is defined as a 'Lodging House' under the *Health (Miscellaneous Provisions) Act 1911*, and as such require registration with the Shire. Compliance will be required with the Shire of Merredin Health Local Laws relating to Lodging Houses and the premises subject to ongoing inspections by the Shire's Environmental Health Officer (EHO).

Policy Implications

Compliance with Local Planning Scheme Policy No 7 – Car Parking Cash in Lieu Payments

Statutory Implications

Compliance with the *Planning and Development Act 2005*.

Compliance with the Shire of Merredin Local Planning Scheme No.6

Compliance with the *Building Act 2011*.

Compliance with the *Health (Miscellaneous Provisions) Act 1911*.

Strategic Implications

Ø Strategic Community Plan

Theme:	5. Places and Spaces
Service Area Objective:	5.4 Town Planning & Building Control 5.4.2 The Shire has current local planning scheme and associated strategy which is flexible and able to suitably guide future residential and industrial growth
Priorities and Strategies for Change:	Nil

Ø Corporate Business Plan

Theme:	5. Places and Spaces
Priorities:	Nil
Objectives:	5.4 Town Planning & Building Control 5.4.2 The Shire has current local planning scheme and associated strategy which is flexible and able to suitably guide future residential and industrial growth

Sustainability Implications

Ø Strategic Resource Plan

Nil

Risk Implications

The proposed development will not result in an adverse impact on the amenity of the surrounding area and will act to revitalise portion of the Town Centre, accordingly, the risks associated with this proposal are considered Low (3) based on the likelihood of Rare (1) and consequence of Moderate (3) of adverse events associated with the proposed development taking place.

Financial Implications

Development approval application fees have been paid.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr O'Neill

Seconded: Cr Billing

That Council GRANTS development approval for the proposed development in accordance with the application submitted on 15 April 2025 at the property located at 13 Bates Street, Merredin, which would allow for a portion of the property to be used for short-term accommodation, as outlined in Attachment 12.1A.

ADVICE NOTES

83581

- The applicant is advised that if the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the Planning and Development (Local Planning Schemes) Regulations 2015 as amended from time to time.*
- The applicant is advised that provisions of Shire of Merredin Local Planning Scheme Policy No 7 – Car Parking Cash in Lieu Payments, will not be imposed on this occasion.*
- The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permit must be submitted to the Shire of Merredin and be approved before any building work can commence on site. These building requirements will include;*
 - A Certified (BA1) Building Application incorporating a Certificate of Design Compliance being lodged with the Shire of Merredin for the required building works;*

- b) The building being brought into full compliance with the National Construction Code (BCA);*
- c) The portion of the building subject to the building works not being occupied until such time as the Shire of Merredin has received a Certificate of Construction Compliance from the certifying Building Surveyor and has issued an Occupancy Permit for the building;*
- 4. The applicant is advised that the premises must be registered with the Shire of Merredin as a Lodging House; and*
- 5. The applicant is advised that if an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.*

CARRIED 6/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds

Against: Nil

Cr Van Der Merwe returned to the Chambers at 4:09pm.

Application for Development Approval Cover Letter

Dear Peter,

Please find attached the application for development approval for the property located at 13-15 Bates St.

The proposed use of this property will remain commercial, with the addition of short-term accommodation. As per the attached plans, there will be a minimum of one disability access unit with laundry and kitchen facilities located on the ground floor. Additionally, there will be multiple rooms upstairs including kitchen and laundry facilities.

In regard to parking, I believe there is ample parking on the street and in the carpark adjacent to Bates St near Newfields Business Centre. I believe there is an option for cash in lieu of supplying parking spaces; however, I believe there have been other businesses that have had exceptions made, so I would also like to ask for an exemption regarding providing car parking spaces.

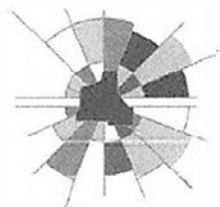
Regards,

Phil & Kristy Van Der Merwe

[Redacted Signature]

Merredin WA 6415

Application for development approval



SHIRE OF
MERREDIN
INNOVATING THE WHEATBELT

Owner details		
Name: PM & KM VAN DER MERWE		
ABN (if applicable): [REDACTED]		
Address: [REDACTED]		
		Postcode: 6415
Phone: Work:	Fax:	Email: [REDACTED]
Home:		
Mobile: [REDACTED]		
Contact person for correspondence : PHIL		
Signature: [REDACTED]		Date: 15/4/25
Signature: [REDACTED]		Date: 15/4/25
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62 (2).</i>		
Applicant details (if different from owner)		
Name:		
Address:		
		Postcode:
Phone: Work:	Fax:	Email:
Home:		
Mobile:		
Contact person for correspondence :		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. ☐ Yes ☐ No		

Signature:	Date:

Property details		
Lot No:	House/Street No: 13-15	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants):		
Street Name: BATES ST		Suburb: MERREDIN
Nearest street intersection: BARRACK ST		

Proposed development	
Nature of Development	☐ Works ☐ Use ☒ Works and use
Is an exemption from development claimed for part of the development?	
☐ Yes ☐ No	
If yes, is the exemption for	☐ Works ☐ Use
Description of proposed works and/or land use: RENOVATE FOR COMMERCIAL & ACCOMMODATION	
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use: COMMERCIAL SHOPS AND OFFICES	
Approximate cost of proposed development: \$400,000	
Estimated time of completion: 24 MONTHS	

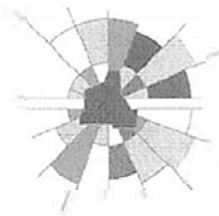
OFFICE USE ONLY

TAX INVOICE/RECEIPT

Receipt Number: 139932

Receipt Date: 15.04.25

Payer: P Van Der Merwe



SHIRE OF
MERREDIN
INNOVATING THE WHEATBELT

ABN: 87 065 676 484

PO Box 42,
Merredin WA 6415
Telephone: (08) 9041 1611
Facsimile: (08) 9041 2379
Email: admin@merredin.wa.gov.au

Receipt Type	Detail	Amount
Miscellaneous	DEVELOPMENT PLAN APPLICATION Proposed change of use 13 Bates Street Merredin Account: 131006200	\$1,280.00

* GST Exclusive Charge \$1,280.00

* GST \$0.00

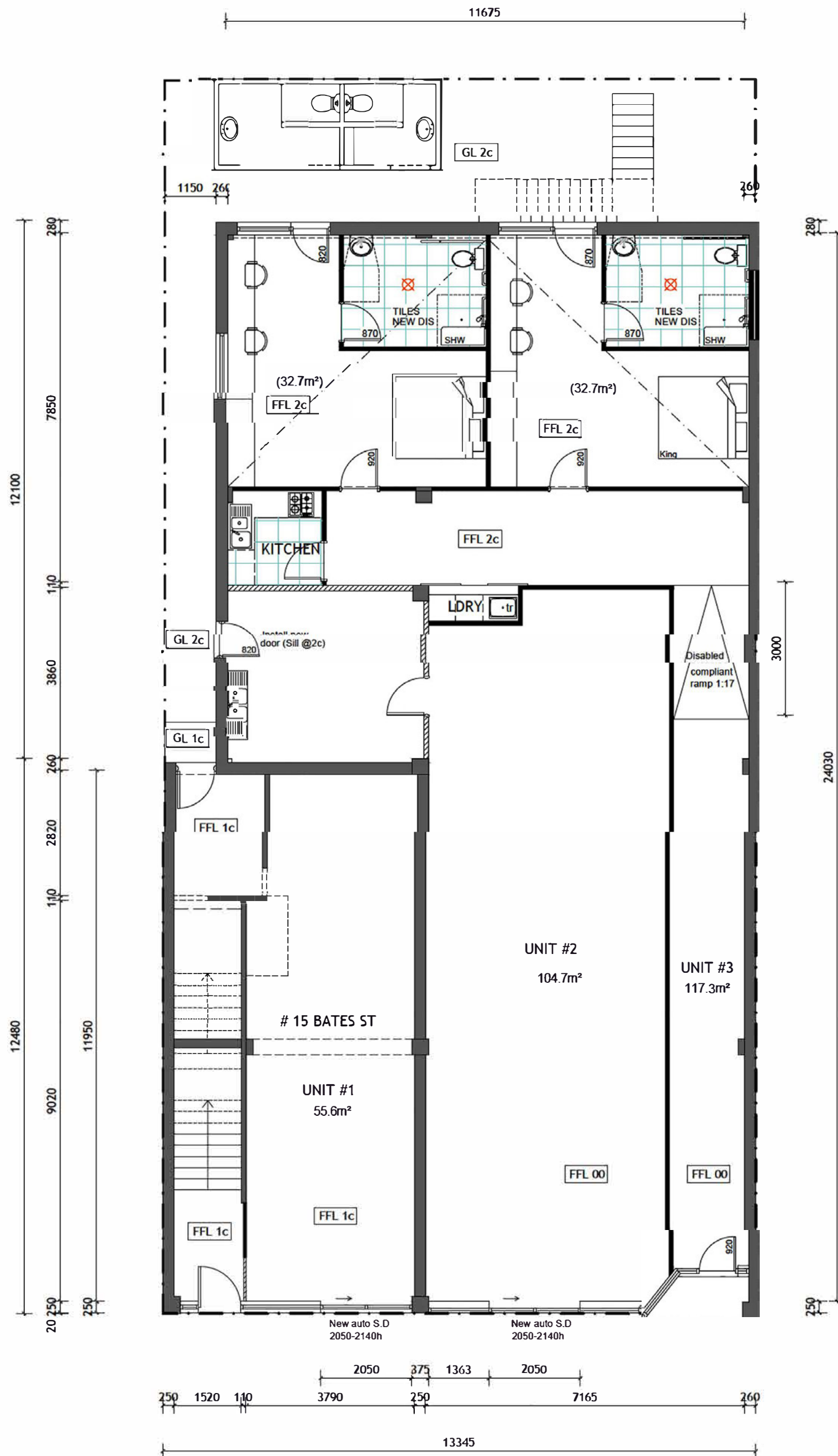
Total \$1,280.00

Tendered \$1,280.00

Change Given \$0.00

Cash \$0.00
Cheque \$0.00
Other \$1,280.00

Round Amount \$0.00



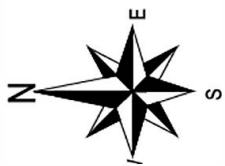
PROPOSED GF PLAN
scale 1:100

the **DRAFTER**

CHECK ALL DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORK
CHECK STRUCTURE WITH ENG./BUILDER BEFORE CONSTRUCTION
CHECK COMPLIANCE/APPROVAL OF WORKS WITH COUNCIL OR
REG. BODY BEFORE CONSTRUCTION

PROPOSED FITOUT
13-15 BATES ST, MERREDIIN
PROPOSED GF PLAN

REV	AMENDMENT	DATE	REDUCTION
JOB NUMBER	25117	DATE	JAN 25
(DRAWING on A3)			DRAWING No.
m	0421 605 422		A05
e	nam@thedrafter.com.au		
ABN	64 136 626 867		



A06

12.2 Proposed Shire of Merredin Dogs Amendment Local Law 2025

Development Services



Responsible Officer:	Peter Zenni, EMDS
Author:	Chris Liversage – Conway Highbury
Legislation:	<i>Dog Act 1976</i> <i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 12.2A - Proposed Shire of Merredin Dogs Amendment Local Law 2025

Purpose of Report



Executive Decision



Legislative Requirement

For Council to consider making a local law to amend the Shire of Merredin's (the Shire) Dogs Local Law to reflect changes to the *Dog Act 1976*.

Background

At the Ordinary Council Meeting held on 28 January 2025, Council resolved to adopt a draft Shire of Merredin Dogs Amendment Local Law (CMRef 83528). In accordance with statutory requirements, the proposed local law was subsequently advertised for public comment and a copy sent to the Chief Executive Officer (CEO) of the Department of Local Government, Cultural and Sporting Industries (DLGSC).

Comment

The proposed amendment local law deletes clauses 5.1 and 5.2 of the Shire of Merredin Dogs Local Law 2002, in that areas where dogs are prohibited and where dogs may be exercised off lead are now established by council resolution and the giving of local public notice instead of by a local law, reflecting amendments made to the *Dog Act 1976* since the local law was initially made.

There were no comments from the public or DLGSC. The Shire may now 'make' the Amendment Local Law which will come into effect 14 days after publication in the Government Gazette.

Policy Implications

Compliance with Shire of Merredin Policy 3.13 – Use of Common Seal.

Statutory Implications

Section 51 of the *Dog Act 1976* provides that local governments may make local laws relating to dogs and amend them, using the process set out in s3.12 of the *Local Government Act 1995*. Sections 31(2B) and 31(3A) of the *Dog Act 1976* provide that areas where dogs are prohibited from being, and where they may be exercised off lead are established by a local government giving local public notice.

At the Ordinary Council Meeting held on 28 January 2025 council resolved to give the required public notice (CMRef 83528), which was subsequently published on 14 February 2025.

Strategic Implications

Ø Strategic Community Plan

Theme:	4. Communication and Leadership
Service Area Objective:	4.2.3 The Council is well informed in their decision-making, supported by a skilled administration team who are committed to providing timely, strategic information and advice
Priorities and Strategies for Change:	Nil

Ø Corporate Business Plan

Theme:	4. Communication and Leadership
Priorities:	Nil
Objectives:	4.4.1 The Shire is continuously working to maintain efficient communication, providing open, transparent and factual information, through a variety of channels

Sustainability Implications

Ø Strategic Resource Plan

Nil

Risk Implications

The proposed Dogs Amendment Local Law will align the mechanism of declaring places where dogs are prohibited absolutely as well as places which are exercise areas with contemporary practices as well as legislative requirements. The proposed Dogs Amendment Local Law has been subject to public advertising and will receive further consideration by the Parliamentary Standing Committee on Legislation. Accordingly, the risks associated with this proposal are considered Low (3) based on the Likelihood (1) and Consequence (3) of an adverse event associated with the proposal taking place

Financial Implications

There are costs associated with the drafting of the amendment local law, advertising for comments, and eventual publication in the Government Gazette. An allocation of funds for the completion of the local law review project forms part of the Shire's 2024/25 Annual Budget.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Simmonds

Seconded: Cr Anderson

That Council:

1. **MAKES** the Shire of Merredin Dogs Amendment Local Law 2025;
2. **AUTHORISES** the Shire President and Chief Executive Officer to affix the Shire of Merredin Common Seal to the Shire of Merredin Dogs Amendment Local Law 2025;
3. **PUBLISHES** the local law in the Government Gazette;
4. **SENDS** a copy to the Chief Executive Officer of the Department of Local Government, Cultural and Sporting Industries;
5. **GIVE** local public notice in accordance with s3.12(6) of the Local Government Act 1995, after Gazettal;
 - a) Stating the title of the local law;
 - b) Summarizing the purpose and effect of the local law and specifying the day on which it comes into operation;
 - c) Advising that copies of the local law may be inspected or obtained from the Shire offices;
6. **SEND** a copy of the local law and a duly completed explanatory memorandum signed by the Shire President and Chief Executive Officer to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation; and
7. **AUTHORISES** the Chief Executive Officer to take any other action necessary to progress the gazettal of the Amendment Local Law.

83582

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil

Local Government Act 1995
Dog Act 1976

Shire of Merredin
Dogs Amendment Local Law 2025

Under the powers conferred by the *Local Government Act 1995*, and all other powers enabling it, the Council of the Shire of Merredin resolved on 29 April 2025 to make the following local law:

1. Citation

This local law is cited as the *Shire of Merredin Dogs Amendment Local Law 2025*.

2. Commencement

This local law comes into operation 14 days after its publication in the *Government Gazette*.

3. Dogs Local Law 2002 Amended

Clauses 5.1 and 5.2 of the *Shire of Merredin Dogs Local Law 2002* published in the *Government Gazette* on 7 October 2002 are deleted.

Dated 29 April 2025

The Common Seal of the Shire of Merredin was affixed by authority of a resolution of the Council in the presence of –

.....
President

.....
Chief Executive Officer

12.3 Application For Development Approval - Proposed Solar Farm Expansion Lot 1 Totadgin Hall Road, Merredin

Development Services



Responsible Officer:	Peter Zenni, EMDS
Author:	Paul Bashall – Consultant Planner (Planwest (WA) Pty Ltd)
Legislation:	<i>Planning and Development Act 2005</i> Local Planning Scheme No 6
File Reference:	A7112
Disclosure of Interest:	Nil
Attachments:	Attachment 12.3A - Development Approval application and supporting documentation

Purpose of Report



Executive Decision



Legislative Requirement

For Council to consider advertising an application for development approval for a proposed solar farm development at Lot 1 Totadgin Hall Road, Merredin, and subject to there being no adverse comments received during the advertising period, that it authorises the Chief Executive Officer (CEO) to issue conditional development approval.

Background

Introduction

The Managing Director, Metro Power Company has applied for Development Approval (DA) on behalf of Metro Power Company Pty Ltd, for an expansion of an existing solar facility on land about 5 kilometres south of Merredin townsite. The proposed solar facility will occupy an area of about 10 hectares on Lot 1 Totadgin Hall Road, Merredin, which is 192.8 hectares in area. The Lot is owned by the Metro Power Company Pty Ltd. The works are estimated to be about \$4m. Figure 1 shows the subject land.

The original proposal, lodged in mid-2017, located on the northeast corner of Lot 1, was advertised in accordance with clause 4.4.2 (uses not listed) of the Scheme. Due to the proximity of two dwellings, the solar farm was relocated to the southeast corner of the property. This was approved by the Council in November 2017.

Existing Land Use

The property is currently used for cropping and occasional grazing purposes and is mostly cleared of vegetation.

The applicant has indicated that cropping and sheep grazing activities will continue on the bulk of the property and that sheep grazing will also continue on the area where the solar

panels will be in order to minimise the growth of weeds etc and thereby reduce any associated bush fire risks.

FIGURE 1 – AERIAL VIEW OF SITE



Source: Planwest, ESRI

Proposed Development

The proposed development will form an extension of the existing solar farm previously approved in 2017 and incorporates an additional 150 rows of ground-mounted panels, four packaged battery systems, a single central inverter substation package, a high voltage RMU switch and a 50KL concrete firewater tank. This is consistent of the trend for the excess power to be stored in order to allow for controlled access to the grid.

A new crossover is proposed to Totadgin Hall Road to provide faster access fire fighters and Western Power workers. The design and location will need to be to the satisfaction of the local government to ensure that there is no impact on local drainage and road formation.

Although there is no mention of a perimeter fence, it is assumed that this will be applied as per the original perimeter fence to meet Western Power requirements for restricted access. The original proposal comprised of 1.8m ring lock with 2 strands of barbed wire on top. This will need to be a condition of development to maintain public safety.

The applicant states that there will be almost no change to the existing landform that affects drainage or contours. Available contours indicate a slope of about 3-4 metres over the site of about 300m (ie about 1% slope). The drainage of the site will need to comply with the local government requirements.

Figure 2 provides an extract from the DA showing the extent of the proposed development.

The limited scope of the development means that during both the construction phase and ongoing operation of the facility there will not be any significant impact on the road infrastructure nor any traffic congestion problems.

The facility will be autonomous once operational. It will be an unmanned site which is remotely managed – apart from the on-going sheep grazing activities. As a result, there will be no need for parking, septic tanks or access roads.

Maintenance will be contracted to a person operating from Merredin.

The northern rectangle of solar arrays shown in Figure 2, are existing. The six rectangles of arrays south of this are proposed in this DA. In between the existing and proposed panel areas are the 4 packaged battery systems.

FIGURE 2 – EXTRACT FROM DA PLANS

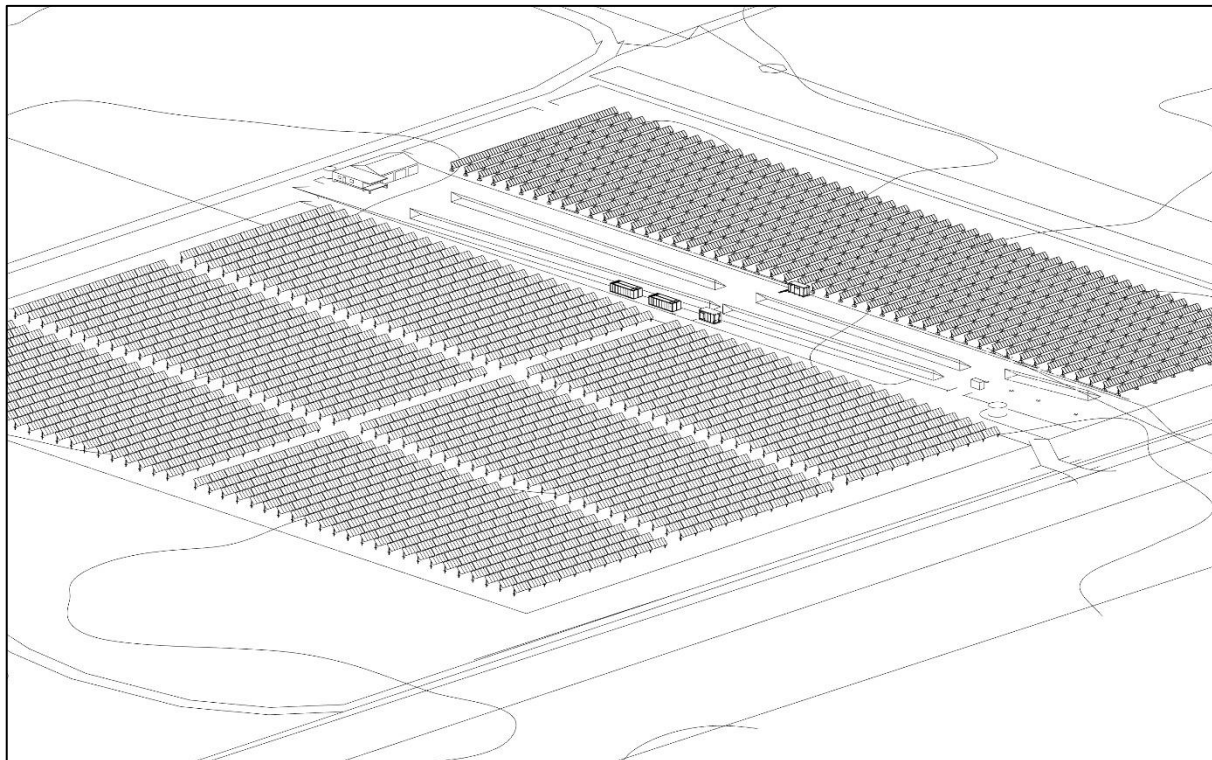


Source: Metro Power Company Pty Ltd

Figure 3 provides an isometric view of the proposed and existing development looking towards the northwest.

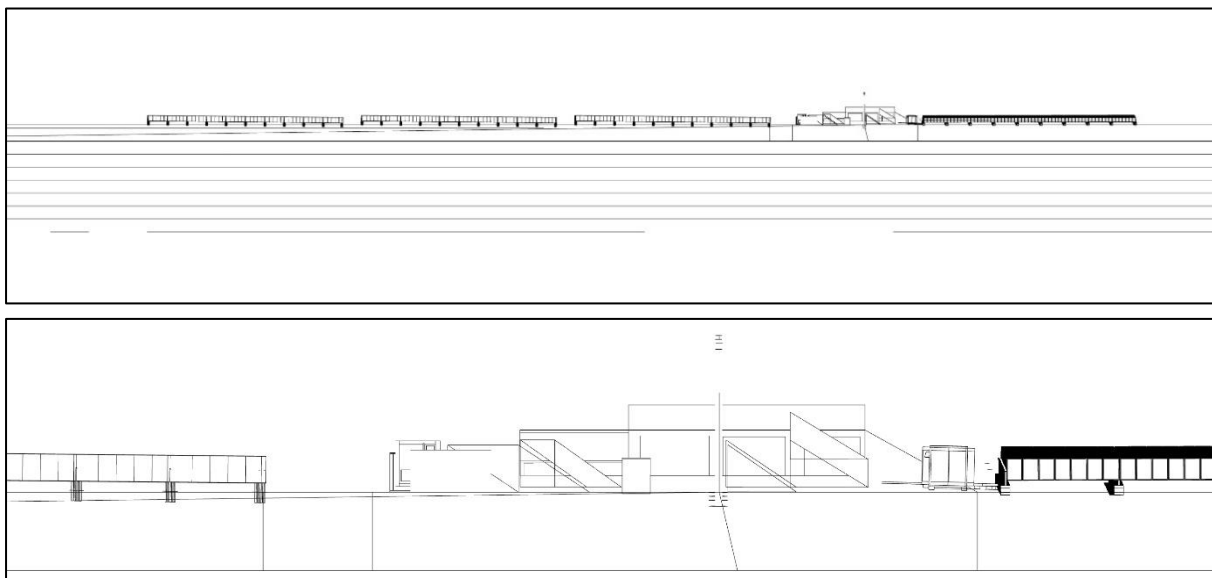
The top part of Figure 4 shows a side elevation of the existing and proposed facility from Totadgin Hall Road, and the bottom part, an enlargement of the area where the batteries will be located. The lower elevation shows the existing shed in the background indicating the minimal visual impact of the battery packages.

FIGURE 3 – ISOMETRIC VIEW OF EXISTING AND PROPOSED FACILITY



Source: Metro Power Company Pty Ltd

FIGURE 4 – SIDE ELEVATION OF FACILITY



Source: Metro Power Company Pty Ltd

Bushfire Prone Areas

The land is impacted by the bushfire prone mapping provided by the Department of Fire and Emergency Services (DFES) as shown in Figure 5.

The DA is not accompanied with a Bushfire Management Plan (BMP); however, the applicant has stated that a bushfire consultant has been engaged. This will need to be confirmed by a

condition that will need to be cleared by the Shire of Merredin (The Shire) in consultation with DFES.

FIGURE 5 – BUSHFIRE PRONE MAPPING AREAS



Source: DFES, Planwest

Comment

The visual impact and environmental assessment aspects of the original solar farm development have been assessed as part of the original approval in November 2017.

The addition of solar panels and the batteries (and associated infrastructure) has a minimal visual impact as the development will be screened from view to the north by the existing solar farm and to the west, south and east by existing vegetation, as can be seen in Figures 4 and 5.

The proposal will contribute to achieving the renewable energy targets set by the Australian Government and objectives of the Paris Climate Agreement.

Local Planning Strategy

The Council's existing Local Planning Strategy is silent on alternative energy production, including solar power, and includes no reference to any opposition to such facilities providing the loss to rural production is minimised. The proposal states that the land will continue to be grazed with sheep after construction is complete.

The revised Strategy does position the Shire as a centre for renewable energy facilities and is supportive of the current proposal.

Policy Implications

Council has no direct policy on the establishment of a solar farm, however it has been supportive of several renewable energy facilities in the Shire. This support is echoed in the Shire's revised Local Planning Strategy and provided for in the Omnibus Scheme amendment currently heading towards final approval.

Statutory Implications

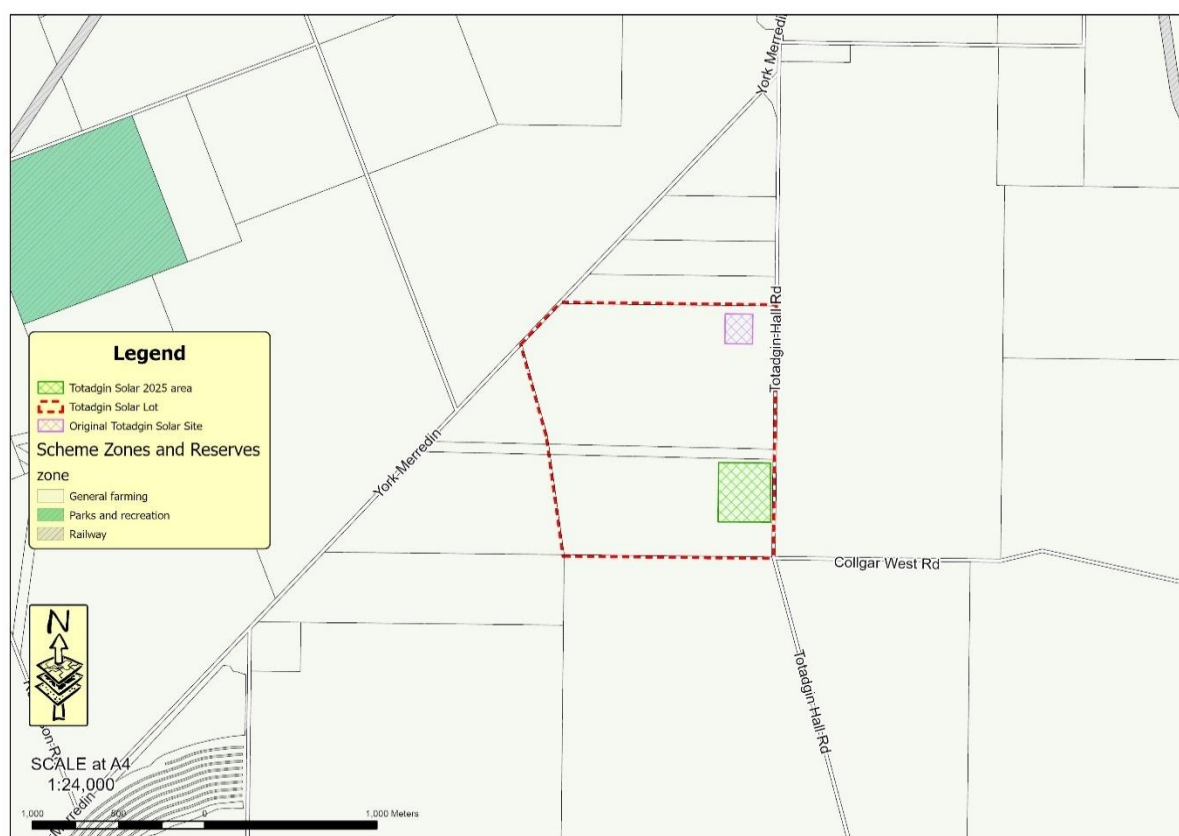
State

The proposal is consistent with state objectives of encouraging the development of sustainable energy sources.

Local Government

The Local Planning Scheme No 6 includes the land in the 'General Farming' zone as shown in Figure 6.

FIGURE 6 – LOCAL PLANNING SCHEME EXTRACT



Source: DPLH, Planwest

The current Scheme has no definition for a 'solar farm' (or solar facility) and refers to the Regulation (2015) for the majority of its definitions. As a solar farm/facility is an unlisted use it may be considered as a discretionary use for which the DA of local government is required, and the public advertising procedures apply.

Clause 4.4.2 of the Scheme states that *'If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may -*

(a) determine that the use is consistent with the objectives of the particular zone and is therefore permitted;

(b) determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval; or

(c) determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.

It is considered that sub-clause b) should apply as the development should be considered by relevant agencies and nearby neighbours.

	Strategic Implications

Ø Strategic Community Plan

Theme:	5. Places and Spaces
Service Area Objective:	5.4 Town Planning & Building Control 5.4.2 The Shire has current local planning scheme and associated strategy which is flexible and able to suitably guide future residential and industrial growth
Priorities and Strategies for Change:	Nil

Ø Corporate Business Plan

Theme:	5. Places and Spaces
Priorities:	Nil
Objectives:	5.4 Town Planning & Building Control 5.4.2 The Shire has current local planning scheme and associated strategy which is flexible and able to suitably guide future residential and industrial growth

	Sustainability Implications

Ø Strategic Resource Plan

Nil

	Risk Implications

The proposed development will not result in an adverse impact on the amenity of the surrounding area. The Shire has previously granted development approval for the installation of a solar farm on the property in question. Accordingly, the risks associated with this proposal are considered Low (3) based on the likelihood of Rare (1) and consequence of Moderate (3) of adverse events associated with the proposed development taking place.

	Financial Implications

The relevant development application fees have been paid.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Van Der Merwe

Seconded: Cr Anderson

That Council;

1. **ADVERTISES** the Development Approval application for a period of 14 days, with neighbours and agencies being advised of the advertising period and the opportunity to make a submission. These agencies are to include;
 - Western Power (WP);
 - Department of Fire and Emergency Services (DFES);
2. **AUTHORISES** the Shire of Merredin Chief Executive Officer to grant Development Approval for the proposed solar farm development at lot 1 Totadgin Hall Road, Merredin, as outlined in Attachment 12.3A, subject to conditions and advice notes and where there are no adverse comments received during the advertising period;
3. **ADVISES** the applicant that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site; and
4. **ADVISES** the applicant of the need for annual bushfire compliance.

83583

Conditions

1. *The decision constitutes planning approval only and is valid for a period of 2 years from the date of approval. If the subject development is not substantially commenced within the 2-year period, the approval shall lapse and be of no further effect.*
2. *The development is to take place in accordance with the approved plans and supporting documentation, unless modified by a condition attached to this approval.*
3. *Crossovers, access, and egress, to the site from Totadgin Hall Road, and any internal road works and car parking shall be located and constructed to the satisfaction of the local government and shall include all drainage and signage. Costs of equipment and construction shall be borne by the applicant.*
4. *The preparation and implementation of a Bushfire Management Plan prepared by a licenced bushfire consultant to the satisfaction of the local government.*

5. *Drainage of the site to be constructed to the satisfaction of the local government.*
6. *The construction of perimeter fencing to the satisfaction of Western Power requirements for restricted access.*

Advice Notes

1. *Advise the applicant that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.*
2. *The applicant is advised that as the proposed work is near energised electrical installations and powerlines, the person in control of the work site must ensure that no person, plant or material enters the 'Danger Zone' of an overhead powerline or other electrical network assets.*
3. *The applicant is advised of the need for annual bushfire compliance.*

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil

Application for development approval



Owner details			
Name: METRO POWER COMPANY PTY LTD			
ABN (if applicable): [REDACTED]			
[REDACTED]			
WEST PERTH WA		Postcode: 6005	
Phone: Work:	[REDACTED]	Fax:	E [REDACTED]
Home:			
Mobile: 0438855845			
Contact person for correspondence : Timothy Edwards			
Signature: [REDACTED]		Date: 3rd April 2025	
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62 (2).</i>			
Applicant details (if different from owner)			
Name:			
Address:			
		Postcode:	
Phone: Work:		Fax:	Email:
Home:			
Mobile:			
Contact person for correspondence :			
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. ☐ Yes ☐ No			
Signature:		Date:	

Property details		
Lot No: 1	House/Street No:	Location No:
Diagram or Plan No: 37568	Certificate of Title Vol. No: 2123	Folio: 943
Title encumbrances (e.g. easements, restrictive covenants): Western Power Easement		
Street Name: TOTADGIN HALL ROAD		Suburb: MERREDIN
Nearest street intersection: COLGAR WEST RD		

Proposed development	
Nature of Development	☐ Works ☒ Use ☐ Works and use
Is an exemption from development claimed for part of the development?	
☐ Yes ☐ No	
If yes, is the exemption for	☐ Works ☐ Use
Description of proposed works and/or land use: Extend the existing Small 1488kW solar-battery farm an extra 250M south of the existing asset. Consisting of approx. 150 rows of ground mounted panels, set in south east corner of block. They are single-axis horizontal tracking solar PV systems, with rows 6M apart. There will also be four packaged battery systems, complete with fire detection and suppression. An one single central inverter substation package and high voltage RMU switch. Addition of 4.2MWdc. The sun reflection is not coincident with neighbouring properties (i.e.no direct glare) or the road due to the nearly flat tilt (6 deg) of the system. They track east to west. The remaining large area will continue to be used for wheat/sheep farming. No buildings or other ancillary dwellings are to be developed. The proposed site is adjacent to Bush Fire Prone areas, and a consultant (Neil Stoney, Bush Fire Prone Planning) has been engaged to prepare a Bush Fire Management Plan, then conduct the BAL assessment to confirm all actions and treatments are in place to minimise risk to the satisfaction of DFES and our insurers. Note there are no ancillary dwellings on site. A 50kL concrete Firewater tank will be installed to requirements of the plan, sheep will continue to graze below the panels and wide fire breaks will be maintained. A new cross-over is planned to provide faster access for fire fighters and Western Power workers. The Water Corp have already prepared the water pipe with bitumen wrapping and a risk assessment has been undertaken according to Main Roads guidelines to locate the new cross over with the best view of oncoming traffic and off-road pull-ins. At present, Water Corp, Shire staff, tourists, visitors and neighbours park in the location of the proposed cross over. This proposed cross over will improve the safety of these visiting stakeholders by providing a place to safely park off the road. Their visits and parking along the roadway are outside of our control. The solar panels are fire-rated as to Fire Class C per UL790 under IEC 6173.	
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use:	

Rural Farming Utility (existing solar farm Land Use approved). This extension is anc
Approximate cost of proposed development: \$4M
Estimated time of completion: Sep 2027

OFFICE USE ONLY	
Acceptance Officer's initials:	Date Received:
Local government reference No:	

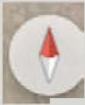
Alternate
Bruce Rock-Merredin Rd
Gated Entrance

132kV Transmission
Line to Kalgoorlie

Lot 1
Totadgin Hall Rd
Main Entrance
and Waterpipe
Cross Over

Existing Solar Farm

Proposed
Development to
Extend Solar Battery
Farm

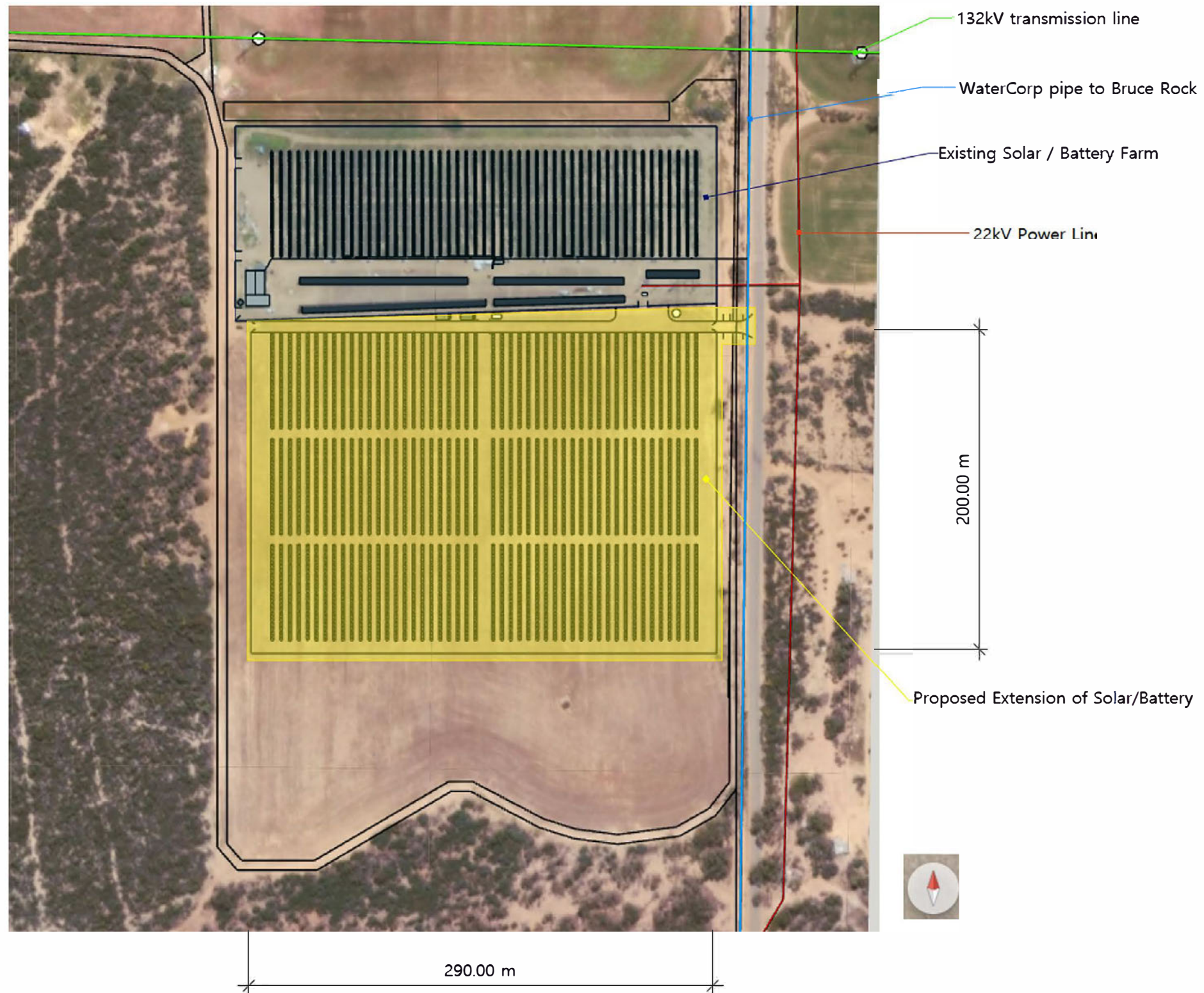


Lot 1 Totadgin Hall Road MERREDIN Overview



Suite 5, Level 1
56 Kings Park Road
WEST PERTH WA 6005

REVISIONS		
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Lot 1 Totadgin Hall Road MERREDIN Overview



Suite 5, Level 1
56 Kings Park Road
WEST PERTH WA 6005

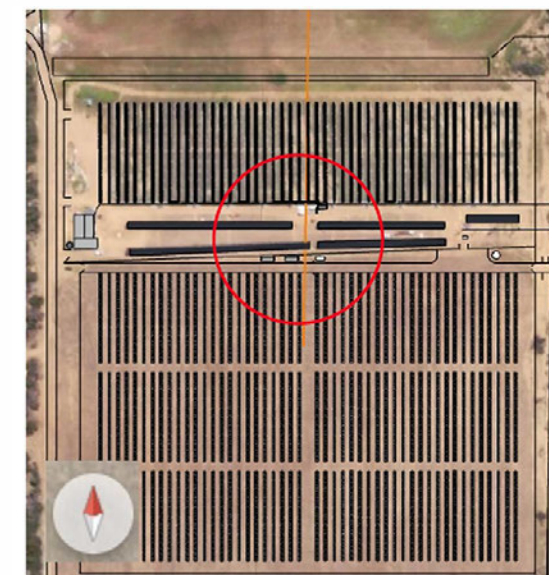
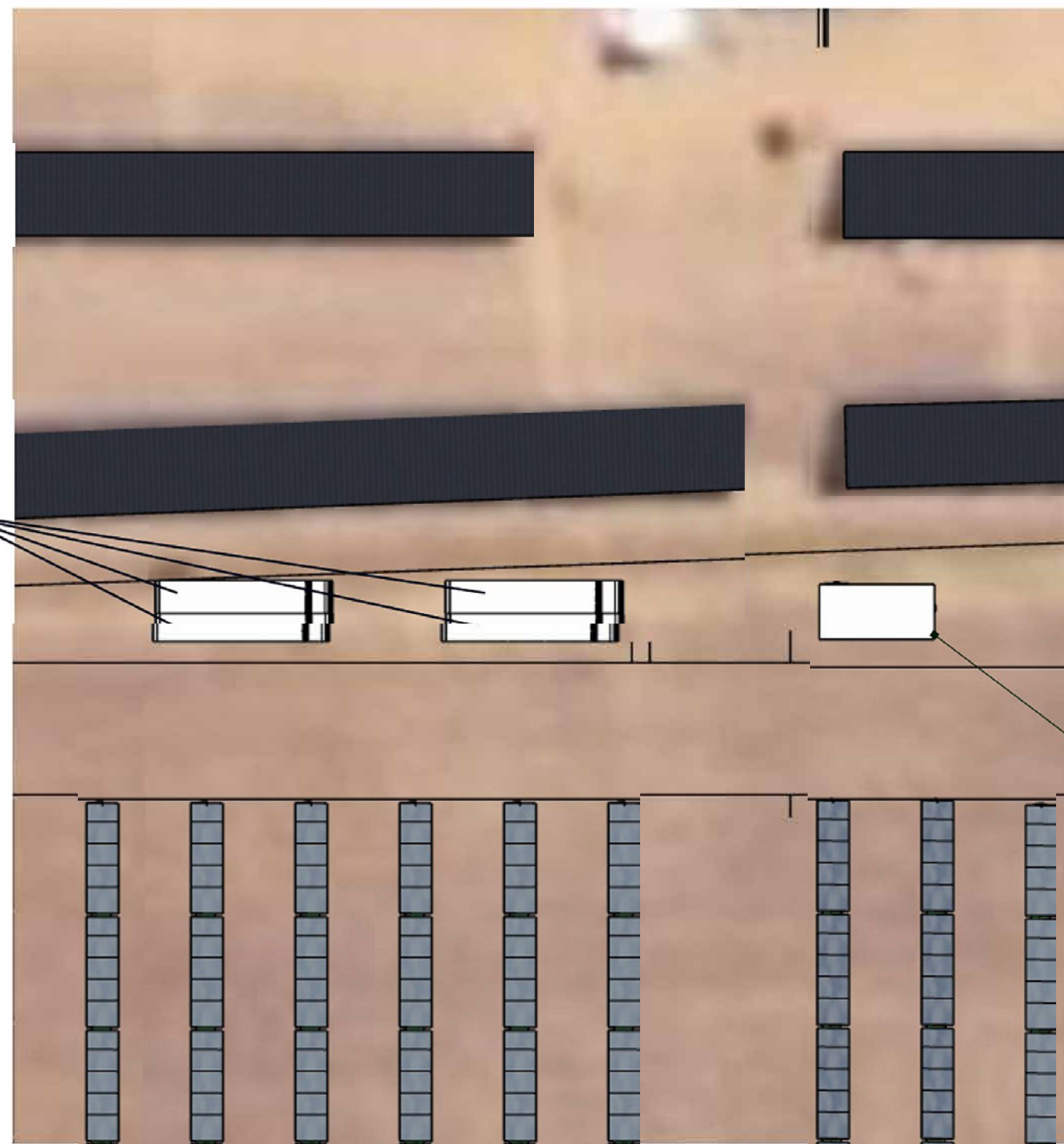
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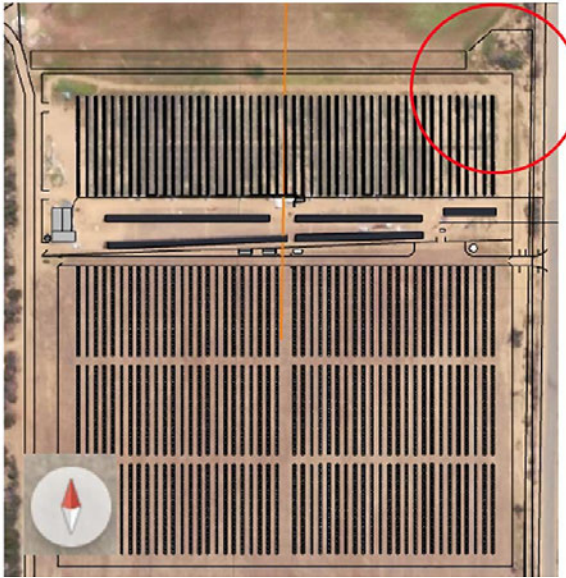
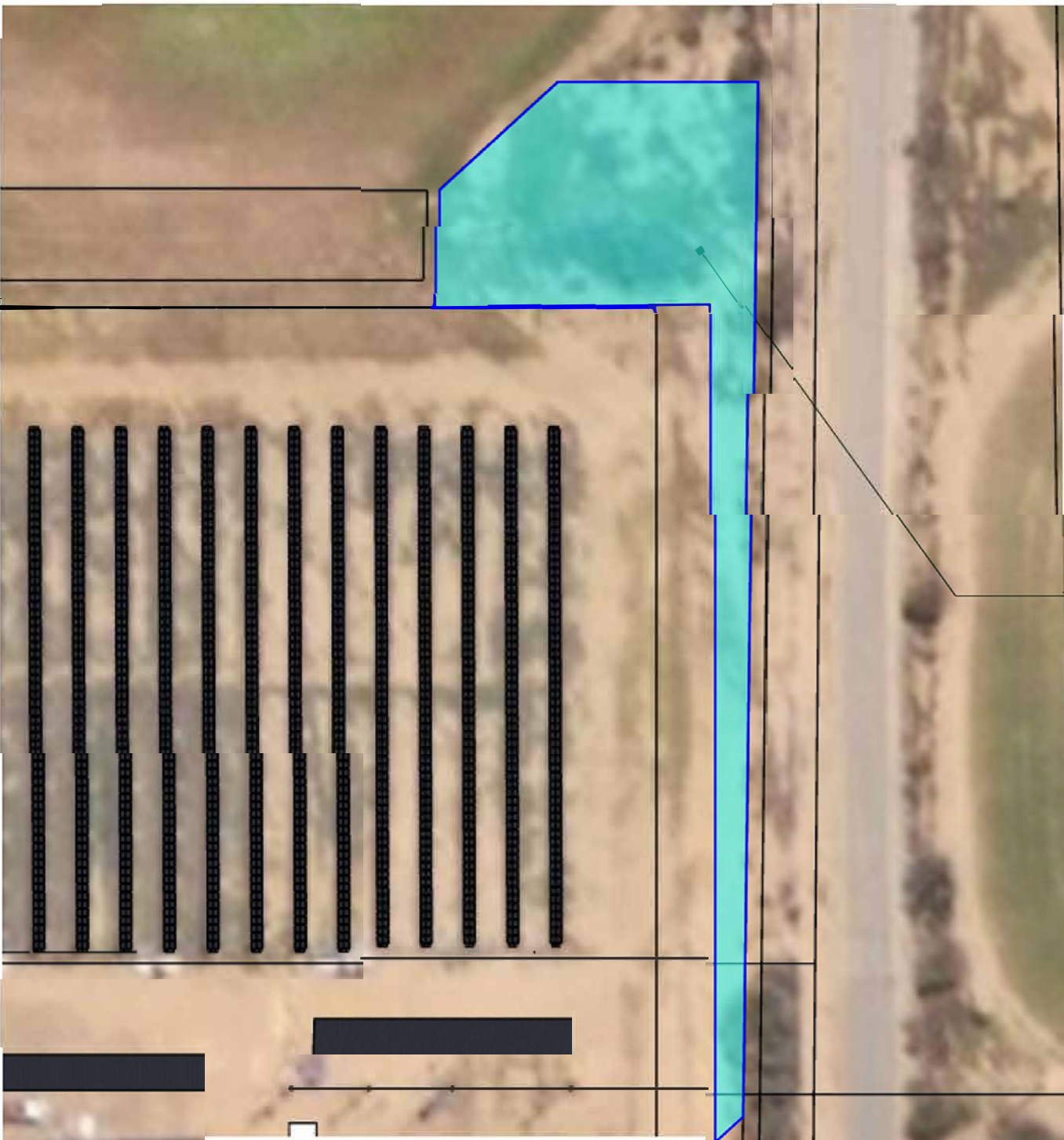
New (4x) 2.3MWh Packaged Battery Energy Storage Systems for DC-coupled storage of solar PV generated power.

Mounted off ground. Internal closed loop liquid cooled. Each with fire detection and suppression.



New 22kV/ 3.4MVA Packaged Substation (Central Inverter for PV Solar and DC-coupled packaged battery systems)

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Runoff from the entire site (new and old) catches in (rock-based) gutter inside of the property boundary and is captured in an existing small tree-lined dam



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Lot 1 Totadgin Hall Road MERREDIN Overview



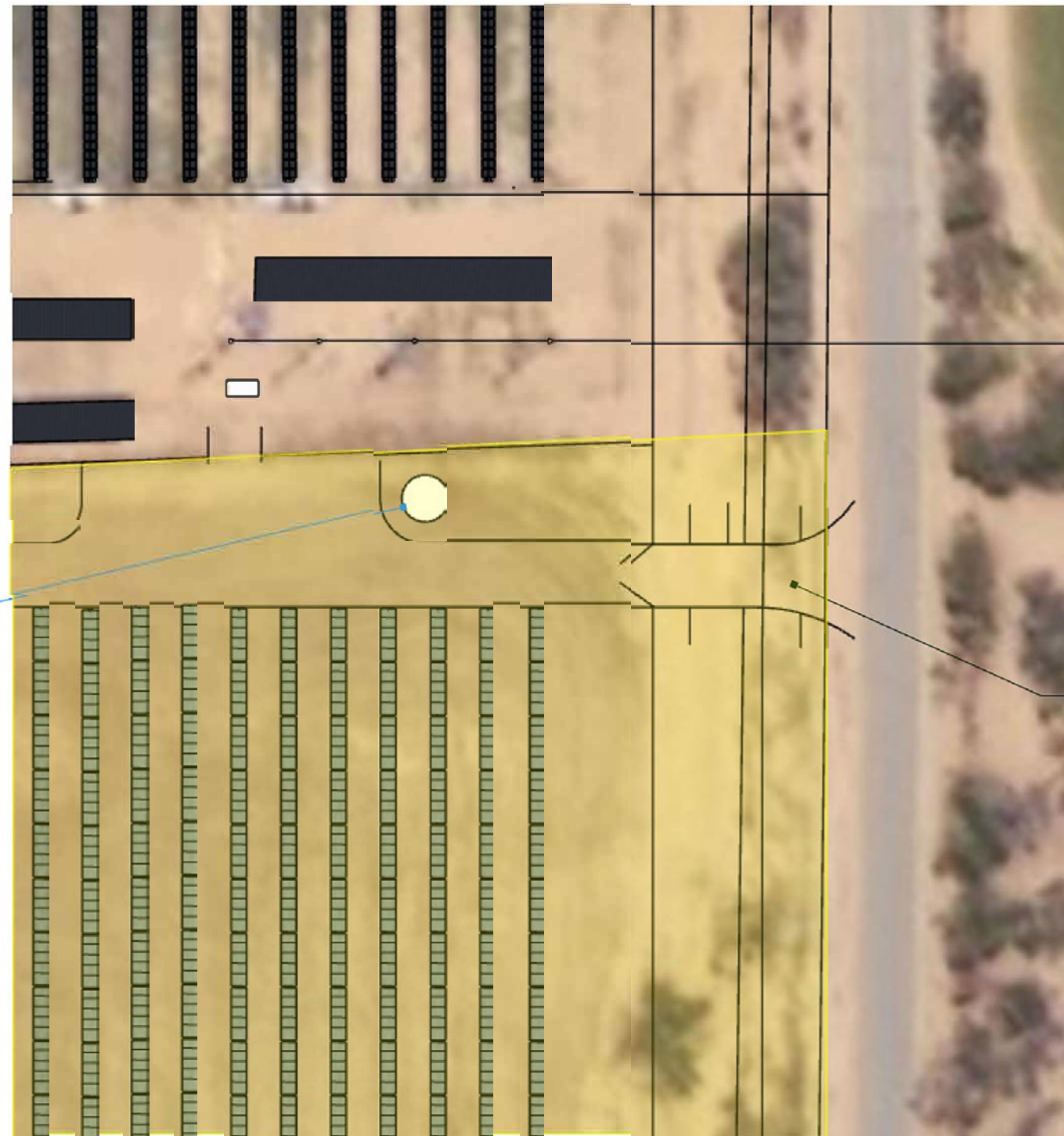
Suite 5, Level 1
56 Kings Park Road
WEST PERTH WA 6005

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Proposed new concrete
47kL fire water tank

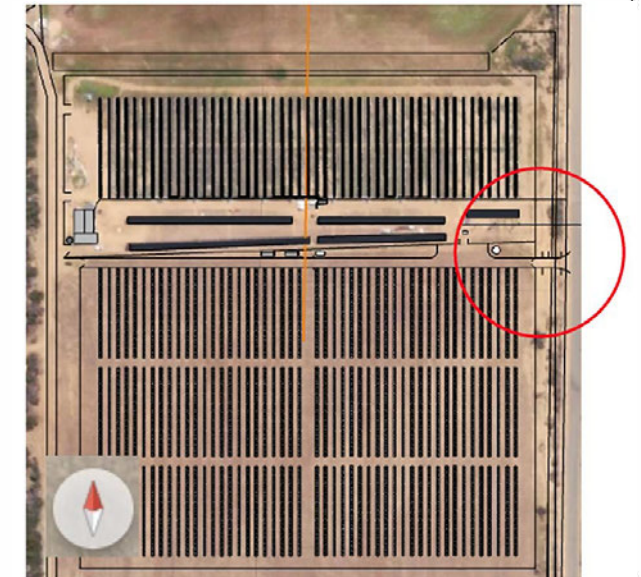


A new cross-over is proposed at this location. Watercorp have already installed bitumen wrapping on the pipe for this purpose. The new fence already has gate posts installed at this location.

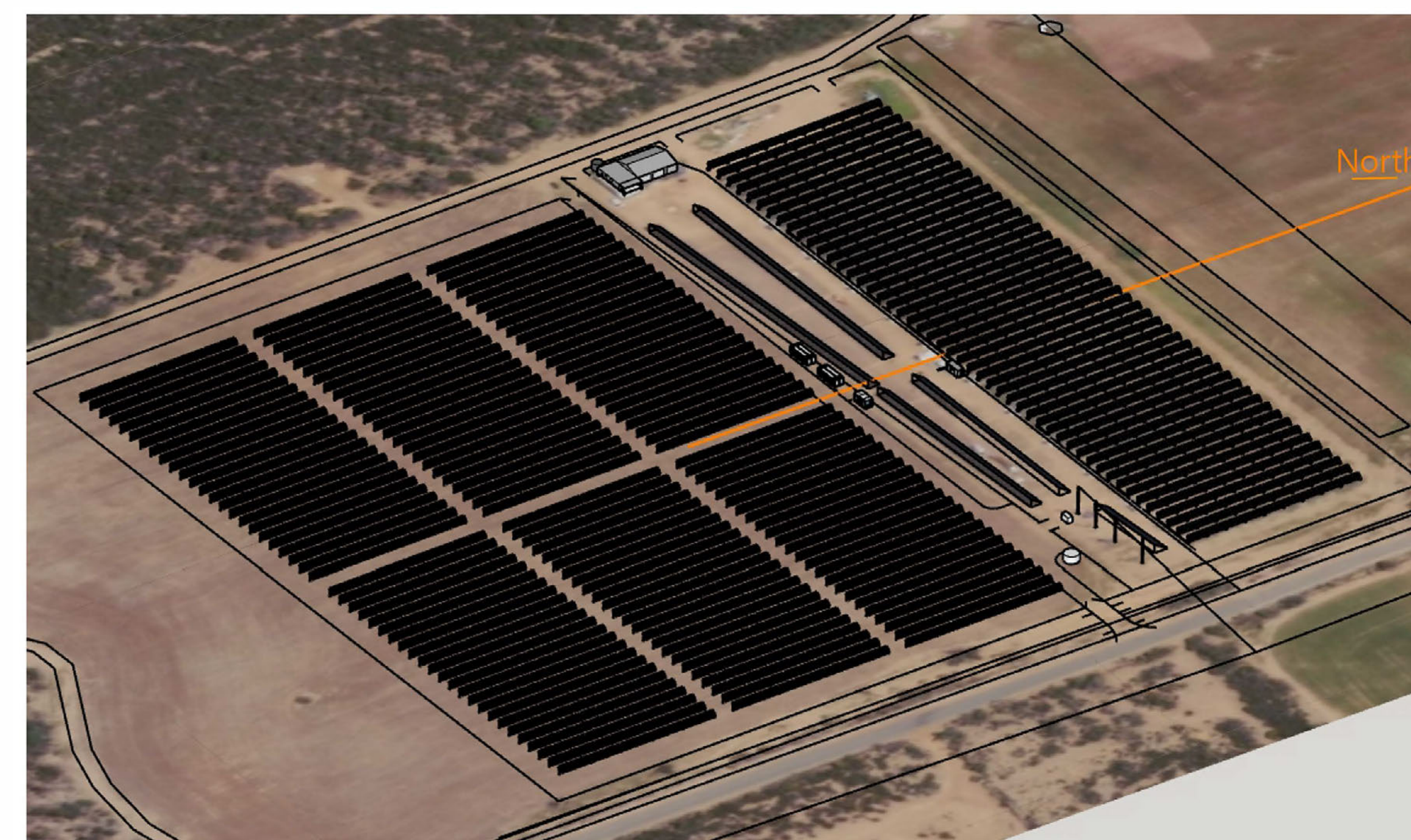
Traffic risk assessment indicates clear view from vehicle height (south) to Colgar West bend, and (north) to approaching traffic.

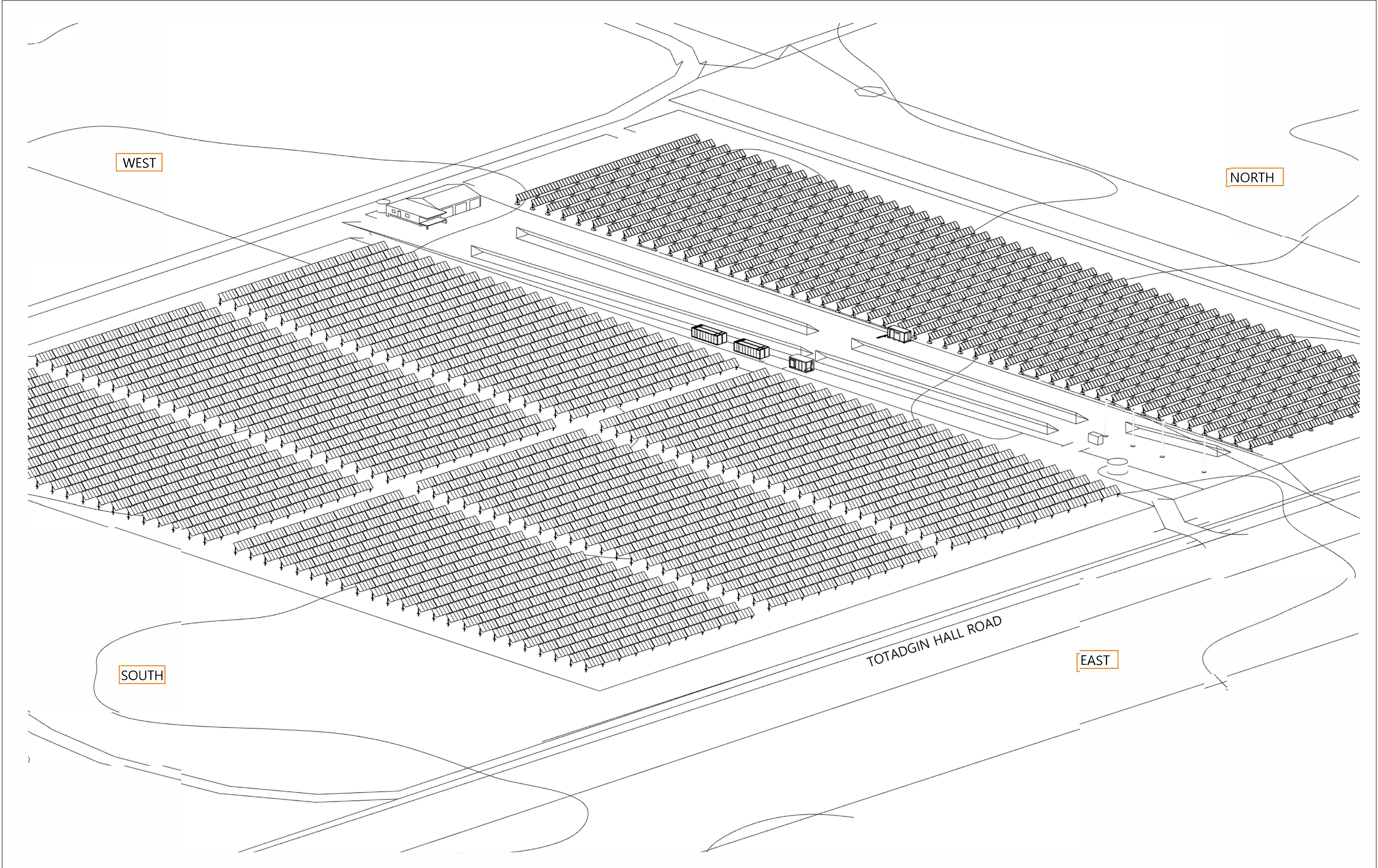
This location is already used by tourists, Shire workers, Water Corp meter readers and maintainers, Main Roads workers as a preferred location to park.

A new cross-over, with deep off-road entrance will make the location safer for all to use, plus provide additional access to the new fire water concrete tank when needed by emergency services.



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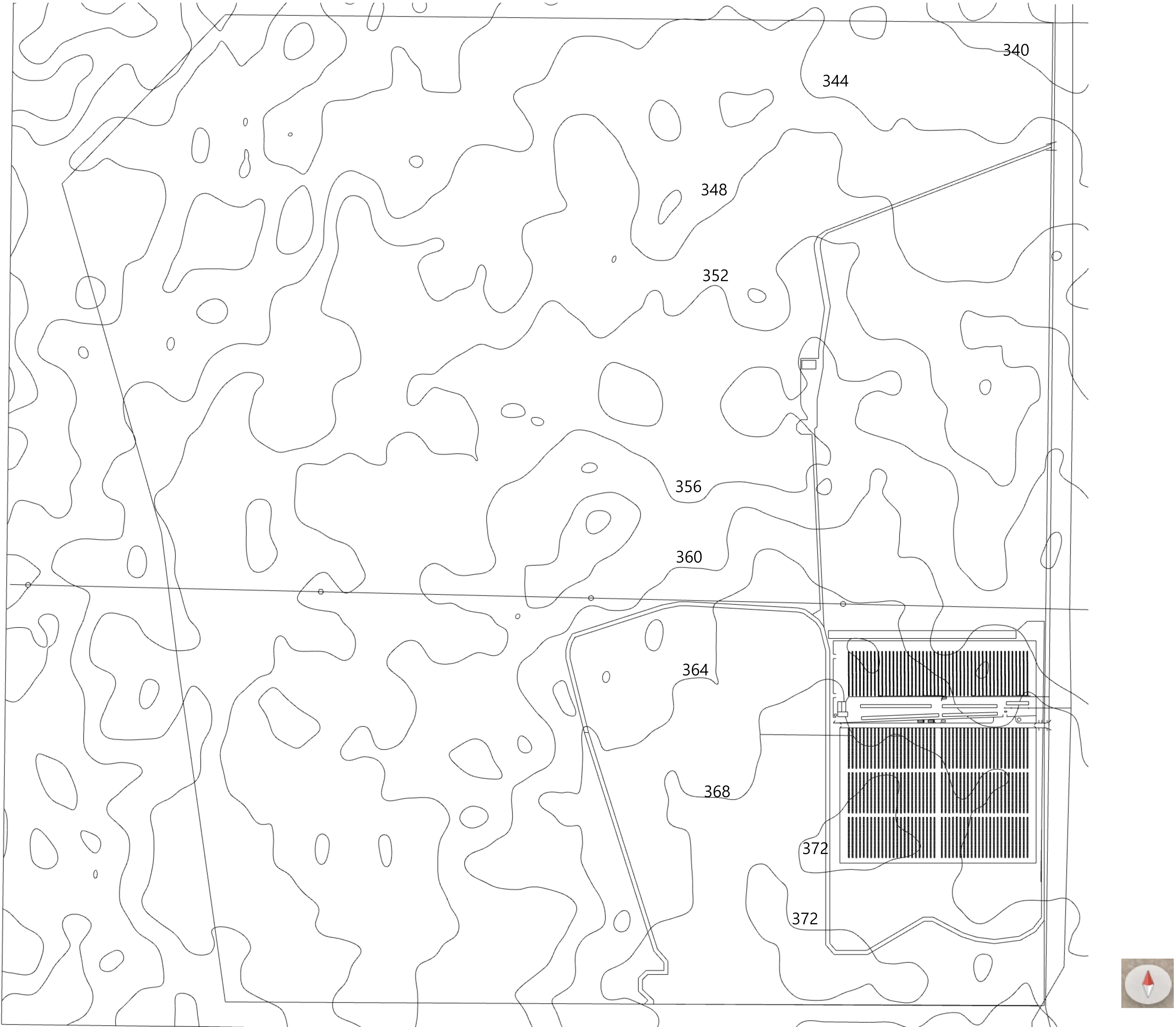


ISOMETRIC VIEW (LOOKING NORTH WEST)



Suite 5, Level 1
56 Kings Park Road
WEST PERTH WA 6005

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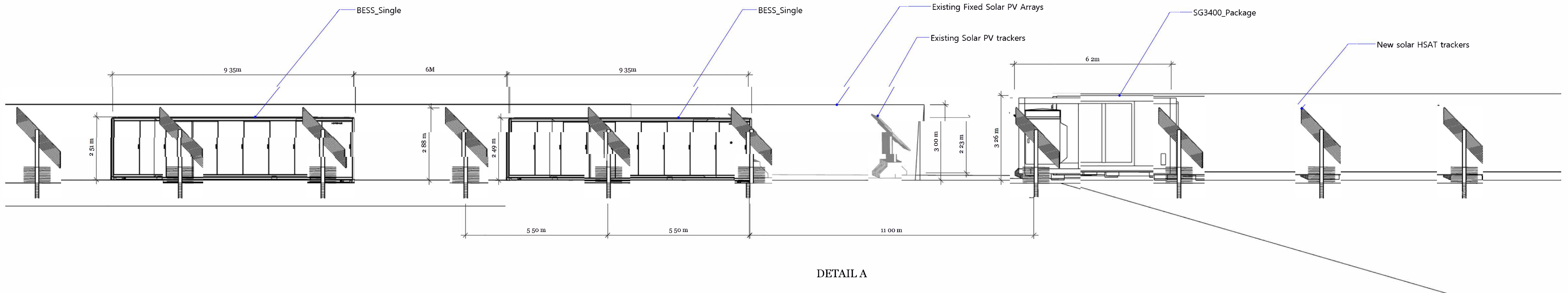
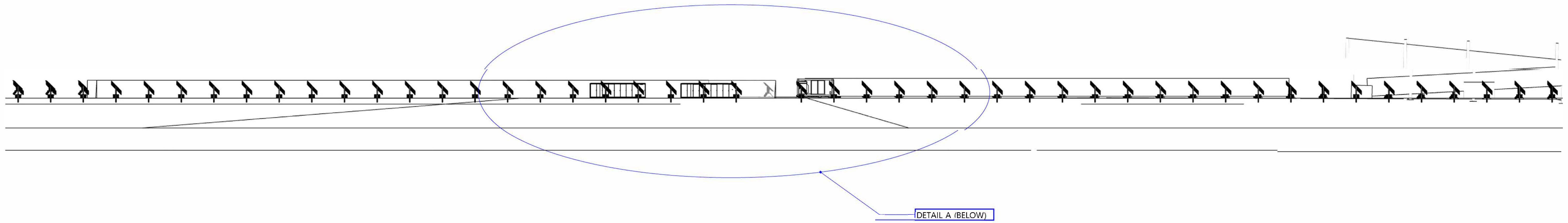


Suite 5, Level 1
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01

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NORTH ELEVATION



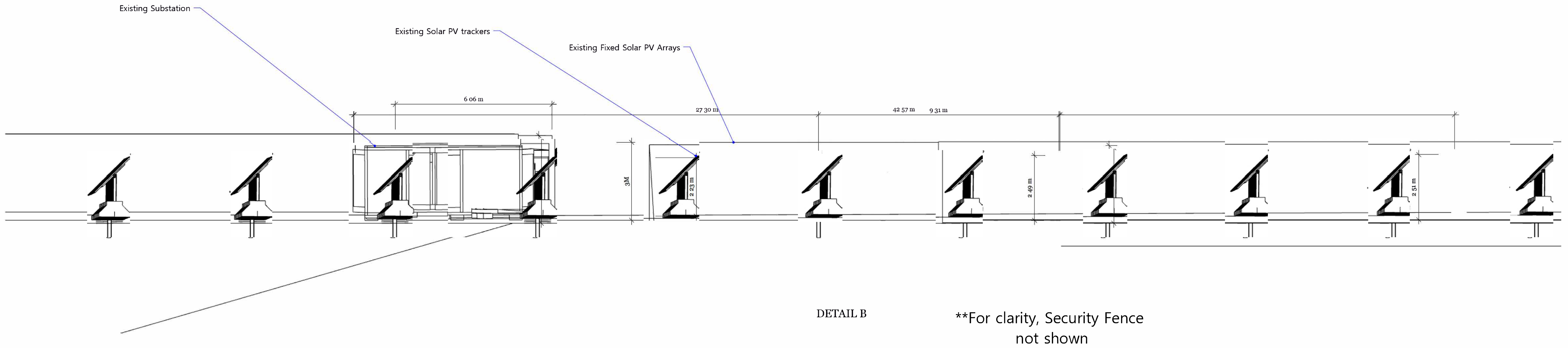
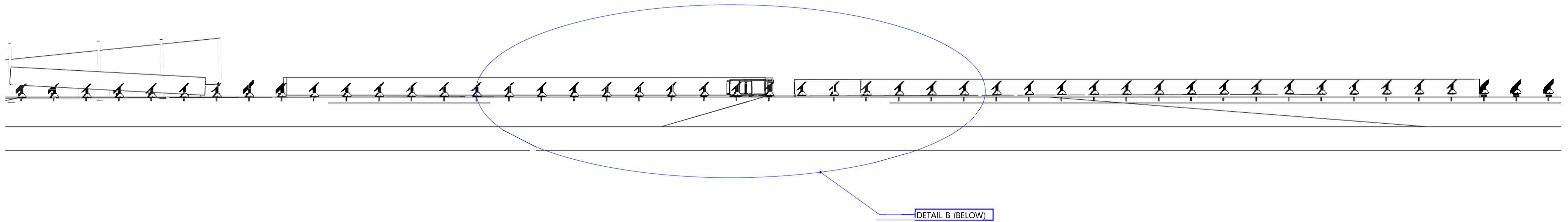
Suite 5, Level 1
56 Kings Park Road
WEST PERTH WA 6005

REVISIONS

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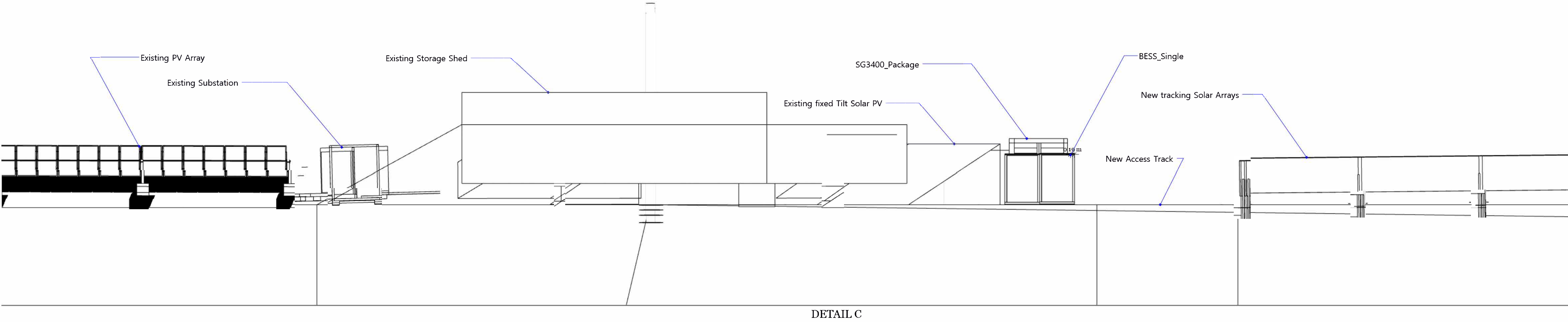
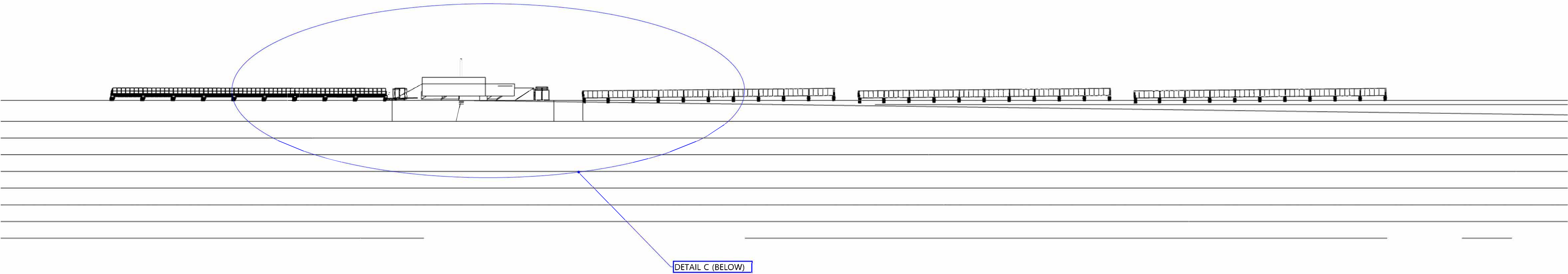


SOUTH ELEVATION



Suite 5, Level 1
56 Kings Park Road
WEST PERTH WA 6005

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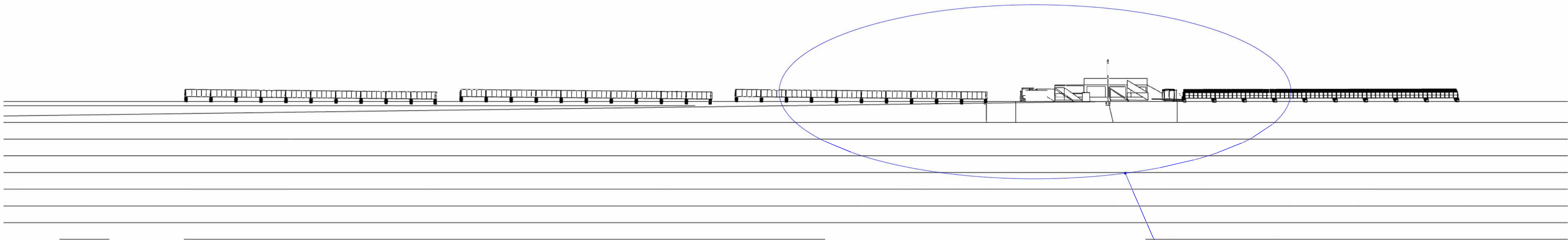
**For clarity, Security Fence
not shown

EAST ELEVATION

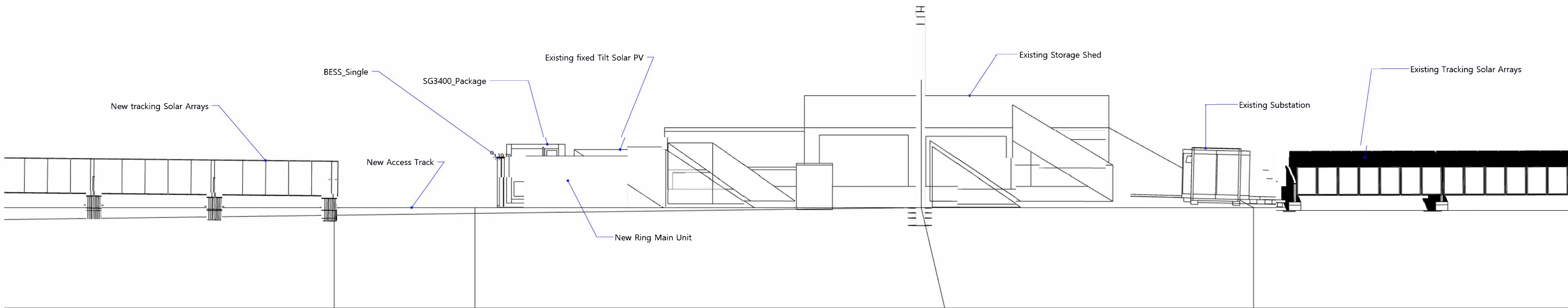


Suite 5, Level 1
56 Kings Park Road
WEST PERTH WA 6005

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DETAIL D (BELOW)



DETAIL D

**For clarity, Security Fence
not shown

WEST ELEVATION

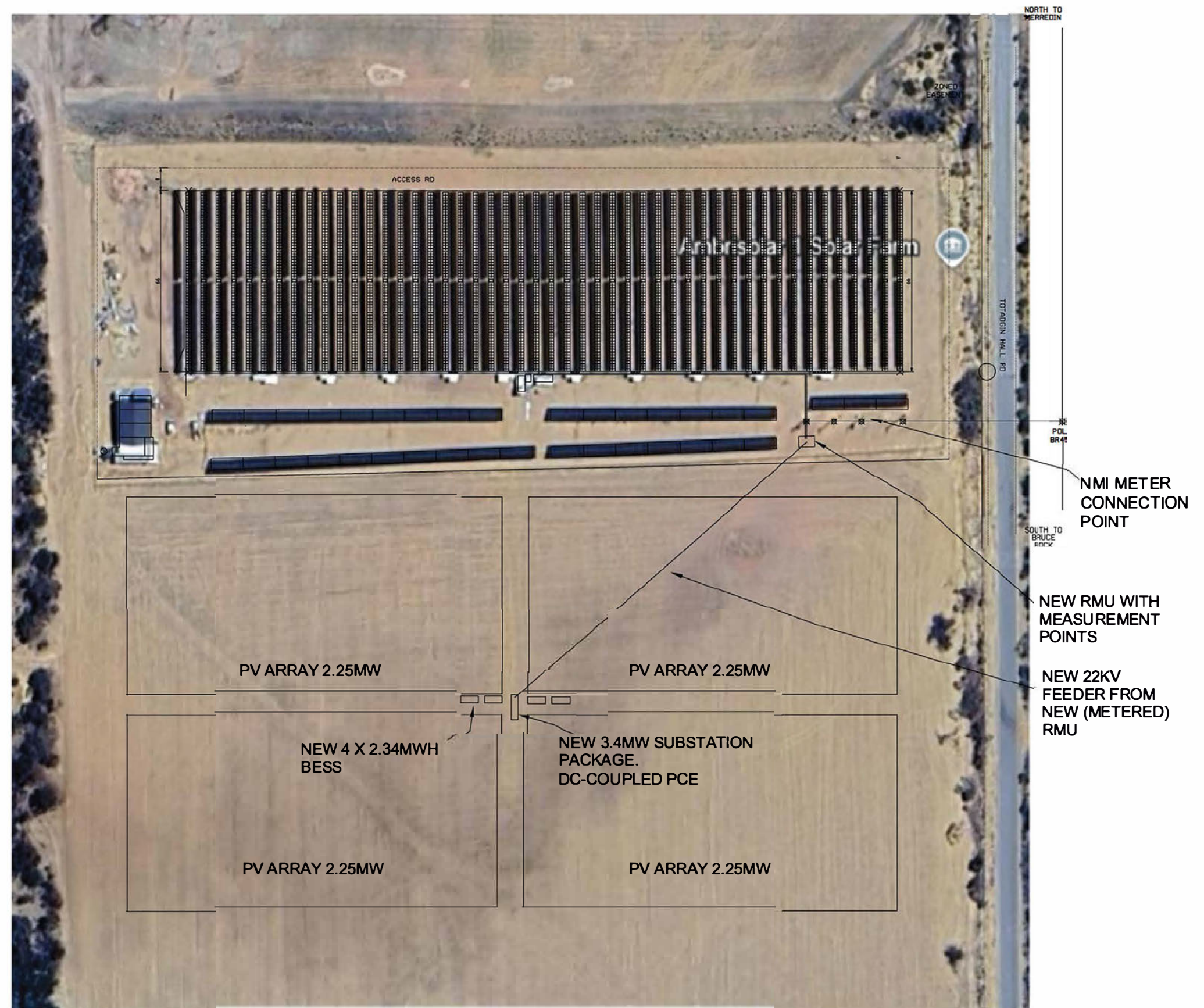


Suite 5, Level 1
56 Kings Park Road
WEST PERTH WA 6005

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CU-URUINALLES SCHEDULE

AZNW = ARRAY ZONE NORTH WEST CNR = E620,775.67 - N6509,848
 AZNE = ARRAY ZONE NORTH EAST CNR = E6210,34.1709 - N6509,848
 AZSW = ARRAY ZONE SOUTH WEST CNR = E620,775.67 - N6509,782
 AZSE = ARRAY ZONE SOUTH EAST CNR = E621,034.1709 - N6509,782
 BR45B/1 = PTS 22KV + RE + STAY = E621,035.1709 - N6509,764
 BR45B/2 = INTERMEDIATE + METERING + RE = E621,020.1710 - N6509,764
 BR45B/3 = PTS 22KV + RE = E621,010.1710 - N6509,764
 BR45B/4 = RECLOSER = E621,000.1710 - N6509,764

[illegible]

13. Officer's Reports – Engineering Services

Nil

14. Officer's Reports – Corporate and Community Services

14.1 Statement of Financial Activity – February 2025

Corporate Services SHIRE OF MERREDIN INNOVATING THE WHEATBELT	
Responsible Officer:	Leah Boehme, EMCS
Author:	As Above
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.1A – Statement of Financial Activity

Purpose of Report



Executive Decision



Legislative Requirement

For Council to receive the Statement of Financial Activity for the month of February 2025.

