



# WEROC Inc. Board Meeting MINUTES

Monday 27 June 2022

Merredin Shire Council Chambers  
Meeting commenced at 1.20pm

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

**A** PO Box 5, MECKERING WA 6405

**E** [rebekah@150square.com.au](mailto:rebekah@150square.com.au)

**M** 0428 871 202

**W** [www.weroc.com.au](http://www.weroc.com.au)

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# WEROC Inc.

## Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Board Meeting held in Merredin on Monday 27 June 2022.

# MINUTES

## 1. OPENING AND ANNOUNCEMENTS

Ms. Emily Ryan as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 1.20pm

## 2. RECORD OF ATTENDANCE AND APOLOGIES

### 2.1 Attendance

Ms. Emily Ryan (Chair)

Ms. Glenice Batchelor

Ms. Lisa Clack

Mr. Tony Crooks

Ms. Karin Day

Mr. Wayne Della Bosca

Mr. Raymond Griffiths

Mr. Mark McKenzie (Deputy Chair)

Mr. Darren Mollenoyux

Mr. Bill Price

Ms. Joanne Soderlund

Mr. Nic Warren, proxy and voting delegate for Mr. Bryan Close

Ms. Rebekah Burges, Executive Officer

### 2.2 Apologies

Mr. Bryan Close

### 2.3 Guests

Mr. Daniel Hay-Hendry, Manager of Projects, Shire of Merredin

Dr. Karl O'Callaghan, Chief Executive Officer, Wheatbelt NRM, joined the meeting via videoconference at 1.45pm

Ms. Alyce Ventris, Town Team Builder (Wheatbelt W.A), Town Teams Movement, joined the meeting at 1.20pm

## 3. DECLARATIONS OF INTEREST

NIL

## 4. PRESENTATIONS

### 4.1 Ms. Alyce Ventris, Town Teams Movement, 1.20pm

At the WEROC Inc. Board Meeting held in Westonia on 2 May 2022, the Executive Officer presented information on the Town Teams Movement. After discussion, the Board requested that Ms. Alyce Ventris, the town team's builder for the Wheatbelt, be invited to present at the next meeting.

Ms. Ventris will provide an overview of the Town Teams Movement and future opportunities for WEROC.

#### Comments from the meeting:

- Mr. Ventris advised that the Town Teams Movement had recently reached a milestone of 100 Town Teams and to celebrate, have created a 'Book of Doing'. An electronic link has been sent to the Executive Officer to forward on to the Board.
- There is an opportunity for WEROC to partner with Town Teams in the same way that NEWROC have. There is not a set partnership arrangement, but it could look something along the lines of:
  - WEROC make an annual financial contribution of \$15,000 from 1 July 2023
  - In return for this WEROC will have one day per week from the Town Team Builder dedicated to working with WEROC communities
  - One "do-over" event per annum
- Ms. Emily Ryan queried what projects NEWROC are currently undertaking in collaboration with Town Teams. Ms. Ventris advised that she is focusing on a "do-over" in Trayning, assisting the Dowerin Town Team with an application to RAC and engaging with other NEWROC communities to encourage them to establish their own Town Team.

Ms. Ventris left the meeting at 1.40pm and did not return.

### 4.2 Dr. Karl O'Callaghan, Wheatbelt Natural Resource Management, 1.45pm

#### *Attachment 1: Wheatbelt NRM Quote for Refuse Site Closure Plans*

Dr. Karl O'Callaghan, Chief Executive Officer of Wheatbelt NRM has been invited to present to the Board on their capacity to assist with refuse site closure plans.

#### Comments from the meeting:

- Mr. O'Callaghan briefly presented to the Board on Wheatbelt NRM's site closure plan proposal.
- Mr. Daniel Hay-Hendry questioned the pricing range and what factors would determine if the price would be at the higher or lower end of that range. Mr. O'Callaghan advised that it would largely be determined by site dynamics and size.
- Mr. Hay-Hendry questioned if the quoted price included Wheatbelt NRM Project Managing the site closure with other parties. Mr. O'Callaghan advised that it did.
- Technical difficulties prevented any further discussion.

Mr. O'Callaghan left the meeting at 1.50pm and did not return.

### 4.3 Shire of Merredin, 2.15pm

Ms. Lisa Clack will provide a brief update on current projects and initiatives of the Shire of Merredin.

#### Comments from the meeting:

- Merredin CBD projects to be delivered over the next three years, with an approximate value of \$9 million include:
  - Pioneer Park redevelopment (heritage precinct)
  - Town Square redevelopment (multipurpose event space)
  - Visitor center relocation (in discussion with DFES about using the old fire station, across the road from Cummins theatre)
  - APEX Park redevelopment (all ages playground with half basketball court, climbing structures, etc.)

- Water Tower Heritage Project
- The focus for the Shire, is on Merredin being a social, economic and sustainability hub.

**5. MINUTES OF MEETINGS**

**5.1 Minutes of the WEROC Inc. Board Meeting held on Monday 2 May 2022**

Minutes of the WEROC Inc. Board Meeting held in Westonia on Monday 2 May 2022 have previously been circulated.

**Recommendation:**

That the Minutes of the WEROC Inc. Meeting held in Westonia on Monday 2 May 2022 be confirmed as a true and correct record.

**RESOLUTION:**

**Moved:** Ms. Karin Day

**Seconded:** Ms. Glenice Batchelor

That the Minutes of the WEROC Inc. Meeting held in Westonia on Monday 2 May 2022 be confirmed as a true and correct record.

**CARRIED**

**5.2 Business Arising – Status Report as of 20 June 2022**

Actions Arising from the WEROC Inc. Board Meeting held on 2 May 2022.

