



## MINUTES

### WHEATBELT EASTERN DISTRICT HEALTH ADVISORY COMMITTEE

**16 June 2021**  
**0930 – 1200**

**Merredin Health Service Meeting Room**

**Attendees** Sandra Waters (Deputy Chair, Kununoppin & Districts Representative),  
Phillip Negri (Bruce Rock Representative),  
Lynne White (Kellerberrin Representative),  
Romolo Patroni (Merredin Representative),  
Karen Horsley (Operations Manager Eastern Wheatbelt)  
Zoe Ashby-Deering (A/PH Manager Merredin)  
Jannah Stafford (Wyalkatchem Representative)  
(Narembeen Representative) (Quairading Representative)  
Cheryl Dalgleish (Secretariat)

**Apologies**

Di Kelly (Cunderdin Representative)  
Janine Gliddon (Regional Aboriginal Health Consultant)  
Chris Cox (HSM Merredin Health Service)  
Jacinta Herbert (Primary Health Manager, Merredin)  
Onida Truran (Chairperson & Southern Cross Representative)

**Invitees**

Marie Hill (Wheatbelt Regional Telehealth Coordinator)

Cultural Acknowledgement

We respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the health and wellbeing of all people in this country we all live in and share together – Australia.

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| <b>1.0</b> | <b>WELCOME AND APOLOGIES</b>   |
| 1.1        | The Chair welcomed members to the meeting. Apologies were noted  |
| <b>2.0</b> | <b>PREVIOUS MINUTES</b>  |
| 2.1        | Minutes of the previous meeting held 21 April 2021 endorsed as a true and correct record.<br>Endorsed: Romolo Patroni Seconded: Karen Horsley  |
| <b>3.0</b> | <b>ACTIONS ARISING</b>   |
| 3.1        | <p>Work Plan:</p> <ul style="list-style-type: none"> <li>• K Horsley addressed member with an overview of what the - Brief covers :             <ol style="list-style-type: none"> <li>1. Why are we doing the Plan</li> <li>2. How are we going to Action</li> <li>3. WACHS Values &amp; Strategy</li> <li>4. What are our priorities                 <ol style="list-style-type: none"> <li>1. Caring for patients</li> <li>2. Better communication</li> <li>3. Maintain NSQHS and Aged Care Standards, including CHSP – Audits, Reviews and Patient Feedback</li> </ol> </li> <li>5. Can Do Attitude – help to build community confidence. ED and Admin staff to have orientation into how they answer the questions from community clients entering our sites. WACHS and Agency training on how to be more proactive with a ‘can do’ response.</li> </ol> </li> <li>• DHAC to be involved in workshops moving forward.</li> <li>• Health Service Directory Lists to be made available to advise members of the community exactly what is available, where it is available and how this information can be accessed.</li> </ul> |



