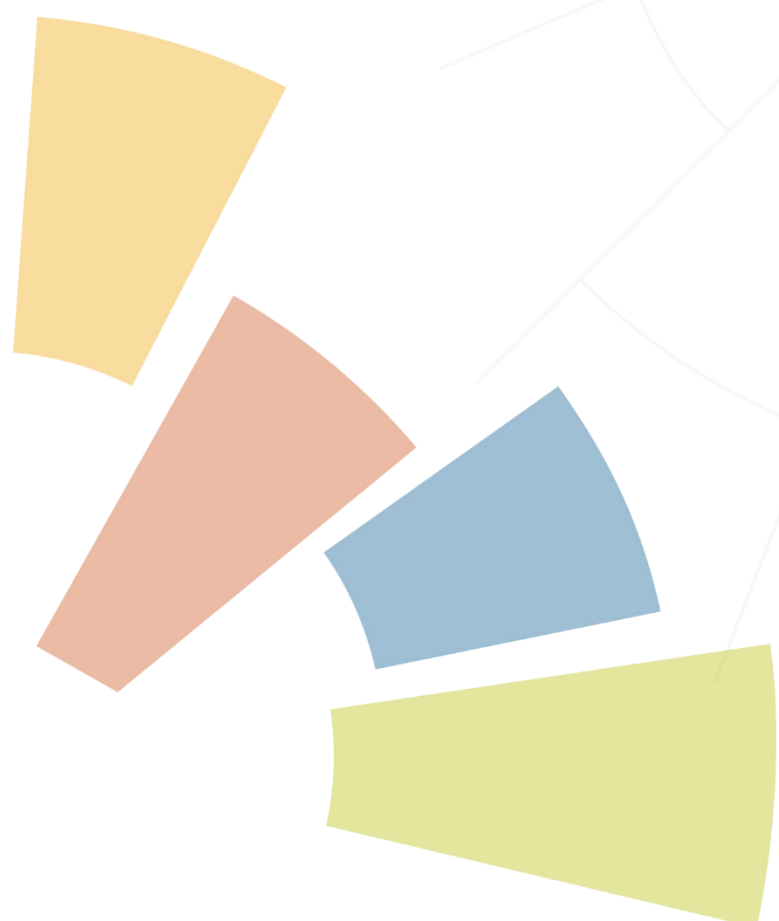


SHIRE OF  
**MERREDIN**  
INNOVATING THE WHEATBELT

# MINUTES

## Special Council Meeting

Held in Council Chambers  
Corner King & Barrack Street's, Merredin  
Tuesday, 14 March 2023  
Commencing 6.30pm



<b>Common Acronyms Used in this Document</b>	
CBP	Corporate Business Plan
CEACA	Central East Accommodation & Care Alliance Inc
CEO	Chief Executive Officer
CSP	Community Strategic Plan
CWVC	Central Wheatbelt Visitors Centre
DCEO	Deputy Chief Executive Officer
EA	Executive Assistant to CEO
EMCS	Executive Manager of Corporate Services
EMDS	Executive Manager of Development Services
EMES	Executive Manager of Engineering Services
ES	Executive Support Officer
GECZ	Great Eastern Country Zone
GO	Governance Officer
LGIS	Local Government Insurance Services
LPS	Local Planning Scheme
MCO	Media and Communications Officer
MoU	Memorandum of Understanding
MP	Manager of Projects
MRCLC	Merredin Regional Community and Leisure Centre
SRP	Strategic Resource Plan



