

MINUTES
Wheatbelt North Regional Road Group
Kellerberrin Sub-Group
Meeting – Friday, 7th March 2025, via Teams
commencing at 10:30 AM

AGENDA ITEMS

1. OPENING

The Chair welcomed everyone and declared the meeting open at 10:30 AM

2. ATTENDANCE/APOLOGIES

Delegates

Cr Donna Crook	Delegate	Shire of Merredin
Cr Barry Leslie	Delegate	Shire of Tammin
Cr Tony Smith	Delegate	Shire of Cunderdin
Cr Darrel Hudson	Delegate	Shire of Dowerin
Cr Paul Brown	Deputy Delegate	Shire of Kellerberrin
Cr Paul Brown	Deputy Delegate	Shire of Kellerberrin

Deputy Delegates

Cr Bernie Daly	Deputy Delegate	Shire of Cunderdin
Cr Adam Metcalf	Deputy Delegate	Shire of Dowerin

Officers & Observers

Mr Raymond Griffiths	Chief Executive Officer (Chairperson)	Shire of Kellerberrin
Mr Craig Watts	Chief Executive Officer	Shire of Merredin
Mrs Martina Hussey	Executive Support Officer	Shire of Merredin
Stuart Hobley	Chief Executive Officer	Shire of Cunderdin

Apologies

Cr Renee Manning	Deputy Delegate	Shire of Merredin
Lawrie Carr	A/Exec Manager Engineering Services	Shire of Merredin
Ben Forbes	Manager	Shire of Dowerin
Cr Matt Steber	Delegate	Shire of Kellerberrin

3. CONFIRMATION OF MINUTES OF MEETING 20th August 2024

The Minutes of the Kellerberrin Sub Regional Road Group meeting held on the 20th August 2024 via Teams have been attached as **Appendix 1**.

Recommendation	
<i>That the Minutes of the Kellerberrin Sub Regional Road Group meeting held on the 20th August 2024 be confirmed as a true and accurate record of proceedings.</i>	
Moved Cr Hudson	Seconded Cr Brown
Carried - Yes	

4. BUSINESS ARISING FROM PREVIOUS MEETING

Item	Action	Responsible Officer	Status Update

Nil

5. CORRESPONDENCE

IN.

Nil

OUT.

Nil

6. GENERAL BUSINESS

6.1 Shire of Dowerin – Request for reallocation of fund from 23/24.

Item:

Reallocation of Surplus Funds from 2023-2024 Financial Year

Background:

The Shire of Dowerin has been informed by Main Roads and through recent Recoup Registers that a total of \$27,778.00 in surplus funds remains from the 2023-2024 financial year.

Proposal:

The Shire of Dowerin requests the Subgroup's endorsement to reallocate this surplus to the 2024-2025 Regional Road Group (RRG) Project on Cunderdin Minnivale Road (SLK 24.50 - 27.23).

Justification:

- The additional funding will support the full completion of the project.
- Cost increases have impacted the initial budget, and this surplus will help cover the shortfall.
- Allocating the funds to this project ensures that regional road improvements remain on schedule without requiring additional external funding.

Recommendation

That the Subgroup endorses the reallocation of the \$27,778.00 surplus to the Cunderdin Minnivale Road RRG project for the 2024-2025 financial year.

Moved Cr Smith

Seconded Cr Crook

Carried - Yes

6.2 Shire of Kellerberrin – Amendment to the 25/26 Works Program.

The Shire of Kellerberrin is seeking approval to amend its 25/26 program to include the last 950m of the South Doodlakine Road to complete the full length of road as per attached MCA.

The SLK's will now be 9.8 – 12.40 with the updated costing being;

WBN RRG Local Government	Kellerberrin			Fin Year	2025/2026
ROADS 2040-LG Road Name	Doodlakine South Rd			LG Rd No.	4090007
Project's Total Estimated Cost for this Financial Year	\$702,240	1/3 LG Funds	\$234,080	2/3 RRG funds	\$468,160
MRWA ONLY - Revised Costings as a result of the MCA assessment		1/3 LG Funds		2/3 RRG funds	

Recommendation

That the Subgroup endorses the amended 25/26 program for the Shire of Kellerberrin for the Doodlakine South Road by extending the works program by a further 950m to complete the full section of this road and the associated costing included in this.