Background

The Statement of Financial Activity is attached for Council's information.

Comment

Statement of Financial Activity

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires the Shire to prepare a monthly statement of financial activity for consideration by Council within 2 months after the end of the month of the report. The report is included at Attachment 14.1A.

It should be noted that fixed asset reconciliations are delayed annually until the sign off of the Annual Financial Statement by the Office of the Auditor General. Asset reconciliations are nearing completion.

It should also be noted that three of the monthly attachments for February were presented at the March Ordinary Council Meeting, however the Statement of Financial Activity was not presented due to a backend system error in our financial software.

Policy Implications

Nil

Statutory Implications

As outlined in the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Authorisation of expenditure - the Local Government Act 1995 Part 6 Division 4 s6.8 (1) requires the local government not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure:

(b) Is authorised in advance by resolution*

“Additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

*requires an absolute majority of Council.

Strategic Implications

Ø Strategic Community Plan

Theme:	4. Communication and Leadership
Service Area Objective:	4.2.2 The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources
Priorities and Strategies for Change:	Nil

Ø Corporate Business Plan

Theme:	4. Communication and Leadership
Priorities:	Nil
Objectives:	4.2 Decision Making

Sustainability Implications

Ø Strategic Resource Plan

Compliance with the *Local Government (Administration) Regulations 1996* and to also give Council some direction regarding its management of finance over an extended period of time.

Risk Implications

The Statement of Financial Activity is generally presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and a quarterly process to monitor financial performance against budget estimates.

Materiality reporting thresholds have been established at 10% or \$10,000 whichever is greater, for operating and capital, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud.

The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring.

These controls are set in place to provide daily, weekly, and monthly checks to ensure that the integrity of the data provided is reasonably assured.

There is a compliance risk associated with this Item as the Shire would be contravening the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* if this Item was not presented to Council. The risk rating is considered to be Low (4), which is determined by a likelihood of Unlikely (2) and a consequence of Minor (2). This risk will be eliminated by the adoption of the Officer's Recommendation.

Financial Implications

The adoption of the Statements of Financial Activity is retrospective. Accordingly, the financial implications associated with adopting this are nil.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr O'Neill

Seconded: Cr Anderson

83584

That Council RECEIVE the Statement of Financial Activity for the period ending 28 February 2025 in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996.

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil

SHIRE OF MERREDIN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 28 February 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1 Basis of Preparation	4
Note 2 Net Current Assets Information	5
Note 3 Explanation of Material Variances	6

SHIRE OF MERREDIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

	Amended Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	5,566,400	3,710,936	5,566,436	1,855,500	50.00%	▲
Grants, subsidies and contributions	1,232,750	855,630	961,990	106,360	12.43%	▲
Fees and charges	1,124,350	749,696	1,001,565	251,869	33.60%	▲
Interest revenue	436,000	290,656	323,091	32,435	11.16%	▲
Other revenue	349,400	235,144	239,956	4,812	2.05%	
Profit on asset disposals	240,000	133,336	164,975	31,639	23.73%	▲
	8,948,900	5,975,398	8,258,013	2,282,615	38.20%	
Expenditure from operating activities						
Employee costs	(4,733,505)	(3,283,488)	(2,837,365)	446,123	13.59%	▲
Materials and contracts	(3,912,845)	(2,818,763)	(2,132,434)	686,329	24.35%	▲
Utility charges	(524,800)	(349,832)	(345,051)	4,781	1.37%	
Depreciation	(5,343,050)	(3,560,356)	(3,579,913)	(19,557)	(0.55%)	
Finance costs	(82,090)	(54,728)	(73,764)	(19,036)	(34.78%)	▼
Insurance	(279,700)	(187,242)	(262,519)	(75,277)	(40.20%)	▼
Other expenditure	(315,850)	(145,756)	(111,444)	34,312	23.54%	▲
Loss on asset disposals	(34,150)	(22,768)	(25,346)	(2,578)	(11.32%)	
	(15,225,990)	(10,422,933)	(9,367,836)	1,055,097	10.12%	
Non cash amounts excluded from operating activities	5,137,200	3,449,788	3,440,284	(9,504)	(0.28%)	
Amount attributable to operating activities	(1,139,890)	(997,747)	2,330,461	3,328,208	333.57%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	8,063,600	5,064,736	2,647,785	(2,416,951)	(47.72%)	▼
Proceeds from disposal of assets	486,450	442,450	460,390	17,940	4.05%	
Proceeds from financial assets at amortised cost - self supporting loans	38,700	19,102	19,102	0	0.00%	
	8,588,750	5,526,288	3,127,277	(2,399,011)	(43.41%)	
Outflows from investing activities						
Payments for property, plant and equipment	(1,654,950)	(1,161,796)	(695,343)	466,453	40.15%	▲
Payments for construction of infrastructure	(9,772,900)	(7,034,852)	(4,725,567)	2,309,285	32.83%	▲
	(11,427,850)	(8,196,648)	(5,420,910)	2,775,738	33.86%	
Amount attributable to investing activities	(2,839,100)	(2,670,360)	(2,293,632)	376,728	14.11%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	495,880	0	7,024	7,024	0.00%	
	495,880	0	7,024	7,024	0.00%	
Outflows from financing activities						
Repayment of borrowings	(225,000)	(204,657)	(204,657)	0	0.00%	
Transfer to reserves	(839,000)	0	(175,640)	(175,640)	0.00%	
	(1,064,000)	(204,657)	(380,297)	(175,640)	(85.82%)	
Amount attributable to financing activities	(568,120)	(204,657)	(373,273)	(168,616)	(82.39%)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	4,544,073	4,544,073	4,929,961	385,888	8.49%	
Amount attributable to operating activities	(1,139,890)	(997,747)	2,330,461	3,328,208	333.57%	▲
Amount attributable to investing activities	(2,839,100)	(2,670,360)	(2,293,632)	376,728	14.11%	▲
Amount attributable to financing activities	(568,120)	(204,657)	(373,273)	(168,616)	(82.39%)	▼
Surplus or deficit after imposition of general rates	(3,037)	671,309	4,593,517	3,922,208	584.26%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MERREDIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 28 FEBRUARY 2025

	Actual 30 June 2024 \$	Actual as at 28 February 2025 \$
CURRENT ASSETS		
Cash and cash equivalents	14,087,178	10,797,900
Trade and other receivables	1,048,467	1,289,807
Other financial assets	38,677	19,574
Inventories	19,816	22,235
Other assets	726,255	639,070
TOTAL CURRENT ASSETS	15,920,393	12,768,586
NON-CURRENT ASSETS		
Trade and other receivables	121,222	121,222
Other financial assets	296,735	296,735
Inventories	184,000	184,000
Property, plant and equipment	29,927,745	29,062,396
Infrastructure	212,071,799	214,464,435
TOTAL NON-CURRENT ASSETS	242,601,501	244,128,788
TOTAL ASSETS	258,521,894	256,897,374
CURRENT LIABILITIES		
Trade and other payables	3,560,682	610,053
Other liabilities	591,316	583,216
Borrowings	224,230	19,573
Employee related provisions	516,573	516,573
TOTAL CURRENT LIABILITIES	4,892,801	1,729,415
NON-CURRENT LIABILITIES		
Borrowings	1,645,759	1,645,758
Employee related provisions	69,271	69,271
TOTAL NON-CURRENT LIABILITIES	1,715,030	1,715,029
TOTAL LIABILITIES	6,607,831	3,444,444
NET ASSETS	251,914,063	253,452,930
EQUITY		
Retained surplus	60,189,670	61,559,921
Reserve accounts	6,669,075	6,837,691
Revaluation surplus	185,055,318	185,055,318
TOTAL EQUITY	251,914,063	253,452,930

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 28 February 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

SHIRE OF MERREDIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Other financial assets
Inventories
Other assets

Less: current liabilities

Trade and other payables
Other liabilities
Borrowings
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Amended Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 28 February 2025
	\$	\$	\$
	14,087,178	14,087,178	10,797,900
	1,048,467	1,048,467	1,289,807
	38,677	38,677	19,574
	19,816	19,816	22,235
	726,255	726,255	639,070
	15,920,393	15,920,393	12,768,586
	(3,560,682)	(3,560,682)	(610,053)
	(591,316)	(591,316)	(583,216)
	(224,230)	(224,230)	(19,573)
	(516,573)	(516,573)	(516,573)
	(4,892,801)	(4,892,801)	(1,729,415)
	11,027,592	11,027,592	11,039,171
2(b)	(6,097,631)	(6,097,631)	(6,449,303)
	4,929,961	4,929,961	4,589,868

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Less: Financial assets at amortised cost - self supporting loans
- Current portion of borrowings
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

	(6,669,075)	(6,669,075)	(6,837,691)
	(38,677)	(38,677)	(19,574)
	224,230	224,230	19,573
	385,891	385,891	388,389
2(a)	(6,097,631)	(6,097,631)	(6,449,303)

Amended Budget Estimates 30 June 2025	YTD Budget Estimates 28 February 2025	YTD Actual 28 February 2025
\$	\$	\$

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
Add: Loss on asset disposals
Add: Depreciation

Total non-cash amounts excluded from operating activities

(240,000)	(133,336)	(164,975)
34,150	22,768	25,346
5,343,050	3,560,356	3,579,913
5,137,200	3,449,788	3,440,284

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

FM Reg 34 (2)(b)

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
General rates	1,855,500	50.00%	▲
Rates is trending with a higher variance due to timinig only. Budget allocated evenly throughout the year in finance system, though income is generally based around repayment dates.		Timing	
Grants, subsidies and contributions	106,360	12.43%	▲
Year to date operating grants is higher than year to date budget due to Main Roads Funding and Road User Agreement payments received.		Timing	
Fees and charges	251,869	33.60%	▲
Year to date Fees and Charges is higher than year to date budget due to a large amount of these funds being paid early in the financial year, but being allocated evenly throughout the year in the finance system.		Timing	
Interest revenue	32,435	11.16%	▲
Interest rates have increased since the beginning of financial year, leading to higher-than-budgeted interest received on council investments.		Timing	
Profit on asset disposals	31,639	23.73%	▲
Year to date timing error - Profit on disposal of assets expected to be lower at this time of year.		Timing	
Expenditure from operating activities			
Employee costs	446,123	13.59%	▲
Year to date expenditure is lower than year to date budget due to position vacancies and current staffing levels.		Timing	
Materials and contracts	686,329	24.35%	▲
Year to date expenditure is lower than year to date budget due to timing issues with invoice receival and some major funding yet to be expended. This includes funds for the Recreation Master Plan.		Timing	
Finance costs	(19,036)	(34.78%)	▼
Variance due to timing issues with Loan repayment Schedule. Budget allocated evenly throughout the year in finance system, though repayments made twice per year.		Timing	
Insurance	(75,277)	(40.20%)	▼
Year to date expenditure is higher than year to date budget due to timing issue. Budget allocated evenly throughout the year in finance system, though expenditure is charged to accounts in a lump sum part way through the year.		Timing	
Other expenditure	34,312	23.54%	▲
Year to date expenditure is lower than year to date budget due to timing issues with some invoices not yet received.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(2,416,951)	(47.72%)	▼
Variance due to delay in receiving grant funding. Budgets spread evenly across the year in finance system, however funds only available to claim when milestones met or project completed. The majority of this related to Crooks Rd grant funding.		Timing	
Payments for property, plant and equipment	466,453	40.15%	▲
Variance due to budgets allocated evenly throughout the year in finance system.		Timing	
Payments for construction of infrastructure	2,309,285	32.83%	▲
Variance predominantly due to capital works being completed earlier in the financial year, but being budgeted evenly across the financial year in the finance system.		Timing	

SHIRE OF MERREDIN
SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF MERREDIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 28 FEBRUARY 2025

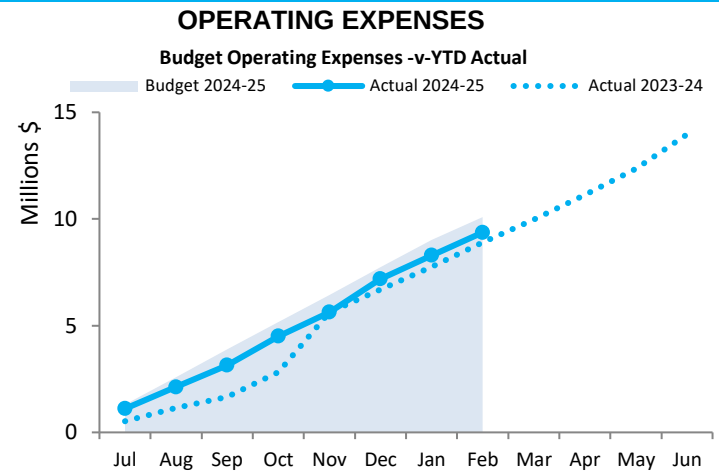
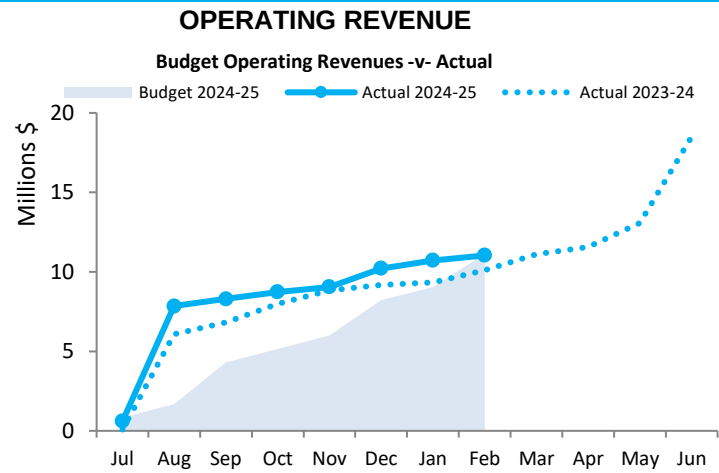
1 KEY INFORMATION

Funding Surplus or Deficit Components									
Funding surplus / (deficit)									
		Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)				
Opening		\$4.54 M	\$4.54 M	\$4.93 M	\$0.39 M				
Closing		(\$0.00 M)	\$0.67 M	\$4.59 M	\$3.92 M				
Refer to Statement of Financial Activity									
Cash and cash equivalents			Payables			Receivables			
	\$10.80 M	% of total		\$0.61 M	% Outstanding		(\$0.02 M)	% Collected	
Unrestricted Cash	\$3.96 M	36.7%	Trade Payables	\$0.16 M		Rates Receivable	\$1.31 M	78.7%	
Restricted Cash	\$6.84 M	63.3%	0 to 30 Days		102.1%	Trade Receivable	(\$0.02 M)	% Outstanding	
			Over 30 Days		(2.1%)	Over 30 Days		(1497.1%)	
			Over 90 Days		0.0%	Over 90 Days		(1729.2%)	
Refer to 3 - Cash and Financial Assets			Refer to 9 - Payables			Refer to 7 - Receivables			
Key Operating Activities									
Amount attributable to operating activities									
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)						
(\$1.14 M)	(\$1.00 M)	\$2.33 M	\$3.33 M						
Refer to Statement of Financial Activity									
Rates Revenue			Grants and Contributions			Fees and Charges			
YTD Actual	\$5.57 M	% Variance	YTD Actual	\$0.97 M	% Variance	YTD Actual	\$1.00 M	% Variance	
YTD Budget	\$3.71 M	50.0%	YTD Budget	\$0.86 M	13.5%	YTD Budget	\$0.75 M	33.6%	
			Refer to 12 - Grants and Contributions			Refer to Statement of Financial Activity			
Key Investing Activities									
Amount attributable to investing activities									
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)						
(\$2.84 M)	(\$2.67 M)	(\$2.29 M)	\$0.38 M						
Refer to Statement of Financial Activity									
Proceeds on sale			Asset Acquisition			Capital Grants			
YTD Actual	\$0.46 M	%	YTD Actual	\$4.73 M	% Spent	YTD Actual	\$2.65 M	% Received	
Amended Budget	\$0.49 M	(5.4%)	Amended Budget	\$9.77 M	(51.6%)	Amended Budget	\$8.06 M	(67.2%)	
Refer to 6 - Disposal of Assets			Refer to 5 - Capital Acquisitions			Refer to 5 - Capital Acquisitions			
Key Financing Activities									
Amount attributable to financing activities									
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)						
(\$0.57 M)	(\$0.20 M)	(\$0.37 M)	(\$0.17 M)						
Refer to Statement of Financial Activity									
Borrowings			Reserves						
Principal repayments	(\$0.20 M)		Reserves balance	\$6.84 M					
Interest expense	(\$0.07 M)		Net Movement	\$0.17 M					
Principal due	\$1.67 M								
Refer to 10 - Borrowings			Refer to 4 - Cash Reserves						

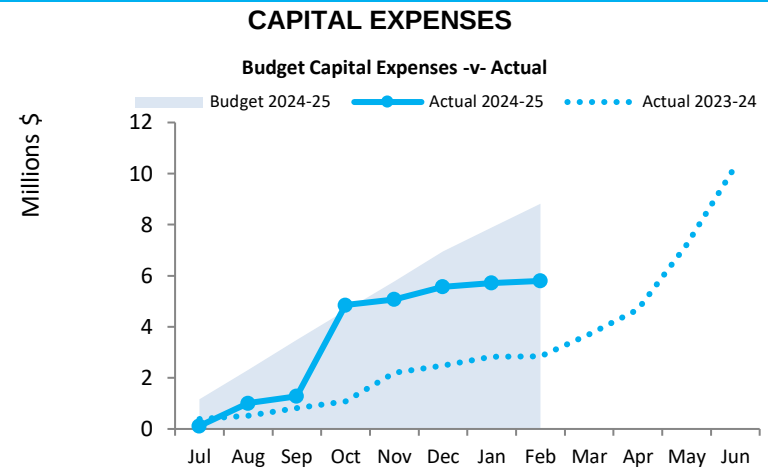
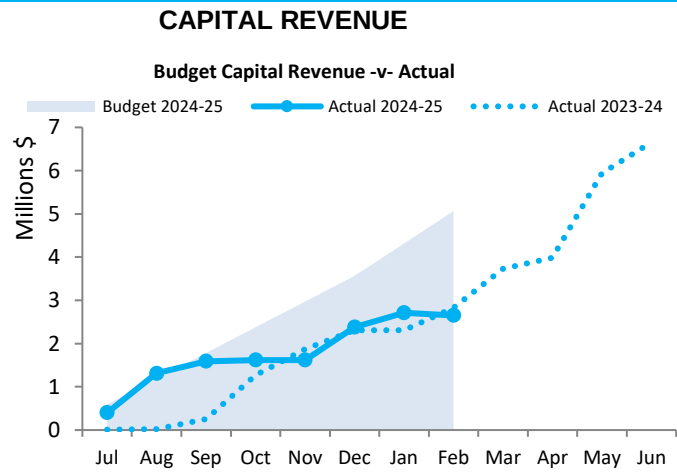
This information is to be read in conjunction with the accompanying Financial Statements and notes.

2 KEY INFORMATION - GRAPHICAL

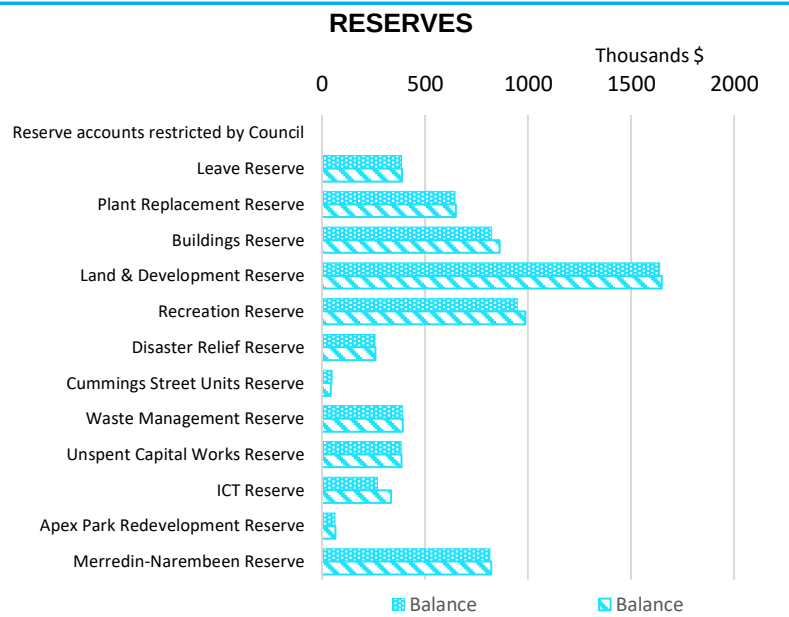
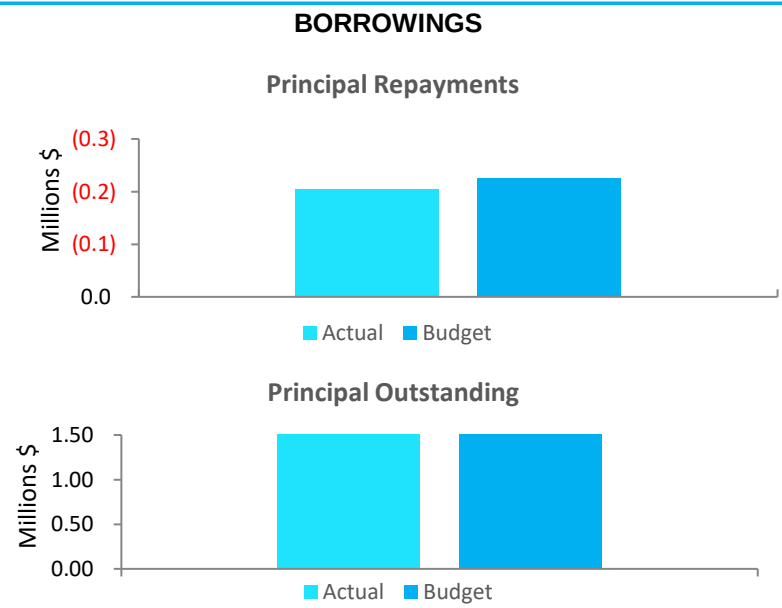
OPERATING ACTIVITIES



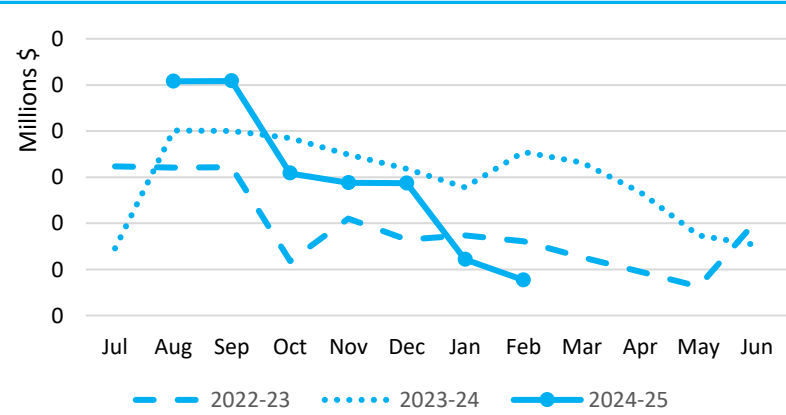
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank Account		2,489,982		2,489,982				
Petty Cash - Admin		950		950				
Float - MRCLC		1,100		1,100				
Municipal Investment Account		1,468,177		1,468,177				
Reserve Bank Account		0	6,837,691	6,837,691				
Trust Cash at Bank		0		0	9,553			
Total		3,960,209	6,837,691	10,797,900	9,553			
Comprising								
Cash and cash equivalents		3,960,209	6,837,691	10,797,900	9,553			
		3,960,209	6,837,691	10,797,900	9,553			

KEY INFORMATION

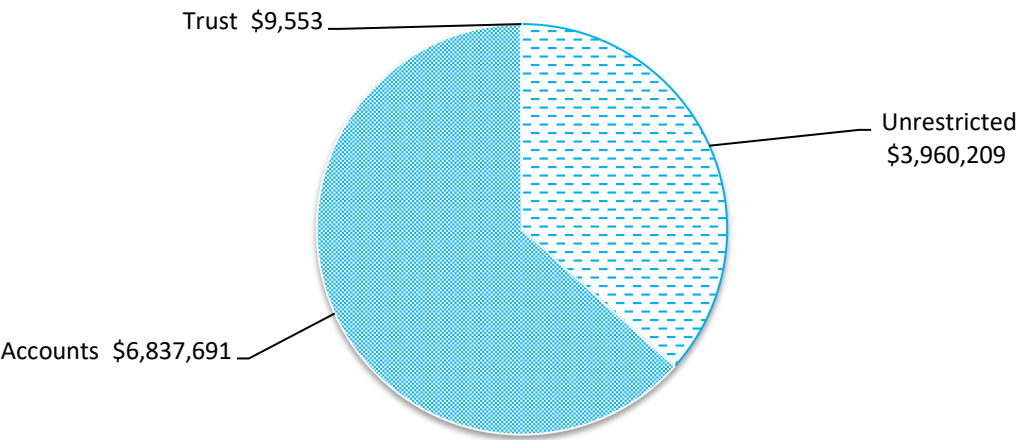
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF MERREDIN

SUPPLEMENTARY INFORMATION

FOR THE PERIOD ENDED 28 FEBRUARY 2025

4 RESERVE ACCOUNTS

Reserve account name	Amended Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Leave Reserve	385,891	2,500		388,391	385,891	2,498	0	388,389
Plant Replacement Reserve	645,713	3,900		649,613	645,713	3,904	0	649,617
Buildings Reserve	823,385	104,710	(36,000)	892,095	823,385	38,701	0	862,086
Land & Development Reserve	1,638,173	10,600		1,648,773	1,638,173	10,603	0	1,648,776
Recreation Reserve	948,352	139,730	(250,000)	838,082	948,352	38,721	0	987,073
Disaster Relief Reserve	257,405	1,600		259,005	257,405	1,666	0	259,071
Cummings Street Units Reserve	48,036	1,360	(7,000)	42,396	48,036	1,190	(7,024)	42,202
Waste Management Reserve	389,985	2,500		392,485	389,985	2,524	0	392,509
Unspent Capital Works Reserve	383,660	2,400		386,060	383,660	2,483	0	386,143
ICT Reserve	268,810	224,500		493,310	268,810	66,905	0	335,715
Apex Park Redevelopment Reserve	63,802	1,200	(64,980)	22	63,802	1,179	0	64,981
Merredin-Narembeen Reserve	815,863	344,000	(137,900)	1,021,963	815,863	5,266	0	821,129
	6,669,075	839,000	(495,880)	7,012,195	6,669,075	175,640	(7,024)	6,837,691

5 CAPITAL ACQUISITIONS

		Amended		YTD Actual	YTD Variance
Capital acquisitions		Budget	YTD Budget		
		\$	\$	\$	\$
Buildings - non-specialised	514	17,000	11,336	16,640	5,304
Buildings - specialised	512	853,250	614,160	116,520	(497,640)
Furniture and equipment	520	25,000	16,664	5,800	(10,864)
Plant and equipment	530	759,700	519,636	556,383	36,747
Acquisition of property, plant and equipment		1,654,950	1,161,796	695,343	(466,453)
Infrastructure - Roads	540	6,566,100	4,363,916	2,216,169	(2,147,747)
Infrastructure - Footpaths	560	102,000	68,000	0	(68,000)
Infrastructure - Parks & Gardens	570	2,943,900	2,445,656	2,435,941	(9,715)
Infrastructure - Other	590	160,900	157,280	73,457	(83,823)
Acquisition of infrastructure		9,772,900	7,034,852	4,725,567	(2,309,285)
Total of PPE and Infrastructure.		11,427,850	8,196,648	5,420,910	(2,775,738)
Total capital acquisitions		11,427,850	8,196,648	5,420,910	(2,775,738)
Capital Acquisitions Funded By:					
Capital grants and contributions		8,063,600	5,064,736	2,647,785	(2,416,951)
Other (disposals & C/Fwd)		486,450	442,450	460,390	17,940
Reserve accounts					
Buildings Reserve		(36,000)		0	0
Recreation Reserve		(250,000)		0	0
Apex Park Redevelopment Reserve		(64,980)		0	0
Merredin-Narembeen Reserve		(137,900)		0	0
Contribution - operations		3,373,680	2,689,462	971,286	(1,718,176)
Capital funding total		11,427,850	8,196,648	4,086,485	(4,110,163)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators



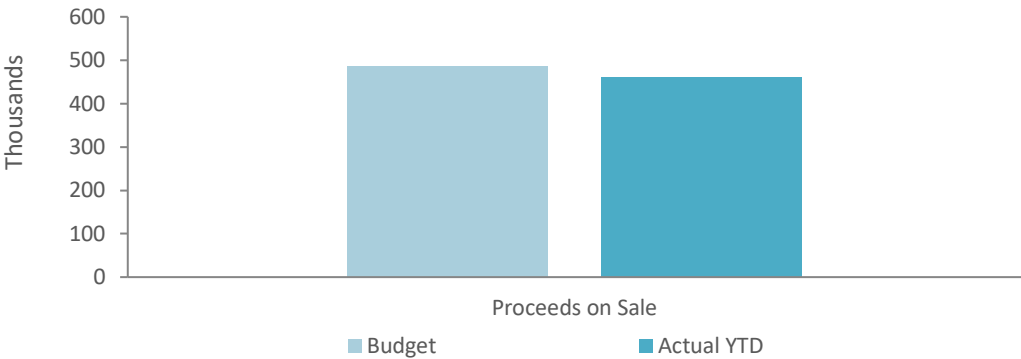
0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

			Amended		YTD Actual	Variance (Under)/Over
Account Description			Budget	YTD Budget		
			\$	\$	\$	\$
4050390		OLOPS - Plant & Equipment Other (Capital)	100,000	66,664	19,394.04	(47,269.96)
4090210	BC042	OTH HOUSE - Building (Capital)	17,000	11,336	16,640.00	5,304.00
4100110	LC041	Merredin Landfill - Tip Shop	9,200	6,136	-	(6,136.00)
4100130	LC022	SAN - Plant & Equipment (Capital)	39,500	39,500	39,499.96	-
4100131	LC023	Merredin Landfill - Stand alone CCTV	0	0	9,185.00	9,185.00
4100180		SAN - Infrastructure Other (Capital)	0	50,000	-	(50,000.00)
4090210	BC005	Old Administration Building - Building (Capital)	10,000	6,664	4,663.64	(2,000.36)
4090210	BC006	Women's Rest Centre Building - Building (Capital)	7,000	4,664	5,672.73	1,008.73
4090210	BC015	Burracoppin Hall Building (Capital)	15,000	10,000	8,854.99	(1,145.01)
4090210	BC020	Swimming Pool (Capital)	35,000	23,336	-	(23,336.00)
4100310	BC085	REC - Other Rec Facilities Building (Capital)	556,000	370,664	-	(370,664.00)
4110320		REC - Other Rec Facilities Plant & Equipment (Capital)	15,000	10,000	-	(10,000.00)
4110370	PC001	REC - Infrastructure Parks & Gardens (Capital)	0	0	416.12	416.12
4110370	PC001A	REC - Infrastructure Parks & Gardens (Capital)	369,100	369,100	370,557.84	1,457.84
4110370	PC001C	REC - Infrastructure Parks & Gardens (Capital)	201,700	201,700	200,351.76	(1,348.24)
4110370	PC001D	REC - Infrastructure Parks & Gardens (Capital)	130,000	86,664	120,122.10	33,458.10
4110370	PC036	REC - Infrastructure Parks & Gardens (Capital)	30,400	20,264	1,200.00	(19,064.00)
4110370	PC007A	REC - Infrastructure Parks & Gardens (Capital)	248,100	248,100	248,071.09	(28.91)
4110370	PC007B	REC - Infrastructure Parks & Gardens (Capital)	580,300	580,300	575,632.52	(4,667.48)
4110370	PC007C	REC - Infrastructure Parks & Gardens (Capital)	767,800	511,864	680,238.76	168,374.76
4110370	PC041	Water Tower Reimbursements	0	0	96,803.85	96,803.85
4110370	PC041A	Water Tower Refurbishments - PTA	523,550	349,032	142,547.08	(206,484.92)
4110370	PC041B	Water Tower Refurbishments - WDC	42,950	28,632	-	(28,632.00)
4110370	PC041C	Water Tower Refurbishments - SoM	50,000	50,000	-	(50,000.00)
4110510	BC004	LIBRARY - Library Building (Capital)	55,000	36,664	50,422.55	13,758.55
4110610	HC041	HERITAGE - Building (Capital)	33,750	22,504	32,205.64	9,701.64
4110710	BC002	OTH CUL - Building (Capital)	116,500	77,664	-	(77,664.00)
4120110		ROADC - Building (Capital)	10,000	4,664	-	(4,664.00)
4120141	RC127	Bailey Road (Capital)	0	0	400.00	400.00
4120141	RC239A	Merredin-Narembeen Road (Capital)	223,200	148,792	151,733.49	2,941.49
4120141	RC239B	Merredin-Narembeen Road (Capital)	294,300	196,192	187,095.80	(9,096.20)
4120141	RC239C	Merredin-Narembeen Road (Capital)	12,600	8,400	10,888.27	2,488.27
4120141	RC239D	Merredin-Narembeen Road (Capital) 11.90 - 15.35	335,500	223,664	333,836.94	110,172.94
4120141	RC239F	Merredin-Narembeen Road (Capital) 16.81 - 18.41	63,500	42,344	43,423.78	1,079.78
4120141	RC239H	Merredin-Narembeen Road (Capital) 18.41 - 18.70	334,100	222,744	223,871.89	1,127.89
4120141	RC239I	Merredin-Narembeen Road (Capital) 19.54 - 19.80	24,600	16,400	24,577.21	8,177.21
4120141	RC239J	Merredin-Narembeen Road (Capital) 19.54 - 19.80	315,300	210,208	248,958.76	38,750.76
4120143	RC019	Goomarin - Nukarni Rd	100,000	66,664	-	(66,664.00)
4120144	R2R090	Goldfield Road	0	0	974.90	974.90
4120144	RRG090	Goldfield Road	130,000	86,672	65,932.01	(20,739.99)
4120144	RC090	Goldfield Road	40,000	26,672	-	(26,672.00)
4120144	R2R140	Urban Roads - Reseal - Coronation St (R2R)	0	16,500	15,600.00	(900.00)
4120144	R2R147	Urban Roads - Reseal - Pollack Ave (R2R)	52,250	34,832	52,248.00	17,416.00
4120144	R2R153	Urban Roads - Reseal - Throssell St (R2R)	32,950	21,968	32,966.00	10,998.00
4120144	R2R164	Urban Roads - Reseal - Jubilee St (R2R)	9,950	6,632	9,952.00	3,320.00
4120144	R2R180	Urban Roads - Reseal - Aspland St (R2R)	13,500	9,000	13,497.40	4,497.40
4120144	R2R212	Urban Roads - Reseal - Yorell Way (R2R)	43,100	28,736	43,104.60	14,368.60
4120145	R2R002	Hines Hill (R2R)	85,000	53,336	50,000.00	(3,336.00)
4120145	R2R004	Brissenden Rd (R2R)	530,000	326,664	430,000.00	103,336.00
4120146	R2R007	Korbelkulling Rd (R2R)	166,750	111,168	166,784.85	55,616.85
4120149	RRG001	RRG Chandler-Merredin - Resurfacing	216,900	144,600	-	(144,600.00)
4120149	RRG072	Crooks Road (RRG)	585,600	390,400	82,733.21	(307,666.79)
4120150	HVS072	Crooks Road (RRG)	2,703,600	1,802,400	27,590.16	(1,774,809.84)
4120168	KC147	Pollock Ave - Kerbing Capital	40,000	26,664	-	(26,664.00)
4120168	KC153	Throssell Rd - Kerbing Capital	40,000	26,664	-	(26,664.00)
4120168	KC164	Jubilee St - Kerbing Capital	38,400	25,600	-	(25,600.00)
4120170	FC154	Mary St - Footpath Capital	35,200	23,464	-	(23,464.00)
4120170	FC159	Allbeury St - Footpath Capital	21,600	14,400	-	(14,400.00)
4120170	FC223	Cummings Cres - Footpath Capital	19,200	12,800	-	(12,800.00)
4120170	PC000	Pram Crossings - Footpath	26,000	17,336	-	(17,336.00)
4120190	PP172	Replace Provate Power Poles - Colin Street	15,000	10,000	-	(10,000.00)
4120790	WC002	WATER - Infrastructure Other (Capital)	39,900	26,600	39,877.96	13,277.96
4120790	WC003	MRWN - Upgrade	106,000	70,680	33,578.65	(37,101.35)
4120330		PLANT - Plant & Equipment (Capital)	596,000	397,336	488,303.96	90,967.96
4140210		ADMIN - Building (Capital)	15,000	57,336	14,700.00	(42,636.00)
4140231		ADMIN - Furniture & equipment (Capital)	25,000	16,664	5,800.00	(10,864.00)
			11,427,850	8,196,648	5,420,910	-2,775,738

6 DISPOSAL OF ASSETS

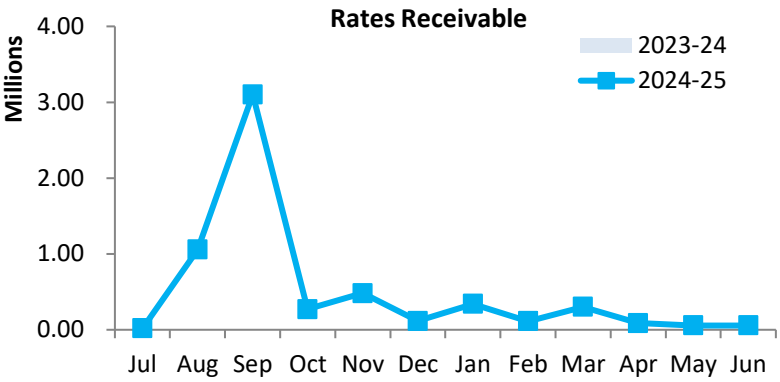
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Buildings								
	Sale of Lot 502 Gabo	235,000	325,000	125,000	0	200,000	325,000	125,000	0
	Sale of Lots 18 & 19 Wattle Street - Hines Hill				(10,807)	15,000	4,738	0	(10,807)
	Sale of 38 Cunningham Street - Nangeenan				(12,693)	15,000	2,698	0	(12,663)
	44 Jackson Way			40,000	0			0	0
	Plant and equipment								
493	2018 Nissan Navara D23 King Cab 4x2 (Ranger)	0	14,950	14,950	0	0	13,636	13,636	0
343	Roller - 2011 BOMAG BW25RH ROAD								
	ROLLER Disposal (OVER DUE)	0	40,000	40,000	0			0	0
150	Tandem Axle Fuel Trailer - 1TQZ598	0	4,000	4,000	0			0	0
44	2022 Toyota Prado - OMD	43,190	58,000	14,810	0	39,859	56,591	16,732	0
174	2022 Toyota Hilux SR-5 4x4 Dual Cab (MP)	40,760	42,000	1,240	0	37,389	39,318	1,929	0
278	805 Squirrel Self Propelled Elevating Platform	9,700	1,000	0	(8,700)	9,367	17,045	7,678	0
	MRCLC Commercial Kitchen Hot Top and Deep Fryer	3,450	1,500	0	(1,950)	3,239	1,364	0	(1,875)
		332,100	486,450	240,000	(34,150)	319,854	460,390	164,975	(25,345)



7 RECEIVABLES

Rates receivable

	30 June 2024	28 Feb 2025
	\$	\$
Opening arrears previous year		602,485
Levied this year		5,566,436
Less - collections to date	602,485	(4,855,239)
Net rates collectable	602,485	1,313,682
% Collected	0.0%	78.7%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(3,020)	287,240	32,005	9,305	(307,734)	17,796
Percentage	(17.0%)	1614.1%	179.8%	52.3%	(1729.2%)	
Balance per trial balance						
Trade receivables						17,796
Other receivables						28,958
Other receivables - Provisions for Doubtful Debts						(70,558)
Accrued Income						0
Total receivables general outstanding						(23,875)

Amounts shown above include GST (where applicable)

KEY INFORMATION

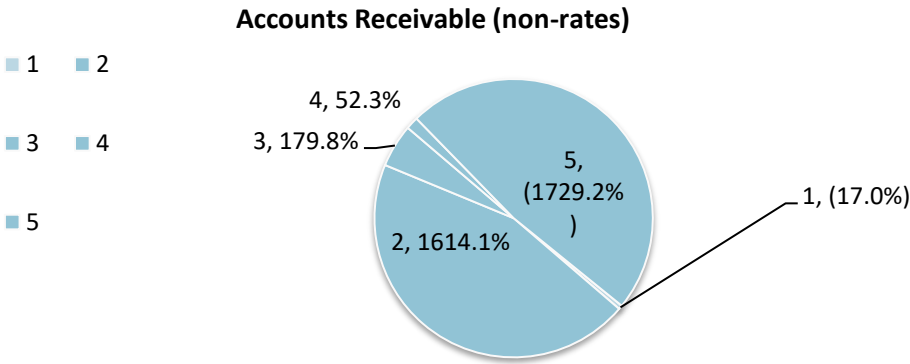
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 28 February 202
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	38,677		(19,103)	19,574
Inventory				
Fuel	19,816	2,419		22,235
Other assets				
Prepayments	40,831		(35,206)	5,625
Accrued income	54,318		(51,979)	2,339
Contract assets	631,106			631,106
Total other current assets	784,748	2,419	(106,288)	680,879
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

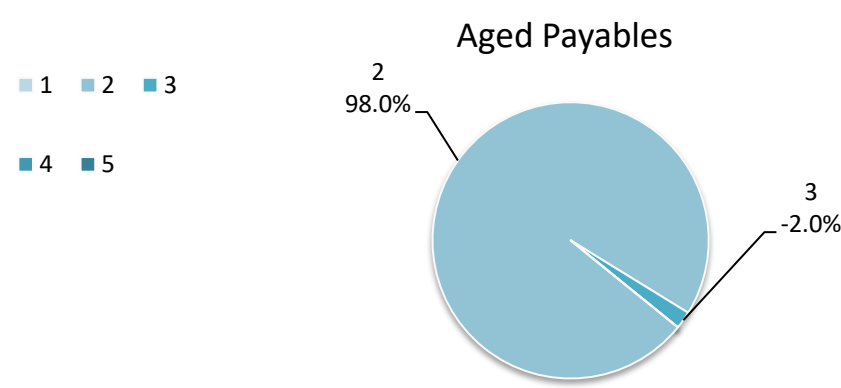
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	245,248	(5,123)	0	0	240,125
Percentage	0.0%	102.1%	-2.1%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						158,561
Other payables						31,456
Accrued Expenses						(5,130)
Income in Advance						110,719
Payroll Creditors						4,147
PAYG						74
Other Expenses						310,074
Total payables general outstanding						610,053
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
CEACA Contributions	217	200,067			(64,616)	(65,300)	135,451	134,767	(5,797)	(4,780)
CBD Development	219	1,480,000			(120,939)	(121,000)	1,359,061	1,359,000	(63,276)	(68,400)
		1,680,067	0	0	(185,555)	(186,300)	1,494,512	1,493,767	(69,073)	(73,180)
Self supporting loans										
Education and welfare										
Merritville	215	189,922			(19,102)	(38,700)	170,820	151,222	(4,691)	(8,910)
		189,922	0	0	(19,102)	(38,700)	170,820	151,222	(4,691)	(8,910)
Total		1,869,989	0	0	(204,657)	(225,000)	1,665,332	1,644,989	(73,764)	(82,090)
Current borrowings		224,230					19,573			
Non-current borrowings		1,645,759					1,645,759			
		1,869,989					1,665,332			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 28 February 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		591,316	0			583,316
Bonds And Deposits Held In Muni		0	0		(100)	(100)
Total other liabilities		591,316	0	0	(8,100)	583,216
Employee Related Provisions						
Provision for annual leave		317,150	0			317,150
Provision for long service leave		199,423	0			199,423
Total Provisions		516,573	0	0	0	516,573
Total other current liabilities		1,107,889	0	0	(8,100)	1,099,789

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					YTD Revenue Actual
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	Annual	Budget		
	1 July 2024	Liability	Liability	Liability	Liability	Budget	Budget	Budget	Variations	Expected	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies											
Operating grants and subsidies											
General purpose funding											
GEN PUR - Financial Assistance Grant - General				0		296,900	222,675			0	222,689
GEN PUR - Financial Assistance Grant - Roads				0		100,100	75,075			0	75,057
Law, order, public safety											
ESL BFB - Operating Grant				0		62,500	41,664			0	58,728
ESL SES - Operating Grant				0		15,500	10,336			0	15,974
Education and welfare											
SENIORS - Reimbursements				0		10,800	7,200			0	4,691
WELFARE - Community Development Grants				0		9,050	13,400			0	8,045
Community Development Events				0		650	440			0	
Anzac Day - Grant Funding Income				0		2,500	1,672			0	0
Australia Day - Grant Funding				0		2,000	2,000			0	0
Christmas / Gala Night - Grant Funding				0		2,850	7,944			0	0
International Food Festival - Grant Funding Income				0		2,500	1,672			0	0
OTH HOUSE - Rental Reimbursements				0		0	0			0	2,640
Recreation and culture											
Library - Other Grants				0		600	400			0	594
Transport											
ROADM - Street Lighting Subsidy				0		22,000	14,664			0	0
ROADM - Road Contribution Income				0		339,000	226,000			0	304,036
ROADM - Direct Road Grant (MRWA)				0		315,200	210,136			0	236,235
LRCI - Phase 1											
Economic services											
TOURISM - Central Wheatbelt Map				0		5,000	3,336			0	3,053
TOURISM - Other Income Relating to Tourism & Area Promotion				0		25,500	17,016			0	19,954
Cwvc Annual Memberships				0		0	0			0	19,060
All Other Vc Income				0		0	0			0	530
Other property and services											
PWO - Other Reimbursements				0		100	0			0	0
POC - Fuel Tax Credits Grant Scheme				0		20,000	0			0	0
	0	0	0	0	0	1,232,750	855,630	0	0	0	971,286
TOTALS	0	0	0	0	0	1,232,750	855,630	0	0	0	971,286

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue					
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	Annual	Budget	YTD
	1 July 2024	Liability	Liability	28 Feb 2025	Liability	Budget	Budget	Variations	Expected	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies										
Non-operating grants and subsidies										
Law, order, public safety										
ESL BFB - Capital Grant				0		15,800	10,536		0	0
ESL SES - Capital Grant				0		6,100	4,064		0	0
Recreation and culture										
REC - Contributions & Donations				0		50,000	33,336		0	0
REC - Grants - Lotterywest				0		337,600	225,064		0	1,186,991
REC - Grants - LRCI	89,253			89,253		558,200	372,136		0	57,371
REC - Grants - BBRF				0		562,700	375,136		0	1,034,241
REC - Other Capital Contributions				0		574,100	382,736		0	0
Audience Development	47,521			47,521		0	0		0	0
Heritage Grant	8,000		(8,000)	0		0	0		0	0
Transport										
ROADC - Regional Road Group Grants (MRWA)	182,690			182,690		730,200	486,800		0	250,864
ROADC - Roads to Recovery Grant				0		933,000	311,000		0	0
ROADC - Wheatbelt Secondary Freight Network	224,057			224,057		1,462,800	975,200		0	83,318
ROADC - Heavy Vehicle Safety and Productivity Program	0			0		2,674,600	1,783,064		0	0
ROADC - TRANSWA Footpath Funding	0			0		28,900	19,264		0	0
WATER - CWSP Grant 1				0		39,600	26,400		0	0
WATER - CWSP Grant 2	39,795			39,795		90,000	60,000		0	35,000
TOTALS	591,316	0	(8,000)	583,316	0	8,063,600	5,064,736	0	0	2,647,785

SHIRE OF MERREDIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 28 FEBRUARY 2025

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 28 February 2025
	\$	\$	\$	\$
Transfer from Shire of Westonia	0	7,272	0	7,272
Local Government Subs FY22.23	0	1,100	0	1,100
LGMA Branch Subsidy	0	1,100	0	1,100
Interest Earned	0	81	0	81
	0	9,553	0	9,553

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						11,465
GL2100300 REC - Employee Costs	83439	Operating expenses			(20,000)	(8,535)
GL2110351 - REC - Sporting & Community Group Contributions	43439	Operating expenses		20,000		11,465
VARIOUS - Budget Review 1					(42,622)	(31,157)
GL3030210 - GEN PUR - Financial Assistance Grant - General		Operating revenue			(196,842)	(227,999)
GL3030211 - GEN PUR - Financial Assistance Grant - Roads		Operating revenue		196,842		(31,157)
GL3100135 - SAN - Other Income		Operating revenue		50,000		18,843
PC041C - Water Tower - SoM		Capital expenses			(50,000)	(31,157)
2110401 - REC - Liquidity Loan - Interest		Operating expenses		80,000		48,843
96373601 - ICT Reserve		Operating revenue			(80,000)	(31,157)
4030381 - INVEST - Interest - Employee Reserve		Operating revenue		8,600		(22,557)
4030383 - INVEST - Interest - Plant Replacement Reserve		Operating revenue		12,340		(10,217)
4030385 - INVEST - Interest - Land & Development Reserve		Operating revenue		36,200		25,983
4030387 - INVEST - Interest - Declared Disaster Reserve		Operating revenue		5,680		31,663
4030390 - INVEST - Interest - Waste Management Reserve		Operating revenue		8,620		40,283
4030391 - INVEST - Interest - Unspent Grants Reserve		Operating revenue		8,640		48,923
4030394 - INVEST - Interest - Apex Park Reserve		Operating revenue		7,000		55,923
4030395 - INVEST - Interest - Road Construction Reserve		Operating revenue		17,920		73,843
4030389 - INVEST - Interest - Cummings Street Units Reserve		Operating revenue		0		73,843
4030384 - INVEST - Interest - Building Reserve		Operating revenue			(12,350)	61,493
4030386 - INVEST - Interest - ICT Reserve		Operating revenue			(78,060)	(16,567)
4030393 - INVEST - Interest - Recreation Development Reserve		Operating revenue			(16,030)	(32,597)
				451,842	(495,904)	(44,062)

14.2 Statement of Financial Activity – March 2025

Corporate Services SHIRE OF MERREDIN INNOVATING THE WHEATBELT	
Responsible Officer:	Leah Boehme, EMCS
Author:	As Above
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.2A – Statement of Financial Activity Attachment 14.2B – Detailed Statements Attachment 14.2C – Capital Works Progress Attachment 14.2D – Investment Report

Purpose of Report



Executive Decision



Legislative Requirement

For Council to receive the Statements of Financial Activity and Investment Report for the month of March 2025, and be advised of associated financial matters, including consideration of proposed budget amendments.

Background

The Statement of Financial Activity, Detailed Statements, Capital Works Progress and Investment Report are attached for Council's information.

Comment

Statement of Financial Activity

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the Shire to prepare a monthly statement of financial activity for consideration by Council within 2 months after the end of the month of the report. These reports are included at Attachments 14.2A to D inclusive.

It should be noted that fixed asset reconciliations are delayed annually until the sign off of the Annual Financial Statement by the Office of the Auditor General. Asset reconciliations are nearing completion.

Budget Amendments

With a series of planned capital works to take place at the Merredin Regional Community and Leisure Centre (MRCLC) in the coming months, it has been identified that funds currently budgeted in REC – Other Rec Facilities Building (Capital) need to be moved to REC – Infrastructure Other (Capital) to ensure that appropriate accounting treatment of the capital works can take place. These works will include:

- \$150,000 ex GST for the bowling green
- \$70,000 ex GST for the reticulation of the bowling green
- \$50,000 ex GST for the outdoor court lighting

This total of \$270,000 is proposed to be moved from the current building capital account to the infrastructure capital account, as per the below table.

GL/Job	Description	Current Budget	Variation Amount	Revised Budget
4100310	SEW – Building (Capital)	\$566,000	(\$270,000)	\$296,000
4110390	REC – Infrastructure Other (Capital)	\$0	\$270,000	\$270,000

Further to the above, due to an error in the back end of the Shire of Merredin's (the Shire's) financial system, the remaining capital funds related to works at the MRCLC are currently budgeted in an incorrect building capital GL account 4100310. The remaining funds will be moved from this GL to 4110310 – REC – Other Rec Facilities Building (Capital), as per below.

GL/Job	Description	Current Budget	Proposed Amendment above	Further proposed amendment	Revised Budget
4100310	SEW – Building (Capital)	\$566,000	(\$270,000)	(\$296,000)	\$0
4110310	REC – Other Rec Facilities Building (Capital)	\$0		\$296,000	\$296,000

Policy Implications

Nil

Statutory Implications

As outlined in the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Authorisation of expenditure - the Local Government Act 1995 Part 6 Division 4 s6.8 (1) requires the local government not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure:

(b) Is authorised in advance by resolution*

“Additional purpose” means a purpose for which no expenditure estimate is included in the local government's annual budget.

*requires an absolute majority of Council.

Strategic Implications	
Ø	Strategic Community Plan

Theme:	4. Communication and Leadership
Service Area Objective:	4.2.2 The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources
Priorities and Strategies for Change:	Nil

Ø	Corporate Business Plan

Theme:	4. Communication and Leadership
Priorities:	Nil
Objectives:	4.2 Decision Making

Sustainability Implications	
Ø	Strategic Resource Plan

Compliance with the *Local Government (Administration) Regulations 1996* and to also give Council some direction regarding its management of finance over an extended period of time.

Risk Implications	

The Statement of Financial Activity is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and a quarterly process to monitor financial performance against budget estimates.

Materiality reporting thresholds have been established at 10% or \$10,000 whichever is greater, for operating and capital, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud.

The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring.

These controls are set in place to provide daily, weekly, and monthly checks to ensure that the integrity of the data provided is reasonably assured.

There is a compliance risk associated with this Item as the Shire would be contravening the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* if this Item was not presented to Council. The risk rating is considered to be Low (4), which is determined by a likelihood of Unlikely (2) and a consequence of Minor (2). This risk will be eliminated by the adoption of the Officer's Recommendation.

Financial Implications

The adoption of the Statements of Financial Activity is retrospective. Accordingly, the financial implications associated with adopting this are nil.

In regard to the proposed budget amendments, the suggested amendments only move expenditure from one capital account to two others. There is no change to the total expenditure and therefore there is no effect on the bottom line.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Billing

Seconded: Cr O'Neill

That Council:

1. RECEIVE the Statements of Financial Activity and Investment Report for the period ending 31 March 2025 in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996; and
2. APPROVES amendments to the Shire of Merredin 2024/25 Annual Budget as per the following table, pursuant to section 6.8(1(b)) of the Local Government Act 1995:

83585

GL/Job	Description	Current Budget	Variation Amount	Revised Budget
4100310	SEW – Building (Capital)	\$566,000	(\$566,000)	\$0
4110310	REC – Other Rec Facilities Building (Capital)	\$0	\$296,000	\$296,000
4110390	REC – Infrastructure Other (Capital)	\$0	\$270,000	\$270,000

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil

SHIRE OF MERREDIN

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 March 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF MERREDIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

OPERATING ACTIVITIES

Revenue from operating activities

General rates	5,566,400	4,174,803	5,566,292	1,391,489	33.33%
Grants, subsidies and contributions	1,232,750	925,115	987,649	62,534	6.76%
Fees and charges	1,124,350	843,383	1,031,569	188,186	22.31%
Interest revenue	436,000	326,988	354,080	27,092	8.29%
Other revenue	349,400	263,737	276,464	12,727	4.83%
Profit on asset disposals	240,000	150,003	182,475	32,472	21.65%

Expenditure from operating activities

Employee costs	(4,733,505)	(3,693,924)	(3,184,696)	509,228	13.79%
Materials and contracts	(3,912,845)	(3,166,746)	(2,338,028)	828,718	26.17%
Utility charges	(524,800)	(393,561)	(389,089)	4,472	1.14%
Depreciation	(5,343,050)	(4,008,522)	(4,047,497)	(38,975)	(0.97%)
Finance costs	(82,090)	(61,569)	(73,764)	(12,195)	(19.81%)
Insurance	(279,700)	(210,366)	(262,519)	(52,153)	(24.79%)
Other expenditure	(315,850)	(183,438)	(137,558)	45,880	25.01%
Loss on asset disposals	(34,150)	(25,614)	(25,346)	268	1.05%

Non cash amounts excluded from operating activities	5,137,200	3,884,133	3,890,368	6,235	0.16%
Amount attributable to operating activities	(1,139,890)	(1,175,578)	1,830,400	3,005,978	255.70%

INVESTING ACTIVITIES

Inflows from investing activities

Proceeds from capital grants, subsidies and contributions	8,063,600	5,814,453	4,064,273	(1,750,180)	(30.10%)
Proceeds from disposal of assets	486,450	482,450	477,890	(4,560)	(0.95%)
Proceeds from financial assets at amortised cost - self supporting loans	38,700	19,102	19,102	0	0.00%

Outflows from investing activities

Payments for property, plant and equipment	(1,654,950)	(1,300,542)	(706,030)	594,512	45.71%
Payments for construction of infrastructure	(9,772,900)	(7,717,246)	(4,809,204)	2,908,042	37.68%

Amount attributable to investing activities	(2,839,100)	(2,701,783)	(953,969)	1,747,814	64.69%

FINANCING ACTIVITIES

Inflows from financing activities

Transfer from reserves	495,880	0	7,024	7,024	0.00%

Outflows from financing activities

Repayment of borrowings	(225,000)	(204,657)	(204,657)	0	0.00%
Transfer to reserves	(839,000)	0	(194,842)	(194,842)	0.00%

Amount attributable to financing activities	(568,120)	(204,657)	(392,475)	(187,818)	(91.77%)

MOVEMENT IN SURPLUS OR DEFICIT

Surplus or deficit at the start of the financial year

Amount attributable to operating activities	4,544,073	4,544,073	4,929,961	385,888	8.49%
Amount attributable to investing activities	(1,139,890)	(1,175,578)	1,830,400	3,005,978	255.70%
Amount attributable to financing activities	(2,839,100)	(2,701,783)	(953,969)	1,747,814	64.69%
Surplus or deficit after imposition of general rates	(568,120)	(204,657)	(392,475)	(187,818)	(91.77%)

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
▲ Indicates a variance with a positive impact on the financial position.
▼ Indicates a variance with a negative impact on the financial position.
Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Note	Amended	YTD	YTD Actual	Variance*	Variance*	Variance*	
	Budget	Budget		\$	%		
	Estimates	Estimates		(c) - (b)	((c) - (b))/(b)		
	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)		
	\$	\$	\$	\$	%		
2(c)	5,566,400	4,174,803	5,566,292	1,391,489	33.33%	▲	
	1,232,750	925,115	987,649	62,534	6.76%	▲	
	1,124,350	843,383	1,031,569	188,186	22.31%	▲	
	436,000	326,988	354,080	27,092	8.29%	▲	
	349,400	263,737	276,464	12,727	4.83%	▲	
	240,000	150,003	182,475	32,472	21.65%	▲	
	8,948,900	6,684,029	8,398,529	1,714,500	25.65%	▲	
	(4,733,505)	(3,693,924)	(3,184,696)	509,228	13.79%	▲	
	(3,912,845)	(3,166,746)	(2,338,028)	828,718	26.17%	▲	
	(524,800)	(393,561)	(389,089)	4,472	1.14%	▲	
	(5,343,050)	(4,008,522)	(4,047,497)	(38,975)	(0.97%)	▼	
	(82,090)	(61,569)	(73,764)	(12,195)	(19.81%)	▼	
	(279,700)	(210,366)	(262,519)	(52,153)	(24.79%)	▼	
	(315,850)	(183,438)	(137,558)	45,880	25.01%	▲	
	(34,150)	(25,614)	(25,346)	268	1.05%	▲	
	(15,225,990)	(11,743,740)	(10,458,497)	1,285,243	10.94%	▲	
	5,137,200	3,884,133	3,890,368	6,235	0.16%	▲	
	(1,139,890)	(1,175,578)	1,830,400	3,005,978	255.70%	▲	
	2(a)	8,063,600	5,814,453	4,064,273	(1,750,180)	(30.10%)	▼
		486,450	482,450	477,890	(4,560)	(0.95%)	▼
38,700		19,102	19,102	0	0.00%	▲	
8,588,750		6,316,005	4,561,265	(1,754,740)	(27.78%)	▼	
(1,654,950)		(1,300,542)	(706,030)	594,512	45.71%	▲	
(9,772,900)		(7,717,246)	(4,809,204)	2,908,042	37.68%	▲	
(11,427,850)		(9,017,788)	(5,515,234)	3,502,554	38.84%	▲	
(2,839,100)		(2,701,783)	(953,969)	1,747,814	64.69%	▲	
495,880		0	7,024	7,024	0.00%	▲	
495,880		0	7,024	7,024	0.00%	▲	
(225,000)		(204,657)	(204,657)	0	0.00%	▲	
(839,000)		0	(194,842)	(194,842)	0.00%	▲	
(1,064,000)		(204,657)	(399,499)	(194,842)	(95.20%)	▼	
(568,120)		(204,657)	(392,475)	(187,818)	(91.77%)	▼	
4,544,073		4,544,073	4,929,961	385,888	8.49%	▲	
(1,139,890)	(1,175,578)	1,830,400	3,005,978	255.70%	▲		
(2,839,100)	(2,701,783)	(953,969)	1,747,814	64.69%	▲		
(568,120)	(204,657)	(392,475)	(187,818)	(91.77%)	▼		
(3,037)	462,055	5,413,917	4,951,862	1071.70%	▲		

SHIRE OF MERREDIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2025

	Actual 30 June 2024	Actual as at 31 March 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	14,087,178	11,959,898
Trade and other receivables	1,048,467	990,842
Other financial assets	38,677	19,574
Inventories	19,816	22,235
Other assets	726,255	639,070
TOTAL CURRENT ASSETS	15,920,393	13,631,619
NON-CURRENT ASSETS		
Trade and other receivables	121,222	121,222
Other financial assets	296,735	296,735
Inventories	184,000	184,000
Property, plant and equipment	29,927,745	28,913,052
Infrastructure	212,071,799	214,240,519
TOTAL NON-CURRENT ASSETS	242,601,501	243,755,528
TOTAL ASSETS	258,521,894	257,387,147
CURRENT LIABILITIES		
Trade and other payables	3,560,682	630,982
Other liabilities	591,316	583,216
Borrowings	224,230	19,573
Employee related provisions	516,573	516,573
TOTAL CURRENT LIABILITIES	4,892,801	1,750,344
NON-CURRENT LIABILITIES		
Borrowings	1,645,759	1,645,758
Employee related provisions	69,271	69,271
TOTAL NON-CURRENT LIABILITIES	1,715,030	1,715,029
TOTAL LIABILITIES	6,607,831	3,465,373
NET ASSETS	251,914,063	253,921,774
EQUITY		
Retained surplus	60,189,670	62,009,564
Reserve accounts	6,669,075	6,856,892
Revaluation surplus	185,055,318	185,055,318
TOTAL EQUITY	251,914,063	253,921,774

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 March 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

SHIRE OF MERREDIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
Trade and other receivables
Other financial assets
Inventories
Other assets

Less: current liabilities

Trade and other payables
Other liabilities
Borrowings
Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Amended Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 31 March 2025
	\$	\$	\$
	14,087,178	14,087,178	11,959,898
	1,048,467	1,048,467	990,842
	38,677	38,677	19,574
	19,816	19,816	22,235
	726,255	726,255	639,070
	15,920,393	15,920,393	13,631,619
	(3,560,682)	(3,560,682)	(630,982)
	(591,316)	(591,316)	(583,216)
	(224,230)	(224,230)	(19,573)
	(516,573)	(516,573)	(516,573)
	(4,892,801)	(4,892,801)	(1,750,344)
	11,027,592	11,027,592	11,881,275
2(b)	(6,097,631)	(6,097,631)	(6,468,505)
	4,929,961	4,929,961	5,412,770

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
Less: Financial assets at amortised cost - self supporting loans
- Current portion of borrowings
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

	(6,669,075)	(6,669,075)	(6,856,893)
	(38,677)	(38,677)	(19,574)
	224,230	224,230	19,573
	385,891	385,891	388,389
2(a)	(6,097,631)	(6,097,631)	(6,468,505)

Amended Budget Estimates	YTD Budget Estimates	YTD Actual
30 June 2025	31 March 2025	31 March 2025
\$	\$	\$

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
Add: Loss on asset disposals
Add: Depreciation

Total non-cash amounts excluded from operating activities

(240,000)	(150,003)	(182,475)
34,150	25,614	25,346
5,343,050	4,008,522	4,047,497
5,137,200	3,884,133	3,890,368

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

FM Reg 34 (2)(b)

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
General rates	1,391,489	33.33%	▲
Rates is trending with a higher variance due to timinig only. Budget allocated evenly throughout the year in finance system, though income is generally based around repayment dates.		Timing	
Fees and charges	188,186	22.31%	▲
Year to date Fees and Charges is higher than year to date budget due to a large amount of these funds being paid early in the financial year, but being allocated evenly throughout the year in the finance system.		Timing	
Expenditure from operating activities			
Employee costs	509,228	13.79%	▲
Year to date expenditure is lower than year to date budget due to position vacancies and current staffing levels.		Timing	
Materials and contracts	828,718	26.17%	▲
Year to date expenditure is lower than year to date budget due to timing issues with invoice receival and some major funding yet to be expended. This includes funds for the Recreation Master Plan.		Timing	
Finance costs	(12,195)	(19.81%)	▼
Variance due to timing issues with Loan repayment Schedule. Budget allocated evenly throughout the year in finance system, though repayments made twice per year.		Timing	
Insurance	(52,153)	(24.79%)	▼
Year to date expenditure is higher than year to date budget due to timing issue. Budget allocated evenly throughout the year in finance system, though expenditure is charged to accounts in a lump sum part way through the year.		Timing	
Other expenditure	45,880	25.01%	▲
Year to date expenditure is lower than year to date budget due to timing issues with some invoices not yet received.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(1,750,180)	(30.10%)	▼
Variance due to delay in receiving grant funding. Budgets spread evenly across the year in finance system, however funds only available to claim when milestones met or project completed. The majority of this related to Crooks Rd grant funding.		Timing	
Payments for property, plant and equipment	594,512	45.71%	▲
Variance due to budgets allocated evenly throughout the year in finance system.		Timing	
Payments for construction of infrastructure	2,908,042	37.68%	▲
Variance predominantly due to capital works being completed earlier in the financial year, but being budgeted evenly across the financial year in the finance system.		Timing	
Surplus or deficit after imposition of general rates	4,951,862	1071.70%	▲

SHIRE OF MERREDIN
SUPPLEMENTARY INFORMATION

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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF MERREDIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

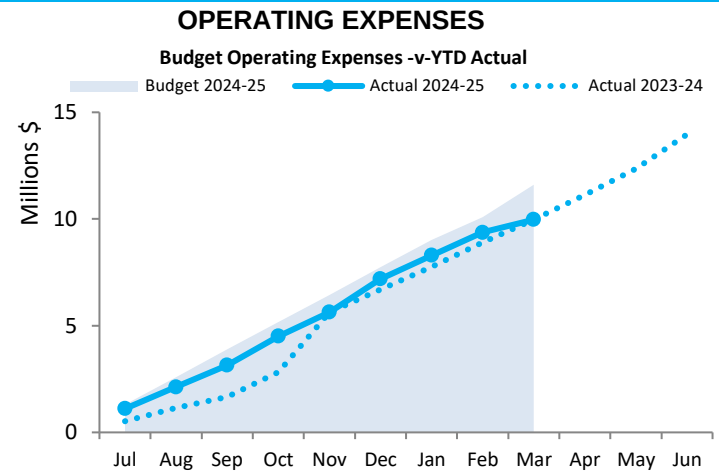
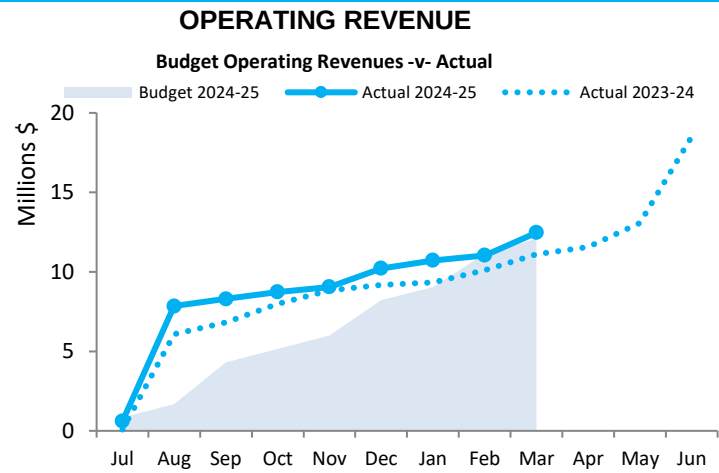
1 KEY INFORMATION

Funding Surplus or Deficit Components						
Funding surplus / (deficit)						
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)		
Opening	\$4.54 M	\$4.54 M	\$4.93 M	\$0.39 M		
Closing	(\$0.00 M)	\$0.46 M	\$5.41 M	\$4.95 M		
Refer to Statement of Financial Activity						
Cash and cash equivalents			Payables		Receivables	
	\$11.96 M	% of total		\$0.63 M	% Outstanding	\$0.03 M
Unrestricted Cash	\$5.10 M	42.7%	Trade Payables	\$0.17 M		\$0.96 M
Restricted Cash	\$6.86 M	57.3%	0 to 30 Days		102.1%	\$0.03 M
			Over 30 Days		(2.1%)	
			Over 90 Days		0.0%	
Refer to 3 - Cash and Financial Assets			Refer to 9 - Payables		Refer to 7 - Receivables	
Key Operating Activities						
Amount attributable to operating activities						
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
(\$1.14 M)	(\$1.18 M)	\$1.83 M	\$3.01 M			
Refer to Statement of Financial Activity						
Rates Revenue			Grants and Contributions		Fees and Charges	
YTD Actual	\$5.57 M	% Variance	YTD Actual	\$0.99 M	% Variance	YTD Actual
YTD Budget	\$4.17 M	33.3%	YTD Budget	\$0.93 M	7.6%	YTD Budget
			Refer to 12 - Grants and Contributions		Refer to Statement of Financial Activity	
Key Investing Activities						
Amount attributable to investing activities						
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
(\$2.84 M)	(\$2.70 M)	(\$0.95 M)	\$1.75 M			
Refer to Statement of Financial Activity						
Proceeds on sale			Asset Acquisition		Capital Grants	
YTD Actual	\$0.48 M	%	YTD Actual	\$4.81 M	% Spent	YTD Actual
Amended Budget	\$0.49 M	(1.8%)	Amended Budget	\$9.77 M	(50.8%)	Amended Budget
Refer to 6 - Disposal of Assets			Refer to 5 - Capital Acquisitions		Refer to 5 - Capital Acquisitions	
Key Financing Activities						
Amount attributable to financing activities						
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
(\$0.57 M)	(\$0.20 M)	(\$0.39 M)	(\$0.19 M)			
Refer to Statement of Financial Activity						
Borrowings			Reserves			
Principal repayments	(\$0.20 M)		Reserves balance	\$6.86 M		
Interest expense	(\$0.07 M)		Net Movement	\$0.19 M		
Principal due	\$1.67 M					
Refer to 10 - Borrowings			Refer to 4 - Cash Reserves			

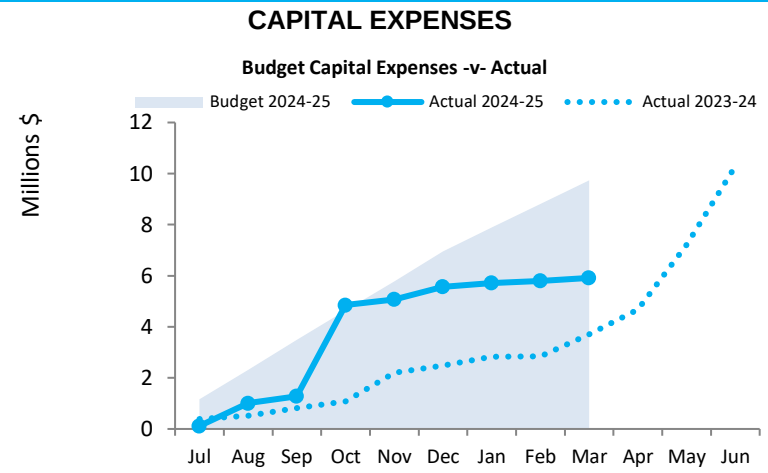
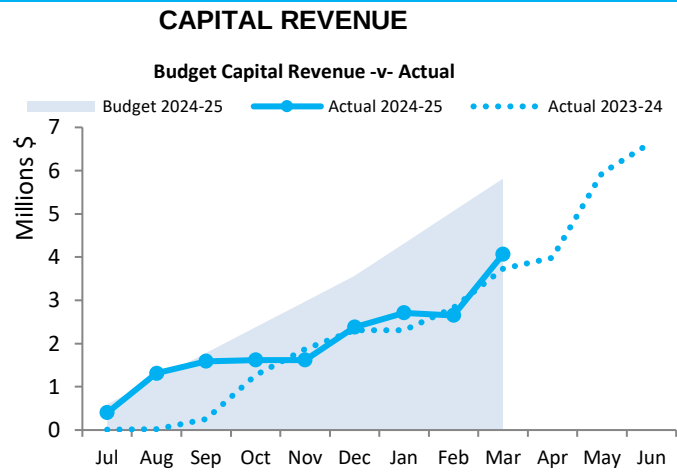
This information is to be read in conjunction with the accompanying Financial Statements and notes.

