

Status Report as at March 2022

Date / CMRef / Officer	Subject	Status
21/11/2017 CMRef: 82079 EMCS	That application be made to the Minister for Local Government to have the land being Lot 71 Main Street, Burracoppin re-vested in the Crown in accordance with Sections 6.64 and 6.74 of the Local Government Act 1995.	IN PROGRESS Letter has been sent to the Department of Lands.
20/08/2019 CMRef: 82410 EMDS	That Council: 1. Consents to the creation of a Water Corporation easement over portion of Lot 100 Colin Street (Part of Avon Location 2227) as shown in attachment 12.36A, for the purposes of installation, access to and maintenance of the proposed chlorination unit which will form part of the Shire of Merredin Recycled Water Scheme, subject to; A. All costs associated with the preparation and lodgement of relevant easement documentation being borne solely by the Water Corporation. B. All costs associated with the installation, operation and maintenance of the future chlorination unit being borne solely by the Water Corporation; C. All costs associated with any improvements to the land subject to the easement relating to vehicular access to the chlorination unit being borne solely by the Water Corporation. 2. Authorises the Shire President and Chief Executive Officer to affix the Common Seal of the Council and sign the Deed of Easement documentation on behalf of the Shire of Merredin Council.	IN PROGRESS Awaiting preparation of documentation by the Water Corporation for signing by the Shire President and CEO.
19/12/2019 CMRef: 82485 CEO	That Council commits to CEACA's progression of the VERSO report to review; I. Community Care Packages; II. Transport; and III. Residential Aged Care And; That Council requests that CEACA committee requests that the VERSO plan be updated now that the units are in situ. Reason for Officers Recommendation: The reason for the change in wording of the Officer Recommendation is that council are not subjecting VERSO to update the report. Should the CEACA committee agree, any suitably qualified person/s could carry out the update of the report.	IN-PROGRESS Discussions with CEACA are in progress.

<p>21/07/2020 CMRef: 82578 CEO</p>	<p>That, within the next twelve months, the Merredin Shire Council should purchase for the Shire fleet a battery-electric (BEV or EV) passenger vehicle. This vehicle should not be additional to the vehicle fleet but should replace one passenger vehicle sold after the usual retention period of 12 months.</p>	<p>IN-PROGRESS</p> <p>A further report to Council will be made once a suitable vehicle is due for replacement.</p>
<p>15/09/2020 CMRef: 82605 EMCS</p>	<p>1. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$13,619.31: Assessment A6511 Type/Zoning Residential Period Outstanding 11/8/2014 to Current Amount Outstanding \$13,619.31 Last Payment 3/9/2015</p> <p>2. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$10,023.49: Assessment A6070 Type/Zoning General Farming/Urban Residential Period Outstanding 25/7/2016 to Current Amount Outstanding \$10,023.49 Last Payment 27/9/2015</p> <p>3. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$13,464.10: Assessment A9370 Type/Zoning Vacant Residential Period Outstanding 11/8/2014 to Current Amount Outstanding \$13,464.10 Last Payment 7/11/2013</p>	<p>IN-PROGRESS</p>

4. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$6,369.85:

Assessment: A3325

Type/Zoning: Residential

Period Outstanding: 27/7/2017 to Current

Amount Outstanding: \$6,369.85

Last Payment: 13/4/2018

5. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$11,008.81:

Assessment: A1625

Type/Zoning: Vacant Residential

Period Outstanding: 29/4/2015 to Current

Amount Outstanding: \$11,008.81

Last Payment: 21/11/2014

6. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$8,409.91:

Assessment: A445

Type/Zoning: Residential

Period Outstanding: 25/7/2016 to Current

Amount Outstanding: \$8,409.91

Last Payment: 1/4/2019

7. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$17,957.31:

Assessment A624

Type/Zoning Vacant Residential

	<p>Period Outstanding 27/7/2011 to Current Amount Outstanding \$17,957.31 Last Payment 22/12/2017</p>	
<p>15/09/2020 CMRef: 82609 CEO</p>	<p>That the Council:</p> <ol style="list-style-type: none"> 1. Adopts the Council Members' Continuing Professional Development Policy 1.20 as attached; 2. Deletes Policy number 1.5 Councillor attendance at Conferences, Seminars, Training Courses and Meetings; 3. That the CEO develop a procedure and checklist to be used by Councillors to enable them to comply with policy. 	<p>IN PROGRESS</p> <p>Update to be given at the April 2022 meeting.</p>
<p>15/12/2020 CMRef: 82659 CEO</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receive the provided information; and 2. Hold over consideration of the officer's recommendation until the March 2021 Ordinary Council Meeting to enable a workshop to be held to consider the detailed Heritage listing proposals and the nature of the public engagement to be undertaken. 	<p>COMPLETED</p> <p>Report to be submitted to April Council meeting.</p>
<p>16/03/2021 CMRef: 82698 CEO</p>	<p>That Council instruct the Chief Executive Officer to;</p> <ol style="list-style-type: none"> 1. Obtain a valuation from a suitably qualified registered valuer for Lot 1498 Caridi Close, Merredin; 2. Engage local real estate agents to determine the availability and value of suitable executive housing within the Merredin townsite. 3. Report to Council preliminary estimates for the construction of a 4 bedroom, 2 bathroom executive home on an appropriate lot within the Merredin townsite; 4. Invite local real estate agents to submit quotations for the sale of six existing houses constructed earlier than the year 2000. The quotations are to include details of the agent's proposed marketing strategy to obtain maximum value. The addresses of the properties to remain confidential in the interim. (Note: this does not include the house currently utilised for housing "travelling players" which should be the subject of a separate report); 5. Report further on the optimum number of houses that should be held in the portfolio including how many (if any) of the houses for sale should be replaced and the process for doing so; and 	<p>NOT STARTED</p> <p>Information will be provided in conjunction with the 2022/23 budget.</p>

	<p>6. Examine, as part of the asset management planning for the portfolio, the replacement program for the newer houses currently held and not included in the above recommendations.</p> <p>7. Review Policy 2.10 Council Staff Housing and report to Council.</p>	
<p>16/03/2021 CMRef: 82699 CEO</p>	<p>That Council;</p> <ol style="list-style-type: none"> 1. Notes the preparation and submission by Njaki Njaki Aboriginal Cultural Tours of the Hunts Dam Nature Based Campground Feasibility – Business Case – June 2019 demonstrating the potential viability of the proposal; 2. Notes that the proposal represents strong alignment with the Strategic priorities and strategies for change of the Council set out in the newly adopted Strategic Community Plan; 3. Confirms that the Business Case and Feasibility Study as submitted is satisfactory to meet the terms of the Council’s resolution 82038 of November 2017; 4. Confirms that Council supports the relinquishment of the Management Order for Reserve 29700 to enable a performance based lease to be agreed between the State and Njaki Njaki Aboriginal Cultural Tours for the conduct of its tourism venture; and 5. Proposes to the State Government that the lease include provisions for substantial progress on the implementation of the development within a five year period from execution of the lease. 	<p>IN PROGRESS</p> <p>Enquires made with DPLH.</p>
<p>20/04/2021 CMRef: 82721 CEO</p>	<p>That Council;</p> <ol style="list-style-type: none"> 1. Adopt Policy 1.1 Code of Conduct for Council Members, Committee members and Candidates appended to this item as Attachment 15.1C; 2. Adopt the form for lodging complaints appended to this item as Attachment 15.1D; 3. Appoint the following officers to receive complaints and withdrawals of same related to Council Members, Committee Members and Candidates: <ol style="list-style-type: none"> i. Chief Executive Officer; and ii. Deputy Chief Executive Officer. 4. Delegate to the Chief Executive Officer the authority to authorise persons to receive complaints and withdrawal of complaints and note that this delegation will be recorded in the delegations register; 5. Request the Chief Executive Officer to ensure that the new Code of Conduct is published on the Shire website as soon as practicable; 	<p>IN PROGRESS</p> <p>Update to be given at April 2022 meeting.</p>

