



# Executive Meeting

Wednesday 13 February 2019

A Teleconference commencing at 10.01am

## MINUTES

## CONTENTS

|           |   |           |
|-----------|---|-----------|
| <b>1.</b> | <b>OPENING AND ANNOUNCEMENTS.....</b>   | <b>3</b>  |
| <b>2.</b> | <b>RECORD OF ATTENDANCE AND APOLOGIES.....</b>  | <b>3</b>  |
| 2.1       | Attendance .....  | 3         |
| 2.2       | Apologies .....   | 3         |
| 2.3       | Guests.....   | 3         |
| <b>3.</b> | <b>PRESENTATIONS/MEETINGS .....</b>   | <b>3</b>  |
| <b>4.</b> | <b>MINUTES OF MEETINGS .....</b>  | <b>3</b>  |
| 4.1       | Minutes from the Executive Meeting held Wednesday 28 November 2018 (Attachment)                         | 3         |
| 4.2       | Business Arising – Status Report for February 2019 (Attachments).....                                   | 5         |
| 4.3       | Matters for Noting (Attachment).....  | 7         |
| <b>5.</b> | <b>MATTERS FOR DECISION .....</b>   | <b>9</b>  |
| 5.1       | Ongoing Development of the WEROC App and Website (Attachments) .....                                    | 9         |
| 5.2       | 2018 Regional Telecommunications Review .....   | 11        |
| 5.3       | Wheatbelt to Goldfields Sports Trail Proposal from Naja Business Consulting Services (Attachments)..... | 14        |
| 5.4       | Access to Instructors for Training and Assessment for HR and HC Licences .....                          | 16        |
| 5.5       | Permits Allowing Movement of Towed Agricultural Implements on Public Roads ..                           | 19        |
| 5.6       | Group Valuation Services .....  | 20        |
| 5.7       | WEROC Demos from the Wheatbelt .....  | 21        |
| 5.8       | The Future Governance for WEROC and Wheatbelt Communities Inc (Attachments)                             | 23        |
| <b>6.</b> | <b>EMERGING ISSUES.....</b>   | <b>25</b> |
| 6.1       | Wheatbelt Region Parks and Reserves Draft Management Plan 2019 .....                                    | 25        |
| <b>7.</b> | <b>OTHER MATTERS .....</b>  | <b>25</b> |
| <b>8.</b> | <b>FUTURE MEETINGS .....</b>  | <b>25</b> |
| <b>9.</b> | <b>CLOSURE .....</b>  | <b>25</b> |

# WEROC

## Wheatbelt East Regional Organisation of Councils

Shires of Bruce Rock, Kellerberrin, Merredin, Westonia, Yilgarn

# MINUTES

## 1. OPENING AND ANNOUNCEMENTS

Opening the meeting at 10.01am, Peter Clarke, WE-ROC's CEO, welcomed all in attendance.

## 2. RECORD OF ATTENDANCE AND APOLOGIES

### 2.1 Attendance

Mr Peter Clarke, CEO Shire of Yilgarn and CEO WE-ROC (Chair)

Mr Darren Mollenoyux, CEO Shire of Bruce Rock

Mr Raymond Griffiths, CEO Shire of Kellerberrin

Mr Greg Powell, CEO Shire of Merredin

Mr Jamie Criddle, CEO Shire of Westonia

Ms Helen Westcott, Joint Executive Officer

Mr Bruce Wittber, Joint Executive Officer

### 2.2 Apologies

Nil

### 2.3 Guests

Nil

## 3. PRESENTATIONS/MEETINGS

Nil

## 4. MINUTES OF MEETINGS

### 4.1 Minutes from the Executive Meeting held Wednesday 28 November 2018 (Attachment)

Minutes of the Executive Meeting held Wednesday 28 November 2018 have previously been circulated to Member Councils.

#### RECOMMENDATION:

That the Minutes of the Council Meeting held Wednesday 28 November 2018 be confirmed as a true and correct record.

**RESOLUTION:**                      **Moved: Darren Mollenoyux**                      **Seconded: Greg Powell**

---

**That the Minutes of the Council Meeting held Wednesday 28 November 2018 be confirmed as a true and correct record.**

**CARRIED**

## 4.2 Business Arising – Status Report for February 2019 (Attachments)

### Executive Meeting Wednesday 25 July 2018

#### 5.9 Future WEROC Projects

RESOLUTION:                      Moved: Darren Mollenoyux                      Seconded: Greg Powell

That:

1. WE-ROC writes to the Department of Local Government and WALGA requesting that they jointly conduct a survey to determine the areas of concern for the sector with respect to local government compliance and auditing requirements, including the proposed changes to the Australian Accounting Standards and the impact of the role of the Auditor General in undertaking local government audits and performance management requirements; and
2. Following the conduct of the survey, WE-ROC requests the Department, WALGA and Local Government Professionals develop the appropriate Policy templates to assist local governments in addressing any new requirements imposed by the Auditor General.

CARRIED

As was reported at the Executive Meeting held Wednesday 28 November 2018, correspondence had been prepared and a formal response received from Tony Brown at WALGA. WALGA is happy to assist in the conduct of a survey, even in the event of the Department of Local Government, Sport and Cultural Industries (the Department) not wishing to participate. Work on the survey would commence in early 2019.