2 KEY INFORMATION - GRAPHICAL

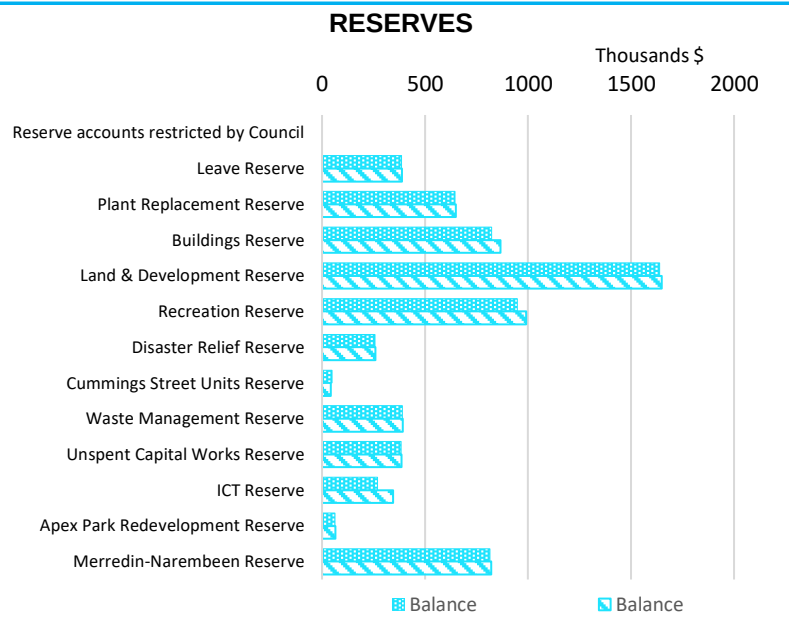
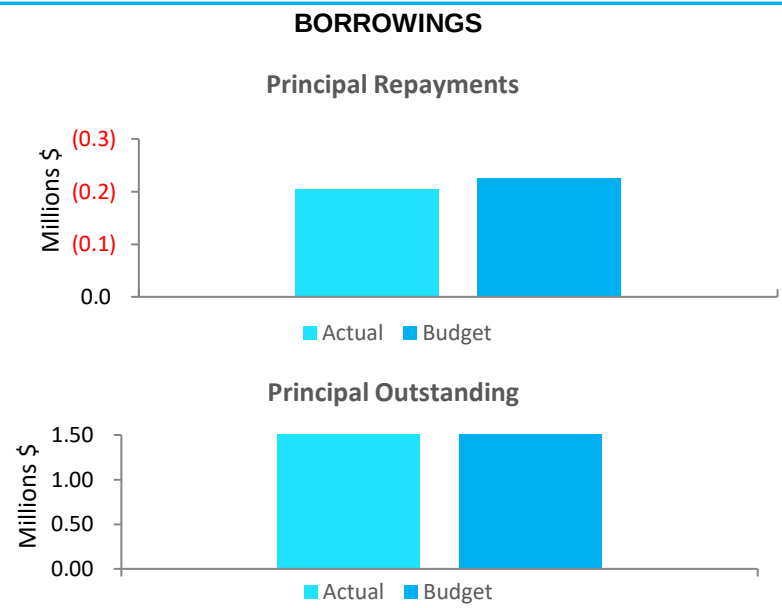
OPERATING ACTIVITIES



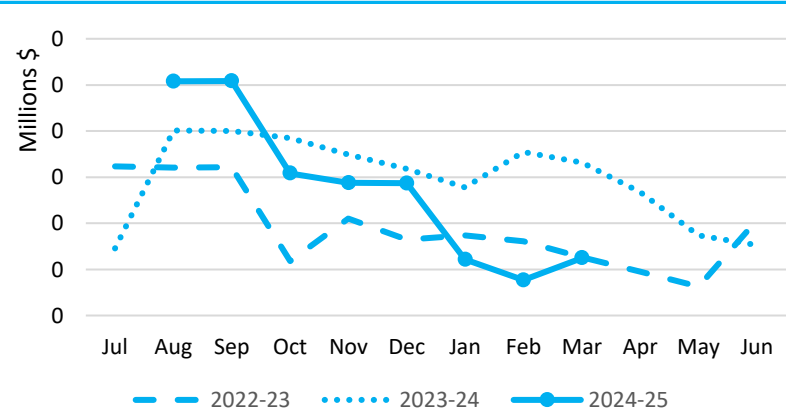
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank Account		3,632,996		3,632,996				
Petty Cash - Admin		950		950				
Float - MRCLC		600		600				
Municipal Investment Account		1,468,459		1,468,459				
Reserve Bank Account		0	6,856,893	6,856,893				
Trust Cash at Bank		0		0	9,572			
Total		5,103,005	6,856,893	11,959,898	9,572			
Comprising								
Cash and cash equivalents		5,103,005	6,856,893	11,959,898	9,572			
		5,103,005	6,856,893	11,959,898	9,572			

KEY INFORMATION

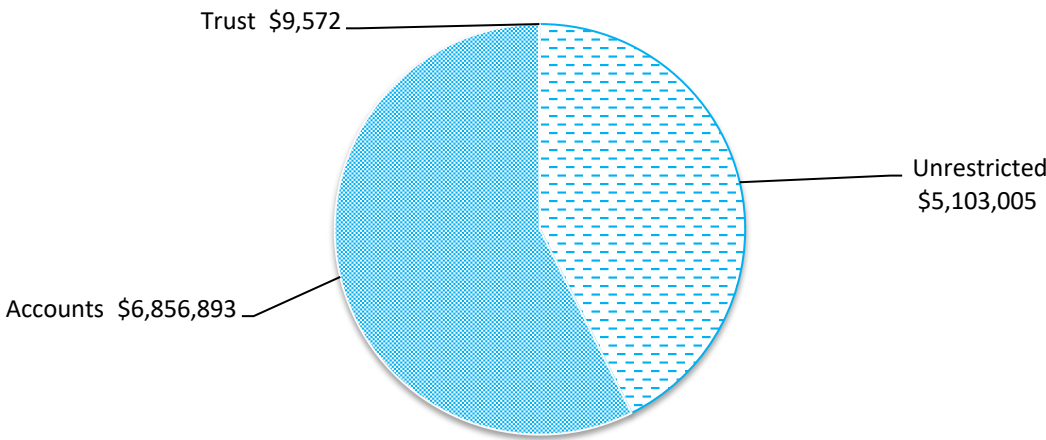
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



4 RESERVE ACCOUNTS

Reserve account name	Amended Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Leave Reserve	385,891	2,500	0	388,391	385,891	2,498	0	388,389
Plant Replacement Reserve	645,713	3,900	0	649,613	645,713	3,904	0	649,617
Buildings Reserve	823,385	104,710	(36,000)	892,095	823,385	43,472	0	866,857
Land & Development Reserve	1,638,173	10,600	0	1,648,773	1,638,173	10,603	0	1,648,776
Recreation Reserve	948,352	139,730	(250,000)	838,082	948,352	43,491	0	991,843
Disaster Relief Reserve	257,405	1,600	0	259,005	257,405	1,666	0	259,071
Cummings Street Units Reserve	48,036	1,360	(7,000)	42,396	48,036	1,308	(7,024)	42,320
Waste Management Reserve	389,985	2,500	0	392,485	389,985	2,524	0	392,509
Unspent Capital Works Reserve	383,660	2,400	0	386,060	383,660	2,483	0	386,143
ICT Reserve	268,810	224,500	0	493,310	268,810	76,446	0	345,256
Apex Park Redevelopment Reserve	63,802	1,200	(64,980)	22	63,802	1,179	0	64,981
Merredin-Narembeen Reserve	815,863	344,000	(137,900)	1,021,963	815,863	5,266	0	821,129
	6,669,075	839,000	(495,880)	7,012,195	6,669,075	194,842	(7,024)	6,856,893

5 CAPITAL ACQUISITIONS

		Amended		YTD Actual	YTD Variance
Capital acquisitions		Budget	YTD Budget		
		\$	\$	\$	\$
Buildings - non-specialised	514	17,000	12,753	16,640	3,887
Buildings - specialised	512	853,250	686,864	118,274	(568,590)
Furniture and equipment	520	25,000	18,747	5,800	(12,947)
Plant and equipment	530	759,700	582,178	565,316	(16,862)
Acquisition of property, plant and equipment		1,654,950	1,300,542	706,030	(594,512)
Infrastructure - Roads	540	6,566,100	4,899,843	2,218,828	(2,681,015)
Infrastructure - Footpaths	560	102,000	76,500	0	(76,500)
Infrastructure - Parks & Gardens	570	2,943,900	2,570,213	2,516,920	(53,293)
Infrastructure - Other	590	160,900	170,690	73,457	(97,233)
Acquisition of infrastructure		9,772,900	7,717,246	4,809,204	(2,908,042)
Total of PPE and Infrastructure.		11,427,850	9,017,788	5,515,234	(3,502,554)
Total capital acquisitions		11,427,850	9,017,788	5,515,234	(3,502,554)
Capital Acquisitions Funded By:					
Capital grants and contributions		8,063,600	5,814,453	4,064,273	(1,750,180)
Other (disposals & C/Fwd)		486,450	482,450	477,890	(4,560)
Reserve accounts					
Buildings Reserve		(36,000)		0	0
Recreation Reserve		(250,000)		0	0
Apex Park Redevelopment Reserve		(64,980)		0	0
Merredin-Narembeen Reserve		(137,900)		0	0
Contribution - operations		3,373,680	2,720,885	994,982	(1,725,903)
Capital funding total		11,427,850	9,017,788	5,544,169	(3,473,619)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators



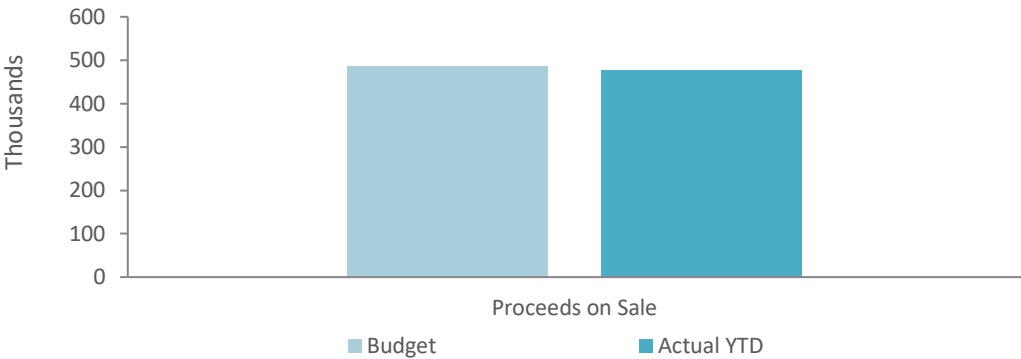
0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

			Amended		YTD Actual	Variance (Under)/Over
Account Description			Budget	YTD Budget		
			\$	\$	\$	\$
4050390		OLOPS - Plant & Equipment Other (Capital)	100,000	74,997	28,327.26	(46,669.74)
4090210	BC042	OTH HOUSE - Building (Capital)	17,000	12,753	16,640.00	3,887.00
4100110	LC041	Merredin Landfill - Tip Shop	9,200	6,903	-	(6,903.00)
4100130	LC022	SAN - Plant & Equipment (Capital)	39,500	39,500	39,499.96	-
4100131	LC023	Merredin Landfill - Stand alone CCTV	0	0	9,185.00	9,185.00
4100180		SAN - Infrastructure Other (Capital)	0	50,000	-	(50,000.00)
4090210	BC005	Old Administration Building - Building (Capital)	10,000	7,497	6,418.19	(1,078.81)
4090210	BC006	Women's Rest Centre Building - Building (Capital)	7,000	5,247	5,672.73	425.73
4090210	BC015	Burracoppin Hall Building (Capital)	15,000	11,250	8,854.99	(2,395.01)
4090210	BC020	Swimming Pool (Capital)	35,000	26,253	-	(26,253.00)
4100310	BC085	REC - Other Rec Facilities Building (Capital)	556,000	416,997	-	(416,997.00)
4110320		REC - Other Rec Facilities Plant & Equipment (Capital)	15,000	11,250	-	(11,250.00)
4110370	PC001	REC - Infrastructure Parks & Gardens (Capital)	0	0	416.12	416.12
4110370	PC001A	REC - Infrastructure Parks & Gardens (Capital)	369,100	369,100	370,557.84	1,457.84
4110370	PC001C	REC - Infrastructure Parks & Gardens (Capital)	201,700	201,700	200,351.76	(1,348.24)
4110370	PC001D	REC - Infrastructure Parks & Gardens (Capital)	130,000	97,497	120,122.10	22,625.10
4110370	PC036	REC - Infrastructure Parks & Gardens (Capital)	30,400	22,797	1,200.00	(21,597.00)
4110370	PC007A	REC - Infrastructure Parks & Gardens (Capital)	248,100	248,100	248,071.09	(28.91)
4110370	PC007B	REC - Infrastructure Parks & Gardens (Capital)	580,300	580,300	575,632.52	(4,667.48)
4110370	PC007C	REC - Infrastructure Parks & Gardens (Capital)	767,800	575,847	680,479.47	104,632.47
4110370	PC041	Water Tower Reimbursements	0	0	153,757.55	153,757.55
4110370	PC041A	Water Tower Refurbishments - PTA	523,550	392,661	142,547.08	(250,113.92)
4110370	PC041B	Water Tower Refurbishments - WDC	42,950	32,211	-	(32,211.00)
4110370	PC041C	Water Tower Refurbishments - SoM	50,000	50,000	23,784.09	(26,215.91)
4110510	BC004	LIBRARY - Library Building (Capital)	55,000	41,247	50,422.55	9,175.55
4110610	HC041	HERITAGE - Building (Capital)	33,750	25,317	32,205.64	6,888.64
4110710	BC002	OTH CUL - Building (Capital)	116,500	87,372	-	(87,372.00)
4120110		ROADC - Building (Capital)	10,000	5,247	-	(5,247.00)
4120141	RC127	Bailey Road (Capital)	0	0	400.00	400.00
4120141	RC239A	Merredin-Narembeen Road (Capital)	223,200	167,391	151,733.49	(15,657.51)
4120141	RC239B	Merredin-Narembeen Road (Capital)	294,300	220,716	187,095.80	(33,620.20)
4120141	RC239C	Merredin-Narembeen Road (Capital)	12,600	9,450	10,888.27	1,438.27
4120141	RC239D	Merredin-Narembeen Road (Capital) 11.90 - 15.35	335,500	251,622	333,836.94	82,214.94
4120141	RC239F	Merredin-Narembeen Road (Capital) 16.81 - 18.41	63,500	47,637	43,423.78	(4,213.22)
4120141	RC239H	Merredin-Narembeen Road (Capital) 18.41 - 18.70	334,100	250,587	223,871.89	(26,715.11)
4120141	RC239I	Merredin-Narembeen Road (Capital) 19.54 - 19.80	24,600	18,450	24,577.21	6,127.21
4120141	RC239J	Merredin-Narembeen Road (Capital) 19.54 - 19.80	315,300	236,484	248,958.76	12,474.76
4120143	RC019	Goomarin - Nukarni Rd	100,000	74,997	-	(74,997.00)
4120144	R2R090	Goldfield Road	0	0	974.90	974.90
4120144	RRG090	Goldfield Road	130,000	97,506	65,932.01	(31,573.99)
4120144	RC090	Goldfield Road	40,000	30,006	-	(30,006.00)
4120144	R2R140	Urban Roads - Reseal - Coronation St (R2R)	0	16,500	15,600.00	(900.00)
4120144	R2R147	Urban Roads - Reseal - Pollack Ave (R2R)	52,250	39,186	52,248.00	13,062.00
4120144	R2R153	Urban Roads - Reseal - Throssell St (R2R)	32,950	24,714	32,966.00	8,252.00
4120144	R2R164	Urban Roads - Reseal - Jubilee St (R2R)	9,950	7,461	9,952.00	2,491.00
4120144	R2R180	Urban Roads - Reseal - Aspland St (R2R)	13,500	10,125	13,497.40	3,372.40
4120144	R2R212	Urban Roads - Reseal - Yorell Way (R2R)	43,100	32,328	43,104.60	10,776.60
4120145	R2R002	Hines Hill (R2R)	85,000	57,503	50,000.00	(7,503.00)
4120145	R2R004	Brissenden Rd (R2R)	530,000	362,497	430,000.00	67,503.00
4120146	R2R007	Korbelkulling Rd (R2R)	166,750	125,064	166,784.85	41,720.85
4120149	RRG001	RRG Chandler-Merredin - Resurfacing	216,900	162,675	-	(162,675.00)
4120149	RRG072	Crooks Road (RRG)	585,600	439,200	83,903.90	(355,296.10)
4120150	HVS072	Crooks Road (RRG)	2,703,600	2,027,700	29,077.91	(1,998,622.09)
4120168	KC147	Pollock Ave - Kerbing Capital	40,000	29,997	-	(29,997.00)
4120168	KC153	Throssell Rd - Kerbing Capital	40,000	29,997	-	(29,997.00)
4120168	KC164	Jubilee St - Kerbing Capital	38,400	28,800	-	(28,800.00)
4120170	FC154	Mary St - Footpath Capital	35,200	26,397	-	(26,397.00)
4120170	FC159	Allbeury St - Footpath Capital	21,600	16,200	-	(16,200.00)
4120170	FC223	Cummings Cres - Footpath Capital	19,200	14,400	-	(14,400.00)
4120170	PC000	Pram Crossings - Footpath	26,000	19,503	-	(19,503.00)
4120190	PP172	Replace Provate Power Poles - Colin Street	15,000	11,250	-	(11,250.00)
4120790	WC002	WATER - Infrastructure Other (Capital)	39,900	29,925	39,877.96	9,952.96
4120790	WC003	MRWN - Upgrade	106,000	79,515	33,578.65	(45,936.35)
4120330		PLANT - Plant & Equipment (Capital)	596,000	447,003	488,303.96	41,300.96
4140210		ADMIN - Building (Capital)	15,000	64,503	14,700.00	(49,803.00)
4140231		ADMIN - Furniture & equipment (Capital)	25,000	18,747	5,800.00	(12,947.00)
			11,427,850	9,019,329	5,515,234	-3,504,095

6 DISPOSAL OF ASSETS

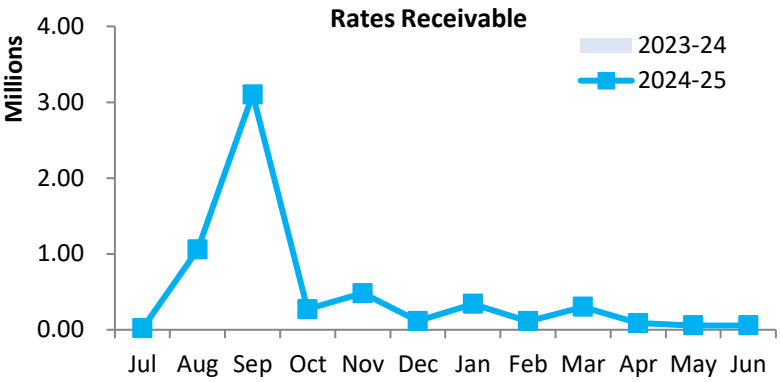
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$	\$	\$	\$	\$
	Buildings								
	Sale of Lot 502 Gabo	235,000	325,000	125,000	0	200,000	325,000	125,000	0
	Sale of Lots 18 & 19 Wattle Street - Hines Hill	0	0	0	(10,807)	15,000	4,738	0	(10,807)
	Sale of 38 Cunningham Street - Nangeenan	0	0	0	(12,693)	15,000	2,698	0	(12,663)
	44 Jackson Way		0	40,000	0	0	0	0	0
	Plant and equipment								
493	2018 Nissan Navara D23 King Cab 4x2 (Ranger)								
		0	14,950	14,950	0	0	13,636	13,636	0
343	Roller - 2011 BOMAG BW25RH ROAD								
	ROLLER Disposal (OVER DUE)	0	40,000	40,000	0	0	17,500	17,500	0
150	Tandem Axle Fuel Trailer - 1TQZ598	0	4,000	4,000	0			0	0
44	2022 Toyota Prado - OMD	43,190	58,000	14,810	0	39,859	56,591	16,732	0
174	2022 Toyota Hilux SR-5 4x4 Dual Cab (MP)	40,760	42,000	1,240	0	37,389	39,318	1,929	0
278	805 Squirrel Self Propelled Elevating Platform	9,700	1,000	0	(8,700)	9,367	17,045	7,678	0
	MRCLC Commercial Kitchen Hot Top and Deep Fryer	3,450	1,500	0	(1,950)	3,239	1,364	0	(1,875)
		332,100	486,450	240,000	(34,150)	319,854	477,890	182,475	(25,345)



7 RECEIVABLES

Rates receivable

	30 June 2024	31 Mar 2025
	\$	\$
Opening arrears previous year		602,485
Levied this year		5,566,292
Less - collections to date	602,485	(5,211,888)
Net rates collectable	602,485	956,889
% Collected	0.0%	84.5%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(3,020)	287,240	32,005	9,305	(252,617)	72,913
Percentage	(4.1%)	393.9%	43.9%	12.8%	(346.5%)	
Balance per trial balance						
Trade receivables						72,913
Other receivables						31,598
Other receivables - Provisions for Doubtful Debts						(70,558)
Total receivables general outstanding						33,953

Amounts shown above include GST (where applicable)

KEY INFORMATION

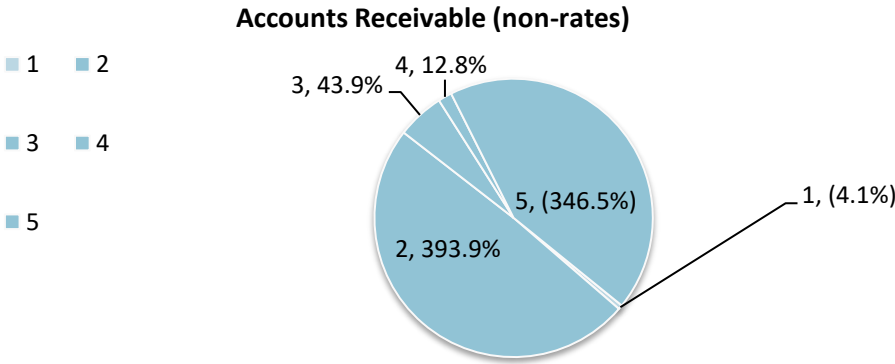
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 March 2025
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	38,677		(19,103)	19,574
Inventory				
Fuel	19,816	2,419		22,235
Other assets				
Prepayments	40,831		(35,206)	5,625
Accrued income	54,318		(51,979)	2,339
Contract assets	631,106			631,106
Total other current assets	784,748	2,419	(106,288)	680,879
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

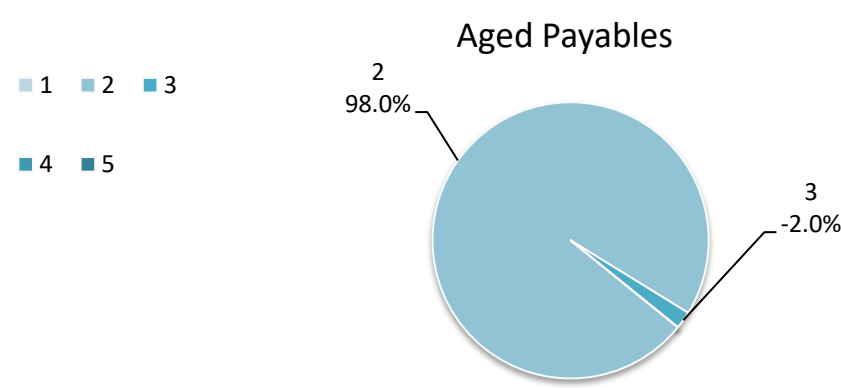
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	245,248	(5,123)	0	0	240,125
Percentage	0.0%	102.1%	-2.1%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						167,470
Other payables						31,456
Accrued Expenses						(5,130)
Income in Advance						128,243
Payroll Creditors						(200)
PAYG						74
Other Expenses						309,069
Total payables general outstanding						630,982
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
CEACA Contributions	217	200,067			(64,616)	(65,300)	135,451	134,767	(5,797)	(4,780)
CBD Development	219	1,480,000			(120,939)	(121,000)	1,359,061	1,359,000	(63,276)	(68,400)
		1,680,067	0	0	(185,555)	(186,300)	1,494,512	1,493,767	(69,073)	(73,180)
Self supporting loans										
Education and welfare										
Merritville	215	189,922			(19,102)	(38,700)	170,820	151,222	(4,691)	(8,910)
		189,922	0	0	(19,102)	(38,700)	170,820	151,222	(4,691)	(8,910)
Total		1,869,989	0	0	(204,657)	(225,000)	1,665,332	1,644,989	(73,764)	(82,090)
Current borrowings		224,230					19,573			
Non-current borrowings		1,645,759					1,645,759			
		1,869,989					1,665,332			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		591,316	0	0	0	583,316
Capital grant/contributions liabilities		0	0	0	(8,000)	0
Bonds And Deposits Held In Muni		0	0	0	(100)	(100)
Total other liabilities		591,316	0	0	(8,100)	583,216
Employee Related Provisions						
Provision for annual leave		317,150	0	0	0	317,150
Provision for long service leave		199,423	0	0	0	199,423
Total Provisions		516,573	0	0	0	516,573
Total Other Provisions		0	0	0	0	0
Total other current liabilities		1,107,889	0	0	(8,100)	1,099,789

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					YTD Revenue Actual
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	Annual	Budget		
	1 July 2024	Liability	Liability	Liability	Liability	Budget	Budget	Variations	Expected		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies											
Operating grants and subsidies											
General purpose funding											
GEN PUR - Financial Assistance Grant - General				0		296,900	222,675			0	222,689
GEN PUR - Financial Assistance Grant - Roads				0		100,100	75,075			0	75,057
Law, order, public safety											
ESL BFB - Operating Grant				0		62,500	49,872			0	58,728
ESL SES - Operating Grant				0		15,500	12,628			0	15,974
Education and welfare											
SENIORS - Reimbursements				0		10,800	8,100			0	4,691
WELFARE - Community Development Grants				0		9,050	13,400			0	8,045
Community Development Events				0		650	488			0	
Anzac Day - Grant Funding Income				0		2,500	1,875			0	0
Australia Day - Grant Funding				0		2,000	2,000			0	0
Christmas / Gala Night - Grant Funding				0		2,850	7,944			0	0
International Food Festival - Grant Funding Income				0		2,500	1,875			0	0
OTH HOUSE - Rental Reimbursements				0		0	0			0	2,640
Recreation and culture											
Library - Other Grants				0		600	450			0	594
Transport											
ROADM - Street Lighting Subsidy				0		22,000	16,497			0	0
ROADM - Road Contribution Income				0		339,000	255,482			0	339,089
ROADM - Direct Road Grant (MRWA)				0		315,200	236,403			0	236,235
LRCI - Phase 1											
Economic services											
TOURISM - Central Wheatbelt Map				0		5,000	3,336			0	3,953
TOURISM - Other Income Relating to Tourism & Area Promotion				0		25,500	17,016			0	19,954
Other property and services											
PWO - Other Reimbursements				0		100	0			0	0
POC - Fuel Tax Credits Grant Scheme				0		20,000	0			0	0
	0	0	0	0	0	1,232,750	925,116	0	0	0	994,982
TOTALS	0	0	0	0	0	1,232,750	925,116	0	0	0	994,982

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue					
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	Annual	Budget	YTD
	1 July 2024	Liability	Liability	31 Mar 2025	Liability	Budget	Budget	Variations	Expected	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies										
Non-operating grants and subsidies										
Law, order, public safety										
ESL BFB - Capital Grant	0			0		15,800	11,853		0	0
ESL SES - Capital Grant	0			0		6,100	4,572		0	0
Recreation and culture										
REC - Contributions & Donations	0			0		50,000	37,503		0	0
REC - Grants - Lotterywest	0			0		337,600	253,197		0	1,186,991
REC - Grants - LRCI	89,253			89,253		558,200	418,653		0	631,106
REC - Grants - BBRF	0			0		562,700	422,028		0	1,078,440
REC - Other Capital Contributions	0			0		574,100	430,578		0	0
Audience Development	47,521			47,521		0	0		0	0
Heritage Grant	8,000		(8,000)	0		0	0		0	0
Transport										
ROADC - Regional Road Group Grants (MRWA)	182,690			182,690		730,200	547,650		0	250,864
ROADC - Roads to Recovery Grant	0			0		933,000	466,500		0	798,554
ROADC - Wheatbelt Secondary Freight Network	224,057			224,057		1,462,800	1,097,100		0	83,318
ROADC - Heavy Vehicle Safety and Productivity Program	0			0		2,674,600	2,005,947		0	0
ROADC - TRANSWA Footpath Funding	0			0		28,900	21,672		0	0
WATER - CWSP Grant 1	0			0		39,600	29,700		0	0
WATER - CWSP Grant 2	39,795			39,795		90,000	67,500		0	35,000
TOTALS	591,316	0	(8,000)	583,316	0	8,063,600	5,814,453	0	0	4,064,273

SHIRE OF MERREDIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 March 2025
	\$	\$	\$	\$
Transfer from Shire of Westonia	0	7,272	0	7,272
Local Government Subs FY22.23	0	1,100	0	1,100
LGMA Branch Subsidy	0	1,100	0	1,100
Interest Earned	0	100	0	100
	0	9,572	0	9,572

15 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						11,465
GL2100300 REC - Employee Costs	83439	Operating expenses			(20,000)	(8,535)
GL2110351 - REC - Sporting & Community Group Contributions	43439	Operating expenses		20,000		11,465
VARIOUS - Budget Review 1					(42,622)	(31,157)
GL3030210 - GEN PUR - Financial Assistance Grant - General		Operating revenue			(196,842)	(227,999)
GL3030211 - GEN PUR - Financial Assistance Grant - Roads		Operating revenue		196,842		(31,157)
GL3100135 - SAN - Other Income		Operating revenue		50,000		18,843
PC041C - Water Tower - SoM		Capital expenses			(50,000)	(31,157)
2110401 - REC - Liquidity Loan - Interest		Operating expenses		80,000		48,843
96373601 - ICT Reserve		Operating revenue			(80,000)	(31,157)
4030381 - INVEST - Interest - Employee Reserve		Operating revenue		8,600		(22,557)
4030383 - INVEST - Interest - Plant Replacement Reserve		Operating revenue		12,340		(10,217)
4030385 - INVEST - Interest - Land & Development Reserve		Operating revenue		36,200		25,983
4030387 - INVEST - Interest - Declared Disaster Reserve		Operating revenue		5,680		31,663
4030390 - INVEST - Interest - Waste Management Reserve		Operating revenue		8,620		40,283
4030391 - INVEST - Interest - Unspent Grants Reserve		Operating revenue		8,640		48,923
4030394 - INVEST - Interest - Apex Park Reserve		Operating revenue		7,000		55,923
4030395 - INVEST - Interest - Road Construction Reserve		Operating revenue		17,920		73,843
4030389 - INVEST - Interest - Cummings Street Units Reserve		Operating revenue				73,843
4030384 - INVEST - Interest - Building Reserve		Operating revenue			(12,350)	61,493
4030386 - INVEST - Interest - ICT Reserve		Operating revenue			(78,060)	(16,567)
4030393 - INVEST - Interest - Recreation Development Reserve		Operating revenue			(16,030)	(32,597)
				451,842	(495,904)	(44,062)

31/03/2025



Income & Expenditure for the period ended

March 31 2025

Prog	SP	Type	COA	Job	Description	Original Budget	Budget		YTD Budget	YTD Actual	Variance (%)
							Amendments	Current Budget			
03	0301	2	2030112		RATES - Valuation Expenses	\$15,000.00	-\$2,000.00	\$13,000.00	\$9,747.00	\$520.45	-94.66%
03	0301	2	2030114		RATES - Debt Collection Expenses	\$60,000.00	-\$20,000.00	\$40,000.00	\$29,997.00	\$6,460.10	-78.46%
03	0301	2	2030118		RATES - Rates Write Off	\$50,000.00	\$10,000.00	\$60,000.00	\$0.00	\$27.00	
03	0301	2	2030185		RATES - Legal Expenses (not recoverable)	\$3,000.00	\$0.00	\$3,000.00	\$2,250.00	\$0.00	-100.00%
03	0301	2	2030199		RATES - Administration Allocated	\$52,000.00	\$0.00	\$52,000.00	\$38,997.00	\$32,128.86	-17.61%
Operating Expenditure Total						\$180,000.00	-\$12,000.00	\$168,000.00	\$80,991.00	\$39,136.41	
03	0301	3	3030120		RATES - Instalment Admin Fee Received	-\$34,000.00	-\$4,700.00	-\$38,700.00	-\$29,025.00	-\$38,841.09	33.82%
03	0301	3	3030121		RATES - Account Enquiry Charges	-\$500.00	\$400.00	-\$100.00	-\$72.00	\$0.00	-100.00%
03	0301	3	3030122		RATES - Reimbursement of Debt Collection Costs	-\$60,000.00	\$20,000.00	-\$40,000.00	-\$29,997.00	\$0.00	-100.00%
03	0301	3	3030130		RATES - Rates Levied - Synergy	-\$5,478,753.00	-\$4,097.00	-\$5,482,850.00	-\$4,112,136.00	-\$5,482,718.55	33.33%
03	0301	3	3030140		RATES - Ex-Gratia Rates (CBH, etc.)	-\$83,000.00	-\$550.00	-\$83,550.00	-\$62,667.00	-\$83,573.49	33.36%
03	0301	3	3030145		RATES - Penalty Interest Received	-\$35,000.00	\$4,000.00	-\$31,000.00	-\$23,247.00	-\$34,381.89	47.90%
03	0301	3	3030147		RATES - Pensioner Deferred Interest Received	-\$4,000.00	\$0.00	-\$4,000.00	-\$2,997.00	\$0.00	-100.00%
Operating Income Total						-\$5,695,253.00	\$15,053.00	-\$5,680,200.00	-\$4,260,141.00	-\$5,639,515.02	
Rates Total						-\$5,515,253.00	\$3,053.00	-\$5,512,200.00	-\$4,179,150.00	-\$5,600,378.61	
03	0302	2	2030211		GEN PUR - Bank Fees & Charges	\$500.00	-\$300.00	\$200.00	\$153.00	\$30.30	-80.20%
03	0302	2	2030214		GEN PUR - Rounding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.05	
Operating Expenditure Total						\$500.00	-\$300.00	\$200.00	\$153.00	\$30.35	
03	0302	3	3030210		GEN PUR - Financial Assistance Grant - General	\$0.00	-\$296,900.00	-\$296,900.00	-\$222,675.00	-\$222,688.50	0.01%
03	0302	3	3030211		GEN PUR - Financial Assistance Grant - Roads	\$0.00	-\$100,100.00	-\$100,100.00	-\$75,075.00	-\$75,057.00	-0.02%
03	0302	3	3030220		GEN PUR - Charges - Photocopying / Faxing	\$0.00	\$0.00	\$0.00	\$0.00	-\$2.91	
03	0302	3	3030245		GEN PUR - Interest Earned - Reserve Funds	-\$200,000.00	-\$50,000.00	-\$250,000.00	-\$187,497.00	-\$194,841.80	3.92%
03	0302	3	3030246		GEN PUR - Interest Earned - Municipal Funds	-\$80,000.00	-\$50,000.00	-\$130,000.00	-\$97,497.00	-\$103,760.11	6.42%
03	0302	3	3030291		Gain on FV Valuation of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Income Total						-\$280,000.00	-\$497,000.00	-\$777,000.00	-\$582,744.00	-\$596,350.32	
Other General Purpose Funding Total						-\$279,500.00	-\$497,300.00	-\$776,800.00	-\$582,591.00	-\$596,319.97	
03	0303	4	4030381		INVEST - Transfer to Employee Entitlement Reserve	\$10,900.00	-\$8,400.00	\$2,500.00	\$2,499.00	\$2,497.66	-0.05%
03	0303	4	4030383		INVEST - Transfer to Plant Replacement Reserve	\$15,740.00	-\$11,840.00	\$3,900.00	\$3,900.00	\$3,904.43	0.11%
03	0303	4	4030384		INVEST - Transfer to Building Reserve	\$30,480.00	\$74,230.00	\$104,710.00	\$78,534.00	\$43,472.09	-44.65%
03	0303	4	4030385		INVEST - Transfer to Land and Development Reserve	\$46,280.00	-\$35,680.00	\$10,600.00	\$10,599.00	\$10,603.00	0.04%
03	0303	4	4030386		INVEST - Transfer to ICT Reserve	\$7,600.00	\$216,900.00	\$224,500.00	\$168,372.00	\$76,446.27	-54.60%
03	0303	4	4030387		INVEST - Transfer to Disaster Relief Fund Reserve	\$7,280.00	-\$5,680.00	\$1,600.00	\$1,599.00	\$1,666.04	4.19%
03	0303	4	4030389		INVEST - Transfer to Cummings Street Units Reserve	\$1,360.00	\$0.00	\$1,360.00	\$1,017.00	\$1,308.15	28.63%
03	0303	4	4030390		INVEST - Transfer to Waste Management Reserve	\$11,020.00	-\$8,520.00	\$2,500.00	\$2,499.00	\$2,524.16	1.01%
03	0303	4	4030391		INVEST - Transfer to Unspent Grants Reserve	\$10,840.00	-\$8,440.00	\$2,400.00	\$2,400.00	\$2,483.22	3.47%
03	0303	4	4030393		INVEST - Transfer to Recreation Facilities Reserve	\$26,800.00	\$112,930.00	\$139,730.00	\$104,796.00	\$43,491.40	-58.50%
03	0303	4	4030394		INVEST - Transfer to Apex Park Redevelopment Reserve	\$8,800.00	-\$7,600.00	\$1,200.00	\$1,200.00	\$1,179.30	-1.73%
03	0303	4	4030395		INVEST - Transfer to Merredin-Narembeen Road	\$102,900.00	\$241,100.00	\$344,000.00	\$258,003.00	\$5,266.08	-97.96%
Capital Expenditure Total						\$280,000.00	\$559,000.00	\$839,000.00	\$635,418.00	\$194,841.80	

03	0303	5	5030383	INVEST - Transfer from Plant Replacement Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
03	0303	5	5030384	INVEST - Transfer from Building Reserve	-\$107,800.00	\$107,800.00	\$0.00	\$0.00	\$0.00	
03	0303	5	5030386	INVEST - Transfer from ICT Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
03	0303	5	5030389	INVEST - Transfer from Cummings Street Units Reserve	\$0.00	-\$37,024.00	-\$37,024.00	-\$18,513.00	-\$7,024.00	-62.06%
03	0303	5	5030390	INVEST - Transfer from Waste Management Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
03	0303	5	5030394	INVEST - Transfer from Apex Park Redevelopment Reserve	-\$78,700.00	\$13,720.00	-\$64,980.00	\$0.00	\$0.00	
03	0303	5	5030395	INVEST - Transfer from Merredin/Narambeen Road Reser	-\$114,450.00	-\$23,450.00	-\$137,900.00	\$0.00	\$0.00	
Capital Income Total					-\$300,950.00	\$61,046.00	-\$239,904.00	-\$18,513.00	-\$7,024.00	
Reserve Transfers Total					-\$20,950.00	\$620,046.00	\$599,096.00	\$616,905.00	\$187,817.80	
General Purpose Funding Total					-\$5,815,703.00	\$125,799.00	-\$5,689,904.00	-\$4,144,836.00	-\$6,008,880.78	
04	0401	2	2040104	MEMBERS - Training & Development	\$25,000.00	-\$10,000.00	\$15,000.00	\$11,250.00	\$4,149.14	-63.12%
04	0401	2	2040109	MEMBERS - Members Travel and Accommodation	\$15,000.00	-\$9,000.00	\$6,000.00	\$4,500.00	\$0.00	-100.00%
04	0401	2	2040111	MEMBERS - Mayors/Presidents Allowance	\$14,200.00	\$0.00	\$14,200.00	\$10,650.00	\$9,869.72	-7.33%
04	0401	2	2040112	MEMBERS - Deputy Mayors/Presidents Allowance	\$3,600.00	\$0.00	\$3,600.00	\$2,700.00	\$2,651.25	-1.81%
04	0401	2	2040113	MEMBERS - Members Sitting Fees	\$68,000.00	\$0.00	\$68,000.00	\$51,000.00	\$50,970.00	-0.06%
04	0401	2	2040114	MEMBERS - Communications Allowance	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$480.00	-74.36%
04	0401	2	2040116	MEMBERS - Election Expenses	\$5,000.00	-\$5,000.00	\$0.00	\$0.00	\$0.00	
04	0401	2	2040129	MEMBERS - Donations to Community Groups	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
04	0401	2	2040141	MEMBERS - Subscriptions & Publications	\$65,000.00	\$3,000.00	\$68,000.00	\$50,994.00	\$67,182.42	31.75%
04	0401	2	2040186	MEMBERS - Expensed Minor Asset Purchases	\$7,000.00	-\$1,000.00	\$6,000.00	\$4,500.00	\$0.00	-100.00%
04	0401	2	2040187	MEMBERS - Other Expenses	\$4,000.00	\$0.00	\$4,000.00	\$2,997.00	\$941.10	-68.60%
04	0401	2	2040188	MEMBERS - Chambers Operating Expenses	\$800.00	\$0.00	\$800.00	\$603.00	\$13.63	-97.74%
04	0401	2	2040189	MEMBERS - Chambers Building Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
04	0401	2	2040190	MEMBERS - Minute Binding/Record keeping	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Expenditure Total					\$211,100.00	-\$22,000.00	\$189,100.00	\$141,813.00	\$136,257.26	
Members Of Council Total					\$211,100.00	-\$22,000.00	\$189,100.00	\$141,813.00	\$136,257.26	
04	0402	2	2040211	OTH GOV - Civic Functions, Refreshments & Receptions	\$16,000.00	\$0.00	\$16,000.00	\$12,006.00	\$10,036.68	-16.40%
04	0402	2	2040215	OTH GOV - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
04	0402	2	2040223	OTH GOV - LGIS Risk Expenditure	\$15,800.00	\$0.00	\$15,800.00	\$11,853.00	\$7,886.00	-33.47%
04	0402	2	2040251	OTH GOV - Consultancy - Strategic	\$414,206.00	-\$36,206.00	\$378,000.00	\$283,500.00	\$35,893.00	-87.34%
04	0402	2	2040265	OTH GOV - Maintenance/Operations	\$0.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	0.00%
04	0402	2	2040286	OTH GOV - Expensed Minor Asset Purchases	\$8,000.00	\$0.00	\$8,000.00	\$6,003.00	\$0.00	-100.00%
04	0402	2	2040287	OTH GOV - Other Expenses	\$0.00	\$200.00	\$200.00	\$99.00	\$27.27	-72.45%
04	0402	2	2040299	OTH GOV - Administration Allocated	\$312,000.00	\$0.00	\$312,000.00	\$234,000.00	\$192,773.21	-17.62%
Operating Expenditure Total					\$766,006.00	-\$33,206.00	\$732,800.00	\$550,261.00	\$249,416.16	
04	0402	3	3040220	OTH GOV - Fees & Charges	\$0.00	-\$200.00	-\$200.00	-\$200.00	-\$182.09	-8.96%
04	0402	3	3040235	OTH GOV - Other Income	-\$15,000.00	\$1,000.00	-\$14,000.00	-\$10,503.00	-\$11,742.65	11.80%
Operating Income Total					-\$15,000.00	\$800.00	-\$14,200.00	-\$10,703.00	-\$11,924.74	
Other Governance Total					\$766,006.00	-\$33,406.00	\$732,600.00	\$550,061.00	\$237,491.42	
Governance Total					\$977,106.00	-\$55,406.00	\$921,700.00	\$691,874.00	\$373,748.68	
05	0501	2	2050102	FIRE - Honorarium	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	
05	0501	2	2050120	FIRE - Communication Expenses	\$500.00	\$0.00	\$500.00	\$378.00	\$69.06	-81.73%

05	0501	2	2050130	FIRE - Insurance Expenses	\$1,650.00	-\$150.00	\$1,500.00	\$1,500.00	\$1,500.00	0.00%
05	0501	2	2050165	FIRE - Maintenance/Operations	\$1,500.00	\$0.00	\$1,500.00	\$1,125.00	\$520.01	-53.78%
05	0501	2	2050185	FIRE - Legal Expenses	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$0.00	-100.00%
05	0501	2	2050187	FIRE - Other Expenditure						
05	0501	2	2050187 W0081	Fire Breaks	\$9,735.00	\$6,015.00	\$15,750.00	\$11,817.00	\$15,117.36	27.93%
05	0501	2	2050187 W0082	Fire Fightings	\$7,966.00	-\$1,966.00	\$6,000.00	\$4,500.00	\$3,297.75	-26.72%
05	0501	2	2050189	FIRE - Building Maintenance						
05	0501	2	2050189 BM070	Bush Fire Sheds Hines Hill - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
05	0501	2	2050189 BM071	Bush Fire Sheds Muntadgin - Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
05	0501	2	2050192	FIRE - Depreciation	\$11,200.00	\$64,200.00	\$75,400.00	\$56,547.00	\$55,975.63	-1.01%
05	0501	2	2050199	FIRE - Administration Allocated	\$104,000.00	\$0.00	\$104,000.00	\$78,003.00	\$64,257.73	-17.62%
Operating Expenditure Total					\$140,051.00	\$68,099.00	\$208,150.00	\$155,373.00	\$142,237.54	
05	0501	3	3050135	FIRE - Other Income	-\$4,000.00	-\$2,400.00	-\$6,400.00	-\$4,797.00	-\$6,713.13	39.94%
Operating Income Total					-\$4,000.00	-\$2,400.00	-\$6,400.00	-\$4,797.00	-\$6,713.13	
Fire Prevention Total					\$134,051.00	\$65,699.00	\$199,750.00	\$150,198.00	\$135,524.41	
05	0502	2	2050200	ANIMAL - Employee Costs	\$1,000.00	-\$400.00	\$600.00	\$450.00	\$33.45	-92.57%
05	0502	2	2050210	ANIMAL - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
05	0502	2	2050212	ANIMAL - Animal Destruction	\$600.00	-\$100.00	\$500.00	\$378.00	\$0.00	-100.00%
05	0502	2	2050216	ANIMAL - Contract Ranger Services	\$120,000.00	\$0.00	\$120,000.00	\$90,000.00	\$96,425.50	7.14%
05	0502	2	2050220	ANIMAL - Communication Expenses	\$500.00	\$0.00	\$500.00	\$378.00	\$103.59	-72.60%
05	0502	2	2050285	ANIMAL - Legal Expenses	\$600.00	\$0.00	\$600.00	\$450.00	\$169.71	-62.29%
05	0502	2	2050286	ANIMAL - Expensed Minor Asset Purchases	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$389.35	-47.88%
05	0502	2	2050287	ANIMAL - Other Expenditure	\$2,200.00	-\$500.00	\$1,700.00	\$1,269.00	\$687.51	-45.82%
05	0502	2	2050288	ANIMAL - Animal Pound Operations	\$1,500.00	\$0.00	\$1,500.00	\$1,125.00	\$993.66	-11.67%
05	0502	2	2050289	ANIMAL - Animal Pound Maintenance	\$600.00	-\$100.00	\$500.00	\$369.00	\$53.05	-85.62%
05	0502	2	2050292	ANIMAL - Depreciation	\$3,100.00	\$0.00	\$3,100.00	\$2,322.00	\$2,304.97	-0.73%
05	0502	2	2050299	ANIMAL - Administration Allocated	\$104,000.00	\$0.00	\$104,000.00	\$78,003.00	\$64,257.73	-17.62%
Operating Expenditure Total					\$235,100.00	-\$1,100.00	\$234,000.00	\$175,491.00	\$165,418.52	
05	0502	3	3050220	ANIMAL - Pound Fees	-\$1,600.00	\$0.00	-\$1,600.00	-\$1,197.00	-\$1,510.88	26.22%
05	0502	3	3050221	ANIMAL - Animal Registration Fees	-\$5,000.00	-\$100.00	-\$5,100.00	-\$3,825.00	-\$5,325.00	39.22%
05	0502	3	3050234	ANIMAL - Other Fees & Charges	-\$100.00	\$0.00	-\$100.00	-\$72.00	-\$62.90	-12.64%
05	0502	3	3050240	ANIMAL - Fines and Penalties	-\$1,500.00	\$200.00	-\$1,300.00	-\$972.00	-\$1,202.60	23.72%
Operating Income Total					-\$8,200.00	\$100.00	-\$8,100.00	-\$6,066.00	-\$8,101.38	
Animal Control Total					\$226,900.00	-\$1,000.00	\$225,900.00	\$169,425.00	\$157,317.14	
05	0503	2	2050300	OLOPS - Employee Costs	\$54,050.00	\$0.00	\$54,050.00	\$40,545.00	\$36,321.46	-10.42%
05	0503	2	2050311	OLOPS - CCTV Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$1,155.00	-69.22%
05	0503	2	2050330	OLOPS - Insurance Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
05	0503	2	2050352	OLOPS - Consultants	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$0.00	-100.00%
05	0503	2	2050392	OLOPS - Depreciation	\$5,400.00	\$0.00	\$5,400.00	\$4,050.00	\$6,005.45	48.28%
05	0503	2	2050399	OLOPS - Administration Allocated	\$52,000.00	\$0.00	\$52,000.00	\$38,997.00	\$32,128.86	-17.61%
Operating Expenditure Total					\$121,450.00	\$0.00	\$121,450.00	\$91,098.00	\$75,610.77	
05	0503	3	3050310	OLOPS - Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Operating Income Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Law, Order & Public Safety Total					\$121,450.00	\$0.00	\$121,450.00	\$91,098.00	\$75,610.77	
05	0505	2	2050507	ESL BFB - Clothing & Accessories	\$10,000.00	\$1,900.00	\$11,900.00	\$8,928.00	\$10,959.74	22.76%
05	0505	2	2050530	ESL BFB - Insurance Expenses	\$26,000.00	\$200.00	\$26,200.00	\$19,647.00	\$26,196.36	33.34%
05	0505	2	2050565	ESL BFB - Maintenance Plant & Equipment	\$2,000.00	\$1,000.00	\$3,000.00	\$2,250.00	\$3,056.96	35.86%
05	0505	2	2050566	ESL BFB - Maintenance Vehicles/Trailers/Boats	\$15,000.00	\$25,000.00	\$40,000.00	\$29,997.00	\$36,531.74	21.78%
05	0505	2	2050569	ESL BFB - Plant & Equipment \$1,200 to \$5,000 per item	\$15,800.00	\$0.00	\$15,800.00	\$11,853.00	\$16,483.00	39.06%
05	0505	2	2050586	ESL BFB - Plant & Equipment < \$1,200 per item	\$2,750.00	\$5,950.00	\$8,700.00	\$6,525.00	\$8,669.92	32.87%
05	0505	2	2050587	ESL BFB - Other Goods and Services	\$2,000.00	-\$980.00	\$1,020.00	\$765.00	\$1,016.62	32.89%
05	0505	2	2050588	ESL BFB - Utilities, Rates & Taxes	\$2,750.00	\$450.00	\$3,200.00	\$2,403.00	\$2,661.76	10.77%
05	0505	2	2050589	ESL BFB - Maintenance Land & Buildings	\$2,000.00	-\$1,000.00	\$1,000.00	\$747.00	\$572.42	-23.37%
Operating Expenditure Total					\$78,300.00	\$32,520.00	\$110,820.00	\$83,115.00	\$106,148.52	
05	0505	3	3050502	ESL BFB - Admin Fee/Commissions	-\$4,000.00	\$0.00	-\$4,000.00	-\$2,997.00	-\$4,000.00	33.47%
05	0505	3	3050510	ESL BFB - Operating Grant	-\$62,500.00	\$0.00	-\$62,500.00	-\$46,872.00	-\$58,728.00	25.29%
05	0505	3	3050515	ESL BFB - Capital Grant	-\$15,800.00	\$0.00	-\$15,800.00	-\$11,853.00	\$0.00	-100.00%
Operating Income Total					-\$82,300.00	\$0.00	-\$82,300.00	-\$61,722.00	-\$62,728.00	
05	0505	4	4050530	ESL BFB - Plant & Equipment (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Emergency Services Levy - Bush Fire Brigade Total					-\$4,000.00	\$32,520.00	\$28,520.00	\$21,393.00	\$43,420.52	
05	0506	2	2050630	ESL SES - Insurances	\$1,100.00	\$450.00	\$1,550.00	\$1,161.00	\$3,038.58	161.72%
05	0506	2	2050665	ESL SES - Maintenance Plant & Equipment	\$2,000.00	\$1,300.00	\$3,300.00	\$2,475.00	\$1,975.95	-20.16%
05	0506	2	2050666	ESL SES - Maintenance Vehicles/Trailers/Boats	\$2,500.00	\$1,000.00	\$3,500.00	\$2,628.00	\$2,147.11	-18.30%
05	0506	2	2050669	ESL SES - Plant & Equipment \$1,200 to \$5,000 per item	\$6,100.00	-\$300.00	\$5,800.00	\$4,347.00	\$5,798.51	33.39%
05	0506	2	2050686	ESL SES - Plant & Equipment < \$1,200 per item	\$4,000.00	-\$1,550.00	\$2,450.00	\$1,836.00	\$4,037.27	119.89%
05	0506	2	2050687	ESL SES - Other Goods and Services	\$2,700.00	-\$400.00	\$2,300.00	\$1,728.00	\$1,660.37	-3.91%
05	0506	2	2050688	ESL SES - Utilities, Rates & Taxes	\$3,200.00	-\$500.00	\$2,700.00	\$2,025.00	\$1,611.64	-20.41%
05	0506	2	2050689	ESL SES - Maintenance Land & Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Expenditure Total					\$21,600.00	\$0.00	\$21,600.00	\$16,200.00	\$20,269.43	
05	0506	3	3050610	ESL SES - Operating Grant	-\$15,500.00	\$0.00	-\$15,500.00	-\$11,628.00	-\$15,974.25	37.38%
05	0506	3	3050615	ESL SES - Capital Grant	-\$6,100.00	\$0.00	-\$6,100.00	-\$4,572.00	\$0.00	-100.00%
Operating Income Total					-\$21,600.00	\$0.00	-\$21,600.00	-\$16,200.00	-\$15,974.25	
05	0506	4	4050630	ESL SES Plant & Equip (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Emergency Services Levy - State Emergency Service Total					-\$21,600.00	\$0.00	-\$21,600.00	-\$16,200.00	\$4,295.18	
Law, Order & Public Safety Total					\$458,801.00	\$97,219.00	\$583,720.00	\$437,064.00	\$416,168.02	
07	0704	2	2070400	HEALTH - Employee Costs	\$141,750.00	\$2,000.00	\$143,750.00	\$107,811.00	\$107,382.97	-0.40%
07	0704	2	2070410	HEALTH - Motor Vehicle Expenses	\$16,000.00	\$0.00	\$16,000.00	\$11,997.00	\$9,043.60	-24.62%
07	0704	2	2070412	HEALTH - Analytical Expenses	\$1,500.00	\$0.00	\$1,500.00	\$1,125.00	\$1,166.59	3.70%
07	0704	2	2070413	HEALTH - Control Expenses	\$5,000.00	-\$700.00	\$4,300.00	\$3,222.00	\$207.18	-93.57%
07	0704	2	2070485	HEALTH - Legal Expenses	\$2,000.00	\$3,000.00	\$5,000.00	\$3,753.00	\$1,752.00	-53.32%
07	0704	2	2070487	HEALTH - Other Expenses	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$86.00	-88.49%
07	0704	2	2070492	HEALTH - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

07	0704	2	2070499	HEALTH - Administration Allocated	\$104,000.00	\$0.00	\$104,000.00	\$78,003.00	\$64,257.73	-17.62%
Operating Expenditure Total					\$271,250.00	\$4,300.00	\$275,550.00	\$206,658.00	\$183,896.07	
07	0704	3	3070420	HEALTH - Health Regulatory Fees & Charges	-\$2,000.00	\$500.00	-\$1,500.00	-\$1,125.00	-\$1,145.46	1.82%
07	0704	3	3070421	HEALTH - Health Regulatory Licenses	-\$9,000.00	\$500.00	-\$8,500.00	-\$6,372.00	-\$7,749.00	21.61%
07	0704	3	3070422	HEALTH - Health Officer Services Charged Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Income Total					-\$11,000.00	\$1,000.00	-\$10,000.00	-\$7,497.00	-\$8,894.46	
Preventative Services - Inspection/Admin Total					\$260,250.00	\$5,300.00	\$265,550.00	\$199,161.00	\$175,001.61	
07	0705	2	2070553	PEST - Pest Control Programs	\$13,000.00	-\$6,200.00	\$6,800.00	\$5,094.00	\$1,050.00	-79.39%
Operating Expenditure Total					\$13,000.00	-\$6,200.00	\$6,800.00	\$5,094.00	\$1,050.00	
Preventative Services - Pest Control Total					\$13,000.00	-\$6,200.00	\$6,800.00	\$5,094.00	\$1,050.00	
07	0706	2	2070687	PREV OTH - Other Expense	\$500.00	\$0.00	\$500.00	\$378.00	\$0.00	-100.00%
Operating Expenditure Total					\$500.00	\$0.00	\$500.00	\$378.00	\$0.00	
Preventative Services - Other Total					\$500.00	\$0.00	\$500.00	\$378.00	\$0.00	
Health Total					\$262,750.00	\$100.00	\$262,850.00	\$197,136.00	\$176,051.61	
08	0802	2	2080253	OTHER ED - Scholarships and Awards						
08	0802	2	2080253 W0120	Eric Hind Scholarship	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$1,000.00	33.87%
08	0802	2	2080253 W0121	Art Aquisition Award	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$1,000.00	33.87%
08	0802	2	2080287	OTHER ED - Other Expenses						
08	0802	2	2080287 W0263	REED	\$6,000.00	\$0.00	\$6,000.00	\$4,500.00	\$6,000.00	33.33%
08	0802	2	2080287 W0264	Merredin Chaplain (Merredin College)	\$3,000.00	\$0.00	\$3,000.00	\$2,250.00	\$3,000.00	33.33%
08	0802	2	2080290	OTHER ED - Donations to Community Groups	\$40,000.00	-\$4,600.00	\$35,400.00	\$26,550.00	\$8,730.00	-67.12%
08	0802	2	2080291	OTHER ED - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
08	0802	2	2080292	OTHER ED - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Expenditure Total					\$51,000.00	-\$4,600.00	\$46,400.00	\$34,794.00	\$19,730.00	
08	0802	4	4080210	OTHER ED - Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Education Total					\$51,000.00	-\$4,600.00	\$46,400.00	\$34,794.00	\$19,730.00	
08	0804	2	2080470	SENIORS - Loan Interest Repayments					\$11,773.25	
08	0804	2	2080470 LI215	Interest Loan 215	\$8,910.00	\$0.00	\$8,910.00	\$6,687.00	\$0.00	-100.00%
08	0804	2	2080470 LI217	Interest Loan 217	\$4,780.00	\$0.00	\$4,780.00	\$3,582.00	\$0.00	-100.00%
08	0804	2	2080492	SENIORS - Depreciation	\$32,900.00	\$0.00	\$32,900.00	\$24,678.00	\$24,707.81	0.12%
Operating Expenditure Total					\$46,590.00	\$0.00	\$46,590.00	\$34,947.00	\$36,481.06	
08	0804	3	3080401	SENIORS - Reimbursements	-\$10,800.00	\$0.00	-\$10,800.00	-\$8,100.00	-\$4,691.08	-42.09%
Operating Income Total					-\$10,800.00	\$0.00	-\$10,800.00	-\$8,100.00	-\$4,691.08	
08	0804	4	4080482	SENIORS - Loan Principal Repayments					\$83,717.80	
08	0804	4	4080482 LP215	Principal Loan 215	\$38,700.00	\$0.00	\$38,700.00	\$29,025.00	\$0.00	-100.00%
08	0804	4	4080482 LP217	Principal Loan 217	\$65,300.00	\$0.00	\$65,300.00	\$48,978.00	\$0.00	-100.00%
Capital Expenditure Total					\$104,000.00	\$0.00	\$104,000.00	\$78,003.00	\$83,717.80	
08	0804	5	5080458	SENIORS - Self Supporting Loan Principal Received	-\$38,700.00	\$0.00	-\$38,700.00	-\$38,700.00	-\$19,102.29	-50.64%
Capital Income Total					-\$38,700.00	\$0.00	-\$38,700.00	-\$38,700.00	-\$19,102.29	
Aged & Disabled - Senior Citizens Centres Total					\$101,090.00	\$0.00	\$101,090.00	\$66,150.00	\$96,405.49	
08	0807	2	2080712	WELFARE - Youth Events and Programs						

08	0807	2	2080712	W0140	Merredin Youth Activities	\$1,800.00	-\$200.00	\$1,600.00	\$1,197.00	\$1,600.00	33.67%
08	0807	2	2080712	W0147	Naidoc Week	\$3,000.00	\$0.00	\$3,000.00	\$2,250.00	\$0.00	-100.00%
08	0807	2	2080712	W0147A	Naidoc Week - Grant Funded	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$0.00	-100.00%
08	0807	2	2080714		WELFARE - Community Services						
08	0807	2	2080714	CD101	Community Development Events	\$8,700.00	\$0.00	\$8,700.00	\$6,525.00	\$4,273.96	-34.50%
08	0807	2	2080714	CD103	Anzac Day	\$2,100.00	\$0.00	\$2,100.00	\$1,575.00	\$0.00	-100.00%
08	0807	2	2080714	CD103A	Anzac Day - Grant Funded	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$200.00	-89.32%
08	0807	2	2080714	CD104	Australia Day	\$1,500.00	\$0.00	\$1,500.00	\$1,125.00	\$0.00	-100.00%
08	0807	2	2080714	CD104A	Australia Day - Grant Funded	\$3,000.00	\$7,000.00	\$10,000.00	\$9,249.00	\$7,878.53	-14.82%
08	0807	2	2080714	CD106	Christmas / Gala Night	\$23,900.00	-\$7,500.00	\$16,400.00	\$12,303.00	\$23,504.96	91.05%
08	0807	2	2080714	CD106A	Christmas / Gala Night - Grant Funded	\$0.00	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	-100.00%
08	0807	2	2080714	CD109	Cd Equipment Replacement	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$28.14	-96.23%
08	0807	2	2080714	CD116	International Food Festival	\$5,000.00	\$0.00	\$5,000.00	\$3,744.00	\$2,248.90	-39.93%
08	0807	2	2080714	CD116A	International Food Festival - Grant Funded	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$2,200.00	17.52%
08	0807	2	2080714	CD123	Early Years Program	\$500.00	\$0.00	\$500.00	\$378.00	\$107.86	-71.47%
08	0807	2	2080714	CD126	Remembrance Day & Long Tan Day	\$1,600.00	-\$500.00	\$1,100.00	\$828.00	\$963.63	16.38%
08	0807	2	2080714	CD136	Merredin Show	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$8.18	-99.46%
Operating Expenditure Total						\$61,600.00	\$6,300.00	\$67,900.00	\$54,540.00	\$43,014.16	
08	0807	3	3080710		WELFARE - Youth Grants						
08	0807	3	3080710	CYI147	Naidoc Week	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	-\$2,500.00	-200.00%
08	0807	3	3080711		WELFARE - Community Development Grants						
08	0807	3	3080711	CDI101	Community Development Events	\$0.00	-\$2,100.00	-\$2,100.00	-\$1,593.00	-\$2,454.54	54.08%
08	0807	3	3080711	CDI103	Anzac Day - Grant Funding	-\$2,500.00	\$0.00	-\$2,500.00	-\$1,881.00	-\$2,500.00	32.91%
08	0807	3	3080711	CDI104	Australia Day - Grant Funding	-\$3,000.00	-\$7,000.00	-\$10,000.00	-\$10,000.00	-\$10,000.00	0.00%
08	0807	3	3080711	CDI106	Christmas / Gala Night - Grant Funding	-\$2,500.00	-\$9,400.00	-\$11,900.00	-\$8,937.00	-\$11,868.18	32.80%
08	0807	3	3080711	CDI116	International Food Festival - Grant Funding	-\$2,500.00	\$0.00	-\$2,500.00	-\$1,881.00	-\$2,500.00	32.91%
Operating Income Total						-\$10,500.00	-\$16,000.00	-\$26,500.00	-\$21,792.00	-\$31,822.72	
Other Welfare Total						\$51,100.00	-\$9,700.00	\$41,400.00	\$32,748.00	\$11,191.44	
Education & Welfare Total						\$203,190.00	-\$14,300.00	\$188,890.00	\$133,692.00	\$127,326.93	
09	0902	2	2090288		OTH HOUSE - Building Operations						
09	0902	2	2090288	BO030	House 16 Dobson Way - Building Operations	\$6,950.00	\$0.00	\$6,950.00	\$5,211.00	\$4,632.13	-11.11%
09	0902	2	2090288	BO031	House 5 Dobson Way - Building Operations	\$4,850.00	\$0.00	\$4,850.00	\$3,645.00	\$2,545.92	-30.15%
09	0902	2	2090288	BO032	House 9 Cummings Crescent - Building Operations	\$5,250.00	\$0.00	\$5,250.00	\$3,942.00	\$3,564.51	-9.58%
09	0902	2	2090288	BO033	House 13 Cummings Crescent - Building Operations	\$5,250.00	\$0.00	\$5,250.00	\$3,942.00	\$3,193.93	-18.98%
09	0902	2	2090288	BO034	House 17 Cummings Crescent - Building Operations	\$4,000.00	\$1,000.00	\$5,000.00	\$3,744.00	\$3,851.69	2.88%
09	0902	2	2090288	BO035	House 4 Cohn Street - Building Operations	\$5,250.00	\$0.00	\$5,250.00	\$3,942.00	\$4,223.91	7.15%
09	0902	2	2090288	BO036	House 10 Cohn Street - Building Operations	\$3,550.00	\$0.00	\$3,550.00	\$2,664.00	\$2,521.68	-5.34%
09	0902	2	2090288	BO037	House 69A Coronation Street - Building Operations	\$2,700.00	\$0.00	\$2,700.00	\$2,016.00	\$1,567.38	-22.25%
09	0902	2	2090288	BO038	House 69B Coronation Street - Building Operations	\$2,700.00	\$0.00	\$2,700.00	\$2,016.00	\$1,610.86	-20.10%
09	0902	2	2090288	BO039	House 15A Carrington Way - Building Operations	\$4,600.00	-\$700.00	\$3,900.00	\$2,925.00	\$2,886.36	-1.32%
09	0902	2	2090288	BO040	House 15B Carrington Way - Building Operations	\$3,900.00	\$700.00	\$4,600.00	\$3,447.00	\$4,437.75	28.74%
09	0902	2	2090288	BO041	House 7 King Street - Building Operations	\$5,900.00	-\$550.00	\$5,350.00	\$4,023.00	\$4,078.98	1.39%

09	0902	2	2090288	BO042	House 44 Jackson Way - Building Operations	\$2,450.00	-\$100.00	\$2,350.00	\$1,764.00	\$1,895.88	7.48%
09	0902	2	2090288	BO043	House 51 French Street - Building Operations	\$2,450.00	\$0.00	\$2,450.00	\$1,836.00	\$1,469.75	-19.95%
09	0902	2	2090288	BO044	House 56 Kitchener Road - Building Operations	\$4,850.00	\$400.00	\$5,250.00	\$3,942.00	\$4,510.32	14.42%
09	0902	2	2090288	BO050	Cummings Unit # 1 - Building Operations	\$700.00	\$500.00	\$1,200.00	\$900.00	\$1,067.33	18.59%
09	0902	2	2090288	BO051	Cummings Unit # 2 - Building Operations	\$700.00	\$500.00	\$1,200.00	\$900.00	\$1,067.33	18.59%
09	0902	2	2090288	BO052	Cummings Unit # 3 - Building Operations	\$700.00	\$300.00	\$1,000.00	\$747.00	\$795.01	6.43%
09	0902	2	2090288	BO053	Cummings Unit # 4 - Building Operations	\$700.00	\$1,000.00	\$1,700.00	\$1,278.00	\$1,415.72	10.78%
09	0902	2	2090288	BO054	Cummings Unit # 5 - Building Operations	\$700.00	\$500.00	\$1,200.00	\$900.00	\$1,069.33	18.81%
09	0902	2	2090288	BO055	Cummings Units Common Area - Building Operations	\$2,750.00	-\$600.00	\$2,150.00	\$1,611.00	\$1,660.44	3.07%
09	0902	2	2090288	BO056	Other Housing Expenses	\$0.00	\$750.00	\$750.00	\$750.00	\$740.04	-1.33%
09	0902	2	2090289		OTH HOUSE - Building Maintenance						
09	0902	2	2090289	BM030	House 16 Dobson Way - Building Maintenance	\$6,425.00	\$3,675.00	\$10,100.00	\$7,578.00	\$5,725.58	-24.44%
09	0902	2	2090289	BM031	House 5 Dobson Way - Building Maintenance	\$5,225.00	-\$400.00	\$4,825.00	\$3,609.00	\$2,668.80	-26.05%
09	0902	2	2090289	BM032	House 9 Cummings Crescent - Building Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$3,744.00	\$2,307.98	-38.36%
09	0902	2	2090289	BM033	House 13 Cummings Crescent - Building Maintenance	\$3,250.00	\$0.00	\$3,250.00	\$2,439.00	\$2,167.59	-11.13%
09	0902	2	2090289	BM034	House 17 Cummings Crescent - Building Maintenance	\$3,000.00	\$0.00	\$3,000.00	\$2,250.00	\$630.20	-71.99%
09	0902	2	2090289	BM035	House 4 Cohn Street - Building Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$3,744.00	\$2,988.27	-20.19%
09	0902	2	2090289	BM036	House 10 Cohn Street - Building Maintenance	\$6,500.00	\$0.00	\$6,500.00	\$4,878.00	\$1,024.09	-79.01%
09	0902	2	2090289	BM037	House 69A Coronation Street - Building Maintenance	\$7,800.00	\$0.00	\$7,800.00	\$5,850.00	\$162.50	-97.22%
09	0902	2	2090289	BM038	House 69B Coronation Street - Building Maintenance	\$12,500.00	-\$4,000.00	\$8,500.00	\$6,372.00	\$3,197.00	-49.83%
09	0902	2	2090289	BM039	House 15A Carrington Way - Building Maintenance	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$292.51	-84.37%
09	0902	2	2090289	BM040	House 15B Carrington Way - Building Maintenance	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$292.52	-84.37%
09	0902	2	2090289	BM041	House 7 King Street - Building Maintenance	\$5,400.00	\$0.00	\$5,400.00	\$4,050.00	\$405.00	-90.00%
09	0902	2	2090289	BM042	House 44 Jackson Way - Building Maintenance	\$8,000.00	-\$5,000.00	\$3,000.00	\$2,250.00	\$1,437.58	-36.11%
09	0902	2	2090289	BM043	House 51 French Street - Building Maintenance	\$4,000.00	-\$2,000.00	\$2,000.00	\$1,494.00	\$580.91	-61.12%
09	0902	2	2090289	BM044	House 56 Kitchener Road - Building Maintenance	\$14,750.00	-\$3,000.00	\$11,750.00	\$8,820.00	\$2,133.42	-75.81%
09	0902	2	2090289	W0245	Housing Maintenance	\$20,000.00	-\$10,800.00	\$9,200.00	\$6,894.00	\$250.00	-96.37%
09	0902	2	2090292		OTH HOUSE - Depreciation	\$167,300.00	\$0.00	\$167,300.00	\$125,590.00	\$126,148.47	0.44%
09	0902	2	2090299		OTH HOUSE - Administration Allocated	\$104,000.00	\$0.00	\$104,000.00	\$79,237.00	\$64,257.73	-18.90%
Operating Expenditure Total						\$454,050.00	-\$17,825.00	\$436,225.00	\$328,688.00	\$271,476.40	
09	0902	3	3090201		OTH HOUSE - Shire Housing Rental Reimbursements	-\$37,800.00	-\$4,200.00	-\$42,000.00	-\$31,500.00	-\$31,960.00	1.46%
09	0902	3	3090235		OTH HOUSE - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Income Total						-\$37,800.00	-\$4,200.00	-\$42,000.00	-\$31,500.00	-\$31,960.00	
09	0902	4	4090210		OTH HOUSE - Building (Capital)						
09	0902	4	4090210	BC030	House 16 Dobson Way - Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
09	0902	4	4090210	BC032	House 9 Cummings Crescent - Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
09	0902	4	4090210	BC033	House 13 Cummings Crescent - Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
09	0902	4	4090210	BC036	House 10 Cohn Street - Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
09	0902	4	4090210	BC035	House 4 Cohn Street - Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
09	0902	4	4090210	BC042	House 44 Jackson Way - Building (Capital)	\$25,000.00	-\$8,000.00	\$17,000.00	\$12,753.00	\$16,640.00	
09	0902	4	4090211	BC048	OTH HOUSING - Land (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total						\$25,000.00	-\$8,000.00	\$17,000.00	\$12,753.00	\$16,640.00	

Other Housing Total					\$441,250.00	-\$30,025.00	\$411,225.00	\$309,941.00	\$256,156.40	
09	0903	2	2090389	COM HOUSE - Building Maintenance						
09	0903	2	2090389 BM050	Cummings Unit # 1 - Building Maintenance	\$1,000.00	-\$500.00	\$500.00	\$378.00	\$241.00	-36.24%
09	0903	2	2090389 BM051	Cummings Unit # 2 - Building Maintenance	\$1,000.00	\$700.00	\$1,700.00	\$1,278.00	\$1,492.17	16.76%
09	0903	2	2090389 BM052	Cummings Unit # 3 - Building Maintenance	\$1,000.00	\$500.00	\$1,500.00	\$1,125.00	\$892.00	-20.71%
09	0903	2	2090389 BM053	Cummings Unit # 4 - Building Maintenance	\$1,000.00	-\$800.00	\$200.00	\$153.00	\$65.00	-57.52%
09	0903	2	2090389 BM054	Cummings Unit # 5 - Building Maintenance	\$1,000.00	\$1,100.00	\$2,100.00	\$1,575.00	\$1,523.25	-3.29%
09	0903	2	2090389 BM055	Cummings Units Common Area - Building Maintenance	\$4,150.00	\$6,350.00	\$10,500.00	\$7,893.00	\$9,329.14	18.20%
Operating Expenditure Total					\$9,150.00	\$7,350.00	\$16,500.00	\$12,402.00	\$13,542.56	
09	0903	3	3090301	COM HOUSE - Cummings Rental Reimbursements	-\$8,600.00	-\$7,400.00	-\$16,000.00	-\$11,997.00	-\$14,771.67	23.13%
Operating Income Total					-\$8,600.00	-\$7,400.00	-\$16,000.00	-\$11,997.00	-\$14,771.67	
Community Housing Total					\$550.00	-\$50.00	\$500.00	\$405.00	-\$1,229.11	
Housing Total					\$441,800.00	-\$30,075.00	\$411,725.00	\$310,346.00	\$254,927.29	
10	1001	2	2100111	SAN - Waste Collection	\$405,000.00	\$1,200.00	\$406,200.00	\$304,650.00	\$297,017.95	-2.51%
10	1001	2	2100113	SAN - Waste Recycling	\$125,000.00	\$3,000.00	\$128,000.00	\$96,003.00	\$88,242.96	-8.08%
10	1001	2	2100117	SAN - General Tip Maintenance						
10	1001	2	2100117 W0075	Merredin Landfill Site	\$596,200.00	\$20,000.00	\$616,200.00	\$462,141.00	\$412,796.83	-10.68%
10	1001	2	2100117 W0076	Muntagin Landfill Site	\$3,000.00	\$1,300.00	\$4,300.00	\$3,231.00	\$2,769.22	-14.29%
10	1001	2	2100187	SAN - Other Expenses	\$28,000.00	\$2,500.00	\$30,500.00	\$22,878.00	\$26,778.40	17.05%
10	1001	2	2100188	SAN - Building Operations	\$5,700.00	-\$1,000.00	\$4,700.00	\$3,528.00	\$1,817.27	-48.49%
10	1001	2	2100192	SAN - Depreciation	\$40,600.00	\$0.00	\$40,600.00	\$30,477.00	\$34,148.09	12.05%
10	1001	2	2100199	SAN - Administration Allocated	\$156,000.00	\$0.00	\$156,000.00	\$117,000.00	\$96,386.60	-17.62%
Operating Expenditure Total					\$1,359,500.00	\$27,000.00	\$1,386,500.00	\$1,039,908.00	\$959,957.32	
10	1001	3	3100100	SAN - Contributions & Donations	-\$97,500.00	-\$4,200.00	-\$101,700.00	-\$76,275.00	-\$101,775.22	33.43%
10	1001	3	3100110	SAN - Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10	1001	3	3100120	SAN - Domestic Refuse Collection Charges	-\$350,800.00	-\$12,400.00	-\$363,200.00	-\$272,403.00	-\$363,231.60	33.34%
10	1001	3	3100125	SAN - Domestic Recycling Service	-\$123,800.00	-\$6,000.00	-\$129,800.00	-\$97,353.00	-\$129,868.15	33.40%
10	1001	3	3100135	SAN - Other Income	-\$38,000.00	-\$22,000.00	-\$60,000.00	-\$45,000.00	-\$55,318.27	22.93%
Operating Income Total					-\$610,100.00	-\$44,600.00	-\$654,700.00	-\$491,031.00	-\$650,193.24	
10	1001	4	4100110	SAN - Building (Capital)						
10	1001	4	4100110 LC041	Merredin Landfill - Tip Shop	\$9,200.00	\$0.00	\$9,200.00	\$6,903.00	\$0.00	-100.00%
10	1001	4	4100130 LC002	E-Waste Recycling & Re-Use Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10	1001	4	4100130 LC022	E-Waste Recycling & Re-Use Facility	\$40,000.00	-\$500.00	\$39,500.00	\$29,628.00	\$39,499.96	33.32%
10	1001	4	4100130 LC023	E-Waste Recycling & Re-Use Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$9,185.00	
Capital Expenditure Total					\$9,200.00	\$0.00	\$48,700.00	\$36,531.00	\$48,684.96	-\$1.00
Sanitation - General Total					\$758,600.00	-\$17,600.00	\$741,000.00	\$555,780.00	\$349,264.04	
10	1003	4	4100310	SEW - Building (Capital)	\$556,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total					\$556,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewerage - General Total					\$268,600.00	-\$22,300.00	\$246,300.00	\$184,755.00	\$358,449.04	
10	1004	2	2100411	STORM - Stormwater Drainage Maintenance	\$60,000.00	\$0.00	\$60,000.00	\$44,991.00	\$4,695.67	-89.56%
Operating Expenditure Total					\$60,000.00	\$0.00	\$60,000.00	\$44,991.00	\$4,695.67	
Urban Stormwater Drainage Total					\$60,000.00	\$0.00	\$60,000.00	\$44,991.00	\$4,695.67	

10	1005	2	2100550	ENVIRON - Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10	1005	2	2100587	ENVIRON - Other Expenses						
10	1005	2	2100587 W0101	Ep General	\$3,600.00	\$0.00	\$3,600.00	\$2,691.00	\$1,044.74	-61.18%
10	1005	2	2100587 W0109	Ep Promoting Electric Vehicles Viability	\$400.00	\$0.00	\$400.00	\$297.00	\$60.00	-79.80%
10	1005	2	2100587 W0115	Ep Skeleton Weed	\$1,600.00	-\$550.00	\$1,050.00	\$792.00	\$0.00	-100.00%
10	1005	2	2100592	Ep Skeleton Weed	\$800.00	\$0.00	\$800.00	\$603.00	\$604.91	0.32%
10	1005	2	2100599	ENVIRON - Administration Allocated	\$78,000.00	\$0.00	\$78,000.00	\$58,500.00	\$48,193.29	-17.62%
Operating Expenditure Total					\$84,400.00	-\$550.00	\$83,850.00	\$62,883.00	\$49,902.94	
10	1005	3	3100510	ENVIRON - Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10	1005	3	3100535	ENVIRON - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	-\$6.44	
Operating Income Total					\$0.00	\$0.00	\$0.00	\$0.00	-\$6.44	
10	1005	4	4100590	ENVIRON - Infrastructure Other (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Protection Of The Environment Total					\$84,400.00	-\$550.00	\$83,850.00	\$62,883.00	\$49,896.50	
10	1006	2	2100600	PLAN - Employee Costs	\$32,200.00	\$0.00	\$32,200.00	\$24,156.00	\$24,408.93	1.05%
10	1006	2	2100610	PLAN - Motor Vehicle Expenses	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$3,014.53	-19.68%
10	1006	2	2100652	PLAN - Consultants	\$25,000.00	\$10,000.00	\$35,000.00	\$26,253.00	\$19,965.00	-23.95%
10	1006	2	2100687	PLAN - Other Expenses	\$5,000.00	\$3,000.00	\$8,000.00	\$6,003.00	\$1,896.22	-68.41%
10	1006	2	2100699	PLAN - Administration Allocated	\$104,000.00	\$0.00	\$104,000.00	\$79,237.00	\$64,257.73	-18.90%
Operating Expenditure Total					\$171,200.00	\$13,000.00	\$184,200.00	\$139,402.00	\$113,542.41	
10	1006	3	3100620	PLAN - Planning Application Fees	-\$20,000.00	-\$15,000.00	-\$35,000.00	-\$26,253.00	-\$14,564.18	-44.52%
10	1006	3	3100635	PLAN - Other Income	-\$600.00	\$0.00	-\$600.00	-\$450.00	-\$608.00	35.11%
Operating Income Total					-\$20,600.00	-\$15,000.00	-\$35,600.00	-\$26,703.00	-\$15,172.18	
Town Planning & Regional Development Total					\$150,600.00	-\$2,000.00	\$148,600.00	\$112,699.00	\$98,370.23	
10	1007	2	2100711	COM AMEN - Cemetery Burials	\$17,000.00	-\$4,950.00	\$12,050.00	\$9,036.00	\$4,295.06	-52.47%
10	1007	2	2100788	COM AMEN - Public Conveniences Operations						
10	1007	2	2100788 BO060	Public Cons Barrack Street - Building Operations	\$17,050.00	-\$4,650.00	\$12,400.00	\$9,297.00	\$10,134.03	9.00%
10	1007	2	2100788 BO061	Public Cons Apex Park - Building Operations	\$17,050.00	-\$10,250.00	\$6,800.00	\$5,103.00	\$8,336.90	63.37%
10	1007	2	2100789	COM AMEN - Public Conveniences Maintenance						
10	1007	2	2100789 BM060	Public Cons Barrack Street - Building Maintenance	\$10,000.00	\$22,000.00	\$32,000.00	\$24,003.00	\$26,843.11	11.83%
10	1007	2	2100789 BM061	Public Cons Apex Park - Building Maintenance	\$10,000.00	\$0.00	\$10,000.00	\$7,497.00	\$6,507.00	-13.21%
10	1007	2	2100792	COM AMEN - Depreciation	\$27,500.00	\$0.00	\$27,500.00	\$20,646.00	\$17,378.25	-15.83%
10	1007	2	2100799	COM AMEN - Administration Allocated	\$78,000.00	\$0.00	\$78,000.00	\$59,429.00	\$48,193.29	-18.91%
Operating Expenditure Total					\$176,600.00	\$2,150.00	\$178,750.00	\$135,011.00	\$121,687.64	
10	1007	3	3100720	COM AMEN - Cemetery Fees (Burial)	-\$13,000.00	\$7,000.00	-\$6,000.00	-\$4,500.00	-\$9,185.94	104.13%
10	1007	3	3100721	COM AMEN - Cemetery Fees (Niche Wall & Rose Garden)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10	1007	3	3100722	COM AMEN - Cemetery Fees (Monuments)	-\$400.00	\$0.00	-\$400.00	-\$297.00	-\$210.33	-29.18%
Operating Income Total					-\$13,400.00	\$7,000.00	-\$6,400.00	-\$4,797.00	-\$9,396.27	
10	1007	4	4100770	COM AMEN - Infrastructure Parks & Ovals (Capital)						
10	1007	4	4100770 CC001	Merredin Cemetery Fencing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Community Amenities Total					\$163,200.00	\$9,150.00	\$172,350.00	\$130,214.00	\$112,291.37	

Community Amenities Total				\$1,812,800.00	-\$11,500.00	\$1,245,300.00	\$936,195.00	\$623,702.81	
11	1101	2	2110187	HALLS - Other Expenses					
11	1101	2	2110187 W0100	Art Collection Mtce	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	1101	2	2110188	HALLS - Town Halls and Public Bldg Operations					
11	1101	2	2110188 BO005	Old Administration Building - Building Operations	\$5,800.00	-\$100.00	\$5,700.00	\$4,275.00	\$4,535.69 6.10%
11	1101	2	2110188 BO006	Womens Rest Centre - Building Operations	\$900.00	-\$100.00	\$800.00	\$603.00	\$791.05 31.19%
11	1101	2	2110188 BO007	Old Town Hall - Building Operations	\$2,700.00	-\$200.00	\$2,500.00	\$1,872.00	\$2,283.34 21.97%
11	1101	2	2110188 BO008	Army Cadets Building - Building Operations	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$661.28 -11.48%
11	1101	2	2110188 BO009	Senior Citizens Centres - Building Operations	\$3,150.00	-\$150.00	\$3,000.00	\$2,250.00	\$2,530.73 12.48%
11	1101	2	2110188 BO011	One Night Shelter - Building Operations	\$500.00	\$0.00	\$500.00	\$378.00	\$414.76 9.72%
11	1101	2	2110188 BO012	Fine Arts Society (Old Lib Building) - Building Operations	\$1,550.00	-\$200.00	\$1,350.00	\$1,017.00	\$1,324.55 30.24%
11	1101	2	2110188 BO013	Throssel Street (Playgroup) - Building Operations	\$600.00	-\$500.00	\$100.00	\$72.00	\$0.00 -100.00%
11	1101	2	2110188 BO083	Nmpc Room 9 Community Room, (Old School Library) - Bu	\$200.00	\$0.00	\$200.00	\$144.00	\$0.00 -100.00%
11	1101	2	2110188 BO084	Nmps Playgroup - Building Operations	\$950.00	-\$100.00	\$850.00	\$630.00	\$650.00 3.17%
11	1101	2	2110188 BO085	Lutheran Church	\$600.00	-\$200.00	\$400.00	\$297.00	\$221.65 -25.37%
11	1101	2	2110189	HALLS - Town Halls and Public Bldg Maintenance					
11	1101	2	2110189 BM005	Old Administration Building - Building Maintenance	\$9,500.00	\$9,500.00	\$19,000.00	\$14,256.00	\$4,773.79 -66.51%
11	1101	2	2110189 BM006	Womens Rest Centre - Building Maintenance	\$2,000.00	\$0.00	\$2,000.00	\$1,494.00	\$284.02 -80.99%
11	1101	2	2110189 BM007	Old Town Hall - Building Maintenance	\$10,700.00	\$0.00	\$10,700.00	\$8,028.00	\$1,262.71 -84.27%
11	1101	2	2110189 BM008	Army Cadets Building - Building Maintenance	\$2,000.00	-\$1,000.00	\$1,000.00	\$756.00	\$507.44 -32.88%
11	1101	2	2110189 BM009	Senior Citizens Centres - Building Maintenance	\$6,000.00	\$0.00	\$6,000.00	\$4,500.00	\$682.60 -84.83%
11	1101	2	2110189 BM010	Muntadgin Hall - Building Maintenance	\$8,000.00	\$0.00	\$8,000.00	\$6,003.00	\$423.51 -92.95%
11	1101	2	2110189 BM011	One Night Shelter - Building Maintenance	\$3,000.00	\$0.00	\$3,000.00	\$2,250.00	\$750.77 -66.63%
11	1101	2	2110189 BM012	Fine Arts Society (Old Lib Building) - Building Maintenance	\$8,800.00	-\$4,775.00	\$4,025.00	\$3,024.00	\$1,098.11 -63.69%
11	1101	2	2110189 BM015	Burracoppin Hall - Building Maintenance	\$8,000.00	-\$2,600.00	\$5,400.00	\$4,050.00	\$593.27 -85.35%
11	1101	2	2110189 BM079	Nmps Redevelopment - Building Maintenance	\$750.00	\$0.00	\$750.00	\$567.00	\$0.00 -100.00%
11	1101	2	2110189 BM080	Nmpc Room 6 Archives - Building Maintenance	\$750.00	\$0.00	\$750.00	\$567.00	\$0.00 -100.00%
11	1101	2	2110189 BM081	Nmps Room 7 Meeting Room - Building Maintenance	\$750.00	\$0.00	\$750.00	\$567.00	\$0.00 -100.00%
11	1101	2	2110189 BM082	Nmps Room 8 Wildflower Society Room - Building Mainte	\$750.00	\$0.00	\$750.00	\$567.00	\$0.00 -100.00%
11	1101	2	2110189 BM083	Nmps Room 9 Community Room, (Old School Library) - Bu	\$750.00	\$0.00	\$750.00	\$567.00	\$0.00 -100.00%
11	1101	2	2110189 BM084	Nmps Playgroup - Building Maintenance	\$2,300.00	\$8,200.00	\$10,500.00	\$7,875.00	\$6,410.12 -18.60%
11	1101	2	2110189 BM085	Nmps Common Areas	\$750.00	\$500.00	\$1,250.00	\$936.00	\$358.11 -61.74%
11	1101	2	2110190	HALLS - Asbestos management Plan Implementation	\$500.00	\$0.00	\$500.00	\$378.00	\$0.00 -100.00%
11	1101	2	2110192	HALLS - Depreciation	\$84,700.00	\$0.00	\$84,700.00	\$63,586.00	\$63,564.83 -0.03%
11	1101	2	2110199	HALLS - Administration Allocated	\$78,000.00	\$0.00	\$78,000.00	\$59,429.00	\$48,193.29 -18.91%
Operating Expenditure Total				\$245,950.00	\$8,275.00	\$254,225.00	\$191,685.00	\$142,315.62	
11	1101	3	3110110	HALLS - Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	1101	3	3110121	HALLS - Local Hall Hire	-\$4,500.00	-\$5,000.00	-\$9,500.00	-\$7,128.00	-\$8,008.84 12.36%
11	1101	3	3110122	HALLS - Lease/Rental Income	-\$500.00	\$0.00	-\$500.00	-\$378.00	\$0.00 -100.00%
11	1101	3	3110135	HALLS - Other Income	-\$17,000.00	\$0.00	-\$17,000.00	-\$12,753.00	-\$17,635.97 38.29%
Operating Income Total				-\$22,000.00	-\$5,000.00	-\$27,000.00	-\$20,259.00	-\$25,644.81	
11	1101	4	4110110	HALLS - Building (Capital)					