## Shire of Merredin Special Council Meeting

<b>1.</b>	<b>Official Opening.....</b>	<b>4</b>
<b>2.</b>	<b>Record of Attendance / Apologies and Leave of Absence.....</b>	<b>4</b>
<b>3.</b>	<b>Public Question Time.....</b>	<b>5</b>
<b>4.</b>	<b>Disclosure of Interest.....</b>	<b>5</b>
<b>5.</b>	<b>Applications of Leave of Absence.....</b>	<b>5</b>
<b>6.</b>	<b>Petitions and Presentations.....</b>	<b>5</b>
<b>7.</b>	<b>Confirmation of Minutes of Previous Meetings.....</b>	<b>5</b>
<b>8.</b>	<b>Announcements by the Person Presiding without Discussion.....</b>	<b>5</b>
<b>9.</b>	<b>Matters for Which the Meeting may be Closed to the Public.....</b>	<b>5</b>
<b>10.</b>	<b>Receipt of Minutes of Committee Meetings.....</b>	<b>6</b>
<b>11.</b>	<b>Recommendations from Committee Meetings for Council Consideration.....</b>	<b>6</b>
<b>12.</b>	<b>Officer’s Reports - Development Services.....</b>	<b>6</b>
<b>13.</b>	<b>Officer’s Reports - Engineering Services.....</b>	<b>6</b>
<b>14.</b>	<b>Officers’ Reports – Corporate and Community Services.....</b>	<b>6</b>
<b>15.</b>	<b>Officers’ Reports - Administration.....</b>	<b>6</b>
<b>16.</b>	<b>Motions of which Previous Notice has been given.....</b>	<b>6</b>
<b>17.</b>	<b>Questions by Members of which Due Notice has been given.....</b>	<b>6</b>
<b>18.</b>	<b>Urgent Business Approved by the Person Presiding or by Decision.....</b>	<b>6</b>
<b>19.</b>	<b>Matters Behind Closed Doors.....</b>	<b>7</b>
19.1	RFQ02-2022/23 MRCLC Operation Management Review.....	8
19.2	Potential Three Month MRCLC Contract Extension.....	9
19.3	Rateable Property Assessment A445 – 1 Brewery Road – Estate of Bradley Price.....	10
<b>20.</b>	<b>Closure.....</b>	<b>11</b>

Shire of Merredin  
Special Council Meeting  
6:30pm Tuesday, 14 March 2023



## 1. Official Opening

The President acknowledged the Traditional Owners of the land on which we meet today, the Njaki Njaki people of the Nyoongar Nation and paid his respects to Elders past, present and emerging. The President then welcomed those in attendance and declared the meeting open at 6:37pm.

## 2. Record of Attendance / Apologies and Leave of Absence

### Councillors:

Cr M McKenzie	President
Cr D Crook	Deputy President
Cr R Billing	
Cr J Flockart	
Cr R Manning	Via Zoom
Cr P Patroni	
Cr M Simmonds	
Cr P Van Der Merwe	

### Staff:

L Clack	CEO
C Townsend	D/CEO
L Mellor	EMES
L Boehme	EMCS
P Zenni	EMDS
M Wyatt	EA/ES
O Mellor	GO

**Members of the Public:** Nil

**Apologies:** Nil

**Approved Leave of Absence:** Nil

### Voting Requirements

Simple Majority

Absolute Majority

### Resolution

Moved: Cr Flockart

Seconded: Cr Van Der Merwe

That Council:

83109

1. Approves Councillor Manning's attendance at the March 2023 Special Council Meeting via video conference in accordance with Regulation 14C.2(b) of the *Local Government (Administration) Amendment Regulations 2022*; and
2. Approves 272 Fenton Street, Rotorua NZ as a suitable place for Councillor Manning's attendance in accordance with Regulation 14C.2(b) of the *Local Government (Administration) Amendment Regulations 2022*.

**CARRIED 7/0**

The regulation cited above has been amended from the original resolution to reflect the November 2022 amendments to the regulations.

### 3. Public Question Time

Nil

### 4. Disclosure of Interest

Nil

### 5. Applications of Leave of Absence

Nil

### 6. Petitions and Presentations

Nil

### 7. Confirmation of Minutes of Previous Meetings

Nil

### 8. Announcements by the Person Presiding without Discussion

Nil

### 9. Matters for Which the Meeting may be Closed to the Public

19.1 RFQ02-2022/23 MRCLC Operation Management Review

19.2 Potential Three Month MRCLC Contract Extension

19.3 Rateable Property Assessment A445 – 1 Brewery Road – Estate of Bradley Price

**10. Receipt of Minutes of Committee Meetings**

Nil

**11. Recommendations from Committee Meetings for Council Consideration**

Nil

**12. Officer's Reports - Development Services**

Nil

**13. Officer's Reports - Engineering Services**

Nil

**14. Officers' Reports – Corporate and Community Services**

Nil

**15. Officers' Reports - Administration**

Nil

**16. Motions of which Previous Notice has been given**

Nil

**17. Questions by Members of which Due Notice has been given**

Nil

**18. Urgent Business Approved by the Person Presiding or by Decision**

Nil

## 19. Matters Behind Closed Doors

In accordance with Section 5.23 (2)(b)(c)(e)(ii)(iii), of the *Local Government Act 1995* Council will go Behind Closed Doors to discuss these matters.