In preparing the agenda for the February Executive Meeting, the Executive Officer sought an update from WALGA. A response had not been received at the time the agenda was prepared.

The Executive Officer received correspondence from the Department in early December 2018, with a copy of the correspondence forming an attachment to the meeting agenda. The Department has also issued correspondence to the Office of the Auditor General seeking their support to be involved.

### Executive Meeting Wednesday 28 November 2018

#### 5.1 Review of the Local Government Act 1995

RESOLUTION:                      Moved: Raymond Griffiths                      Seconded: Darren Mollenoyux

That:

1. The Executive Officer circulate the consolidated LG Act survey questions document used in preparing Agenda Item 5.1 (Review of the Local Government Act 1995); and
2. Member Councils submit to the Executive Officer a completed survey before 31 December 2018.

CARRIED

Surveys have been received from most Member Councils.

The Shire of Bruce Rock advised that Council would not consider the review of the LG Act until it met in February. Information from the Shire will come following Council's consideration of the matter.

The Executive Officer will prepare a report for the WEROC Council Meeting scheduled to be held Wednesday 27 February 2018.

#### 5.3 Australian Local Government Association Election Initiative Summary

RESOLUTION:                      Moved: Greg Powell                      Seconded: Jamie Criddle

That the Executive Officer write to all Federal Members of Parliament and the major political parties seeking their support for initiatives outlined in the ALGA Federal Election Initiatives titled "All Politics is Local – 12 ways to deliver for Australian communities". Specifically, WEROC should seek support for the following issues:

- *The Secondary Freight Network Project;*
- *Work on the National Highway, emphasis on the need for further work on the Great Eastern Highway;*
- *Roads to Recovery funding;*
- *Increased FAGs funding;*
- *Funding for health-related issues, including GPs, nurses, nurse practitioners and aged care packages;*
- *Blackspot funding;*
- *Funding for the replacement of aging infrastructure;*
- *Emergency Management – specifically for changing to the rules so that in rearing damaged roads etc LG can rebuild a road, bridge or whatever to withstand the next event rather than just replacement which will lead to another failure the next time an event occurs;*
- *LG/WEROC Support for ALGA's climate change policy;*
- *Alternate power generation eg localised power generation through solar panel "farms" or wind farms; and*
- *Any issues related to life within rural and remote WA.*

**CARRIED**

All correspondence has been prepared.

Acknowledgments have been received from the offices of Hon Julie Bishop MLA and Senator Louise Pratt.

#### **5.4 Partnering Agreement for the Provision of Mutual Aid for Recovery during Emergencies**

*RESOLUTION: Moved: Darren Mollenoyux Seconded: Raymond Griffiths*

*That, subject to any amendment, the WE-ROC Executive recommend to the WE-ROC Council that the Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery be adopted for a period of three years from the date of signing.*

**CARRIED**

The Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery will be presented for adoption at the WEROC Council Meeting scheduled for Wednesday 27 February 2019.

#### **5.5 Future WEROC Projects – Asset Management Project**

The WEROC Executive noted a report provided by the Executive Officer on work undertaken by the consultancy Accingo with no further action requested at that time.

Since the last WEROC Executive Meeting Accingo has provided copies of their insurance policies as per a requirement of the its contract. A copy of a combined policy for Professional Indemnity and Public Liability Insurance forms an attachment to the meeting agenda. Accingo currently has no staff other than its two directors who are classed as working directors. As such there is no requirement under WA legislation for Accingo to carry workers compensation cover as working directors are not classified as employees.

Accingo had commenced work on preparing surveys and other documentation to be used when they conduct site visits. When the Executive Officer contacted Blake Read from Accingo on 5 February 2019 all Member Councils other than the Shire of Westonia had provided information requested by Accingo. Accingo were in regular contact with the Shire to facilitate completion of the information requested.

Accingo has advised that work will commence in Westonia on Thursday 14 February 2019.

#### **5.6 The Country Ambulance Strategy**

*RESOLUTION: Moved: Darren Mollenoyux Seconded: Jamie Criddle*

*That WE-ROC's submission on the draft Country Ambulance Strategy be submitted, subject to any amendment, on or before Monday 10 December 2018.*

**CARRIED**

WEROC's submission was submitted by the due date, with copies distributed to Member Councils.

Outcomes of the consultation process are still to be made public.

## **5.8 WEROC Council Meeting Dates in 2019**

**RESOLUTION:** *Moved: Raymond Griffiths* *Seconded: Jamie Criddle*

*That the WE-ROC Executive recommends to the WE-ROC Council that the following meeting schedule be adopted for 2019 and February 2020:*

|                                   |  |
|-----------------------------------|--|
| <i>Wednesday 1 May 2019</i>       | <i>Shire of Bruce Rock</i>               |
| <i>Wednesday 26 June 2019</i>     | <i>Shire of Kellerberrin</i>             |
| <i>Wednesday 21 August 2019</i>   | <i>Shire of Merredin</i>                 |
| <i>Wednesday 30 October 2019</i>  | <i>Shire of Westonia</i>                 |
| <i>Wednesday 26 February 2020</i> | <i>Shire of Yilgarn (Southern Cross)</i> |

**CARRIED**

The above meeting schedule will be presented for adoption at the WEROC Council Meeting to be held Wednesday 27 February 2019.

