



MINUTES

WHEATBELT EASTERN DISTRICT HEALTH ADVISORY COMMITTEE

9 April 2019

0930 – 1130

Merredin Health Service Meeting Room


Attendees O Truran (Chairperson & Southern Cross Representative), S Waters (Deputy Chair, Kununoppin & Districts Representative), P Negri (Bruce Rock Representative), L White (Kellerberrin Representative), R Patroni (Merredin Representative), K Horsley (Operations Manager Eastern), M Singh (A/Health Service Manager Merredin)

Apologies Basil Paulose (Acting Primary Health)
Joe Cuthbertson – Regional Clinical Risk Management Coordinator

Invitees Karen Hansen – Regional Coordinator WAPHA

Cultural Acknowledgement

We respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the health and wellbeing of all people in this country we all live in and share together – Australia.

1.0	WELCOME AND APOLOGIES
1.1	The Chair welcomed members to the meeting. Apologies were noted
2.0	PREVIOUS MINUTES
2.1	Minutes of the previous meeting held 12 February 2019 endorsed as a true and correct record. Endorsed: R Patroni Seconded: S Waters
3.0	ACTIONS ARISING
3.1	Meeting Review and /Evaluation Travel Claim Form for each committee member –to be sent out with minutes/agenda Send out new calendar with new starting time of 930am All items to be sent out as 'word' documents so committee can open easily
4.0	NEW BUSINESS
4.1	Letter to be sent to M Harrod asking if she still wishes to be an active member as she has not attended many meetings
4.2	Public Health Plan – discussion took place, work with the Shire – can members feedback to their Shires that they need to liaise with K Horsley.
4.3	The question was raised by O Truran on the Aged Care Packages – What is the amount of packages that have been approved but cannot be taken up due to the lack of providers? K Horsley to obtain the figures on how many ACAT assessments have been completed in the last 12 months?
4.4	WAPHA - K Hansen tabled her report – report attached  WAPHA Update April 2019.pdf The question was asked how you identify the people that need the help. K Horsley asked what are the referral pathway processes? K Horsley advised that a 'command centre' has been established to co-ordinator with mental health – next meeting an invite to Kylie Bosich so that she can give an over view where this command centre is going and how it works. Feedback from the visiting Medical Students – very positive



	It was decided that the DHAC committee need to inform our communities of the needs assessment survey on the WAPHA website Depression Awareness Campaign – link in K Hansen's report
4.2	CIMS and Other Dashboard Date K Horsley reported that they are looking at getting this information more consumer friendly –
4.3	Patient Opinion result need to come to the next meeting
5.0	STANDING ITEMS FOR DISCUSSION
5.1	Operations and Regional Report, including SIHI K Horsley reported that SIHI has finished with building in Merredin Merredin theatre – currently waiting for reports and costings to come back before any decisions are made. The brown carpet squares that are throughout the hospital are going to be removed and replaced with new vinyl Issue with St John Ambulance able to enter – calls need to be directed through to the coordinator – it was suggested that a locked box system be installed, this would house a swipe card Bruce Rock ED is now completed Looking at updating Narembeen ED Mukinbudin nursing post on hold waiting for Telstra Official opening for Merredin Health Service looking at the end of June early July no official date as yet Dale Pugh has been announced as the new permanent Health Service Manager for the Merredin Health Service and she will be starting on the 23 rd April – M Singh will be moving across to be the Acting Regional Director of Nursing and Midwifery D Dixon (Southern Cross) and S Daniel (Wyalkatchem) have both become permanent in their positions Currently a RN recruitment process has started so that they can go to any WACHS Wheatbelt hospital (Wheatbelt pool recruitment).
5.2	Medical and Nursing Report Report tabled Grad Nurse from Merredin going to work at Kellerberrin Casual RN has been recently recruited L Tutt now coming back as a Casual CN Medical Cover – 7 doctors on the roster but could do with 8 or 9 doctors rosters The question was raised about the Easter Roster – K Horsley will be looking at this roster
5.3	Primary Health Report No report
5.4	Bruce Rock Report ED Department opened last Wednesday – excellent new facility LHAG still running in Bruce Rock Appreciation Night – 64 men attended – Congratulations to Sinq and hospital staff for setting up and organising. The feedback was positive and a real cross section of the community attended. Memorial House – low care facility deemed unsafe – the cost to repair was huge – the outcome was to put in perhaps more high care beds. Currently looking at expanding the Aged Care Foot Print within the hospital - this would mean changing some of the Acute beds/wards to be changed to Aged Care Beds The issue of having Providers for Home Care Packages still an ongoing issue Staffing issues with staff being unwell – Very positive process with the Med Students – perhaps they need to stay a little longer so they can see how life functions in the country
5.5	Kellerberrin Report LHAG has 2 new members in Kellerberrin Medical Students in Kellerberrin very well received – all good reports SIHI completed – except for signage ongoing issues T Beech updated the committee on ITS and how it will help with admissions Anzac Day Service to be held again this year –