Moved Cr Hudson

Seconded Cr Brown

Carried

6.3 Kellerberrin Sub-Group status update for 24-25 Programs

Councils are requested to provide updates on the status for the following roadworks under the RRG program.

Council	Road	Funding Year	Progress Funding Claims (1 st 2 nd Final)	Completed/Completion Date
Cunderdin	Southern Brook Road	24/25	2 nd	April 2025
Dowerin	Koorda Wongan Hills Road	23/24		TBC
Dowerin	Koombekine North Road	23/24		TBC
Dowerin	Koombekine North Road	24/25	2 nd	TBC
Dowerin	Cunderdin-Minnivale Road	24/25		TBC
Kellerberrin	Kellerberrin-Yelbeni Road	23/24	2 nd	30 th June 2025
Kellerberrin	Doodlakine South Road	24/25	2 nd	31 st March 2025
Merredin	Bulls Head Road	22/23	Final	30 th December 2023
Merredin	Goldfields Road	23/24	Final	15 th January 2025
Merredin	Crooks Road	23/24		Funds moved to 24/25
Merredin	Crooks Road	24/25	1 st	July 2025
Merredin	Chandler-Merredin Road	24/25	1 st to be claimed	June 2025
Tammin	Bungulla North Road	24/25	1 st	
Tammin	Bungulla North Road	24/25	1 st	

Commodity Route Funding

Council	Road	Funding Year	Funding Claimed	Completed/Completion Date
Dowerin	Dowerin-Koorda Road	23/24		TBC 25/26 budget
Kellerberrin	Goldfields Road	24/25	All	Completed

Recommendation

That the Subgroup receives the status updates for the Regional Road Group and Commodity Route Funded projects.

Moved Cr Brown

Seconded Cr Hudson

Carried - yes

7. OTHER BUSINESS

Secretary Role

The Kellerberrin sub group operates the secretary role on a rotating basis. The rotation is a two year appointment and is done alphabetically.

Currently the Shire of Merredin hosts the Chair and Secretary role so in this they provide the secretarial services for the group and the chair is the member for the Wheatbelt North RRG.

With the current state of staff movements in our group it is suggested that we consider a paid appointment for the secretarial role and the rotation only occurs for the Chair of the group.

This will enable consistency in Agenda, Minutes and follow up of Councils for progress claims etc.

Currently Rod is the secretary for the group to the North of us comprising of eight Councils so this will be a good fit and we will be able to split costs between the two groups. It is expected that this would cost approximately \$1,200 - \$2,000 per Council to have this service.

Recommendation	
That the Subgroup approves the appointment of a secretary for the Kellerberrin Sub-group in Mr Rod Munns at a cost of up to \$2,000 per Council.	
Moved Cr Crook	Seconded Cr Brown
Carried – Yes	

Cunderdin – RRG project on Southern Brook Road finalised. Traffic management/culvert works were internal saving funding. There is an agenda for Monday’s Wheatbelt North RRG Meeting to move approximately \$180,000 from Southern Brook to Goldfields Road. Alli Hunt has the MCA.

Recommendation	
That the Subgroup approves the movement of funds (approx. \$180,000) from Southern Brook Road to Goldfields Road.	
Moved Cr Smith	Seconded Cr Hudson
Carried – Yes	

WSFN – unsure on when the next funds will be coming through. MCA scores have been adjusted slightly. Few roads have been taken out with Cunderdin having no roads removed.

Dowerin – queried the delegate going to go to Monday meeting. It was queried if it could be Cr Crook. Raymond confirmed that Rod Munn is going. Tammin nominates Cr Hudson as a proxy.

Recommendation	
That the Subgroup approves Rod Munn going. Tammin nominates Cr Hudson as a proxy.	
Moved Cr Crook	Seconded Cr Brown
Carried – Yes	

Kellerberrin – nothing to update.

Merredin – new Executive Manager Engineering Services onboard shortly, negotiations happening and there will be a new face for the next meeting.

Tammin – nothing to update.

8. PRESENTATIONS AND UPDATES

- Nil

9. NEXT MEETING DATES

Monday Wheatbelt RRG Meeting in Northam.
Sub-Group meeting in August 2025.

10. CLOSURE OF MEETING

There being no further business, the Chair thanked those present for their attendance and closed the meeting at 10:55am.