## **6.2 Invitation to Representatives from Easifleet to Meet with the WEROC Executive**

*It was agreed that an invitation be extended to Matt Shepherd to meet with the WE-ROC Executive Meeting scheduled for Wednesday 6 February 2019.*

With the Executive Meeting rescheduled as a teleconference, the invitation to Matt Shepherd from Easifleet was held over until the next in-person meeting of the Executive. Nominally the next in-person meeting of the Executive is set for Wednesday 27 March 2109 in Kellerberrin.

The Executive Officer seeks confirmation that the meeting will be held as an in-person meeting, thereby allowing an invitation to be extended to Matt Shepherd.

### **RECOMMENDATION:**

That the Status Report for February 2019 be received.

**RESOLUTION:** *Moved: Greg Powell* *Seconded: Raymond Griffiths*

**That the Status Report for February 2019 be received.**

**CARRIED**

## **4.3 Matters for Noting (Attachment)**

The following matters are presented for noting:

- Perth Caravan and Camping Show 2019 - the Central Wheatbelt Visitor Centre (CWVC) has advised that there will be a slight cost adjustment to cost for participating sub-regional groups. At the November Executive Meeting the Executive Officer advised that the WEROC contribution would be \$275 incl. GST and be paid from WEROCs contribution to the Central Wheatbelt Visitor Centre (CWVC).  
Early in the New Year the CWVC advised that Discovering Golden Horizons had indicated that they would not be able to participate in this year's show. This means the cost to the remaining 4 sub-regional groups would be slightly more at \$343.75 incl. GST (An additional \$68.75 each from the original quote for the participation of 5 sub-regions).
- Minutes from a meeting of the Wheatbelt Medical Students Immersion Project (WMSIP) Planning Group held Thursday 17 January 2019. A copy of the minutes forms an attachment to the meeting agenda. Planning for the visits which will now commence on Monday 11 March 2019 are proceeding well. A further meeting of the group is scheduled for Thursday 14 February 2019.

**WEROC Executive Meeting Wednesday 13 February 2019 - Minutes**

- Edition 5 - Eastern Wheatbelt WA – A Visitor’s Guide – Copies of the publication were distributed in mid-January 2019, which the Central Wheatbelt Visitors Centre will distribute regionally to Shire offices, visitor information points and Community Resource Centres.

**RECOMMENDATION:**

That the matters listed for noting be received.

**RESOLUTION:** Moved: Darren Mollenoyux      Seconded: Greg Powell

**That the matters listed for noting be received.**

**CARRIED**



## 5. MATTERS FOR DECISION

### 5.1 Ongoing Development of the WEROC App and Website (Attachments)

|                                |   |
|--------------------------------|---|
| <b>File Reference:</b>         | 013-2 Strategic and Future Planning<br>132-1 WEROC Tourism<br>132-3 Central Wheatbelt Visitor Centre<br>135-5 Economic Sustainability                       |
| <b>Author:</b>                 | Helen Westcott, Executive Officer   |
| <b>Portfolio:</b>              | Shared Function (Economic Development through Wheatbelt Communities Inc)  |
| <b>Disclosure of Interest:</b> | Nil   |
| <b>Date:</b>                   | 5 February 2019   |
| <b>Attachments:</b>            | WEROC PSR (Problem, Solution, Result) Whilst Paper<br>WEROC App Marketing Project Costing<br>PowerPoint provided to the WEROC Executive on 28 November 2018 |

#### RECOMMENDATION:

That the WEROC Executive recommend to the WEROC Council that:

1. WEROC look to fund the WEROC App Marketing Project in the 2019/2020 financial year and beyond subject to successful grant funding applications to assist WEROC in resourcing the project; and
2. Go2GUIDES be advised of WEROC's decision.

#### Executive Officer's Report:

At the WEROC Council Meeting held Wednesday 24 October 2018 the ongoing development of the WEROC App and website was considered with the meeting noting the report provided by the Executive Officer. The meeting also agreed that the Executive Officer would research the Agreement/Contract between WEROC and Go2Guides to ascertain whether there are any ongoing commitments in relation to the development of the WEROC App in order for this to be referred to the next Executive Meeting to allow discussion on the future of the WEROC App.

This work was undertaken for the Executive Meeting held Wednesday 28 November 2018, with the meeting resolving as shown below:

**RESOLUTION:** *Moved: Greg Powell* *Seconded: Jamie Criddle*

*That WEROC seek a project brief, implementation plan and costing from go2GUIDES to market the WEROC App as means to attract visitors to the region.*

*CARRIED*

Early in the new year Steven Peacock provided the Executive Officer with a project brief, implementation plan and costing as requested. Peter Clarke as WEROC CEO reviewed the initial costing. In providing comment to the Executive Officer he noted that he was unfamiliar with App technology and that the costing appeared high.

The Executive Officer requested a simpler approach to the costing in terms of explaining what was required for the fees being charged. This has been provided.

In addition to the project costing, Go2Guides has provided a "white paper" on the project which explains the works required. Within this document there are also examples of similar work undertaken by go2GUIDES one of which is a regional local government.

