



MINUTES

WHEATBELT EASTERN DISTRICT HEALTH ADVISORY COMMITTEE

11 June 2019

0930 – 1130

Merredin Health Service Meeting Room

Attendees S Waters (Deputy Chair, Kununoppin & Districts Representative, R Patroni (Merredin Representative), A Wesley (Southern Cross Representative), H Metcalfe (Wyalkatchem Representative), K Horsley (Operations Manager Eastern), D Pugh (Health Service Manager Merredin), J Herbert (A/Primary Health Manager),

Apologies O Truran (Chairperson & Southern Cross Representative)
L White (Kellerberrin Representative)

Invitees

Cultural Acknowledgement

We respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Noongar people. It is a privilege to be standing on Noongar country. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the health and wellbeing of all people in this country we all live in and share together – Australia.

1.0	WELCOME AND APOLOGIES
1.1	S Waters the Deputy Chair welcomed members to the meeting. Apologies were noted and Dale Pugh the new Heath Service Manager for Merredin was introduced and welcomed to the meeting. J Herbert welcomed back after her secondment to Northam.
2.0	PREVIOUS MINUTES
2.1	Minutes of the previous meeting held 9 April 2019 endorsed as a true and correct record. Endorsed: R Patroni Seconded: S Waters
3.0	ACTIONS ARISING
4.0	NEW BUSINESS
4.1	WAPHA Report – no report tabled but has requested that the day of the meeting be changed as the current day now coincides with her regional meeting. The committee felt that finding another day would be difficult but could discuss more at the next meeting.
4.2	Public Health Plans – a concern was raised that the local councils will be making these plans without consultation from the health services – the committee was advised that local councils do not have to liaise with the local hospitals with these plans. The plans have more to do with playgrounds, open spaces and are being developed by the Environmental Managers in Council. J Herbert advised that discussions had taken place and that WACHS are happy to help with developing or giving support but only if they require.
5.0	STANDING ITEMS FOR DISCUSSION
5.1	Operations and Regional Report, including SIHI The Merredin Health Service official opening which was set for the 1st July has been postponed – K Horsley will advise as soon as she as a new date is set. The doors at the end of the Ambulatory Care Hallway will be made into a sliding door this will then allow the public to have closer access to Pathwest - as the Disabled Parking Bay is situated at this door this will be easier access for patients and visitors that need to use this car parking bay. K Horsley advised that the Merredin Theatre is still online to be completed but she has no dates at this stage. The Mukinbudin Nursing post has been completed the hold-up is still with Telstra and installing the WIFI.
5.2	Medical and Nursing Report D Pugh reported that this is her 7 th week in the job – currently the hospital is about to have new vinyl floor coverings put through to the ward corridors and the nurse's station will be painted.



	A question in regards to the hospital phone being answered at night – R Patroni (St John Ambulance) advised that on many occasions they have phoned the hospital number after hours and it is never answered. D Pugh will look into where the phone rings once the night switch is put on.
5.3	Primary Health Report J Herbert is back to her position after having 2 ½ months covering other positions. Currently the main gap in staffing is in the Physio Department – the area will be covered by Northam in the interim.
5.4	Bruce Rock Report No Report
5.5	Kellerberrin Report No Report
5.6	Kununoppin & Districts Report S Waters tabled her report verbally– the issue of the bollard was again raised and the suggestion that a flag be placed on it as a solution. S Waters asked if a CT scanning machine would ever be located in Merredin as this would save a lot of patient transfers going to Northam and Perth. K Horsley advised that the question can once again be asked and she will raise it at the next Executive Meeting. The Hospital Auxiliary funded a dementia walk at the hospital and this is an ongoing project. Kununoppin Hospital has now had the new NEC phones installed. Currently the hospital has 2 x doctors providing services
5.7	Merredin Report R Patroni tabled his report verbally – the Merredin LEMAC meeting took place and he advised that D Pugh came to represent the hospital and for the next meeting D Pugh has invited the committee to meet at the Merredin Health Service. St John Ambulance still struggling with volunteer numbers – D Crooks has stepped down as President and J Patroni is now currently Acting President. The CEACA units are still progressing – no opening date as yet.
5.8	Narebeen Report No Report
5.9	Quairading Report No report
5.10	Southern Cross Report HAY committee struggling due to the lack of numbers. The Southern Cross Hospital held a 50 th Birthday Celebration which was well attended. St John Ambulance struggling for numbers but currently the Sub Centre is having a face lift.
5.11	Wyalkatchem Report H Metcalf asked the question in regards to Home Care Packages and being able to find providers St John Ambulance doing high number of patient transfers
6.0	STANDING ITEMS FOR NOTING
6.1	Correspondence Nil received
6.2	Site Compliments & Complaints Eastern Wheatbelt sites have had various compliments and some had gone through to the Patient Opinion Site
6.3	DHAC Chairpersons Forum O Truran and S Waters to attend in August
6.4	Wheatbelt Mental Health Consumer Advisory Council
6.0	OTHER BUSINESS/LATE ITEMS
6.1	DHAC Member attendance at Eastern Management Team Meetings (EMT) <ul style="list-style-type: none"> • 26 June – Kellerberrin • 24 July – Merredin • 28 August – Southern Cross • 25 September – Merredin • 23 October – Quairading • 27 November – Merredin • 18 December – Bruce Rock



7.0	NEXT MEETING
	Tuesday 13 August 2019, Merredin Health Service Meeting Room

Meeting closed at **12:00pm**

Minutes endorsed

_____ **Date** _____
Acting Chairperson S Waters