	<p>6. Request the Chief Executive Officer to convene an induction as soon as practicable to enable the Council to provide guidance on the development of a Policy for Code of Conduct Behaviour Complaints Management; and</p> <p>7. Note that it is now a function of the Chief Executive Officer to approve the employee code of conduct.</p>	
<p>20/04/2021 CMRef: 82724 CEO</p>	<p>That Council;</p> <ol style="list-style-type: none"> 1. Receive the information provided; and 2. Hold over consideration of the officer's recommendation until a date to be set by the CEO in consultation with the Shire President to enable a workshop to be held to consider the detailed Heritage listing proposals and the nature of the public engagement to be undertaken. 	<p>COMPLETED</p> <p>Report to be submitted to April Council meeting</p>
<p>6/07/2021 CMRef: 82754 DCEO</p>	<p>"That Council resolve to;</p> <ol style="list-style-type: none"> 1. Endorse the draft concept plan for Apex Park for the purpose of community engagement. 2. Direct the CEO to procure the necessary professional services required to progress the plan from concept to detailed design, incorporating the feedback received during the engagement period; and 3. Direct the CEO to return the results of the community engagement to Council prior to a July Briefing Session, then present a 50% design to a Council Briefing that encompasses any amendments required as well as a final detailed design and full costing for the Apex Park redevelopment for final endorsement." 	<p>IN PROGRESS</p> <p>A briefing session was provided to Council in February 2022 to update Council on the current project status.</p>
<p>14/09/2021 CMRef: 82793 EMDS</p>	<p>That Council;</p> <ol style="list-style-type: none"> 1. Advise the Department of Planning, Lands and Heritage, that it formally requests that the Vesting Order vested in and held by the Shire of Merredin over Reserve 22564, located on Lot 461 (No 1) Throssell Road, Merredin be revoked; and 2. Advise the Department of Planning Lands and Heritage that it wishes to freehold purchase the property located on Lot 461 (No 1) Throssell Road, Merredin. 	<p>IN PROGRESS</p> <p>Correspondence has been sent to the Department of Lands.</p>
<p>14/09/2021 CMRef: 82796 DCEO</p>	<p>"That Council;</p> <ol style="list-style-type: none"> 1. Receives the submissions made by members of the public on the Public Piazza Pilot Project; Town Centre Concept Plan; and the Apex Park Redevelopment; and 2. Note that the Chief Executive Officer will continue to progress the detailed designs for the Town Centre Stage One plan with consideration of the following design elements: 	<p>IN PROGRESS</p> <ol style="list-style-type: none"> 1. No further action 2. Under consideration for detailed design.

	<ul style="list-style-type: none"> a. Inclusion of more rubbish bins; b. RV/Caravan parking; and c. Safety for children/young families and seniors. <p>3. Note that the Chief Executive Officer will continue to progress the detailed designs for the Apex Park Redevelopment with consideration of the following design elements:</p> <ul style="list-style-type: none"> a. Retention of park fencing; b. Skate Park facilities (including targeted consultation); c. RV/Caravan parking; d. Themed garden; e. Concrete track for scooters; f. Benches for parents including in the skate park area; g. Merredin Information boards; and h. Soccer kick wall." 	3. Under consideration for detailed design.
5/10/2021 CMRef: 82799 EMCS	<p>"That Council;</p> <ul style="list-style-type: none"> 1. Waives rates levied on Assessment A9900 and the outstanding rates balance of \$94,248.33 be written-off; 2. Reduces interest accrued on the outstanding rates balances (now waived) by \$171.95; and 3. Notes that waste collection service charges of \$8,765.40 and interest on outstanding charges of \$15.99 remain owing on Assessment A9900." 	IN PROGRESS
5/10/2021 CMRef: 82800 EMCS	<p>"That Council;</p> <ul style="list-style-type: none"> 1. Write-Off the balance of all rate and service charges owing on Assessment A6511 as at 30 June 2021 (excluding those levied in 2021-22); and 2. Write-Off the balance of all rate and service charges owing on Assessment A682 as at 30 June 2021 (excluding those levied in 2021-22)." 	
5/10/2021 CMRef: 82801 CEO	<p>"That Council;</p> <ul style="list-style-type: none"> 1. Accepts the 2021/2022 MRCLC Management Plan as attached to this item; 2. Approves the proposed MOU between the Shire of Merredin and the Merredin Sports Council; 3. Approves in principle the proposed MOU between the Shire of Merredin and the Sports Clubs and Associations; 4. Approves in principle the detailed Terms of Use Guidelines and Special Terms of Agreement; and 	IN PROGRESS