Copies of each of these documents, with a copy of the PowerPoint presentation used by Steven Peacock when he met (via teleconference) with the WEROC Executive on Wednesday 28 November 2018.

With WEROC's budget process for the coming financial year about to commence, now is a good time to consider what projects the group should pursue, not just in the next financial year but in the longer term.

Given the investment WEROC has made in the development of its App and website, the Executive Officer believes it would be short-sighted and wasteful of the resources invested to date to "can" the project without thought as to how the App can be made to work for Member Councils as they try to enhance the capacity and sustainability of the communities they represent.

In Agenda Item 5.3 reference is made of WEROC looking to apply for funding through the State Government's Regional Grants Program. Perhaps this is an avenue for accessing funds to help reduce the cost of undertaking the work required.

Whilst a cost of \$28,000 (excl GST) appears high (and for a group of small local governments such as those in WEROC it is), over a 12-month period and for the work involved the Executive Officer does not believe the costing to be excessive.

If external funding could be found to assist WEROC in funding the project in the coming financial year serious consideration should be given to continuing the project.

|                                |                 |
|--------------------------------|-----------------|
| <b>Consultation:</b>           | Nil             |
| <b>Financial Implications:</b> | As yet unknown  |
| <b>Voting Requirement:</b>     | Simple Majority |

**RESOLUTION:**                      **Moved: Darren Mollenoyux**                      **Seconded: Jamie Criddle**

---

**That the WEROC Executive recommend to the WEROC Council that:**

- 1. Subject to successful grant funding applications to assist WEROC in resourcing the WEROC App Marketing Project, WEROC look to fund the project in the 2019/2020 financial year and beyond; and**
- 2. Go2GUIDES be advised of WEROC's decision.**

**CARRIED**

## 5.2 2018 Regional Telecommunications Review

|                                |   |
|--------------------------------|---|
| <b>File Reference:</b>         | 135-1 Economic Sustainability<br>135-2 Communications (Economy) |
| <b>Author:</b>                 | Helen Westcott, Executive Officer                               |
| <b>Portfolio:</b>              | Shared Function   |
| <b>Disclosure of Interest:</b> | Nil   |
| <b>Date:</b>                   | 31 January 2019   |
| <b>Attachments:</b>            | Nil   |

### RECOMMENDATION:

**That the Executive Officer write to all Western Australian Federal Members of Parliament and the major political parties seeking their support and implementation of the recommendations contained in the 2018 Report of the Regional Telecommunications Independent Review Committee.**

### Executive Officer's Report:

On 30 April 2018, Senator the Hon Bridget McKenzie, Minister for Regional Communications, announced the commencement of the 2018 Regional Telecommunications Review.

A Regional Telecommunications Independent Review Committee (the Committee) is established every three years under Part 9B of the *Telecommunications (Consumer Protection and Service Standards) Act 1999* to conduct a review into telecommunications services in regional, rural and remote parts of Australia.

As part of the review, the Committee were to consider:

- how regional communities can maximise the economic benefits of digital technologies;
- how regional consumers use their broadband services and how they might derive further benefit from it; and
- the outcomes achieved through the Mobile Black Spot Program and examine the extent of the existing gaps in mobile coverage in regional Australia.

Public submissions were invited with the submission period closing on Sunday 5 August 2018.

WEROC lodged a submission.

The review Committee submitted its report to the Minister in late September 2018, with the report publicly released in early December. The report, 2018 Report of the Regional Telecommunications Independent Review Committee, can be accessed by following the link shown below:

<https://www.communications.gov.au/publications/2018-regional-telecommunications-review-getting-it-right-out-there>

The Committee made 10 recommendations in its report to the Commonwealth. The recommendations cover various aspects of telecommunications delivery, including:

- Access to Infrastructure;
- Consumer Protections; and
- Digital Inclusion.

In summary, the recommendations are as follows:

## **Access to Infrastructure**

**Recommendation 1:** To give effect to NBN Co's stated commitments to upgrading its network, we recommend that:

- a) The company establish clear criteria to provide transparency about planned future technology upgrades and indicative timings of these upgrades in regional, rural and remote areas. We suggest that future technology upgrades initially focus on high value agricultural areas, business precincts, public interest premises, and the regional tourism sector.
- b) The Government require NBN Co to adjust the area switch element of its Technology Choice Program so that it can be a financial co-contributor with other interested parties.
- c) NBN Co should assign responsibility for improving and upgrading the fixed-wireless and satellite networks to an experienced member of the company's senior executive management team. In addition, at least one member of the Board of Directors should have relevant skills and experience in regional, rural and remote issues.

**Recommendation 2:** The Government commits to a large scale, multi-year Stronger Regional Connectivity Package to improve broadband and mobile services in areas of high economic, social and public safety significance, particularly in areas served predominantly by the Sky Muster satellite service. Investment to be guided by a strategic place-based approach.

## **Consumer Protections**

**Recommendation 3:** The committee recommends no changes to the current Universal Service Obligation arrangements until there are fit-for-purpose alternative voice options for those consumers served by the Sky Muster satellite service.

**Recommendation 4:** The committee recommends that industry be asked to bring forward new and innovative solutions for providing voice services in rural and remote Australia, particularly for areas served by the High Capacity Radio Concentrator (HCRC) network.