11	1101	4	4110110	BC005	Old Administration Building - Building (Capital)	\$10,000.00	\$0.00	\$10,000.00	\$7,497.00	\$6,418.19	-14.39%
11	1101	4	4110110	BC006	Womens Rest Centre - Building (Capital)	\$7,000.00	\$0.00	\$7,000.00	\$5,247.00	\$5,672.73	8.11%
11	1101	4	4110110	BC015	Burracoppin Hall - Building Capital	\$8,000.00	\$7,000.00	\$15,000.00	\$11,250.00	\$8,854.99	-21.29%
Capital Expenditure Total						\$25,000.00	\$7,000.00	\$32,000.00	\$23,994.00	\$20,945.91	
Public Halls And Civic Centres Total						\$233,950.00	\$3,275.00	\$237,225.00	\$178,923.00	\$123,089.00	
11	1102	2	2110200		SWIM AREAS - Employee Costs	\$194,700.00	-\$31,600.00	\$163,100.00	\$122,328.00	\$61,975.40	-49.34%
11	1102	2	2110201		SWIM AREAS - Unrecognised Staff Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1102	2	2110203		SWIM AREAS - Uniforms	\$400.00	\$1,400.00	\$1,800.00	\$1,350.00	\$531.26	-60.65%
11	1102	2	2110204		SWIM AREAS - Training & Conferences	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$0.00	-100.00%
11	1102	2	2110251		SWIM AREAS - Kiosk Expenses	\$10,000.00	\$5,500.00	\$15,500.00	\$11,628.00	\$13,813.04	-100.00%
11	1102	2	2110288	BO020	Swimming Pool - Building Operations	\$54,800.00	\$13,600.00	\$68,400.00	\$51,300.00	\$60,575.49	18.08%
11	1102	2	2110289		SWIM AREAS - Building Maintenance						
11	1102	2	2110289	BM020	Swimming Pool - Building Maintenance	\$20,000.00	\$10,600.00	\$30,600.00	\$22,959.00	\$29,139.26	26.92%
11	1102	2	2110292		SWIM AREAS - Depreciation	\$26,950.00	\$0.00	\$26,950.00	\$20,214.00	\$20,239.85	0.13%
11	1102	2	2110299		SWIM AREAS - Administration Allocated	\$104,000.00	\$0.00	\$104,000.00	\$78,003.00	\$64,257.73	-17.62%
Operating Expenditure Total						\$412,850.00	-\$500.00	\$412,350.00	\$309,285.00	\$250,532.03	
11	1102	3	3110220		SWIM AREAS - Admissions	-\$30,000.00	\$3,000.00	-\$27,000.00	-\$20,250.00	-\$27,626.90	36.43%
11	1102	3	3110221		SWIM AREAS - Kiosk Income	-\$10,000.00	-\$12,000.00	-\$22,000.00	-\$16,497.00	-\$21,531.72	30.52%
Operating Income Total						-\$40,000.00	-\$9,000.00	-\$49,000.00	-\$36,747.00	-\$49,158.62	
11	1102	4	4110210		SWIM AREAS - Building (Capital)						
11	1102	4	4110210	BC020	Swimming Pool - Building (Capital)	\$45,000.00	-\$10,000.00	\$35,000.00	\$26,253.00	\$0.00	-100.00%
Capital Expenditure Total						\$45,000.00	-\$10,000.00	\$35,000.00	\$26,253.00	\$0.00	-\$1.00
Swimming Areas And Beaches Total						\$417,850.00	-\$19,500.00	\$398,350.00	\$298,791.00	\$201,373.41	
11	1103	2	2110300		REC - Employee Costs	\$616,300.00	-\$148,900.00	\$467,400.00	\$350,550.00	\$203,523.12	-41.94%
11	1103	2	2110303		REC - Uniforms	\$3,500.00	\$0.00	\$3,500.00	\$2,628.00	\$961.00	-63.43%
11	1103	2	2110304		REC - Training & Conferences	\$3,000.00	\$0.00	\$3,000.00	\$2,250.00	\$836.36	-62.83%
11	1103	2	2110315		REC - Printing and Stationery	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$4,534.32	20.82%
11	1103	2	2110316		REC - Postage and Freight	\$15,000.00	-\$5,000.00	\$10,000.00	\$7,506.00	\$847.32	-88.71%
11	1103	2	2110330		REC - Insurance Expenses	\$60,000.00	-\$8,000.00	\$52,000.00	\$38,997.00	\$51,934.56	33.18%
11	1103	2	2110340		REC - Advertising and Promotion	\$20,000.00	\$0.00	\$20,000.00	\$15,003.00	\$5,644.10	-62.38%
11	1103	2	2110350		REC - Grandstand Bar Stock	\$100,000.00	-\$70,000.00	\$30,000.00	\$22,500.00	\$29,063.92	29.17%
11	1103	2	2110351		REC - Sporting & Community Group Contributions	\$0.00	\$27,000.00	\$27,000.00	\$13,500.00	\$1,517.73	-88.76%
11	1103	2	2110352		REC - Management Contract MRCLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	2	2110353		REC - MRCLC	\$25,000.00	\$0.00	\$25,000.00	\$18,747.00	\$9,658.73	-48.48%
11	1103	2	2110355		REC - MRCLC - Building Operations	\$67,500.00	\$0.00	\$67,500.00	\$50,625.00	\$45,437.16	-10.25%
11	1103	2	2110356		REC - MRCLC - Building Maintenance	\$41,500.00	\$1,000.00	\$42,500.00	\$31,878.00	\$31,569.04	-0.97%
11	1103	2	2110365		REC - Parks & Gardens Maintenance/Operations						
11	1103	2	2110365	W0001	Apex Park	\$86,000.00	-\$21,000.00	\$65,000.00	\$48,753.00	\$34,977.14	-28.26%
11	1103	2	2110365	W0002	Roy Little Park	\$91,100.00	\$9,400.00	\$100,500.00	\$75,375.00	\$74,802.48	-0.76%
11	1103	2	2110365	W0003	Great Eastern Highway Gardens	\$68,500.00	\$17,300.00	\$85,800.00	\$64,341.00	\$57,899.05	-10.01%
11	1103	2	2110365	W0004	Lenihan Park	\$9,200.00	\$300.00	\$9,500.00	\$7,128.00	\$5,673.05	-20.41%
11	1103	2	2110365	W0005	Upper French Ave Park	\$10,400.00	\$9,500.00	\$19,900.00	\$14,931.00	\$13,914.00	-6.81%

11	1103	2	2110365	W0006	Mary Street Park	\$5,050.00	\$3,800.00	\$8,850.00	\$6,642.00	\$5,636.50	-15.14%
11	1103	2	2110365	W0007	Barrack Street Park	\$77,900.00	\$29,650.00	\$107,550.00	\$80,667.00	\$80,105.78	-0.70%
11	1103	2	2110365	W0008	Railway Dam	\$4,200.00	-\$2,200.00	\$2,000.00	\$1,503.00	\$433.54	-71.16%
11	1103	2	2110365	W0009	Merritville Gardens	\$350.00	\$650.00	\$1,000.00	\$747.00	\$511.76	-31.49%
11	1103	2	2110365	W0010	Memorial Park Gardens	\$18,900.00	-\$5,100.00	\$13,800.00	\$10,359.00	\$8,853.13	-14.54%
11	1103	2	2110365	W0011	Fifth Street Gardens	\$2,650.00	-\$900.00	\$1,750.00	\$1,314.00	\$1,381.76	5.16%
11	1103	2	2110365	W0012	Lower French Avenue Gardens	\$10,900.00	\$7,100.00	\$18,000.00	\$13,509.00	\$12,542.88	-7.15%
11	1103	2	2110365	W0013	Admin Centre Gardens	\$54,400.00	-\$14,500.00	\$39,900.00	\$29,916.00	\$27,027.27	-9.66%
11	1103	2	2110365	W0014	Old Administration Buildings Gardens	\$7,700.00	\$300.00	\$8,000.00	\$5,994.00	\$5,876.63	-1.96%
11	1103	2	2110365	W0015	Library Gardens	\$5,900.00	\$9,450.00	\$15,350.00	\$11,502.00	\$10,217.43	-11.17%
11	1103	2	2110365	W0016	Gamenya Avenue Gardens	\$2,350.00	\$900.00	\$3,250.00	\$2,439.00	\$1,924.32	-21.10%
11	1103	2	2110365	W0017	Burracoppin Townsite	\$37,500.00	-\$9,100.00	\$28,400.00	\$21,303.00	\$19,347.44	-9.18%
11	1103	2	2110365	W0018	Muntagin Townsite	\$2,350.00	\$750.00	\$3,100.00	\$2,331.00	\$2,118.26	-9.13%
11	1103	2	2110365	W0019	Hines Hill Townsite	\$2,350.00	-\$650.00	\$1,700.00	\$1,278.00	\$764.13	-40.21%
11	1103	2	2110365	W0020	South Avenue Gardens	\$11,650.00	-\$3,550.00	\$8,100.00	\$6,075.00	\$5,049.42	-16.88%
11	1103	2	2110365	W0021	Railway Oval	\$1,500.00	-\$500.00	\$1,000.00	\$738.00	\$438.84	-40.54%
11	1103	2	2110365	W0022	Bates Street Carpark Gardens	\$2,200.00	\$5,550.00	\$7,750.00	\$5,814.00	\$5,249.88	-9.70%
11	1103	2	2110365	W0023	Pioneer Park Gardens	\$31,000.00	-\$16,150.00	\$14,850.00	\$11,151.00	\$11,207.62	0.51%
11	1103	2	2110365	W0024	Railway Museum Gardens	\$6,050.00	\$2,600.00	\$8,650.00	\$6,489.00	\$5,659.98	-12.78%
11	1103	2	2110365	W0025	Merredin Peak	\$9,550.00	-\$4,050.00	\$5,500.00	\$4,122.00	\$2,340.50	-43.22%
11	1103	2	2110365	W0026	Dog Park	\$13,950.00	\$5,800.00	\$19,750.00	\$14,823.00	\$13,511.18	-8.85%
11	1103	2	2110365	W0030	Independent Water Supply	\$69,200.00	\$12,500.00	\$81,700.00	\$61,272.00	\$72,514.12	18.35%
11	1103	2	2110365	W0031	Swimming Pool Gardens	\$6,550.00	\$7,700.00	\$14,250.00	\$10,683.00	\$9,029.84	-15.47%
11	1103	2	2110365	W0032	Pioneer Cemetery Gardens	\$10,150.00	\$850.00	\$11,000.00	\$8,244.00	\$6,624.47	-19.64%
11	1103	2	2110365	W0033	Cemetery Gardens	\$89,550.00	-\$23,350.00	\$66,200.00	\$49,644.00	\$46,732.07	-5.87%
11	1103	2	2110365	W0034	Parks & Gardens Minor Tools	\$6,500.00	-\$500.00	\$6,000.00	\$4,500.00	\$3,427.32	-23.84%
11	1103	2	2110365	W0035	Other Parks & Gardens	\$4,800.00	-\$1,500.00	\$3,300.00	\$2,475.00	\$1,629.54	-34.16%
11	1103	2	2110365	W0036	Bates Street (Adjacent To Dog Park)	\$1,450.00	\$0.00	\$1,450.00	\$1,089.00	\$481.36	-55.80%
11	1103	2	2110366		REC - Town Oval Maintenance/Operations						
11	1103	2	2110366	W0027	Merredin Rec Centre Oval	\$95,000.00	-\$2,000.00	\$93,000.00	\$69,759.00	\$47,324.20	-32.16%
11	1103	2	2110366	W0028	Merredin Rec Centre Oval	\$50,700.00	\$10,100.00	\$60,800.00	\$45,603.00	\$44,722.19	-1.93%
11	1103	2	2110366	W0029	Merredin Rec Others	\$64,950.00	\$6,050.00	\$71,000.00	\$53,253.00	\$50,348.99	-5.45%
11	1103	2	2110370		REC - Loan Interest Repayments	\$63,276.00	\$5,124.00	\$68,400.00	\$51,300.00	\$68,327.84	33.19%
11	1103	2	2110380		REC - CBD Redevelopment - Operational Expenditure	\$8,000.00	\$1,000.00	\$9,000.00	\$6,750.00	\$5,812.70	-13.89%
11	1103	2	2110387		REC - Other Expenses						
11	1103	2	2110387	W0160	Operating Expenses	\$19,000.00	-\$1,000.00	\$18,000.00	\$13,500.00	\$15,853.82	17.44%
11	1103	2	2110387	W0170	Equipment Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	2	2110388	W0090	Merredin Recreation Centre Outside Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$603.08	
11	1103	2	2110389		REC - Other Rec Facilities Building Maintenance	\$19,900.00	-\$5,400.00	\$14,500.00	\$10,881.00	\$9,483.18	-12.85%
11	1103	2	2110392		REC - Depreciation	\$951,000.00	\$0.00	\$951,000.00	\$713,890.00	\$730,924.38	2.39%
11	1103	2	2110399		REC - Administration Allocated	\$156,000.00	\$0.00	\$156,000.00	\$118,857.00	\$96,386.60	-18.91%
Operating Expenditure Total						\$3,146,426.00	-\$168,976.00	\$2,977,450.00	\$2,228,881.00	\$2,003,217.03	

11	1103	3	3110310	REC - Grants	-\$337,600.00	\$0.00	-\$337,600.00	-\$253,197.00	-\$1,186,991.00	368.80%
11	1103	3	3110313	REC - Grants - LRCI	-\$558,200.00	\$0.00	-\$558,200.00	-\$418,653.00	-\$631,106.00	50.75%
11	1103	3	3110314	REC - Grants - BBRF	-\$562,700.00	\$0.00	-\$562,700.00	-\$422,028.00	-\$1,078,440.00	155.54%
11	1103	3	3110315	REC - Other Capital Contributions	-\$574,100.00	\$0.00	-\$574,100.00	-\$430,578.00	\$0.00	-100.00%
11	1103	3	3110324	REC - Grandstand Bar	-\$80,000.00	\$36,700.00	-\$43,300.00	-\$32,472.00	-\$43,930.56	35.29%
11	1103	3	3110325	REC - Grandstand Restaurant	-\$52,000.00	\$51,750.00	-\$250.00	-\$189.00	-\$237.27	25.54%
11	1103	3	3110326	REC - Canteen	-\$16,000.00	-\$3,600.00	-\$19,600.00	-\$14,697.00	-\$19,636.27	33.61%
11	1103	3	3110330	REC - Aquatic Hire	-\$2,000.00	-\$4,000.00	-\$6,000.00	-\$4,500.00	-\$6,239.22	38.65%
11	1103	3	3110331	REC - Program Income	\$0.00	-\$50.00	-\$50.00	-\$36.00	-\$336.45	834.58%
11	1103	3	3110332	REC - FACILITY HIRE	\$0.00	-\$300.00	-\$300.00	-\$225.00	-\$314.89	39.95%
11	1103	3	3110335	REC - Other Income	-\$4,800.00	-\$11,700.00	-\$16,500.00	-\$12,375.00	-\$14,801.88	19.61%
Operating Income Total					-\$2,187,400.00	\$68,800.00	-\$2,118,600.00	-\$1,588,950.00	-\$2,982,033.54	
11	1103	4	4110310	REC - Other Rec Facilities Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110320	REC - Other Rec Facilites Plant & Equipment (Capital)	\$15,000.00	\$0.00	\$15,000.00	\$11,250.00	\$0.00	-100.00%
11	1103	4	4110330	REC - Plant & Equipment (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110370	REC - Infrastructure Parks & Gardens (Capital)						
11	1103	4	4110370 PC001	Apex Park Revitalisation	\$0.00	\$0.00	\$0.00	\$0.00	\$416.12	
11	1103	4	4110370 PC001A	Apex Park Revitalisation - Lotterywest	\$369,100.00	\$0.00	\$369,100.00	\$369,100.00	\$370,557.84	0.39%
11	1103	4	4110370 PC001B	Apex Park Revitalisation - Lrci P3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110370 PC001C	Apex Park Revitalisation - Lrci P4A	\$201,700.00	\$0.00	\$201,700.00	\$201,700.00	\$200,351.76	-0.67%
11	1103	4	4110370 PC001D	Apex Park Revitalisation - Som	\$86,600.00	\$43,400.00	\$130,000.00	\$97,497.00	\$120,122.10	23.21%
11	1103	4	4110370 PC001E	Apex Park Revitalisation - Lrci P1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110370 PC007	Cbd Redevelopment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110370 PC007A	Town Centre - Lrci P4B	\$248,100.00	\$0.00	\$248,100.00	\$248,100.00	\$248,071.09	-0.01%
11	1103	4	4110370 PC007B	Town Centre - Bbrf	\$580,300.00	\$0.00	\$580,300.00	\$580,300.00	\$575,632.52	-0.80%
11	1103	4	4110370 PC007C	Town Centre - Som	\$611,000.00	\$156,800.00	\$767,800.00	\$575,847.00	\$680,479.47	18.17%
11	1103	4	4110370 PC017	Burracoppin Townsite	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110370 PC030	Independent Water Supply	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110370 PC036	Cbd Redevelopment - Visitor Centre Relocation	\$10,000.00	\$20,400.00	\$30,400.00	\$22,797.00	\$1,200.00	-94.74%
11	1103	4	4110370 PC037	Cbd - Municipal Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110370 PC041	Water Tower Refurbishments	\$566,500.00	-\$566,500.00	\$0.00	\$0.00	\$153,757.55	
11	1103	4	4110370 PC041A	Water Tower - Pta	\$0.00	\$523,550.00	\$523,550.00	\$392,661.00	\$142,547.08	-63.70%
11	1103	4	4110370 PC041C	Water Tower - Som	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$23,784.09	-52.43%
11	1103	4	4110370 PC043	Replace Softfall - Mrcic Playground	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110380	REC - Loan Principal Repayments	\$121,000.00	\$0.00	\$121,000.00	\$90,747.00	\$120,939.13	33.27%
Capital Expenditure Total					\$2,809,300.00	\$227,650.00	\$3,036,950.00	\$2,639,999.00	\$2,637,858.75	
11	1103	5	5110355	REC - New Loan Borrowings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Income Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Recreation And Sport Total					\$3,768,326.00	\$127,474.00	\$3,895,800.00	\$3,279,930.00	\$1,659,042.24	
11	1104	2	2110465	TV RADIO - Re-Broadcasting Maintenance/Operations	\$200.00	\$0.00	\$200.00	\$153.00	\$167.24	9.31%
Operating Expenditure Total					\$200.00	\$0.00	\$200.00	\$153.00	\$167.24	
TV and Radio Re-Broadcasting Total					\$200.00	\$0.00	\$200.00	\$153.00	\$167.24	

11	1105	2	2110500	LIBRARY - Employee Costs	\$183,000.00	\$0.00	\$183,000.00	\$137,250.00	\$114,854.53	-16.32%
11	1105	2	2110512	LIBRARY - Book Purchases	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$754.54	-59.69%
11	1105	2	2110513	LIBRARY - Lost Books	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1105	2	2110514	LIBRARY - Local History	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$1,397.22	-25.36%
11	1105	2	2110521	LIBRARY - Information Technology	\$11,000.00	\$0.00	\$11,000.00	\$8,244.00	\$0.00	-100.00%
11	1105	2	2110586	LIBRARY - Expensed Minor Asset Purchases	\$4,500.00	\$0.00	\$4,500.00	\$3,375.00	\$0.00	-100.00%
11	1105	2	2110587	LIBRARY - Other Expenses	\$10,000.00	\$0.00	\$10,000.00	\$7,506.00	\$4,425.25	-41.04%
11	1105	2	2110588	LIBRARY - Library Building Operations						
11	1105	2	2110588	BO004 North Merredin Library - Building Operations	\$17,400.00	\$0.00	\$17,400.00	\$13,050.00	\$13,998.79	7.27%
11	1105	2	2110589	LIBRARY - Library Building Maintenance						
11	1105	2	2110589	BM004 North Merredin Library - Building Maintenance	\$7,900.00	-\$1,400.00	\$6,500.00	\$4,869.00	\$3,790.11	-22.16%
11	1105	2	2110592	LIBRARY - Depreciation	\$97,800.00	\$0.00	\$97,800.00	\$73,416.00	\$61,273.56	-16.54%
11	1105	2	2110599	LIBRARY - Administration Allocated	\$104,000.00	\$0.00	\$104,000.00	\$79,237.00	\$64,257.73	-18.90%
Operating Expenditure Total					\$440,600.00	-\$1,400.00	\$439,200.00	\$330,691.00	\$264,751.73	
11	1105	3	3110510		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1105	3	3110511	LIBRARY - Other Grants	-\$200.00	-\$400.00	-\$600.00	-\$450.00	-\$593.76	31.95%
11	1105	3	3110520	LIBRARY - Fees & Charges	-\$1,000.00	\$0.00	-\$1,000.00	-\$747.00	-\$964.87	29.17%
Operating Income Total					-\$1,200.00	-\$400.00	-\$1,600.00	-\$1,197.00	-\$1,558.63	
11	1105	4	4110510	LIBRARY - Library Building (Capital)						
11	1105	4	4110510	BC004 North Merredin Library - Building (Capital)	\$41,000.00	\$14,000.00	\$55,000.00	\$41,247.00	\$50,422.55	22.25%
11	1105	4	4110530	LIBRARY - Plant & Equipment (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total					\$41,000.00	\$14,000.00	\$55,000.00	\$41,247.00	\$50,422.55	
Libraries Total					\$480,400.00	\$12,200.00	\$492,600.00	\$370,741.00	\$313,615.65	
11	1106	2	2110689	HERITAGE - Building Maintenance						
11	1106	2	2110689	W0040 Military Museum Building Mtce	\$3,800.00	\$0.00	\$3,800.00	\$2,853.00	\$2,018.29	-29.26%
11	1106	2	2110689	W0046 Heritage Plaques	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1106	2	2110689	W0048 Railway Museum Building Mtce	\$8,100.00	-\$500.00	\$7,600.00	\$5,697.00	\$6,103.98	7.14%
11	1106	2	2110689	W0049 Insurance	\$7,350.00	\$0.00	\$7,350.00	\$5,517.00	\$6,486.19	17.57%
11	1106	2	2110689	W0050 Heritage Trail Maintenance	\$3,400.00	-\$1,000.00	\$2,400.00	\$1,809.00	\$1,400.96	-22.56%
11	1106	2	2110699	HERITAGE - Administration Allocated	\$104,000.00	\$0.00	\$104,000.00	\$79,237.00	\$64,257.73	-18.90%
Operating Expenditure Total					\$126,650.00	-\$1,500.00	\$125,150.00	\$95,113.00	\$80,267.15	
11	1106	4	4110610	HERITAGE - Building (Capital)						
11	1106	4	4110610	HC041 Railway Museum - Precinct	\$22,500.00	\$11,250.00	\$33,750.00	\$25,317.00	\$32,205.64	27.21%
Capital Expenditure Total					\$22,500.00	\$11,250.00	\$33,750.00	\$25,317.00	\$32,205.64	
Heritage Total					\$149,150.00	\$9,750.00	\$158,900.00	\$120,430.00	\$112,472.79	
11	1107	2	2110700	OTH CUL - Employee Costs	\$195,650.00	\$0.00	\$195,650.00	\$146,736.00	\$128,762.02	-12.25%
11	1107	2	2110712	OTH CUL - ANZAC Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110743	OTH CUL - Other Festival Events						
11	1107	2	2110743	CT011 Comedy Gold (Annual Show)	\$4,960.00	-\$3,360.00	\$1,600.00	\$1,197.00	\$1,600.00	33.67%
11	1107	2	2110743	CT035 Celtic Illusion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110743	CT078 Morning Melodies	\$4,000.00	\$1,200.00	\$5,200.00	\$3,897.00	\$5,672.71	45.57%
11	1107	2	2110743	CT147 Waltzing The Willara	\$7,500.00	\$0.00	\$7,500.00	\$7,500.00	\$5,625.00	-25.00%

11	1107	2	2110743	CT148	Emma Donovan	\$3,500.00	-\$1,650.00	\$1,850.00	\$1,386.00	\$1,875.00	35.28%
11	1107	2	2110743	CT149	Bruce - The Last Great Hunt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110743	CT150	The Magical Weedy Seadragon	\$0.00	\$200.00	\$200.00	\$153.00	\$197.45	29.05%
11	1107	2	2110743	CT151	Shannon Noll - That'S What I'M Talking About	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110743	CT154	Space Music	\$0.00	\$3,500.00	\$3,500.00	\$2,628.00	\$3,500.00	33.18%
11	1107	2	2110743	CT155	Bogan Shakespeare - Romeo & Juliet	\$3,500.00	-\$500.00	\$3,000.00	\$2,250.00	\$3,000.00	33.33%
11	1107	2	2110743	CT159	Vivaldi'S Four Seasons	\$3,500.00	-\$500.00	\$3,000.00	\$2,250.00	\$3,000.00	33.33%
11	1107	2	2110743	CT160	You Are A Doughnut	\$5,750.00	\$0.00	\$5,750.00	\$5,750.00	\$2,875.00	-50.00%
11	1107	2	2110743	CT163	Our Rock & Roll Journey	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,535.00	1.00%
11	1107	2	2110743	CT164	The Lighthouse Girl Saga	\$0.00	\$3,080.00	\$3,080.00	\$2,313.00	\$3,053.09	32.00%
11	1107	2	2110743	CT178	Other Shows	\$10,000.00	-\$7,000.00	\$3,000.00	\$1,500.00	\$0.00	-100.00%
11	1107	2	2110744		OTH CUL - In the House						
11	1107	2	2110745		OTH CUL - Community & Culture Planning	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$0.00	-100.00%
11	1107	2	2110765		OTH CUL - Theatre Operations	\$4,950.00	\$0.00	\$4,950.00	\$3,717.00	\$1,547.39	-58.37%
11	1107	2	2110786		OTH CUL - Expensed Minor Asset Purchases	\$4,000.00	\$0.00	\$4,000.00	\$2,997.00	\$3,774.72	25.95%
11	1107	2	2110787		OTH CUL - Other Expenses						
11	1107	2	2110787	CTG01	General Operating Costs	\$6,500.00	\$0.00	\$6,500.00	\$4,869.00	\$3,768.16	-22.61%
11	1107	2	2110787	CTG03	Licenses And Memberships	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$830.77	-44.73%
11	1107	2	2110787	CTG04	Marketing & Promotion	\$3,500.00	\$0.00	\$3,500.00	\$2,628.00	\$530.02	-79.83%
11	1107	2	2110787	CTG06	Technical Maintenance	\$19,000.00	\$0.00	\$19,000.00	\$14,256.00	\$12,538.18	-12.05%
11	1107	2	2110787	CTG07	Equipment Purchases	\$3,000.00	\$0.00	\$3,000.00	\$2,250.00	\$1,291.50	-42.60%
11	1107	2	2110787	CTG08	Building Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110787	CTG09	Gardens Maintenance	\$2,350.00	\$2,900.00	\$5,250.00	\$3,951.00	\$3,947.34	-0.09%
11	1107	2	2110787	CTG11	External Hire Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110787	CTG13	Kitchener St Residency Expenses	\$4,000.00	\$2,000.00	\$6,000.00	\$4,500.00	\$4,427.98	-1.60%
11	1107	2	2110788		OTH CUL - Building Operations						
11	1107	2	2110788	BO002	Cummin Theatre - Building Operations	\$47,650.00	\$0.00	\$47,650.00	\$35,739.00	\$26,778.43	-25.07%
11	1107	2	2110789		OTH CUL - Building Maintenance						
11	1107	2	2110789	BM002	Cummin Theatre - Building Maintenance	\$47,300.00	-\$5,000.00	\$42,300.00	\$31,716.00	\$21,338.67	-32.72%
11	1107	2	2110792		OTH CUL - Depreciation	\$258,200.00	\$0.00	\$258,200.00	\$193,649.00	\$172,213.54	-11.07%
11	1107	2	2110799		OTH CUL - Administration Allocated	\$78,000.00	\$0.00	\$78,000.00	\$59,429.00	\$48,193.29	-18.91%
Operating Expenditure Total						\$723,810.00	-\$1,630.00	\$722,180.00	\$546,017.00	\$463,875.26	
11	1107	3	3110710		OTH CUL - Grants - Theatre Shows	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110711		OTH CUL - Other Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720		OTH CUL - Fees & Charges						
11	1107	3	3110720	CTGI01	Theatre Hire	-\$16,000.00	\$0.00	-\$16,000.00	-\$12,006.00	-\$14,849.29	23.68%
11	1107	3	3110720	CTGI02	Mou Rep Club	-\$1,500.00	\$0.00	-\$1,500.00	-\$1,134.00	\$0.00	-100.00%
11	1107	3	3110720	CTGI04	Ticket Sales	-\$500.00	\$0.00	-\$500.00	-\$387.00	-\$483.01	24.81%
11	1107	3	3110720	CTGI05	Ticket Sales Rep Club	\$0.00	\$50.00	\$50.00	\$36.00	\$50.00	38.89%
11	1107	3	3110720	CTGI06	Inhouse Events	-\$100.00	\$0.00	-\$100.00	-\$81.00	\$0.00	-100.00%
11	1107	3	3110720	CTGI07	Equipment Hire	-\$800.00	-\$800.00	-\$1,600.00	-\$1,206.00	-\$1,723.99	42.95%
11	1107	3	3110720	CTGI11	Bar Sales	\$0.00	-\$100.00	-\$100.00	-\$81.00	-\$61.82	-23.68%

11	1107	3	3110720	CTGI14	Technical & Foh Staff	-\$2,500.00	\$700.00	-\$1,800.00	-\$1,359.00	-\$1,767.28	30.04%
11	1107	3	3110720	CTI011	Comedy Gold 2022	-\$2,500.00	\$2,400.00	-\$100.00	-\$81.00	-\$95.46	17.85%
11	1107	3	3110720	CTI035	Celtic Illusion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI158	Dreams Of A Lonely Planet	-\$3,000.00	\$0.00	-\$3,000.00	-\$2,259.00	-\$40.91	-98.19%
11	1107	3	3110720	CTI159	Vivaldi'S Four Seasons	-\$2,000.00	\$1,100.00	-\$900.00	-\$900.00	-\$923.85	2.65%
11	1107	3	3110720	CTI078	Morning Melodies	-\$1,200.00	-\$400.00	-\$1,600.00	-\$1,206.00	-\$2,180.62	80.81%
11	1107	3	3110720	CTI155	Bogan Shakespeare - Romeo & Juliet	-\$2,500.00	\$1,250.00	-\$1,250.00	-\$945.00	-\$1,268.19	34.20%
11	1107	3	3110720	CTI157	The Ultimate Fleetwood Mac Experience	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI163	Our Rock & Roll Journey	\$0.00	-\$800.00	-\$800.00	-\$612.00	-\$782.69	27.89%
11	1107	3	3110720	CTI164	The Lighthouse Girl Saga	\$0.00	-\$1,400.00	-\$1,400.00	-\$1,062.00	-\$1,377.12	29.67%
11	1107	3	3110720	CTI165	Dorothy The Dinosaur Spectacular Show	\$0.00	\$0.00	\$0.00	\$0.00	-\$77.28	
Operating Income Total						-\$32,600.00	\$2,000.00	-\$30,600.00	-\$23,283.00	-\$25,581.51	
11	1107	4	4110710		OTH CUL - Building (Capital)						
11	1107	4	4110710	BC002	Cummin Theatre - Building (Capital)	\$78,500.00	\$38,000.00	\$116,500.00	\$87,372.00	\$0.00	-100.00%
11	1107	4	4110730		OTH CUL - Plant & Equipment (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total						\$78,500.00	\$38,000.00	\$116,500.00	\$87,372.00	\$0.00	
Other Culture Total						\$769,710.00	\$38,370.00	\$808,080.00	\$610,106.00	\$438,293.75	
Recreation & Culture Total						\$5,834,586.00	\$178,569.00	\$6,013,155.00	\$4,875,571.00	\$2,862,581.80	
12	1201	3	3120110		ROADC - Regional Road Group Grants (MRWA)	-\$730,200.00	\$0.00	-\$730,200.00	-\$547,650.00	-\$250,864.00	-54.19%
12	1201	3	3120111		ROADC - Roads to Recovery Grant	-\$993,000.00	\$60,000.00	-\$933,000.00	-\$466,500.00	-\$798,554.00	71.18%
12	1201	3	3120118		ROADC - Wheatbelt Secondary Freight Network (WSFN)	-\$1,462,800.00	\$0.00	-\$1,462,800.00	-\$1,097,100.00	-\$83,318.00	-92.41%
Operating Income Total						-\$3,186,000.00	\$60,000.00	-\$3,126,000.00	-\$2,111,250.00	-\$1,132,736.00	
12	1201	4	4120110		ROADC - Building (Capital)	\$7,000.00	\$3,000.00	\$10,000.00	\$7,497.00	\$0.00	-100.00%
12	1201	4	4120140		ROADC - Roads Built Up Area - Council Funded						
12	1201	4	4120140	RC135	Barrack Street (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120140	RC401	Line Marking Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120140	RC402	Signage Replacement Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120141		ROADC - Roads Outside BUA - Sealed - Council Funded						
12	1201	4	4120141	RC127	Bailey Road (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	
12	1201	4	4120141	RC239	Merredin-Narembreen Road (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120141	RC239A	Merredin-Narambeen Road (Capital) 7.94 - 8.70	\$223,200.00	\$0.00	\$223,200.00	\$167,391.00	\$151,733.49	-9.35%
12	1201	4	4120141	RC239B	Merredin-Narambeen Road (Capital) 8.70 - 9.32	\$294,300.00	\$0.00	\$294,300.00	\$220,716.00	\$187,095.80	-15.23%
12	1201	4	4120141	RC239C	Merredin-Narambeen Road (Capital) 9.18 - 9.18	\$12,600.00	\$0.00	\$12,600.00	\$9,450.00	\$10,888.27	15.22%
12	1201	4	4120141	RC239D	Merredin-Narambeen Road (Capital) 11.90 - 15.35	\$335,500.00	\$0.00	\$335,500.00	\$251,622.00	\$333,836.94	32.67%
12	1201	4	4120141	RC239E	Merredin-Narambeen Road (Capital) 15.35 - 16.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120141	RC239F	Merredin-Narambeen Road (Capital) 16.81 - 18.41	\$63,500.00	\$0.00	\$63,500.00	\$47,637.00	\$43,423.78	-8.84%
12	1201	4	4120141	RC239G	Merredin-Narambeen Road (Capital) 18.41 - 18.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120141	RC239H	Merredin-Narambeen Road (Capital) 18.70 - 19.54	\$334,100.00	\$0.00	\$334,100.00	\$250,587.00	\$223,871.89	-10.66%
12	1201	4	4120141	RC239I	Merredin-Narambeen Road (Capital) 19.54 - 19.80	\$22,200.00	\$2,400.00	\$24,600.00	\$18,450.00	\$24,577.21	33.21%
12	1201	4	4120141	RC239J	Merredin-Narambeen Road (Capital) 19.80 - 21.20	\$315,300.00	\$0.00	\$315,300.00	\$236,484.00	\$248,958.76	5.28%
12	1201	4	4120142	RC090	Goldfields Road (Capital)	\$40,000.00	\$0.00	\$40,000.00	\$30,006.00	\$0.00	-100.00%
12	1201	4	4120144		ROADC - Roads Built Up Area - Roads to Recovery						

12	1201	4	4120144	R2R140	Coronation Street (R2R)	\$0.00	\$16,500.00	\$16,500.00	\$16,500.00	\$15,600.00	-5.45%
12	1201	4	4120144	R2R147	Pollock Avenue (R2R)	\$90,000.00	-\$37,750.00	\$52,250.00	\$39,186.00	\$52,248.00	33.33%
12	1201	4	4120144	R2R153	Throssell Road (R2R)	\$40,000.00	-\$7,050.00	\$32,950.00	\$24,714.00	\$32,966.00	33.39%
12	1201	4	4120144	R2R164	Jubilee Street (R2R)	\$12,000.00	-\$2,050.00	\$9,950.00	\$7,461.00	\$9,952.00	33.39%
12	1201	4	4120144	R2R180	Aspland Street (R2R)	\$16,000.00	-\$2,500.00	\$13,500.00	\$10,125.00	\$13,497.40	33.31%
12	1201	4	4120144	R2R212	Yorrell Way (R2R)	\$55,000.00	-\$11,900.00	\$43,100.00	\$32,328.00	\$43,104.60	33.34%
12	1201	4	4120145		ROADC - Roads Outside BUA - Sealed - Roads to Recovery						
12	1201	4	4120145	R2R001	Chandler Road (R2R)	\$0.00	\$135,000.00	\$135,000.00	\$101,250.00	\$0.00	-100.00%
12	1201	4	4120145	R2R002	Hines Hill Road (R2R)	\$70,000.00	-\$20,000.00	\$50,000.00	\$37,503.00	\$50,000.00	33.32%
12	1201	4	4120145	R2R003	Bullshead Road (R2R)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120145	R2R004	Brissenden Road (R2R)	\$500,000.00	-\$70,000.00	\$430,000.00	\$322,497.00	\$430,000.00	33.33%
12	1201	4	4120145	R2R012	Nokaning West Road (R2R)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120145	R2R013	Nukarni East Road (R2R)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120145	R2R014	R2R Nukarni West Road	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120145	R2R017	Fewster Road (R2R)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120145	R2R063	R2R Korbalka Road	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120145	R2R072	Crooks Road (R2R)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120146		ROADC - Roads Outside BUA - Gravel - Roads to Recovery						
12	1201	4	4120146	R2R007	Korbalkukilling Road (R2R)	\$210,000.00	-\$43,250.00	\$166,750.00	\$125,064.00	\$166,784.85	33.36%
12	1201	4	4120146	R2R090	Goldfields Road (R2R)	\$0.00	\$0.00	\$0.00	\$0.00	\$974.90	
12	1201	4	4120149		ROADC - Roads Outside BUA - Sealed - Regional Road Group						
12	1201	4	4120149	HVS072	Crooks Road (Hvspp)	\$2,703,600.00	\$0.00	\$2,703,600.00	\$2,027,700.00	\$29,077.91	-98.57%
12	1201	4	4120149	RRG001	Chandler Road (Rrg)	\$216,900.00	\$0.00	\$216,900.00	\$162,675.00	\$0.00	-100.00%
12	1201	4	4120149	RRG003	Bullshead Road (Rrg)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120149	RRG072	Crooks Road (Rrg)	\$585,600.00	\$0.00	\$585,600.00	\$439,200.00	\$83,903.90	-80.90%
12	1201	4	4120149	RRG239	Merredin-Narambeen Road	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120150		ROADC - Roads Outside BUA - Gravel - Regional Road Group						
12	1201	4	4120150	RRG090	Goldfields Road (Rrg)	\$130,000.00	\$0.00	\$130,000.00	\$97,506.00	\$65,932.01	-32.38%
12	1201	4	4120165		ROADC - Drainage Built Up Area (Capital)						
12	1201	4	4120165	DC000	Drainage Replacement (Budgeting Only)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120170		ROADC - Footpaths and Cycleways (Capital)						
12	1201	4	4120170	FC000	Footpath Construction General (Budgeting Only)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120170	PC000	Pram Crossings - Footpath	\$24,000.00	\$2,000.00	\$26,000.00	\$19,503.00	\$0.00	-100.00%
12	1201	4	4120190		ROADC - Infrastructure Other (Capital)						
12	1201	4	4120190	PP172	Replace Private Power Poles - Colin Street	\$15,000.00	\$0.00	\$15,000.00	\$11,250.00	\$0.00	-100.00%
Capital Expenditure Total						\$6,315,800.00	-\$35,600.00	\$6,280,200.00	\$4,714,302.00	\$2,218,827.71	
Construction - Streets, Roads, Bridges & Depots Total						\$3,090,800.00	\$22,400.00	\$3,113,200.00	\$2,572,299.00	\$1,086,091.71	
12	1202	2	2120211		ROADM - Road Maintenance - Built Up Areas						
12	1202	2	2120211	FM000	Footpath Maintenance General (Budgeting Only)	\$0.00	\$0.00	\$0.00	\$0.00	\$938.97	
12	1202	2	2120211	FM135	Barrack Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,760.45	
12	1202	2	2120211	FM137	Mitchell Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,471.22	
12	1202	2	2120211	FM142	French Avenue - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,993.18	

12	1202	2	2120211	FM145	King Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$388.03
12	1202	2	2120211	FM146	George Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,342.75
12	1202	2	2120211	FM147	Pollock Avenue - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,045.45
12	1202	2	2120211	FM150	Kitchener Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$545.45
12	1202	2	2120211	FM153	Throssell Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,981.20
12	1202	2	2120211	FM156	Hart Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$944.71
12	1202	2	2120211	FM157	Haig Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,328.95
12	1202	2	2120211	FM161	Jellicoe Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,045.45
12	1202	2	2120211	FM171	Hay Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$515.76
12	1202	2	2120211	FM172	Colin Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,471.21
12	1202	2	2120211	FM192	Solomon Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$92.77
12	1202	2	2120211	FM193	Cohn Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,734.55
12	1202	2	2120211	FM196	Boyd Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	FM197	Jackson Way - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$34.39
12	1202	2	2120211	FM198	Princess Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	FM225	Abattoir Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	FM277	South Avenue - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM102	Insignia Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,583.07
12	1202	2	2120211	RM104	Insignia Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,347.56
12	1202	2	2120211	RM113	Dobson Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$161.54
12	1202	2	2120211	RM133	Parkes Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,005.54
12	1202	2	2120211	RM135	Barrack Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$24,408.06
12	1202	2	2120211	RM136	Bates Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,179.76
12	1202	2	2120211	RM137	Mitchell Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,258.29
12	1202	2	2120211	RM138	Fifth Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,562.80
12	1202	2	2120211	RM139	Queen Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$161.54
12	1202	2	2120211	RM140	Coronation Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,102.60
12	1202	2	2120211	RM141	Duff Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,341.05
12	1202	2	2120211	RM142	French Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,710.04
12	1202	2	2120211	RM144	Woolgar Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,674.29
12	1202	2	2120211	RM145	King Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$274.70
12	1202	2	2120211	RM146	George Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$333.62
12	1202	2	2120211	RM147	Pollock Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,862.93
12	1202	2	2120211	RM148	Caw Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,909.12
12	1202	2	2120211	RM149	Endersbee Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,841.56
12	1202	2	2120211	RM150	Kitchener Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,527.40
12	1202	2	2120211	RM151	Growden Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$137.54
12	1202	2	2120211	RM152	Cunningham Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$979.62
12	1202	2	2120211	RM153	Throssell Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$326.00
12	1202	2	2120211	RM154	Mary Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$866.08
12	1202	2	2120211	RM155	Hobbs Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,255.93
12	1202	2	2120211	RM156	Hart Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,744.12

12	1202	2	2120211	RM157	Haig Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,128.66
12	1202	2	2120211	RM158	Golf Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$319.26
12	1202	2	2120211	RM159	Allbeury Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$149.68
12	1202	2	2120211	RM160	Craddock Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$519.98
12	1202	2	2120211	RM161	Jellicoe Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,722.05
12	1202	2	2120211	RM162	Morton Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$92.77
12	1202	2	2120211	RM163	Farrar Parade - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$559.09
12	1202	2	2120211	RM164	Jubilee Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$550.17
12	1202	2	2120211	RM165	Hunter Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$92.77
12	1202	2	2120211	RM166	Mill Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,502.51
12	1202	2	2120211	RM167	Council Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$68.77
12	1202	2	2120211	RM168	Kendall Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$161.55
12	1202	2	2120211	RM169	Snell Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$719.38
12	1202	2	2120211	RM170	Pioneer Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$68.77
12	1202	2	2120211	RM171	Hay Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.09
12	1202	2	2120211	RM172	Colin Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,908.58
12	1202	2	2120211	RM173	Stephen Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM174	Alfred Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM175	Telfer Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,570.95
12	1202	2	2120211	RM176	Cummings Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$278.71
12	1202	2	2120211	RM177	Gilmore Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$68.77
12	1202	2	2120211	RM178	Tomlinson Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM179	Bower Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM180	Aspland Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$297.11
12	1202	2	2120211	RM181	Muscat Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$722.66
12	1202	2	2120211	RM182	Pereira Drive - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,349.87
12	1202	2	2120211	RM183	Saleyard Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM184	Allenby Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM185	Lefroy Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM186	Ellis Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM187	Pool Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$324.11
12	1202	2	2120211	RM188	Todd West Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM189	Oat Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM190	Macdonald Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM191	Haines Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$285.41
12	1202	2	2120211	RM192	Solomon Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM193	Cohn Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$473.38
12	1202	2	2120211	RM194	Priestley Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,305.20
12	1202	2	2120211	RM195	Hill Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,397.64
12	1202	2	2120211	RM196	Boyd Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$82.78
12	1202	2	2120211	RM197	Jackson Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM198	Princess Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$213.32

12	1202	2	2120211	RM199	Brewery Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM200	Benson Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$478.73
12	1202	2	2120211	RM201	Watson Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$278.16
12	1202	2	2120211	RM202	Barr Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$984.80
12	1202	2	2120211	RM203	Harling Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM204	Third Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM205	O'Connor Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM206	Limbourne Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM207	Edwards Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM212	Yorrell Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,315.99
12	1202	2	2120211	RM213	Gamenya Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,039.98
12	1202	2	2120211	RM214	Warne Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM215	Burracoppin Siding Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00
12	1202	2	2120211	RM216	Walder Place - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$868.53
12	1202	2	2120211	RM217	Davies Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$419.27
12	1202	2	2120211	RM218	Oats - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$452.49
12	1202	2	2120211	RM219	Cassia Street Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM220	Acacia Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$320.46
12	1202	2	2120211	RM221	Cowan Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$126.38
12	1202	2	2120211	RM222	Dolton Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,669.56
12	1202	2	2120211	RM223	Cummings Crescent - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$323.02
12	1202	2	2120211	RM224	Lewis Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$206.87
12	1202	2	2120211	RM225	Abattoir Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$325.22
12	1202	2	2120211	RM226	Mckenzie Crescent - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$68.77
12	1202	2	2120211	RM227	Hearles Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM229	Hawker Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM230	Crossland Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$603.10
12	1202	2	2120211	RM231	Fagans Folly Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM232	Smith Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM233	Easton Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM235	Davies Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM240	Second Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM244	East Barrack St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$41,661.60
12	1202	2	2120211	RM245	Todd St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$82.77
12	1202	2	2120211	RM250	Whitfield Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,730.49
12	1202	2	2120211	RM251	Cohn St Service Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM253	Carrington Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM256	Main St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$425.70
12	1202	2	2120211	RM257	Whittleton St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM261	Service Road 1 Duff St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM264	Service Lane 4 Fifth St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$92.78
12	1202	2	2120211	RM265	Lewis Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$248.29

12	1202	2	2120211	RM266	Service Lane 6 Queen Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,349.87
12	1202	2	2120211	RM268	Service Lane 9 Duff St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$799.02
12	1202	2	2120211	RM270	Service Lane 10 Barrack St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$171.94
12	1202	2	2120211	RM271	Service Lane 11 Kitchener Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,807.66
12	1202	2	2120211	RM273	Service Road 13 Hay Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$551.79
12	1202	2	2120211	RM274	Service Road 14 Haig Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM275	Gerbert Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM276	Caridi Close - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM277	South Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$7,157.19
12	1202	2	2120211	RM278	Chegwidden Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,750.00
12	1202	2	2120211	RM279	Railway Parade - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$565.80
12	1202	2	2120211	RM283	Nolan Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM284	Nolan Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$497.79
12	1202	2	2120211	RM286	Mcginniss Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM290	Doyle Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM291	Coghill Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM292	Byrne Lane - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM293	Maiolo Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$185.52
12	1202	2	2120212		ROADM - Road Maintenance - Sealed Outside BUA					
12	1202	2	2120212	RM000	Roadm - Rd Maint - Sealed Outside (Budget Only)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120212	FM247	Barrack St Spur - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,913.79
12	1202	2	2120212	RM001	Chandler Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$185,293.73
12	1202	2	2120212	RM002	Hines Hill Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,150.50
12	1202	2	2120212	RM003	Bullshead Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,839.07
12	1202	2	2120212	RM004	Brissenden Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,982.09
12	1202	2	2120212	RM005	Burracoppin-Campion Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$17,864.87
12	1202	2	2120212	RM006	Nangeenan North Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$7,953.14
12	1202	2	2120212	RM008	Knungajin-Merredin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,162.64
12	1202	2	2120212	RM009	Hines Hill North Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$18,657.50
12	1202	2	2120212	RM010	Korbel West Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120212	RM011	Totadgin Hall Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,564.34
12	1202	2	2120212	RM012	Nokaning West Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$177.38
12	1202	2	2120212	RM017	Fewster Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$699.58
12	1202	2	2120212	RM043	Wogarl-Muntadgin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120212	RM052	Dulyalbin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,394.44
12	1202	2	2120212	RM054	Connell Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,756.12
12	1202	2	2120212	RM056	Robartson Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,099.72
12	1202	2	2120212	RM072	Crooks Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$27,503.61
12	1202	2	2120212	RM126	Smith Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$862.91
12	1202	2	2120212	RM128	Giles Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120212	RM129	Rutter Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$212.84
12	1202	2	2120212	RM130	Girauda Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

12	1202	2	2120212	RM131	Thiel Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,659.18
12	1202	2	2120212	RM132	Potter Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120212	RM134	Hughes Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120212	RM238	Doodlakine-Bruce Rock Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,037.00
12	1202	2	2120212	RM239	Merredin-Narembene Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$11,438.13
12	1202	2	2120212	RM247	Barrack St Spur - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$206.31
12	1202	2	2120212	RM259	Nukarni Bin Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120213		ROADM - Road Maintenance - Gravel Outside BUA					
12	1202	2	2120213	FM026	Endersbee Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,471.21
12	1202	2	2120213	RM007	Korbrelkulling Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,818.17
12	1202	2	2120213	RM013	Nukarni East Road- Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,039.91
12	1202	2	2120213	RM015	Burracoppin South Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$42,188.24
12	1202	2	2120213	RM016	Baandee South Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,888.89
12	1202	2	2120213	RM018	Muntadgin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$699.84
12	1202	2	2120213	RM023	Pitt Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,944.57
12	1202	2	2120213	RM026	Endersbee Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,147.36
12	1202	2	2120213	RM028	Muntadgin Tandegin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120213	RM031	Southcott Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$658.25
12	1202	2	2120213	RM034	Collgar South Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120213	RM037	Goomarin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,619.69
12	1202	2	2120213	RM042	Dunlop Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,180.56
12	1202	2	2120213	RM045	Bicks Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,873.79
12	1202	2	2120213	RM047	Barr Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,597.22
12	1202	2	2120213	RM057	Johnston Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,499.04
12	1202	2	2120213	RM061	Depot Dam Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.25
12	1202	2	2120213	RM065	Coupar Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,113.33
12	1202	2	2120213	RM068	Collgar West Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120213	RM069	Armstrong Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120213	RM089	Belka East Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,436.10
12	1202	2	2120213	RM090	Goldfields Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,996.99
12	1202	2	2120213	RM092	Dunwell Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120213	RM095	Coulahan Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,403.06
12	1202	2	2120213	RM098	Liebeck Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,546.77
12	1202	2	2120213	RM106	Bennett Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,865.63
12	1202	2	2120213	RM124	Hicks Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120213	RM208	Spur Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120213	RM237	Duffy Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120213	RM246	Ellery Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120213	RM901	Roadm - Rd Maint - Gravel Outside (Budget Only)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214		ROADM - Road Maintenance - Formed Outside BUA					
12	1202	2	2120213	FM103	Dobson Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,954.55
12	1202	2	2120214	RM014	Nukarni West Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,466.29

12	1202	2	2120214	RM019	Neening Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,375.05
12	1202	2	2120214	RM020	Pustkuchen Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$8,988.96
12	1202	2	2120214	RM021	Hines Hill-Korbel Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$8,311.02
12	1202	2	2120214	RM022	Neening Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$22,041.99
12	1202	2	2120214	RM024	Old Muntadgin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,159.18
12	1202	2	2120214	RM025	Goodier Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,865.34
12	1202	2	2120214	RM027	Spring Well Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$19,657.70
12	1202	2	2120214	RM029	Nokaning East Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM030	Pustkuchen Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM032	Downsborough Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,657.81
12	1202	2	2120214	RM033	Booran South Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,281.13
12	1202	2	2120214	RM035	Hubeck Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,823.33
12	1202	2	2120214	RM036	Korbel East Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,137.76
12	1202	2	2120214	RM038	Hardman Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$699.91
12	1202	2	2120214	RM039	Tandegin West Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM040	Tandegin East Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$8,098.19
12	1202	2	2120214	RM041	Caughey Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,041.86
12	1202	2	2120214	RM044	Koonadgin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$912.77
12	1202	2	2120214	RM046	Currie Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,305.79
12	1202	2	2120214	RM048	Burracoppin North West Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,512.29
12	1202	2	2120214	RM049	Flockart Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,626.62
12	1202	2	2120214	RM050	Last Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,050.15
12	1202	2	2120214	RM051	Hart Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,571.03
12	1202	2	2120214	RM053	Osborne Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,725.12
12	1202	2	2120214	RM055	Teasdale Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,456.13
12	1202	2	2120214	RM058	Growden Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$7,447.50
12	1202	2	2120214	RM059	Willis Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,167.14
12	1202	2	2120214	RM060	Briant Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$871.58
12	1202	2	2120214	RM062	Talgomine Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,806.12
12	1202	2	2120214	RM063	Korbelka Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,567.12
12	1202	2	2120214	RM064	Mcgellin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,632.01
12	1202	2	2120214	RM066	Crees Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,499.04
12	1202	2	2120214	RM067	Ogden Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,499.04
12	1202	2	2120214	RM073	Fourteen Mile Gate Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,948.50
12	1202	2	2120214	RM074	Ten Mile Gate Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,052.66
12	1202	2	2120214	RM075	Arnold Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$11,049.92
12	1202	2	2120214	RM076	Scott Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM077	Peel Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,012.24
12	1202	2	2120214	RM078	Feineler Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,104.75
12	1202	2	2120214	RM079	Roberts Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,177.36
12	1202	2	2120214	RM080	Old Nukarni Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$662.56

12	1202	2	2120214	RM081	Burke Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,968.36	
12	1202	2	2120214	RM082	Woodward Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,252.12	
12	1202	2	2120214	RM083	Hendrick Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,365.21	
12	1202	2	2120214	RM084	Booran North Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,271.42	
12	1202	2	2120214	RM085	Barnes Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,219.69	
12	1202	2	2120214	RM086	Cahill Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,403.06	
12	1202	2	2120214	RM087	Fitzpatrick Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,305.30	
12	1202	2	2120214	RM088	Snell Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,392.53	
12	1202	2	2120214	RM091	Bassula Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,048.56	
12	1202	2	2120214	RM093	Norpa Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM094	Hines Hill Siding Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM096	Ulva Siding Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,403.10	
12	1202	2	2120214	RM099	Legge Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM100	Day Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,403.06	
12	1202	2	2120214	RM101	Bignell Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM103	Dobson Raod - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$687.81	
12	1202	2	2120214	RM105	Fisher East Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM108	Perkins Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,676.62	
12	1202	2	2120214	RM110	Allsop Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM111	Thynet Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM115	Tuppen Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$699.58	
12	1202	2	2120214	RM116	Koonadgin Sourth Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM119	Pontifex Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,403.10	
12	1202	2	2120214	RM121	Gigney Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM122	Hodgkiss Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,263.32	
12	1202	2	2120214	RM123	Clarke Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,687.92	
12	1202	2	2120214	RM209	Della Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,306.12	
12	1202	2	2120214	RM210	Pink Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM211	Clement Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,317.59	
12	1202	2	2120214	RM236	Newport Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM242	Unknown Rd - Munty - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM243	Adamson Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM248	Junk Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM252	Goldfields Rd - West - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$8,210.04	
12	1202	2	2120214	RM258	Unknown Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM902	Roadm - Rd Maint - Formed Outside (Budget Only)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120232		ROADM - Crossover Council Contribution	\$3,200.00	\$0.00	\$3,200.00	\$2,412.00	\$0.00	-100.00%
12	1202	2	2120234		ROADM - Street Lighting	\$175,000.00	\$0.00	\$175,000.00	\$131,247.00	\$110,828.68	-15.56%
12	1202	2	2120235		Safety Equipment	\$25,000.00	-\$5,000.00	\$20,000.00	\$14,994.00	\$202.28	-98.65%
12	1202	2	2120235	RS001	Safety Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120235	RS002	Portable Traffic Lights	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120235	RS003	Road Counters	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

12	1202	2	2120265	ROADM - Drainage Maintenance Built Up Areas							
12	1202	2	2120265	DM000	Roadm - Drainage Maint Built Up Areas (Budget Only)	\$0.00	\$0.00	\$0.00	\$0.00	\$690.90	
12	1202	2	2120265	DM135	Barrack Street - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$735.26	
12	1202	2	2120265	DM141	Duff Street - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,771.94	
12	1202	2	2120265	DM142	French Avenue - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,106.26	
12	1202	2	2120265	DM144	Woolgar Avenue - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,053.13	
12	1202	2	2120265	DM150	Kitchener Road - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$354.25	
12	1202	2	2120265	DM159	Allbeury Street - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$7,196.21	
12	1202	2	2120265	DM172	Colin Street - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120265	DM176	Allbeury Street - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,053.12	
12	1202	2	2120265	DM184	Cummings Street - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,053.13	
12	1202	2	2120265	DM192	Allenby Road - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,053.12	
12	1202	2	2120265	DM220	Acacia Way - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120265	DM244	East Barrack St - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,381.82	
12	1202	2	2120265	DM277	South Avenue - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,053.13	
12	1202	2	2120266	DM001	Chandler Road - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,411.00	
12	1202	2	2120266	DM009	Hines Hill North Road - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120286		ROADM - Workshop/Depot Expensed Equipment	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$745.20	-50.42%
12	1202	2	2120287		ROADM - Other Expenses	\$11,000.00	\$500.00	\$11,500.00	\$8,622.00	\$11,216.79	30.09%
12	1202	2	2120288		ROADM - Depot Building Operations	\$13,400.00	\$0.00	\$13,400.00	\$10,044.00	\$10,526.69	4.81%
12	1202	2	2120289		ROADM - Depot Building Maintenance	\$51,400.00	\$2,600.00	\$54,000.00	\$40,509.00	\$39,961.05	-1.35%
12	1202	2	2120292		ROADM - Depreciation	\$2,960,700.00	\$0.00	\$2,960,700.00	\$2,220,525.00	\$2,325,985.43	4.75%
Operating Expenditure Total						\$3,241,700.00	-\$1,900.00	\$3,239,800.00	\$2,429,856.00	\$3,418,941.95	
12	1202	3	3120200		ROADM - Street Lighting Subsidy	-\$22,000.00	\$0.00	-\$22,000.00	-\$16,497.00	\$0.00	-100.00%
12	1202	3	3120201		ROADM - Road Contribution Income	-\$80,000.00	-\$259,000.00	-\$339,000.00	-\$254,250.00	-\$339,088.72	33.37%
12	1202	3	3120210		ROADM - Direct Road Grant (MRWA)	-\$315,200.00	\$0.00	-\$315,200.00	-\$236,403.00	-\$236,235.00	-0.07%
12	1202	3	3120220		ROADM - Sale of Scrap	\$0.00	-\$49,100.00	-\$49,100.00	-\$36,828.00	-\$49,109.90	33.35%
Operating Income Total						-\$417,200.00	-\$308,100.00	-\$725,300.00	-\$543,978.00	-\$624,433.62	
Maintenance - Streets, Roads, Bridges & Depots Total						\$2,824,500.00	-\$260,900.00	\$2,563,600.00	\$1,922,706.00	\$2,794,508.33	
12	1203	2	2120391		PLANT - Loss on Disposal of Assets	\$8,700.00	\$1,950.00	\$10,650.00	\$7,992.00	\$1,875.20	-76.54%
Operating Expenditure Total						\$8,700.00	\$1,950.00	\$10,650.00	\$7,992.00	\$1,875.20	
12	1203	3	3120390		PLANT - Profit on Disposal of Assets	-\$75,000.00	\$0.00	-\$75,000.00	-\$56,250.00	-\$57,475.28	2.18%
12	1203	3	5120350		PLANT - Proceeds on Disposal of Assets	-\$159,950.00	-\$1,500.00	-\$161,450.00	-\$121,086.00	-\$145,454.54	20.12%
12	1203	3	5120351		PLANT - Realisation on Disposal of Assets	\$159,950.00	\$1,500.00	\$161,450.00	\$121,095.00	\$145,454.54	20.12%
Operating Income Total						-\$75,000.00	\$0.00	-\$75,000.00	-\$56,241.00	-\$57,475.28	
12	1203	4	4120330		PLANT - Plant & Equipment (Capital)	\$596,000.00	\$0.00	\$596,000.00	\$447,003.00	\$488,303.96	9.24%
Capital Expenditure Total						\$596,000.00	\$0.00	\$596,000.00	\$447,003.00	\$488,303.96	
Road Plant Purchases Total						\$529,700.00	\$1,950.00	\$531,650.00	\$398,754.00	\$432,703.88	
12	1205	2	2120500		LICENSING - Employee Costs	\$82,850.00	\$0.00	\$82,850.00	\$62,136.00	\$60,599.10	-2.47%
12	1205	2	2120599		LICENSING - Administration Allocated	\$26,000.00	\$0.00	\$26,000.00	\$19,503.00	\$16,064.44	-17.63%
Operating Expenditure Total						\$108,850.00	\$0.00	\$108,850.00	\$81,639.00	\$76,663.54	
12	1205	3	3120502		LICENSING - Transport Licensing Commission	-\$76,000.00	\$0.00	-\$76,000.00	-\$56,997.00	-\$60,205.54	5.63%

Operating Income Total					-\$76,000.00	\$0.00	-\$76,000.00	-\$56,997.00	-\$60,205.54	
Traffic Control (Vehicle Licensing) Total					\$32,850.00	\$0.00	\$32,850.00	\$24,642.00	\$16,458.00	
12	1207	2	2120752	WATER - Consultants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1207	2	2120800	WATER - Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1207	3	3120750	WATER - Community Water Supply Program - Grant 1	-\$39,600.00	\$0.00	-\$39,600.00	-\$29,700.00	\$0.00	-100.00%
12	1207	3	3120751	WATER - Community Water Supply Program - Grant 2.	-\$90,000.00	\$0.00	-\$90,000.00	-\$67,500.00	-\$35,000.00	-48.15%
Operating Income Total					-\$129,600.00	\$0.00	-\$129,600.00	-\$97,200.00	-\$35,000.00	
12	1207	4	4120790	WATER - Infrastructure Other (Capital)						
12	1207	4	4120790 WC002	Watersmart Farms - Desalination Project	\$30,650.00	\$9,250.00	\$39,900.00	\$29,925.00	\$39,877.96	33.26%
12	1207	4	4120790 WC003	MRWN Upgrade	\$106,000.00	\$0.00	\$106,000.00	\$79,515.00	\$33,578.65	-57.77%
Capital Expenditure Total					\$30,650.00	\$9,250.00	\$39,900.00	\$29,925.00	\$73,456.61	
Water Transport Facilities Total					\$7,050.00	\$9,250.00	\$16,300.00	\$12,240.00	\$38,456.61	
Transport Total					\$6,417,900.00	-\$274,400.00	\$6,143,500.00	\$4,845,051.00	\$4,368,218.53	
13	1302	2	2130200	TOURISM - Employee Costs	\$203,050.00	\$0.00	\$203,050.00	\$152,289.00	\$149,378.60	-1.91%
13	1302	2	2130240	TOURISM - Public Relations & Area Promotion						
13	1302	2	2130240 W0176	Postage & Freight	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1302	2	2130240 W0179	Merredin Marketing	\$1,000.00	-\$400.00	\$600.00	\$450.00	\$265.74	-40.95%
13	1302	2	2130240 W0180	Photograph Inventory	\$1,000.00	-\$400.00	\$600.00	\$450.00	\$180.00	-60.00%
13	1302	2	2130240 W0182	Strategic Marketing	\$8,000.00	\$1,200.00	\$9,200.00	\$6,903.00	\$0.00	-100.00%
13	1302	2	2130240 W0183	Website Design	\$7,000.00	-\$7,000.00	\$0.00	\$0.00	\$0.00	
13	1302	2	2130287	TOURISM - Other Expenses						
13	1302	2	2130287 W0188	Phone, Postage & Freight	\$2,000.00	-\$100.00	\$1,900.00	\$1,422.00	\$825.21	-41.97%
13	1302	2	2130287 W0189	Office Expenses	\$3,000.00	\$0.00	\$3,000.00	\$2,250.00	\$1,530.51	-31.98%
13	1302	2	2130287 W0190	It Expenses	\$2,000.00	\$0.00	\$2,000.00	\$1,494.00	\$1,197.54	-19.84%
13	1302	2	2130287 W0191	Membership/Associations	\$2,800.00	\$0.00	\$2,800.00	\$2,097.00	\$2,066.36	-1.46%
13	1302	2	2130287 W0192	Minor Furniture & Equipment	\$1,500.00	-\$100.00	\$1,400.00	\$1,053.00	\$424.81	-59.66%
13	1302	2	2130287 W0195	Merchandise & Consignment	\$17,000.00	\$0.00	\$17,000.00	\$12,753.00	\$10,441.39	-18.13%
13	1302	2	2130287 W0199	Transwa	\$28,000.00	\$0.00	\$28,000.00	\$20,997.00	\$19,412.92	-7.54%
13	1302	2	2130287 W0209	Regional Marketing Initiatives & Advertising	\$3,000.00	\$1,200.00	\$4,200.00	\$3,150.00	\$4,194.00	33.14%
13	1302	2	2130287 W0210	Trade Shows	\$2,000.00	-\$200.00	\$1,800.00	\$1,350.00	\$542.73	-59.80%
13	1302	2	2130287 W0211	Pioneer Pathways	\$4,500.00	\$0.00	\$4,500.00	\$3,375.00	\$3,500.00	3.70%
13	1302	2	2130287 W0212	Eastern Wheatbelt Holiday Planner	\$35,000.00	\$0.00	\$35,000.00	\$26,253.00	\$16,780.39	-36.08%
13	1302	2	2130287 W0213	Central Wheatbelt Map	\$0.00	\$4,000.00	\$4,000.00	\$2,001.00	\$0.00	-100.00%
13	1302	2	2130287 W0214	Training Opportunities	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$50.00	-96.67%
13	1302	2	2130287 W0216	Merredin Brochure	\$6,000.00	\$0.00	\$6,000.00	\$4,500.00	\$1,141.82	-74.63%
13	1302	2	2130287 W0219	Signage & Marketing Equipment	\$3,500.00	\$0.00	\$3,500.00	\$2,628.00	\$1,928.34	-26.62%
13	1302	2	2130287 W0220	Hire Bike Mtce	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1302	2	2130288	TOURISM - Building Operations						
13	1302	2	2130288 BO003	Visitors Centre - Building Operations	\$23,300.00	-\$8,850.00	\$14,450.00	\$10,845.00	\$1,723.53	-84.11%
13	1302	2	2130289	TOURISM - Building Maintenance						
13	1302	2	2130289 BM003	Visitors Centre - Building Maintenance	\$4,600.00	\$6,600.00	\$11,200.00	\$8,397.00	\$6,670.32	-20.56%

13	1302	2	2130289	W0230	Buildings Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1302	2	2130292		TOURISM - Depreciation	\$17,500.00	\$0.00	\$17,500.00	\$13,122.00	\$13,439.66	2.42%
13	1302	2	2130293		TOUR - Visitors Centre Relocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1302	2	2130299		TOURISM - Administration Allocated	\$104,000.00	\$0.00	\$104,000.00	\$79,237.00	\$64,257.73	-18.90%
Operating Expenditure Total						\$481,750.00	-\$4,050.00	\$477,700.00	\$358,519.00	\$299,951.60	
13	1302	3	3130201		TOURISM - Reimbursements	-\$28,000.00	\$0.00	-\$28,000.00	-\$21,006.00	-\$23,082.49	9.89%
13	1302	3	3130235		TOURISM - Other Income Relating to Tourism & Area Promotion						
13	1302	3	3130235	W0250	Eastern Wheatbelt Holiday Planner	-\$35,000.00	\$0.00	-\$35,000.00	-\$26,262.00	-\$26,913.81	2.48%
13	1302	3	3130235	W0251	Central Wheatbelt Map	-\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	
13	1302	3	3130235	W0252	Merredin Brochures	-\$6,000.00	\$0.00	-\$6,000.00	-\$4,509.00	\$0.00	-100.00%
13	1302	3	3130235	W0253	Regional Marketing Campaigns	\$0.00	\$0.00	\$0.00	\$0.00	-\$320.46	
13	1302	3	3130235	W0256	Tourism Package Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1302	3	3130235	W0258	Regional Brochure Postage	\$0.00	\$350.00	\$350.00	\$261.00	\$0.00	-100.00%
13	1302	3	3130235	W0270	Cwvc Annual Memberships	-\$16,900.00	-\$2,600.00	-\$19,500.00	-\$14,634.00	-\$19,424.59	32.74%
13	1302	3	3130235	W0271	Consignment Merchandise	-\$9,000.00	\$1,000.00	-\$8,000.00	-\$6,012.00	-\$6,356.77	5.73%
13	1302	3	3130235	W0273	Merchandise Income	-\$9,000.00	\$0.00	-\$9,000.00	-\$6,759.00	-\$8,203.96	21.38%
13	1302	3	3130235	W0274	All Other Vc Income	-\$1,000.00	\$0.00	-\$1,000.00	-\$756.00	-\$923.19	22.12%
13	1302	3	3130835		OTHER ECON - Other Income	-\$400.00	\$0.00	-\$400.00	-\$297.00	\$0.00	-100.00%
Operating Income Total						-\$109,300.00	\$2,750.00	-\$106,550.00	-\$79,974.00	-\$85,225.27	
Tourism And Area Promotion Total						\$372,450.00	-\$1,300.00	\$371,150.00	\$278,545.00	\$214,726.33	
13	1303	2	2130300		BUILD - Employee Costs	\$183,900.00	\$0.00	\$183,900.00	\$137,925.00	\$116,821.99	-15.30%
13	1303	2	2130310		BUILD - Motor Vehicle Expenses	\$4,000.00	\$0.00	\$4,000.00	\$2,997.00	\$3,014.54	0.59%
13	1303	2	2130350		BUILD - Contract Building Services	\$10,000.00	\$0.00	\$10,000.00	\$7,497.00	\$7,350.00	-1.96%
13	1303	2	2130387		BUILD - Other Expenses	\$3,100.00	\$0.00	\$3,100.00	\$2,322.00	\$103.59	-95.54%
13	1303	2	2130392		BUILD - Depreciation	\$22,000.00	\$0.00	\$22,000.00	\$16,497.00	\$16,522.53	0.15%
13	1303	2	2130399		BUILD - Administration Allocated	\$78,000.00	\$0.00	\$78,000.00	\$58,500.00	\$48,193.29	-17.62%
Operating Expenditure Total						\$301,000.00	\$0.00	\$301,000.00	\$225,738.00	\$192,005.94	
13	1303	3	3130302		BUILD - Commissions - BSL & CTF	-\$200.00	\$0.00	-\$200.00	-\$153.00	-\$175.24	14.54%
13	1303	3	3130320		BUILD - Fees & Charges (Licences)	-\$15,000.00	\$1,500.00	-\$13,500.00	-\$10,125.00	-\$10,252.88	1.26%
13	1303	3	3130335		BUILD - Other Income	-\$500.00	\$300.00	-\$200.00	-\$153.00	\$0.00	-100.00%
Operating Income Total						-\$15,700.00	\$1,800.00	-\$13,900.00	-\$10,431.00	-\$10,428.12	
Building Control Total						\$285,300.00	\$1,800.00	\$287,100.00	\$215,307.00	\$181,577.82	
13	1308	2	2130800		OTH ECON - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1308	2	2130810		OTH ECON - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1308	2	2130820		OTH ECON - Communication Expenses	\$500.00	\$0.00	\$500.00	\$378.00	\$103.59	-72.60%
13	1308	2	2130865		OTH ECON - Standpipe Maintenance/Operations						
13	1308	2	2130865	W0262	Stand Pipes	\$50,400.00	\$0.00	\$50,400.00	\$37,800.00	\$33,750.87	-10.71%
13	1308	2	2130887		OTH ECON - Other Expenditure						
13	1308	2	2130899		OTH ECON - Administration Allocated	\$104,000.00	\$0.00	\$104,000.00	\$78,003.00	\$64,257.73	-17.62%
Operating Expenditure Total						\$154,900.00	\$0.00	\$154,900.00	\$116,181.00	\$98,112.19	
13	1308	3	3130821		OTH ECON - Standpipe Income	-\$10,000.00	\$3,000.00	-\$7,000.00	-\$5,247.00	-\$5,996.35	14.28%
13	1308	3	3130835	CDI034	Events Trailer Hire	-\$400.00	\$0.00	-\$400.00	-\$306.00	-\$215.46	-29.59%

Operating Income Total					-\$10,400.00	\$3,000.00	-\$7,400.00	-\$5,553.00	-\$6,211.81	
13	1308	4	4130890	OTH ECON - Infrastructure Other (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Economic Services Total					\$144,500.00	\$3,000.00	\$147,500.00	\$110,628.00	\$91,900.38	
Economic Services Total					\$802,250.00	\$3,500.00	\$805,750.00	\$604,480.00	\$488,204.53	
14	1401	2	2140187	PRIVATE - Other Expenses						
14	1401	2	2140187	PW000 Private Works General (Budgeting Only)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$3,977.95	
14	1401	3	3140120	PRIVATE - Private Works Income	-\$12,000.00	-\$36,000.00	-\$48,000.00	-\$36,000.00	-\$55,021.32	52.84%
Operating Income Total					-\$12,000.00	-\$36,000.00	-\$48,000.00	-\$36,000.00	-\$55,021.32	
Private Works Total					-\$12,000.00	-\$36,000.00	-\$48,000.00	-\$36,000.00	-\$51,043.37	
14	1402	2	2140200	ADMIN - Employee Costs	\$1,541,000.00	-\$51,600.00	\$1,489,400.00	\$1,117,053.00	\$996,974.51	-10.75%
14	1402	2	2140203	ADMIN - Uniforms	\$8,000.00	\$0.00	\$8,000.00	\$6,003.00	\$2,533.84	-57.79%
14	1402	2	2140204	ADMIN - Training & Development	\$65,000.00	\$0.00	\$65,000.00	\$48,753.00	\$24,201.68	-50.36%
14	1402	2	2140206	ADMIN - Fringe Benefits Tax (FBT)	\$82,000.00	\$0.00	\$82,000.00	\$61,497.00	\$70,615.00	14.83%
14	1402	2	2140210	ADMIN - Motor Vehicle Expenses	\$42,000.00	\$16,500.00	\$58,500.00	\$43,875.00	\$46,085.52	5.04%
14	1402	2	2140215	ADMIN - Printing and Stationery	\$23,000.00	\$0.00	\$23,000.00	\$17,253.00	\$13,299.06	-22.92%
14	1402	2	2140216	ADMIN - Postage and Freight	\$8,000.00	\$0.00	\$8,000.00	\$6,003.00	\$6,685.59	11.37%
14	1402	2	2140220	ADMIN - Communication Expenses	\$16,500.00	\$0.00	\$16,500.00	\$12,375.00	\$7,718.10	-37.63%
14	1402	2	2140221	ADMIN - Information Technology						
14	1402	2	2140221	W0060 Corporate Business System	\$77,000.00	\$0.00	\$77,000.00	\$57,753.00	\$71,173.66	23.24%
14	1402	2	2140221	W0061 3Rd Party Mtce Agreements	\$92,000.00	\$0.00	\$92,000.00	\$69,003.00	\$72,280.00	4.75%
14	1402	2	2140221	W0062 Other Computer Software Expenses	\$71,000.00	\$0.00	\$71,000.00	\$53,253.00	\$17,723.66	-66.72%
14	1402	2	2140221	W0066 It Equipment	\$35,000.00	\$0.00	\$35,000.00	\$26,253.00	\$1,530.00	-94.17%
14	1402	2	2140222	ADMIN - Security	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$0.00	-100.00%
14	1402	2	2140223	ADMIN - Equipment and Furniture (Op)	\$6,000.00	\$0.00	\$6,000.00	\$4,500.00	\$17.74	-99.61%
14	1402	2	2140225	ADMIN - WHS	\$12,500.00	\$0.00	\$12,500.00	\$9,369.00	\$3,511.43	-62.52%
14	1402	2	2140226	ADMIN - Office Equipment Mtce	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$0.00	-100.00%
14	1402	2	2140230	ADMIN - Insurance Expenses (Other than Bldg and W/Con	\$108,400.00	\$0.00	\$108,400.00	\$81,297.00	\$78,441.00	-3.51%
14	1402	2	2140240	ADMIN - Advertising and Promotion	\$14,000.00	\$0.00	\$14,000.00	\$10,503.00	\$9,636.29	-8.25%
14	1402	2	2140242	ADMIN - Long Service Leave	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1402	2	2140252	ADMIN - Consultants	\$78,400.00	\$6,600.00	\$85,000.00	\$63,747.00	\$12,434.00	-80.49%
14	1402	2	2140265	ADMIN - Grounds Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,214.90	
14	1402	2	2140282	ADMIN - Bad Debts Expense	\$2,000.00	-\$200.00	\$1,800.00	\$1,350.00	\$0.00	-100.00%
14	1402	2	2140283	ADMIN - Doubtful Debts Expense	\$0.00	\$200.00	\$200.00	\$153.00	\$133.64	-12.65%
14	1402	2	2140284	ADMIN - Audit Fees	\$33,000.00	\$0.00	\$33,000.00	\$24,750.00	\$32,000.00	29.29%
14	1402	2	2140285	ADMIN - Legal Expenses	\$20,000.00	\$0.00	\$20,000.00	\$15,003.00	\$6,199.37	-58.68%
14	1402	2	2140286	ADMIN - Expensed Minor Asset Purchases	\$7,000.00	\$0.00	\$7,000.00	\$5,247.00	\$0.00	-100.00%
14	1402	2	2140287	ADMIN - Other Expenses	\$30,000.00	\$5,000.00	\$35,000.00	\$26,244.00	\$20,030.13	-23.68%
14	1402	2	2140288	ADMIN - Building Operations						
14	1402	2	2140288	BO001 Administration Building - Building Operations	\$80,150.00	\$0.00	\$80,150.00	\$60,102.00	\$55,795.73	-7.16%
14	1402	2	2140289	ADMIN - Building Maintenance						

14	1402	2	2140289	BM001	Administration Building - Building Maintenance	\$20,000.00	\$0.00	\$20,000.00	\$15,003.00	\$15,209.49	1.38%
14	1402	2	2140291		ADMIN - Loss on Disposal of Assets	\$0.00	\$23,500.00	\$23,500.00	\$17,622.00	\$23,470.34	33.19%
14	1402	2	2140292		ADMIN - Depreciation	\$124,000.00	\$0.00	\$124,000.00	\$93,006.00	\$77,606.47	-16.56%
14	1402	2	2140299		ADMIN - Administration Overheads Recovered	-\$2,599,950.00	\$0.00	-\$2,599,950.00	-\$1,949,976.00	-\$1,606,443.39	-17.62%
Operating Expenditure Total						\$0.00	\$0.00	\$0.00	\$0.00	\$63,077.76	
General Administration Overheads Total						\$0.00	\$0.00	\$0.00	\$0.00	\$63,077.76	
14	1403	2	2140300		PWO - Employee Costs	\$504,650.00	-\$47,650.00	\$457,000.00	\$342,747.00	\$366,553.68	6.95%
14	1403	2	2140301		PWO - Unrecognised Staff Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1403	2	2140303		PWO - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1403	2	2140304		PWO - Training & Development	\$73,000.00	-\$10,000.00	\$63,000.00	\$47,250.00	\$22,890.11	-51.56%
14	1403	2	2140305		PWO - Recruitment	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$625.00	-58.42%
14	1403	2	2140307		PWO - Protective Clothing	\$2,000.00	\$4,500.00	\$6,500.00	\$4,878.00	\$3,918.24	-19.68%
14	1403	2	2140308		PWO - Other Employee Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$190.91	
14	1403	2	2140310		PWO - Motor Vehicle Expenses	\$45,000.00	\$10,000.00	\$55,000.00	\$41,247.00	\$46,408.96	12.51%
14	1403	2	2140311		PWO - Consultancy	\$30,000.00	-\$3,000.00	\$27,000.00	\$20,250.00	\$2,686.00	-86.74%
14	1403	2	2140315		PWO - Printing and Stationery	\$2,000.00	-\$1,000.00	\$1,000.00	\$756.00	\$0.00	-100.00%
14	1403	2	2140320		PWO - Communication Expenses	\$2,800.00	\$0.00	\$2,800.00	\$2,097.00	\$666.98	-68.19%
14	1403	2	2140323		PWO - Sick Pay	\$45,100.00	\$0.00	\$45,100.00	\$33,822.00	\$29,558.53	-12.61%
14	1403	2	2140324		PWO - Annual Leave	\$90,100.00	\$0.00	\$90,100.00	\$67,572.00	\$74,399.96	10.10%
14	1403	2	2140325		PWO - Public Holidays	\$45,100.00	\$0.00	\$45,100.00	\$33,822.00	\$26,055.71	-22.96%
14	1403	2	2140328		PWO - Supervision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1403	2	2140330		PWO - WHS and Toolbox Meetings	\$36,000.00	-\$14,500.00	\$21,500.00	\$16,128.00	\$13,468.54	-16.49%
14	1403	2	2140341		PWO - Subscriptions & Memberships	\$20,000.00	-\$9,000.00	\$11,000.00	\$8,253.00	\$10,673.00	29.32%
14	1403	2	2140365		PWO - Maintenance/Operations	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$486.26	-34.90%
14	1403	2	2140386		PWO - Expensed Minor Asset Purchases	\$10,000.00	\$2,000.00	\$12,000.00	\$9,000.00	\$9,233.33	2.59%
14	1403	2	2140387		PWO - Other Expenses	\$6,500.00	-\$1,500.00	\$5,000.00	\$3,744.00	\$2,046.23	-45.35%
14	1403	2	2140392		PWO - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1403	2	2140393		PWO - LESS Allocated to Works (PWO's)	-\$1,331,450.00	\$70,150.00	-\$1,261,300.00	-\$945,981.00	-\$772,961.20	-18.29%
14	1403	2	2140399		PWO - Administration Allocated	\$416,200.00	\$0.00	\$416,200.00	\$317,103.00	\$257,031.07	-18.94%
Operating Expenditure Total						\$0.00	\$0.00	\$0.00	\$4,938.00	\$93,931.31	
14	1403	3	3140301		PWO - Other Reimbursements	-\$100.00	\$0.00	-\$100.00	-\$72.00	\$0.00	-100.00%
Operating Income Total						-\$100.00	\$0.00	-\$100.00	-\$72.00	\$0.00	
Public Works Overheads Total						-\$100.00	\$0.00	-\$100.00	\$4,866.00	\$93,931.31	
14	1404	2	2140400		POC - Internal Plant Repairs - Wages & O/Head	\$19,000.00	-\$4,400.00	\$14,600.00	\$10,962.00	\$4,888.76	-55.40%
14	1404	2	2140411		POC - External Parts & Repairs	\$210,000.00	\$51,000.00	\$261,000.00	\$195,750.00	\$242,670.27	23.97%
14	1404	2	2140412		POC - Fuels and Oils	\$215,000.00	-\$45,000.00	\$170,000.00	\$127,503.00	\$143,973.46	12.92%
14	1404	2	2140413		POC - Tyres and Tubes	\$20,000.00	\$4,400.00	\$24,400.00	\$18,297.00	\$18,043.21	-1.39%
14	1404	2	2140416		POC - Licences/Registrations	\$11,000.00	\$0.00	\$11,000.00	\$8,253.00	\$1,670.98	-79.75%
14	1404	2	2140417		POC - Insurance Expenses	\$32,000.00	-\$4,000.00	\$28,000.00	\$20,997.00	\$36,812.63	75.32%
14	1404	2	2140418		POC - Expendable Tools / Consumables	\$5,000.00	-\$2,000.00	\$3,000.00	\$2,250.00	\$1,485.33	-33.99%
14	1404	2	2140492		POC - Depreciation	\$447,200.00	\$0.00	\$447,200.00	\$335,704.00	\$291,588.71	-13.14%
14	1404	2	2140494		POC - LESS Plant Operation Costs Allocated to Works	-\$959,200.00	\$0.00	-\$959,200.00	-\$719,406.00	-\$528,678.70	-26.51%

