



POLICY NUMBER	-	4.3
POLICY SUBJECT	-	Use of Shire Equipment and Resources for Firefighting Purposes

1. POLICY PURPOSE

To confirm the Shire of Merredin's commitment to the provision of any available plant, equipment, and personnel during a fire incident necessary for community safety as approved by relevant Shire representative.

2. POLICY SCOPE

The policy applies to Shire of Merredin employees and volunteer bush firefighters registered with a Shire of Merredin Bush Fire Brigade.

3. LEGISLATIVE REQUIREMENTS

Bush Fires Act 1954

4. POLICY STATEMENT

For the purposes of this policy, the Chief Executive Officer (CEO), Executive Manager Engineering Services (EMES), Executive Manager Strategy and Community (EMSC) or Shire's rostered emergency contact (REC) are responsible and authorised to determine if the situation requires Shire resources.

4.1 Shire Resources

Shire of Merredin commits, in principle, resources including plant, equipment and personnel which can be used for firefighting purposes to be made available for firefighting.

The operation of this equipment is to be conducted by a Shire employee, or in the case where a Shire employee is not available, an operator who has been approved at the time of the incident by the Shire of Merredin Chief Executive Officer, Executive Manager Engineering Services, or the Shire's rostered emergency contact.

The Incident Controller should alert the Executive Manager Engineering Services, or the Shire rostered emergency contact, as soon as the need is identified for plant, equipment or personnel and seek approval for mobilisation.

4.2 Standpipes and water tanks

The Shire of Merredin will ensure that standpipes and water tanks in strategic locations throughout the Shire are well-maintained and fit for purpose for use by Bush Fire Brigade volunteers for the purpose of extinguishing fires.

5. KEY POLICY DEFINITIONS

Bush Fire Brigade volunteers: Any person not employed as a firefighter who is contributing to firefighting

operations on an active fireground and is formally registered as a volunteer firefighter in a Shire of Merredin Bush Fire Brigade.

Incident Controller: A person responsible and accountable for the management of all functions across an incident.

Senior Management Group (SMG): Any person currently employed by the Shire of Merredin as the CEO or an Executive Manager.

Shire's rostered emergency contact (REC): The designated Shire of Merredin staff member on call for emergencies.

6. ROLES AND RESPONSIBILITIES

The Shire SMG are responsible for authorising mobilisation of plant, equipment and personnel when requested to provide support during a fire incident.

The custodian of this Policy is the Executive Manager Strategy and Community.

7. MONITOR AND REVIEW

This policy will be reviewed by the Shire's Executive Manager Strategy and Community and Emergency Services Officer every two years.

Document Control Box			
Document Responsibilities:			
Owner:	Executive Manager Strategy and Community	Decision Maker:	Council
Reviewer:	Emergency Services Officer		
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Document Management			
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