**Recommendation 5:** The committee recommends that the Government undertake an audit that focuses on:

- a) Repair times for landline services for those living in regional, rural and remote areas that are not fixed within the specified Customer Service Guarantee timeframes.
- b) Measures the impact of Customer Service Guarantee exemptions such as mass disruption events on repair times in regional, rural and remote areas.

Penalties should be considered for excessive repair timeframes.

**Recommendation 6:** The committee recommends:

- a) Independent measuring of the performance of fixed-wireless and satellite NBN services in regional areas to better understand where problems may lie in the supply chain that negatively impact on end-users.
- b) Truth in advertising and reporting about the quality of services consumers will receive during peak times.

## **Digital Inclusion**

**Recommendation 7:** The existing data limits for Sky Muster services be reviewed with the aim of increasing data limits across the board. As a minimum, the spot beams that are underutilised should have data limits increased.

**Recommendation 8:** A targeted Indigenous Digital Inclusion program with a focus on access, affordability and digital ability be developed in partnership with Indigenous communities.

**Recommendation 9:** Governments and industry should reduce barriers to people engaging with essential services online, including unmetering data for access to government sites.

**Recommendation 10:** The Government commit to improving digital literacy in regional, rural and remote Australia by:

- a) Developing an online technology 'hub' to provide independent and factual information to help support people to build up the skills to solve telecommunications issues.
- b) Deploying technical advisers on a short-term basis across regional, rural and remote Australia to provide on-the-ground support to help people get connected and stay connected, using technologies that are suitable to their individual needs.

Encouraging the agriculture sector to provide industry-specific advice about the Internet of Things and other digital applications that will drive productivity gains in the sector.

**Consultation:** Nil

**Financial Implications:** As yet unknown

**Voting Requirement:** Simple Majority

**RESOLUTION:** **Moved: Greg Powell** **Seconded: Jamie Criddle**

**That the Executive Officer write to all Western Australian Federal Members of Parliament and the major political parties seeking their support and implementation of the recommendations contained in the 2018 Report of the Regional Telecommunications Independent Review Committee.**

**CARRIED**

### 5.3 Wheatbelt to Goldfields Sports Trail Proposal from Naja Business Consulting Services (Attachments)

**File Reference:** 013-2 Strategic and Future Planning  
135-5 Economic Sustainability

**Author:** Helen Westcott, Executive Officer

**Portfolio:** Shared Function

**Disclosure of Interest:** Nil

**Date:** 1 February 2019

**Attachments:** Sports Trail Costing  
NAJA Letter of Engagement

#### RECOMMENDATION:

1. That Naja Business Consulting Services (NAJA) be requested to include the Shire of Bruce Rock in the WEROC Sports Trail Proposal.
2. That, subject to the inclusion of the Shire of Bruce Rock in the WEROC Sports Trail Proposal, the WEROC Executive recommend to the WEROC Council that:
  - a) NAJA be appointed to undertake Phase 1 of the WEROC Sports Trail Proposal;
  - b) An allocation of \$6,000 (excl GST) for Phase 1 of the WEROC Sports Trail Proposal be included in the 2019/2020 WEROC Budget;
  - c) Consideration be given during preparation of the 2019/2020 WEROC Budget to including funding for Phase 2 of the WEROC Sports Trail Proposal prepared by NAJA;
  - d) Should a decision on developing a business case for a sports trail be agreed consideration be given to seeking costings from other suitably qualified consultants; and
  - e) That NAJA be advised of WEROC's decision.

#### Executive Officer's Report:

At the WEROC Executive Meeting held Wednesday 28 November 2018 the Executive Officer advised that Paul Rosair of Naja Business Consulting Services had contacted her to see whether WEROC was interested in developing a business case for the development a Wheatbelt to Goldfields Sports Trail. Following discussion of the proposal the Executive resolved as shown below:

*RESOLUTION: Moved: Jamie Criddle Seconded: Raymond Griffiths*

*That Naja Business Consulting Services be requested to prepare a costing to develop a business case for the development of a Wheatbelt to Goldfields Sports Trail.*

CARRIED  
3/2

As requested, Naja Business Consulting Services (NAJA) has prepared a proposal for consideration by WEROC to develop a Sports Trail traversing the region. The proposal has been broken into three stages to simplify the project and potentially minimise risk for WEROC.

NAJA has also provided WEROC a copy of its standard terms and conditions.

Both documents form attachments to the meeting agenda.

The proposal is clear in its objectives and well structured, with implementation staged so as to minimise risk to WEROC. the

A drawback with the proposal is that it does not include the Shire of Bruce Rock. The Executive Officer believes that the proposal should be amended to include the Shire of Bruce Rock because there appears to be no reason to exclude the Shire from the project when it is looking at the promotion of other sporting activities, such as lawn bowls, tennis etc.

The Shire of Bruce Rock has indicated that it would like to be included in the proposal and Darren Mollenoyux, the Shire's CEO has indicated that the Shire's support for the project is contingent on its inclusion. The Executive Officer believes that this is a reasonable request.

The Executive Officer also raises the issue of the cost associated with implementing Phase 2 of the project. In the Executive Officer's view, the costing appears high. Whilst allocating an amount for the work to be undertaken is recommended, the Executive Officer believes that seeking costings from other suitably qualified consultant should be considered.