Operating Expenditure Total					\$0.00	\$0.00	\$0.00	\$310.00	\$212,454.65	
14	1404	3	3140410	POC - Fuel Tax Credits Grant Scheme	-\$30,000.00	\$3,000.00	-\$27,000.00	-\$20,250.00	-\$25,694.38	26.89%
Operating Income Total					-\$30,000.00	\$3,000.00	-\$27,000.00	-\$20,250.00	-\$25,694.38	
Plant Operating Costs Total					-\$30,000.00	\$3,000.00	-\$27,000.00	-\$19,940.00	\$186,760.27	
14	1405	2	2140500	SAL - Gross Salary and Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1405	2	2140501	SAL - LESS Salaries & Wages Allocated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1405	2	2140503	SAL - Workers Compensation Expense	\$6,000.00	\$0.00	\$6,000.00	\$4,500.00	\$2,045.08	-54.55%
14	1405	2	2140505	SAL - Salary Sacrifice	\$26,000.00	\$2,000.00	\$28,000.00	\$20,997.00	\$20,294.54	-3.35%
14	1405	2	2140506	SAL - Parental Leave Payment (Government)	\$10,000.00	\$500.00	\$10,500.00	\$7,875.00	\$10,340.97	31.31%
Operating Expenditure Total					\$42,000.00	\$2,500.00	\$44,500.00	\$33,372.00	\$32,680.59	
14	1405	3	3140501	SAL - Reimbursement - Workers Compensation	-\$6,000.00	\$0.00	-\$6,000.00	-\$4,500.00	-\$406.68	-90.96%
14	1405	3	3140502	SAL - Reimbursement - Parental Leave	-\$10,000.00	-\$500.00	-\$10,500.00	-\$7,875.00	-\$7,333.01	-6.88%
14	1405	3	3140503	SAL - Reimbursement - Salary Sacrifice	-\$26,000.00	-\$2,000.00	-\$28,000.00	-\$20,997.00	-\$20,312.14	-3.26%
Operating Income Total					-\$42,000.00	-\$2,500.00	-\$44,500.00	-\$33,372.00	-\$28,051.83	
Salaries And Wages Total					\$0.00	\$0.00	\$0.00	\$0.00	\$4,628.76	
14	1407	2	2140760	UNCLASS - Unclassified Expenditure						
14	1407	2	2140760	W0238 Land And Building Operating Ceaca	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1407	2	2140761	UNCLASS - Insurance Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$6,169.76	
Operating Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$6,169.76	
14	1407	3	3140735	UNCLASS - Unclassified Income	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,250.00	
14	1407	3	3140736	UNCLASS - Insurance Income	\$0.00	\$0.00	\$0.00	\$0.00	-\$23,877.05	
Operating Income Total					\$0.00	\$0.00	\$0.00	\$0.00	-\$25,127.05	
14	1407	4	4140710	UNCLASS - Buildings (Capital)						
14	1407	4	4140710	W0242 Purchase Of Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Unclassified Total					\$0.00	\$0.00	\$0.00	\$0.00	-\$18,957.29	
Other Property & Services Total					-\$42,100.00	-\$33,000.00	-\$75,100.00	-\$51,074.00	\$278,397.44	
Grand Total					\$11,444,380.00	-\$12,494.00	\$10,875,886.00	\$8,883,739.00	\$3,960,446.86	

Prog	Programme Description	SP	Sub-Programme Description	Type	Type Description	COA	Job	Description	Current Budget	YTD Actual	< 10%	11% to 20%	21% to 30%	31% to 40%	41% to 50%	51% to 60%	61% to 70%	71% to 80%	81% to 90%	91% to 100%	> 101%
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120141	RC239G	Merredin-Narambeen Road (Capital) 18.41 - 18.70	\$0.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120141	RC239H	Merredin-Narambeen Road (Capital) 18.41 - 18.70	\$334,100.00	\$223,871.89							67.01%				
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120141	RC239I	Merredin-Narambeen Road (Capital) 19.54 - 19.80	\$24,600.00	\$24,577.21										99.91%	
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120141	RC239J	Merredin-Narambeen Road (Capital) 19.54 - 19.80	\$315,300.00	\$248,958.76							78.96%				
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120142		ROADC - Roads Outside BUA - Gravel - Council Funded													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120142	RC090	Goldfields Road (Capital)	\$40,000.00	\$0.00	0.00%										
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120143		ROADC - Roads Outside BUA - Formed - Council Funded													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120143	RC019	Goomarin-Nukarni Road (Capital)	\$100,000.00	\$0.00	0.00%										
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120144		ROADC - Roads Built Up Area - Roads to Recovery													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120144	R2R000	To Be Allocated	\$0.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120144	R2R140	Coronation Street (R2R)	\$16,500.00	\$15,600.00										94.55%	
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120144	R2R147	Pollock Avenue (R2R)	\$52,250.00	\$52,248.00										100.00%	
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120144	R2R153	Throssell Road (R2R)	\$32,950.00	\$32,966.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120144	R2R164	Jubilee Street (R2R)	\$9,950.00	\$9,952.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120144	R2R180	Aspland Street (R2R)	\$13,500.00	\$13,497.40										99.98%	
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120144	R2R212	Yorrell Way (R2R)	\$43,100.00	\$43,104.60											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120145		ROADC - Roads Outside BUA - Sealed - Roads to Recovery													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120145	R2R002	R2R Hines Hill Road	\$50,000.00	\$50,000.00										100.00%	
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120145	R2R004	Brissenden Road (R2R)	\$430,000.00	\$430,000.00										100.00%	
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120146		ROADC - Roads Outside BUA - Gravel - Roads to Recovery													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120146	R2R007	Korbrelkulling Road (R2R)	\$166,750.00	\$166,784.85											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120149		ROADC - Roads Outside BUA - Sealed - Regional Road Group													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120149	HVS072	Crooks Road (HVSP)	\$2,703,600.00	\$29,077.91											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120149	RRG001	RRG Chandler-Merredin - Resurfacing	\$216,900.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120149	RRG003	Bullshead Road (RRG)	\$0.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120149	RRG072	Crooks Road (RRG)	\$585,600.00	\$83,903.90											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120150	RRG090	Goldfields Road (RRG)	\$130,000.00	\$65,932.01						50.72%					
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120149	RRG239	Merredin-Narembreen Road (Capital)	\$0.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120150		ROADC - Roads Outside BUA - Gravel - Regional Road Group													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120150	RRG015	Burracoppin South Road (RRG)	\$0.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120165		ROADC - Drainage Built Up Area (Capital)													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120165	DC000	Drainage - Capital	\$0.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120168		ROADC - Kerbing (Capital)													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120168	KC000	Kerbing Construction (Budgeting Only)	\$0.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120168	KC147	Pollock Avenue - Kerbing Capital	\$40,000.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120168	KC153	Thorssell Road - Kerbing Capital	\$40,000.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120168	KC164	Jubilee Street - Kerbing Capital	\$38,400.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120170		ROADC - Footpaths and Cycleways (Capital)													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120170	FC000	Footpath Construction General (Budgeting Only)													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120170	FC154	Mary Street - Footpath Capital	\$35,200.00	\$0.00	0.00%										
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120170	FC159	Alibeury Street - Footpath Capital	\$21,600.00	\$0.00	0.00%										
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120170	FC223	Cummings Crescent - Footpath Capital	\$19,200.00	\$0.00	0.00%										
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120170	PC000	Pram Crossings - Footpath	\$26,000.00	\$0.00	0.00%										
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120190		ROADC - Infrastructure Other (Capital)													
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120190	DP135	Dump Point - Western Barrack Street	\$0.00	\$0.00											
12	Transport	1201	Construction - Streets, Roads, Bridges & Depot 4	Capital Expenditure		4120190	PP172	Footpath Construction General (Budgeting Only)	\$15,000.00	\$0.00	0.00%										
12	Transport	1203	Road Plant Purchases	Capital Expenditure	4	4120330		PLANT - Plant & Equipment (Capital)	\$596,000.00	\$488,303.96									81.93%		
12	Transport	1207	Water Transport Facilities	Capital Expenditure	4	4120790		WATER - Infrastructure Other (Capital)													
12	Transport	1207	Water Transport Facilities	Capital Expenditure	4	4120790	WC002	Watersmart Farms - Desalination Project	\$39,900.00	\$39,877.96										99.94%	
12	Transport	1207	Water Transport Facilities	Capital Expenditure	4	4120790	WC003	Merredin Recycled Water Nework Upgrade (Capital)	\$106,000.00	\$33,578.65											
13	Economic Services	1308	Other Economic Services	Capital Expenditure	4	4130890		OTH ECON - Infrastructure Other (Capital)	\$0.00	\$0.00											
14	Other Property & Services	1407	Unclassified	Capital Expenditure	4	4140710		UNCLASS - Buildings (Capital)													
14	Other Property & Services	1407	Unclassified	Capital Expenditure	4	4140210		ADMIN - Building (Capital)	\$15,000.00	\$14,700.00										98.00%	
14	Other Property & Services	1407	Unclassified	Capital Expenditure	4	4140231		ADMIN - Furniture & Equipment (Capital)	\$25,000.00	\$5,800.00			23.20%								
14	Other Property & Services	1407	Unclassified	Capital Expenditure	4	4140710	W0242	Purchase Of Land	\$0.00	\$0.00											
Summary									\$12,373,350.00	\$5,914,732.95					47.80%						
						420		Loan Liability (Current)	\$225,000.00	\$204,656.93											
						509		Land	\$0.00	\$134,914.10											
						512	514	Buildings	\$889,450.00												
						520		Furniture & Equipment	\$25,000.00	\$5,800.00			23.20%								
						530		Plant & Equipment	\$750,500.00	\$565,316.18								75.33%			
						540		Infrastructure Roads	\$6,447,600.00	\$2,218,827.71				34.41%							
						550		Infrastructure Drainage	\$0.00	\$0.00											
						560		Infrastructure Footpaths	\$102,000.00	\$0.00											
						570		Infrastructure Parks & Ovals	\$2,943,900.00	\$2,516,919.62									85.50%		
						590		Infrastructure Other	\$160,900.00	\$73,456.61					45.65%						
						701		Cashed Back Reserves	\$829,000.00	\$194,841.80			23.50%								
									\$12,373,350.00	\$5,914,732.95					47.80%						

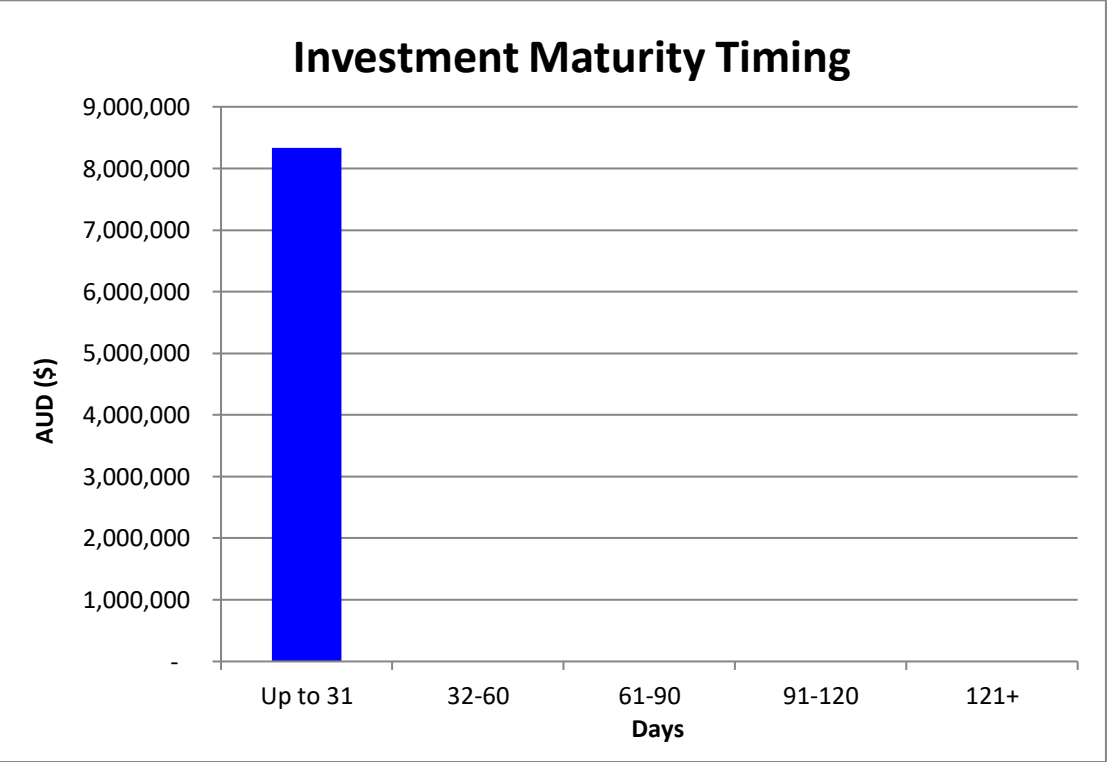
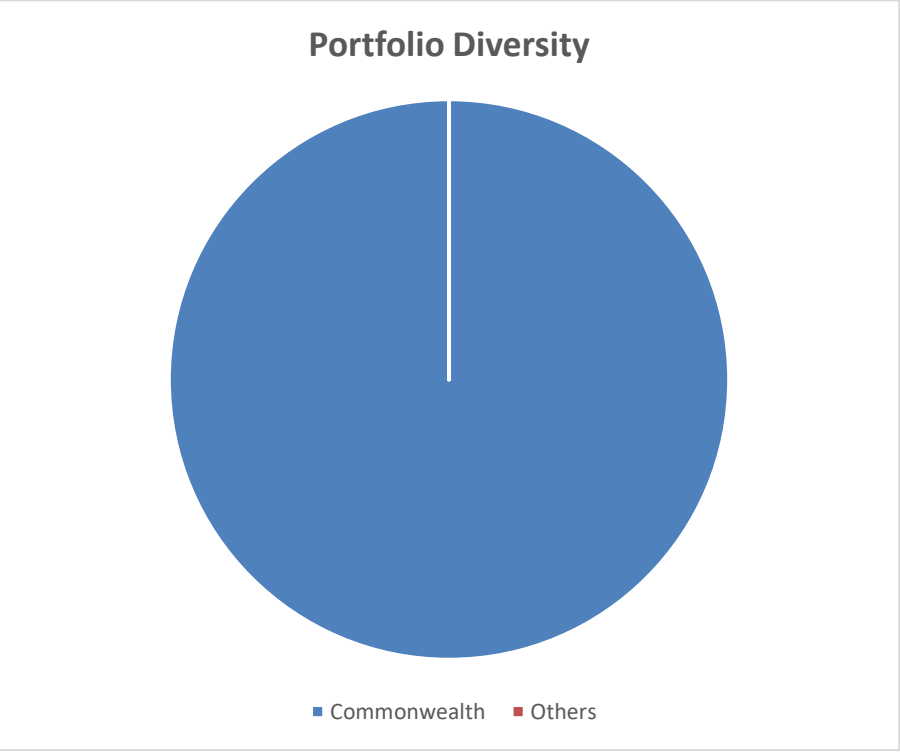
Shire of Merredin
Monthly Investment Report

For the period ending: 31st March 2025

Compliance
The Investments outlined below have been undertaken in accordance with the Council adopted Policy

Deposit Ref	Deposit Date	Institution	Term (Days)	Maturity Date	Invested Interest rates	Expected Interest	Amount Invested (Days)					Total	Interest on Investments		
							Up to 31	32-60	61-90	91-120	121+		Annual Budget	Year to Date Budget	Year to Date Actual
General Municipal															
Comm On Call	31/03/2025	Commonwealth	0	At Call	0.25%	-	1,468,459					1,468,459			
												-			
												-			
					Subtotal	-	1,468,459	-	-	-	-	1,468,459	130,000	97,497	103,760
Cash Backed Reserves															
Reserves	31/03/2025	Commonwealth		At Call	3.75%	-	6,856,893					6,856,893			
					Subtotal	-	6,856,893	-	-	-	-	6,856,893	250,000	187,497	194,842
					Subtotal	-	-	-	-	-	-	-			0
					Total Funds Invested	-	8,325,351	-	-	-	-	8,325,351	380,000	284,994	298,602

Deposit Ref	Deposit Date	Term (Days)	Invested Interest rates	Maturity Date	Amount Invested	Percentage of Portfolio
Commonwealth						
Comm On Call	31/03/2025	0	0.25%	At Call	1,468,459	
Reserves	31/03/2025	0	3.75%	At Call	6,856,893	
			Subtotal		8,325,351	100.00%
Others						
			Subtotal		-	0.00%
Others						
			Subtotal		-	0.00%
			Total Funds Invested		8,325,351	100.00%



14.3 List of Accounts Paid – March 2025

Corporate Services SHIRE OF MERREDIN INNOVATING THE WHEATBELT	
Responsible Officer:	Leah Boehme, EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.3A - Payments Listing March 2025

Purpose of Report

☐

Executive Decision

☒

Legislative Requirement

For Council to receive the schedule of accounts paid for the month of March 2025.

Background

The attached list of accounts paid during the month of March 2025, under Delegated Authority, is provided for Council's information and endorsement.

Mechanisms in place to check corporate credit card usage identified an anomaly which has been addressed, relating to an accidental unauthorised use of a corporate credit card. The purchase was cancelled and the relevant staff member reprimanded, this will be shown on the April Payment Listing.

Comment

Nil

Policy Implications

Nil

Statutory Implications

As outlined in the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Strategic Implications

Ø Strategic Community Plan

Theme:	4. Communication and Leadership
Service Area Objective:	4.2.2 The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources
Priorities and Strategies for Change:	Nil

Ø Corporate Business Plan

Theme:	4. Communication and Leadership
Priorities:	Nil
Objectives:	4.2 Decision Making

Sustainability Implications

Ø Strategic Resource Plan

Compliance with the *Local Government (Administration) Regulations 1996* and to also give Council some direction regarding its management of finance over an extended period of time.

Risk Implications

There is a compliance risk associated with this Item as the Shire would be contravening the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* if this Item was not presented to Council. The risk rating is considered to be Low (4), which is determined by a likelihood of Unlikely (2) and a consequence of Minor (2). This risk will be eliminated by the adoption of the Officer's Recommendation.

Financial Implications

All liabilities settled have been in accordance with the Annual Budget provisions.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Anderson

Seconded: Cr Simmonds

83586

That Council RECEIVE the schedule of accounts paid during March 2025 as listed, covering cheques, EFT's, directly debited payments and wages, as numbered and totaling \$726,167.54 from the Merredin Shire Council Municipal bank account and \$0 from the Merredin Shire Council Trust bank account.

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

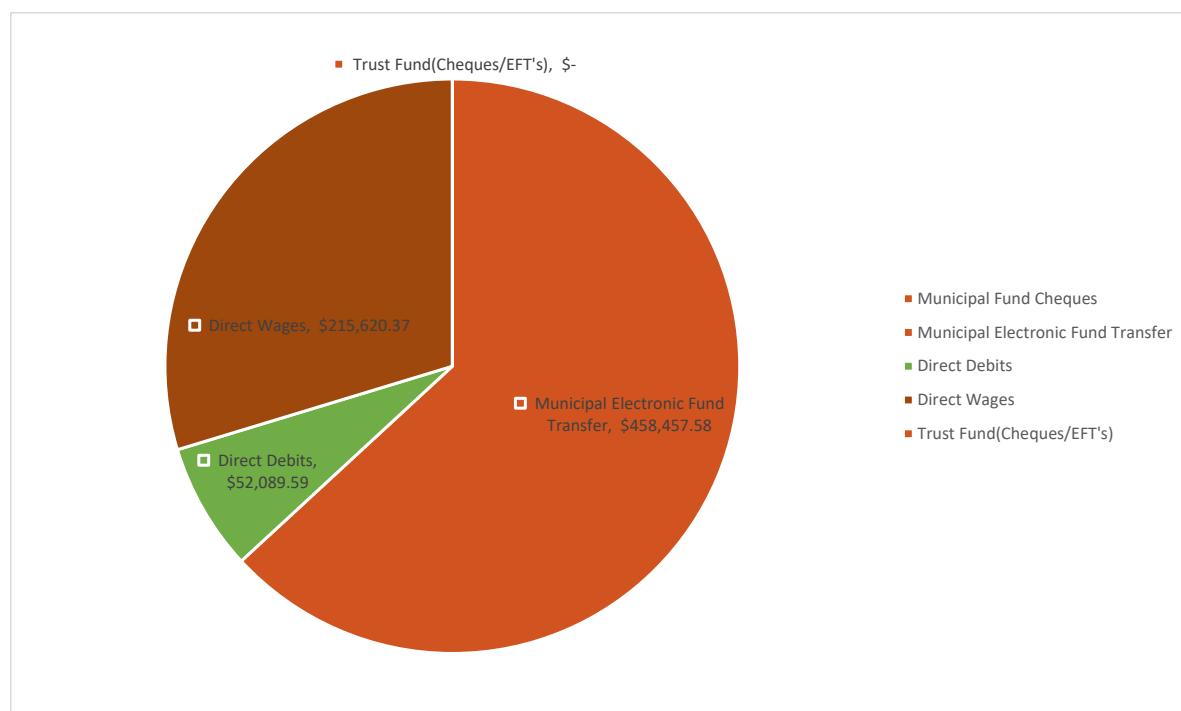
Against: Nil



SUMMARY OF PAYMENTS FOR THE PERIOD

1/03/2025 to 31/03/2025

Account	Cheque No's	Total
Municipal Fund Cheques		-
Municipal Electronic Fund Transfer	EFT28866 - EFT29000	-\$ 458,457.58
Direct Debits	DD14051.1 - DD14096.1	-\$ 52,089.59
Direct Wages	PPE 19/2 - PPE 1/4/2025	-\$ 215,620.37
Trust Fund(Cheques/EFT's)	NIL	\$ -
TOTAL		-\$ 726,167.54



LIST OF ACCOUNTS PAID & SUBMITTED TO COMMITTEE MARCH 2025

Municipal Cheque Payments					
Chq/EFT	Date	Name	Description	Amount	
				-	
Cheque Payments Total				\$	-
Municipal Electronic Funds Transfer					
EFT28866	06/03/2025	DENIS SYLVESTER HEFFERNAN	Repayment of 1st pay which was rejected due to incorrect bank details.	-\$	1,552.92
EFT28867	06/03/2025	SALARY PACKAGING AUSTRALIA	Salary Sacrifice for Employees	-\$	1,085.02
EFT28868	07/03/2025	THE AUSTRALIAN WORKERS UNION	Payroll Deductions/Contributions	-\$	84.00
EFT28869	07/03/2025	AUSTRALIAN SERVICES UNION	Payroll Deductions/Contributions	-\$	79.50
EFT28870	07/03/2025	DEPUTY CHILD SUPPORT REGISTRAR	Payroll Deductions/Contributions	-\$	299.20
EFT28871	13/03/2025	AUSTRALIA POST	PO box and postal charges	-\$	1,499.01
EFT28872	13/03/2025	AVON WASTE	Waste collection charges	-\$	19,652.66
EFT28873	13/03/2025	ACCREDIT BUILDING SURVEYING &	Supply of CDC two properties	-\$	770.00
EFT28874	13/03/2025	AXFORD PLUMBING & GAS PTY LTD *PREVIOUS AUSWEST PLUMBING	Fixing of the Treated Mainline for the South Side of town. Hit by NBN Contractors. Relocation of eye wash station at depot, unblocking basin mens toilet depot	-\$	3,139.00
EFT28875	13/03/2025	AUSTRALIAN FIRE SYSTEMS	Service fire extinguishers and emergency lighting testing.	-\$	2,365.00
EFT28876	13/03/2025	GRACE MARIA ALVARO	CWVC Feb Consignment	-\$	50.00
EFT28877	13/03/2025	BARTLETT MECHANICAL PTY LTD	Examine Genset starting issue. Battery & Battery Cable	-\$	714.29
EFT28878	13/03/2025	BUILDING AND ENERGY,	BSL February 2025	-\$	56.65
EFT28879	13/03/2025	BURGESS RAWSON (WA) PTY LTD	water charges	-\$	278.03
EFT28880	13/03/2025	BOC LIMITED	FNY 2024/25 Cella Mix 55F 3 Units, Dept gases, oxygen Acetylene, medical oxgen	-\$	143.75
EFT28881	13/03/2025	CENTRAL WHEATBELT EARTHMOVING	Relocation, compaction and coverage of general and putrescible waste as well as other waste types such as construction and demolition, wood, and green waste upon request.	-\$	8,866.00
EFT28882	13/03/2025	CLOUD COLLECTIONS PTY LTD	Rates debt collection	-\$	2,960.21
EFT28883	13/03/2025	COMBINED TYRES PTY LTD	Volvo Wheel loader 2022 - Tyres & Tubes and 20.5 Maxam tyre	-\$	6,987.20
EFT28884	13/03/2025	COCKIES AG	1x 1lt sunscreen 9x 125ml sunscreen, coolant, boots Navra pins x4	-\$	540.92
EFT28885	13/03/2025	DEVON DELIGHTS	CWVC Feb Consignment	-\$	13.00
EFT28886	13/03/2025	DUNNING'S DIRECT NORTHAM	Fuel card fee	-\$	3.85
EFT28887	13/03/2025	DANI'S DOMESTIC CLEANING	Cleaning Kitchener street 3/3/25	-\$	140.00
EFT28888	13/03/2025	EDUCATIONAL ART SUPPLIES	Harmony Week Craft Session Supplies	-\$	257.76
EFT28889	13/03/2025	RONALD FISCHER	Performer Morning Melodies	-\$	2,000.00
EFT28890	13/03/2025	GREAT SOUTHERN FUEL SUPPLIES	Fuel card purchases		
Fuel Card Purchases EMDS					-521.56
24/01/2025 \$ 68.90					
1/02/2025 \$ 89.00					
5/02/2025 \$ 107.62					
8/02/2025 \$ 56.94					
16/02/2025 \$ 70.06					
24/02/2025 \$ 97.02					
27/02/2025 \$ 32.02					
Total \$ 521.56					
Fuel Card Purchases EMCS					-70.17
8/02/2025 \$ 70.17					
Total \$ 70.17					
Fuel Card Purchases EHO					-274.8
6/02/2025 \$ 62.72					
24/02/2025 \$ 116.67					
25/02/2025 \$ 95.41					
Total \$ 274.80					
Fuel Card Purchases SCEM					-85.51
14/02/2025 \$ 85.51					
Total \$ 85.51					
EFT28891	13/03/2025	JOE GOEDHART	Replace damaged side fence panels @ 4 Cohn Street	-\$	250.00
EFT28892	13/03/2025	GEARING WHEATBELT SERVICES	Provision of public toilet cleaning	-\$	770.00
EFT28893	13/03/2025	BETH LORRAINE GEARING	CWVC Feb Consignment	-\$	28.00

EFT28894	13/03/2025 GUTTER GOBBLER	Gutter cleaning of shire buildings	-\$	6,825.00
EFT28895	13/03/2025 HERSEY'S SAFETY	2x Inspection - Harness & Lanyard 2xSelf Retracting Lanyard Triple Action Karabiner 1xTactician Riggers Harness Standard, gloves, dust masks, safety glasses	-\$	1,675.54
EFT28896	13/03/2025 HI CONSTRUCTIONS (AUST) PTY LTD	Merredin Water Tower Conservation	-\$	88,811.57
EFT28897	13/03/2025 LORNA HARDY	CWVC Feb Consignment	-\$	36.00
EFT28898	13/03/2025 IT VISION IT VISION T/as READYTECH	Removal of incorrect payroll batches	-\$	1,108.80
EFT28899	13/03/2025 JASON SIGN MAKERS	Custom Rural Road Number Plate 150mm high rural	-\$	59.65
EFT28900	13/03/2025 JH COMPUTER SERVICES WA PTY	Monthly Contracted costs including securtiy and back ups	-\$	14,179.00
EFT28901	13/03/2025 PAMELA JAYS	CWVC Feb Consignment	-\$	47.00
EFT28902	13/03/2025 JANE DRAG	CWVC Feb Consignment	-\$	156.00
EFT28903	13/03/2025 LANDGATE	Rental valuations	-\$	64.50
EFT28904	13/03/2025 MERREDIN ELECTRICS	Repairs to the Shires private power line inside Dam 1 and Dam 2, lights in kitchener house and library	-\$	2,326.50
EFT28905	13/03/2025 MERREDIN FREIGHTLINES	Freight Deliveries - various	-\$	2,053.70
EFT28906	13/03/2025 MCLEODS BARRISTERS & SOLICITORS	Preparation of lease documentation between Shire of Merredin and Merredin CRC.	-\$	248.16
EFT28907	13/03/2025 MERREDIN RURAL SUPPLIES	Solenoids and nodes	-\$	1,923.00
EFT28908	13/03/2025 MERREDIN TELEPHONE SERVICES	FNy 2024/25 Security Monitoring	-\$	114.40
EFT28909	13/03/2025 MERREDIN TREASURY	Anzac Day – Technician accommodation	-\$	220.00
EFT28910	13/03/2025 MERREDIN SUPA IGA	Various consumables admin, depot, library, business after hours event	-\$	177.82
EFT28911	13/03/2025 K.P. METCALF	CWVC Feb Consignment	-\$	70.00
EFT28912	13/03/2025 OUTPOST CENTRAL PTY LTD T/AS	Subscription billed 12 months in advance	-\$	290.40
EFT28913	13/03/2025 HERITAGE COUNCIL OF WESTERN AUSTRALIA	Refund of Grant Funds to the Heritage Grants Program	-\$	8,800.00
EFT28914	13/03/2025 RAECO	3 x DURASEAL ROLL ACID FREE - 300mm x 50m Unit price \$73.95(Gst inc)	-\$	246.61
EFT28915	13/03/2025 TWO DOGS HOME HARDWARE	Timber, oil remover, timber oil, 3x paint brush, 2x keys, harnesses x4, Karcher pressure cleaner	-\$	1,660.79
EFT28916	13/03/2025 ROSS'S DIESEL SERVICE	Service and repairs 1HAT291, 1H2P637, 1GV1784, 1GZZ316, MD3740, drill bits,	-\$	9,970.72
EFT28917	13/03/2025 RAW CREATIVE	32 Pages based on New Artwork & Design	-\$	6,440.00
EFT28918	13/03/2025 SHERRIN RENTALS PTY LTD	15 Tonne Padded Drum Roller x2 inc transport	-\$	13,629.00
EFT28919	13/03/2025 SIGMA CHEMICALS	IBC of chlorine and Vacuum hose cuff 51mm	-\$	900.90
EFT28920	13/03/2025 SYNERGY	Streetlighting and power charges	-\$	31,658.76
EFT28921	13/03/2025 ST JOHN AMBULANCE WA	First Aid Training	-\$	1,020.00
EFT28922	13/03/2025 SHEREE LOUISA LOWE	CWVC Feb Consignment	-\$	16.00
EFT28923	13/03/2025 IAN STUBBS	CWVC Feb Consignment	-\$	30.00
EFT28925	13/03/2025 PUBLIC TRANSPORT AUTHORITY	Relocation of water service of Apex Park, commissions and fares	-\$	5,773.95
EFT28926	13/03/2025 THEATRE 180 INC	Performance fee Light house girl saga 6 March 2025	-\$	3,080.00
EFT28927	13/03/2025 WATER CORPORATION	water charges	-\$	834.64
EFT28928	13/03/2025 WESTRAC EQUIPMENT P/L	travel to and from job replace and fit new side window	-\$	1,185.44
EFT28929	13/03/2025 WA CONTRACT RANGER SERVICES	Provision of Ranger Services FY 24/25	-\$	5,852.00
EFT28930	13/03/2025 WILD POPPY CAFE	Catering - Business After Hours Sundowner (35 people)	-\$	577.50
EFT28931	13/03/2025 MERREDIN COMMUNITY RESOURCE	Advertising for Parking Amendment Local Law	-\$	95.00
EFT28932	20/03/2025 AUSTRALIAN TAXATION OFFICE	BAS February 2025	-\$	36,363.29
EFT28933	20/03/2025 THE AUSTRALIAN WORKERS UNION	Payroll Deductions/Contributions	-\$	84.00
EFT28934	20/03/2025 AUSTRALIAN SERVICES UNION	Payroll Deductions/Contributions	-\$	79.50
EFT28935	20/03/2025 SALARY PACKAGING AUSTRALIA	Salary sacrifice for employees	-\$	1,085.02
EFT28936	27/03/2025 BRADLEY ANDERSON	Councillor payment, in-lieu of meeting attendance fees for	-\$	2,123.75
EFT28937	27/03/2025 AVON WASTE	waste collection charges	-\$	20,079.68
EFT28938	27/03/2025 ACCREDIT BUILDING SURVEYING &	Supply of CDC for four properties	-\$	1,540.00
EFT28939	27/03/2025 AXFORD PLUMBING & GAS PTY LTD *PREVIOUS AUSWEST PLUMBING	Provision of new plumbing fixtures (toilet, pan, cistern and hand basin) to the Fine Arts Society Building. Replace expansion valve NMPS	-\$	1,314.50
EFT28940	27/03/2025 WHEATBELT PAINTING	Repainting of CRC building doors and shutters	-\$	1,930.00
EFT28941	27/03/2025 AFGRI EQUIPMENT AUSTRALIA PTY LTD	1/2 FLAT FACE 3/4 BSP 1/2 FLAT FACE 3/4 BSP COUPLING FEMALE	-\$	1,802.03
EFT28942	27/03/2025 RON BATEMAN & CO	1x Brass Elbow 1/2 F&F 1xBrass sock 1/2 1x Brass allthread 15x150mm 1x Grease Gun Trigger action, galv buckets, plumbers tape	-\$	229.75
EFT28943	27/03/2025 BRAYCO COMMERCIAL PTY LTD	Provision of Stainless Steel benches to Cummins Theatre	-\$	462.00
EFT28944	27/03/2025 BARTLETT MECHANICAL PTY LTD	Provision of 90,000km service for SoM Toyota Kluger	-\$	699.22
EFT28945	27/03/2025 HAYLEY MARIE BILLING	Councillor payment, in-lieu of meeting attendance fees for	-\$	2,123.75
EFT28946	27/03/2025 CUTTING EDGES	80 grader blades	-\$	10,084.80
EFT28947	27/03/2025 DONNA MARIE CROOK	Councillor payment, in-lieu of meeting attendance fees for	-\$	5,662.50

EFT28948	27/03/2025	SR & N CREES & CO (PETER GLENN CREES)	Deputy Chief Bush Fire Control Officer honorarium for 24-25 fire season	-\$	500.00
EFT28949	27/03/2025	CENTRAL WHEATBELT EARTHMOVING	Relocation, compaction and coverage of general and putrescible waste as well as other waste types such as construction and demolition, wood, and green waste upon request.	-\$	11,583.00
EFT28950	27/03/2025	MICHAEL LINDSAY CAUGHEY	Chief Bush Fire Control Officer honorarium for 24-25 fire season	-\$	1,000.00
EFT28951	27/03/2025	DUNNING'S DIRECT NORTHAM	small plant fuel purchase	-\$	221.42
EFT28952	27/03/2025	DRAKEFORD'S BUILDING AND MAINTENANCE	Replace front door at 10 Cohn St with solid core door and new entrance set and replace damaged floor carpet tiles	-\$	1,155.00
EFT28953	27/03/2025	DANI'S DOMESTIC CLEANING	Provision of domestic cleaning services to 3 properties	-\$	760.00
EFT28954	27/03/2025	ENDEAVOUR GROUP LTD - Woolworths Group (BWS)	BWS Order 21/02/2025 3x Hahn 3.5 2x Great Northern Super Crisp 1x Great Northern ZERO	-\$	360.00
EFT28956	27/03/2025	MERREDIN GLAZING	Merredin Glazing Service QU-3358 - Security Screens for Storage Room & Change Rooms	-\$	3,212.00
EFT28957	27/03/2025	GREAT EASTERN MOTOR LODGE	Accommodation 3 nights for Peter Hares to attend Perth Caravan and Camping Show 2025	-\$	597.00
EFT28958	27/03/2025	GEARING WHEATBELT SERVICES	Provision of public toilet cleaning	-\$	440.00
EFT28959	27/03/2025	CLAYTON SHANE GILES	Rates refund for assessment A2709	-\$	663.05
EFT28960	27/03/2025	GO MAD	Harmony Week Festival Lighting and Friendship bracelet workshop supplies	-\$	104.00
EFT28961	45743	GREAT SOUTHERN FUEL SUPPLIES - SES BFB & SES Fuel card charges			-934.72
Fuel Card Purchases SES & BFB					
8/01/2025 \$ 111.68					
10/01/2025 \$ 163.28					
24/01/2025 \$ 293.76					
12/02/2025 \$ 63.84					
12/02/2025 \$ 60.01					
19/02/2025 \$ 130.15					
19/02/2025 \$ 112.00					
Total \$ 934.72					
EFT28962	27/03/2025	KARIS MEDICAL GROUP	Hep A & B immunisations	-\$	250.00
EFT28963	27/03/2025	LIBERTY OIL RURAL PTY LTD	10,000L diesel at \$1.7028	-\$	16,517.16
EFT28964	27/03/2025	MERREDIN ELECTRICS	Repair of MRCLC Hydrotherapy Pool pumps. Town hall clock	-\$	1,938.20
EFT28965	27/03/2025	MERREDIN NEXTRA NEWSAGENCY	MRCLC Stationery	-\$	39.98
EFT28966	27/03/2025	MDN PANEL & PAINT	Windscreen repair x2	-\$	1,928.58
EFT28967	27/03/2025	MERREDIN AUTO ELECTRICS	BREAK SAFE BREAK AWAY SWITCH AND CABLE	-\$	196.52
EFT28968	27/03/2025	MERREDIN REFRIGERATION & AIR	9 Cummings - Install second return grille and adjust	-\$	1,737.79
EFT28969	27/03/2025	MERREDIN RURAL SUPPLIES	bottled water for administration centre	-\$	136.00
EFT28970	27/03/2025	MERREDIN SUPA IGA	Harmony Week Festival Food Sample Ingredients, admin/ library/ Theatre/ depot consumables	-\$	1,128.21
EFT28971	27/03/2025	MERREDIN FRENCH HOT BREAD	Harmony Week Sushi Samples	-\$	151.50
EFT28972	27/03/2025	MOVAT PTY LTD ATF MOVAT TRUST	Merredin SES monthly subscription to MOVAT 2024-25	-\$	27.20
EFT28973	27/03/2025	RENEE MARIE MANNING	Councillor payment, in-lieu of meeting attendance fees for	-\$	3,007.50
EFT28974	27/03/2025	MARK MCKENZIE	Councillor payment, in-lieu of meeting attendance fees for	-\$	2,123.75
EFT28975	27/03/2025	MOORE AUSTRALIA (WA) PTY LTD	2025 Budget Workshop	-\$	1,430.00
EFT28976	27/03/2025	NIKS PLUMBING AND GAS	Repair and replace burst water main parts at Shire Admin Building. Admin building taps, king st low pressure	-\$	1,738.00
EFT28977	27/03/2025	NEVERFAIL SPRINGWATER LTD	Annual Rental of water dispenser 19/3/25 - 19/3/2026	-\$	99.00
EFT28978	27/03/2025	LISA ANNE O'NEILL	Councillor payment, in-lieu of meeting attendance fees for	-\$	2,123.75
EFT28979	27/03/2025	CODE RESEARCH PTY LTD T/AS PWD	Premium Custom Designed Website - MRCLC	-\$	1,484.45
EFT28980	27/03/2025	TWO DOGS HOME HARDWARE	Essential Personnel Workshop Supplies Harmony Week Festival 22/3/25, dorrsstops, screws and drill bits	-\$	597.39
EFT28981	27/03/2025	ROSS'S DIESEL SERVICE	1 battery cover box, pull, pine and clip, regulator, reducing bush	-\$	467.58
EFT28982	27/03/2025	SIGMA CHEMICALS	Pool Ladder Step	-\$	138.60
EFT28983	27/03/2025	LYNETTE MAREE SORENSEN	Cat Trap Bond refund	-\$	100.00
EFT28984	27/03/2025	SYNERGY	Electricity charges	-\$	16,250.12
EFT28985	27/03/2025	SEEK LIMITED	Job ad listing for Media and Executive role	-\$	687.50
EFT28986	27/03/2025	SHEREE LOUISA LOWE	Community Art project harmony Week	-\$	460.00
EFT28987	27/03/2025	MEGAN SIMMONDS	Councillor payment, in-lieu of meeting attendance fees for	-\$	2,123.75
EFT28988	27/03/2025	ST MARY'S PARENTS & FRIENDS	Catering March Morning Melodies	-\$	400.00
EFT28989	27/03/2025	TELSTRA	White pages directory listings, and SES phone charges	-\$	1,743.72
EFT28990	27/03/2025	PUBLIC TRANSPORT AUTHORITY	TransWA fares and commissions	-\$	409.55
EFT28991	27/03/2025	THE WEST AUSTRALIAN	Subscription to The West Australian – option 2 (12 weeks)	-\$	96.00
EFT28992	27/03/2025	TEAM GLOBAL EXPRESS PTY LTD	Freight charges	-\$	161.64
EFT28993	27/03/2025	THEATRE 180 INC	Theatre 180 Royalties Light house girl saga	-\$	278.40

EFT28994	27/03/2025	VANGUARD PRINT	Visitor Guide_A4, 32pp self cover Finished Size: A4	-\$	10,571.00
EFT28995	27/03/2025	PHIL VAN DER MERWE	Councillor payment, in-lieu of meeting attendance fees for	-\$	2,123.75
EFT28996	27/03/2025	WA LOCAL GOVERNMENT ASSOC.	WALGA Aboriginal Engagement Forum 2025 - C Watts	-\$	190.00
EFT28997	27/03/2025	WA CONTRACT RANGER SERVICES	Provision of Ranger Services	-\$	7,942.00
EFT28998	27/03/2025	WHEATBELT UNIFORMS SIGNS &	Staff uniforms	-\$	1,241.70
EFT28999	27/03/2025	WA DISTRIBUTORS PTY LTD T/A	Harcher Quote 4704 - Cleaning Supplies	-\$	1,186.95
EFT29000	27/03/2025	WILD POPPY CAFE	Catering - WEROC Board Meeting 17 March 2025	-\$	340.00
Electronic Fund Transfers Total				-\$	458,457.58
Direct Debits Payments					
DD14051.1	03/03/2025	NER FINANCE (EQUIPMENT RENTS)	Monthly Rental Charge for Admin Printer	-\$	515.19
DD14075.1	21/03/2025	VONEX TELECOM	Various SOM Phone Accounts	-\$	643.26
DD14076.1	06/03/2025	BEAM SUPERANNUATION CLEARING	Superannuation Payment as per Pay Run # 84	-\$	21,692.86
DD14077.1	17/03/2025	BEAM SUPERANNUATION CLEARING	Superannuation Payment as per Pay Run # 86	-\$	86.27
DD14078.1	20/03/2025	BEAM SUPERANNUATION CLEARING HOUSE (Precision CH)	Superannuation Payment as per Pay Run # 85	-\$	22,131.12
DD14084.1	18/03/2025	BOND ADMINISTRATOR	Housing & Pet Bond	-\$	1,900.00
DD14085.1	21/03/2025	BOND ADMINISTRATOR	Pet Bond	-\$	460.00
DD14086.1	27/03/2025	BOND ADMINISTRATOR	Pet Bond	-\$	200.00
DD14087.1	27/03/2025	COMMONWEALTH MASTERCARD	CORPORATE CHARGE CARD	-\$	3,421.22
CORPORATE CHARGE CARD - EMCS					
27/02/2025 Mailchimp \$ 71.86					
3/03/2025 Safety Culture Annual Subscription \$ 316.80					
6/03/2025 Ventraip \$ 14.00					
8/03/2025 Adobe \$ 28.99					
18/03/2025 Accomodation Finance Conference - EMCS \$ 637.25					
18/03/2025 Accomodation Finance Conference - SFO \$ 637.25					
19/03/2025 Meals - EMCS and SFO \$ 76.72					
20/03/2025 Meal - EMCS \$ 29.00					
21/03/2025 Meal - SFO \$ 46.53					
Total					\$ 1,858.40
CORPORATE CHARGE CARD - SCEM					
26/02/2025 Facebook - Urbis Survey \$ 30.00					
3/03/2025 Facebook - Urbis Survey \$ 9.92					
14/03/2025 Plugin for MRCLC website \$ 49.15					
14/03/2025 Transaction Fee - MRCLC website \$ 1.23					
20/03/2025 Go Daddy - Purchase website domain MRCLC \$ 95.80					
Total					\$ 186.10
CORPORATE CHARGE CARD - CEO					
25/03/2025 Ad Blue for machinery \$ 67.44					
Total					\$ 67.44
CORPORATE CHARGE CARD - CEO					
7/03/2025 Authorised Noise Officers Course for EHO \$ 1,309.28					
Total					\$ 1,309.28
DD14094.1	31/03/2025	BOND ADMINISTRATOR	Housing Bond for L.Carr - 17 Cummings Crescent	-\$	600.00
DD14095.1	04/03/2025	BEAM SUPERANNUATION CLEARING HOUSE (Precision CH)	Repayment of Superannuation that was refunded by Fund for Emp# 200028	-\$	169.10
DD14096.1	13/03/2025	BEAM SUPERANNUATION CLEARING HOUSE (Precision CH)	Repayment of Superannuation that was refunded by Fund for Emp# 200028	-\$	270.57
Direct Debits Total				-\$	52,089.59
Direct Staff Wages					
04/03/2025	Staff Wages	PPE 19/02/25 - 4/03/2025	-\$	106,328.51	
19/03/2025	Staff Wages	PPE 05/03/25 - 18/03/2025	-\$	108,171.38	
17/03/2025	Staff Wages	PPE 05/03/25 - 18/03/2025	-\$	851.22	
24/03/2025	Staff Wages	PPE 19/03/25 - 01/04/2025	-\$	269.26	
Direct Staff Wages Total				-\$	215,620.37
Trust Fund Cheques/EFTs					
NIL				\$	-
Trust Fund Chqs/EFTs Total				\$	-

14.4 Councillor Annual Allowances and Meeting Attendance Fees 2025/26

Corporate Services SHIRE OF MERREDIN INNOVATING THE WHEATBELT	
Responsible Officer:	Craig Watts, CEO
Author:	Leah Boehme, EMCS
Legislation:	<i>Local Government Act 1995,</i> <i>Local Government (Financial Management) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.4A – Local Government CEO and Elected Members Determination 2025

Purpose of Report



Executive Decision



Legislative Requirement

For Council to determine the amount to be provided for in the drafting of the Shire of Merredin (the Shire) 2025/26 Annual Budget, for Elected Members annual allowances and meeting attendance fees.

Background

The *Local Government Act 1995* (the Act) 5.98(1)(b) provides for the payment to Elected Members of fees for attending Council Meetings on either a per meeting, or an annual basis.

The amounts are set annually by the Salaries and Allowances Tribunal (SAT). Each Council is placed into a band to determine applicable fees. The Shire is categorised as a band three (3) Council.

The Act also allows for the reimbursement of, or an allowance for, covering certain expenses incurred by Elected Members.

The remuneration amounts independently set by SAT, are appropriate to the responsibilities, duties and effort required to fulfil the role of an Elected Member for the Shire.

Current 2024/25 Fees paid to its Elected Members are as follows:

Annual Meeting Fees		Annual Allowance	
Shire President	\$ 8,495	Shire President	\$ 14,155
Deputy President	\$ 8,495	Deputy President	\$ 3,535
Councillors	\$ 8,495		

	Comment

The permissible range for attendance fees and allowances are stipulated by Salaries and Allowance Act (SAT) and from 1 July 2025 have been determined as follows:

Table 4: Council meeting fees per meeting - local governments

Elected Council Member			Elected Council Member Mayor or President	
Band	Minimum	Maximum	Minimum	Maximum
1	\$700	\$890	\$700	\$1,215
2	\$420	\$660	\$420	\$880
3	\$225	\$465	\$225	\$710
4	\$105	\$270	\$105	\$550

Table 6: Committee meeting and prescribed meeting fees per meeting - local governments

Elected Council Member		
Band	Minimum	Maximum
1	\$350	\$450
2	\$210	\$330
3	\$110	\$235
4	\$55	\$135

Table 8: Committee meeting and prescribed meeting fees per meeting for independent committee members – local government and regional local governments

Independent Committee Member		
Band	Minimum	Maximum
1 - 4	\$0	\$450

Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees - local governments

For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$27,560	\$35,480	\$27,560	\$53,215
2	\$16,655	\$26,020	\$16,655	\$34,890
3	\$8,615	\$18,335	\$8,615	\$28,385
4	\$4,020	\$10,650	\$4,020	\$21,880

Table 11: Annual allowance for a mayor or president of a local government

For a mayor or president		
Band	Minimum	Maximum
1	\$57,404	\$100,514
2	\$17,222	\$70,951
3	\$1,152	\$41,388

4	\$575	\$22,470

7.3 Annual Allowance for a Deputy Mayor, Deputy President or Deputy Chair

(1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

The SAT annual determination for 2025/26 is a 3.5% increase on the minimum and maximum attendance fees and annual allowance ranges in each band. With the increase to the band 3 minimum rate by 3.5%, current Elected Member fees would fall below the minimum if no increase was observed.

Suggested options that Council could consider towards setting 2025/26 annual allowance and meeting fees payable are below:

- Option 1 – Apply the minimum band 3 rates (\$8,615 Elected Member)
- Option 2 – Apply a percentage increase, within the SAT prescribed amounts (\$8,495 x 3.5% = \$8,792 – rounded to nearest \$5 = \$8,790)
- Option 3 – Apply a set amount increase, within the SAT prescribed amounts (for example \$300 onto previous year \$8,495 = \$8,795)

For the 2025/26 budget year, the Administration proposes an increase of 3.5% to Elected Member remuneration based on the SAT determination, rounded to the nearest \$5. This would result in an increase to Elected Members of \$295 each over the course of the year, with the President receiving a further \$495 increase and the Deputy President receiving a \$125 increase.

Below outlines the resulting recommended payments, to be paid to Elected Members quarterly in arrears.

Annual Meeting Fees		Annual Allowance	
For a council member other than the mayor or president	For a council member who holds the office of mayor or president	Annual Allowance Shire President	Annual Allowance Deputy President
\$8,790	\$8,790	\$14,650	\$3,660

Policy Implications

As outlined in the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996*.

Statutory Implications

Local Government Act 1995

Section 5.98 entitles Elected Members to be paid fees and reimbursed expenses up to the amount determined by the SAT under the *Salaries and Allowances Act 1975* (S&A Act), Section 7B.

Section 5.98(5) allows the Mayor/President to be paid an additional allowance up to the amount determined by the SAT under the S&A Act Section 7B.

Section 5.98A allows the Deputy Mayor/President may to be paid an additional allowance up to the amount determined by the SAT under the S&A Act Section 7B.

Section 5.99 allows Elected Members to be paid annual allowance instead of meeting fees up to the amount determined by the SAT under the S&A Act Section 7B, subject to an absolute majority decision.

Local Government (Administration) Regulations 1996

Part 8 - Local Government payments and gifts to members; Regulation 30, Meeting Attendance Fees (Act s. 5.98(1) and (2A)).

Regulation 31, Expenses to be reimbursed (Act s. 5.98(2)(a)).

Regulation 32, Expenses that may be approved for reimbursement (Act s. 5.98(2)(b)).

Salaries and Allowances Tribunal – Local Government CEO and Elected Members Determination, 4 April 2025 (Attachment 14.4A).

Strategic Implications

Ø Strategic Community Plan

Theme: 4. Communication and Leadership

Service Area Objective: 4.2. Decision Making
4.2.2 The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources

Priorities and Strategies for Change: Nil

Ø Corporate Business Plan

Theme: 4. Communication and Leadership

Priorities: Nil

Objectives: 4.2 Decision Making

Sustainability Implications

Ø Strategic Resource Plan

Nil

Risk Implications

There is a compliance risk associated with this Item as the Shire would be contravening the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* if this Item was not presented to Council. The risk rating is considered to be Moderate (6), which is determined by a likelihood of Unlikely (2) and a consequence of Moderate (3). This risk will be eliminated by the adoption of the Officer's Recommendation.

Financial Implications

Based on the proposed increases, this will result in a total expenditure in 2025/26 for annual allowances and meeting attendance fees for the seven Elected Members who will remain for the entire financial year of \$79,840.00. The one position that will only be funded for July to

October will require a budget of \$2,930. This means a total of \$82,770 will be included in the 2025/26 Annual Budget.

Voting Requirements

☐

Simple Majority

☐

Absolute Majority

Resolution

Moved: Cr Billing

Seconded:

Cr Van Der Merwe

That Council ENDORSE the following annual allowances and meeting attendance fees for inclusion in the 2025/26 Annual Budget, to be paid quarterly in arrears:

83587

Annual Meeting Fees		Annual Allowance	
For a council member other than the mayor or president	For a council member who holds the office of mayor or president	Annual Allowance Shire President	Annual Allowance Deputy President
\$8,790	\$8,790	\$14,650	\$3,660

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil

SALARIES AND ALLOWANCES ACT 1975**DETERMINATION OF THE SALARIES AND ALLOWANCES TRIBUNAL****FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED COUNCIL MEMBERS****TABLE OF CONTENTS**

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PREAMBLE

Statutory context

1. Section 7A of the Salaries and Allowances Act 1975 ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Under Section 7B(2) of the SA Act, the Tribunal must inquire into and determine the amount of:
 - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
 - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
 - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.
3. By issuing this Determination, the Tribunal discharges its obligations under Section 8 of the SA Act, which requires determinations under sections 7A and 7B to be issued at intervals of not more than 12 months.

Considerations

4. The Tribunal has considered sections 2.7 to 2.10 and section 5.41 of the LG Act, which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies, and the functions of local government Chief Executive Officers.
5. The Tribunal invited individual local governments, the Department of Local Government, Sport and Cultural Industries, the Western Australian Local Government Association, Local Government Professionals WA and other interested individuals to provide information or submissions regarding developments across the sector.
6. Seven submissions were received, and all were considered within the Tribunal's deliberations.

Band allocation model

7. The Tribunal continues to apply the four Band allocation model. The model allows a number of measurable and non-measurable factors to be considered when assessing appropriate levels of remuneration. The model is adjusted annually to accommodate incremental increases experienced by all organisations.
8. The Tribunal notes that the remuneration ranges provide flexibility to local governments to set remuneration within the allocated Band. The Tribunal will only adjust a Band classification when a local government or regional local government can demonstrate a substantial and sustained increase in functions, roles or scope of the organisation.

Christmas and Cocos (Keeling) Islands

9. In 2016, the Commonwealth and WA Governments entered an agreement under the *Christmas Island Act 1958* (Cth), the *Cocos (Keeling) Islands Act 1995* (Cth) and the *Indian Oceans Territories (Administration of Laws) Act 1992* (WA), by which the Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected council members of the Shires of Christmas Island and Cocos (Keeling) Islands.
10. This inquiry reviewed remuneration provided by the Shires of Christmas and Cocos (Keeling) Islands.

Conclusions

11. The Tribunal has determined that CEO remuneration bands be increased by 3.5%. The Tribunal considered this appropriate given the current economic conditions, including WA data on CPI and WPI, and the wider public sector framework. Further, the changes to the Superannuation Guarantee mean that minimum superannuation contributions will increase by 0.5% to 12% on 1 July 2025. In recognition of this, the Tribunal has applied a 0.5% increase to the CEO remuneration bands in addition to the 3.5%. Therefore, the total increase to the **CEO** remuneration bands is **4%**.
12. The Tribunal notes that each local government must set remuneration within the band to which it is allocated. Any increase, within the bands, must be determined by each local government through its own assessment of whether changes are justified.
13. In reviewing the band allocation model and all other relevant information, the Tribunal has examined local governments with potential to change band classification, including those provided in submissions. The Tribunal considers no change is warranted for any local government at this time.
14. However, the Tribunal resolved to conduct a comprehensive survey of the remuneration provided to local government CEOs and the fees and allowances provided to elected council members. As the Tribunal determines the bands for local governments, it is essential that the Tribunal has visibility as to where local governments are placed within these bands in order to ensure the suitability of the band ranges and other allowances.
15. This survey, to be conducted in the second half of this year, will also request information with respect to Regional/Isolation Allowances provided by local governments to CEOs, with the intention of reviewing the allowance to ensure that it is fit for purpose and achieving the desired outcome for those working in regional and isolated locations.
16. The main factor considered by the Tribunal in determining the eligibility and quantum of the Regional/Isolation Allowance has been the *District Allowance (Government Officers) General Agreement 2010* amount and boundaries, together with some other regional factors. Previously, the Tribunal has altered these amounts for certain local governments after consideration of specific regional issues via submissions or discussions.

17. The Tribunal reviewed submissions and determined that no change to the Regional/Isolation Allowance would be applied at present. However, subject to the results of the survey and review thereof, changes to the eligibility and quantum of the allowance may be made, and the submissions made to this inquiry and previous inquiries, will be re-considered.
18. As a result of changes to the *Metropolitan Region Town Planning Scheme Act 1959*, the definition of metropolitan / non-metropolitan region has been redefined, and reference is now made to Schedule 4 of *Planning and Development Act 2005*.
19. The motor vehicle allowance was significantly reviewed last year, and the Tribunal resolved to provide some clarity as to the impact of FBT on the TRP.
20. The Tribunal has determined **elected council member** attendance fees, and annual allowance ranges be increased by **3.5%** (and rounded). The Tribunal considered various submissions calling for increases, with the determined increase reflecting a variety of issues raised in the submissions.
21. The Tribunal maintains that elected council members' fees should be set to compensate costs for the prescribed role of an elected council member. The role of an elected council member was specifically described as not being a full-time occupation in parliamentary debates regarding the *Local Government Amendment Act 2011* and re-iterated again in the Parliament last year through the passing of the *Local Government Amendment Bill 2024*.
22. The Tribunal notes the recent legislative changes which enable superannuation payments to be made to local government elected council members. Any superannuation payments are in addition to the fees and allowances provided to elected council members as determined by the Tribunal.
23. Further, the Tribunal is cognisant of the forthcoming requirement for local governments to appoint an independent Chair for Audit, Risk and Improvement Committees. The Tribunal will determine rates with respect to this at a future date, to coincide with the commencement of these changes.
24. In the meantime, in order for local governments to adequately attract, retain and remunerate suitable people with the relevant skills and expertise to be independent committee members in general, the Tribunal has collapsed the bands into one fee range, and has also provided for the reimbursement of expenses for independent committee members to attend committee meetings.
25. Further amendments to the determination reflect changes to Regional Councils with Tamala Park Regional Council renamed as Catalina Regional Council; Rivers Regional Council becoming Rivers Regional Subsidiary and no longer within the Tribunal's jurisdiction; and Pilbara Regional Council being wound up.
26. All other allowances remain unchanged.

The Determination will now issue.

DETERMINATION

PART 1 INTRODUCTORY MATTERS

This Part deals with some matters that are relevant to the determination generally.

1.1 Short Title

This determination may be cited as the Local Government Chief Executive Officers and Elected Council Members Determination No. 1 of 2025.

1.2 Commencement

This determination comes into operation on **1 July 2025**.

1.3 Content and intent

- (1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.
- (2) The determination applies to:
 - (a) Chief Executive Officers (CEOs)
 - (b) Acting Chief Executive Officers
 - (c) Elected Council Members.
- (3) The remuneration specified in this determination for CEOs is based on a person being appointed to one local government CEO position only. In the case of a person appointed to undertake the duties of more than one CEO position simultaneously, the relevant local governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.
- (4) If a local government undergoes an amalgamation or a rezoning of local government boundaries, the local government is required to seek a new determination from the Tribunal.
- (5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed to elected council members under the *Local Government Act 1995* ('the LG Act') Part 5 Division 8. The determination applies to elected council members who are members of the council of a local government, and under section 3.66 of the LG Act.
- (6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government, the amount determined by the Tribunal will be payable to an eligible elected council member.

- (7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government, each local government or regional local government will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.
- (8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairs of regional local governments and to remunerate them for the performance of the duties associated with their office.
- (9) Nothing in this determination shall be interpreted and/or applied in such a manner as to circumvent the intention of the Tribunal to ensure transparency and accountability in the remuneration of Local Government CEOs and the provision of fees, expenses and allowances to elected council members.

1.4 Terms used

- (1) In this determination, unless the contrary intention appears:

Chair means a person who is elected or appointed from among the members of a council of a regional local government as its chair;

Committee meeting means a meeting of a committee of a council where the committee comprises:

- (a) council members only; or
- (b) council members and employees of the local government or regional local government.

Council, in relation to:

- (a) a local government, means the council of the local government;
- (b) a regional local government, means the council of the regional local government;

Elected Council Member, in relation to:

- (a) a local government –
 - i means a person elected under the LG Act as a member of the council of the local government; and
 - ii includes the mayor or president of the local government;
- (b) a regional local government –
 - i means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and
 - ii includes the chair of the regional local government;

Independent committee member means a person who is a committee member but who is neither a council member nor an employee.

LG Regulations means the *Local Government (Administration) Regulations 1996*;

Mayor means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

Non-Metropolitan region means a local government defined in Schedule 4 of the *Planning and Development Act 2005*.

President means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

1.5 Pro rata payments

- (1) The Total Reward Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.
- (2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

1.6 Local government band allocations

Unless the contrary intention appears, this determination allocates local governments to the bands set out in Schedule 1. Regional local governments (as constituted under Part 3 Division 4 of the LG Act) are allocated to a Band only with respect to CEOs.

PART 2 TOTAL REWARD PACKAGE

This Part deals with the remuneration payable to Chief Executive Officers.

2.1 General

- (1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.
- (2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.
- (3) Typical components of a TRP include:
 - (a) Base salary
 - (b) Annual leave loading
 - (c) Associated FBT accrued (total annual amount of fringe benefits tax paid by the local government for all fringe benefits provided to a CEO; FBT for a motor vehicle, even if tool of trade, is to be included in the TRP)
 - (d) Association membership fees
 - (e) Attraction/retention allowance, not being provided under Part 3
 - (f) Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination
 - (g) Cash bonus and performance incentives
 - (h) Cash in lieu of a motor vehicle
 - (i) Fitness club fees
 - (j) Grooming/clothing allowance
 - (k) Health insurance
 - (l) School fees and/or child's uniform
 - (m) Superannuation (all mandatory and non-mandatory employer superannuation contributions)
 - (n) Travel or any other benefit taken in lieu of salary
 - (o) Travel for spouse or any other member of family
 - (p) Unrestricted entertainment allowance
 - (q) Utilities allowance (any water, power or other utility subsidy provided to the CEO).
- (4) Any other form of payment, in cash or not, in consideration as a reward or benefit of the CEOs duties.

- (5) The only exclusions from the TRP are:
- (a) items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the provision of a motor vehicle or accommodation are to be included as part of the TRP);
 - (b) employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and
 - (c) items considered by the local government to be a tool of trade (i.e. equipment needed to undertake the duties of a CEO) and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

2.2 Local Government Classification

- (1) The TRP ranges in table 1 apply where a local government or regional local government has been classified into the relevant band.

Table 1: Local government band classification – Total Reward Package range

Band	Total Reward Package
1	\$288,727 - \$439,682
2	\$238,132 - \$370,428
3	\$182,109 - \$300,370
4	\$163,051 - \$250,012

- (2) Local governments have been classified in Schedule 1.
- (3) Regional local governments have been classified in table 2 below.

Table 2: Regional local government band classification

Regional local government	Band
Bunbury-Harvey Regional Council	4
Catalina Regional Council	2
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Resource Recovery Group	2
Western Metropolitan Regional Council	4

PART 3 REGIONAL/ISOLATION ALLOWANCE

This Part deals with the Regional/Isolation Allowance that may be payable to Chief Executive Officers from local governments identified in this Part.

3.1 General

- (1) Local governments listed in table 3 in this Part may provide a Regional/Isolation Allowance to a CEO, in addition to the CEO's Total Reward Package, in recognition of the regional and isolation factors which may affect the attraction and retention of the CEOs of those local governments.
- (2) There is no requirement to provide a Regional/Isolation Allowance to a CEO. Payment of this allowance is at the discretion of the local government, within the parameters set by the Tribunal.
- (3) When a local government chooses to use any or all of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner considering the issues outlined in 3.2.
- (4) When a local government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

3.2 Determining appropriateness and rate of allowance

- (1) When assessing the appropriateness of providing a Regional/Isolation Allowance, an eligible local government must consider the impact of factors outlined in 3.2(3) on attraction and retention of a CEO. In the event these factors have little or no impact, the Local Government should not provide this Allowance.
- (2) In the event a Regional/Isolation Allowance is considered appropriate, the amount of the Allowance should be proportionate to the circumstances faced by the Local Government.
- (3) The following factors should be considered when determining whether to apply the Regional/Isolation Allowance:
 - (a) Remoteness - issues associated with the vast distances separating communities within a Local Government or the distance of the Local Government from Perth or a Regional Centre.
 - (b) Cost of living - the increased cost of living highlighted specifically in the Regional Price Index.
 - (c) Social disadvantage - reduced specialist health services, schooling opportunities for children, employment opportunities for spouse, reduced lifestyle commodities when compared to Perth and regional centres, and access to professional and personal support networks.

- (d) Dominant industry - the impact that a dominant industry such a mining or agriculture has on an area and the ability to attract and retain people in the face of a dominant industry.
- (e) Attraction/retention - the ability to recruit suitably qualified candidates and being able to retain them in light of the above concerns in competition with positions in Perth, regional centres and private industry.
- (f) Community expectations - the pressures on a CEO to meet expectations when professional or operational expertise is not readily available.

3.3 Regional/Isolation Allowance

Local governments eligible for the Regional/Isolation Allowance are listed in table 3.

Table 3: Regional/Isolation Allowance

Local Government	Maximum Regional/Isolation Allowance Per Annum
Ashburton Shire	\$55,000
Broome Shire	\$45,000
Carnamah Shire	\$38,600
Carnarvon Shire	\$38,600
Chapman Valley Shire	\$38,600
Christmas Island Shire	\$90,000
Cocos (Keeling) Islands Shire	\$90,000
Coolgardie Shire	\$38,600
Coorow Shire	\$38,600
Cue Shire	\$50,000
Derby-West Kimberley Shire	\$55,000
Dundas Shire	\$38,600
East Pilbara Shire	\$55,000
Esperance Shire	\$32,200
Exmouth Shire	\$45,000
Greater Geraldton City	\$32,200
Halls Creek Shire	\$75,000
Irwin Shire	\$38,600
Jerramungup Shire	\$32,200
Kalgoorlie-Boulder City	\$38,600
Karratha City	\$70,000
Kent Shire	\$12,900
Kondinin Shire	\$12,900

Local Government	Maximum Regional/Isolation Allowance Per Annum
Kulin Shire	\$12,900
Lake Grace Shire	\$12,900
Laverton Shire	\$50,000
Leonora Shire	\$50,000
Meekatharra Shire	\$50,000
Menzies Shire	\$38,600
Merredin Shire	\$12,900
Mingenew Shire	\$38,600
Morawa Shire	\$38,600
Mount Magnet Shire	\$38,600
Mount Marshall Shire	\$12,900
Mukinbudin Shire	\$32,200
Murchison Shire	\$38,600
Narembeen Shire	\$12,900
Ngaanyatjarraku Shire	\$50,000
Northampton Shire	\$38,600
Nungarin Shire	\$12,900
Perenjori Shire	\$38,600
Port Hedland Town	\$70,000
Ravensthorpe Shire	\$38,600
Sandstone Shire	\$38,600
Shark Bay Shire	\$45,000
Three Springs Shire	\$38,600
Upper Gascoyne Shire	\$50,000
Westonia Shire	\$32,200
Wiluna Shire	\$50,000
Wyndham-East Kimberley Shire	\$55,000
Yalgoo Shire	\$38,600
Yilgarn Shire	\$32,200

PART 4 HOUSING ALLOWANCE

This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.

4.1 General

- (1) In recognition of the need for local governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, local governments are able to utilise this allowance as required.
- (2) When a local government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (3) Any accommodation provided under this Part must be located within or adjacent to the local government area in which the CEO is employed.
- (4) Local governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

4.2 Applicable housing allowance

- (1) Where a local government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.
- (2) For reporting purposes, the value of the local government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.
- (3) Where a local government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.
- (4) For reporting purposes, the value of the local government leased property shall be the annual actual costs of the accommodation lease.
- (5) Where a local government provides a Home Ownership Subsidy to the CEO, this will not be included in the Total Reward Package.
- (6) For reporting purposes, the value of the Home Ownership Subsidy shall be the annual actual costs of the Home Ownership Subsidy.

PART 5 MOTOR VEHICLES

This Part deals with the provision of motor vehicles to Chief Executive Officers.

5.1 General

- (1) For local governments generally, except those outlined in (2) below, the private benefit value of any motor vehicle provided to the CEO by the local government is to be included in the Total Reward Package.
- (2) For local governments listed in Table 3 under Part 3 of this determination and/or local governments classified as Band 3 or Band 4 located in a non-metropolitan region, any motor vehicle provided to the CEO or an allowance provided to a CEO for use of a private motor vehicle for work-related purposes, is to be considered a tool of trade (i.e. equipment needed to undertake the duties of a CEO in these local governments) and any private benefit will not be considered as part of the Total Reward Package.

5.2 Private benefit value

- (1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. local government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).
- (2) As a general rule, the private benefit value will be based upon the annual costs multiplied by the percentage of private use.
- (3) Local governments and CEOs will need to agree on the most appropriate way to record the amount of private use in order to calculate the private benefit value.

PART 6 MEETING ATTENDANCE FEES

This Part deals with fees payable to council members for attendance at council and other meetings

6.1 General

- (1) Pursuant to section 5.98(1)(b) of the LG Act, an elected council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined in section 6.2 of this Part for council meeting attendance fees.
- (2) Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, an elected council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (3) Pursuant to section 5.100(2)(b) and (3)(b) of the LG Act, a committee member who is not an elected council member or employee of the local government, who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (4) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations:
 - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government
 - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government
 - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government
 - (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting

- (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
- (5) Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined in section 6.4 of this Part.
- (6) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if the:
 - (a) person who organises the meeting pays the council member a fee for attending the meeting; or
 - (b) council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
 - (c) council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.
- (7) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including the:
 - (a) time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members
 - (b) role of the council member, mayor or president including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation
 - (c) particular responsibilities associated with the types of meetings attended;
 - (d) responsibilities of a mayor, president or chair to preside over meetings
 - (e) relative “size” of the local government as reflected in the Tribunal’s local government banding model.
- (8) The Tribunal has not determined a specific meeting attendance fee for the purposes of section 5.98(1)(a) or (2A)(a) of the LG Act.
- (9) The entitlement of an elected council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

6.2 Council meeting attendance fees – per meeting

- (1) The ranges of fees in table 4 and table 5 apply where a local government or regional local government decides by an absolute majority to pay a council member a fee referred to in section 5.98(1)(b) of the LG Act for attendance at a council meeting.

Table 4: Council meeting fees per meeting – local governments

Elected council member			Elected council member mayor or president	
LG Band	Minimum	Maximum	Minimum	Maximum
1	\$700	\$890	\$700	\$1,215
2	\$420	\$660	\$420	\$880
3	\$225	\$465	\$225	\$710
4	\$105	\$270	\$105	\$550

Table 5: Council meeting fees per meeting – regional local governments

Elected council member			Elected council member chair	
Regional LG Band	Minimum	Maximum	Minimum	Maximum
1 – 4	\$105	\$270	\$105	\$550

6.3 Committee meeting and prescribed meeting attendance fees – per meeting

- (1) The ranges of fees in tables 6 and 7 apply where a local government or regional local government decides to pay an elected council member a fee referred to in sections:
- (a) 5.98(1)(b) of the LG Act for attendance at a committee meeting; or
 - (b) 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

Table 6: Committee meeting and prescribed meeting fees per meeting – local governments

Elected council member		
LG Band	Minimum	Maximum
1	\$350	\$450
2	\$210	\$330
3	\$110	\$235
4	\$55	\$135

Table 7: Committee meeting and prescribed meeting fees per meeting – regional local governments

Elected council member		
Regional LG Band	Minimum	Maximum
1 – 4	\$55	\$135

6.4 Meeting attendance fees for independent committee members – per meeting

- (1) The range of fees in table 8 apply where a local government or regional local government decides to pay an **independent committee member** a fee referred to in:
 - (a) section 5.100(2)(b) of the LG Act for attendance at a committee meeting; or
 - (b) section 5.100(3)(a) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.
- (2) The range is provided to enable local governments to appropriately compensate independent committee members depending on the skills and expertise they bring to the committee.

Table 8: Committee meeting and prescribed meeting fees per meeting for independent committee members – local government and regional local governments

Independent Committee Member		
Bands	Minimum	Maximum
1 – 4	\$0	\$450

- (3) In accordance with sections 5.100(4), (5) and (6) of the LG Act, an independent committee member can be reimbursed for attending committee meetings referred to in 6.4(1) above.
- (4) The extent to which an independent committee member can be reimbursed for attending committee meetings is the actual travel and associated costs incurred by the independent member demonstrated to the satisfaction of the local government.

6.5 Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees

- (1) The ranges of fees in table 9 and table 10 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.

Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments

Elected council member			Elected council member mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$27,560	\$35,480	\$27,560	\$53,215
2	\$16,655	\$26,020	\$16,655	\$34,890
3	\$8,615	\$18,335	\$8,615	\$28,385
4	\$4,020	\$10,650	\$4,020	\$21,880

Table 10: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – regional local government

Elected council member			Elected council member mayor or president	
Regional LG Band	Minimum	Maximum	Minimum	Maximum
1 – 4	\$2,015	\$11,830	\$2,215	\$17,740

PART 7 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIR, DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIR

This Part deals with annual allowances payable to mayors, presidents, chair and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.

7.1 General

- (1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chair of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government council within the range determined in section 7.2 of this Part.
- (2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chair of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chair of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chair under section 5.98 of the LG Act.
- (3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following:
 - (a) the leadership role of the mayor, president or chair;
 - (b) the statutory functions for which the mayor, president or chair is accountable;
 - (c) the ceremonial and civic duties required of the mayor, president or chair, including local government business related entertainment;
 - (d) the responsibilities of the deputy mayor, deputy president or deputy chair when deputising;
 - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
 - (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

7.2 Annual allowance for a Mayor, President or Chair

- (1) The ranges of allowances in table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chair is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the City of Perth is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$67,201 to \$149,971.

Table 11: Annual allowance for a mayor or president of a local government

For a mayor or president		
LG Band	Minimum	Maximum
1	\$57,404	\$100,514
2	\$17,222	\$70,951
3	\$1,152	\$41,388
4	\$575	\$22,470

Table 12: Annual allowance for a chair of a regional local government

For a chair		
Regional LG Band	Minimum	Maximum
1 – 4	\$575	\$22,470

7.3 Annual allowance for a Deputy Mayor, Deputy President or Deputy Chair

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.
- (2) If the deputy performs the functions of mayor or president for a continuous period of no less than four months, the deputy will be entitled to receive the mayor or president allowance according to the applicable local government band in 7.2 of the Determination. This can be applied retrospectively, in instances where an initial short-term period of acting becomes a continuous period of acting for four months or more.

PART 8 EXPENSES TO BE REIMBURSED

This Part deals with expenses for which council members are entitled to be reimbursed.

8.1 General

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, an elected council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
 - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
 - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, an elected council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(6) to (8) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement:
 - (a) an expense incurred by an elected council member in performing a function under the express authority of the local government;
 - (b) an expense incurred by an elected council member to whom paragraph (a) applies by reason of the elected council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the elected council member to be accompanied by that other person; and
 - (c) an expense incurred by an elected council member in performing a function in his or her capacity as an elected council member.

8.2 Extent of expenses to be reimbursed

- (1) The extent to which an elected council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the elected council member.

- (2) The extent to which an elected council member can be reimbursed for childcare costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour up to \$35 per hour. If an elected council member incurs costs greater than \$35 per hour due to having multiple children, children with special needs, lack of adequate childcare facilities or services or another extenuating circumstance, a local government may reimburse the elected council member for the actual costs upon the provision of sufficient receipts/evidence to satisfy the local government that the expense has been legitimately incurred.
- (3) The extent to which an elected council member of a local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is:
- (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
 - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:
 - i for the person to travel from the person's place of residence or work to the meeting and back; or
 - ii if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which an elected council member of a regional local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.
- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Award 2021* as at the date of this determination. For elected council members with Electric Vehicles, the 1600cc Motor Vehicle Allowance rate should be applied.

- (6) The extent to which an elected council member can be reimbursed for childcare costs incurred because of attendance at a meeting referred to in regulation 32(1) of the LG Regulations is the actual cost per hour up to \$35 per hour. If an elected council member incurs costs greater than \$35 per hour due to having multiple children, children with special needs, lack of adequate childcare facilities or services or another extenuating circumstance, a local government may reimburse the member for the actual costs upon the provision of sufficient receipts/evidence to satisfy the local government that the expense has been legitimately incurred.
- (7) The extent to which an elected council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.
- (8) The extent to which an elected council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

PART 9 ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

This Part deals with annual allowances that a local government or regional local government may decide to pay.

9.1 General

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing elected council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all elected council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay elected council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
 - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
 - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
 - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
 - (d) the varying travel requirements of elected council members in local governments associated with geography, isolation and other factors.
- (4) With respect to ICT expenses, the Tribunal's intention is for the maximum annual allowance to cover the cost of providing ICT hardware and equipment. It is not the intention for the allowance to be paid in addition to providing equipment and hardware.

9.2 Annual allowances determined instead of reimbursement for particular types of expenses for Elected Council Members

(1) In this section:

ICT expenses means:

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations;
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations; or
- (c) any expenses, including the purchase costs, of ICT hardware provided to elected council members.

Travel and accommodation expenses means:

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
- (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.

- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
- (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$100.

SCHEDULE 1: LOCAL GOVERNMENT BAND ALLOCATIONS

Local Government	Band
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Christmas Island Shire	3
Claremont Town	3
Cocos (Keeling) Islands Shire	4
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4
Cuballing Shire	4
Cue Shire	4
Cunderdin Shire	4

Local Government	Band
Dalwallinu Shire	3
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4
Laverton Shire	3
Leonora Shire	3

Local Government	Band
Mandurah City	1
Manjimup Shire	2
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2
Murchison Shire	4
Murray Shire	2
Nannup Shire	4
Narembeen Shire	4
Narrogin Shire	3
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	3
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	2
Shark Bay Shire	4
South Perth City	2
Stirling City	1

Local Government	Band
Subiaco City	2
Swan City	1
Tammin Shire	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent City	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroon Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3

Signed on 4 April 2025



E Prof M Seares AO
CHAIR

Hon. J Day AM
MEMBER

Dr M Schaper
MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

14.5 Endorsement of Proposed Fees and Charges

Corporate Services SHIRE OF MERREDIN INNOVATING THE WHEATBELT	
Responsible Officer:	Leah Boehme, EMCS
Author:	Leah Boehme, EMCS
Legislation:	<i>Local Government Act 1995, Local Government (Financial Management) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.5A – Schedule of Fees and Charges 2025/26 Attachment 14.5B – Fees and Charges Changes Highlighted

Purpose of Report



Executive Decision



Legislative Requirement

For Council to consider and then provide in-principle endorsement of the proposed amendments to the Shire of Merredin (the Shire) Schedule of Fees and Charges for 2025/26.

Background

Section 6.16 of the *Local Government Act 1995* (Imposition of fees and charges) enables a local government to apply fees and charges for the goods or services it provides, to recover costs.

The schedule included as Attachment 14.5A – Schedule of Fees and Charges 2025/25, proposes fees and charges for in-principal adoption only at this stage, and will assist towards the preparation of the 2025/26 Annual Budget. Formal adoption of the fees and charges occurs as part of the budget adoption process.

Comment

The proposed schedule of fees and charges for 2025/26 is included as Attachment 14.5A.

The overall format of the Fees and Charges document has not changed from the previous years, however a review of a number of service areas has resulted in a number of proposed fee and charge changes. The main areas to see changes are the Merredin Regional Community and Leisure Centre (MRCLC).

Council should also note that a blanket 3% increase, rounded to the nearest 10c has been applied as standard across the Shire's fees and charges. Attachment 14.5B outlines the

proposed changes that are above or below the 3% rise and includes comments, where necessary, against any requested increase/ decrease, new fees, or fees to be removed.

Policy Implications

Nil

Statutory Implications

Local Government Act 1995, Part 6 - Financial management (Division 5 - Financing local government activities) (Subdivision 2 - Fees and charges) 6.16. Imposition of fees and charges.

Strategic Implications

Ø Strategic Community Plan

Theme: 4. Communication and Leadership

Service Area Objective: 4.2.2 The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources
4.2.3 The Council is well informed in their decision-making, supported by a skilled administration team who are committed to providing timely, strategic information and advice

Priorities and Strategies for Change: Nil

Ø Corporate Business Plan

Theme: 4. Communication and Leadership

Priorities: Nil

Objectives:

Sustainability Implications

Ø Strategic Resource Plan

Nil

Risk Implications

There is a compliance risk associated with this Item as the Shire would be contravening the *Local Government (Financial Management) Regulations 1996* if this Item was not presented to Council. The risk rating is considered to be Low (4), which is determined by a likelihood of Unlikely (2) and a consequence of Minor (2). This risk will be eliminated by the adoption of the Officer's Recommendation.

Financial Implications

Adopting the proposed fees and charges as detailed below, will allow estimated anticipated revenue for the 2025/26 financial year to be calculated for budgeting purposes.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr O'Neill

Seconded: Cr Van Der Merwe

That Council:

83588

1. PROVIDES its in-principle endorsement of the Schedule of Fees and Charges 2025/26, included as Attachment 14.5A to the report; and
2. INCLUDES the proposed schedule within the drafting of the Shire of Merredin's 2025/26 Annual Budget for further consideration.