	5. Authorises the Temporary Chief Executive Officer to finalise the agreements between the Shire and the Sports Clubs and Associations in consultation with the Merredin Sports Council Inc. "	
23/11/2021 CMRef: 82832 DCEO	<p>That Council;</p> <p>1. Resolve to adjust the project funding and 2021-22 annual budget to reallocate the Local Roads and Community Infrastructure Program (Phase 2) Stage 2a (Apex Park) to Stage 1 (Pioneer Park and Town Square) and make the following adjustments accordingly:</p> <p style="padding-left: 20px;">a. Reduce PC001 by \$470,500</p> <p style="padding-left: 20px;">b. Increase PC003 by \$470,500;</p> <p>2. Note that the intent of this motion will replace Council's resolution to allocate the Local Roads and Community Infrastructure fund (Round 2) to Stage 2a (Apex Park), dated 18 May 2021, as this has since been implemented and that the Department of Infrastructure, Transport, Regional Development and Communications will need to be contacted to confirm that the funds are to be reallocated to Stage 1 (Pioneer Park and Town Square);</p> <p>3. Authorise the CEO to appoint a suitably qualified Project Manager to oversee the delivery of the CBD revitalisation projects namely Stage 1 (Pioneer Park and Town Square) and Stage 2a (Apex Park);</p> <p>4. Note that the additional \$194,000 shortfall required to fund the Stage 1 (Pioneer Park and Town Square) designs and the appointment of a Project Manager will be outlined within the mid-year budget review;</p> <p>5. Note the CEO will continue progressing Stage 2a (Apex Park) detailed designs and full costing for Council endorsement, in line with Council's resolution dated 6 July 2021; and</p> <p>6. Authorises the CEO to continue actively seeking additional funding for Stage 2a (Apex Park) as detailed designs are developed.</p>	<p>IN PROGRESS</p> <p>A briefing session was provided to Council in February 2022 to update Council on the current project status.</p>
25/01/2022 CMRef: 82849 EMES	<p>That Council:</p> <p>1. APPROVE the acceptance of the Building Better Regions Fund Round 5 Grant for an amount of \$2,139,309 (excluding GST) for the Merredin Town Square Revitalisation Project.</p> <p>2. AUTHORISE the Shire President and Chief Executive Officer to apply the Shire of Merredin common seal to the BBRF grant agreement between the Shire of Merredin and the Federal Department of Infrastructure, Transport, Regional Development and Communications in accordance with the above.</p>	<p>IN PROGRESS</p> <p>Waiting on finalised agreement to apply common seal.</p>
25/01/2022	That Council:	IN PROGRESS