**Additional Meeting Comment:**

A majority of the Executive were unsure as to whether the project proposal would meet with success given that many of the sporting facilities are used only on a seasonal basis, eg the golf courses are not suitable for use in the hot summers experienced in the Wheatbelt. As a consequence, they did not consider a drive trail project dependent on sporting activities would be successful.

|                                |                 |
|--------------------------------|-----------------|
| <b>Consultation:</b>           | Nil             |
| <b>Financial Implications:</b> | As yet unknown  |
| <b>Voting Requirement:</b>     | Simple Majority |

|                    |                             |                              |
|--------------------|-----------------------------|------------------------------|
| <b>RESOLUTION:</b> | <b>Moved: Jamie Criddle</b> | <b>Seconded: Greg Powell</b> |
|--------------------|-----------------------------|------------------------------|

**That Naja Business Consulting Services be:**

1. Thanked for preparing a costing to develop a business case for the development of a Wheatbelt to Goldfields Sports Trail; and
2. Advised that at this point WEROC does not wish to pursue the project.

**CARRIED**

#### 5.4 Access to Instructors for Training and Assessment for HR and HC Licences

**File Reference:** 121-1 Roads General

**Author:** Helen Westcott, Executive Officer

**Portfolio:** Transport – Road, Rail and Air Infrastructure (Economy – Shire of Bruce Rock)

**Disclosure of Interest:** Nil

**Date:** 4 February 2019

**Attachments:** Nil

The matter is presented for consideration and decision.

##### Executive Officer's Report:

At the WEROC Council Meeting held 24 October 2018 Darren Mollenoyux advised the meeting that the Shire of Bruce Rock had recently received correspondence from Keen Bros (WA) Pty Ltd to notify the Shire that following advice from the Department of Transport that it would no longer be providing training and assessment for HR and HC licences across the region. The loss of this service would mean that all licences would have to be taken in Perth. At this time, it was resolved as shown below:

*RESOLUTION: Moved: Mr Criddle Seconded: Mr Mollenoyux*

*That the WEROC Executive consider the potential for WEROC to establish a training and assessment service for those looking to obtain their HR and HC licences at the meeting scheduled for Wednesday 28 November 2018.*

*CARRIED*

A report on the availability of training providers was presented to the WEROC Executive Meeting on Wednesday 28 November 2018, at which time the Executive resolved as shown below:

*RESOLUTION: Moved: Greg Powell Seconded: Darren Mollenoyux*

*That WEROC investigate the potential to engage Heavy Vehicle Training to conduct training courses and licencing testing across the WEROC communities.*

Heavy Vehicle Training (HVT) have indicated they are happy to work with WEROC to provide training courses and licencing testing.

Information on costs and what is involved has been provided. To quote from an email received from HVT

*... In the past we have used the CRC for centres as a meeting place and for clients to do their theory.*

*We would need advance notice to schedule bookings.*

*Please let me know how you wish to proceed.*

*These quotes include:*

*Learners cover note*

*Eye Test*

*Theory*

*Training and Assessment*

*Statement of Attainment.*

*Upon completion of the course with a pass mark on assessment you will receive paperwork to take to the Department of Transport and for a small fee they will issue your licence.*



*As I said on the phone, these prices will be plus Food, Accommodation and Mobilisation costs, with a minimum of 4 bookings in the same gear box class 1 Day Automatic HR Training and Assessment:*

*\$950.00*

*1 Day Unrestricted and Synchromesh HR Training and Assessing:  
\$1400.00*

*2-Day Unrestricted and Synchromesh HR Training and Assessing:  
\$1950.00*

*1 Day Automatic, Synchromesh and Unrestricted HC Training and Assessing:  
\$1750.00*

*2 Day Synchromesh and Unrestricted HC Training and Assessing:  
\$2450.00*

*1 Day Automatic, Synchromesh and Unrestricted MC Training and Assessing:  
\$1850.00*

*2 Day Synchromesh and Unrestricted MC Training and Assessing:  
\$2550.00*

*Most clients will be able to achieve a successful pass upon assessment in 1 Day in the Synchromesh gear box.*

*We don't recommend 1 Day Unrestricted unless they have a lot of experience with this Road Ranger gear box type.*

*We have a high pass rate for the 2 Day Unrestricted HR course.*

*We have our clients Enrol Online and they will need a USI to complete enrolment, we also require all clients to complete a Fatigue Management Certificate.*

As the Executive Officer is unfamiliar with training and licencing for heavy vehicles a recommendation has not been prepared.

If Member Councils decided to work with HVT, consideration as to the location where training will be provided requires consideration as this will form part of any discussions/negotiations with HVT.