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil

SHIRE OF MERREDIN**SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26**

		Unit	GST	Total (incl GST)	GST	Notes
GOVERNANCE						
ADMINISTRATION GENERAL						
3030120	Instalment Administration Fee	Per instalment	\$0.00	\$13.90	N	
3030145	Penalty Interest (non instalment option)		8%	8%	N	
3030145	Penalty Interest (instalment option)		5.5%	5.5%	N	
3030121	Notice of Discontinuance	Each	At Cost	At cost		
3030121	Debt Collection Fees	Each	At Cost	At cost		
3030123	Individual Agreement to pay Council via Direct Debit	Each	\$0.00	\$12.30	N	
3030121	Copy of Rate Notice Reprint	Each	\$1.12	\$12.30	Y	
3030121	Invoice Reprint Fee	Each	\$1.12	\$12.30	Y	
3030121	Rate Enquiry Fees - Property Information Reports	Each	\$10.86	\$119.50	Y	
3040235	Search Fee for Document/ Building Plans (retained if documents are not located)	Each	\$1.06	\$11.70	Y	Search Fee - non-refundable
3040236	Provide Document/ Building Plans	Each	\$3.02	\$33.20	Y	
3030135	Rate Book (full print out)	Each	\$19.87	\$218.60	Y	
3030120	Alternative Rates Payment Agreement Fee	Each	\$0.00	\$12.30	N	
3030221	Subscription to Monthly Agenda - per annum	Each	\$32.53	\$357.80	Y	Can be viewed for free from Shire website
3030221	Single Monthly Agenda	Each	\$3.55	\$39.10	Y	Can be viewed for free from Shire website
3030221	Subscription to Monthly Minutes - per annum	Each	\$32.53	\$357.80	Y	Can be viewed for free from Shire website
3030221	Single Monthly Minutes	Each	\$3.18	\$35.00	Y	Can be viewed for free from Shire website
3030221	Annual Report	Each	\$3.18	\$35.00	Y	Can be viewed for free from Shire website
3030221	Annual Financial Statements	Each	\$3.18	\$35.00	Y	Can be viewed for free from Shire website
3030221	Council Annual Budget	Each	\$3.18	\$35.00	Y	Can be viewed for free from Shire website
3040220	Freedom of Information - Statutory Application Fee	Each	\$0.00	\$30.00	N	
3040220	Freedom of Information - Administration / Staff Time	Per hour/ pro rata	\$2.73	\$30.00	Y	
3040220	Freedom of Information - Delivery, Packaging and Postage	Each	At Cost	At cost	Y	
3040220	Freedom of Information - Photocopying (black and white A4)	Per page	\$0.02	\$0.20	Y	
3140220	Extra Mass Vehicle Permit	Each	\$6.08	\$66.90	Y	
PHOTOCOPYING - Administration, Library and Visitor Centre						
3040220	Shire Staff Administration Support	Per hour	\$5.85	\$64.30	Y	
3030220	Photocopying Black and White (A4) up to 100 pages	Per page	\$0.03	\$0.30	Y	
3030220	Photocopying Black and White (A3) up to 100 pages	Per page	\$0.05	\$0.50	Y	
3030220	Bulk Photocopying (over 100 pages, 20% discount per page)	Per page	20% discount	20% discount	Y	
3030220	Binding Documents	Per document	\$0.77	\$8.50	Y	
3030220	Colour Printing (A4)	Per page	\$0.06	\$0.70	Y	
3030220	Colour Printing (A3)	Per page	\$0.10	\$1.10	Y	
LAW, ORDER AND PUBLIC SAFETY						
POUND FEES						
3050221	Replacement Dog/ Cat Tag	Each	\$0.00	\$3.40	N	
3050220	Impounding Fee	Each	\$0.00	\$87.90	N	
3050220	Release Fee	Each	\$0.00	\$60.00	N	
3050220	Impounded Animal Boarding Fee	Per animal/ per day	\$0.00	\$142.40	N	
N/A	Bark Deterrent - bond only	Each	\$0.00	\$200.00	N	
3050234	Bark Deterrent Hire	Per day	\$0.00	\$24.60	N	
3050220	Sustenance Charge	Per day	\$0.00	\$24.60	N	
3050222	Surrender/Destruction of Small Animal (including dogs)	Per animal	\$0.00	\$71.30	N	
3050222	Surrender/Destruction of Large Animal (e.g. sheep/horse)	Per animal	\$0.00	\$93.70	N	
3050222	Animal Disposal Fee	Per animal	\$0.00	\$71.30	N	
N/A	Transfer of Dog/Cat registration from other LGA	Per animal	\$0.00	\$0.00		Free to transfer like for like - initial tag free.
N/A	Cat Trap Bond (repaid on return)	Per item	\$0.00	\$100.00	N	
MISCELLANEOUS CHARGES						
1042445	Access to Power on Shire Property during business hours	Per day	\$1.82	\$20.00	Y	
1042445	Access to Power on Shire Property outside business hours	Per day	\$5.45	\$60.00	Y	
1052440	Vehicle Impounding Fee (in town site + towing charges)	Per vehicle	\$0.00	\$158.00	N	
1052440	Vehicle Impounding Fee (outside town site + towing charges)	Per vehicle	\$0.00	\$158.00	N	
1052440	Vehicle Impounding Fee - storage	Per day	\$0.00	\$0.00	N	
STALL HOLDERS / STREET TRADER						
3070421	Stall Holder/ Street Trader - community/ charitable/ government organisation		\$0.00	\$0.00	N	
3070421	Stall Holder/ Street Trader - per day (max 6 days)	Per day (max 6 days)	\$0.00	\$24.60	N	
3070421	Stall Holder/ Street Trader - per week (max 21 days)	Per week (max 21 days)	\$0.00	\$112.50	N	
3070421	Stall Holder/ Street Trader - per annum	Per annum	\$0.00	\$1,275.75	N	
FOOD ACT 2008 SECTION 110						

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes
3070420	Food Business Surveillance Fee (High Risk Food Premises)	Per business	\$0.00	\$229.30	N	
3070420	Food Business Surveillance Fee (Medium Risk Food Premises)	Per business	\$0.00	\$172.40	N	
3070420	Food Business Surveillance Fee (Low Risk Food Premises)	Per business	\$0.00	\$114.60	N	
3070421	Food Business Registration Fee	Per business	\$0.00	\$61.10	N	
3070421	Transfer of Food Business Registration	Per transfer	\$0.00	\$61.10	N	

LOCAL LAWS

LOCAL LAWS FEES AND CHARGES						
3050234	Bee Keeping Application Fee - clause 4(d)	Per application	\$0.00	\$64.80	N	
3050234	Approved Kennel Application/ Renewal Fee - clause 4.10(1)	Per application	\$0.00	\$64.80	N	
3100635	Extractive Industries - Security for Restoration and Reinstatement - clause 5.1*	Per application	\$0.00	\$11,474.70	N	
3100635	Extractive Industries License Fee	Per application	\$0.00	\$344.40	N	
3070620	Application and Licensing of Morgues Fee - clause 3*	Per application	\$0.00	\$50.00	N	
3070421	Application for Registration of Lodging House/ Renewal Fee - clause 8.1.3*	Per application	\$0.00	\$180.00	N	
3070421	Saleyard Fees - clause 7.11	Per application	\$0.00	\$63.80	N	
3070421	Permit Fee - clause 7.1	Per application	\$0.00	\$63.80	N	
3070421	Trolley Collection/ Removal Fee - clause 4.6	Per collection	\$0.00	\$63.80	N	
3130320	Public Building Application	Per application	\$0.00	\$206.20	N	
3130320	Registration, Annual Renewal or Transfer of Approved Premises	Per application	\$0.00	\$192.80	N	

HEALTH

GENERAL						
3070421	Section 39 Certificate (Travel to be added to charge)	Per certificate	\$8.43	\$92.70	Y	
3070421	Section 40 Certificate (Travel to be added to charge)	Per certificate	\$8.43	\$92.70	Y	
3070421	Gaming Permit Clearance (Travel to be added to charge)	Per permit	\$8.43	\$92.70	Y	

SANITATION

GENERAL						
3100120	Domestic Refuse Charge 240lt	Per annum	\$0.00	\$101.30	N	
3100120	Domestic Refuse Charge 240lt - (Additional Pick Up)	Per annum	\$0.00	\$101.30	N	
3100120	Domestic/Commercial Refuse Charge 240lt - (Recycling)	Per annum	\$0.00	\$84.70	N	
3100120	Domestic/Commercial Refuse Charge 240lt - (Additional Recycling)	Per annum	\$0.00	\$84.70	N	
3100120	Commercial Refuse Charge 240lt	Per annum	\$0.00	\$101.30	N	
3100120	Commercial Refuse Charge 240lt - (Additional Pick Up)	Per annum	\$0.00	\$101.30	N	
3100120	Commercial Refuse Charge 1.5m³.	Per annum	\$0.00	\$1,770.20	N	
3100120	Commercial Refuse Charge 1.5m³. - (Additional Pick Up)	Per annum	\$0.00	\$1,770.20	N	
3100120	Commercial Refuse Charge 3.0m³	Per annum	\$0.00	\$2,378.60	N	
3100120	Commercial Refuse Charge 3.0m³. - (Additional Pick Up)	Per annum	\$0.00	\$2,378.60	N	
3100120	Commercial Refuse Charge 4.5m³	Per annum	\$0.00	\$3,915.80	N	
3100120	Commercial Refuse Charge 4.5m³. - (Additional Pick Up)	Per annum	\$0.00	\$3,915.80	N	
3100125	Commercial Co-mingled Recycling Charge 1.5m³. - (fortnightly pick up)	Per annum	\$0.00	\$1,770.20	N	
3100125	Commercial Co-mingled Recycling Charge 3.0m³. - (fortnightly pick up)	Per annum	\$0.00	\$2,378.60	N	
3100125	Commercial Co-mingled Recycling Charge 4.5m³. - (fortnightly pick up)	Per annum	\$0.00	\$3,915.80	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m³- (weekly pick up)	Per annum	\$0.00	\$1,279.10	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m³- (twice weekly pick up)	Per annum	\$0.00	\$4,276.80	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m³- (fortnightly pick up)	Per annum	\$0.00	\$1,697.90	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m³- (monthly pick up)	Per annum	\$0.00	\$1,205.60	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m³- (weekly pick up)	Per annum	\$0.00	\$2,115.60	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m³- (twice weekly pick up)	Per annum	\$0.00	\$3,552.70	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m³- (fortnightly pick up)	Per annum	\$0.00	\$2,492.20	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m³- (monthly pick up)	Per annum	\$0.00	\$1,002.60	N	
3100120	Waste Management Levy*	Per annum	\$0.00	\$51.40	N	

LANDFILL SITE - TYRES NOT ACCEPTED

COMMERCIAL						
3100135	Asbestos Containing Material - minimum charge		\$3.13	\$37.00	Y	By appointment, minimum charge 0.5m3
3100135	Asbestos Containing Material	Per m3	\$6.73	\$74.00	Y	By appointment
3100135	Commercial Controlled Liquid Waste Disposal	Per litre	\$0.00	\$0.25	N	Waste Codes K210,K110, and N140 only
3100135	Commercial General Waste	Per m3	\$5.40	\$59.40	Y	Minimum charge 1m3
3100135	Contaminated Soils	Per m3	\$7.45	\$81.90	Y	Drilling Mud requires MSDS, Sample results as per <i>Landfill Waste Classification and Waste Definitions 1996</i> confirming suitable for Class II Landfill Site required
3100135	Wood (not including pallets)	Per m3	\$3.90	\$42.90	Y	

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes
3100135	Pallets	Per pallet	\$0.45	\$5.00	Y	Not accepted in containers, contents to be emptied into Large Capacity Tank on site.
3100135	Green Waste (uncontaminated)	Per m3	\$1.21	\$13.30	Y	
3100135	Animal Disposal Fee (small animals)	Per item	\$0.68	\$7.50	Y	
3100135	Animal Disposal Fee (large animals)	Per item	\$12.36	\$136.00	Y	
3100135	Commercial Used Oil	Per litre	\$0.04	\$0.45	Y	
3100135	Commercial E Waste	Per item	\$0.49	\$5.40	Y	Uncontaminated recyclable metal materials/items will be accepted free of charge. Fridges and freezers to be degassed prior to disposal. Vehicles and trailers to have wheels, batteries and any liquids removed.
3100135	Domestic Waste (Generated outside the Shire of Merredin)	Per m3	\$7.79	\$85.70	Y	
3100135	Metal Products (Recyclable)	Per m3	\$0.00	Free of Charge	N	
3100135	Clean Fill	Per m3	\$0.00	Free of Charge	N	Clean fill as per Landfill Waste Classifications & Waste Definitions 1996
3100135	Vehicle Batteries - car, truck, motorcycle and boat - Lead Acid	Per item	\$0.00	Free of Charge	N	Three hour minimum charge Additional hourly charge
3100135	Open Site out of Hours (minimum charge)		\$48.78	\$536.60	Y	
3100135	Open Site out of Hours	Per hour	\$16.26	\$178.90	Y	
RESIDENTIAL						
3100135	Residential Tip Pass	Per annum	\$0.00	Free of Charge	N	Ratepayers and residents of the Shire of Merredin are entitled to free entry to the Merredin Landfill Site with a current valid tip pass to dispose of up to 1m3 of green waste or general waste from a car, utility, van or trailer on up to 12 occasions per year. Tip passes are only issued to properties that pay the waste service charge and have a residential house located on their lot.
3100135	Residential Tip Pass Replacement	Each	\$1.06	\$11.70	Y	If no tip pass If no tip pass
3100135	Domestic Waste (Shire of Merredin Residents)	Per m3	\$3.61	\$39.70	Y	
3100135	Green Waste (Shire of Merredin Residents)	Per m3	\$1.21	\$13.30	Y	
3100135	Residential Cardboard and Paper	Per m3	\$0.00	Free of Charge	N	Not accepted in containers, to be emptied into Large Capacity Tank on site (Maxium 20 Litres otherwise commercial charge applies)
3100135	Residential Used Oil	Per litre	\$0.00	Free of Charge	N	
3100135	Residential E Waste	Per item	\$0.00	Free of Charge	N	Charged to all furniture items greater than 1m3. Only to be charged if commercial general waste charge is not applied. Residential Tip Passes do not cover the disposal of mattresses.
3100135	Furniture	Per item	\$1.06	\$11.70	Y	
3100135	Mattresses	Per item	\$2.92	\$32.10	Y	
MERREDIN TIP SHOP						
N/A	Recyclable Items - Accepted for Tip Shop	Per item	\$0.00	Free of Charge	N	Only suitable recyclable items will be accepted free of charge at the Landfill Operators discretion.
3100135	Tip Shop Sales - Recyclable Items	Per item	Range of \$0 to \$100	Range of \$0 to \$1000	Y	As marked. Maximum amount \$1000 per tip shop item. Prices negotiable, based on fair price value.
ENVIRONMENT						
ELECTRIC VEHICLES						
3100520	Electric Vehicle Charger - Shire Administration	Per kWh	\$0.03	\$0.35	Y	Payment is via the "Chargefox: EV Charging Network" Application
BUILDING AND TOWN PLANNING FEES						
TOWN PLANNING FEES						
3100620	Minor Scheme Amendment	Per amendment	\$0.00	\$4,016.00	N	
3100620	Major Scheme Amendment	Per amendment	\$0.00	\$5,737.30	N	
3100620	Complex Scheme Amendment	Per amendment	\$0.00	\$8,606.10	N	
BUILDING FEES						
N/A	Issue of Certificate Design Compliance Class 2 to 9		\$0.00	\$0.00	N	Charged on Rates Notice
3130320	Initial Swimming Pool Safety Barrier Inspection	Per request	\$0.00	\$257.50	N	
3130320	Swimming Pool Safety Barrier Inspection Charge	Per year	\$0.00	\$15.00	N	
CEMETERY						
BURIAL CHARGES						
	For Each Interment:					
3100720	Issue of a Grant of Right of Burial to Reserve Plot	Per request	\$0.00	\$94.80	N	
3100720	Copy of a Grant of Right of Burial	Per request	\$0.00	\$69.10	N	
3100720	Grant of Right of Burial - Renewal	Per request	\$0.00	\$88.90	N	
	a) In Open Ground (no perpetual maintenance)					
3100720	Land for Grave including Right Of Burial (25 year tenure)	Per request	\$56.18	\$618.00	Y	

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes
3100720	For Interment of any Person - to a depth of 2.15 metres	Per request	\$93.64	\$1,030.00	Y	
3100720	For Interment of Still Born Child	Per request	\$24.01	\$264.10	Y	
b) In Lawn Area (including perpetual maintenance)						
3100720	Land for Grave including Right Of Burial (25 year tenure)	Per request	\$112.36	\$1,236.00	Y	
3100720	For Interment of any Person - to a depth of 2.15 metres	Per request	\$93.64	\$1,030.00	Y	
3100720	For Interment of Still Born Child	Per request	\$29.99	\$329.90	Y	
c) Rose Garden (including perpetual maintenance) plus Grant of Right of Burial						
3100721	For each Interment of Cremated Ashes	Per request	\$73.24	\$805.60	Y	
d) Niche Wall: plus Grant of Right of Burial						
3100721	Wall Niche for Interment or Plaque	Per request	\$27.55	\$303.10	Y	
3100721	Interment of Cremated Ashes in Niche Wall (labour charge)	Per request	\$12.95	\$142.50	Y	
3100721	Plaque	Per request		At cost + 15%	Y	
3100721	Installation of Plaque (labour charge)	Per request	\$7.88	\$86.70	Y	
EXHUMATIONS						
3100720	Fee for Exhumation	Per request	\$14.27	\$157.00	Y	
3100720	Re-opening of Grave for Exhumation	Per request	\$87.79	\$965.70	Y	
3100720	Re-interment in New Grave after Exhumation	Per request	\$87.79	\$965.70	Y	
RE-OPENING OF GRAVE						
3100720	Re-opening grave for each Interment	Per request	\$93.64	\$1,030.00	Y	
3100720	For each Interment of Cremated Ashes	Per request	\$7.50	\$82.50	Y	
3100720	For each Interment of Still Born Child	Per request	\$19.76	\$217.40	Y	
EXTRA CHARGES						
3100720	For each Interment on Saturdays - General Section	Per request	\$70.51	\$775.60	Y	
3100720	For each Interment on Saturdays - Lawn Section	Per request	\$70.51	\$775.60	Y	
3100720	For each Interment on Sundays/Public Holidays - General Section	Per request	\$117.20	\$1,289.20	Y	
3100720	For each Interment on Sundays/Public Holidays - Lawn Section	Per request	\$117.20	\$1,289.20	Y	
MISCELLANEOUS CHARGES						
3100720	Removal and Replacing Grass, Shrubs, Plants etc. (on any grave to be re-opened)	Per request	\$21.27	\$234.00	Y	
3100720	For Sinking a Grave Beyond 2.15m (for each additional 300mm)	Per request	\$6.09	\$67.00	Y	
3100722	Plot Identification Plate	Per request	\$6.09	\$67.00	Y	
3100735	Funeral Directors - annual license	Per request	\$0.00	\$207.20	N	
3100735	Funeral Directors - single license	Per request	\$0.00	\$103.40	N	
3100735	Funeral Booking Fee - late notice charge (less than 24 hours) - clause 3.5	Per request	\$6.09	\$67.00	Y	
3100735	Funeral Processions - late fee - clause 5.2	Per request	\$6.09	\$67.00	Y	
3100722	Permit to Erect Monument, Headstone or Memorial	Per request	\$0.00	\$74.50	N	
3100735	Register Inspection Fee - section 41	Per request	\$0.00	\$34.30	N	
3100720	Removal of Monumental Work (prior to reopening)	Per request	\$21.27	\$234.00	Y	
SWIMMING AREAS						
SWIMMING POOL						
N/A	Children Under Five Years Old	Per person	\$0.00	\$0.00	N	
N/A	Companion Card Holder	Per person	\$0.00	\$0.00	N	
3110220	Admission Children (5 to 17 Years Old)/ Seniors	Per person	\$0.32	\$3.50	Y	
3110220	Admissions Adult (18 Years +)	Per person	\$0.41	\$4.50	Y	
N/A	Vacation Swim Lessons (Includes One Parent Supervisor/ Spectator)	Per day	\$0.00	\$0.00	Y	
N/A	In Term Swimming Lessons (10 Day Pass)	Per pass	\$0.00	\$0.00	Y	
3110220	Season Ticket - School Aged Children/ Seniors	Per person	\$9.36	\$103.00	Y	
3110220	Season Ticket - Adult Single	Per person	\$13.11	\$144.20	Y	
3110220	Season Ticket - Family (Two Parents and Two Children <=17)	Per family	\$24.82	\$273.00	Y	
3110220	Season Ticket - Family Additional Child	Per person	\$1.87	\$20.60	Y	
3110220	1/2 Season Pass - Family (Two Parents and Two Children <=17)	Per family	\$13.11	\$144.20	Y	Expires on 12th January/ Commences 13th January
3110220	1/2 Season Pass - Family Additional Child	Per person	\$1.41	\$15.50	Y	Expires on 12th January/ Commences 13th January
3110220	Adult Multi Pass 10 Visits (Must be used in current season)	Per person	\$3.75	\$41.20	Y	
3110220	Child Multi Pass 10 Visits (Must be used in current season)	Per person	\$2.81	\$30.90	Y	
3110220	Pool After Hours (Outside regular opening hours until 10pm)	Per hour	\$13.25	\$145.80	Y	Up to 70 people - Includes 1 ATO (qualified Aquatic Technical Operator) and 1 LG (Life guard) - Pool only
N/A	School Swimming Carnival Participants (School Aged Children)	Per person	\$0.00	\$0.00	Y	Spectators to be charged spectator rate. Teachers free.
3110220	School Swimming Carnivals	Per event	\$34.09	\$375.00	Y	Charged to host school
3110220	Spectators	Per person	\$0.14	\$1.50	Y	
3110220	Spectators - 10 Pass	Per person	\$1.23	\$13.50	Y	
3110220	Lifeguard - Additional relief	Per hour	\$3.86	\$42.50	Y	

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

3110220	Swimming Lessons (0-5 years)	Per session	GST	\$1.49	Total (incl GST)	\$16.40	GST	Y	Notes
									Minimum 3, Maximum 8 per class under 3 years. Maximum of 4, 4 years plus
3110220	Swimming Lessons (Primary School Aged)	Per session		\$1.49		\$16.40		Y	Minimum 3, Maximum 6 per class
3110220	Swimming Lessons (Secondary School Aged)	Per session		\$1.49		\$16.40		Y	Minimum 3, Maximum 8 per class
3110220	Swimming Lessons Adult (18+)	Per session		\$1.49		\$16.40		Y	Minimum 3, Maximum 10 per class
3110220	Aquafit - 45 Minute Class	Per class		At cost + 10%				Y	Includes cost of entry
3110220	Lane Hire (Community)	Per hour/ Per lane		\$1.14		\$12.50		Y	Excludes entry fees
3110220	Lane Hire (Commercial)	Per hour/ Per lane		\$2.09		\$23.00		Y	Excludes entry fees
CUMMINS THEATRE									
TIVOLI ROOM									
Included: Function room only, trestle tables included. Basic set up included									
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour		\$3.50		\$38.50		Y	20% extra for out of hours hire 20% extra for out of hours hire Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time 20% discount on rate, per consecutive day
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour		\$4.96		\$54.60		Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour		\$4.19		\$46.04		Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour		\$5.76		\$63.40		Y	
CTGI01	Per Day Community	Per day		\$21.03		\$231.30		Y	
CTGI01	Per Day Commercial	Per day		\$29.80		\$327.80		Y	
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount		20% discount			Y	
AUDITORIUM HIRE - HALL ONLY									
Included: Auditorium floor only									
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour		\$2.35		\$25.80		Y	20% extra for out of hours hire 20% extra for out of hours hire Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time 20% discount on daily rate, per consecutive day
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour		\$3.50		\$38.50		Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour		\$2.83		\$31.10		Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 8.00pm) Commercial	Per hour		\$4.18		\$46.00		Y	
CTGI01	Per Day Community	Per day		\$14.03		\$154.30		Y	
CTGI01	Per Day Commercial	Per day		\$21.03		\$231.30		Y	
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount		20% discount			Y	
THEATRE HIRE - FOR FUNCTIONS - AUDITORIUM, STAGE, RAKED SEATING									
Included: Auditorium, stage, raked seating. Basic equipment included. Examples microphone, projector, aux cable for sounds. Lighting and sound equipment can be used by qualified person. Hirers without qualified person will incur additional staff costs.									
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour		\$7.02		\$77.20		Y	Lighting and sound equipment can be used by qualified person. Hirers without qualified person will incur additional costs as per Technician rate in Staff section. Hirers using and operating standard lighting template will have no additional charge
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour		\$10.03		\$110.30		Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour		\$8.37		\$92.10		Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour		\$12.08		\$132.90		Y	
CTGI01	Per Day Community	Per day		\$42.07		\$462.80		Y	
CTGI01	Per Day Commercial	Per day		\$60.18		\$662.00		Y	Charged at: Tivoli hire, staff costs and equipment hire, as per fees and charges.
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount		20% discount			Y	
CTGI01	ADD ON: set up overflow room in Tivoli, with audio/visual connection	Per event							
THEATRE HIRE - FOR PERFORMANCE - AUDITORIUM, STAGE, RAKED SEATING, DRESSING ROOMS, BASIC EQUIPMENT									
Included: Auditorium, stage, raked seating, dressing rooms and Tivoli. Light, sound and AV equipment. Access to theatre equipment on site (excluding those listed in the fees and charges). Light, sound and AV equipment. Access to theatre equipment on site (excluding those listed in the fees and charges)									
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour		\$14.03		\$154.30		Y	Lighting and sound equipment can be used by qualified person. Hirers without qualified person will incur additional costs as per Technician rate in Staff section. Hirers using and operating standard lighting template will have no additional charge
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour		\$20.05		\$220.60		Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour		\$16.85		\$185.30		Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour		\$24.05		\$264.60		Y	
CTGI01	Per Day Community	Per day		\$84.15		\$925.60		Y	
CTGI01	Per Day Commercial	Per day		\$120.36		\$1,324.00		Y	
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Consecutive per day	20% discount		20% discount			Y	

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST) Cost + 20%	GST	Notes
CTGI01	Return of Lighting Rig to Standard Condition	Per event				In order to set the lighting rig back if not done so by hirer, the Shire will recover appropriate costs required, plus a management fee including administrative time.
KITCHEN						
Included: Access to all equipment, appliances, cool room, crockery, cutlery and glassware in the kitchen.						
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$1.98	\$21.80	Y	
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$2.84	\$31.20	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$2.36	\$26.00	Y	20% extra for out of hours hire
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$3.40	\$37.40	Y	20% extra for out of hours hire
CTGI01	Per Day Community	Per day	\$11.91	\$131.00	Y	Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time
CTGI01	Per Day Commercial	Per day	\$17.02	\$187.20	Y	Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	Y	20% discount on daily rate, per consecutive day
EQUIPMENT HIRE						
CTGI07	Fold Back Speakers - Set of 2	Per event, per day	\$4.47	\$49.20	Y	If an event spans more than one day, this fee will be charged on a per day rate. For use in the Cummins Theatre, external use can be negotiated.
CTGI07	Stage Risers	Per event, per piece	\$2.92	\$32.10	Y	\$30 per piece, max 6 pieces
CTGI07	Additional Microphone and Stand	Per event	\$2.44	\$26.80	Y	For use in the Cummins Theatre, external use can be negotiated.
CTGI07	Large TV Screen	Per event	\$4.87	\$53.60	Y	For use only at Cummins Theatre
CTGI07	Cinema Kit	Per hour	\$11.68	\$128.50	Y	Inflatable screen and projector
CTGI07	Tabledcloth Standard	Per item	\$0.49	\$5.40	Y	
CTGI07	Piano Hire	Per event	\$11.69	\$128.54	Y	Only for use at Cummins Theatre. Note - tuning occurs once per year.
CTGI07	Chair Covers (Per Cover) not including set up and pack down	Per item	\$0.20	\$2.20	Y	No set-up or pack-down included
CTGI07	Chair Covers (Per Cover) including set up and pack down	Per item	\$0.39	\$4.30	Y	Set-up and pack-down included
CTGI07	Tea & Coffee Station (Setup) - under 30 people	Per event	\$3.90	\$42.90	Y	Includes: urn, tea, coffee, sugar, milo, milk (regular and light), cups and spoons
CTGI07	Tea & Coffee Station (Setup) - over 30 people	Per event	\$5.85	\$64.30	Y	Includes: urn, tea, coffee, sugar, milo, milk (regular and light), cups and spoons
CTGI07	Auto Poles (set: 2 vertical poles, 1 cross bar, 1 curtain)	Per set	\$4.47	\$49.20	Y	For use only at Cummins Theatre
STAFF						
CTGI14	Staff Member on Site	Per hour	At Cost	At Cost	Y	If event is outside of office hours, and requires a staff member on site, this fee will apply.
CTGI14	Technician	Per show		At Cost + 10%	Y	Technicians will be hired in. All associated costs +10% will be on charged, this may include accommodation.
BONDS, CLEANING AND DAMAGES						
N/A	Refundable Bond Per Event	Per event	\$0.00	\$100.00	N	
N/A	Refundable Bond Per Event - event over 100 people	Per event	\$0.00	\$200.00	N	
N/A	Refundable Bond Per Event - with alcohol	Per event	\$0.00	\$500.00	N	
N/A	Refundable Bond Per Event - Large commercial show	Per event	\$0.00	\$500 - \$1500	N	At the discretion of the CEO
N/A	Long term hirer bond	Per agreement	\$0.00	\$300.00	N	Multiple uses over 12 month period
N/A	Long term key bond	Per agreement	\$0.00	\$200.00	N	Multiple uses over 12 month period
N/A	Key Bond	Per event	\$0.00	\$50.00	N	
3110720	Cleaning	Per hour	At cost	At cost	Y	If cleaning is required due to hirer use
3110720	Linen Replacement (due to damage)	Per item	At cost	At cost	Y	
3110720	Equipment Repair or Replacement (due to damage)	Per item	At cost	At cost	Y	
ADMINISTRATION						
CTGI04	Ticketing - General Admission	Per ticket		\$0 - \$520	Y	
CTGI04	Ticket Fee - Not handled through Shire Ticketing Service	Per ticket	\$0.19	\$2.10	Y	Per ticket fee charged to the hirer, for marketing and other activities completed on hirer behalf
CTGI04	Ticket Fee - Handled through Shire Ticketing Service	Per ticket	\$0.38	\$4.20	Y	Per ticket fee charged to the hirer, for tickets sold by the Shire on their behalf
LIBRARY						
ADMINISTRATION						
3110520	Vaquiform material consumption - ABS sheet 2.00mm	Per sheet	\$0.78	\$8.60	Y	Materials only
3110520	Vaquiform material consumption - ABS sheet 1.00mm	Per sheet	\$0.39	\$4.30	Y	Materials only
3110520	Vaquiform material consumption - HIPSheet 1.00mm	Per sheet	\$0.39	\$4.30	Y	Materials only
3110520	Vaquiform material consumption - HIPS sheet 1.5 mm	Per sheet	\$0.58	\$6.40	Y	Materials only
3110520	Vaquiform material consumption - PETG sheet 1.00mm	Per sheet	\$0.58	\$6.40	Y	Materials only
3110520	Deposit on Books for Visitors	Per person	\$2.92	\$32.10	Y	Temporary membership fee (under 3 months) Limited to two (2) books. Refunded on return of books.

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes
3110540	2 Weeks Overdue (First Notice)	Per notice	\$0.20	\$2.20	Y	
3110540	4 Weeks Overdue (Second Notice)	Per notice	\$0.39	\$4.30	Y	
3110540	6 Weeks Overdue (Third & Final Notice)	Per notice	\$0.73	\$8.00	Y	
3110540	Lost or Damaged Item	Per item	At Cost	At cost	Y	
3110520	Library Activity Room (Per Hour) Community	Per hour	\$2.92	\$32.10	Y	
3110520	Library Activity Room (Per Hour) Commercial	Per hour	\$3.90	\$42.90	Y	
3110520	Library Activity Room (Full Day) Community	Per day	\$10.71	\$117.80	Y	
3110520	Library Activity Room (Full Day) Commercial	Per day	\$20.94	\$230.30	Y	
3110520	Library Activity Room (After First Day of Hire for Same Event) Community	Per consecutive day	\$7.79	\$85.70	Y	
3110520	Library Activity Room (After First Day of Hire for Same Event) Commercial	Per consecutive day	\$18.50	\$203.50	Y	
3110520	Hot Office (Per Hour) Community	Per hour	\$0.49	\$5.40	Y	
3110520	Hot Office (Per Hour) Commercial	Per hour	\$1.95	\$21.40	Y	
3110520	Hot Office (Per Day) Community	Per day	\$1.95	\$21.40	Y	
3110520	Hot Office (Per Day) Commercial	Per day	\$7.79	\$85.70	Y	
3110520	Staff Setup and Clean-up (Per Hour)	Per hour	\$3.41	\$37.50	Y	
3110520	Tea & Coffee Setup, Clean-up, & Consumables	Per event	\$1.95	\$21.40	Y	
3110520	Miscellaneous Courses / Programs / Shows / Activities / Events	Per admission	Varies	\$0 - \$214.20	Y	
NORTH MERREDIN PRIMARY SCHOOL PRECINCT						
3110121	Classroom 7 (Per Hour) Community	Per hour	\$2.53	\$27.80	Y	
3110121	Classroom 7 (Per Hour) Commercial	Per hour	\$3.70	\$40.70	Y	
3110121	Classroom 7 (Per Day) Community	Per day	\$11.68	\$128.50	Y	
3110121	Classroom 7 (Per Day) Commercial	Per day	\$23.37	\$257.10	Y	
N/A	BOND - Casual Hire	Per hire	\$0.00	\$50.00	N	
N/A	BOND - Long Term Hire	Per agreement	\$0.00	\$300.00	N	
N/A	Key BOND - Casual Hire	Per hire	\$0.00	\$50.00	N	
N/A	Key BOND - Long Term Hire	Per key	\$0.00	\$200.00	N	
COMMUNITY DEVELOPMENT						
N/A	Events Trailer - Refundable Bond	Per hire	\$0.00	\$200.00	N	
3130835	Events Trailer	Per hire	\$10.91	\$120.00	Y	
3130835	Shire Event Stall Holders Fee	Per stall	Varies	\$0-\$16.10	Y	
3130835	Miscellaneous Courses / Programs / Shows / Activities / Events	Per admission	Varies	\$0-214.20	Y	
3130835	Event Trailer - Equipment Repair or Replacement (due to damage)	Per item		At Cost +20%	Y	
Various	Community Group Hire of Facilities	Per group	As per agreement (minimum \$550)		Y	
ECONOMIC SERVICES						
SALE OF INDEPENDENT WATER						
3110335	Schools - p/kL*	Per kL	\$0.29	\$3.20	Y	
3110335	Other usage - p/kL*	Per kL	\$0.39	\$4.30	Y	
3110335	Groundwater - p/kL*	Per kL	\$0.20	\$2.20	Y	
3130821	Community Standpipe Charges p/kL*	Per kL		At Cost + 10%	Y	
3130821	Commercial Standpipe Charges (Class 9) p/kL*	Per kL		At Cost + 10%	Y	
3130821	Commercial Standpipe Charges (Class 15) p/kL*	Per kL		At Cost + 10%	Y	
3130821	Standpipe Swipe Card Purchase	Per card	\$1.95	\$21.40	Y	
PROFESSIONAL SERVICES						
3130322	Building Licence Search Fee	Per hour	\$0.00	\$93.70	N	
3130322	Property Building Enquiries	Per hour	\$8.43	\$92.70	Y	
3130322	Building Inspection Fee, Per Hour, plus \$0.91 per km	Per hour (+km)	\$8.43	\$92.70	Y	
3130322	Staff Professional Services Health & Building Fee	Per hour	\$11.64	\$128.00	Y	
CENTRAL WHEATBELT VISITORS CENTRE						
SALES AND SERVICES						
3130235	General Retail Books, Crafts and Souvenirs	Per transaction	Varies	At Cost	Y	
3130235	Consignment Books and Crafts	Per transaction	Varies	At Cost	Y	
3130235	Postage and Handling	Per transaction	Varies	At Cost	Y	
3130235	Postage Administration Fee	Per transaction	\$0.20	\$2.20	Y	
3130235	CWVC Annual Membership Level 1	Per membership	\$20.14	\$221.50	Y	
3130235	CWVC Annual Membership Level 2	Per membership	\$14.05	\$154.50	Y	
3130235	CWVC Annual Membership Level 3 (affiliate Not for Profit Museums)	Per membership	\$5.99	\$65.90	Y	
3130235	Water supply (Community)	Per kL	\$0.39	\$4.30	Y	Min charge 1kL
3130235	Water supply (Commercial)	Per kL	\$0.49	\$5.40	Y	Min charge 1kL
3130235	Business Listing	Per listing	Varies	\$75 - \$140.00	Y	
3130235	Business Listing - Name and Phone/ Map reference	Per listing	Varies	\$59.70 - \$87.60	Y	

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes
3130235	Advert - Small Print Advert (45mm x 70mm)	Per advert	Varies	\$212.20 - \$360.50	Y	
3130235	Advert - Brochure Back Page	Per advert	Varies	\$721 - \$927	Y	
3130235	Advert - One Eight Page/ 1 Unit - (92.5Wmmx 65.5Hmm)	Per advert	Varies	\$203.90 - \$463.50	Y	
3130235	Advert - Quarter Page/ 2 Unit Print Advert - (92.5mmW x 136mmH)	Per advert	Varies	\$406.90 - \$623.20	Y	
3130235	Advert - Half Page/ 3 Unit Print Advert - (190mmW x 136mmH)	Per advert	Varies	\$612.90 - \$772.50	Y	
3130235	Advert - Full Page/ 4 Unit Print Advert - (190mmW x 27mmH)	Per advert	Varies	\$1,364.80 - \$1,648	Y	
3130235	Advert - Full Page Rear Cover - (210mmW x 297mmH)	Per advert	Varies	\$1,581.10 - \$1,854	Y	
3130235	Advert - CWVC Membership Rate	Per advert	Varies	9% - 22% discount	Y	
MERREDIN REGIONAL COMMUNITY & LEISURE CENTRE						
BONDS						
N/A	Refundable Bond Per Event	Per event		\$100.00	N	
N/A	Refundable Bond Per Event - event over 100 people	Per event		\$200.00	N	
N/A	Refundable Bond Per Event - Large commercial show	Per event		\$500-\$1500	N	At the discretion of the CEO
N/A	Long term hirer bond	Per agreement		\$300.00	N	Multiple uses over 12 month period
N/A	Long term key bond	Per agreement		\$200.00	N	Multiple uses over 12 month period
N/A	Key Bond	Per event		\$50.00	N	
MULTIPURPOSE ROOM						
Includes set up and pack up and projector						
3110332	Function - Community	Per hour	\$7.73	\$85.00	Y	
3110332	Function - Commercial	Per hour	\$10.91	\$120.00	Y	
3110332	Function - Community	Per day	\$54.55	\$600.00	Y	Maximum 8 hours
3110332	Function - Commercial	Per day	\$81.82	\$900.00	Y	Maximum 8 hours
3110332	Activity - Commercial	Per hour	\$4.09	\$45.00	Y	
3110332	Activity - Commercial	Per hour	\$8.18	\$90.00	Y	
FUNCTION ROOM						
3110332	Meeting Room - Community	Per hour	\$2.84	\$31.20	Y	
3110332	Meeting Room - Commercial	Per hour	\$5.20	\$57.20	Y	
3110332	Meeting Room - Community	Per day	\$19.09	\$210.00	Y	Maximum 8 hours
3110332	Meeting Room - Commercial	Per day	\$36.36	\$400.00	Y	Maximum 8 hours
3110335	Provision of Tea & Coffee (Per Head - Bottomless)	Per head	\$0.42	\$4.60	Y	
INDOOR COURT AREA						
3110335	Casual Use - Child	Per hour	\$0.59	\$6.50	Y	
3110335	Casual Use - Adult	Per hour	\$0.71	\$7.80	Y	
3110335	Court Hire - Half Court - Community	Per hour	\$2.60	\$28.60	Y	
3110335	Court Hire - Half Court - Commercial	Per hour	\$5.21	\$57.30	Y	
3110335	Court Hire - Full Court - Community	Per hour	\$4.47	\$49.20	Y	
3110335	Court Hire - Full Court - Commercial	Per hour	\$7.08	\$77.90	Y	
3110335	Indoor Stadium - Community	Per day	\$28.09	\$309.00	Y	Maximum 8 hours
3110335	Indoor Stadium - Commercial	Per day	\$56.18	\$618.00	Y	Maximum 8 hours
3110335	School Booking (School Hours - Includes Indoor Stadium, Oval, Outdoor Courts and Hockey/Tennis Surface)	Per day	\$42.14	\$463.50	Y	Schools only utilising one area of the facility will be charged the relevant Community rate
HYDROTHERAPY POOL						
3110330	Single User Fee - Adult 18+ (Shared Use - Maximum of 4 People)	Per half hour	\$0.73	\$8.00	Y	
3110330	Single User Fee - Senior/ Consession/ Child 6-17 (Shared Use - Maximum of 4 People)	Per half hour	\$0.38	\$4.20	Y	
3110330	Single User Fee - Adult 18+ (Shared Use - Maximum of 4 People)	Per hour	\$1.36	\$15.00	Y	
3110330	Single User Fee - Senior/ Consession/ Child 6-17 (Shared Use - Maximum of 4 People)	Per hour	\$0.67	\$7.40	Y	
3110330	Single User Fee - Child 5 and under (Shared Use - Maximum of 4 People)	Per half hour	\$0.00	\$0.00	Y	
3110330	Single User Fee - Child 5 and under (Shared Use - Maximum of 4 People)	Per hour	\$0.00	\$0.00	Y	
N/A	Companion Card Holder	Per half hour	\$0.00	\$0.00	Y	
N/A	Companion Card Holder	Per hour	\$0.00	\$0.00	Y	
3110330	10 Use Pass - Adult 18+ (Hour Sessions) (Shared Use - Maximum of 4 People)	Per half hour	\$4.55	\$50.10	Y	
3110330	10 Use Pass - Senior/ Consession/ Child 6-17 (Hour Sessions) (Shared Use - Maximum of 4 People)	Per half hour	\$2.63	\$28.90	Y	
3110330	10 Use Pass - Adult 18+ (Hour Sessions) (Shared Use - Maximum of 4 People)	Per hour	\$9.01	\$99.10	Y	
3110330	10 Use Pass - Senior/ Consession/ Child 6-17 (Hour Sessions) (Shared Use - Maximum of 4 People)	Per hour	\$5.17	\$56.90	Y	
3110330	Hire - Community (Maximum 6 Adults or 8 Children: Under 12 Years)	Per hour	\$5.26	\$57.90	Y	
3110330	Hire - Commercial (Maximum 6 Adults or 8 Children: Under 12 Years)	Per hour	\$7.11	\$78.20	Y	
3110330	20 Use Pass - Adult 18+ (Half Hour Sessions) (Shared Use - Maximum of 4 People)	Per half hour	\$9.10	\$100.10	Y	
3110330	20 Use Pass - Senior/ Consession/ Child 6-17 (Half Hour Sessions) (Shared Use - Maximum of 4 People)	Per half hour	\$5.26	\$57.90	Y	
3110330	20 Use Pass - Adult 18+ (Hour Sessions) (Shared Use - Maximum of 4 People)	Per hour	\$18.21	\$200.30	Y	

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes
3110330	20 Use Pass - Senior/ Consession/ Child 6-17 (Hour Sessions) (Shared Use - Maximum of 4 People)	Per hour	\$10.52	\$115.70	Y	
3110330	Cancellation Fee	One unit of relevant listed charge	Various	Various	Y	Cancellation fees are charged where less than 24 hours notice is given.
BOWLING GREENS						
3110335	Single User Fee - Adult 18+	Per hour	\$0.73	\$8.00	Y	Maximum 2 hours
3110335	Single User Fee - Senior/ Consession/ Child 6-17	Per hour	\$0.38	\$4.20	Y	Maximum 2 hours
3110335	Hire - Community (No Lights - One Green)	Per game	\$4.49	\$49.40	Y	Maximum 2 hours
3110335	Hire - Community (With Lights - One Green)	Per game	\$5.91	\$65.00	Y	Maximum 2 hours
3110335	Hire - Commercial (No Lights - One Green)	Per game	\$8.39	\$92.30	Y	Maximum 2 hours
3110335	Hire - Commercial (With Lights - One Green)	Per game	\$11.23	\$123.50	Y	Maximum 2 hours
3110335	Hire - Community (Exclusive Function No Lights - Two Greens)	Per event	\$13.00	\$143.00	Y	Maximum 2 hours
3110335	Hire - Community (Exclusive Function With Lights - Two Greens)	Per event	\$26.00	\$286.00	Y	Maximum 2 hours
3110335	Hire - Commercial (Exclusive Function No Lights - Two Greens)	Per event	\$22.45	\$247.00	Y	Maximum 2 hours
3110335	Hire - Commercial (Exclusive Function With Lights - Two Greens)	Per event	\$35.46	\$390.10	Y	Maximum 2 hours
HOCKEY/ TENNIS SYNTHETIC SURFACE						
3110335	Single User Fee - Adult 18+	Per hour	\$0.73	\$8.00	Y	Maximum 2 hours
3110335	Single User Fee - Senior/ Consession/ Child 6-17	Per hour	\$0.38	\$4.20	Y	Maximum 2 hours
3110335	Full Pitch (No Lights)	Per day	\$13.00	\$143.00	Y	
3110335	Full Pitch (With Lights)	Per day	\$17.14	\$188.50	Y	
3110335	1/2 Pitch (No Lights) Hockey	Per day	\$6.50	\$71.50	Y	
3110335	1/2 Pitch (With Lights) Hockey	Per day	\$8.86	\$97.50	Y	
3110335	2/3 Pitch (No Lights) Tennis	Per day	\$8.86	\$97.50	Y	
3110335	2/3 Pitch (With Lights) Tennis	Per day	\$11.82	\$130.00	Y	
3110335	1/3 Pitch (No Lights) Tennis	Per day	\$4.49	\$49.40	Y	
3110335	1/3 Pitch (With Lights) Tennis	Per day	\$5.91	\$65.00	Y	
OVAL HIRE (Includes Change Rooms)						
3110335	Oval Hire - Community (No Lights)	Per hour	\$14.05	\$154.50	Y	
3110335	Oval Hire - Community (With Lights)	Per hour	\$19.66	\$216.30	Y	
3110335	Oval Hire - Commercial (No Lights)	Per hour	\$18.73	\$206.00	Y	
3110335	Oval Hire - Commercial (With Lights)	Per hour	\$25.28	\$278.10	Y	
3110335	Oval Hire - Community (No Lights)	Per day	\$70.23	\$772.50	Y	
3110335	Oval Hire - Community (With Lights)	Per day	\$98.32	\$1,081.50	Y	
3110335	Oval Hire - Commercial (No Lights)	Per day	\$93.64	\$1,030.00	Y	
3110335	Oval Hire - Commercial (With Lights)	Per day	\$126.41	\$1,390.50	Y	
PROGRAMS - DRY FACILITIES						
3110331	Early Years Programs (0-5 years) (No Facilitator) Single	Per session	\$0.36	\$4.00	Y	
3110331	Early Years Programs (0-4 years) (No Facilitator) School Term	Per school term	\$3.27	\$36.00	Y	
3110331	Early Years Programs (0-5 years) (Facilitated) Single	Per session	\$0.69	\$7.60	Y	
3110331	Early Years Programs (0-4 years) (Facilitated) School Term	Per school term	\$6.22	\$68.40	Y	
3110331	Junior Programs (Primary School Aged) (No Facilitator) Single	Per session	\$0.36	\$4.00	Y	
3110331	Junior Programs (Primary School Aged) (Facilitated) Single	Per session	\$0.69	\$7.60	Y	
3110331	Youth Programs (Secondary School Aged) (No Facilitator) Single	Per session	\$0.36	\$4.00	Y	
3110331	Youth Programs (Secondary School Aged) (Facilitated) Single	Per session	\$0.69	\$7.60	Y	
3110331	Adult Programs	Per session	\$0.95	\$10.40	Y	
3110331	Seniors Programs	Per session	\$0.59	\$6.50	Y	
PROGRAMS - WET FACILITIES						
3110335	Early Years Programs	Per session	\$1.54	\$16.90	Y	
3110335	Junior Programs (Primary School Aged)	Per session	\$1.54	\$16.90	Y	
3110335	Youth Programs (Secondary School Aged)	Per session	\$1.54	\$16.90	Y	
3110335	Infant/Kinder Swim (Per Child - 6 Week Program - Maximum 6 to 8 Children)	Per program		At Cost +10%	Y	
3110335	Infant/Kinder Swim (Per Child - 6 Week Program - Maximum 4 Children)	Per program		At Cost +10%	Y	
3110335	Adult Programs	Per session	\$1.54	\$16.90	Y	
3110335	Seniors Programs	Per session	\$1.06	\$11.70	Y	
3110335	Aquafit - 45 Minute Class	Per class		At Cost +10%	Y	
GENERAL CHARGES						
3110335	Staff Admin, Set-Up & Pack-down	Per hour	\$8.28	\$91.10	Y	
3110335	Casual Shower Use	Per person	\$0.47	\$5.20	Y	Per person per day
3110335	Overflow Camping (Self Contained)	Per van/ vehicle	\$0.45	\$5.20	Y	Per day (with approval from the CEO or Exec Manager Strategy & Community)
3110335	Miscellaneous Facility Use	Dependent on use	Various	\$0 - \$250	Y	
3110335	Additional Cleaning	Per hour	\$3.64	\$40.00	Y	

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

	Unit	GST	Total (incl GST)	GST	Notes
3110335 Change Room Hire	Per session	\$3.28	\$36.10	Y	
SPORTING USER GROUP ANNUAL FEES					
3110351 Adult Participant	Per sport, per season	\$4.55	\$50.00	Y	
3110351 Youth Participant (Ages 9 - 18)	Per sport, per season	\$2.27	\$25.00	Y	
3110351 Child Participant (Ages 8 and under)	Per sport, per season	\$0.91	\$10.00	Y	
PRIVATE WORKS					
PLANT HIRE (Operator Included)					
3140120 Grader	Per hour	\$24.01	\$264.10	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Small Loader	Per hour	\$22.28	\$245.10	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Large Loader	Per hour	\$24.72	\$271.90	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 6 Wheel Truck	Per hour	\$21.87	\$240.60	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Water Truck	Per hour	\$23.50	\$258.50	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Small Truck	Per hour	\$15.39	\$169.30	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Tractor with Slasher/Rotary Hoe	Per hour	\$21.47	\$236.20	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Vibrating Roller	Per hour	\$29.27	\$322.00	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Pneumatic Roller	Per hour	\$24.72	\$271.90	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Cherry Picker	Per hour	\$22.99	\$252.90	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Skid Steer Loader	Per hour	\$17.82	\$196.00	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Skid Steer Loader with Stump Grinder	Per hour	\$26.13	\$287.40	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Skid Steer Loader with Trencher	Per hour	\$24.71	\$271.80	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Backhoe/Loader	Per hour	\$20.66	\$227.30	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Backhoe/Loader with Post Hole Digger	Per hour	\$26.44	\$290.80	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Lawn Mower (Ride on)	Per hour	\$16.61	\$182.70	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Lawn Mower	Per hour	\$14.38	\$158.20	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Whipper Snipper	Per hour	\$14.38	\$158.20	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Work Utilities	Per hour	\$14.99	\$164.90	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Supervision	Per hour	\$13.77	\$151.50	Y	
3140120 Labour	Per hour	\$8.13	\$89.40	Y	
3140120 Labour with Penalty Rates	Per hour	\$16.26	\$178.90	Y	Saturday, Sunday & outside normal work hours
3140120 Consumables & Materials	Per item		Cost + 20%	Y	
MATERIAL CARTAGE & DELIVERY CHARGES (within town boundary)					
3140120 Gravel / Yellow Sand (per cubic metre) Delivered	Per m3	\$5.26	\$57.90	Y	Maximum of 25km delivery distance from Shire depot
3140120 Gravel / Yellow Sand (per cubic metre from stockpile) Load Self	Per m3	\$1.36	\$15.00	Y	
3140120 Gravel / Yellow Sand (per cubic metre) Loaded by Shire	Per m3	\$2.45	\$27.00	Y	
3140120 Out of Town Delivery Charge (Per km Return Trip)	Per km	\$0.25	\$2.70	Y	

Definitions
Commercial Hire: Profit Making Organisations including Government Depts. (Excluding Schools)
Community Hire: Charitable/ Community Group/ Non Government Organsiation/ Fundraising/ Individual (e.g. funeral/ church/ wedding etc)

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2025-26

	Total	GST
LAW, ORDER & PUBLIC SAFETY		
DOG FEES AND CHARGES (DOG ACT, 1976)		
Annual Registration:		
3050221 *Sterilised Dog or Bitch	\$20.00	N
3050221 Unsterilised Dog or Bitch	\$50.00	N
Three Year Registration:		
3050221 *Sterilised Dog or Bitch	\$42.50	N
3050221 Unsterilised Dog or Bitch	\$120.00	N
Lifetime Registration:		
3050221 *Sterilised Dog or Bitch	\$100.00	N
3050221 Unsterilised Dog or Bitch	\$250.00	N

***Must sight certificate signed by a registered vet, a statutory declaration or sight ear tattoo for sterilisation concession**

Registrations after 31st May receive a 50% discount off the above fees

All Pensioners receive a 50% discount off the above fees.

3050240 Unregistered Dog	\$200.00	N
3050240 Failure to Give Notice of New Owner	\$200.00	N
3050240 Keeping More than the Prescribed Number of Dogs	\$200.00	N
3050240 Breach of Kennel Establishment Licence	\$200.00	N
3050240 Dog in Public Place without Collar or Registration Tag	\$200.00	N
3050240 Owners Name and Address not on Collar	\$200.00	N
3050240 Dog not held by a Leash in Certain Public Places	\$200.00	N
3050240 Failure to Control Dog in Exercise Areas and Rural Areas	\$200.00	N
3050240 Greyhound not Muzzled	\$200.00	N
3050240 Dog in a Place without Consent	\$200.00	N
3050240 Failure to Submit Dog for Veterinary Examination	\$100.00	N
3050240 Dog Causing a Nuisance	\$200.00	N
3050240 Failure to Produce Document Issued under the Act	\$200.00	N
3050240 Failure of Alleged Offender to give Name and Address	\$200.00	N
Dangerous Dogs - As Per Dog Act Regulations		

***All Dogs three months of age and over must be licensed. Licences are due on November 1 of each year and can be paid at the Shire of Merredin Administration Office during normal office hours. All matters relating to dangerous dogs must be referred to the Ranger**

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2025-26

	Total	GST
CAT FEES AND CHARGES (CAT REGULATIONS, 2012)		
Annual Registration:		
3050221 If application is made after 31 May until the next 31 October	\$10.00	N
3050221 Otherwise	\$20.00	N
3050221 Three Year Registration:	\$42.50	N
3050221 Lifetime Registration:	\$100.00	N
Cat Breeding:		
3050221 Breeding Cat (male or female) - per cat	\$200.00	N
All pensioners receive a 50% discount off the above fees		
PREVENTATIVE SERVICES & HEALTH ADMINISTRATION & INSPECTION		
HEALTH ACT 1911		
3030421 Stable Licence p.a. - Council Resolution 27807 15/02/05	\$30.00	N
3030421 Application to Construct/ Install an Apparatus for Sewerage Treatment	\$118.00	N
3070420 Inspection Fee (1 or 2 major fixtures)	\$118.00	N
3070420 Each Additional Fixtures	\$30.00	N
3070420 Re-inspection Fee	\$50.00	N
3070420 Application Fee to Department of Health (with local government report)	\$79.00	N
3070420 Application Fee to Department of Health (without local government report)	\$118.00	N
Offensive Trades:		
3030421 Slaughterhouse/Piggeries/Knackeries/Poultry Processing Establishments/Poultry Farming/ Rabbit Farming	\$298.00	N
3030421 Seafood Processing Establishments (whole fish, shellfish & crustacean cleaned and prepared)	\$298.00	N
3030421 Artificial Manure Depots/ Manure Works/ Fish Curing Establishments	\$211.00	N
3030421 Bone Mills/ Place for Storing, Drying or Preserving Bones/ Blood Drying/ Gut Scraping, Preparation of Sausage Skins/ Fellmongeries/ Bone Merchant Premises/ Flock Factories	\$171.00	N
Fat Melting, Fat Extracting or Tallow Melting Establishments:		
3030421 a) Butcher Shop or Similar	\$171.00	N
3030421 b) Larger Establishments	\$298.00	N
3030421 Laundries, Dry Cleaning Establishments	\$147.00	N
3030421 Any Other Offensive Trade (not specified above)	\$298.00	N

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2025-26

	Total	GST
CARAVAN PARK AND CAMPING GROUNDS REGULATIONS 1997		
APPLICATION FEES		
3130221 Application for Grant or Renewal of Licence Regulation 45	\$200.00	N
Or amount calculated by multiplying the relevant amount set out below by the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the application, whichever is greater		
3130221 a) Long Stay Sites - per site	\$6.00	N
3130221 b) Short Stay Sites and Sites in Transit Parks	\$6.00	N
3130221 c) Camp Sites	\$3.00	N
3130221 d) Overflow Site	\$1.50	N
3130221 Additional Fee by Way of Penalty for Renewal After Expiry	\$20.00	N
3130221 Temporary Licence (pro rata amount of the fee payable for the period of time for which the licence is to be in force with a minimum of)	\$100.00	N
3130221 Transfer of Licence	\$100.00	N
BUILDING CONTROL		
BUILDING PERMITS		
Of Declared Value:		
3130320 Class 1 or 10 - Uncertified	0.32% of Estimated Value not less than \$110.00	N
3130320 Class 1 or 10 - Certified	0.19% of Estimated Value not less than \$110.00	N
3130320 Class 2 to 9 - Certified Application	0.09% of Estimated Value not less than \$110.00	N
3130320 Application to Amend a Building Permit (Uncertified)	0.32% of Estimated Value not less than \$110.00	N
3130320 Application for Demolition Licence of Class 1 and 10 Buildings	\$110.00	N
3130320 Application for Demolition Licence of Class 2 and 9 Buildings	\$110 for each storey of the building	N
3130320 Request to provide Certificate of Construction Compliance	\$110.00 + travel +GST	N
3130320 Request to provide Certificate of Building Compliance	\$110.00 + travel +GST	N

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2025-26

	Total 0.38% of Estimated Value not less than \$110.00	GST N
3130320 Application for Building approval certificate for unauthorised work		
3130320 Application for Building approval certificate for building with authorisation (class 1 and 10)	\$110.00	N
OCCUPANCY APPLICATIONS		
3130320 Application for occupancy permit for completed Class 2-9 Buildings	\$110.00	N
3130320 Application for occupancy permit for incomplete buildings	\$110.00	N
3130320 Application for modification of permit for additional use on a temporary basis	\$110.00	N
3130320 Application for replacement of permit for a permanent change use	\$110.00	N
3130320 Application for occupancy permit or building certificate of strata scheme or subdivision	\$11.60 for each strata unit but not less than	N
3130320 Application for Occupancy permit or unauthorised class 2-9 Buildings	0.18% of Estimated Value not less than	N
3130320 Application for a building approval certificate for a building or an incidental structure in respect of which unauthorised work has been done	0.38% of the estimated value of the unauthorised work but not less than \$110.	N
3130320 Application for occupancy permit or unauthorised class 2-9 building Certified	\$110.00	N
3130320 Application for occupancy permit for building with existing authorisation	\$110.00	N
PLANNING AND DEVELOPMENT APPLICATIONS		
Non extractive industry application fees:		
3100620 Application < \$50,000	\$147.00	N
3100620 Application \$50,000 up to \$500,000	0.32% of the estimated cost of development	N
3100620 Application > \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of	N
3100620 Application \$2.5 million to \$5 million	\$7,161 + 0.206% for every \$1 in excess of	N
3100620 Application \$5 million to \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of	N
3100620 Application > \$21.5 million	\$34,196.00	N

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2025-26

	Total	GST
	The above applicable fee plus, by way of penalty, twice that fee	
3100620 Application where development (non extractive industry) has commenced		N
Extractive industry application fees:		
3100620 Development Applications - Extractive Industries	\$739.00	N
3100620 Development Applications - Extractive Industries (already commenced) = fee + twice fee	\$2,217.00	
Other Planning and Development fee:		
3100620 Home Occupation Application	\$222.00	N
3100620 Home Occupation Application (already commenced)= fee + twice fee	\$0.00	
3100620 Home Occupation Application annual renewal (before expiry)	\$73.00	N
3100620 Home Occupation Application annual renewal (after expiry) = renewal fee+ twice fee	\$0.00	
3100620 Providing a Subdivision Clearance for:	\$0.00	
a) not more than 5 lots	\$73 per lot	N
b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot	N
c) more than 195 lots	\$7,393.00	N
3100620 Determining an application for change of use/alteration/extension or change of non-conforming use	\$295.00	N
3100620 Determining an application for change of use/alteration/extension or change of non-conforming use (already commenced)	The above applicable fee plus, by way of penalty, twice that fee	N
3100620 Providing zoning certificate	\$73.00	N
3100620 Replying to a property settlement questionnaire	\$73.00	N
3100620 Providing written planning advice	\$73.00	N
3100620 Determining an application to amend or cancel development approval	\$295.00	N

Unless otherwise stated, GST is not applicable on all statutory fees
All the above fees and charges are subject to change due to statutory amendments.

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes
GOVERNANCE						
ADMINISTRATION GENERAL						
3030120	Instalment Administration Fee	Per instalment	\$0.00	\$13.90	N	
3030145	Penalty Interest (non instalment option)		8%	8%	N	No fee increase since drop from 11% during covid.
3030145	Penalty Interest (instalment option)		5.5%	5.5%	N	
3030121	Notice of Discontinuance	Each	At Cost	At cost		
3030121	Debt Collection Fees	Each	At Cost	At cost		
3030123	Individual Agreement to pay Council via Direct Debit	Each	\$0.00	\$12.30	N	
3030121	Copy of Rate Notice Reprint	Each	\$1.12	\$12.30	Y	
3030121	Invoice Reprint Fee	Each	\$1.12	\$12.30	Y	
3030121	Rate Enquiry Fees - Property Information Reports	Each	\$10.86	\$119.50	Y	
3040235	Search Fee for Document/ Building Plans (retained if documents are not located)	Each	\$1.06	\$11.70	Y	Search Fee - non-refundable
3040236	Provide Document/ Building Plans	Each	\$3.02	\$33.20	Y	
3030135	Rate Book (full print out)	Each	\$19.87	\$218.60	Y	
3030120	Alternative Rates Payment Agreement Fee	Each	\$0.00	\$12.30	N	
3030221	Subscription to Monthly Agenda - per annum	Each	\$32.53	\$357.80	Y	Can be viewed for free from Shire website
3030221	Single Monthly Agenda	Each	\$3.55	\$39.10	Y	Can be viewed for free from Shire website
3030221	Subscription to Monthly Minutes - per annum	Each	\$32.53	\$357.80	Y	Can be viewed for free from Shire website
3030221	Single Monthly Minutes	Each	\$3.18	\$35.00	Y	Can be viewed for free from Shire website
						Cost reduced due to being significantly higher than cost recovery
3030221	Annual Report	Each	\$3.18	\$35.00	Y	Can be viewed for free from Shire website
						Cost reduced due to being significantly higher than cost recovery
3030221	Annual Financial Statements	Each	\$3.18	\$35.00	Y	Can be viewed for free from Shire website
						Cost reduced due to being significantly higher than cost recovery
3030221	Council Annual Budget	Each	\$3.18	\$35.00	Y	Can be viewed for free from Shire website
						Cost reduced due to being significantly higher than cost recovery
3040220	Freedom of Information - Statutory Application Fee	Each	\$0.00	\$30.00	N	
3040220	Freedom of Information - Administration / Staff Time	Per hour/ pro rata	\$2.73	\$30.00	Y	
3040220	Freedom of Information - Delivery, Packaging and Postage	Each	At Cost	At cost	Y	
3040220	Freedom of Information - Photocopying (black and white A4)	Per page	\$0.02	\$0.20	Y	
3140220	Extra Mass Vehicle Permit	Each	\$6.08	\$66.90	Y	
PHOTOCOPYING - Administration, Library and Visitor Centre						
3040220	Shire Staff Administration Support	Per hour	\$5.85	\$64.30	Y	
3030220	Photocopying Black and White (A4) up to 100 pages	Per page	\$0.03	\$0.30	Y	Due to small fee, these have not increased in more than three years
3030220	Photocopying Black and White (A3) up to 100 pages	Per page	\$0.05	\$0.50	Y	Due to small fee, these have not increased in more than three years
3030220	Bulk Photocopying (over 100 pages, 20% discount per page)	Per page	20% discount	20% discount	Y	
3030220	Binding Documents	Per document	\$0.77	\$8.50	Y	
3030220	Colour Printing (A4)	Per page	\$0.06	\$0.70	Y	Due to small fee, these have not increased in more than three years
3030220	Colour Printing (A3)	Per page	\$0.10	\$1.10	Y	Due to small fee, these have not increased in more than three years
LAW, ORDER AND PUBLIC SAFETY						
POUND FEES						
3050221	Replacement Dog/ Cat Tag	Each	\$0.00	\$3.40	N	
3050220	Impounding Fee	Each	\$0.00	\$87.90	N	
3050220	Release Fee	Each	\$0.00	\$60.00	N	
3050220	Impounded Animal Boarding Fee	Per animal/ per day	\$0.00	\$142.40	N	
N/A	Bark Deterrent - bond only	Each	\$0.00	\$200.00	N	Bond fee not increased
3050234	Bark Deterrent Hire	Per day	\$0.00	\$24.60	N	
3050220	Sustenance Charge	Per day	\$0.00	\$24.60	N	
3050222	Surrender/Destruction of Small Animal (including dogs)	Per animal	\$0.00	\$71.30	N	
3050222	Surrender/Destruction of Large Animal (e.g. sheep/horse)	Per animal	\$0.00	\$93.70	N	
3050222	Animal Disposal Fee	Per animal	\$0.00	\$71.30	N	
N/A	Transfer of Dog/Cat registration from other LGA	Per animal	\$0.00	\$0.00		Free to transfer like for like - initial tag free.
N/A	Cat Trap Bond (repaid on return)	Per item	\$0.00	\$100.00	N	Bond fee not increased
MISCELLANEOUS CHARGES						
I042445	Access to Power on Shire Property during business hours	Per day	\$1.82	\$20.00	Y	Amended to show difference between cost to Shire to facilitate inside and outside business hours
I042445	Access to Power on Shire Property outside business hours	Per day	\$5.45	\$60.00	Y	New fee as per above
I052440	Vehicle Impounding Fee (in town site + towing charges)	Per vehicle	\$0.00	\$158.00	N	
I052440	Vehicle Impounding Fee (outside town site + towing charges)	Per vehicle	\$0.00	\$158.00	N	
I052440	Vehicle Impounding Fee - storage	Per day	\$0.00	\$0.00	N	
STALL HOLDERS / STREET TRADER						
3070421	Stall Holder/ Street Trader - community/ charitable/ government organisation		\$0.00	\$0.00	N	
3070421	Stall Holder/ Street Trader - per day (max 6 days)	Per day (max 6 days)	\$0.00	\$24.60	N	
3070421	Stall Holder/ Street Trader - per week (max 21 days)	Per week (max 21 days)	\$0.00	\$112.50	N	
3070421	Stall Holder/ Street Trader - per annum	Per annum	\$0.00	\$1,275.75	N	
FOOD ACT 2008 SECTION 110						
3070420	Food Business Surveillance Fee (High Risk Food Premises)	Per business	\$0.00	\$229.30	N	
3070420	Food Business Surveillance Fee (Medium Risk Food Premises)	Per business	\$0.00	\$172.40	N	
3070420	Food Business Surveillance Fee (Low Risk Food Premises)	Per business	\$0.00	\$114.60	N	
3070421	Food Business Registration Fee	Per business	\$0.00	\$61.10	N	
3070421	Transfer of Food Business Registration	Per transfer	\$0.00	\$61.10	N	
LOCAL LAWS						

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes
LOCAL LAWS FEES AND CHARGES						
3050234	Bee Keeping Application Fee - clause 4(d)	Per application	\$0.00	\$64.80	N	
3050234	Approved Kennel Application/ Renewal Fee - clause 4.10(1)	Per application	\$0.00	\$64.80	N	
3100635	Extractive Industries - Security for Restoration and Reinstatement - clause 5.1*	Per application	\$0.00	\$11,474.70	N	
3100635	Extractive Industries License Fee	Per application	\$0.00	\$344.40	N	
3070620	Application and Licensing of Morgues Fee - clause 3*	Per application	\$0.00	\$50.00	N	Statutory - unable to increase
3070421	Application for Registration of Lodging House/ Renewal Fee - clause 8.1.3*	Per application	\$0.00	\$180.00	N	Statutory - unable to increase
3070421	Saleyard Fees - clause 7.11	Per application	\$0.00	\$63.80	N	
3070421	Permit Fee - clause 7.1	Per application	\$0.00	\$63.80	N	
3070421	Trolley Collection/ Removal Fee - clause 4.6	Per collection	\$0.00	\$63.80	N	
3130320	Public Building Application	Per application	\$0.00	\$206.20	N	
3130320	Registration, Annual Renewal or Transfer of Approved Premises	Per application	\$0.00	\$192.80	N	
HEALTH						
GENERAL						
3070421	Section 39 Certificate (Travel to be added to charge)	Per certificate	\$8.43	\$92.70	Y	
3070421	Section 40 Certificate (Travel to be added to charge)	Per certificate	\$8.43	\$92.70	Y	
3070421	Gaming Permit Clearance (Travel to be added to charge)	Per permit	\$8.43	\$92.70	Y	
SANITATION						
GENERAL						
3100120	Domestic Refuse Charge 240lt	Per annum	\$0.00	\$101.30	N	
3100120	Domestic Refuse Charge 240lt - (Additional Pick Up)	Per annum	\$0.00	\$101.30	N	
3100120	Domestic/Commercial Refuse Charge 240lt - (Recycling)	Per annum	\$0.00	\$84.70	N	
3100120	Domestic/Commercial Refuse Charge 240lt - (Additional Recycling)	Per annum	\$0.00	\$84.70	N	
3100120	Commercial Refuse Charge 240lt	Per annum	\$0.00	\$101.30	N	
3100120	Commercial Refuse Charge 240lt - (Additional Pick Up)	Per annum	\$0.00	\$101.30	N	
3100120	Commercial Refuse Charge 1.5m ³ .	Per annum	\$0.00	\$1,770.20	N	
3100120	Commercial Refuse Charge 1.5m ³ . - (Additional Pick Up)	Per annum	\$0.00	\$1,770.20	N	
3100120	Commercial Refuse Charge 3.0m ³	Per annum	\$0.00	\$2,378.60	N	
3100120	Commercial Refuse Charge 3.0m ³ . - (Additional Pick Up)	Per annum	\$0.00	\$2,378.60	N	
3100120	Commercial Refuse Charge 4.5m ³	Per annum	\$0.00	\$3,915.80	N	
3100120	Commercial Refuse Charge 4.5m ³ . - (Additional Pick Up)	Per annum	\$0.00	\$3,915.80	N	
3100125	Commercial Co-mingled Recycling Charge 1.5m ³ . - (fortnightly pick up)	Per annum	\$0.00	\$1,770.20	N	
3100125	Commercial Co-mingled Recycling Charge 3.0m ³ . - (fortnightly pick up)	Per annum	\$0.00	\$2,378.60	N	
3100125	Commercial Co-mingled Recycling Charge 4.5m ³ . - (fortnightly pick up)	Per annum	\$0.00	\$3,915.80	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m³- (weekly pick up)	Per annum	\$0.00	\$1,279.10	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m³- (twice weekly pick up)	Per annum	\$0.00	\$4,276.80	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m³- (fortnightly pick up)	Per annum	\$0.00	\$1,697.90	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m³- (monthly pick up)	Per annum	\$0.00	\$1,205.60	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m³- (weekly pick up)	Per annum	\$0.00	\$2,115.60	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m³- (twice weekly pick up)	Per annum	\$0.00	\$3,552.70	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m³- (fortnightly pick up)	Per annum	\$0.00	\$2,492.20	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m³- (monthly pick up)	Per annum	\$0.00	\$1,002.60	N	
3100120	Waste Management Levy*	Per annum	\$0.00	\$51.40	N	
LANDFILL SITE - TYRES NOT ACCEPTED						
COMMERCIAL						
3100135	Asbestos Containing Material - minimum charge		\$3.13	\$37.00	Y	By appointment, minimum charge 0.5m3
3100135	Asbestos Containing Material	Per m3	\$6.73	\$74.00	Y	By appointment
3100135	Commercial Controlled Liquid Waste Disposal	Per litre	\$0.00	\$0.25	N	Waste Codes K210,K110, and N140 only
3100135	Commercial General Waste	Per m3	\$5.40	\$59.40	Y	Minimum charge 1m3
3100135	Contaminated Soils	Per m3	\$7.45	\$81.90	Y	Drilling Mud requires MSDS, Sample results as per <i>Landfill Waste Classification and Waste Definitions 1996</i> confirming suitable for Class II Landfill Site required
3100135	Wood (not including pallets)	Per m3	\$3.90	\$42.90	Y	
3100135	Pallets	Per pallet	\$0.45	\$5.00	Y	New fee
3100135	Green Waste (uncontaminated)	Per m3	\$1.21	\$13.30	Y	
3100135	Animal Disposal Fee (small animals)	Per item	\$0.68	\$7.50	Y	
3100135	Animal Disposal Fee (large animals)	Per item	\$12.36	\$136.00	Y	
3100135	Commercial Used Oil	Per litre	\$0.04	\$0.45	Y	Not accepted in containers, contents to be emptied into Large Capacity Tank on site. No icrease in 3 year, increased from .40 to .45
3100135	Commercial E Waste	Per item	\$0.49	\$5.40	Y	
3100135	Domestic Waste (Generated outside the Shire of Merredin)	Per m3	\$7.79	\$85.70	Y	
3100135	Metal Products (Recyclable)	Per m3	\$0.00	Free of Charge	N	Uncontaminated recyclable metal materials/items will be accepted free of charge. Fridges and freezers to be degassed prior to disposal. Vehicles and trailers to have wheels, batteries and any liquids removed.
3100135	Clean Fill	Per m3	\$0.00	Free of Charge	N	Clean fill as per Landfill Waste Classifications & Waste Definitions 1996
3100135	Vehicle Batteries - car, truck, motorcycle and boat - Lead Acid	Per item	\$0.00	Free of Charge	N	
3100135	Open Site out of Hours (minimum charge)		\$48.78	\$536.60	Y	Three hour minimum charge
3100135	Open Site out of Hours	Per hour	\$16.26	\$178.90	Y	Additional hourly charge
RESIDENTIAL						

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes	
3100135	Residential Tip Pass	Per annum	\$0.00	Free of Charge	N	Ratepayers and residents of the Shire of Merredin are entitled to free entry to the Merredin Landfill Site with a current valid tip pass to dispose of up to 1m3 of green waste or general waste from a car, utility, van or trailer on up to 12 occasions per year. Tip passes are only issued to properties that pay the waste service charge and have a residential house located on their lot.	Change to include only 12 visits per year.
3100135	Residential Tip Pass Replacement	Each	\$1.06	\$11.70	Y		
3100135	Domestic Waste (Shire of Merredin Residents)	Per m3	\$3.61	\$39.70	Y	If no tip pass	
3100135	Green Waste (Shire of Merredin Residents)	Per m3	\$1.21	\$13.30	Y	If no tip pass	New fee
3100135	Residential Cardboard and Paper	Per m3	\$0.00	Free of Charge	N		
3100135	Residential Used Oil	Per litre	\$0.00	Free of Charge	N	Not accepted in containers, to be emptied into Large Capacity Tank on site (Maxium 20 Litres otherwise commercial charge applies)	
3100135	Residential E Waste	Per item	\$0.00	Free of Charge	N		
3100135	Furniture	Per item	\$1.06	\$11.70	Y	Charged to all furniture items greater than 1m3.	
3100135	Mattresses	Per item	\$2.92	\$32.10	Y	Only to be charged if commercial general waste charge is not applied. Residential Tip Passes do not cover the disposal of mattresses.	
MERREDIN TIP SHOP							
N/A	Recyclable Items - Accepted for Tip Shop	Per item	\$0.00	Free of Charge	N	Only suitable recyclable items will be accepted free of charge at the Landfill Operators discretion.	
3100135	Tip Shop Sales - Recyclable Items	Per item	Range of \$0 to \$100	Range of \$0 to \$1000	Y	As marked. Maximum amount \$1000 per tip shop item. Prices negotiable, based on fair price value.	
ENVIRONMENT							
ELECTRIC VEHICLES							
3100520	Electric Vehicle Charger - Shire Administration	Per kWh	\$0.03	\$0.35	Y	Payment is via the "Chargefox: EV Charging Network" Application	
BUILDING AND TOWN PLANNING FEES							
TOWN PLANNING FEES							
3100620	Minor Scheme Amendment	Per amendment	\$0.00	\$4,016.00	N		
3100620	Major Scheme Amendment	Per amendment	\$0.00	\$5,737.30	N		
3100620	Complex Scheme Amendment	Per amendment	\$0.00	\$8,606.10	N		
BUILDING FEES							
N/A	Issue of Certificate Design Compliance Class 2 to 9		\$0.00	\$0.00	N		
3130320	Initial Swimming Pool Safety Barrier Inspection	Per request	\$0.00	\$257.50	N		
3130320	Swimming Pool Safety Barrier Inspection Charge	Per year	\$0.00	\$15.00	N	Charged on Rates Notice	New fee to ensure charges on rates are accounted for in fees and charges. Was charged at \$13.75 last year
CEMETERY							
BURIAL CHARGES							
For Each Interment:							
3100720	Issue of a Grant of Right of Burial to Reserve Plot	Per request	\$0.00	\$94.80	N		
3100720	Copy of a Grant of Right of Burial	Per request	\$0.00	\$69.10	N		
3100720	Grant of Right of Burial - Renewal	Per request	\$0.00	\$88.90	N		
a) In Open Ground (no perpetual maintenance)							
3100720	Land for Grave including Right Of Burial (25 year tenure)	Per request	\$56.18	\$618.00	Y		
3100720	For Interment of any Person - to a depth of 2.15 metres	Per request	\$93.64	\$1,030.00	Y		
3100720	For Interment of Still Born Child	Per request	\$24.01	\$264.10	Y		
b) In Lawn Area (including perpetual maintenance)							
3100720	Land for Grave including Right Of Burial (25 year tenure)	Per request	\$112.36	\$1,236.00	Y		
3100720	For Interment of any Person - to a depth of 2.15 metres	Per request	\$93.64	\$1,030.00	Y		
3100720	For Interment of Still Born Child	Per request	\$29.99	\$329.90	Y		
c) Rose Garden (including perpetual maintenance) plus Grant of Right of Burial							
3100721	For each Interment of Cremated Ashes	Per request	\$73.24	\$805.60	Y		
d) Niche Wall: plus Grant of Right of Burial							
3100721	Wall Niche for Interment or Plaque	Per request	\$27.55	\$303.10	Y		
3100721	Interment of Cremated Ashes in Niche Wall (labour charge)	Per request	\$12.95	\$142.50	Y		
3100721	Plaque	Per request		At cost + 15%	Y		
3100721	Installation of Plaque (labour charge)	Per request	\$7.88	\$86.70	Y		
EXHUMATIONS							
3100720	Fee for Exhumation	Per request	\$14.27	\$157.00	Y		
3100720	Re-opening of Grave for Exhumation	Per request	\$87.79	\$965.70	Y		
3100720	Re-interment in New Grave after Exhumation	Per request	\$87.79	\$965.70	Y		
RE-OPENING OF GRAVE							
3100720	Re-opening grave for each Interment	Per request	\$93.64	\$1,030.00	Y		
3100720	For each Interment of Cremated Ashes	Per request	\$7.50	\$82.50	Y		
3100720	For each Interment of Still Born Child	Per request	\$19.76	\$217.40	Y		
EXTRA CHARGES							
3100720	For each Interment on Saturdays - General Section	Per request	\$70.51	\$775.60	Y		
3100720	For each Interment on Saturdays - Lawn Section	Per request	\$70.51	\$775.60	Y		
3100720	For each Interment on Sundays/Public Holidays - General Section	Per request	\$117.20	\$1,289.20	Y		
3100720	For each Interment on Sundays/Public Holidays - Lawn Section	Per request	\$117.20	\$1,289.20	Y		
MISCELLANEOUS CHARGES							
3100720	Removal and Replacing Grass, Shrubs, Plants etc. (on any grave to be re-opened)	Per request	\$21.27	\$234.00	Y		
3100720	For Sinking a Grave Beyond 2.15m (for each additional 300mm)	Per request	\$6.09	\$67.00	Y		
3100722	Plot Identification Plate	Per request	\$6.09	\$67.00	Y		
3100735	Funeral Directors - annual license	Per request	\$0.00	\$207.20	N		
3100735	Funeral Directors - single license	Per request	\$0.00	\$103.40	N		
3100735	Funeral Booking Fee - late notice charge (less than 24 hours) - clause 3.5	Per request	\$6.09	\$67.00	Y		
3100735	Funeral Processions - late fee - clause 5.2	Per request	\$6.09	\$67.00	Y		