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| <b>4.0</b> | <b>NEW BUSINESS</b>   |
| 4.1        | <b>WB Cancer Strategy Workshop</b> <ul style="list-style-type: none"> <li>No report</li> </ul>  |
| 4.2        | <b>Wheatbelt Telehealth</b> <ul style="list-style-type: none"> <li>Members enjoyed a Power Point Presentation by Marie Hill with time for quick Q&amp;A afterwards.</li> </ul>  |
| <b>5.0</b> | <b>STANDING ITEMS FOR DISCUSSION</b>  |
| 5.1        | <b>Operations and Regional Report</b> <ul style="list-style-type: none"> <li>Shire visits planned for Karen Horsley with Infrastructure Manager.</li> <li>Looking at a plan with Shire to provide updated accommodation. Shire receptive to accommodation possibilities. Updates at next meeting.</li> </ul> <b>Merredin Theatre:</b> <ul style="list-style-type: none"> <li>Practical Completion reached 15/06/2021 Items to be rectified: <ol style="list-style-type: none"> <li>broken pipe in carpark</li> <li>roof leakage &amp; water stains on walls</li> </ol> </li> <li>To do list: <ol style="list-style-type: none"> <li>Lights to be installed</li> <li>Initial Clean (after above items completed)</li> <li>Equipment to be installed</li> <li>Staff Appointed and Training<br/> Kylie Crees – Theatre Manager<br/> 1 Merredin staff member (interested in theatre) to be trained<br/> CSSD staff already here in Merredin<br/> Regional crew will come from Northam<br/> Recovery nurse for ward (Merredin)<br/> Cleaning staff (trained for theatre cleaning) for after use of theatre</li> </ol> </li> <li>Sterilisation will be done in Northam. Special transport organised for instruments/equipment to and from Merredin/Northam.</li> <li>Standards to be maintained</li> <li>Surgical lists 1 to 2 per month – minor procedures only.</li> <li>Visiting doctors: Mr Wren (Orthopaedics), Olga Ward (General) Dr Caccetta (Dermatology) and possibly Dr de Souza (Ophthalmology) and there is a possible Perth doctor for scope procedures in mind</li> <li>Local GPs to take over post-operative care as visiting doctors will not stay overnight.</li> </ul> <b>Covid-19 Vaccinations:</b> <ul style="list-style-type: none"> <li>Roll out of 2<sup>nd</sup> Astra-Zeneca for Aged Care and staff to start next week.</li> <li>GPs in the area to start vaccination roll out in the community.</li> <li>DHAC members asked to encourage use of App for vital contact tracing for our community.</li> </ul> |
| 5.2        | <b>Medical and Nursing Report</b> <ul style="list-style-type: none"> <li>No report</li> </ul>   |
| 5.3        | <b>Primary Health Report</b> <ul style="list-style-type: none"> <li>Recruitment ongoing. One Physiotherapist to start with a second position being advertised at the moment, Speech Pathologist .6 x 2 days a week, Dietetics 1 day a week, Occupation Therapist 1 x full time.</li> <li>Looking at enticements for potential new staff placements.</li> <li>Accommodation issues ongoing</li> <li>Child/Community Care – Covid vaccination roll-out for Aged Care clients and staff continuing. It was duly noted that it was a huge workload for small team however moving along well.</li> </ul>   |
| 5.4        | <b>Bruce Rock Report</b> <ul style="list-style-type: none"> <li>Phillip Negri happy to announce permanent position of HSM Kresan Govender to Bruce Rock hospital.</li> <li>Local doctor Caleb Chow to leave the area after over 20 years of service to the community. Recruitment for a new local doctor is underway.</li> <li>Members hoped the new doctor would also join the rostered doctors at the Merredin Health Service to fill the space left by Dr Chow. Caleb has agreed to stay on with Merredin Health Service until such time as a replacement can be appointed.</li> </ul>   |