	Ladies Day Out on the 11 th September 2019 in Kellerberrin Transport for patients/aged care to Perth for appointments
5.6	Kununoppin & Districts Report Complaints have been made to S Waters about the assessment teams that come and nothing happens K Horsley advised that these patients need to ring the Aged Care Manager in Northam and speak to J Herbert S Waters attended the EMT in Kununoppin – everyone very impressed with this site Teething problems with laundry which has now been resolved When an ambulance is booked for a job the staff need to let Comms know that if it is for one or two appointments
5.7	Merredin Report Minutes for LEMAC to go the D Pugh new HSM so whole Health Service involved St John Ambulance hoping to move in the next couple of days St John Ambulance as a new communication that works internally and not via Telstra A discussion held on the CEACA housing – ongoing LHAG discussion took place on how to promote this committee
5.8	Narembreen Report No Report
5.9	Quairading Report No report
5.10	Southern Cross Report The new HSM and O Truran have started talking about trying to get a LHAG restarted in Southern Cross – talking to people in the community to come aboard. A Southern Cross Ladies Day was held - an enjoyable day held unfortunately numbers were low but the speakers were very good and very interesting. Southern Cross Health Service hosted Mia Davies, Martin Aldridge and S Conlan last week. O Truran advised that she was able to speak directly with S Conlan and was able to raise some of the ongoing issues in person like the time the recruitment process takes – and unfortunately the delay is all in the process LHAG – lacking what can we do in this area, need to be more proactive A huge thank you for our new Health Service Manager Di Dixon – it has taken a long time to make her permanent but feels it is a very positive outcome for the community
5.11	Wyalkatchem Report No report
6.0	STANDING ITEMS FOR NOTING
6.1	Correspondence From the Shire in regards to transport for patients R Patroni advised that there is a need for a community bus – he has spoken to many people and community groups he has found that is a need for a bus and that funding is available from many sources – work in progress
6.2	Site Compliments & Complaints No Report
6.3	DHAC Chairpersons Forum S Waters tabled her report Community of Interest Register (COIR) Suggestions to assist with raising the profile of DHAC i.e. Badges/Shirts that stand out let the community know DHAC work plans – collective priority (falls prevention)
6.4	Wheatbelt Mental Health Consumer Advisory Council No report
6.0	OTHER BUSINESS/LATE ITEMS
6.1	DHAC Member attendance at Eastern Management Team Meetings (EMT) <ul style="list-style-type: none"> 16 April – Merredin



	<ul style="list-style-type: none">• 29 May – Merredin• 26 June – Kellerberrin (L White)• 24 July – Merredin• 28 August – Narembreen• 25 September – Merredin• 23 October – Quairading• 27 November – Merredin• 18 December – Bruce Rock
7.0	NEXT MEETING
	Tuesday 11 June 2019, Merredin Health Service Meeting Room starting at 9.30

Meeting closed at 12:30pm

Minutes endorsed

Chairperson

Date