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes
3100722	Permit to Erect Monument, Headstone or Memorial	Per request	\$0.00	\$74.50	N	
3100735	Register Inspection Fee - section 41	Per request	\$0.00	\$34.30	N	
3100720	Removal of Monumental Work (prior to reopening)	Per request	\$21.27	\$234.00	Y	
SWIMMING AREAS						
SWIMMING POOL						
N/A	Children Under Five Years Old	Per person	\$0.00	\$0.00	N	
N/A	Companion Card Holder	Per person	\$0.00	\$0.00	N	New fee
3110220	Admission Children (5 to 17 Years Old)/ Seniors	Per person	\$0.32	\$3.50	Y	No change, as suggested by Council
3110220	Admissions Adult (18 Years +)	Per person	\$0.41	\$4.50	Y	No change, as suggested by Council
N/A	Vacation Swim Lessons (Includes One Parent Supervisor/ Spectator)	Per day	\$0.00	\$0.00	Y	
N/A	In Term Swimming Lessons (10 Day Pass)	Per pass	\$0.00	\$0.00	Y	
3110220	Season Ticket - School Aged Children/ Seniors	Per person	\$9.36	\$103.00	Y	
3110220	Season Ticket - Adult Single	Per person	\$13.11	\$144.20	Y	
3110220	Season Ticket - Family (Two Parents and Two Children <=17)	Per family	\$24.82	\$273.00	Y	
3110220	Season Ticket - Family Additional Child	Per person	\$1.87	\$20.60	Y	
3110220	1/2 Season Pass - Family (Two Parents and Two Children <=17)	Per family	\$13.11	\$144.20	Y	Expires on 12th January/ Commences 13th January
3110220	1/2 Season Pass - Family Additional Child	Per person	\$1.41	\$15.50	Y	Expires on 12th January/ Commences 13th January
3110220	Adult Multi Pass 10 Visits (Must be used in current season)	Per person	\$3.75	\$41.20	Y	
3110220	Child Multi Pass 10 Visits (Must be used in current season)	Per person	\$2.81	\$30.90	Y	
3110220	Pool After Hours (Outside regular opening hours until 10pm)	Per hour	\$13.25	\$145.80	Y	Up to 70 people - Includes 1 ATO (qualified Aquatic Technical Operator) and 1 LG (Life guard) - Pool only
N/A	School Swimming Carnival Participants (School Aged Children)	Per person	\$0.00	\$0.00	Y	Spectators to be charged spectator rate. Teachers free.
3110220	School Swimming Carnivals	Per event	\$34.09	\$375.00	Y	Charged to host school
3110220	Spectators	Per person	\$0.14	\$1.50	Y	No change to hourly rate
3110220	Spectators - 10 Pass	Per person	\$1.23	\$13.50	Y	No change, as suggested by Council
3110220	Lifeguard - Additional relief	Per hour	\$3.86	\$42.50	Y	New fee
3110220	Swimming Lessons (0-5 years)	Per session	\$1.49	\$16.40	Y	Fee rounded down to nearest 50c
						New fee
3110220	Swimming Lessons (Primary School Aged)	Per session	\$1.49	\$16.40	Y	Minimum 3, Maximum 8 per class under 3 years. Maximum of 4, 4 years plus
3110220	Swimming Lessons (Secondary School Aged)	Per session	\$1.49	\$16.40	Y	Minimum 3, Maximum 6 per class
3110220	Swimming Lessons Adult (18+)	Per session	\$1.49	\$16.40	Y	Minimum 3, Maximum 8 per class
3110220	Aquafit - 45 Minute Class	Per class	At cost + 10%		Y	Minimum 3, Maximum 10 per class
3110220	Lane Hire (Community)	Per hour/ Per lane	\$1.14	\$12.50	Y	Includes cost of entry
3110220	Lane Hire (Commercial)	Per hour/ Per lane	\$2.09	\$23.00	Y	Excludes entry fees
						New fee
CUMMINS THEATRE						
TIVOLI ROOM						
Included: Function room only, trestle tables included. Basic set up included						
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$3.50	\$38.50	Y	
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$4.96	\$54.60	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$4.19	\$46.04	Y	20% extra for out of hours hire
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$5.76	\$63.40	Y	20% extra for out of hours hire
CTGI01	Per Day Community	Per day	\$21.03	\$231.30	Y	Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time
CTGI01	Per Day Commercial	Per day	\$29.80	\$327.80	Y	Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	Y	20% discount on rate, per consecutive day
AUDITORIUM HIRE - HALL ONLY						
Included: Auditorium floor only						
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$2.35	\$25.80	Y	
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$3.50	\$38.50	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$2.83	\$31.10	Y	20% extra for out of hours hire
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 8.00pm) Commercial	Per hour	\$4.18	\$46.00	Y	20% extra for out of hours hire
CTGI01	Per Day Community	Per day	\$14.03	\$154.30	Y	Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time
CTGI01	Per Day Commercial	Per day	\$21.03	\$231.30	Y	Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	Y	20% discount on daily rate, per consecutive day
THEATRE HIRE - FOR FUNCTIONS - AUDITORIUM, STAGE, RAKED SEATING						
Included: Auditorium, stage, raked seating. Basic equipment included. Examples microphone, projector, aux cable for sounds. Lighting and sound equipment can be used by qualified person. Hirers without qualified person will incur additional staff costs.						
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$7.02	\$77.20	Y	Lighting and sound equipment can be used by qualified person. Hirers without qualified person will incur additional costs as per Technician rate in Staff section. Hirers using and operating standard lighting template will have no additional charge
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$10.03	\$110.30	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$8.37	\$92.10	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$12.08	\$132.90	Y	
CTGI01	Per Day Community	Per day	\$42.07	\$462.80	Y	
CTGI01	Per Day Commercial	Per day	\$60.18	\$662.00	Y	
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	Y	
CTGI01	ADD ON: set up overflow room in Tivoli, with audio/visual connection	Per event				Charged at: Tivoli hire, staff costs and equipment hire, as per fees and charges.
THEATRE HIRE - FOR PERFORMANCE - AUDITORIUM, STAGE, RAKED SEATING, DRESSING ROOMS, BASIC EQUIPMENT						

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes	
Included: Auditorium, stage, raked seating, dressing rooms and Tivoli. Light, sound and AV equipment. Access to theatre equipment on site (excluding those listed in the fees and charges). Light, sound and AV equipment. Access to theatre equipment on site (excluding those listed in the fees and charges)							
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$14.03	\$154.30	Y	Lighting and sound equipment can be used by qualified person. Hirers without qualified person will incur additional costs as per Technician rate in Staff section. Hirers using and operating standard lighting template will have no additional charge	
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$20.05	\$220.60	Y		
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$16.85	\$185.30	Y		
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$24.05	\$264.60	Y		
CTGI01	Per Day Community	Per day	\$84.15	\$925.60	Y		
CTGI01	Per Day Commercial	Per day	\$120.36	\$1,324.00	Y		
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Consecutive per day	20% discount	20% discount	Y		
ADD-ON: lighting rig adjustments				\$104 - \$1040		In order to set the lighting rig back, the Shire will recover appropriate costs required, plus a management fee including administrative time.	Remove fee - replace with below
CTGI01	Return of Lighting Rig to Standard Condition	Per event		Cost + 20%		In order to set the lighting rig back if not done so by hirer, the Shire will recover appropriate costs required, plus a management fee including administrative time.	New fee
KITCHEN							
Included: Access to all equipment, appliances, cool room, crockery, cutlery and glassware in the kitchen.							
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$1.98	\$21.80	Y		
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$2.84	\$31.20	Y		
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$2.36	\$26.00	Y	20% extra for out of hours hire	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$3.40	\$37.40	Y	20% extra for out of hours hire	
CTGI01	Per Day Community	Per day	\$11.91	\$131.00	Y	Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time	
CTGI01	Per Day Commercial	Per day	\$17.02	\$187.20	Y	Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time	
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	Y	20% discount on daily rate, per consecutive day	
EQUIPMENT HIRE							
CTGI07	Fold Back Speakers - Set of 2	Per event, per day	\$4.47	\$49.20	Y	If an event spans more than one day, this fee will be charged on a per day rate. For use in the Cummins Theatre, external use can be negotiated.	
CTGI07	Stage Risers	Per event, per piece	\$2.92	\$32.10	Y	\$30 per piece, max 6 pieces	
CTGI07	Additional Microphone and Stand	Per event	\$2.44	\$26.80	Y	For use in the Cummins Theatre, external use can be negotiated.	
CTGI07	Large TV Screen	Per event	\$4.87	\$53.60	Y	For use only at Cummins Theatre	
CTGI07	Cinema Kit	Per hour	\$11.68	\$128.50	Y	Inflatable screen and projector	
CTGI07	Tablecloth Standard	Per item	\$0.49	\$5.40	Y		
CTGI07	Piano Hire	Per event	\$11.69	\$128.54	Y	Only for use at Cummins Theatre. Note - tuning occurs once per year.	
CTGI07	Chair Covers (Per Cover) not including set up and pack down	Per item	\$0.20	\$2.20	Y	No set-up or pack-down included	
CTGI07	Chair Covers (Per Cover) including set up and pack down	Per item	\$0.39	\$4.30	Y	Set-up and pack-down included	
CTGI07	Tea & Coffee Station (Setup) - under 30 people	Per event	\$3.90	\$42.90	Y	Includes: urn, tea, coffee, sugar, milo, milk (regular and light), cups and spoons	
CTGI07	Tea & Coffee Station (Setup) - over 30 people	Per event	\$5.85	\$64.30	Y	Includes: urn, tea, coffee, sugar, milo, milk (regular and light), cups and spoons	
CTGI07	Auto Poles (set: 2 vertical poles, 1 cross bar, 1 curtain)	Per set	\$4.47	\$49.20	Y	For use only at Cummins Theatre	
STAFF							
CTGI14	Staff Member on Site	Per hour	At Cost	At Cost	Y	If event is outside of office hours, and requires a staff member on site, this fee will apply.	
CTGI14	Technician	Per show		At Cost + 10%	Y	Technicians will be hired in. All associated costs +10% will be on charged, this may include accommodation.	
BONDS, CLEANING AND DAMAGES							
N/A	Refundable Bond Per Event	Per event	\$0.00	\$100.00	N		Bonds not changed
N/A	Refundable Bond Per Event - event over 100 people	Per event	\$0.00	\$200.00	N		Bonds not changed
N/A	Refundable Bond Per Event - with alcohol	Per event	\$0.00	\$500.00	N		Bonds not changed
N/A	Refundable Bond Per Event - Large commercial show	Per event	\$0.00	\$500 - \$1500	N	At the discretion of the CEO	Bonds not changed
N/A	Long term hirer bond	Per agreement	\$0.00	\$300.00	N	Multiple uses over 12 month period	Bonds not changed
N/A	Long term key bond	Per agreement	\$0.00	\$200.00	N	Multiple uses over 12 month period	Bonds not changed
N/A	Key Bond	Per event	\$0.00	\$50.00	N		Bonds not changed
3110720	Cleaning	Per hour	At cost	At cost	Y	If cleaning is required due to hirer use	
3110720	Linen Replacement (due to damage)	Per item	At cost	At cost	Y		
3110720	Equipment Repair or Replacement (due to damage)	Per item	At cost	At cost	Y		
ADMINISTRATION							
CTGI04	Ticketing - General Admission	Per ticket		\$0 - \$520	Y		
CTGI04	Ticket Fee - Not handled through Shire Ticketing Service	Per ticket	\$0.19	\$2.10	Y	Per ticket fee charged to the hirer, for marketing and other activities completed on hirer behalf	Amended fee
CTGI04	Ticket Fee - Handled through Shire Ticketing Service	Per ticket	\$0.38	\$4.20	Y	Per ticket fee charged to the hirer, for tickets sold by the Shire on their behalf	New fee
LIBRARY							
ADMINISTRATION							
3110520	Vaquform material consumption - ABS sheet 2.00mm	Per sheet	\$0.78	\$8.60	Y	Materials only	
3110520	Vaquform material consumption - ABS sheet 1.00mm	Per sheet	\$0.39	\$4.30	Y	Materials only	
3110520	Vaquform material consumption - HIPSheet 1.00mm	Per sheet	\$0.39	\$4.30	Y	Materials only	
3110520	Vaquform material consumption - HIPS sheet 1.5 mm	Per sheet	\$0.58	\$6.40	Y	Materials only	
3110520	Vaquform material consumption - PETG sheet 1.00mm	Per sheet	\$0.58	\$6.40	Y	Materials only	
3110520	Deposit on Books for Visitors	Per person	\$2.92	\$32.10	Y	Temporary membership fee (under 3 months) Limited to two (2) books. Refunded on return of books.	
3110540	2 Weeks Overdue (First Notice)	Per notice	\$0.20	\$2.20	Y		

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes	
3110540	4 Weeks Overdue (Second Notice)	Per notice	\$0.39	\$4.30	Y		
3110540	6 Weeks Overdue (Third & Final Notice)	Per notice	\$0.73	\$8.00	Y		
3110540	Lost or Damaged Item	Per item	At Cost	At cost	Y		
3110520	Library Activity Room (Per Hour) Community	Per hour	\$2.92	\$32.10	Y		
3110520	Library Activity Room (Per Hour) Commercial	Per hour	\$3.90	\$42.90	Y		
3110520	Library Activity Room (Full Day) Community	Per day	\$10.71	\$117.80	Y		
3110520	Library Activity Room (Full Day) Commercial	Per day	\$20.94	\$230.30	Y		
3110520	Library Activity Room (After First Day of Hire for Same Event) Community	Per consecutive day	\$7.79	\$85.70	Y		
3110520	Library Activity Room (After First Day of Hire for Same Event) Commercial	Per consecutive day	\$18.50	\$203.50	Y		
3110520	Hot Office (Per Hour) Community	Per hour	\$0.49	\$5.40	Y		
3110520	Hot Office (Per Hour) Commercial	Per hour	\$1.95	\$21.40	Y		
3110520	Hot Office (Per Day) Community	Per day	\$1.95	\$21.40	Y		
3110520	Hot Office (Per Day) Commercial	Per day	\$7.79	\$85.70	Y		
3110520	Staff Setup and Clean-up (Per Hour)	Per hour	\$3.41	\$37.50	Y		
3110520	Tea & Coffee Setup, Clean-up, & Consumables	Per event	\$1.95	\$21.40	Y		
3110520	Miscellaneous Courses / Programs / Shows / Activities / Events	Per admission	Varies	\$0 - \$214.20	Y		
NORTH MERREDIN PRIMARY SCHOOL PRECINCT							
3110121	Classroom 7 (Per Hour) Community	Per hour	\$2.53	\$27.80	Y		
3110121	Classroom 7 (Per Hour) Commercial	Per hour	\$3.70	\$40.70	Y		
3110121	Classroom 7 (Per Day) Community	Per day	\$11.68	\$128.50	Y		
3110121	Classroom 7 (Per Day) Commercial	Per day	\$23.37	\$257.10	Y		
N/A	BOND - Casual Hire	Per hire	\$0.00	\$50.00	N	Bonds not changed	
N/A	BOND - Long Term Hire	Per agreement	\$0.00	\$300.00	N	Bonds not changed	
N/A	Key BOND - Casual Hire	Per hire	\$0.00	\$50.00	N	Bonds not changed	
N/A	Key BOND - Long Term Hire	Per key	\$0.00	\$200.00	N	Bonds not changed	
COMMUNITY DEVELOPMENT							
N/A	Events Trailer - Refundable Bond	Per hire	\$0.00	\$200.00	N	New fee - bond seperated from hire rate	
3130835	Events Trailer	Per hire	\$10.91	\$120.00	Y		
3130835	Shire Event Stall Holders Fee	Per stall	Varies	\$0-\$16.10	Y		
3130835	Miscellaneous Courses / Programs / Shows / Activities / Events	Per admission	Varies	\$0-\$214.20	Y		
3130835	Event Trailer - Equipment Repair or Replacement (due to damage)	Per item		At Cost +20%	Y		
Various	Community Group Hire of Facilities	Per group	As per agreement (minimum \$550)		Y	New fee - as per MoU/ Agreements - increased from \$520 - \$550	
ECONOMIC SERVICES							
SALE OF INDEPENDENT WATER							
3110335	Schools - p/kL*	Per kL	\$0.29	\$3.20	Y		
3110335	Other usage - p/kL*	Per kL	\$0.39	\$4.30	Y		
3110335	Groundwater - p/kL*	Per kL	\$0.20	\$2.20	Y		
3130821	Community Standpipe Charges p/kL*	Per kL		At Cost + 10%	Y		
3130821	Commercial Standpipe Charges (Class 9) p/kL*	Per kL		At Cost + 10%	Y		
3130821	Commercial Standpipe Charges (Class 15) p/kL*	Per kL		At Cost + 10%	Y		
3130821	Standpipe Swipe Card Purchase	Per card	\$1.95	\$21.40	Y		
PROFESSIONAL SERVICES							
3130322	Building Licence Search Fee	Per hour	\$0.00	\$93.70	N		
3130322	Property Building Enquiries	Per hour	\$8.43	\$92.70	Y		
3130322	Building Inspection Fee, Per Hour, plus \$0.91 per km	Per hour (+km)	\$8.43	\$92.70	Y		
3130322	Staff Professional Services Health & Building Fee	Per hour	\$11.64	\$128.00	Y		
CENTRAL WHEATBELT VISITORS CENTRE							
SALES AND SERVICES							
3130235	General Retail Books, Crafts and Souvenirs	Per transaction	Varies	At Cost	Y		
3130235	Consignment Books and Crafts	Per transaction	Varies	At Cost	Y		
3130235	Postage and Handling	Per transaction	Varies	At Cost	Y		
3130235	Postage Administration Fee	Per transaction	\$0.20	\$2.20	Y		
3130235	CWVC Annual Membership Level 1	Per membership	\$20.14	\$221.50	Y		
3130235	CWVC Annual Membership Level 2	Per membership	\$14.05	\$154.50	Y		
3130235	CWVC Annual Membership Level 3 (affiliate Not for Profit Museums)	Per membership	\$5.99	\$65.90	Y		
3130235	Water supply (Community)	Per kL	\$0.39	\$4.30	Y	Min charge 1kL	
3130235	Water supply (Commercial)	Per kL	\$0.49	\$5.40	Y	Min charge 1kL	
3130235	Business Listing	Per listing	Varies	\$75 - \$140.00	Y	low tier unchanged, top tier increase by \$10	
3130235	Business Listing - Name and Phone/ Map reference	Per listing	Varies	\$59.70 - \$87.60	Y		
3130235	Advert - Small Print Advert (45mm x 70mm)	Per advert	Varies	\$212.20 - \$360.50	Y		
3130235	Advert - Brochure Back Page	Per advert	Varies	\$721 - \$927	Y		
3130235	Advert - One Eight Page/ 1 Unit - (92.5Wmmx 65.5Hmm)	Per advert	Varies	\$203.90 - \$463.50	Y		
3130235	Advert - Quarter Page/ 2 Unit Print Advert - (92.5mmW x 136mmH)	Per advert	Varies	\$406.90 - \$623.20	Y		
3130235	Advert - Half Page/ 3 Unit Print Advert - (190mmW x 136mmH)	Per advert	Varies	\$612.90 - \$772.50	Y		
3130235	Advert - Full Page/ 4 Unit Print Advert - (190mmW x 27mmH)	Per advert	Varies	\$1,364.80 - \$1,648	Y		
3130235	Advert - Full Page Rear Cover - (210mmW x 297mmH)	Per advert	Varies	\$1,581.10 - \$1,854	Y		
3130235	Advert - CWVC Membership Rate	Per advert	Varies	9% - 22% discount	Y		
MERREDIN REGIONAL COMMUNITY & LEISURE CENTRE							
BONDS							
N/A	Refundable Bond Per Event	Per event		\$100.00	N	Bonds not changed	
N/A	Refundable Bond Per Event - event over 100 people	Per event		\$200.00	N	Bonds not changed	
N/A	Refundable Bond Per Event - with alcohol	Per event		\$500.00	N	Fee removed	
N/A	Refundable Bond Per Event - Large commercial show	Per event		\$500-\$1500	N	At the discretion of the CEO	
N/A	Long term hirer bond	Per agreement		\$300.00	N	Multiple uses over 12 month period	
N/A	Long term key bond	Per agreement		\$200.00	N	Multiple uses over 12 month period	

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

N/A Key Bond		Unit	GST	Total (incl GST)	GST	Notes
		Per event		\$50.00	N	
MULTIPURPOSE ROOM						
Includes set up and pack up and projector						
3110332	Function - Community	Per hour	\$7.73	\$85.00	Y	New fee
3110332	Function - Commercial	Per hour	\$10.91	\$120.00	Y	New fee
3110332	Function - Community	Per day	\$54.55	\$600.00	Y	Maximum 8 hours New fee
3110332	Function - Commercial	Per day	\$81.82	\$900.00	Y	Maximum 8 hours New fee
3110332	Activity - Commercial	Per hour	\$4.09	\$45.00	Y	New fee
3110332	Activity - Commercial	Per hour	\$8.18	\$90.00	Y	New fee
FUNCTION ROOM						
3110335	Small Function Room – Community	Per hour	\$6.34	\$69.40	Y	Fee removed
3110335	Small Function Room – Commercial	Per hour	\$7.57	\$83.30	Y	Fee removed
3110335	Large Function Room – Community	Per hour	\$10.10	\$111.10	Y	Fee removed
3110335	Large Function Room – Commercial	Per hour	\$15.15	\$166.60	Y	Fee removed
3110332	Meeting Room - Community	Per hour	\$2.84	\$31.20	Y	
3110332	Meeting Room - Commercial	Per hour	\$5.20	\$57.20	Y	
3110332	Meeting Room - Community	Per day	\$19.09	\$210.00	Y	Maximum 8 hours New fee
3110332	Meeting Room - Commercial	Per day	\$36.36	\$400.00	Y	Maximum 8 hours New fee
3110335	Provision of Tea & Coffee (Per Head - Bottomless)	Per head	\$0.42	\$4.60	Y	
KITCHEN						
3110327	Kitchen Hire – Community	Per hour	\$2.23	\$24.50	Y	Removed section Fee removed
3110327	Kitchen Hire – Commercial	Per hour	\$3.36	\$37.00	Y	Fee removed
3110327	Kitchen Hire – Community	Per day	\$12.32	\$135.50	Y	Full day and Night 8:00am to 11:00pm Fee removed
3110327	Kitchen Hire – Commercial	Per day	\$18.95	\$208.50	Y	Full day and Night 8:00am to 11:00pm Fee removed
3110327	Kitchen Hire – Community	Per day	\$10.05	\$110.50	Y	After first day of hire for same event Fee removed
3110327	Kitchen Hire – Commercial	per day	\$14.55	\$160.00	Y	After first day of hire for same event Fee removed
3110327	Kiosk Hire – Community	Per hour	\$2.77	\$30.50	Y	Fee removed
INDOOR COURT AREA						
3110335	Casual Use - Child	Per hour	\$0.59	\$6.50	Y	
3110335	Casual Use - Adult	Per hour	\$0.71	\$7.80	Y	
3110335	Court Hire - Half Court - Community	Per hour	\$2.60	\$28.60	Y	
3110335	Court Hire - Half Court - Commercial	Per hour	\$5.21	\$57.30	Y	
3110335	Court Hire - Full Court - Community	Per hour	\$4.47	\$49.20	Y	
3110335	Court Hire - Full Court - Commercial	Per hour	\$7.08	\$77.90	Y	
3110335	Indoor Stadium - Community	Per day	\$28.09	\$309.00	Y	Maximum 8 hours
3110335	Indoor Stadium - Commercial	Per day	\$56.18	\$618.00	Y	Maximum 8 hours
3110335	School Booking (School Hours - Includes Indoor Stadium, Oval, Outdoor Courts and Hockey/Tennis Surface)	Per day	\$42.14	\$463.50	Y	Schools only utilising one area of the facility will be charged the relevant Community rate
SPORTING EQUIPMENT HIRE						
3110335	Balls	Per ball	\$0.35	\$3.80	Y	Removed section Fee removed
HYDROTHERAPY POOL						
3110330	Single User Fee - Adult 18+ (Shared Use - Maximum of 4 People)	Per half hour	\$0.73	\$8.00	Y	
3110330	Single User Fee - Senior/ Consession/ Child 6-17 (Shared Use - Maximum of 4 People)	Per half hour	\$0.38	\$4.20	Y	
3110330	Single User Fee - Adult 18+ (Shared Use - Maximum of 4 People)	Per hour	\$1.36	\$15.00	Y	
3110330	Single User Fee - Senior/ Consession/ Child 6-17 (Shared Use - Maximum of 4 People)	Per hour	\$0.67	\$7.40	Y	
3110330	Single User Fee - Child 5 and under (Shared Use - Maximum of 4 People)	Per half hour	\$0.00	\$0.00	Y	
3110330	Single User Fee - Child 5 and under (Shared Use - Maximum of 4 People)	Per hour	\$0.00	\$0.00	Y	
N/A	Companion Card Holder	Per half hour	\$0.00	\$0.00	Y	New fee
N/A	Companion Card Holder	Per hour	\$0.00	\$0.00	Y	New fee
3110330	10 Use Pass - Adult 18+ (Hour Sessions) (Shared Use - Maximum of 4 People)	Per half hour	\$4.55	\$50.10	Y	
3110330	10 Use Pass - Senior/ Consession/ Child 6-17 (Hour Sessions) (Shared Use - Maximum of 4 People)	Per half hour	\$2.63	\$28.90	Y	
3110330	10 Use Pass - Adult 18+ (Hour Sessions) (Shared Use - Maximum of 4 People)	Per hour	\$9.01	\$99.10	Y	
3110330	10 Use Pass - Senior/ Consession/ Child 6-17 (Hour Sessions) (Shared Use - Maximum of 4 People)	Per hour	\$5.17	\$56.90	Y	
3110330	Hire - Community (Maximum 6 Adults or 8 Children: Under 12 Years)	Per hour	\$5.26	\$57.90	Y	
3110330	Hire - Commercial (Maximum 6 Adults or 8 Children: Under 12 Years)	Per hour	\$7.11	\$78.20	Y	
3110330	20 Use Pass - Adult 18+ (Half Hour Sessions) (Shared Use - Maximum of 4 People)	Per half hour	\$9.10	\$100.10	Y	
3110330	20 Use Pass - Senior/ Consession/ Child 6-17 (Half Hour Sessions) (Shared Use - Maximum of 4 People)	Per half hour	\$5.26	\$57.90	Y	
3110330	20 Use Pass - Adult 18+ (Hour Sessions) (Shared Use - Maximum of 4 People)	Per hour	\$18.21	\$200.30	Y	
3110330	20 Use Pass - Senior/ Consession/ Child 6-17 (Hour Sessions) (Shared Use - Maximum of 4 People)	Per hour	\$10.52	\$115.70	Y	
3110330	Cancellation Fee	One unit of relevant listed charge	Various	Various	Y	Cancellation fees are charged where less than 24 hours notice is given.
BOWLING GREENS						
3110335	Single User Fee - Adult 18+	Per hour	\$0.73	\$8.00	Y	Maximum 2 hours New fee
3110335	Single User Fee - Senior/ Consession/ Child 6-17	Per hour	\$0.38	\$4.20	Y	Maximum 2 hours New fee
3110335	Hire - Community (No Lights - One Green)	Per game	\$4.49	\$49.40	Y	Maximum 2 hours
3110335	Hire - Community (With Lights - One Green)	Per game	\$5.91	\$65.00	Y	Maximum 2 hours
3110335	Hire - Commercial (No Lights - One Green)	Per game	\$8.39	\$92.30	Y	Maximum 2 hours
3110335	Hire - Commercial (With Lights - One Green)	Per game	\$11.23	\$123.50	Y	Maximum 2 hours
3110335	Hire - Community (Exclusive Function No Lights - Two Greens)	Per event	\$13.00	\$143.00	Y	Maximum 2 hours
3110335	Hire - Community (Exclusive Function With Lights - Two Greens)	Per event	\$26.00	\$286.00	Y	Maximum 2 hours
3110335	Hire - Commercial (Exclusive Function No Lights - Two Greens)	Per event	\$22.45	\$247.00	Y	Maximum 2 hours
3110335	Hire - Commercial (Exclusive Function With Lights - Two Greens)	Per event	\$35.46	\$390.10	Y	Maximum 2 hours
HOCKEY/ TENNIS SYNTHETIC SURFACE						
3110335	Single User Fee - Adult 18+	Per hour	\$0.73	\$8.00	Y	Maximum 2 hours

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes
3110335	Single User Fee - Senior/ Consession/ Child 6-17	Per hour	\$0.38	\$4.20	Y	Maximum 2 hours
3110335	Full Pitch (No Lights)	Per day	\$13.00	\$143.00	Y	
3110335	Full Pitch (With Lights)	Per day	\$17.14	\$188.50	Y	
3110335	1/2 Pitch (No Lights) Hockey	Per day	\$6.50	\$71.50	Y	
3110335	1/2 Pitch (With Lights) Hockey	Per day	\$8.86	\$97.50	Y	
3110335	2/3 Pitch (No Lights) Tennis	Per day	\$8.86	\$97.50	Y	
3110335	2/3 Pitch (With Lights) Tennis	Per day	\$11.82	\$130.00	Y	
3110335	1/3 Pitch (No Lights) Tennis	Per day	\$4.49	\$49.40	Y	
3110335	1/3 Pitch (With Lights) Tennis	Per day	\$5.91	\$65.00	Y	
OVAL HIRE (Includes Change Rooms)						
3110335	Oval Hire - Community (No Lights)	Per hour	\$14.05	\$154.50	Y	
3110335	Oval Hire - Community (With Lights)	Per hour	\$19.66	\$216.30	Y	
3110335	Oval Hire - Commercial (No Lights)	Per hour	\$18.73	\$206.00	Y	
3110335	Oval Hire - Commercial (With Lights)	Per hour	\$25.28	\$278.10	Y	
3110335	Oval Hire - Community (No Lights)	Per day	\$70.23	\$772.50	Y	
3110335	Oval Hire - Community (With Lights)	Per day	\$98.32	\$1,081.50	Y	
3110335	Oval Hire - Commercial (No Lights)	Per day	\$93.64	\$1,030.00	Y	
3110335	Oval Hire - Commercial (With Lights)	Per day	\$126.41	\$1,390.50	Y	
PROGRAMS - DRY FACILITIES						
3110331	Early Years Programs (0-5 years) (No Facilitator) Single	Per session	\$0.36	\$4.00	Y	
3110331	Early Years Programs (0-4 years) (No Facilitator) School Term	Per school term	\$3.27	\$36.00	Y	
3110331	Early Years Programs (0-5 years) (Facilitated) Single	Per session	\$0.69	\$7.60	Y	
3110331	Early Years Programs (0-4 years) (Facilitated) School Term	Per school term	\$6.22	\$68.40	Y	
3110335	Early Years Program – Booklet of 10	10 sessions	\$6.31	\$69.40	Y	Fee removed
3110335	Early Years Program – Booklet of 20	20 sessions	\$12.62	\$138.80	Y	Fee removed
3110331	Junior Programs (Primary School Aged) (No Facilitator) Single	Per session	\$0.36	\$4.00	Y	
3110331	Junior Programs (Primary School Aged) (Facilitated) Single	Per session	\$0.69	\$7.60	Y	
3110335	Junior Program – Booklet of 10	10 sessions	\$6.31	\$69.40	Y	Fee removed
3110335	Junior Program – Booklet of 20	20 sessions	\$12.62	\$138.80	Y	Fee removed
3110331	Youth Programs (Secondary School Aged) (No Facilitator) Single	Per session	\$0.36	\$4.00	Y	
3110331	Youth Programs (Secondary School Aged) (Facilitated) Single	Per session	\$0.69	\$7.60	Y	
3110335	Youth Program – Booklet of 10	10 sessions	\$6.31	\$69.40	Y	Fee removed
3110335	Youth Program – Booklet of 20	20 sessions	\$12.62	\$138.80	Y	Fee removed
3110331	Adult Programs	Per session	\$0.95	\$10.40	Y	
3110331	Seniors Programs	Per session	\$0.59	\$6.50	Y	
PROGRAMS - WET FACILITIES						
3110335	Early Years Programs	Per session	\$1.54	\$16.90	Y	
3110335	Junior Programs (Primary School Aged)	Per session	\$1.54	\$16.90	Y	
3110335	Youth Programs (Secondary School Aged)	Per session	\$1.54	\$16.90	Y	
3110335	Infant/Kinder Swim (Per Child - 6 Week Program - Maximum 6 to 8 Children)	Per program		At Cost +10%	Y	
3110335	Infant/Kinder Swim (Per Child - 6 Week Program - Maximum 4 Children)	Per program		At Cost +10%	Y	
3110335	Adult Programs	Per session	\$1.54	\$16.90	Y	
3110335	Seniors Programs	Per session	\$1.06	\$11.70	Y	
3110335	AquaFit - 45 Minute Class	Per class		At Cost +10%	Y	
3110335	AquaFit Express – 30 Minute Class	Per class		At Cost +10%	Y	Fee removed - all classes 45 minutes
GRANDSTAND BAR						
3110335	MRCLC Custom-Made Stubbie Holder	Per item	\$0.91	\$10.00	Y	Removed section Fee removed
GENERAL CHARGES						
3110335	Staff Admin, Set-Up & Pack-down	Per hour	\$8.28	\$91.10	Y	
3110335	Casual Shower Use	Per person	\$0.47	\$5.20	Y	Per person per day
3110335	Overflow Camping (Self Contained)	Per van/ vehicle	\$0.45	\$5.20	Y	Per day (with approval from the CEO or Exec Manager Strategy & Community)
3110335	Miscellaneous Facility Use	Dependent on use	Various	\$0 - \$250	Y	New fee
3110335	Additional Cleaning	Per hour	\$3.64	\$40.00	Y	New fee
3110335	Change Room Hire	Per session	\$3.28	\$36.10	Y	
SPORTING USER GROUP ANNUAL FEES						
3110351	Adult Participant	Per sport, per season	\$4.55	\$50.00	Y	
3110351	Youth Participant (Ages 9 - 18)	Per sport, per season	\$2.27	\$25.00	Y	
3110351	Child Participant (Ages 8 and under)	Per sport, per season	\$0.91	\$10.00	Y	
PRIVATE WORKS						
PLANT HIRE (Operator Included)						
3140120	Grader	Per hour	\$24.01	\$264.10	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Small Loader	Per hour	\$22.28	\$245.10	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Large Loader	Per hour	\$24.72	\$271.90	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	6 Wheel Truck	Per hour	\$21.87	\$240.60	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Water Truck	Per hour	\$23.50	\$258.50	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Small Truck	Per hour	\$15.39	\$169.30	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Tractor with Slasher/Rotary Hoe	Per hour	\$21.47	\$236.20	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Vibrating Roller	Per hour	\$29.27	\$322.00	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Pneumatic Roller	Per hour	\$24.72	\$271.90	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Cherry Picker	Per hour	\$22.99	\$252.90	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Skid Steer Loader	Per hour	\$17.82	\$196.00	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Skid Steer Loader with Stump Grinder	Per hour	\$26.13	\$287.40	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Skid Steer Loader with Trencher	Per hour	\$24.71	\$271.80	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Backhoe/Loader	Per hour	\$20.66	\$227.30	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Backhoe/Loader with Post Hole Digger	Per hour	\$26.44	\$290.80	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Lawn Mower (Ride on)	Per hour	\$16.61	\$182.70	Y	Rate inclusive of operator (max. 8 hrs per day)

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - COUNCIL 2025-26

		Unit	GST	Total (incl GST)	GST	Notes
3140120	Lawn Mower	Per hour	\$14.38	\$158.20	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Whipper Snipper	Per hour	\$14.38	\$158.20	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Work Utilities	Per hour	\$14.99	\$164.90	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120	Supervision	Per hour	\$13.77	\$151.50	Y	
3140120	Labour	Per hour	\$8.13	\$89.40	Y	
3140120	Labour with Penalty Rates	Per hour	\$16.26	\$178.90	Y	Saturday, Sunday & outside normal work hours
3140120	Consumables & Materials	Per item		Cost + 20%	Y	
MATERIAL CARTAGE & DELIVERY CHARGES (within town boundary)						
3140120	Gravel / Yellow Sand (per cubic metre) Delivered	Per m3	\$5.26	\$57.90	Y	Maximum of 25km delivery distance from Shire depot
3140120	Gravel / Yellow Sand (per cubic metre from stockpile) Load Self	Per m3	\$1.36	\$15.00	Y	
3140120	Gravel / Yellow Sand (per cubic metre) Loaded by Shire	Per m3	\$2.45	\$27.00	Y	
3140120	Out of Town Delivery Charge (Per km Return Trip)	Per km	\$0.25	\$2.70	Y	

Definitions
Commercial Hire: Profit Making Organisations including Government Depts. (Excluding Schools)
Community Hire: Charitable/ Community Group/ Non Government Organsiation/ Fundraising/ Individual (e.g. funeral/ church/ wedding etc)

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2025-26

	Total	GST
LAW, ORDER & PUBLIC SAFETY		
DOG FEES AND CHARGES (DOG ACT, 1976)		
Annual Registration:		
3050221 *Sterilised Dog or Bitch	\$20.00	N
3050221 Unsterilised Dog or Bitch	\$50.00	N
Three Year Registration:		
3050221 *Sterilised Dog or Bitch	\$42.50	N
3050221 Unsterilised Dog or Bitch	\$120.00	N
Lifetime Registration:		
3050221 *Sterilised Dog or Bitch	\$100.00	N
3050221 Unsterilised Dog or Bitch	\$250.00	N

***Must sight certificate signed by a registered vet, a statutory declaration or sight ear tattoo for sterilisation concession**

Registrations after 31st May receive a 50% discount off the above fees

All Pensioners receive a 50% discount off the above fees.

3050240 Unregistered Dog	\$200.00	N
3050240 Failure to Give Notice of New Owner	\$200.00	N
3050240 Keeping More than the Prescribed Number of Dogs	\$200.00	N
3050240 Breach of Kennel Establishment Licence	\$200.00	N
3050240 Dog in Public Place without Collar or Registration Tag	\$200.00	N
3050240 Owners Name and Address not on Collar	\$200.00	N
3050240 Dog not held by a Leash in Certain Public Places	\$200.00	N
3050240 Failure to Control Dog in Exercise Areas and Rural Areas	\$200.00	N
3050240 Greyhound not Muzzled	\$200.00	N
3050240 Dog in a Place without Consent	\$200.00	N
3050240 Failure to Submit Dog for Veterinary Examination	\$100.00	N
3050240 Dog Causing a Nuisance	\$200.00	N
3050240 Failure to Produce Document Issued under the Act	\$200.00	N
3050240 Failure of Alleged Offender to give Name and Address	\$200.00	N
Dangerous Dogs - As Per Dog Act Regulations		

***All Dogs three months of age and over must be licensed. Licences are due on November 1 of each year and can be paid at the Shire of Merredin Administration Office during normal office hours. All matters relating to dangerous dogs must be referred to the Ranger**

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2025-26

	Total	GST
CAT FEES AND CHARGES (CAT REGULATIONS, 2012)		
Annual Registration:		
3050221 If application is made after 31 May until the next 31 October	\$10.00	N
3050221 Otherwise	\$20.00	N
3050221 Three Year Registration:	\$42.50	N
3050221 Lifetime Registration:	\$100.00	N
Cat Breeding:		
3050221 Breeding Cat (male or female) - per cat	\$200.00	N
All pensioners receive a 50% discount off the above fees		
PREVENTATIVE SERVICES & HEALTH ADMINISTRATION & INSPECTION		
HEALTH ACT 1911		
3030421 Stable Licence p.a. - Council Resolution 27807 15/02/05	\$30.00	N
3030421 Application to Construct/ Install an Apparatus for Sewerage Treatment	\$118.00	N
3070420 Inspection Fee (1 or 2 major fixtures)	\$118.00	N
3070420 Each Additional Fixtures	\$30.00	N
3070420 Re-inspection Fee	\$50.00	N
3070420 Application Fee to Department of Health (with local government report)	\$79.00	N
3070420 Application Fee to Department of Health (without local government report)	\$118.00	N
Offensive Trades:		
3030421 Slaughterhouse/Piggeries/Knackeries/Poultry Processing Establishments/Poultry Farming/ Rabbit Farming	\$298.00	N
3030421 Seafood Processing Establishments (whole fish, shellfish & crustacean cleaned and prepared)	\$298.00	N
3030421 Artificial Manure Depots/ Manure Works/ Fish Curing Establishments	\$211.00	N
3030421 Bone Mills/ Place for Storing, Drying or Preserving Bones/ Blood Drying/ Gut Scraping, Preparation of Sausage Skins/ Fellmongeries/ Bone Merchant Premises/ Flock Factories	\$171.00	N
Fat Melting, Fat Extracting or Tallow Melting Establishments:		
3030421 a) Butcher Shop or Similar	\$171.00	N
3030421 b) Larger Establishments	\$298.00	N
3030421 Laundries, Dry Cleaning Establishments	\$147.00	N
3030421 Any Other Offensive Trade (not specified above)	\$298.00	N

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2025-26

	Total	GST
CARAVAN PARK AND CAMPING GROUNDS REGULATIONS 1997		
APPLICATION FEES		
3130221 Application for Grant or Renewal of Licence Regulation 45	\$200.00	N
Or amount calculated by multiplying the relevant amount set out below by the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the application, whichever is greater		
3130221 a) Long Stay Sites - per site	\$6.00	N
3130221 b) Short Stay Sites and Sites in Transit Parks	\$6.00	N
3130221 c) Camp Sites	\$3.00	N
3130221 d) Overflow Site	\$1.50	N
3130221 Additional Fee by Way of Penalty for Renewal After Expiry	\$20.00	N
3130221 Temporary Licence (pro rata amount of the fee payable for the period of time for which the licence is to be in force with a minimum of)	\$100.00	N
3130221 Transfer of Licence	\$100.00	N
BUILDING CONTROL		
BUILDING PERMITS		
Of Declared Value:		
3130320 Class 1 or 10 - Uncertified	0.32% of Estimated Value not less than \$110.00	N
3130320 Class 1 or 10 - Certified	0.19% of Estimated Value not less than \$110.00	N
3130320 Class 2 to 9 - Certified Application	0.09% of Estimated Value not less than \$110.00	N
3130320 Application to Amend a Building Permit (Uncertified)	0.32% of Estimated Value not less than \$110.00	N
3130320 Application for Demolition Licence of Class 1 and 10 Buildings	\$110.00	N
3130320 Application for Demolition Licence of Class 2 and 9 Buildings	\$110 for each storey of the building	N
3130320 Request to provide Certificate of Construction Compliance	\$110.00 + travel +GST	N
3130320 Request to provide Certificate of Building Compliance	\$110.00 + travel +GST	N

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2025-26

		Total	GST
3130320	Application for Building approval certificate for unauthorised work	0.38% of Estimated Value not less than \$110.00	N
3130320	Application for Building approval certificate for building with authorisation (class 1 and 10)	\$110.00	N
OCCUPANCY APPLICATIONS			
3130320	Application for occupancy permit for completed Class 2-9 Buildings	\$110.00	N
3130320	Application for occupancy permit for incomplete buildings	\$110.00	N
3130320	Application for modification of permit for additional use on a temporary basis	\$110.00	N
3130320	Application for replacement of permit for a permanent change use	\$110.00	N
3130320	Application for occupancy permit or building certificate of strata scheme or subdivision	\$11.60 for each strata unit but not less than 0.18% of Estimated Value not less than	N
3130320	Application for Occupancy permit or unauthorised class 2-9 Buildings	0.38% of the estimated value of the unauthorised work but not less than \$110.	N
3130320	Application for a building approval certificate for a building or an incidental structure in respect of which unauthorised work has been done		N
3130320	Application for occupancy permit or unauthorised class 2-9 building Certified	\$110.00	N
3130320	Application for occupancy permit for building with existing authorisation	\$110.00	N
PLANNING AND DEVELOPMENT APPLICATIONS			
Non extractive industry application fees:			
3100620	Application < \$50,000	\$147.00	N
3100620	Application \$50,000 up to \$500,000	0.32% of the estimated cost of development	N
3100620	Application > \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of	N
3100620	Application \$2.5 million to \$5 million	\$7,161 + 0.206% for every \$1 in excess of	N
3100620	Application \$5 million to \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of	N
3100620	Application > \$21.5 million	\$34,196.00	N

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2025-26

	Total	GST
	The above applicable fee plus, by way of penalty, twice that fee	
3100620 Application where development (non extractive industry) has commenced		N
Extractive industry application fees:		
3100620 Development Applications - Extractive Industries	\$739.00	N
3100620 Development Applications - Extractive Industries (already commenced) = fee + twice fee	\$2,217.00	
Other Planning and Development fee:		
3100620 Home Occupation Application	\$222.00	N
3100620 Home Occupation Application (already commenced)= fee + twice fee	\$0.00	
3100620 Home Occupation Application annual renewal (before expiry)	\$73.00	N
3100620 Home Occupation Application annual renewal (after expiry) = renewal fee+ twice fee	\$0.00	
3100620 Providing a Subdivision Clearance for:	\$0.00	
a) not more than 5 lots	\$73 per lot	N
b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot	N
c) more than 195 lots	\$7,393.00	N
3100620 Determining an application for change of use/alteration/extension or change of non-conforming use	\$295.00	N
3100620 Determining an application for change of use/alteration/extension or change of non-conforming use (already commenced)	The above applicable fee plus, by way of penalty, twice that fee	N
3100620 Providing zoning certificate	\$73.00	N
3100620 Replying to a property settlement questionnaire	\$73.00	N
3100620 Providing written planning advice	\$73.00	N
3100620 Determining an application to amend or cancel development approval	\$295.00	N

Unless otherwise stated, GST is not applicable on all statutory fees
All the above fees and charges are subject to change due to statutory amendments.

15. Officer's Reports – Administration

15.1 Elected Member Superannuation Payments

Administration SHIRE OF MERREDIN INNOVATING THE WHEATBELT	
Responsible Officer:	Craig Watts, CEO
Author:	As above
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 15.1A – Moore Advice on Superannuation for Elected Members

Purpose of Report



Executive Decision



Legislative Requirement

For Council to consider paying superannuation payments for Elected Members as permitted by the reforms to the *Local Government Act 1995*.

Background

Recent amendments to the *Local Government Act 1995* by the Department of Local Government Sport and Cultural Industries (DLGSC) enable local governments to resolve to pay superannuation contributions to Elected Members in addition to existing fees and allowances by absolute majority decision. Superannuation payments for Band 1 and Band 2 Councils are compulsory however for Band 3 and Band 4 Councils, Elected Members can, as a group request to receive superannuation payments.

Comment

On 12 February 2025 the Shire of Merredin (the Shire) Administration attended a webinar on superannuation for Elected Members hosted by the WA Local Government Association and Moore (taxation advisors), which provided best practice options for implementation of superannuation and the steps for implementing such payments.

As a Band 3 Council, the Shire is not bound to pay compulsory superannuation to Elected Members. Where Council resolves to make superannuation contributions to its members, the amount payable is equivalent to the amount that the Shire would be required to contribute under the Commonwealth *Superannuation Guarantee (Administration) Act 1992*

similar to that provided to employees of the Shire. The superannuation contribution rate is expected to increase to 12% by 1 July 2025

For superannuation purposes, meeting allowance fees and the allowances for the Shire President and Deputy Shire President are considered ordinary time earnings (OTE) for Elected Members. Payments such as expense reimbursements and annual allowances in lieu of reimbursement of expenses are not considered ordinary time earnings and do not attract superannuation contributions.

If Council resolves to pay superannuation to Elected Members, they must nominate a superannuation account to receive these contributions. Elected Members who do not wish to receive contributions may opt out of this by providing written notice to the CEO. Compulsory superannuation payments to Band 1 and Band 2 local government authorities come into effect from 19 October 2025. To enable the Shire Administration to effectively budget for any change, it is suggested that if payment of superannuation for Elected Members is endorsed, that this is effective from 19 October 2025.

Elected Members should note that the Shire Administration is unable to provide personalised financial planning advice, and it is recommended that they seek their own financial advice regarding their personal circumstances from an independent financial planning advisor.

Council has been provided with two (2) options for consideration, being to either commence payment of superannuation to Elected Members, or not to make superannuation payments.

Policy Implications

Nil

Statutory Implications

Amendments to the *Local Government Act 1995* provide an exemption from having to declare a conflict of interest when deciding to pay superannuation to Elected Members.

Strategic Implications

Ø Strategic Community Plan

Theme:	4. Communication and Leadership
Service Area Objective:	4.2.3 The Council is well informed in their decision making, supported by a skilled administration team who are committed to providing timely, strategic information and advice.
Priorities and Strategies for Change:	Nil

Ø Corporate Business Plan

Theme:	Nil
Priorities:	Nil
Objectives:	Nil

Sustainability Implications

Ø Strategic Resource Plan

Nil

Risk Implications

There are reputational and compliance risks associated with providing Elected Members with superannuation if the Administration does not provide clear instructions and guidance to Elected Members, including clear communication encouraging Elected Members to seek their own independent financial advice. This is considered to be a risk rating of Medium (6) based on a risk likelihood of Possible (3) and a consequence of Minor (2). Adoption of the Officer's Recommendation will eliminate that risk.

Financial Implications

Should Council resolve to pay Elected Members superannuation contributions, this will be included within the budgeted Elected Members payments for the 2025/26 financial year. Based on the assumption of 12% superannuation payments and all Elected Members choosing to receive superannuation, the indicative cost to the Shire is anticipated to be approximately \$12,000.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Manning

Seconded: Cr Anderson

That Council:

83589

1. **COMMENCE** payment of superannuation contributions to Elected Members in relation to ordinary time earnings, being meeting fees and the Shire President and a Deputy Shire President allowances, at a rate specified by the *Superannuation Guarantee (Administration) Act 1992*, from 19 October 2025;
2. **REQUEST** Elected Members participating in superannuation contributions submit the details of their nominated superannuation fund in writing to the Chief Executive Officer by 1 July 2025;
3. **REQUEST** Elected Members who intend to opt out of receiving superannuation contributions to advise the Chief Executive Officer in writing by 1 July 2025; and
4. **NOTE** that the Shire Administration is unable to provide financial planning advice and that Elected Members should seek their own independent financial planning advice based on their personal circumstances.

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil



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18 February 2025

Dear WALGA members

Summary of position: superannuation for council members

Following an amendment to the *Local Government Act 1995 (Western Australia)* last year, local governments may decide to make payments as a contribution to a superannuation account nominated by their council members from 1 February 2025. These superannuation contributions will be mandatory for class 1 and 2 local governments from 19 October 2025.

Where a council resolves to make superannuation contribution payments for its council members, the amount of the payment is to be the amount the council would have been required to contribute under the Commonwealth *Superannuation Guarantee (Administration) Act 1992* as superannuation if the council members were employees of the local government.

It is considered the following payments to council members will be ordinary time earnings for superannuation purposes:

- Meeting attendance fees.
- Annual allowance for mayor, president, chair, deputy mayor, deputy president and deputy chair.

It is considered the following payments will NOT be ordinary time earnings for superannuation purposes:

- Expenses to be reimbursed on claim, such as travel, vehicle, childcare and professional development expenses.
- An annual allowance in lieu of reimbursement of expenses.

Payment type	OTE/Superannuation
Meeting attendance fees	YES
Annual allowance for mayor, president, chair, deputy mayor, deputy president and deputy chair	YES
Travel expenses	NO
Vehicle expenses	NO
Childcare expenses	NO
Professional development expenses	NO
Annual allowance in lieu of reimbursement of expenses	NO

Background

We need to look to the *Superannuation Guarantee (Administration) Act 1992* to determine from the range of remuneration paid to council members in the form of allowances, fees and expense reimbursements, which would be classified “salary or wages” for the purpose of calculating superannuation contributions now provided by the *Local Government Act 1995*.

Based on the Commissioner’s Ruling SGR 2009/2, it seems clear the following payments would be considered OTE and subject to superannuation.

- Meeting attendance fees.
- Annual allowance for mayor, president, chair, deputy mayor, deputy president and deputy chair.

It also seems uncontroversial the following payments are not OTE:

- Expenses to be reimbursed on claim, such as travel, vehicle, childcare and professional development expenses.

This leaves us to determine how to treat an annual allowance paid in lieu of reimbursement of expenses. It is unconditional and the council member has complete discretion on if or how the allowance is spent. On the other hand, there is an expectation it will be fully expended while acting as a council member.

It is our considered view an annual allowance paid in lieu of reimbursement paid to a council member would not be OTE and therefore not subject to superannuation.

A local government or regional local government may decide, by absolute majority, instead of reimbursing council members for all of a particular type of expense, it will pay all council members, for this type of expense, an annual allowance within the range determined by the Act.

In determining the maximum annual allowance for expenses of a particular type, the Salaries and Allowances Tribunal considers a range of factors including the following:

- the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
- the capacity of local governments to set allowances appropriate to their varying operational needs;
- the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
- the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

Given the strict legislative requirements and the explicit comments of the Salaries and Allowances Tribunal where these annual allowances in lieu of reimbursement of expenses should not result in a windfall gain for council members, we consider it to be an allowance which is a predetermined amount which has been calculated to cover the estimated expense and is given with the expectation it will be fully expended in the course of the council member providing their services.

An allowance in lieu of reimbursement of expense which does not result in a windfall gain for council members would not be considered OTE and not attract superannuation contributions.

WALGA Tax Service Subscribers may direct any inquiries to: walgatax@moore-wa.com.au

Yours faithfully



Daniel Pegdon
Director – WALGA Tax
[Moore Australia \(WA\) Pty Ltd](#)

Disclaimer: This letter has been created for WALGA members by Moore Australia (WA) and aims to provide Western Australian local governments guidance on which types of payments to council members will attract mandatory superannuation at the prevailing rate in the circumstances set out in this letter. It is not intended to be used to provide guidance on the administration of the superannuation payments, nor will it be relevant for local governments who have made a unanimous election to become an Eligible Local Governing Body under Division 446 of the Tax Administration Act 1953.

It is also acknowledged this letter does not contain a complete list of payments which can be made to council members and in this regard, cannot be relied upon where payments are made outside of the circumstances mentioned above, although the principles can be applied. If in doubt, please contact WALGA Tax.

We believe the statements made in this letter of advice are accurate, but no warranty of accuracy or reliability is given and should be taken to be guidance only. Accordingly, neither Moore Australia (WA) Pty Ltd nor any member or employee of Moore Australia, undertakes responsibility arising in any way whatsoever to any persons other than the addressed in respect of this letter of advice, for any error or omissions herein, arising through negligence or otherwise howsoever caused.

The letter of advice is not to be used for any purposes other than those specified herein, nor may extracts or quotations be made without our express written consent.

Our letter is also based on the facts and tax laws current at the date of this advice. We will not be obliged to update our advice for any future changes in the facts or the tax law unless specifically requested in writing.

15.2 Delegations Register Review - 2024/25

Administration SHIRE OF MERREDIN INNOVATING THE WHEATBELT	
Responsible Officer:	Craig Watts, CEO
Author:	Meg Wyatt, EO
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 15.2A – Shire of Merredin Register of Delegated Authority – track changes Attachment 15.2B – Shire of Merredin Register of Delegated Authority

Purpose of Report



Executive Decision



Legislative Requirement

For Council to consider and approve the recommended changes to the Shire of Merredin Register of Delegated Authority.

Background

Section 5.46 of the *Local Government Act 1995* (the Act) requires local governments to keep a register of their delegations and review this register at least once every financial year. Council performed an annual review of delegations at its Ordinary Council Meeting held in April 2024 (CMRef 83378).

Delegated authority aims to improve the time taken to make decisions within the constraints of relevant legislation.

Without delegated authority, many decisions of the Shire of Merredin (the Shire) would need to be made by Council at its ordinary meetings. Having appropriate delegations in place allows day to day decisions to be made by the Chief Executive Officer (CEO), who in turn can sub-delegate these to other staff if appropriate.

Under the Act, local governments may delegate to the CEO the exercise of any of its powers or the discharge of any of its duties, other than those prescribed under section 5.43 Limits on Delegations to the CEO.

All delegations made by Council must be by absolute majority as prescribed by sections 5.42 and 5.44 of the Act that legislates Council's ability to delegate functions to the CEO.

The criteria WALGA recommends for determining when to provide delegated authority is outlined below, and the Administration has considered these when conducting the annual review.

- Does the delegation contribute to sound decision making that complies with legislative obligations?
- Does it improve efficiency and customer service outcomes?
- Does it ensure 'Routine' decisions are better managed?
- Have risks and political and community sensitivities been sufficiently managed through the conditions and limitations on the delegation?
- Does the delegate have the skills, technical expertise and training to exercise the delegated powers or duties?
- Are there appropriate policies, procedures and/or training to support decision makers when using the Delegated Authority?

Comment

The 2024/25 annual review of the Shire of Merredin Register of Delegated Authority was undertaken to determine the following:

1. The appropriateness of the existing delegations; and
2. The need to amend any of those delegations.

The proposed amendments reflect the following:

- Amending existing delegations to improve workflow processes and service delivery;
- Update of title for Executive Manager Engineering Services to Executive Manager Infrastructure Services throughout the register;
- Removal of Manager of Projects from Delegations as it is no longer a position held at the Shire;
- Minor wording and formatting changes; and
- Correction of sections and name of relevant Acts and Regulations.

More significant changes are detailed below:

Delegation	Change
DL1.1 Local Laws and Appointment of Authorised Persons	Update to title, Express power or duty delegated, Conditions, and Statutory Framework sections to give further information on what is allowed with the delegation.
DL1.6 Local Laws	Update of "appropriate Minister" to CEO of the appropriate Department or Departmental CEO in Express power or duty delegated section.
DL2.1 Demolition Permit	Addition of Executive Manager Infrastructure Services as Subdelegate.
DL2.2 Building Orders	Addition of Executive Manager Infrastructure Services as Subdelegate.
DL2.3 Grant of Occupancy Certificate and Building Approval Certificate	Addition of Executive Manager Infrastructure Services as Subdelegate.

DL2.4 Building Permit	Addition of Executive Manager Infrastructure Services as Subdelegate.
DL2.5 Extension of Period of Duration of Occupancy Certificate and Building Certificate Approval	Addition of Executive Manager Infrastructure Services as Subdelegate.
DL2.6 Consent to Permitted Users	Addition of Executive Manager Infrastructure Services as Subdelegate.
DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997	Update to Express power or duty delegated, giving the CEO delegated authority to approve, withdraw approval or refuse. Addition of Executive Manager Infrastructure Services as Subdelegate.
DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata	Addition of Executive Manager Infrastructure Services as Subdelegate.
DL3.1 Temporary Closure of Thoroughfares	Addition of Works and Services Manager as a subdelegate.
DL3.2 Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land – Public Access	Addition of Works and Services Manager as a subdelegate.
DL3.4 Events on Roads	Addition of Works and Services Manager as a subdelegate.
DL4.12 Payments from the Municipal, Reserve or Trust Funds	Updated wording under Subdelegate conditions to include variation amounts.
DL4.13 Defer, Grant Discount, Waive or Write Off Debts or Small Fees and Charges	Addition of another condition to make sure the Shire is in line with new regulations.
DL5.1 Offences – Bush Fires Act 1954	Update to Express power or duty delegated section, to update who can issue and withdraw infringements. Addition of Executive Manager Infrastructure Services as Subdelegate. Update to Subdelegate conditions to include EMIS.
DL5.2 Burning, Prohibited and Restricted Time (Variations)	Update to Policy listed.
DL5.4 Dog Act 1976	Addition of Executive Manager Infrastructure Services as Subdelegate.
DL5.5 Cat Act 2011	Addition of Executive Manager Infrastructure Services as Subdelegate. Addition of EMIS to Subdelegate conditions.
DL5.7 Food Act 2008	Addition of Executive Manager Strategy & Community as a subdelegate.

DL5.11 Public Health Act 2016	Addition of Executive Manager Strategy & Community as subdelegate.

In addition to the proposed amendments detailed in Attachment 15.2A, the amendment table at the end of the document does not currently reflect the proposed changes. This table will auto generate once the amendments have been entered into Attain, the Shire's compliance software.

Policy Implications

Shire of Merredin Policies are referred to throughout the Register of Delegated Authority.

Statutory Implications

Section 5.42 of the *Local Government Act 1995* states that a number of the local government's powers and duties can be delegated to the CEO. Section 5.43 of the Act details the limitations on those delegations. Section 5.44 of the Act outlines the circumstance under which the CEO may delegate powers and duties to other employees.

Section 5.46 (2) states '*At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*'

As required by Section 5.46 (3) of the *Local Government Act 1995*, the use of exercising the delegated authority is to be reported to Council, which is done as an attachment to the Monthly Information Bulletin provided under separate cover to Council each month.

An absolute majority of Council is required to adopt the Delegations Register.

The separate legislation referenced in the individual delegations is also applicable.

Strategic Implications

Ø Strategic Community Plan

Theme:	4. Communication and Leadership
Service Area Objective:	4.2. Decision Making
Priorities and Strategies for Change:	Nil

Ø Corporate Business Plan

Theme:	4. Communication and Leadership
Priorities:	Nil
Objectives:	4.2. Decision Making

Sustainability Implications

Ø Strategic Resource Plan

Nil

Risk Implications

Council is required to review its delegations under the *Local Government Act 1995* at least once every financial year. Failure to complete the review would result in non-compliance with our statutory responsibilities under these legislative frameworks.

There is a compliance risk associated with this Item as the Shire would be contravening the *Local Government Act 1995* if this Item was not presented to Council. The risk rating is considered to be Moderate (6), which is determined by a likelihood of Unlikely (2) and a consequence of Moderate (3). This risk will be eliminated by the adoption of the Officer's Recommendation.

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Van Der Merwe

Seconded: Cr Manning

That Council:

83590

1. **NOTES** the review of the Shire of Merredin Register of Delegated Authority for the 2024/25 financial year, which meets the requirement of Section 5.46 (2) of the Local Government Act 1995; and
2. **ENDORSES** the updated Shire of Merredin Register of Delegated Authority, as per Attachment 15.2B.

CARRIED 7/0

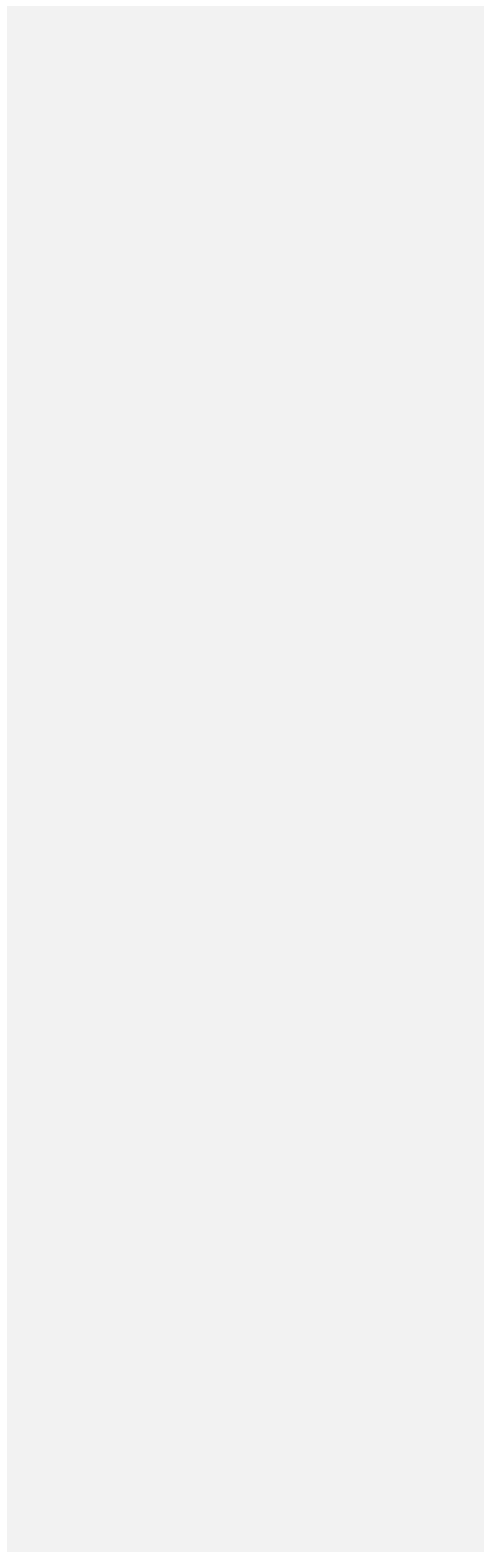
For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil



Shire of Merredin Register of Delegated Authority

29 April 2025 - CMRef XXXXX



REVIEW

Reviewed by	Date approved	References
Council	20 Dec 2016	CMRef 81893
Council	21 Nov 2017	CMRef 82081
Council	20 Nov 2018	CMRef 82281
Council	19 Mar 2019	CMRef 82339
Council	2 Apr 2020	DL4.13 2020 - CMRef 82529
Council	16 Jun 2020	CMRef 82569
Council	15 Jun 2021	CMRef 82747
Council	20 Jan 2022	CMRef 82855 (Delegation 4.12 only change)
Council	23 May 2023	CMRef 83165
Council	11 Dec 2023	CMRef 82398
Council	30 Apr 2024	CMRef 83378
Council	25 Jun 2024	CMRef 83409 - Addition of DL5.12 only

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INTRODUCTION

Introduction

Section 5.42 of the *Local Government Act 1995* (the Act) allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act (other than those under s5.43). The local government may also delegate the exercise of any of its powers to Committees pursuant to section 5.16, other than those under Section 5.17(1).

Section 5.44 of the Act provides for the Chief Executive Officer to delegate any of his or her powers to another employee, this must be done in writing. The Act also allows for the Chief Executive Officer to place conditions on any delegations that he or she has delegated. These powers or duties cannot, however, be further sub-delegated. These powers or duties are delegated to assist with improving the time taken to make decisions and are made within the constraints allowed by the relevant legislation. This is consistent with our commitment to a strong customer service focus.

The Department of Local Government & Communities *Guideline No.17 – Delegations*, establishes the principal issue in determining whether a statutory function or duty is suitable for 'acting through' that being - where the statute provides no discretion in carrying out a function or duty, then the function or duty may be undertaken through the 'acting through' concept.

Conversely, where the statute allows for discretion on the part of the decision maker, then the function must either be delegated or a person authorised, or a policy implemented, that provides sufficient control for another person to have that authority and fulfil the function or duty.

The *Local Government Act 1995* does not specifically define the meaning of the term "acting through", however section 5.45(2) states;

"Nothing in this Division is to read as preventing –

- (a) A local government from performing any of its functions by acting through a person other than the CEO"; or
- (b) A CEO from performing any of his or her functions by acting through another person."

The purpose of this register is to ensure a record is kept of those powers or duties that have been delegated to ensure accountability and to meet the requirements of Section 5.46 of the Act. This register is a public document that contains 'Instruments of Delegation' that detail the function being delegated and the relevant statutory reference which is the source of power for the exercise of that function. Without limiting the effect of sections 58 and 59 of the *Interpretation Act 1984*, these delegations, made under the Act have effect for the period of time specified in the delegation or where no period has been specified, indefinitely. Any decision to amend or revoke these delegations by a local government is to be by an absolute majority.

This register of delegated authority will be reviewed in accordance with the Act on an annual basis.

Delegations and authorisations under other Legislation

Where legislation provides for the direct delegation to authorise a person or a member of a class of persons by other agencies or decision makers. For example: the *Environmental Protection Act* allows for the CEO of the Department of Environment Regulation to grant delegated authority direct to a local government.

The authorisation is dealt with in the relevant legislation and, where required, the Instrument of Delegation or Notice of the Appointment is advertised in the Government Gazette.

Those Delegations or authorisations that may occur under legislation other than the *Local Government Act 1995*, its regulations and the local government's local laws include:

Planning and Development Act 2005 and associated regulations
Dog Act 1976 and regulations;
Cat Act 2011 and regulations
Bush Fires Act 1954, regulations and local law created under that Act;
Litter Act 1979 and regulations
Local Government (Miscellaneous Provisions) 1960 as amended;
Caravan Parks and Camping Grounds Act 1995;
Control of Vehicles (Off-Road Areas) Act 1978 and regulations;
Environmental Protection Act 1986
Environmental Protection (Noise) Regulations 1997
Building Act 2011

N.B. – This is not an exhaustive list.

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DELEGATIONS

Delegation	DL1.1 Local Laws and Appointment of Authorised Persons to Perform Specified Functions under the Local Government Act 1995
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the Shire of Merredin's Local Laws. The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained with the <i>Local Government Act 1995</i> and its subsidiary legislation, and the Shire of Merredin's Local Laws and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Local Government Act 1995</i> and its subsidiary legislation, and the Shire of Merredin's Local Laws. 1. <u>Authority to authorise persons for the purposes of Part 3, Division 3, Subdivision 2 – Certain provisions about land - to exercise the Local Government's powers under s.3.25 to 3.27 inclusive, to issue and administer notices requiring certain things to be one by owner or occupier of land /s.3.24/</u> 2. <u>Authority to authorise persons to enter onto land, premises or thing, without consent of the owner / occupier, unless the owner / occupier objects /s.3.31(2)/</u> 3. <u>Authority to authorise an employee to remove and impound any goods that are involved in a contravention that can lead to impounding /s.3.39(1)/</u> 4. <u>Authority to authorise persons to commence prosecutions for offences under the Local Government Act 1995 and any Local Laws made under the Local Government Act 1995 /s.9.24(1)(c) and (2)(b)/</u> 5. <u>Authority to authorise an employee to remove and impound a vehicle that has been determined as an abandoned vehicle wreck /s.3.40A(1)/</u> 6. <u>Authority to appoint fit and proper persons as poundkeepers or rangers /Misc.Prov.s.449/</u>
Delegates	CEO
Conditions	<u>A register of Authorisations is to be maintained as a Local Government Record. Only persons who are appropriately qualified and trained may be authorised to perform relevant functions.</u> <u>Authorisations are to be provided in writing by issuing a Certificate of Authorisation.</u> <u>Nil</u>
Statutory framework	<i>Local Government Act 1995:</i> - <u>s.5.42 Delegation of some powers or duties to the CEO</u> - <u>s.5.43 Limitations on delegations to the CEO</u> - <u>s.3.24 Authorising persons under this Subdivision</u> - <u>s.3.31(2) General Procedure for entering property</u> - <u>s.3.39(1) Power to remove and impound</u> - <u>s.3.40A(1) Abandoned vehicle wreck may be taken</u> - <u>s.9.24(1)(c) and (2)(b) Prosecutions, commencing</u> <i>Local Government (Miscellaneous Provisions) Act 1960</i> - <u>s.449 Pounds, establishing: poundkeepers and rangers, appointing</u> Shire of Merredin Local Laws
Policy	Nil
Date adopted	17 November 2015

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Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
20 Dec 2016		Delegation amended to refer to only the Local Government Act 1995 & the Shire's Local Laws	CMRef 81893
<u>29 April 2025</u>		<u>Update of information in Express power or duty delegated, Conditions, and Statutory Framework sections to give further information on what is allowed with the delegation.</u>	<u>CMRef XXXXX</u>

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Delegation	DL1.2 Impounding Goods
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all the powers and undertake all the functions and duties of the local government in respect to impounding as contained in the <i>Local Government Act 1995</i> Section 3.37 to 3.48 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager ~~Engineering-Infrastructure~~ Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
19 Mar 2019	Amended delegation	Removal of Ranger as sub-delegate	CMRef 82339
<u>29 April 2025</u>	<u>Amended delegation</u>	<u>Change of title for Executive Manager from Engineering Services to Infrastructure Services</u>	<u>CMRef XXXXX</u>

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Delegation	DL1.3 Power of Entry
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all of the powers and undertake all the functions and duties of the local government in respect to the powers of entry upon land as contained in the <i>Local Government Act 1995</i> Section 3.28 to 3.36 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager ~~Engineering-Infrastructure~~ Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

<u>Amendments</u>			
Date	Type	Amendment	References
<u>29 April 2025</u>	<u>Amended delegation</u>	<u>Change of title for Executive Manager from Engineering Services to Infrastructure Services</u>	<u>CMRef XXXXX</u>

Delegation	DL1.4 Commercial Enterprises
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to prepare any business plan as required under Section 3.59(2) of the <i>Local Government Act 1995</i> and to give State-wide public notice as required by Section 3.59(4) of the Act prior to consideration by Council.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Delegation	DL1.6 Local Laws
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to administer the Shire's Local Laws and to perform the following powers/duties in relation to Local Laws made under the <i>Local Government Act 1995</i> and any other Act: 1. Give State-wide public notice and provide the ~~appropriate Minister~~ <u>CEO of the appropriate Department</u> with a copy of the proposed Local Law and the State-wide public notice as required under Section 3.12(3). 2. After Council has made a Local Law, publish it in the Gazette and give a copy to the appropriate ~~Minister~~ <u>Departmental CEO</u> as required under Section 3.12(5). 3. After the Local Law has been published in the Gazette give State-wide public notice in accordance with Section 3.12(6). 4. Take reasonable steps to ensure that the inhabitants of the district are informed of the purpose and effect of all of its Local Laws as required under Section 3.15. 5. Give State-wide public notice stating intention to review a Local Law as required under Section 3.16(2). 6. After the last day for submissions on the proposed review of a Local Law, consider the submissions and prepare a report for submission to Council as required under Section 3.16(3). 7. After the Council has made a determination in respect of the Local Law review, give State-
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

<u>Amendments</u>			
<u>Date</u>	<u>Type</u>	<u>Amendment</u>	<u>References</u>
<u>29 April 2025</u>	<u>Amended delegation</u>	<u>Update of "appropriate Minister" to CEO of the appropriate Department or Departmental CEO in Express power or duty delegated.</u>	<u>CMRef XXXXX</u>

Delegation	DL1.7 Legal Matters
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to represent the local government or to appoint an employee to represent the local government in legal proceedings either generally or in a particular case and to obtain legal advice and opinions as are deemed necessary in the exercise and management of the local government. The CEO may only appoint the following officers to represent Council in legal proceedings or authorise them to obtain legal advice: • Executive Manager Strategy and Community • Executive Manager Development Services • Executive Manager ~~Engineering-Infrastructure~~ Services • Executive Manager Corporate Services
Delegates	CEO
Conditions	Legal proceedings may only be initiated with the prior approval of Council subject to adequate provision in the Budget. Note: If section ~~358-5~~ of the <i>Health (Miscellaneous Provisions) Act 1911</i> applies, it will take precedence over this delegation.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 <i>Local Government Act 1995</i> Section 9.10(1)
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
20 Dec 2016		Inclusion of conditions under Section 358 of the Health Act 1911	CMRef 81893
23 May 2023	Amended delegation	Movement of Health Act 1911 reference to Note. Change of Deputy Chief Executive Officer to Executive Manager Strategy and Community.	CMRef 83165
30 Apr 2024	Amended delegation	Correction of section and name of Health (Miscellaneous Provisions) Act 1911.	CMRef 83378

<u>29 April 2025</u>	<u>Amended delegation</u>	<u>Change of title for Executive Manager from Engineering Services to Infrastructure Services.</u> <u>Update of section of Health (Miscellaneous Provisions) Act 1911 in Conditions.</u>	<u>CMRef XXXXX</u>

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Delegation	DL1.8 Appointment of Acting Chief Executive Officer
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to appoint the Executive Manager Strategy & Community, Executive Manager Corporate Services, Executive Manager Development Services or Executive Manager ~~Engineering-Infrastructure~~ Services to act as Acting Chief Executive Officer during absences of annual, sick or long service leave of the Chief Executive Officer, for a period of up to 35 days. Should the Chief Executive Officer be absent for more than 35 days, or an unplanned absence was to occur, the authority to appoint an Acting Chief Executive Officer shall be determined by Council. In case of an emergency, any 4 of the Executive Managers can call a Special Council Meeting to determine the Acting Chief Executive Officer.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42, Section 5.43 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Update of delegation to account for change of Deputy Chief Executive Officer role to Executive Manager Strategy & Community.	CMRef 83165
<u>29 April 2025</u>	<u>Amended delegation</u>	<u>Change of title for Executive Manager from Engineering Services to Infrastructure Services.</u>	<u>CMRef XXXXX</u>

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Delegation	DL1.11 Appointment of Persons to Receive and Withdraw Complaints in relation to Council Members, Committee Members, and Candidates
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to authorise persons to receive complaints and withdraw complaints in relation to Council Members, Committee Members, and Candidates.
Delegates	CEO
Conditions	Nil
Statutory framework	Local Government Act 1995
Policy	Policy 1.1 Code of Conduct for Council Members, Committee Members, and Candidates
Date adopted	11 December 2023
Adoption references	CMRef 83298

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Delegation	DL2.1 Demolition Permit
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to approve/refuse the issue of a demolition licence in accordance with Section 21, 22 and 127 of the <i>Building Act 2011</i>, with the exception of those properties contained on the Shire of Merredin Heritage List. A report listing the licenses issued under this delegation is to be provided to Council on a monthly basis.
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
11 Dec 2023	Amended delegation	Movement of conditions from delegates conditions to sub-delegate conditions and line added to conditions for delegates.	CMRef 83298
30 Apr 2024	Amended delegation	Removed reference to Municipal Inventory and replaced it with Heritage List. Removed subdelegate conditions	CMRef 83378
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.2 Building Orders
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make building orders pursuant to Section 110 and Section 127 of the <i>Building Act 2011</i> in relation to building work, demolition work and an existing building or incidental structure and to revoke building orders pursuant to Section 117 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Amendments			
Date	Type	Amendment	References
20 Dec 2016		Inclusion of Section 127 of the Building Act 2011	CMRef 81893
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate	CMRef XXXXX

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Delegation	DL2.3 Grant of Occupancy Certificate and Building Approval Certificate
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to grant/refuse Occupancy Permits of Buildings or Building Approval Certificates in accordance with Section 58 and Section 127 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> Section 58 & Section 127 <i>Local Government Act 1995</i> Section 5.44
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Amendments			
Date	Type	Amendment	References
20 Dec 2016		Inclusion of Section 127 of the Building Act 2011	CMRef 81893
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.4 Building Permit
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to approve or refuse to approve plans and specifications pursuant to Section 20, 22 and 127 of the <i>Building Act 2011</i> , and where a plan and specification so submitted conforms to: 1. all Local Laws and Regulations in force in the district or part of the district in respect of building matters, and the Council's pre-determined policy in respect of building matters; and 2. all Local Laws and schemes in force in the district or part of the district in respect of town and regional planning matters, and the Council's predetermined policy in respect of town and regional planning matters.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Amendments			
Date	Type	Amendment	References
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.5 Extension of Period of Duration of Occupancy Certificate and Building Certificate Approval
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to consent/refuse to approve applications submitted under Sections 65 and 127 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Amendments			
Date	Type	Amendment	References
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.6 Consent to Permitted Users
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to consent to planning applications with a "P" use within the zoning table of the Shire of Merredin Local Planning Scheme No. 6 that comply with the relevant development standards and the requirements of the Scheme.
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	Local Government Act 1995 Section 5.42 & Section 5.44 Planning and Development Act 2005
Policy	Policy 8.18 - Delegated Approval or Refusal of Development Applications and Town Planning
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Planning and Development Act 2005 reference.	CMRef 83165
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to ~~consent to approving~~<u>approve, withdraw approval or refuse</u> those matters relating to Regulations 11~~A(2)(2a)~~, <u>11A(5)</u>, 12(2)(a), 30(1)(c) and 34(b)(ii) which deal with temporary accommodation, park homes and rigid annexes. The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Caravan Parks and Camping Grounds Act 1995</i> and its subsidiary legislation, and to <u>issue</u> to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Caravan Parks and Camping Grounds Act 1995</i>.
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services <u>Executive Manager Infrastructure Services</u>
Subdelegate conditions	Subdelegate is not able to approve appointment of Authorised Persons.
Statutory framework	<i>Caravan Parks and Camping Grounds Act 1995</i> <i>Caravan Parks and Camping Grounds Regulations 1997</i> (Regulation 6) <i>Local Government Act 1995</i> Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Amendments			
Date	Type	Amendment	References
20 Dec 2016		Inclusion of authority to appoint persons or classes of persons	CMRef 81893
30 Apr 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef 83378

29 April 2025	Amended delegation	Update to Express power or duty delegated, giving the CEO delegated authority to approve, withdraw approval or refuse and an update to the correct Regulations. Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to issue Occupancy Permits (Strata) or Building Approval Certificates in accordance with Section 50 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Amendments			
Date	Type	Amendment	References
19 Mar 2019		Addition of EMDS as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.9 Authority to Commence Prosecution
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to commence prosecutions pursuant to the <i>Building Act 2011</i> provided the provisions of Sections 139 & 140(2) are followed.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Building Act 2011</i> Section 133
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Delegation	DL2.10 Setback Variation for Single, Grouped and Multiple Residential Dwellings
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to grant approval for setback variations for Single, Grouped, Multiple Residential Dwellings and associated outbuildings subject to consideration of the requirements and processes of the Residential Design Codes and the Shire of Merredin Local Planning Scheme No. 6 (as amended).
Delegates	CEO
Conditions	In exercising this delegation the CEO shall ensure that owners of any neighbouring properties are consulted and have no objections to the proposal and any variations must comply with Council's Town Planning policies.
Statutory framework	<i>Planning and Development Act 2005</i> <i>Town Planning Regulations 1967</i> Shire of Merredin Local Planning Scheme No 6 State Planning Policy 3.1 – Residential Design Codes
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Addition of 'associated outbuildings' to Express Power or Duty Delegated.	CMRef 83165

Delegation	DL3.1 Temporary Closure of Thoroughfares
Category	Engineering
Delegator	Council
Express power or duty delegated	In accordance with section 3.50 and section 3.50A of the <i>Local Government Act 1995</i> , the Chief Executive Officer is delegated authority to give the necessary notices and take all appropriate actions to temporarily close any thoroughfare for any period not exceeding 3 months. Proposals to close a thoroughfare for any period exceeding 3 months shall be referred to Council.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager ~~Engineering-Infrastructure~~ Services ~~Manager Projects-Works and Services Manager~~
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Movement of Act reference and addition of Manager of Projects as a sub-delegate.	CMRef 83165
30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
<u>29 Apr 2025</u>	<u>Amended delegation</u>	<u>Change of title for Executive Manager from Engineering Services to Infrastructure Services.</u> <u>Removal of Manager Projects from Subdelegates</u> <u>Addition of Works and Services Manager to Subdelegates</u>	<u>CMRef XXXXX</u>

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Delegation	DL3.2 Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land – Public Access
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all the powers and undertake all the functions and duties of the local government in respect to Section 3.51 and Section 3.52 of the <i>Local Government Act 1995</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager ~~Engineering-Infrastructure Services~~ ~~Manager Projects-Works and Services Manager~~
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
<u>29 Apr 2025</u>	<u>Amended delegation</u>	<u>Change of title for Executive Manager from Engineering Services to Infrastructure Services.</u> <u>Removal of Manager Projects from Subdelegates</u> <u>Addition of Works and Services Manager to Subdelegates</u>	<u>CMRef XXXXX</u>

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Delegation	DL3.3 License to Deposit Materials on or Excavate Adjacent to a Street
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated the authority to issue licences pursuant to Section 377 of the <i>Local Government (Miscellaneous Provisions) Act 1960</i> .
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Engineering-Infrastructure Services
Statutory framework	<i>Local Government (Miscellaneous Provisions) Act 1960</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Executive Manager Engineering Services as a sub-delegate.	CMRef 83165
29 April 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services.	CMRef XXXXX

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Delegation	DL3.4 Events on Roads
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with Section 4 of the <i>Road Traffic (Events on Roads) Regulations 1991</i> .
Delegates	CEO
Conditions	The CEO shall have regard to Section 3.50 and Section 3.50A of the <i>Local Government Act 1995</i> .
Subdelegates	Executive Manager ~~Engineering-Infrastructure~~ Services ~~Manager Projects-Works and Services Manager~~
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
19 Mar 2019		Addition of EMES as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
29 Apr 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services. Removal of Manager Projects from Subdelegates Addition of Works and Services Manager to Subdelegates	CMRef XXXXX

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Delegation	DL4.1 Tenders
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to act in accordance with, and in conjunction to the Purchasing Policy in relation to: 1. calling tenders [F&G r.11(1)]. 2. inviting tenders although not required to do so [F&G r.13]. 3. determining in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)]. 4. determining the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)]. 5. varying tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)]
Delegates	CEO
Conditions	Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where: 1. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or 2. a current supply contract expiry is imminent; and 3. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption; and 4. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.
Subdelegates	Executive Manager Corporate Services Executive Manager Development Services Executive Manager ~~Infrastructure~~Engineering Services Executive Manager Strategy and Community ~~Manager Projects~~
Subdelegate conditions	1. Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position, role and responsibilities. 2. All tenders must be referred to the CEO for approval prior to release.
Statutory framework	<i>Local Government Act 1995</i> section 5.42, section 5.44, and section 3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> - r.11(1),(2) When tenders have to be publicly invited. - r.13 Requirements when local government invites tenders thought not required to do so. - r.14 Publicly inviting tenders, requirements for.
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	2 April 2020
Adoption references	CMRef 82529