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|      | <ul style="list-style-type: none"> <li>LHAG's Strategy Health Care Plan received well</li> <li>GP vaccinations from 30 June</li> </ul>   |
| 5.5  | <p><b>Cunderdin Report</b></p> <ul style="list-style-type: none"> <li>Report tabled and discussed.</li> </ul>  |
| 5.6  | <p><b>Kellerberrin Report</b></p> <ul style="list-style-type: none"> <li>Breast Screening Van to arrive 28<sup>th</sup> June</li> <li>HACC – Meals on Wheels - 60 meals; packaged meals – 63;</li> <li>Hospital Centennial Saturday 27<sup>th</sup> June – there will be catering (boxed meals to order) and 2 guest speakers</li> <li>Ladies Day – planned for April 2022<br/>Workshops to included:<br/>Aboriginal Art<br/>Floral Art<br/>Macramé</li> <li>Men's Night – planned for March 2022 - To include:<br/>Vintage Car Static Display<br/>Guest Speaker<br/>Sausage Sizzle &amp; Nibblies</li> </ul>  |
| 5.7  | <p><b>Kununoppin &amp; Districts Report</b></p> <ul style="list-style-type: none"> <li>Vaccination clinics on track – second roll out 21<sup>st</sup> June</li> <li>Fete on the 9 October at Bencubbin</li> <li>18<sup>th</sup> June – Funeral for husband of Joanne Randall.</li> <li>Dowerin Work Camp arriving – painting and cleaning on the list.</li> </ul>  |
| 5.8  | <p><b>Merredin Report</b></p> <ul style="list-style-type: none"> <li>No LHAG in Merredin – Karen Horsley, Romolo Patroni to organise a meeting. Connect with child health nurses to source schools, DEFS, Police to encourage members of these and other organisations to volunteer for LHAG in Merredin.</li> <li>Karen Horsley and Sheldon Paice to meet with Shire about survey of housing i.e. buildings/units being used/not used.</li> <li>South Street's recent upgrade/beautification with new pathways, new native trees planted.</li> <li>SJA transfers from Dryandra to Merredin – no transfer paperwork, patient details, and referral forms for procedures not being provided at time of pickup. Patients missing appointments consequently requiring further transportation for new bookings, incorrect procedures due to incorrect information at hand over in Imaging department. Karen Horsley planning to meet with Dryandra to assist in handover procedures; using correct documentation when transferring patients with SJA for appointments at Merredin Health Service.</li> <li>Merredin Radiology Department – A farewell to Vicki Hooper our Sonographer for over 20 years, who is leaving on the 25<sup>th</sup> June, 2021.</li> <li>Locum Radiographer to start next week.</li> <li>Tender for Sonographer (for Ultrasounds) 2 days a week.</li> </ul> |
|      | <p><b>Narembeen Report</b></p> <ul style="list-style-type: none"> <li>No report</li> </ul>   |
| 5.10 | <p><b>Quairading Report</b></p> <ul style="list-style-type: none"> <li>No report</li> </ul>  |
| 5.11 | <p><b>Southern Cross Report</b></p> <ul style="list-style-type: none"> <li>LHAG meeting last Tuesday</li> <li>Fully staffed – no issues</li> <li>Increased number of Covid swabs</li> <li>Aged Care to full capacity (low acuity), expecting 8 permanent residents by end of year.</li> <li>CHSP – 12 clients. Avivo just moved into the area.</li> <li>Workshop – Aged Care Forum well received.</li> <li>Advance Health Care Directives – another workshop with CWA</li> <li>SJA advised members they would like to recommend clients with AHCDs magnet their documentation to fridge door, along with a medication lists to assist the SJA officers in the transportation of these patients.<br/>More discussion on this topic at next meeting.</li> </ul>  |



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| 5.12       | <b>Wyalkatchem Report</b><br><ul style="list-style-type: none"> <li>Awaiting Report</li> </ul>  |
| <b>6.0</b> | <b>STANDING ITEMS FOR NOTING</b>  |
| 6.1        | <b>Correspondence</b><br><ul style="list-style-type: none"> <li>Letter on Strategic Planning sent.</li> </ul>   |
| 6.2        | <b>Site Compliments &amp; Complaints</b><br><ul style="list-style-type: none"> <li>One complaint for Merredin – Karen Horsley has contacted complainant.</li> <li>One compliment for Southern Cross</li> </ul>  |
| 6.3        | <b>DHAC Chairpersons Forum</b><br><ul style="list-style-type: none"> <li>Report tabled and discussed.</li> </ul>  |
| 6.4        | <b>Wheatbelt Mental Health Consumer Advisory Council</b><br>No report   |
| <b>7.0</b> | <b>OTHER BUSINESS/LATE ITEMS</b>  |
| 7.1        | <b>DHAC Member attendance at Eastern Management Team Meetings (EMT- Eastern Management Team)</b><br><ul style="list-style-type: none"> <li>23 June</li> <li>28 July</li> <li>22 September</li> <li>27 October</li> <li>24 November</li> <li>No EMT in December</li> </ul> |
| 7.2        | <b>Wheatbelt Safety &amp; Quality Report</b><br><ul style="list-style-type: none"> <li>Awaiting one day report</li> </ul>   |
| <b>7.0</b> | <b>NEXT MEETING</b>   |
|            | <b>2021 18 August, 20 October, 15 December Merredin Health Service Meeting Room</b>   |

Meeting closed at: 12:35

Minutes endorsed

\_\_\_\_\_ Date \_\_\_\_\_  
Chairperson