



MINUTES

COLLGAR COMMUNITY FUND PTY LTD (ACN 155 359 443)

Meeting: CCF Grants Committee

Date: 29 March 2019

Time: 14:00 – 15:00

Location: CWF Boardroom

Present:	Bindi Shah	(SB)	-	BM, Collgar
	Zhang Fan	(ZF)	-	CFO, Collgar
	Greg Powell	(GP)	-	CEO, Shire
	Ross Billing	(RB)	-	SS, Collgar
	Leanne Myers	(LM)	-	BKK, Collgar
Apologies:	Thomas Scott-Morey	(TSM)	-	CEO, Collgar

Note: This document should be read in conjunction with the briefing pack distributed in the meeting.

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1 REVIEW PREVIOUS MINUTES

No comments received regarding previous minutes.

2 REVIEW PREVIOUS ACTIONS

Refer to Appendix A.

3 UPDATES ON DONATIONS/SPONSORSHIPS

3.1 EDUCATION AND TRAINING

Additional details on implementation of the Central Regional TAFE the 'Upskilling and Invigorating a Rural Community' initiative are required. Once details have been received, the application can be sent to the Grants Committee for an out-of-cycle approval.

3.2 COMMUNITY DEVELOPMENT

The Grants Committee has approved \$5,000 out of the \$10,000 sought for the WAM 'Demos from The Wheatbelt'.

The Grants Committee will also assess the Shire of Merredin (SoM) Pool Steps initiative in Q4 2019, depending on the unallocated funds remaining. The decision has been based on the fact the SoM has already received a generous portion of funds.

3.3 HEALTH & WELLBEING

No comments.

3.4 ENVIRONMENT

No comments.

4 FINANCIAL REVIEW

No material comments.

Based on the projects and initiatives approved in this grants committee meeting, the total unallocated funds for 2019 is \$66,475.

5 DONATIONS / SPONSORSHIP APPLICATIONS

The table below summarises the outcomes of the assessment of applications received by the Grants Committee and Business Manager.

Organisation and Initiative	Approved by Grants Committee?		Grand Total
	No	Yes	
Level 1 (<\$2,500)		\$ 3,490	\$ 3,490
Merredin CRC		\$ 740	\$ 740
WAMED Festival Workshops		\$ 740	\$ 740
Bruce Rock & Districts Agricultural Show		\$ 2,500	\$ 2,500
2019 Bruce Rock Engineering Agricultural Show		\$ 2,500	\$ 2,500
Westonia Bowling Club		\$ 250	\$ 250
Men's Open Day		\$ 250	\$ 250
Level 2 (\$2,500 to \$10,000)	\$ 7,500	\$ 5,000	\$ 12,500
SoM	\$ 7,500		\$ 7,500
Pool Steps Funding	\$ 7,500		\$ 7,500
WAM		\$ 5,000	\$ 5,000
Demos from The Wheatbelt		\$ 5,000	\$ 5,000
Level 3 (>\$10,000)	\$ 10,000		\$ 10,000
TAFE	\$ 10,000		
Upskilling and Invigorating a Rural Community	\$ 10,000		
Grand Total	\$ 17,500	\$ 8,490	\$ 25,990

6 FUTURE POTENTIAL APPLICATIONS

No comments

7 IDEA SHARING

No comments.

8 DOCUMENTATION / LEGAL

No comments.

9 OTHER ITEMS

Nil.

Appendix A. Meeting held on 10 July 2018

Action items arising from the meeting (and those carried over from the previous meetings)

Meeting	Action	Who	Due	Status
Standing	Respond to sponsorship/donation applicants to advise them of the decision.	SB	After each meeting	Standing
Standing	Update Finance Tracking Sheet	SB	Monthly	Standing
Standing	Update Website	SB	Quarterly	Standing (On Hold)
11/1/19	Update the Collgar Internal Guideline Document (CCF-01), application and COR forms	SB	31/5/19	To be Actioned