Amendments			
Date	Type	Amendment	References
20 Nov 2018		Removal of Sub-delegation, and inclusion of specific tasks relating to the tender process	CMRef 82281
23 May 2023	Amended delegation	Full review as per the WALGA Delegations Register template. Addition of Executive Managers and Manager of Projects as sub-delegates.	CMRef 83165
30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
29 Apr 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services. Removal of Manager Projects from Subdelegates	CMRef XXXXX

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Delegation	DL4.2 Property Acquisition and Disposal
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to acquire or dispose of any property (other than land) valued at an amount not exceeding \$100,000 provided that, where items are to be acquired, appropriate provision is made in Council's Budget. The Chief Executive Officer is delegated authority to acquire or dispose of any residential land valued at an amount not exceeding \$100,000 provided that, where land is to be acquired, appropriate provision is made in Council's Budget.
Delegates	CEO
Conditions	In disposing of any property the CEO is to have regard for the provisions of Section 3.58 of the <i>Local Government Act 1995</i> and Policy 3.20 - Disposal of Assets. In the instance where land is to be disposed of the CEO is to ensure the reserve price set by Council is achieved.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 3.20 - Disposal of Assets
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Change to the value of property (other than land) that can be acquired or disposed of by the CEO.	CMRef 83165

Delegation	DL4.3 Investments
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to invest any monies held in the Municipal Fund, Reserve Fund or the Trust Fund that is not, for the time being, required by the local government for any other purpose. In exercising this delegated authority the CEO shall observe Section 6.14 of the <i>Local Government Act 1995</i> and <i>Local Government (Financial Management) Regulations 1996</i> Regulation 19. The CEO is to act in a prudent manner, exercise regular management control and oversight of the investment funds, and to conduct regular reviews of the investment performance and controls. All investment decisions and withdrawals shall be signed by the CEO in conjunction with the EMCS or one of the other Executive Managers.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Corporate Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 3.5 - Investment Policy
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Change to signatories to match change of DCEO role title.	CMRef 83165

Delegation	DL4.4 Imposition of Rates and Service Charges
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all of the powers and duties of the local government in respect to the service of the rate notice as contained in the <i>Local Government Act 1995</i> Section 6.39 to Section 6.63 and Section 6.65 to Section 6.79 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Corporate Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Delegation	DL4.5 Light Vehicles - Replacement
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to call tenders and/or quotations for the changeover of light vehicles and to purchase the appropriate light vehicle or to accept a tender for the light vehicle provided the tender amount does not exceed the amount provided in the Council Budget or the amount determined by Council in accordance with Section 5.43(b) of the <i>Local Government Act 1995</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager ~~Engineering-Infrastructure~~ Services ~~Manager-Projects~~
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 2.2 - Motor Vehicle Replacement Policy Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Manager of Projects as sub-delegate.	CMRef 83165
30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
<u>29 Apr 2025</u>	<u>Amended delegation</u>	<u>Change of title for Executive Manager from Engineering Services to Infrastructure Services.</u> <u>Removal of Manager Projects from Subdelegates</u>	<u>CMRef XXXXX</u>

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Delegation	DL4.7 Cash Funding, In-kind Contributions, and Fee Waivers
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make cash funding, in-kind contributions or fee waivers to assist not-for-profit community groups, community organisations, or sporting groups and associations. The purpose of this delegation is to assist the Shire in providing cash funding, in-kind contributions, or fee waivers to the value of \$2,500 (ex GST), at the discretion of the CEO, through the Shire's Quick Grant Community Funding Program. In-kind contributions may take the form of waived or discounted fees, materials, and/or staff time, at the discretion of the CEO. Note: This delegation refers to the Shire's Community Funding Quick Grant category only. Council receives a number of requests each year. This delegation reduces red tape and allows the Administration to provide financial and in-kind assistance, as well as fee waivers, in-line with the delegations provided by Council. This delegation aims to strengthen the capacity of the community to meet its own needs. All approved requests under these delegations are to be recorded in Attain.
Delegates	CEO
Conditions	In exercising this delegation the CEO shall observe the following conditions: 1. the recipient is an incorporated organisation or is auspiced by an incorporated organisation; 2. organisations are not required to be located within the Shire of Merredin but must prove the application benefits the Shire of Merredin community; 3. the application must align with the Shire of Merredin Strategic Community Plan; 4. the application must demonstrate the ability to deliver the activity; 5. the application must demonstrate a community need being met; 6. under this delegation each organisation can only be considered for a capped cumulative total or \$2,500 (ex GST) per financial year, inclusive of cash, in-kind contributions and fee waivers; and 7. recipients can only receive a maximum of \$2,500 (ex GST) under both delegation 4.7 and 4.13 from the Shire, however, they are still eligible to apply for the Shire's annual Community Grant Funding Program.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 6.12(1)(c)
Policy	Policy 5.9 - Cummins Theatre – Waived or Discounted Hire Fees Policy 6.16 – Merredin Regional Community and Leisure Centre – Donation of Hire Fees Policy 3.19 - Community Funding
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Major changes to align to new Community Grants structure.	CMRef 83165

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Delegation	DL4.8 Expressions of Interest for Goods and Services
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services, and to consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 3.57 & <i>Local Government (Functions & General) Regulations 1996</i> Regulations 21 and 23
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

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Delegation	DL4.9 Panels of Pre-Qualified Suppliers for Goods and Services
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to: - determine that there is a continuing need for the goods or services proposed to be provided by a panel of pre-qualified suppliers. - before inviting submissions, determine the written criteria for deciding which application should be for inclusion in a panel of pre-qualified suppliers should be accepted. - vary panel of pre-qualified supplier information after public notice inviting submissions has been given, taking reasonable steps to each person who has enquired or submitted an application is provided notice of the variation. - reject an application without considering its merits, where it was submitted at a place and within the time specified, but fails to comply with any other requirement specified in the invitation. - assess applications, by written evaluation of the extent to which the submission satisfies the criteria for deciding which applicants to accept, and decide which applications to accept as most advantageous. - request clarification of information provided in a submission by an applicant. - decline to accept any application. - enter into a contract, or contracts, for the supply of goods or services with a pre-qualified supplier, as part of a panel of pre-qualified suppliers for those particular goods or services.
Delegates	CEO
Conditions	- In accordance with Section 5.43, panels of pre-qualified suppliers may only be established, where the total consideration under the resulting contract is \$150,000 or less and the expense is included in the adopted Annual Budget; - Before making the decision to enter into a contract, or contracts, he/she is satisfied that the specifications and information provided most appropriately matches the assessment criteria specified; and - That the assessment process is conducted fairly, impartially and in compliance with the <i>Local Government Act 1995</i> and Regulations, Council Policy 3.12 Purchasing Policy, and any appropriate direction or guideline.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 3.57 & <i>Local Government (Functions & General) Regulations 1996</i> Regulations 24AB, 24AC(1)(b), 24AD(3) and (6), and 24AH(2), (3) and (4).
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

Delegation	DL4.10 Application of Regional Price Preference Policy
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to decide when not to apply the regional price preference policy to a particular future tender.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and <i>Local Government (Functions and General) Regulations 1996</i> Regulation 24G
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

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Delegation	DL4.11 Agreement as to Payment of Rates and Service Charges
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make an agreement with a person or persons for the payment of rates or service charges. The Chief Executive Officer may, under exceptional circumstances, authorise that interest is not applied to an assessment for a period of up to 12 months.
Delegates	CEO
Conditions	Agreements must be in writing and ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied.
Subdelegates	Executive Manager Corporate Services Manager Corporate Services Senior Finance Officer
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 6.49
Policy	Policy 3.2 - Rates Recovery - Agreement for Payment of Rates and Service Charges
Date adopted	19 March 2019
Adoption references	CMRef 82281

Amendments			
Date	Type	Amendment	References
19 Mar 2019		Addition of Senior Finance Officer as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Addition of CEO delegation to authorise that interest is not applied to an assessment for a period of up to 12 months.	CMRef 83165
30 Apr 2024	Amended delegation	Addition of Manager Corporate Services as sub-delegate	CMRef 83378

Delegation	DL4.12 Payments from the Municipal, Reserve or Trust Funds
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make payments from the Municipal, Reserve or Trust Funds.
Delegates	CEO
Conditions	The Authority to make payments is subject to annual budget limitations. All payments from the Municipal Fund or Trust Fund are to be authorised and signed in accordance with Council's policies and the Shire's approved work procedures and each payment from the Municipal Fund, Reserve Fund or the Trust Fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council, in accordance with the requirements of Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Subdelegates	Executive Manager Corporate Services Executive Manager Development Services Executive Manager ~~Engineering-Infrastructure~~ Services Executive Manager Strategy and Community
Subdelegate conditions	1. Delegates must comply with the Procedures approved by the CEO in accordance with Financial Management Regulation 5. 2. Payments by cheque and EFT transactions must be approved jointly by two Executive Managers or one Executive Manager and the CEO. 3. Delegates that approve the payment must not verify the liability. The verification of incurring the liability via the purchase order, invoice and evidence of goods / service received, must be undertaken independent of the payment approval. 4. -For ~~any~~ variations <u>over 10% or \$200</u> to requisition and/or purchase orders, a purchasing order file note is required as per Policy 3.12 -Purchasing Policy. Approval from the CEO is to be sought prior to incurring further liabilities and that the amount has already been approved in the annual budget process (FM Regs 5 & 11). Executive Managers and the CEO have unlimited authority pertaining to payments for EFT transactions, including Creditors and Payroll, and transfers between trust, reserve and municipal funds. All transactions require two (2) signatories.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42, Section 5.43 & Section 5.44 <i>Local Government (Financial Management) Regulations 1996</i> Regulation 12(1)(a)
Policy	Policy 3.12 - Purchasing Policy
Date adopted	19 February 2019
Adoption references	CMRef 82308

Amendments			
Date	Type	Amendment	References
25 Jan 2022	Amended delegation	CMRef 82855	CMRef 82308
23 May 2023	Amended delegation	Change of position title from DCEO to EMS&C. Removal of purchasing limits - this is now captured in the Staff Purchasing Policy.	CMRef 83165
30 Apr 2024	Amended delegation	Movement of conditions from power or duty to conditions section. Addition of sub-delegate conditions section and insertion of relevant items to this section.	CMRef 83378
<u>29 April 2025</u>	<u>Amended delegation</u>	<u>Change of title for Executive Manager from Engineering Services to Infrastructure Services.</u> <u>Updated wording under subdelegate conditions to include variation amount.</u>	<u>CMRef XXXXX</u>

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Delegation	DL4.13 Defer, Grant Discounts, Waive or Write Off Debts or Small Fees and Charges
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to; 1. Waive a debt or small fee which is owed to the Shire of up to \$2,500 (ex GST) 2. Grant a concession in relation to money which is owed to the Shire of up to \$2,500 (ex GST) 3. Write off an amount of money up to \$2,500 (ex GST) or small fees and charges of up to \$2,500 (ex GST) where it is considered that the charge is not able to be collected, or to assist a not-for-profit community group or incorporated entity in fulfilling a service, social or cultural outcome, or local benefit. 4. Charge State Government Organisations at the community rate if an assessment of the purpose is determined to provide community value, to a maximum of \$2,500 (ex GST) per recipient, per financial year.
Delegates	CEO
Conditions	In exercising this delegation the CEO shall observe the following conditions: 1. The maximum amount to be written off, deferred, discounted or waived is \$2,500 (ex GST) per recipient per financial year. 2. A debt may only be written off where all necessary measures have been taken to locate / contact the debtor and where costs associated with continued action to recover the debt will outweigh the net value of the debt if recovered by the Shire. 3. This delegation does not include rates or penalties on rates. 4. Any use of this delegation will be registered in Attain. 4-5. Any use of this delegation will be recorded on a register that will be published on the Shire of Merredin website.
Statutory framework	Local Government Act 1995 Section 5.42 & Section 6.12(1)(b & c)
Policy	Policy 5.9 - Cummins Theatre - Waived or Discounted Hire Fees Policy 6.16 - Merredin Regional Community and Leisure Centre - Donation of Hire Fees Policy 3.19 - Community Funding
Date adopted	2 April 2020
Adoption references	CMRef 82529

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Amendments			
Date	Type	Amendment	References
2 Apr 2020	New delegation	New Delegation	CMRef 82529
23 May 2023	Amended delegation	Amended to match new Community Grant Policy. Addition of EMES as sub-delegate, with authority of \$1,000 (ex GST) for Merredin Landfill Site only.	CMRef 83165
30 Apr 2024	Amended delegation	Change to delegation title to include discounts and deferrals. Movement of conditions from power or duty to conditions section. Conditions reviewed as this delegation should not only relate to community grants. Relevant items inserted as required. Removal of sub-delegate sections.	CMRef 83378
<u>30 Apr 2025</u>	<u>Amended delegation</u>	<u>Addition of another condition to make sure Shire is in line with new regulations.</u>	<u>CMRef XXXXX</u>

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Delegation	DL5.1 Offences - Bush Fires Act 1954
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to consider allegations of offences alleged to have been committed against the <i>Bush Fires Act 1954</i> within the district, and if the CEO thinks fit, to institute and carry out proceedings in the name of the Shire against any person alleged to have committed any of those offences. The ~~CEO, Ranger, Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer, and the Emergency Services Officer~~ are delegated authority to issue infringement notices in accordance with the provisions of Section 59 of the <i>Bush Fires Act 1954</i>. The CEO, EMDS, ~~and EMIS Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer~~ are delegated authority to withdraw infringement notices in accordance with the provisions of Section 59 of the <i>Bush Fires Act 1954</i>.
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services <u>Executive Manager Infrastructure Services</u>
Subdelegate conditions	The EMDS ~~and EMIS~~ <u>is</u> are only delegated authority to withdraw infringements.
Statutory framework	<i>Bush Fires Act 1954</i> Section 59 <i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 4.2 - Bush Fire Control
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Separation of the issue and withdrawal of infringements within duty delegated section. EMDS delegated authority to withdraw infringements.	CMRef 83165
11 Dec 2023	Amended delegation	Sections added to tidy up change in May 2023.	CMRef 83298

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29 April 2025	Amended delegation	Update to Express power or duty delegated section, to update who can issue and withdraw infringements. Addition of Executive Manager Infrastructure Services as Subdelegate. Update to Subdelegate conditions to include EMIS.	CMRef XXXXX

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Delegation	DL5.2 Burning, Prohibited and Restricted Times (Variations)
Category	Other
Delegator	Council
Express power or duty delegated	The Shire President, in consultation with the Chief Bush Fire Control Officer, is delegated authority to vary the prohibited burning times and restricted burning times, provided that the Department of Fire and Emergency Services is consulted before the authority under this delegation is exercised.
Delegates	Shire President
Conditions	Nil
Statutory framework	<i>Bush Fires Act 1954</i> Section 17(10) & Section 18(5)(c)
Policy	Policy 4.2 - ~~Bush Fire Control~~ Harvest and Vehicle Movement Bans
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
15 Mar 2016		Change delegated authority from CEO to President in accordance with Section 17(10) of the Bush Fires Act 1956	CMRef 81749
23 May 2023	Amended delegation	Addition of 'Shire' to President in Delegates.	CMRef 83165
29 April 2025	Amended delegation	Update to Policy listed.	CMRef XXXXX

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Delegation	DL5.3 Firebreak Order
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to approve the format and content, and authorise the issue, of the annual Shire of Merredin Firebreak Order.
Delegates	CEO
Conditions	Nil
Statutory framework	Bush Fires Act 1954 Section 48 and Section 33(4)
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Amendments			
Date	Type	Amendment	References
29 Apr 2025		Correction of statutory framework reference.	CMRef XXXXX

Delegation	DL5.4 Dog Act 1976
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the <i>Dog Act 1976</i> and its subsidiary legislation, except where an Absolute Majority of Council is required. The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions under the <i>Dog Act 1976</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Dog Act 1976</i>.
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Subdelegate conditions	The sub-delegation to the EMDS does not include: 1. the authority to appoint Authorised Persons; or 2. the authority to commence legal proceedings.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 5.44 <i>Dog Act 1976</i> Section 10AA(1)
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

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Amendments			
Date	Type	Amendment	References
20 Nov 2018		Notation that a delegation cannot be exercised on powers which require an "Absolute Majority" of Council as defined by the Local Government Act 1995. These powers are prohibited from delegation as a delegate is unable to fulfil the requirements of Section 1.4 and Section 5.43(a) of the Local Government Act 1995.	CMRef 82281
23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements.	CMRef 83165
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL5.5 Cat Act 2011
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the <i>Cat Act 2011</i> and its subsidiary legislation. The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions under the <i>Cat Act 2011</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Cat Act 2011</i>.
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Subdelegate conditions	The sub-delegation to the EMDS <u>and EMIS</u> does not include: 1. the authority to appoint Authorised Persons; or 2. the authority to commence legal proceedings.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 5.44 <i>Cat Act 2011</i> Section 44
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

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Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements	CMRef 83165
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate. Addition of EMIS to Subdelegate conditions.	CMRef XXXXX

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Delegation	DL5.7 Food Act 2008
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to perform the following powers/duties of the local government contained within the <i>Food Act 2008</i>: 1. Appoint authorised officers in accordance with Section 122; 2. Appoint designated officers to issue infringement notices in accordance with Section 126(2); 3. Withdraw infringement notices; 4. Appoint designated officers to extend the payment period for infringement notices or withdraw infringement notices in accordance with Section 126(6) and Section 126(7); 5. Issue prohibition orders in accordance with Section 65 6. Clear and remove a prohibition order in accordance with Section 66 7. Provide written notification not to issue a certificate of clearance in accordance with Section 67; and 8. Grant, apply conditions to, refuse, vary or cancel registration of a food business in accordance with Section 110 and Section 112. The above functions can be performed by the Environmental Health Officer acting through the CEO in accordance with Section 5.45 of the <i>Local Government Act 1995</i>.
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services Executive Manager Strategy & Community
Subdelegate conditions	The sub-delegation to the EMDS and EMS&C does not include: 1. the authority to appoint authorised officers or designated officers; or 2. the authority to commence legal proceedings.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 5.44 and Section 5.45 <i>Food Act 2008</i> various Sections
Policy	Policy 8.15 - Outdoor Eating Areas Policy 8.25 - Food Act 2008 Compliance and Enforcement
Date adopted	20 December 2016
Adoption references	CMRef 81893

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Amendments			
Date	Type	Amendment	References

23 May 2023	Amended delegation	Addition of condition 3, allowing the EMDS to withdraw infringement notices.	CMRef 83165
<u>29 April 2025</u>	<u>Amended delegation</u>	<u>Addition of Executive Manager Strategy & Community as a subdelegate.</u>	<u>CMRef XXXXX</u>

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Delegation	DL5.8 Building Act 2011
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Building Act 2011</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Building Act 2011</i> Section 96(3) <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

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Delegation	DL5.9 Planning and Development Act 2005
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Planning and Development Act 2005</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Planning and Development Act 2005</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Planning and Development Act 2005</i> Section 234 <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

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Delegation	DL5.10 Control of Vehicles (Off-road Areas) Act 1978
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to act as an authorised officer and to appoint authorised officers for the purposes of the <i>Control of Vehicles (Off-road Areas) Act 1978</i> and its subsidiary legislation, and to issue to each authorised officer a certificate stating that the person is an authorised officer for the purpose of the <i>Control of Vehicles (Off-road Areas) Act 1978</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Control of Vehicles (Off-road Areas) Act 1978</i> Section 38(3) <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

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Delegation	DL5.11 Public Health Act 2016
Category	Other
Delegator	Council
Express power or duty delegated	Pursuant to Section 21(1)(b)(i) Part 2 of the <i>Public Health Act 2016</i> the Chief Executive Officer is delegated authority to exercise all the powers and undertake all the duties conferred or imposed on Council by the <i>Public Health Act 2016</i> .
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services Executive Manager Strategy & Community
Subdelegate conditions	Subdelegates ~~is-are~~ not able to approve appointment of Authorised Officers.
Statutory framework	<i>Public Health Act 2016</i> Section 21(1)(b)(i) Part 2 <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81887

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Amendments			
Date	Type	Amendment	References
30 Apr 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef 83378
29 April 2025	Amended delegation	Addition of Executive Manager Strategy & Community as subdelegate.	CMRef XXXXX

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Delegation	DL5.12 Cemetery Local Law 2002
Category	Other
Delegator	Council
Express power to delegate	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 3.1 – Application for Burial (Grant of right of burial) Clause 3.5 – Minimum Notice required Clause 4.2 – Single Funeral Permits Clause 4.3 – Application may be refused Clause 5.2 – Funeral processions Clause 5.6 – Conduct of funeral by board Clause 5.12 – Disposal of ashes Clause 6.1 – Depth of Graves Clause 6.4 – Opening of coffin Clause 7.4 Operation of work Clause 7.5 – Removal of sand, soil or loam Clause 7.6 – Hours of work Clause 7.7 – Unfinished work Clause 7.8 – Use of wood Clause 7.10 – Supervision Clause 7.14 – Requirements of a memorial plaque Clause 7.15 – Monumental mason's licence Clause 7.18 – Carrying out monumental work Clause 7.20 – Cancellation of a monumental mason's licence Clause 8.3 – Damaging and removing of objects Clause 8.4 – Withered Flowers Clause 8.8 – Removal from the Cemetery Clause 9.2 – Modified Penalties

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Function	A) Various Local Government Powers under the Shire of Merredin Cemetery Local Law 2002: 1. Grant of right of burial [cl. 3.1]. 2. Minimum Notice required [cl.3.5]. 3. Single Funeral Permits [cl. 4.2]. 4. Application may be refused [cl. 4.3]. 5. Funeral processions [cl. 5.2]. 6. Conduct of funeral by board [cl. 5.5]. 7. Disposal of ashes [cl. 5.12]. 8. Opening of coffin [cl. 6.4]. 9. Removal of sand, soil or loam [cl. 7.5]. 10. Hours of work [cl. 7.6]. 11. Use of wood [cl.7.8]. 12. Requirements of a memorial plaque [cl. 7.14]. 13. Monumental mason's licence [cl. 7.15]. 14. Carrying out monumental work [cl. 7.18]. 15. Cancellation of a monumental mason's licence [cl. 7.20]. 16. Damaging and removing of objects [cl. 8.3]. 17. Flowers [cl.8.4]. B) Powers of an authorised officer under the Shire's Cemetery Local Law 2002: 1. Depth of grave [cl. 6.1]. 2. Operation of work [cl. 7.4]. 3. Unfinished work [cl. 7.7]. 4. Supervision [cl. 7.10]. 5. Removal from the cemetery [cl. 8.8]. C) Infringements for prescribed offences and withdrawal of infringement notice as per clause 9.2 of the Shire's Cemetery Local Law 2002: 1. Prescribed offences [schedule 1]. 2. Withdrawal of infringement notice [schedule 3].
Delegates	CEO
Conditions	Chief Executive Officer (All functions with the exception of C.1)
Express power to subdelegate	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Subdelegates	Executive Manager Development Services Executive Manager ~~Infrastructure~~ Engineering Services
Subdelegate conditions	Executive Manager Development Services (All functions with the exception of C.2) Executive Manager ~~Engineering-Infrastructure~~ Services (All functions with the exception of C.2)
Statutory framework	Shire of Merredin Cemetery Local Law 2002 <i>Local Government Act 1995</i>
Date adopted	25 June 2024
Adoption references	CMRef 83409

Amendments

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<u>Date</u>	<u>Type</u>	<u>Amendment</u>	<u>References</u>
<u>29 April 2025</u>	<u>Amended delegation</u>	<u>Change of title for Executive Manager from Engineering Services to Infrastructure Services.</u>	<u>CMRef XXXXX</u>

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AMENDMENTS

Delegation	Date	Type	Amendment	References
DL1.1 Local Laws and Appointment of Authorised Persons	20 Dec 2016	---	Delegation amended to refer to only the Local Government Act 1995 & the Shire's Local Laws	CMRef 81893
DL1.2 Impounding Goods	19 Mar 2019	Amended delegation	Removal of Ranger as sub-delegate	CMRef 82339
DL1.7 Legal Matters	20 Dec 2016	---	Inclusion of conditions under Section 358 of the Health Act 1911	CMRef 81893
DL1.7 Legal Matters	23 May 2023	Amended delegation	Movement of Health Act 1911 reference to Note. Change of Deputy Chief Executive Officer to Executive Manager Strategy and Community.	CMRef 83165
DL1.7 Legal Matters	30 Apr 2024	Amended delegation	Correction of section and name of Health (Miscellaneous Provisions) Act 1911.	CMRef 83378
DL1.8 Appointment of Acting Chief Executive Officer	23 May 2023	Amended delegation	Update of delegation to account for change of Deputy Chief Executive Officer role to Executive Manager Strategy & Community.	CMRef 83165
DL1.9 Acceptance of tenders for CEACA Inc	16 Jun 2017	Revoked	Deletion of delegation	CMRef 81935 2017 Review - CMRef 82081 2018 Review - CMRef 82281 2020 Review - CMRef 82569
DL2.1 Demolition Permit	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
DL2.1 Demolition Permit	11 Dec 2023	Amended delegation	Movement of conditions from delegates conditions to sub-delegate conditions and line added to conditions for delegates.	CMRef 83298
DL2.1 Demolition Permit	30 Apr 2024	Amended delegation	Removed reference to Municipal Inventory and replaced it with Heritage List. Removed subdelegate conditions	CMRef 83378
DL2.2 Building Orders	20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893

Delegation	Date	Type	Amendment	References
DL2.3 Grant of Occupancy Certificate and Building Approval Certificate	20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893
DL2.3 Grant of Occupancy Certificate and Building Approval Certificate	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
DL2.6 Consent to Permitted Users	23 May 2023	Amended delegation	Addition of Planning and Development Act 2005 reference.	CMRef 83165
DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997	20 Dec 2016	---	Inclusion of authority to appoint persons or classes of persons	CMRef 81893
DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997	30 Apr 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef 83378
DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata	19 Mar 2019	---	Addition of EMDS as sub-delegate	CMRef 82339
DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
DL2.10 Setback Variation for Single, Grouped and Multiple Residential Dwellings	23 May 2023	Amended delegation	Addition of 'associated outbuildings' to Express Power or Duty Delegated.	CMRef 83165
DL3.1 Temporary Closure of Thoroughfares	23 May 2023	Amended delegation	Movement of Act reference and addition of Manager of Projects as a sub-delegate.	CMRef 83165
DL3.1 Temporary Closure of Thoroughfares	30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
DL3.2 Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land – Public Access	23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165

Delegation	Date	Type	Amendment	References
DL3.2 Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land – Public Access	30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
DL3.3 License to Deposit Materials on or Excavate Adjacent to a Street	23 May 2023	Amended delegation	Addition of Executive Manager Engineering Services as a sub-delegate.	CMRef 83165
DL3.4 Events on Roads	19 Mar 2019	---	Addition of EMES as sub-delegate	CMRef 82339
DL3.4 Events on Roads	23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
DL3.4 Events on Roads	30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
DL4.1 Tenders	20 Nov 2018	---	Removal of Sub-delegation, and inclusion of specific tasks relating to the tender process	CMRef 82281
DL4.1 Tenders	23 May 2023	Amended delegation	Full review as per the WALGA Delegations Register template. Addition of Executive Managers and Manager of Projects as sub-delegates.	CMRef 83165
DL4.1 Tenders	30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
DL4.2 Property Acquisition and Disposal	23 May 2023	Amended delegation	Change to the value of property (other than land) that can be acquired or disposed of by the CEO.	CMRef 83165
DL4.3 Investments	23 May 2023	Amended delegation	Change to signatories to match change of DCEO role title.	CMRef 83165
DL4.5 Light Vehicles - Replacement	23 May 2023	Amended delegation	Addition of Manager of Projects as sub-delegate.	CMRef 83165
DL4.5 Light Vehicles - Replacement	30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
DL4.6 Creditors and Payments from Trust, Municipal and Reserve Funds	30 Apr 2024	Repealed	Double up with Delegation 4.12	CMRef 83378
DL4.7 Cash Funding, In-kind Contributions, and Fee Waivers	23 May 2023	Amended delegation	Major changes to align to new Community Grants structure.	CMRef 83165

Delegation	Date	Type	Amendment	References
DL4.11 Agreement as to Payment of Rates and Service Charges	19 Mar 2019	---	Addition of Senior Finance Officer as sub-delegate	CMRef 82339
DL4.11 Agreement as to Payment of Rates and Service Charges	23 May 2023	Amended delegation	Addition of CEO delegation to authorise that interest is not applied to an assessment for a period of up to 12 months.	CMRef 83165
DL4.11 Agreement as to Payment of Rates and Service Charges	30 Apr 2024	Amended delegation	Addition of Manager Corporate Services as sub-delegate	CMRef 83378
DL4.12 Payments from the Municipal, Reserve or Trust Funds	25 Jan 2022	Amended delegation	CMRef 82855	CMRef 82308
DL4.12 Payments from the Municipal, Reserve or Trust Funds	23 May 2023	Amended delegation	Change of position title from DCEO to EMS&C. Removal of purchasing limits - this is now captured in the Staff Purchasing Policy.	CMRef 83165
DL4.12 Payments from the Municipal, Reserve or Trust Funds	30 Apr 2024	Amended delegation	Movement of conditions from power or duty to conditions section. Addition of sub-delegate conditions section and insertion of relevant items to this section.	CMRef 83378
DL4.13 Defer, Grant Discounts, Waive or Write Off Debts or Small Fees and Charges	2 Apr 2020	New delegation	New Delegation	CMRef 82529
DL4.13 Defer, Grant Discounts, Waive or Write Off Debts or Small Fees and Charges	23 May 2023	Amended delegation	Amended to match new Community Grant Policy. Addition of EMES as sub-delegate, with authority of \$1,000 (ex GST) for Merredin Landfill Site only.	CMRef 83165
DL4.13 Defer, Grant Discounts, Waive or Write Off Debts or Small Fees and Charges	30 Apr 2024	Amended delegation	Change to delegation title to include discounts and deferrals. Movement of conditions from power or duty to conditions section. Conditions reviewed as this delegation should not only relate to community grants. Relevant items inserted as required. Removal of sub-delegate sections.	CMRef 83378
DL5.1 Offences - Bush Fires Act 1954	23 May 2023	Amended delegation	Separation of the issue and withdrawal of infringements within duty delegated section. EMDS delegated authority to withdraw infringements.	CMRef 83165

Delegation	Date	Type	Amendment	References
DL5.1 Offences - Bush Fires Act 1954	11 Dec 2023	Amended delegation	Sections added to tidy up change in May 2023.	CMRef 83298
DL5.2 Burning, Prohibited and Restricted Times (Variations)	15 Mar 2016	---	Change delegated authority from CEO to President in accordance with Section 17(10) of the Bush Fires Act 1956	CMRef 81749
DL5.2 Burning, Prohibited and Restricted Times (Variations)	23 May 2023	Amended delegation	Addition of 'Shire' to President in Delegates.	CMRef 83165
DL5.4 Dog Act 1976	20 Nov 2018	---	Notation that a delegation cannot be exercised on powers which require an "Absolute Majority" of Council as defined by the Local Government Act 1995. These powers are prohibited from delegation as a delegate is unable to fulfil the requirements of Section 1.4 and Section 5.43(a) of the Local Government Act 1995.	CMRef 82281
DL5.4 Dog Act 1976	23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements.	CMRef 83165
DL5.5 Cat Act 2011	23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements	CMRef 83165
DL5.6 Health Act 1911	11 Dec 2023	Repealed	As per conversations with WALGA, this is not a delegation therefore has been removed from the register.	CMRef 83298
DL5.7 Food Act 2008	23 May 2023	Amended delegation	Addition of condition 3, allowing the EMDS to withdraw infringement notices.	CMRef 83165
DL5.11 Public Health Act 2016	30 Apr 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef 83378



Shire of Merredin Register of Delegated Authority

29 April 2025 - CMRef XXXXX



REVIEW

Reviewed by	Date approved	References
Council	20 Dec 2016	CMRef 81893
Council	21 Nov 2017	CMRef 82081
Council	20 Nov 2018	CMRef 82281
Council	19 Mar 2019	CMRef 82339
Council	2 Apr 2020	DL4.13 2020 - CMRef 82529
Council	16 Jun 2020	CMRef 82569
Council	15 Jun 2021	CMRef 82747
Council	20 Jan 2022	CMRef 82855 (Delegation 4.12 only change)
Council	23 May 2023	CMRef 83165
Council	11 Dec 2023	CMRef 82398
Council	30 Apr 2024	CMRef 83378
Council	25 Jun 2024	CMRef 83409 - Addition of DL5.12 only

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INTRODUCTION

Introduction

Section 5.42 of the *Local Government Act 1995* (the Act) allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act (other than those under s5.43). The local government may also delegate the exercise of any of its powers to Committees pursuant to section 5.16, other than those under Section 5.17(1).

Section 5.44 of the Act provides for the Chief Executive Officer to delegate any of his or her powers to another employee, this must be done in writing. The Act also allows for the Chief Executive Officer to place conditions on any delegations that he or she has delegated. These powers or duties cannot, however, be further sub-delegated. These powers or duties are delegated to assist with improving the time taken to make decisions and are made within the constraints allowed by the relevant legislation. This is consistent with our commitment to a strong customer service focus.

The Department of Local Government & Communities *Guideline No.17 – Delegations*, establishes the principal issue in determining whether a statutory function or duty is suitable for 'acting through' that being - where the statute provides no discretion in carrying out a function or duty, then the function or duty may be undertaken through the 'acting through' concept.

Conversely, where the statute allows for discretion on the part of the decision maker, then the function must either be delegated or a person authorised, or a policy implemented, that provides sufficient control for another person to have that authority and fulfil the function or duty.

The *Local Government Act 1995* does not specifically define the meaning of the term "acting through", however section 5.45(2) states;

"Nothing in this Division is to read as preventing –

- (a) A local government from performing any of its functions by acting through a person other than the CEO"; or
- (b) A CEO from performing any of his or her functions by acting through another person."

The purpose of this register is to ensure a record is kept of those powers or duties that have been delegated to ensure accountability and to meet the requirements of Section 5.46 of the Act. This register is a public document that contains 'Instruments of Delegation' that detail the function being delegated and the relevant statutory reference which is the source of power for the exercise of that function. Without limiting the effect of sections 58 and 59 of the *Interpretation Act 1984*, these delegations, made under the Act have effect for the period of time specified in the delegation or where no period has been specified, indefinitely. Any decision to amend or revoke these delegations by a local government is to be by an absolute majority.

This register of delegated authority will be reviewed in accordance with the Act on an annual basis.

Delegations and authorisations under other Legislation

Where legislation provides for the direct delegation to authorise a person or a member of a class of persons by other agencies or decision makers. For example: the *Environmental Protection Act* allows for the CEO of the Department of Environment Regulation to grant delegated authority direct to a local government.

The authorisation is dealt with in the relevant legislation and, where required, the Instrument of Delegation or Notice of the Appointment is advertised in the Government Gazette.

Those Delegations or authorisations that may occur under legislation other than the *Local Government Act 1995*, its regulations and the local government's local laws include:

Planning and Development Act 2005 and associated regulations
Dog Act 1976 and regulations;
Cat Act 2011 and regulations
Bush Fires Act 1954, regulations and local law created under that Act;
Litter Act 1979 and regulations
Local Government (Miscellaneous Provisions) 1960 as amended;
Caravan Parks and Camping Grounds Act 1995;
Control of Vehicles (Off-Road Areas) Act 1978 and regulations;
Environmental Protection Act 1986
Environmental Protection (Noise) Regulations 1997
Building Act 2011

N.B. – This is not an exhaustive list.

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DELEGATIONS

Delegation	DL1.1 Local Laws and Appointment of Authorised Persons to Perform Specified Functions under the Local Government Act 1995
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the Shire of Merredin's Local Laws. The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained with the <i>Local Government Act 1995</i> and its subsidiary legislation, and the Shire of Merredin's Local Laws and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Local Government Act 1995</i> and its subsidiary legislation, and the Shire of Merredin's Local Laws. 1. Authority to authorise persons for the purposes of <i>Part 3, Division 3, Subdivision 2 – Certain provisions about land</i> - to exercise the Local Government's powers under s.3.25 to 3.27 inclusive, to issue and administer notices requiring certain things to be one by owner or occupier of land [s.3.24] 2. Authority to authorise persons to enter onto land, premises or thing, without consent of the owner / occupier, unless the owner / occupier objects [s.3.31(2)] 3. Authority to authorise an employee to remove and impound any goods that are involved in a contravention that can lead to impounding [s.3.39(1)]. 4. Authority to authorise persons to commence prosecutions for offences under the Local Government Act 1995 and any Local Laws made under the Local Government Act 1995 [s.9.24(1)(c) and (2)(b)]. 5. Authority to authorise an employee to remove and impound a vehicle that has been determined as an abandoned vehicle wreck [s.3.40A(1)]. 6. Authority to appoint fit and proper persons as poundkeepers or rangers [Misc.Prov.s.449].
Delegates	CEO
Conditions	A register of Authorisations is to be maintained as a Local Government Record. Only persons who are appropriately qualified and trained may be authorised to perform relevant functions. Authorisations are to be provided in writing by issuing a Certificate of Authorisation.
Statutory framework	<i>Local Government Act 1995:</i> - s5.42 Delegation of some powers or duties to the CEO - s5.43 Limitations on delegations to the CEO - s.3.24 Authorising persons under this Subdivision - s.3.31(2) General Procedure for entering property - s.3.39(1) Power to remove and impound - s.3.40A(1) Abandoned vehicle wreck may be taken - s.9.24(1)(c) and (2)(b) Prosecutions, commencing <i>Local Government (Miscellaneous Provisions) Act 1960</i> - s.449 Pounds, establishing; poundkeepers and rangers, appointing Shire of Merredin Local Laws
Policy	Nil
Date adopted	17 November 2015

Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
20 Dec 2016		Delegation amended to refer to only the Local Government Act 1995 & the Shire's Local Laws	CMRef 81893
29 April 2025		Update of information in Express power or duty delegated, Conditions, and Statutory Framework sections to give further information on what is allowed with the delegation.	CMRef XXXXX

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Delegation	DL1.2 Impounding Goods
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all the powers and undertake all the functions and duties of the local government in respect to impounding as contained in the <i>Local Government Act 1995</i> Section 3.37 to 3.48 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
19 Mar 2019	Amended delegation	Removal of Ranger as sub-delegate	CMRef 82339
29 April 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services	CMRef XXXXX

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Delegation	DL1.3 Power of Entry
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all of the powers and undertake all the functions and duties of the local government in respect to the powers of entry upon land as contained in the <i>Local Government Act 1995</i> Section 3.28 to 3.36 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
29 April 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services	CMRef XXXXX

Delegation	DL1.4 Commercial Enterprises
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to prepare any business plan as required under Section 3.59(2) of the <i>Local Government Act 1995</i> and to give State-wide public notice as required by Section 3.59(4) of the Act prior to consideration by Council.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Delegation	DL1.6 Local Laws
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to administer the Shire's Local Laws and to perform the following powers/duties in relation to Local Laws made under the <i>Local Government Act 1995</i> and any other Act: 1. Give State-wide public notice and provide the CEO of the appropriate Department with a copy of the proposed Local Law and the State-wide public notice as required under Section 3.12(3). 2. After Council has made a Local Law, publish it in the Gazette and give a copy to the appropriate Departmental CEO as required under Section 3.12(5). 3. After the Local Law has been published in the Gazette give State-wide public notice in accordance with Section 3.12(6). 4. Take reasonable steps to ensure that the inhabitants of the district are informed of the purpose and effect of all of its Local Laws as required under Section 3.15. 5. Give State-wide public notice stating intention to review a Local Law as required under Section 3.16(2). 6. After the last day for submissions on the proposed review of a Local Law, consider the submissions and prepare a report for submission to Council as required under Section 3.16(3). 7. After the Council has made a determination in respect of the Local Law review, give State-
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
29 April 2025	Amended delegation	Update of "appropriate Minister" to CEO of the appropriate Department or Departmental CEO in Express power or duty delegated.	CMRef XXXXX

Delegation	DL1.7 Legal Matters
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to represent the local government or to appoint an employee to represent the local government in legal proceedings either generally or in a particular case and to obtain legal advice and opinions as are deemed necessary in the exercise and management of the local government. The CEO may only appoint the following officers to represent Council in legal proceedings or authorise them to obtain legal advice: • Executive Manager Strategy and Community • Executive Manager Development Services • Executive Manager Infrastructure Services • Executive Manager Corporate Services
Delegates	CEO
Conditions	Legal proceedings may only be initiated with the prior approval of Council subject to adequate provision in the Budget. Note: If section 358 of the <i>Health (Miscellaneous Provisions) Act 1911</i> applies, it will take precedence over this delegation.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 <i>Local Government Act 1995</i> Section 9.10(1)
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
20 Dec 2016		Inclusion of conditions under Section 358 of the Health Act 1911	CMRef 81893
23 May 2023	Amended delegation	Movement of Health Act 1911 reference to Note. Change of Deputy Chief Executive Officer to Executive Manager Strategy and Community.	CMRef 83165
30 Apr 2024	Amended delegation	Correction of section and name of Health (Miscellaneous Provisions) Act 1911.	CMRef 83378

29 April 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services. Update of section of Health (Miscellaneous Provisions) Act 1911 in Conditions.	CMRef XXXXX

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Delegation	DL1.8 Appointment of Acting Chief Executive Officer
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to appoint the Executive Manager Strategy & Community, Executive Manager Corporate Services, Executive Manager Development Services or Executive Manager Infrastructure Services to act as Acting Chief Executive Officer during absences of annual, sick or long service leave of the Chief Executive Officer, for a period of up to 35 days. Should the Chief Executive Officer be absent for more than 35 days, or an unplanned absence was to occur, the authority to appoint an Acting Chief Executive Officer shall be determined by Council. In case of an emergency, any 4 of the Executive Managers can call a Special Council Meeting to determine the Acting Chief Executive Officer.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42, Section 5.43 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Update of delegation to account for change of Deputy Chief Executive Officer role to Executive Manager Strategy & Community.	CMRef 83165
29 April 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services.	CMRef XXXXX

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Delegation	DL1.11 Appointment of Persons to Receive and Withdraw Complaints in relation to Council Members, Committee Members, and Candidates
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to authorise persons to receive complaints and withdraw complaints in relation to Council Members, Committee Members, and Candidates.
Delegates	CEO
Conditions	Nil
Statutory framework	Local Government Act 1995
Policy	Policy 1.1 Code of Conduct for Council Members, Committee Members, and Candidates
Date adopted	11 December 2023
Adoption references	CMRef 83298

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Delegation	DL2.1 Demolition Permit
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to approve/refuse the issue of a demolition licence in accordance with Section 21, 22 and 127 of the <i>Building Act 2011</i>, with the exception of those properties contained on the Shire of Merredin Heritage List. A report listing the licenses issued under this delegation is to be provided to Council on a monthly basis.
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
11 Dec 2023	Amended delegation	Movement of conditions from delegates conditions to sub-delegate conditions and line added to conditions for delegates.	CMRef 83298
30 Apr 2024	Amended delegation	Removed reference to Municipal Inventory and replaced it with Heritage List. Removed subdelegate conditions	CMRef 83378
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.2 Building Orders
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make building orders pursuant to Section 110 and Section 127 of the <i>Building Act 2011</i> in relation to building work, demolition work and an existing building or incidental structure and to revoke building orders pursuant to Section 117 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
20 Dec 2016		Inclusion of Section 127 of the Building Act 2011	CMRef 81893
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.3 Grant of Occupancy Certificate and Building Approval Certificate
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to grant/refuse Occupancy Permits of Buildings or Building Approval Certificates in accordance with Section 58 and Section 127 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> Section 58 & Section 127 <i>Local Government Act 1995</i> Section 5.44
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
20 Dec 2016		Inclusion of Section 127 of the Building Act 2011	CMRef 81893
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.4 Building Permit
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to approve or refuse to approve plans and specifications pursuant to Section 20, 22 and 127 of the <i>Building Act 2011</i>, and where a plan and specification so submitted conforms to: 1. all Local Laws and Regulations in force in the district or part of the district in respect of building matters, and the Council's pre-determined policy in respect of building matters; and 2. all Local Laws and schemes in force in the district or part of the district in respect of town and regional planning matters, and the Council's predetermined policy in respect of town and regional planning matters.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

Delegation	DL2.5 Extension of Period of Duration of Occupancy Certificate and Building Certificate Approval
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to consent/refuse to approve applications submitted under Sections 65 and 127 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.6 Consent to Permitted Users
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to consent to planning applications with a “P” use within the zoning table of the Shire of Merredin Local Planning Scheme No. 6 that comply with the relevant development standards and the requirements of the Scheme.
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44 <i>Planning and Development Act 2005</i>
Policy	Policy 8.18 - Delegated Approval or Refusal of Development Applications and Town Planning
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Planning and Development Act 2005 reference.	CMRef 83165
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to approve, withdraw approval or refuse those matters relating to Regulations 11A(2), 11A(5), 12(2)(a), 30(1)(c) and 34(b)(ii) which deal with temporary accommodation, park homes and rigid annexes. The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Caravan Parks and Camping Grounds Act 1995</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Caravan Parks and Camping Grounds Act 1995</i>.
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Subdelegate conditions	Subdelegate is not able to approve appointment of Authorised Persons.
Statutory framework	<i>Caravan Parks and Camping Grounds Act 1995</i> <i>Caravan Parks and Camping Grounds Regulations 1997</i> (Regulation 6) <i>Local Government Act 1995</i> Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
20 Dec 2016		Inclusion of authority to appoint persons or classes of persons	CMRef 81893
30 Apr 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef 83378

29 April 2025	Amended delegation	Update to Express power or duty delegated, giving the CEO delegated authority to approve, withdraw approval or refuse and an update to the correct Regulations. Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to issue Occupancy Permits (Strata) or Building Approval Certificates in accordance with Section 50 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
19 Mar 2019		Addition of EMDS as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL2.9 Authority to Commence Prosecution
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to commence prosecutions pursuant to the <i>Building Act 2011</i> provided the provisions of Sections 139 & 140(2) are followed.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Building Act 2011</i> Section 133
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Delegation	DL2.10 Setback Variation for Single, Grouped and Multiple Residential Dwellings
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to grant approval for setback variations for Single, Grouped, Multiple Residential Dwellings and associated outbuildings subject to consideration of the requirements and processes of the Residential Design Codes and the Shire of Merredin Local Planning Scheme No. 6 (as amended).
Delegates	CEO
Conditions	In exercising this delegation the CEO shall ensure that owners of any neighbouring properties are consulted and have no objections to the proposal and any variations must comply with Council's Town Planning policies.
Statutory framework	<i>Planning and Development Act 2005</i> <i>Town Planning Regulations 1967</i> Shire of Merredin Local Planning Scheme No 6 State Planning Policy 3.1 – Residential Design Codes
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Addition of 'associated outbuildings' to Express Power or Duty Delegated.	CMRef 83165

Delegation	DL3.1 Temporary Closure of Thoroughfares
Category	Engineering
Delegator	Council
Express power or duty delegated	In accordance with section 3.50 and section 3.50A of the <i>Local Government Act 1995</i>, the Chief Executive Officer is delegated authority to give the necessary notices and take all appropriate actions to temporarily close any thoroughfare for any period not exceeding 3 months. Proposals to close a thoroughfare for any period exceeding 3 months shall be referred to Council.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Infrastructure Services Works and Services Manager
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Movement of Act reference and addition of Manager of Projects as a sub-delegate.	CMRef 83165
30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
29 Apr 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services. Removal of Manager Projects from Subdelegates Addition of Works and Services Manager to Subdelegates	CMRef XXXXX

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Delegation	DL3.2 Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land – Public Access
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all the powers and undertake all the functions and duties of the local government in respect to Section 3.51 and Section 3.52 of the <i>Local Government Act 1995</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Infrastructure Services Works and Services Manager
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
29 Apr 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services. Removal of Manager Projects from Subdelegates Addition of Works and Services Manager to Subdelegates	CMRef XXXXX

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Delegation	DL3.3 License to Deposit Materials on or Excavate Adjacent to a Street
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated the authority to issue licences pursuant to Section 377 of the <i>Local Government (Miscellaneous Provisions) Act 1960</i> .
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Infrastructure Services
Statutory framework	<i>Local Government (Miscellaneous Provisions) Act 1960</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Executive Manager Engineering Services as a sub-delegate.	CMRef 83165
29 April 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services.	CMRef XXXXX

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Delegation	DL3.4 Events on Roads
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with Section 4 of the <i>Road Traffic (Events on Roads) Regulations 1991</i> .
Delegates	CEO
Conditions	The CEO shall have regard to Section 3.50 and Section 3.50A of the <i>Local Government Act 1995</i> .
Subdelegates	Executive Manager Infrastructure Services Works and Services Manager
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
19 Mar 2019		Addition of EMES as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
29 Apr 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services. Removal of Manager Projects from Subdelegates Addition of Works and Services Manager to Subdelegates	CMRef XXXXX

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Delegation	DL4.1 Tenders
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to act in accordance with, and in conjunction to the Purchasing Policy in relation to: 1. calling tenders [F&G r.11(1)]. 2. inviting tenders although not required to do so [F&G r.13]. 3. determining in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)]. 4. determining the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)]. 5. varying tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)]
Delegates	CEO
Conditions	Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where: 1. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or 2. a current supply contract expiry is imminent; and 3. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption; and 4. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.
Subdelegates	Executive Manager Corporate Services Executive Manager Development Services Executive Manager Infrastructure Services Executive Manager Strategy and Community
Subdelegate conditions	1. Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position, role and responsibilities. 2. All tenders must be referred to the CEO for approval prior to release.
Statutory framework	<i>Local Government Act 1995</i> section 5.42, section 5.44, and section 3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> - r.11(1),(2) When tenders have to be publicly invited. - r.13 Requirements when local government invites tenders thought not required to do so. - r.14 Publicly inviting tenders, requirements for.
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	2 April 2020
Adoption references	CMRef 82529

Amendments			
Date	Type	Amendment	References
20 Nov 2018		Removal of Sub-delegation, and inclusion of specific tasks relating to the tender process	CMRef 82281
23 May 2023	Amended delegation	Full review as per the WALGA Delegations Register template. Addition of Executive Managers and Manager of Projects as sub-delegates.	CMRef 83165
30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
29 Apr 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services. Removal of Manager Projects from Subdelegates	CMRef XXXXX

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Delegation	DL4.2 Property Acquisition and Disposal
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to acquire or dispose of any property (other than land) valued at an amount not exceeding \$100,000 provided that, where items are to be acquired, appropriate provision is made in Council's Budget. The Chief Executive Officer is delegated authority to acquire or dispose of any residential land valued at an amount not exceeding \$100,000 provided that, where land is to be acquired, appropriate provision is made in Council's Budget.
Delegates	CEO
Conditions	In disposing of any property the CEO is to have regard for the provisions of Section 3.58 of the <i>Local Government Act 1995</i> and Policy 3.20 - Disposal of Assets. In the instance where land is to be disposed of the CEO is to ensure the reserve price set by Council is achieved.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 3.20 - Disposal of Assets
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Change to the value of property (other than land) that can be acquired or disposed of by the CEO.	CMRef 83165

Delegation	DL4.3 Investments
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to invest any monies held in the Municipal Fund, Reserve Fund or the Trust Fund that is not, for the time being, required by the local government for any other purpose. In exercising this delegated authority the CEO shall observe Section 6.14 of the <i>Local Government Act 1995</i> and <i>Local Government (Financial Management) Regulations 1996</i> Regulation 19. The CEO is to act in a prudent manner, exercise regular management control and oversight of the investment funds, and to conduct regular reviews of the investment performance and controls. All investment decisions and withdrawals shall be signed by the CEO in conjunction with the EMCS or one of the other Executive Managers.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Corporate Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 3.5 - Investment Policy
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Change to signatories to match change of DCEO role title.	CMRef 83165

Delegation	DL4.4 Imposition of Rates and Service Charges
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all of the powers and duties of the local government in respect to the service of the rate notice as contained in the <i>Local Government Act 1995</i> Section 6.39 to Section 6.63 and Section 6.65 to Section 6.79 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Corporate Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Delegation	DL4.5 Light Vehicles - Replacement
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to call tenders and/or quotations for the changeover of light vehicles and to purchase the appropriate light vehicle or to accept a tender for the light vehicle provided the tender amount does not exceed the amount provided in the Council Budget or the amount determined by Council in accordance with Section 5.43(b) of the <i>Local Government Act 1995</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Infrastructure Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 2.2 - Motor Vehicle Replacement Policy Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Manager of Projects as sub-delegate.	CMRef 83165
30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
29 Apr 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services. Removal of Manager Projects from Subdelegates	CMRef XXXXX

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Delegation	DL4.7 Cash Funding, In-kind Contributions, and Fee Waivers
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make cash funding, in-kind contributions or fee waivers to assist not-for-profit community groups, community organisations, or sporting groups and associations. The purpose of this delegation is to assist the Shire in providing cash funding, in-kind contributions, or fee waivers to the value of \$2,500 (ex GST), at the discretion of the CEO, through the Shire's Quick Grant Community Funding Program. In-kind contributions may take the form of waived or discounted fees, materials, and/or staff time, at the discretion of the CEO. Note: This delegation refers to the Shire's Community Funding Quick Grant category only. Council receives a number of requests each year. This delegation reduces red tape and allows the Administration to provide financial and in-kind assistance, as well as fee waivers, in-line with the delegations provided by Council. This delegation aims to strengthen the capacity of the community to meet its own needs. All approved requests under these delegations are to be recorded in Attain.
Delegates	CEO
Conditions	In exercising this delegation the CEO shall observe the following conditions: 1. the recipient is an incorporated organisation or is auspiced by an incorporated organisation; 2. organisations are not required to be located within the Shire of Merredin but must prove the application benefits the Shire of Merredin community; 3. the application must align with the Shire of Merredin Strategic Community Plan; 4. the application must demonstrate the ability to deliver the activity; 5. the application must demonstrate a community need being met; 6. under this delegation each organisation can only be considered for a capped cumulative total or \$2,500 (ex GST) per financial year, inclusive of cash, in-kind contributions and fee waivers; and 7. recipients can only receive a maximum of \$2,500 (ex GST) under both delegation 4.7 and 4.13 from the Shire, however, they are still eligible to apply for the Shire's annual Community Grant Funding Program.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 6.12(1)(c)
Policy	Policy 5.9 - Cummins Theatre – Waived or Discounted Hire Fees Policy 6.16 – Merredin Regional Community and Leisure Centre – Donation of Hire Fees Policy 3.19 - Community Funding
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Major changes to align to new Community Grants structure.	CMRef 83165

DRAFT

Delegation	DL4.8 Expressions of Interest for Goods and Services
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services, and to consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 3.57 & <i>Local Government (Functions & General) Regulations 1996</i> Regulations 21 and 23
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

DRAFT

Delegation	DL4.9 Panels of Pre-Qualified Suppliers for Goods and Services
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to: 1. determine that there is a continuing need for the goods or services proposed to be provided by a panel of pre-qualified suppliers. 2. before inviting submissions, determine the written criteria for deciding which application should be for inclusion in a panel of pre-qualified suppliers should be accepted. 3. vary panel of pre-qualified supplier information after public notice inviting submissions has been given, taking reasonable steps to each person who has enquired or submitted an application is provided notice of the variation. 4. reject an application without considering its merits, where it was submitted at a place and within the time specified, but fails to comply with any other requirement specified in the invitation. 5. assess applications, by written evaluation of the extent to which the submission satisfies the criteria for deciding which applicants to accept, and decide which applications to accept as most advantageous. 6. request clarification of information provided in a submission by an applicant. 7. decline to accept any application. 8. enter into a contract, or contracts, for the supply of goods or services with a pre-qualified supplier, as part of a panel of pre-qualified suppliers for those particular goods or services.
Delegates	CEO
Conditions	1. In accordance with Section 5.43, panels of pre-qualified suppliers may only be established, where the total consideration under the resulting contract is \$150,000 or less and the expense is included in the adopted Annual Budget; 2. Before making the decision to enter into a contract, or contracts, he/she is satisfied that the specifications and information provided most appropriately matches the assessment criteria specified; and 3. That the assessment process is conducted fairly, impartially and in compliance with the <i>Local Government Act 1995</i> and Regulations, Council Policy 3.12 Purchasing Policy, and any appropriate direction or guideline.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 3.57 & <i>Local Government (Functions & General) Regulations 1996</i> Regulations 24AB, 24AC(1)(b), 24AD(3) and (6), and 24AH(2), (3) and (4).
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

Delegation	DL4.10 Application of Regional Price Preference Policy
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to decide when not to apply the regional price preference policy to a particular future tender.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and <i>Local Government (Functions and General) Regulations 1996</i> Regulation 24G
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

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Delegation	DL4.11 Agreement as to Payment of Rates and Service Charges
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make an agreement with a person or persons for the payment of rates or service charges. The Chief Executive Officer may, under exceptional circumstances, authorise that interest is not applied to an assessment for a period of up to 12 months.
Delegates	CEO
Conditions	Agreements must be in writing and ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied.
Subdelegates	Executive Manager Corporate Services Manager Corporate Services Senior Finance Officer
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 6.49
Policy	Policy 3.2 - Rates Recovery - Agreement for Payment of Rates and Service Charges
Date adopted	19 March 2019
Adoption references	CMRef 82281

Amendments			
Date	Type	Amendment	References
19 Mar 2019		Addition of Senior Finance Officer as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Addition of CEO delegation to authorise that interest is not applied to an assessment for a period of up to 12 months.	CMRef 83165
30 Apr 2024	Amended delegation	Addition of Manager Corporate Services as sub-delegate	CMRef 83378

Delegation	DL4.12 Payments from the Municipal, Reserve or Trust Funds
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make payments from the Municipal, Reserve or Trust Funds.
Delegates	CEO
Conditions	The Authority to make payments is subject to annual budget limitations. All payments from the Municipal Fund or Trust Fund are to be authorised and signed in accordance with Council's policies and the Shire's approved work procedures and each payment from the Municipal Fund, Reserve Fund or the Trust Fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council, in accordance with the requirements of Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Subdelegates	Executive Manager Corporate Services Executive Manager Development Services Executive Manager Infrastructure Services Executive Manager Strategy and Community
Subdelegate conditions	1. Delegates must comply with the Procedures approved by the CEO in accordance with Financial Management Regulation 5. 2. Payments by cheque and EFT transactions must be approved jointly by two Executive Managers or one Executive Manager and the CEO. 3. Delegates that approve the payment must not verify the liability. The verification of incurring the liability via the purchase order, invoice and evidence of goods / service received, must be undertaken independent of the payment approval. 4. For variations over 10% or \$200 to requisition and/or purchase orders, a purchasing order file note is required as per Policy 3.12 -Purchasing Policy. Approval from the CEO is to be sought prior to incurring further liabilities and that the amount has already been approved in the annual budget process (FM Regs 5 & 11). Executive Managers and the CEO have unlimited authority pertaining to payments for EFT transactions, including Creditors and Payroll, and transfers between trust, reserve and municipal funds. All transactions require two (2) signatories.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42, Section 5.43 & Section 5.44 <i>Local Government (Financial Management) Regulations 1996</i> Regulation 12(1)(a)
Policy	Policy 3.12 - Purchasing Policy
Date adopted	19 February 2019
Adoption references	CMRef 82308

Amendments			
Date	Type	Amendment	References
25 Jan 2022	Amended delegation	CMRef 82855	CMRef 82308
23 May 2023	Amended delegation	Change of position title from DCEO to EMS&C. Removal of purchasing limits - this is now captured in the Staff Purchasing Policy.	CMRef 83165
30 Apr 2024	Amended delegation	Movement of conditions from power or duty to conditions section. Addition of sub-delegate conditions section and insertion of relevant items to this section.	CMRef 83378
29 April 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services. Updated wording under subdelegate conditions to include variation amount.	CMRef XXXXX

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Delegation	DL4.13 Defer, Grant Discounts, Waive or Write Off Debts or Small Fees and Charges
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to; 1. Waive a debt or small fee which is owed to the Shire of up to \$2,500 (ex GST) 2. Grant a concession in relation to money which is owed to the Shire of up to \$2,500 (ex GST) 3. Write off an amount of money up to \$2,500 (ex GST) or small fees and charges of up to \$2,500 (ex GST) where it is considered that the charge is not able to be collected, or to assist a not-for-profit community group or incorporated entity in fulfilling a service, social or cultural outcome, or local benefit. 4. Charge State Government Organisations at the community rate if an assessment of the purpose is determined to provide community value, to a maximum of \$2,500 (ex GST) per recipient, per financial year.
Delegates	CEO
Conditions	In exercising this delegation the CEO shall observe the following conditions: 1. The maximum amount to be written off, deferred, discounted or waived is \$2,500 (ex GST) per recipient per financial year. 2. A debt may only be written off where all necessary measures have been taken to locate / contact the debtor and where costs associated with continued action to recover the debt will outweigh the net value of the debt if recovered by the Shire. 3. This delegation does not include rates or penalties on rates. 4. Any use of this delegation will be registered in Attain. 5. Any use of this delegation will be recorded on a register that will be published on the Shire of Merredin website.
Statutory framework	Local Government Act 1995 Section 5.42 & Section 6.12(1)(b & c)
Policy	Policy 5.9 - Cummins Theatre - Waived or Discounted Hire Fees Policy 6.16 - Merredin Regional Community and Leisure Centre - Donation of Hire Fees Policy 3.19 - Community Funding
Date adopted	2 April 2020
Adoption references	CMRef 82529

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Amendments			
Date	Type	Amendment	References
2 Apr 2020	New delegation	New Delegation	CMRef 82529
23 May 2023	Amended delegation	Amended to match new Community Grant Policy. Addition of EMES as sub-delegate, with authority of \$1,000 (ex GST) for Merredin Landfill Site only.	CMRef 83165
30 Apr 2024	Amended delegation	Change to delegation title to include discounts and deferments. Movement of conditions from power or duty to conditions section. Conditions reviewed as this delegation should not only relate to community grants. Relevant items inserted as required. Removal of sub-delegate sections.	CMRef 83378
30 Apr 2025	Amended delegation	Addition of another condition to make sure Shire is in line with new regulations.	CMRef XXXXX

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Delegation	DL5.1 Offences - Bush Fires Act 1954
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to consider allegations of offences alleged to have been committed against the <i>Bush Fires Act 1954</i> within the district, and if the CEO thinks fit, to institute and carry out proceedings in the name of the Shire against any person alleged to have committed any of those offences. The Ranger, and the Emergency Services Officer are delegated authority to issue infringement notices in accordance with the provisions of Section 59 of the <i>Bush Fires Act 1954</i>. The CEO, EMDS, and EMIS are delegated authority to withdraw infringement notices in accordance with the provisions of Section 59 of the <i>Bush Fires Act 1954</i>.
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Subdelegate conditions	The EMDS and EMIS are only delegated authority to withdraw infringements.
Statutory framework	<i>Bush Fires Act 1954</i> Section 59 <i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 4.2 - Bush Fire Control
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Separation of the issue and withdrawal of infringements within duty delegated section. EMDS delegated authority to withdraw infringements.	CMRef 83165
11 Dec 2023	Amended delegation	Sections added to tidy up change in May 2023.	CMRef 83298

29 April 2025	Amended delegation	Update to Express power or duty delegated section, to update who can issue and withdraw infringements. Addition of Executive Manager Infrastructure Services as Subdelegate. Update to Subdelegate conditions to include EMIS.	CMRef XXXXX

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Delegation	DL5.2 Burning, Prohibited and Restricted Times (Variations)
Category	Other
Delegator	Council
Express power or duty delegated	The Shire President, in consultation with the Chief Bush Fire Control Officer, is delegated authority to vary the prohibited burning times and restricted burning times, provided that the Department of Fire and Emergency Services is consulted before the authority under this delegation is exercised.
Delegates	Shire President
Conditions	Nil
Statutory framework	<i>Bush Fires Act 1954</i> Section 17(10) & Section 18(5)(c)
Policy	Policy 4.2 - Harvest and Vehicle Movement Bans
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Date	Type	Amendment	References
15 Mar 2016		Change delegated authority from CEO to President in accordance with Section 17(10) of the Bush Fires Act 1956	CMRef 81749
23 May 2023	Amended delegation	Addition of 'Shire' to President in Delegates.	CMRef 83165
29 April 2025	Amended delegation	Update to Policy listed.	CMRef XXXXX

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Delegation	DL5.3 Firebreak Order
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to approve the format and content, and authorise the issue, of the annual Shire of Merredin Firebreak Order.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Bush Fires Act 1954</i> Section 48 and Section 33
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Amendments			
Date	Type	Amendment	References
29 Apr 2025		Correction of statutory framework reference.	CMRef XXXXX

Delegation	DL5.4 Dog Act 1976
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the <i>Dog Act 1976</i> and its subsidiary legislation, except where an Absolute Majority of Council is required. The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions under the <i>Dog Act 1976</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Dog Act 1976</i>.
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Subdelegate conditions	The sub-delegation to the EMDS does not include: 1. the authority to appoint Authorised Persons; or 2. the authority to commence legal proceedings.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 5.44 <i>Dog Act 1976</i> Section 10AA(1)
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Amendments			
Date	Type	Amendment	References
20 Nov 2018		Notation that a delegation cannot be exercised on powers which require an "Absolute Majority" of Council as defined by the Local Government Act 1995. These powers are prohibited from delegation as a delegate is unable to fulfil the requirements of Section 1.4 and Section 5.43(a) of the Local Government Act 1995.	CMRef 82281
23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements.	CMRef 83165
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate.	CMRef XXXXX

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Delegation	DL5.5 Cat Act 2011
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the <i>Cat Act 2011</i> and its subsidiary legislation. The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions under the <i>Cat Act 2011</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Cat Act 2011</i>.
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Subdelegate conditions	The sub-delegation to the EMDS and EMIS does not include: 1. the authority to appoint Authorised Persons; or 2. the authority to commence legal proceedings.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 5.44 <i>Cat Act 2011</i> Section 44
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Amendments			
Date	Type	Amendment	References
23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements	CMRef 83165
29 April 2025	Amended delegation	Addition of Executive Manager Infrastructure Services as Subdelegate. Addition of EMIS to Subdelegate conditions.	CMRef XXXXX

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Delegation	DL5.7 Food Act 2008
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to perform the following powers/duties of the local government contained within the <i>Food Act 2008</i>: 1. Appoint authorised officers in accordance with Section 122; 2. Appoint designated officers to issue infringement notices in accordance with Section 126(2); 3. Withdraw infringement notices; 4. Appoint designated officers to extend the payment period for infringement notices or withdraw infringement notices in accordance with Section 126(6) and Section 126(7); 5. Issue prohibition orders in accordance with Section 65 6. Clear and remove a prohibition order in accordance with Section 66 7. Provide written notification not to issue a certificate of clearance in accordance with Section 67; and 8. Grant, apply conditions to, refuse, vary or cancel registration of a food business in accordance with Section 110 and Section 112. The above functions can be performed by the Environmental Health Officer acting through the CEO in accordance with Section 5.45 of the <i>Local Government Act 1995</i>.
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services Executive Manager Strategy & Community
Subdelegate conditions	The sub-delegation to the EMDS and EMS&C does not include: 1. the authority to appoint authorised officers or designated officers; or 2. the authority to commence legal proceedings.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 5.44 and Section 5.45 <i>Food Act 2008</i> various Sections
Policy	Policy 8.15 - Outdoor Eating Areas Policy 8.25 - Food Act 2008 Compliance and Enforcement
Date adopted	20 December 2016
Adoption references	CMRef 81893

Amendments			
Date	Type	Amendment	References

23 May 2023	Amended delegation	Addition of condition 3, allowing the EMDS to withdraw infringement notices.	CMRef 83165
29 April 2025	Amended delegation	Addition of Executive Manager Strategy & Community as a subdelegate.	CMRef XXXXX

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Delegation	DL5.8 Building Act 2011
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Building Act 2011</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Building Act 2011</i> Section 96(3) <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

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Delegation	DL5.9 Planning and Development Act 2005
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Planning and Development Act 2005</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Planning and Development Act 2005</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Planning and Development Act 2005</i> Section 234 <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

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Delegation	DL5.10 Control of Vehicles (Off-road Areas) Act 1978
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to act as an authorised officer and to appoint authorised officers for the purposes of the <i>Control of Vehicles (Off-road Areas) Act 1978</i> and its subsidiary legislation, and to issue to each authorised officer a certificate stating that the person is an authorised officer for the purpose of the <i>Control of Vehicles (Off-road Areas) Act 1978</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Control of Vehicles (Off-road Areas) Act 1978</i> Section 38(3) <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

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Delegation	DL5.11 Public Health Act 2016
Category	Other
Delegator	Council
Express power or duty delegated	Pursuant to Section 21(1)(b)(i) Part 2 of the <i>Public Health Act 2016</i> the Chief Executive Officer is delegated authority to exercise all the powers and undertake all the duties conferred or imposed on Council by the <i>Public Health Act 2016</i> .
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services Executive Manager Strategy & Community
Subdelegate conditions	Subdelegates are not able to approve appointment of Authorised Officers.
Statutory framework	<i>Public Health Act 2016</i> Section 21(1)(b)(i) Part 2 <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81887

Amendments			
Date	Type	Amendment	References
30 Apr 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef 83378
29 April 2025	Amended delegation	Addition of Executive Manager Strategy & Community as subdelegate.	CMRef XXXXX

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Delegation	DL5.12 Cemetery Local Law 2002
Category	Other
Delegator	Council
Express power to delegate	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.9.10 (1) Appointment of authorised persons
Express power or duty delegated	Clause 3.1 – Application for Burial (Grant of right of burial) Clause 3.5 – Minimum Notice required Clause 4.2 – Single Funeral Permits Clause 4.3 – Application may be refused Clause 5.2 – Funeral processions Clause 5.6 – Conduct of funeral by board Clause 5.12 – Disposal of ashes Clause 6.1 – Depth of Graves Clause 6.4 – Opening of coffin Clause 7.4 Operation of work Clause 7.5 – Removal of sand, soil or loam Clause 7.6 – Hours of work Clause 7.7 – Unfinished work Clause 7.8 – Use of wood Clause 7.10 – Supervision Clause 7.14 – Requirements of a memorial plaque Clause 7.15 – Monumental mason's licence Clause 7.18 – Carrying out monumental work Clause 7.20 – Cancellation of a monumental mason's licence Clause 8.3 – Damaging and removing of objects Clause 8.4 – Withered Flowers Clause 8.8 – Removal from the Cemetery Clause 9.2 – Modified Penalties

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Function	A) Various Local Government Powers under the Shire of Merredin Cemetery Local Law 2002: 1. Grant of right of burial [cl. 3.1]. 2. Minimum Notice required [cl.3.5]. 3. Single Funeral Permits [cl. 4.2]. 4. Application may be refused [cl. 4.3]. 5. Funeral processions [cl. 5.2]. 6. Conduct of funeral by board [cl. 5.5]. 7. Disposal of ashes [cl. 5.12]. 8. Opening of coffin [cl. 6.4]. 9. Removal of sand, soil or loam [cl. 7.5]. 10. Hours of work [cl. 7.6]. 11. Use of wood [cl.7.8]. 12. Requirements of a memorial plaque [cl. 7.14]. 13. Monumental mason's licence [cl. 7.15]. 14. Carrying out monumental work [cl. 7.18]. 15. Cancellation of a monumental mason's licence [cl. 7.20]. 16. Damaging and removing of objects [cl. 8.3]. 17. Flowers [cl.8.4]. B) Powers of an authorised officer under the Shire's Cemetery Local Law 2002: 1. Depth of grave [cl. 6.1]. 2. Operation of work [cl. 7.4]. 3. Unfinished work [cl. 7.7]. 4. Supervision [cl. 7.10]. 5. Removal from the cemetery [cl. 8.8]. C) Infringements for prescribed offences and withdrawal of infringement notice as per clause 9.2 of the Shire's Cemetery Local Law 2002: 1. Prescribed offences [schedule 1]. 2. Withdrawal of infringement notice [schedule 3].
Delegates	CEO
Conditions	Chief Executive Officer (All functions with the exception of C.1)
Express power to subdelegate	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Subdelegates	Executive Manager Development Services Executive Manager Infrastructure Services
Subdelegate conditions	Executive Manager Development Services (All functions with the exception of C.2) Executive Manager Infrastructure Services (All functions with the exception of C.2)
Statutory framework	Shire of Merredin Cemetery Local Law 2002 <i>Local Government Act 1995</i>
Date adopted	25 June 2024
Adoption references	CMRef 83409

Amendments

Date	Type	Amendment	References
29 April 2025	Amended delegation	Change of title for Executive Manager from Engineering Services to Infrastructure Services.	CMRef XXXXX

AMENDMENTS

Delegation	Date	Type	Amendment	References
DL1.1 Local Laws and Appointment of Authorised Persons	20 Dec 2016	---	Delegation amended to refer to only the Local Government Act 1995 & the Shire's Local Laws	CMRef 81893
DL1.2 Impounding Goods	19 Mar 2019	Amended delegation	Removal of Ranger as sub-delegate	CMRef 82339
DL1.7 Legal Matters	20 Dec 2016	---	Inclusion of conditions under Section 358 of the Health Act 1911	CMRef 81893
DL1.7 Legal Matters	23 May 2023	Amended delegation	Movement of Health Act 1911 reference to Note. Change of Deputy Chief Executive Officer to Executive Manager Strategy and Community.	CMRef 83165
DL1.7 Legal Matters	30 Apr 2024	Amended delegation	Correction of section and name of Health (Miscellaneous Provisions) Act 1911.	CMRef 83378
DL1.8 Appointment of Acting Chief Executive Officer	23 May 2023	Amended delegation	Update of delegation to account for change of Deputy Chief Executive Officer role to Executive Manager Strategy & Community.	CMRef 83165
DL1.9 Acceptance of tenders for CEACA Inc	16 Jun 2017	Revoked	Deletion of delegation	CMRef 81935 2017 Review - CMRef 82081 2018 Review - CMRef 82281 2020 Review - CMRef 82569
DL2.1 Demolition Permit	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
DL2.1 Demolition Permit	11 Dec 2023	Amended delegation	Movement of conditions from delegates conditions to sub-delegate conditions and line added to conditions for delegates.	CMRef 83298
DL2.1 Demolition Permit	30 Apr 2024	Amended delegation	Removed reference to Municipal Inventory and replaced it with Heritage List. Removed subdelegate conditions	CMRef 83378
DL2.2 Building Orders	20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893

Delegation	Date	Type	Amendment	References
DL2.3 Grant of Occupancy Certificate and Building Approval Certificate	20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893
DL2.3 Grant of Occupancy Certificate and Building Approval Certificate	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
DL2.6 Consent to Permitted Users	23 May 2023	Amended delegation	Addition of Planning and Development Act 2005 reference.	CMRef 83165
DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997	20 Dec 2016	---	Inclusion of authority to appoint persons or classes of persons	CMRef 81893
DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997	30 Apr 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef 83378
DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata	19 Mar 2019	---	Addition of EMDS as sub-delegate	CMRef 82339
DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
DL2.10 Setback Variation for Single, Grouped and Multiple Residential Dwellings	23 May 2023	Amended delegation	Addition of 'associated outbuildings' to Express Power or Duty Delegated.	CMRef 83165
DL3.1 Temporary Closure of Thoroughfares	23 May 2023	Amended delegation	Movement of Act reference and addition of Manager of Projects as a sub-delegate.	CMRef 83165
DL3.1 Temporary Closure of Thoroughfares	30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
DL3.2 Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land – Public Access	23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165

Delegation	Date	Type	Amendment	References
DL3.2 Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land – Public Access	30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
DL3.3 License to Deposit Materials on or Excavate Adjacent to a Street	23 May 2023	Amended delegation	Addition of Executive Manager Engineering Services as a sub-delegate.	CMRef 83165
DL3.4 Events on Roads	19 Mar 2019	---	Addition of EMES as sub-delegate	CMRef 82339
DL3.4 Events on Roads	23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
DL3.4 Events on Roads	30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
DL4.1 Tenders	20 Nov 2018	---	Removal of Sub-delegation, and inclusion of specific tasks relating to the tender process	CMRef 82281
DL4.1 Tenders	23 May 2023	Amended delegation	Full review as per the WALGA Delegations Register template. Addition of Executive Managers and Manager of Projects as sub-delegates.	CMRef 83165
DL4.1 Tenders	30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
DL4.2 Property Acquisition and Disposal	23 May 2023	Amended delegation	Change to the value of property (other than land) that can be acquired or disposed of by the CEO.	CMRef 83165
DL4.3 Investments	23 May 2023	Amended delegation	Change to signatories to match change of DCEO role title.	CMRef 83165
DL4.5 Light Vehicles - Replacement	23 May 2023	Amended delegation	Addition of Manager of Projects as sub-delegate.	CMRef 83165
DL4.5 Light Vehicles - Replacement	30 Apr 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef 83378
DL4.6 Creditors and Payments from Trust, Municipal and Reserve Funds	30 Apr 2024	Repealed	Double up with Delegation 4.12	CMRef 83378
DL4.7 Cash Funding, In-kind Contributions, and Fee Waivers	23 May 2023	Amended delegation	Major changes to align to new Community Grants structure.	CMRef 83165

Delegation	Date	Type	Amendment	References
DL4.11 Agreement as to Payment of Rates and Service Charges	19 Mar 2019	---	Addition of Senior Finance Officer as sub-delegate	CMRef 82339
DL4.11 Agreement as to Payment of Rates and Service Charges	23 May 2023	Amended delegation	Addition of CEO delegation to authorise that interest is not applied to an assessment for a period of up to 12 months.	CMRef 83165
DL4.11 Agreement as to Payment of Rates and Service Charges	30 Apr 2024	Amended delegation	Addition of Manager Corporate Services as sub-delegate	CMRef 83378
DL4.12 Payments from the Municipal, Reserve or Trust Funds	25 Jan 2022	Amended delegation	CMRef 82855	CMRef 82308
DL4.12 Payments from the Municipal, Reserve or Trust Funds	23 May 2023	Amended delegation	Change of position title from DCEO to EMS&C. Removal of purchasing limits - this is now captured in the Staff Purchasing Policy.	CMRef 83165
DL4.12 Payments from the Municipal, Reserve or Trust Funds	30 Apr 2024	Amended delegation	Movement of conditions from power or duty to conditions section. Addition of sub-delegate conditions section and insertion of relevant items to this section.	CMRef 83378
DL4.13 Defer, Grant Discounts, Waive or Write Off Debts or Small Fees and Charges	2 Apr 2020	New delegation	New Delegation	CMRef 82529
DL4.13 Defer, Grant Discounts, Waive or Write Off Debts or Small Fees and Charges	23 May 2023	Amended delegation	Amended to match new Community Grant Policy. Addition of EMES as sub-delegate, with authority of \$1,000 (ex GST) for Merredin Landfill Site only.	CMRef 83165
DL4.13 Defer, Grant Discounts, Waive or Write Off Debts or Small Fees and Charges	30 Apr 2024	Amended delegation	Change to delegation title to include discounts and deferrals. Movement of conditions from power or duty to conditions section. Conditions reviewed as this delegation should not only relate to community grants. Relevant items inserted as required. Removal of sub-delegate sections.	CMRef 83378
DL5.1 Offences - Bush Fires Act 1954	23 May 2023	Amended delegation	Separation of the issue and withdrawal of infringements within duty delegated section. EMDS delegated authority to withdraw infringements.	CMRef 83165

Delegation	Date	Type	Amendment	References
DL5.1 Offences - Bush Fires Act 1954	11 Dec 2023	Amended delegation	Sections added to tidy up change in May 2023.	CMRef 83298
DL5.2 Burning, Prohibited and Restricted Times (Variations)	15 Mar 2016	---	Change delegated authority from CEO to President in accordance with Section 17(10) of the Bush Fires Act 1956	CMRef 81749
DL5.2 Burning, Prohibited and Restricted Times (Variations)	23 May 2023	Amended delegation	Addition of 'Shire' to President in Delegates.	CMRef 83165
DL5.4 Dog Act 1976	20 Nov 2018	---	Notation that a delegation cannot be exercised on powers which require an "Absolute Majority" of Council as defined by the Local Government Act 1995. These powers are prohibited from delegation as a delegate is unable to fulfil the requirements of Section 1.4 and Section 5.43(a) of the Local Government Act 1995.	CMRef 82281
DL5.4 Dog Act 1976	23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements.	CMRef 83165
DL5.5 Cat Act 2011	23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements	CMRef 83165
DL5.6 Health Act 1911	11 Dec 2023	Repealed	As per conversations with WALGA, this is not a delegation therefore has been removed from the register.	CMRef 83298
DL5.7 Food Act 2008	23 May 2023	Amended delegation	Addition of condition 3, allowing the EMDS to withdraw infringement notices.	CMRef 83165
DL5.11 Public Health Act 2016	30 Apr 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef 83378

16. Motions of which Previous Notice has been given

Nil

17. Questions by Members of which Due Notice has been given

Nil

18. Urgent Business Approved by the Person Presiding or by Decision

Nil

19. Matters Behind Closed Doors

In accordance with section 5.23 (2)(b)(c)(e)(ii)(iii), of the *Local Government Act 1995* Council will go Behind Closed Doors to discuss these matters.

Council Decision

Moved: Cr Van Der Merwe **Seconded:** Cr O'Neill

83591 That Council move Behind Closed Doors and that Standing Orders be suspended at 4:19pm.

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil

Reason

That matters related to the personal affairs of any person, a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting, and a matter that if disclosed would reveal information that has commercial value to a person, or information about potential employment agreement were to be discussed.

19.1 Amendment of Resolution 83348

Corporate Services



Responsible Officer:	Leah Boehme, EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Billing

Seconded: Cr Simmonds

That Council:

83592

1. **NOTE** that Resolution 83348 Disposal of Land from the Ordinary Council Meeting held on 27 February 2024 cannot be actioned due to the offeror confirming that they are no longer in a position to continue with the purchase of land that the resolution related to; and
2. **DIRECTS** the administration to cease all action in relation to Resolution 83348.

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil

Council Resolution

Moved: Cr Van Der Merwe **Seconded:** Cr Billing

83593 That Council return from Behind Closed Doors at 4:24pm, resume Standing Orders and that the resolutions being passed in the confidential session be confirmed in open meeting.

CARRIED 7/0

For: Cr Crook, Cr Manning, Cr Anderson, Cr Billing, Cr O'Neill, Cr Simmonds, Cr Van Der Merwe

Against: Nil

20. Closure

There being no further business, the President thanked those in attendance and declared the meeting closed at 4:25pm.

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