**Additional Meeting Comment:**

The WEROC Executive agreed that. given the involvement some Community Resource Centres (CRC) have in assisting with heavy vehicle training and that their buildings are currently used by HVT in the delivery of training and assessment programs there may be benefit in referring information provided by HVT to the CRCs. This would potentially allow the CRCs to offer training which would provide another revenue stream for each of the centres.

|                                |                 |
|--------------------------------|-----------------|
| <b>Consultation:</b>           | Nil             |
| <b>Financial Implications:</b> | As yet unknown  |
| <b>Voting Requirement:</b>     | Simple Majority |

**RESOLUTION:**                      **Moved: Jamie Criddle**                      **Seconded: Darren Mollenoyux**

---

**That the information provided by Heavy Vehicle Training with respect to provide training courses and licencing testing across the communities in WEROC be referred to each Member Council's Community Resource Centre for the information and possible action.**

**CARRIED**

## **5.5 Permits Allowing Movement of Towed Agricultural Implements on Public Roads**

**File Reference:** 121-1 Roads General

**Author:** Helen Westcott, Executive Officer

**Portfolio:** Transport – Road, Rail and Infrastructure (Economy – Shire of Bruce Rock)

**Disclosure of Interest:** Nil

**Date:** 5 February 2019

**Attachments:** Nil

**The matter is presented for consideration and decision.**

### **Executive Officer's Report:**

At the WEROC Executive Meeting held Wednesday 28 November 2018 Raymond Griffiths, CEO Shire of Kellerberrin, raised the matter of permits allowing movement of towed agricultural implements on public roads. In raising the matter, he reported that the issue was still unresolved and was again causing problems for a number of farmers.

It was agreed that the matter be listed for discussion at the WEROC Executive Meeting scheduled for Wednesday 6 February 2019.

The Executive Officer understands that the issue has been a topic of discussion for the Local Government Agricultural Freight Group but is unaware if the Group has had any success in resolving the difficulties faced by some farmers.

**RESOLUTION:**                      **Moved: Greg Powell**                      **Seconded: Darren Mollenoyux**

**That WEROC write to the Local Government Agricultural Freight Group to seek an update the matter of permits allowing movement of towed agricultural implements on public roads.**

**CARRIED**

## **5.6      Group Valuation Services**

|                                |  |
|--------------------------------|--|
| <b>File Reference:</b>         | 042-2 Finance Audit and Compliance                                   |
| <b>Author:</b>                 | Peter Clarke, CEO Shire of Yilgarn/Helen Westcott, Executive Officer |
| <b>Portfolio:</b>              | CEO/Governance (Shire of Yilgarn)                                    |
| <b>Disclosure of Interest:</b> | Nil  |
| <b>Date:</b>                   | 5 February 2019  |
| <b>Attachments:</b>            | Nil  |

**The matter is presented for consideration and decision.**

### **Executive Officer's Report:**

Currently the Shire of Yilgarn is currently seeking quotations based on the following:

- 30 June 2019 – Valuation of Plant and Equipment (including mobile plant and motor vehicle) Assets;
- 30 June 2020 – Valuation of Land and Buildings; and
- 30 June 2021 – Valuation of Infrastructure Assets.

The Shire has requested the matter be listed for discussion to see whether there may be an opportunity to undertake this work on a group basis which may help to reduce the costs associated with obtaining valuations such as those described above.

**It was agreed that the Shire of Yilgarn would arrange a costing for a group valuation to be undertaken, with the Executive Officer to circulate the costing once obtained.**

## 5.7 **WEROC Demos from the Wheatbelt**

**File Reference:** 013-2 Strategic and Future Planning  
135-5 Economic Sustainability

**Author:** Helen Westcott, Executive Officer

**Portfolio:** Shared Function

**Disclosure of Interest:** Nil

**Date:** 4 February 2019

**Attachments:** Nil

### **RECOMMENDATION:**

**That the WEROC Executive recommend to Wheatbelt Communities Inc that a donation of up to \$5,000 be made to West Australian Music (WAM) seeking its support for one of its projects, Demos from the Wheatbelt, subject to WAM providing advice on:**

- a) The level of funds being sought from participating Councils across the Wheatbelt; and**
- b) What happens to a donation should the project not proceed due to lack of sufficient funding.**

### **Executive Officer's Report:**

The Shire of Yilgarn received correspondence from West Australian Music (WAM) seeking its support for one of its projects, Demos from the Wheatbelt.

This project follows on from a larger project, Sounds, delivered in the region in 2014.

Through these projects, WAM takes the full, professional recording studio experience out of the city and into regional WA in locations where these types of facilities simply do not exist. For many people living in regional WA, the opportunity to progress their own artistic aspirations and professionally record their music is not possible, unless they travel to Perth.

WAM still needs to raise some of the funds necessary to deliver this project, and are asking Shires across the Wheatbelt region to consider making a modest investment in the project, which in turn is an investment in the artists that will be selected to participate in the recordings.

A brief proposal and outline of the project can be viewed by following the link below.

<https://www.dropbox.com/sh/zpnmexerttc0sbd/AADt8ZjH0ncwPkZN0dIXqmepa?dl=0>

The Shire of Yilgarn has requested the matter for Wheatbelt Communities Inc's consideration as it views the project of value and one which could contribute to building creative capital across each of the member Councils.

In viewing the link shown above there is no indication of the level of funding that WAM is seeking from potential donors.

The Executive Officer believes that whilst support should be given to a project such as Demos from the Wheatbelt, this recommendation comes with the comment that WEROC should first seek advice from WAM as to the levels of funding required and what happens to a donation should the project not proceed due to lack of sufficient funding.

There are sufficient funds within the current Wheatbelt Communities account for a donation of up to \$5,000 to be made.