### Council Decision

**Moved:** Cr Billing **Seconded:** Cr Van Der Merwe

**83110**

**That Council move Behind Closed Doors and that Standing Orders be suspended at 6:42pm.**

**CARRIED 8/0**

### Reason

That matters related to the personal affairs of any person, a contract entered into, or which may be entered into, by the local government, information that has a commercial value to a person, and information about the business, professional, commercial or financial affairs of a person were to be discussed.

## 19.1 RFQ02-2022/23 MRCLC Operation Management Review

### Community Services



Responsible Officer:	Chloe Townsend, A/DCEO
Author:	As above
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 19.1A - Recruitment and Onboarding timeline - Recreation Centre (Confidential)

#### Voting Requirements

Simple Majority

Absolute Majority

#### Resolution

Moved: Cr Flockart

Seconded: Cr Simmonds

That Council;

83111

1. **APPROVES** a variation to the existing contract between the Shire of Merredin and NAJA Business Consulting Services for the amount of \$25,000 ex GST, using the Schedule of Rates for additional services (per hour) outlined within the contract;
2. **APPROVES** the Administration, if required, to accept any further variations using the Schedule of Rates for additional services (per hour) outlined in the contract, up to the budget amount allocated under GL 2040251;
3. **NOTES** this motion replaces Item 3b within Resolution CMRef 83002; and
4. **NOTES** the Administration will seek approval from Council by resolution, for the specifications for the Operations and Management tender for the MRCLC.

**CARRIED 8/0**



## 19.2 Potential Three Month MRCLC Contract Extension

<h1 style="color: #0070C0;">Community Services</h1> 	
Responsible Officer:	Chloe Townsend, A/DCEO
Author:	As above
Legislation:	Local Government Act 1995
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 19.1A - Recruitment and Onboarding timeline - Recreation Centre (Confidential)
<b>Voting Requirements</b>	



Simple Majority



Absolute Majority

## Resolution

**Moved:** Cr Patroni

**Seconded:** Cr McKenzie

**That Council;**

**83112**

- 1. APPROVES** the extension of the MRCLC Management Agreement contract with Belgravia Leisure, to the value of \$98,346.00 ex GST, for the period 1 July 2023 to 30 September 2023; and
- 2. NOTES** the inclusion of a provision of \$98,346.00 ex GST in the draft 2023/24 Annual Budget in GL 2110352 to meet Item 1 above.

**CARRIED 6/2**

*Council noted for the public record, they are supportive of this resolution and extension for the purpose of allowing time for the MRCLC Operational Management Review to be completed to get the best outcome for the community, while enabling winter sports to continue to occur with minimum disruption.*


*Cr Flockart and Cr Crook voted against this motion.*

*GO, Olivia Mellor and EMDS, Peter Zenni left the Chambers at 7:14pm.*

*EMDS, Peter Zenni returned to the Chambers at 7:17pm.*

*GO, Olivia Mellor returned to the Chambers at 7:27pm.*

**19.3 Rateable Property Assessment A445 – 1 Brewery Road – Estate of Bradley Price**

<h2>Corporate Services</h2>		 <b>SHIRE OF MERREDIN</b> INNOVATING THE WHEATBELT
Responsible Officer:	Leah Boehme, EMCS	
Author:	As above	
Legislation:	<i>Local Government Act 1995</i> <i>Rates and Charges (Rebates and Deferments) Act 1992</i>	
File Reference:	Nil	
Disclosure of Interest:	Nil	
Attachments:	Nil	
<b>Voting Requirements</b>		

Simple Majority

Absolute Majority

**Resolution**

**Moved:** Cr Van Der Merwe

**Seconded:** Cr Patroni

**That Council;**

**83113**

- 1. WRITE OFF** the requested cost of \$1,405, noting that the expenditure will be taken from 2030185 – Legal Expenses (not recoverable), which has sufficient funds available; and
- 2. AUTHORISES** the Chief Executive Officer to write to the settlement agency and debt collection agency to notify them of the outcome.

**CARRIED 8/0**

**Council Resolution**

**Moved:** Cr Crook

**Seconded:** Cr Simmonds

**83114**

**That Council return from Behind Closed Doors at 7:34pm, resume Standing Orders and that the resolutions being passed in the confidential session be confirmed in open meeting.**

**CARRIED 8/0**

**20. Closure**

There being no further business, the President thanked those in attendance and declared the meeting closed at 7:34pm.

This page has intentionally  
been left blank