<p>CMRef: 82854 DCEO</p>	<p>1. Endorse Attachment 14.4A - Local Emergency Management Arrangements 2021 as the final Local Emergency Management Arrangements for the Shire of Merredin for submission; and 2. Authorises the CEO to refer the arrangements to the State Emergency Management Committee for final approval.</p>	<p>The signed copy of the endorsed LEMA has now been sent to the District Officer for progression to the DEMC and SEMC for final approval.</p>
<p>25/01/2022 CMRef: 82859 EMCS</p>	<p>That Council: 1. NOTES that, ownership of all assets related to the CEACA Housing Project, vest in Central East Accommodation & Care Alliance Inc (CEACA) in accordance with the terms of the Financial Assistance Agreement between the State and the Shire; 2. NOTES that should CEACA be wound-up, no assets will be distributed to any member Shires, but be distributed to a similar charitable entity (or entities), as per clause 29 of the CEACA constitution; and 3. NOTES that removal of the CEACA Housing Project assets from the Shire balance sheet will result in an accounting loss on disposal of those assets equivalent to the value of the “work in progress” assets at the completion of the project.</p>	<p>IN PROGRESS</p>
<p>25/01/2022 CMRef: 82860 CEO</p>	<p>That Council: 1. Approves the proposed amendment to Schedule 2 of the CEO contract as per Confidential Attachment 19.2A of this report for the purposes of; a. specifying the value of the motor vehicle, and b. varying the allocated amounts per item, without increasing the total value of the remuneration package; 2. Authorises the Shire President to execute proposed amendment to the CEO employment contract and apply the common seal, in accordance with section 9.49A(1)(a) of the Local Government Act 1995, subject to no further amendments; and 3. Notes if Items 1 and 2 of the resolution above are approved, the Administration will progress with the purchase of a GXL Prado from within the current approved 2021/22 plant budget (GL 4120330).</p>	<p>IN PROGRESS</p>
<p>22/02/2022 CMRef: 82864 EMDS</p>	<p>That Council: 1. Adopts the Report of Review as attached; and 2. Pursuant to Regulation 66(3) of the Planning and Development (Local Planning Schemes) Regulations 2015 recommend to the Western Australian Planning Commission that:</p>	<p>IN PROGRESS WAPC formally advises of Council resolution.</p>

	<ul style="list-style-type: none"> a. The local planning strategy is broadly satisfactory in its existing form but would benefit from an amendment pursuant to r.17 of the Planning and Development (Local Planning Schemes) Regulations 2015; and b. Scheme No. 6 is broadly satisfactory in its existing form but should be amended by an omnibus amendment pursuant to r.47 of the Planning and Development (Local Planning Schemes) Regulations 2015. 	
22/02/2022 CMRef: 82865 EMDS	That Council advise the Western Australian Planning Commission (WAPC) that it unconditionally supports the WAPC Subdivision Application No: 161931, incorporating the amalgamation of Lot 350 (No 101) Todd Street and Lot 351 (No 103) Todd Street, Merredin.	COMPLETED WAPC formally advised of Council resolution.
22/02/2022 CMRef: 82866 EMES	That Council: <ul style="list-style-type: none"> 1. Supports in principle, the Shire of Merredin entering into a partnership agreement with the Department of Primary Industries and Regional Development for the WaterSmart Farms project as outlined in this report, subject to the agreement of both parties; 2. Authorises the Chief Executive Officer to submit an Expression of Interest to the Department of Primary Industries and Regional Development WaterSmart Farms project, to install a desalination unit in Merredin in line with the proposal outlined in this report; and 3. Notes, that if the Expression of Interest is successful a further report will be submitted to Council to consider the partnership agreement, and for acceptance of associated project budget. 	COMPLETED EOI submitted.
22/02/2022 CMRef: 82868 DCEO	That Council; <ul style="list-style-type: none"> 1. Approve the Draft Memorandum of Understanding Between the Shire and Burracoppin Progress Association Incorporated as per Attachment 18.1A; 2. That financial support be provided to the Burracoppin Progress Association Incorporated, as community grant for the Burracoppin Hall kitchen refurbishment project, being a cash contribution of \$25,000; and 3. Authorises the CEO to enter into a grant agreement with the Burracoppin Progress Association Incorporated under the following conditions; <ul style="list-style-type: none"> a. That the works must be carried out by a registered builder who shall ensure the kitchen fit-out and specifications meet the satisfaction of the Food Act 2008 and relevant food safety standards; 	IN PROGRESS Liaising with Burracoppin Progress Association to sign MOU.

	<p>b. Acknowledges the support provided by the Shire of Merredin in all communication and media material; and</p> <p>c. Provides to Council a report upon completion of the works; and</p> <p>4. Note there are no additional financial implications to Council as this contribution was already approved in the 2021/22 Annual Budget.</p>	
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