**Consultation:** Nil

**Financial Implications:** As yet unknown

**Voting Requirement:** Simple Majority

**RESOLUTION:** Moved: Greg Powell                      Seconded: Jamie Criddle

---

That the WEROC Executive recommend to Wheatbelt Communities Inc that a donation of \$1,000 be made to West Australian Music (WAM) seeking its support for one of its projects, Demos from the Wheatbelt, subject to WAM providing advice on:

- a) The level of funds being sought from participating Councils across the Wheatbelt; and
- b) What happens to a donation should the project not proceed due to lack of sufficient funding.

**CARRIED**

## **5.8      The Future Governance for WEROC and Wheatbelt Communities Inc (Attachments)**

|                                |   |
|--------------------------------|---|
| <b>File Reference:</b>         | 013-2 Strategic and Future Planning<br>031-1 WEROC Memorandum of Understanding<br>135-5 Economic Sustainability                           |
| <b>Author:</b>                 | Helen Westcott, Executive Officer   |
| <b>Portfolio:</b>              | Shared Function   |
| <b>Disclosure of Interest:</b> | Nil   |
| <b>Date:</b>                   | 6 February 2019   |
| <b>Attachments:</b>            | Current WEROC Memorandum of Understanding<br>Wheatbelt Communities Inc Constitution<br>Warren Blackwood Alliance of Councils Constitution |

**The matter is presented for discussion and decision.**

### **Executive Officer's Report:**

At the time of adopting the 2018/2019 WEROC and Wheatbelt Communities Inc (WCI) Budgets there was agreement that prior to discussions for the 2019/2020 budgets for both organisations that the governance structure around both organisations should be reviewed.

A review of both entities is required now as the Shire of Yilgarn has indicated that it will not support the continuation of two entities beyond the current financial year, believing the region will be better served by a single entity. So, the decision around future governance and how regional cooperation between the Shires of Bruce Rock, Kellerberrin, Merredin, Westonia and Yilgarn will evolve must be finalised ahead of budget discussions.

The Shire of Yilgarn is of the view that the vehicle by which regional cooperation can be most effectively delivered is through the consolidation and enhancement of WCI. Peter Clarke, the Shire's current CEO, has experience with another body, the Warren Blackwood Alliance of Councils (WBAC), during his tenure as CEO at the Shire of Nannup.

A copy of the WBAC Constitution forms an attachment to the meeting agenda. It is provided as a means of comparing how another group of rural local governments tackled economic and social development via an alliance.

The Executive Officer agrees with the Shire of Yilgarn that only a single entity is required and that if properly resourced and supported by each of its current members will assist in the growth and development of its members and the communities it represents.

Member Councils, however, must debate as a group the best way forward.

|                                |                 |
|--------------------------------|-----------------|
| <b>Consultation:</b>           | Nil             |
| <b>Financial Implications:</b> | As yet unknown  |
| <b>Voting Requirement:</b>     | Simple Majority |

**RESOLUTION:**                      **Moved: Jamie Criddle**                      **Seconded: Greg Powell**

---

**That the WEROC Executive recommend to WEROC Council that:**

- 1. WEROC's Member Councils look to work cooperatively through a single entity rather than the two currently established entities, WEROC and Wheatbelt Communities Inc;**
- 2. In accordance with Clause 8.1 of its Memorandum of Understanding, WEROC cease to exist on 30 June 2019, that being the day upon which the current WEROC Memorandum of Understanding terminates.**
- 3. That Wheatbelt Communities Inc become the entity through which the Shires of Bruce Rock, Kellerberrin, Merredin, Westonia and Yilgarn continue to work cooperatively;**
- 4. That the Wheatbelt Communities Inc Constitution be reviewed to recognise that it is the sole vehicle for the Shires of Bruce Rock, Kellerberrin, Merredin, Westonia and Yilgarn cooperatively working;**
- 5. That as part of reviewing the Wheatbelt Communities Inc Constitution that the organisation be renamed WEROC; and**
- 6. That in preparing the 2019/2020 Wheatbelt Communities Budget recognition is given to the fact that it is the major vehicle for regional cooperation between the Shires of Bruce Rock, Kellerberrin, Merredin, Westonia and Yilgarn.**

**CARRIED**



## **6. EMERGING ISSUES**

### **6.1 Wheatbelt Region Parks and Reserves Draft Management Plan 2019**

The Executive Officer advised that the Conservation and Parks Commission and the Department of Biodiversity, Conservation and Attractions had recently released Wheatbelt Region Parks and Reserves Draft Management Plan 2019 for public comment.

The period of public consultation extends to Friday 5 April 2019.

Given the that a number of the larger reserves are located across WEROCs Member Councils, the Executive Officer sought comment from the Executive as to whether a submission should be prepared.

**It was agreed that WEROC would look to prepare a submission on the Wheatbelt Region Parks and Reserves Draft Management Plan 2019.**

## **7. OTHER MATTERS**

Nil

## **8. FUTURE MEETINGS**

WEROC Council            Wednesday 27 February 2019 (Shire of Yilgarn)

WEROC Executive        Wednesday 27 March 2019 (Shire of Kellerberrin)

## **9. CLOSURE**

There being no further business the Chair closed the meeting at 10.45am.