Agenda Item	Action(s)	Status
7.3 Designated Area Migration Agreement	The Executive Officer to provide an update at the WEROC Inc. Board meeting scheduled for 27 June 2022.	Please refer to Agenda item 7.1.
7.4 WEROC WHS Advisory Service	The four Shires that are interested in pursuing a shared workplace health and safety resource will meet to discuss the concept further and agree on next steps.	On Wednesday 11 May 2022, the CEO’s of the Shires of Kellerberrin, Bruce Rock, Merredin and Tammin met via videoconference to discuss a possible shared WHS resource. A verbal update on agreed actions and progress to date will be provided at the WEROC Board meeting on 27 June 2022.
7.5 WEROC Inc. Tourism Projects	The Shire of Merredin will investigate an expanded service offering for the Central Wheatbelt Visitors Centre and present a proposal, inclusive of financial implications, to the WEROC Inc. Board.	The Shire of Merredin will present a proposal at a future meeting of the WEROC Inc. Board.
7.6 WEROC Strategic Waste Management Plan	Hold over discussion until the next meeting.	On Tuesday 17 May 2022, the Executive Officer sent to all members via email, the draft Landfill Consolidation Report and the Draft Strategic Waste Management Plan. It was requested that feedback on both plans be provided by Monday 13 June 2022. Please refer to agenda item 7.2 for further information.

9.1 Customer Service Excellence Program	Advise the Customer Service Institute that the preferred date for the workshops is 20 to 24 June.	The customer service excellence workshops were held during the week of 20 to 24 June 2022.
9.2 Wheatbelt Medical Student Immersion Program 2022	Executive Officer to contact the University of Notre Dame to obtain a copy of their review of the virtual student placement in March.	The Executive Officer sent a request via email on 4 May 2022 to which there was no response. A follow up email was sent on 13 June 2022. A response was received from the program coordinator advising that they had left their position and were uncertain of the status of any program report.
9.5 Town Teams Movement	Invite Ms. Alyce Ventris to present to the WEROC Inc. Board at the meeting on 27 June 2022.	Ms. Ventris will attend the meeting on 27 June 2022 to present to the Board.

**Recommendation:**

That the status report as of 20 June 2022 be received.

**RESOLUTION:**

**Moved:** Ms. Glenice Batchelor

**Seconded:** Mr. Mark McKenzie

That the status report as of 20 June 2022 be received.

**CARRIED**

**6. WEROC INC. FINANCE**

**6.1 WEROC Inc. Financial Report as of 31 May 2022**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 1 June 2022

**Attachments:** Nil

**Voting Requirement:** Simple Majority

At the WEROC Inc. Board Meeting held on 27 April 2021 the budget for the financial year commencing 1 July 2021 and ending 30 June 2022 was adopted. At the WEROC Inc. Board Meeting held on 11 August 2021 it was resolved to increase the consultant expenses budget for the 2021-22 financial year to \$70,000.

The revised WEROC Inc. Budget 2021-22 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

<b>Note 1</b>	Annual Financial contributions paid by Member Local Governments.
<b>Note 2</b>	GST received.
<b>Note 3</b>	GST Refund for Q4 BAS 2020-21 and Q2 and Q3 BAS 2021-22
<b>Note 4</b>	Executive Officer services for the months of July 2021 to April 2022.
<b>Note 5</b>	Executive Officer travel to Board and other meetings.
<b>Note 6</b>	Monthly subscription fee for Xero accounting software.

<b>Note 7</b>	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2020-21 financial year.
<b>Note 8</b>	Payments to ASK Waste Management for the WEROC Strategic Waste Management Plan, 150 Square Strategic Solutions for the WEROC Tourism Audit, NEWTRAVEL for the Agri-tourism workshop, Shire of Merredin for the Central Wheatbelt Visitors Centre mail out service and Premium Publishers for a half page advertisement in the AGO Holiday Planner.
<b>Note 9</b>	Payments to Code Research Australia for the annual website hosting fee and a mandatory safety upgrade. Payment to PWD for website domain name renewal.
<b>Note 10</b>	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
<b>Note 11</b>	Payment to the Australian Tax Office for Q1 BAS 2021-22

**WEROC Inc.**  
**ABN 28 416 957 824**  
**1 July 2021 to 30 June 2022**

		Budget 2021/2022	Actual to 31/05/2022	Notes
<b>INCOME</b>				
<b>0501</b>	<b>General Subscriptions</b>	\$72,000.00	\$72,000.00	<b>1</b>
<b>504.01</b>	<b>Consultancy &amp; Project Reserve</b>	\$0.00	\$0.00	
<b>0575</b>	<b>Interest received</b>	\$0.00	\$0.00	
<b>584</b>	<b>Other Income</b>	\$0.00	\$0.00	
	<b>GST Output Tax</b>	\$7,200.00	\$7,200.00	<b>2</b>
	<b>GST Refunds</b>	\$5,209.05	\$5,242.00	<b>3</b>
	<b>Total Receipts</b>	\$84,409.05	\$84,442.00	
<b>EXPENSES</b>				
<b>1545</b>	<b>Bank Fees &amp; Charges</b>	\$0.00	\$0.00	
<b>1661.01</b>	<b>WEROC Inc. Executive Services</b>	\$30,450.00	\$27,748.69	<b>4</b>
<b>1661.02</b>	<b>Executive Officer Travel and Accommodation</b>	\$2,162.40	\$689.18	<b>5</b>
<b>1661.03</b>	<b>WEROC Executive Officer Recruitment</b>	\$780.00	\$0.00	
<b>1687</b>	<b>WEROC Financial Services Accounting</b>	\$795.40	\$549.96	<b>6</b>
<b>1687.03</b>	<b>WEROC Financial Services Audit</b>	\$1,000.00	\$879.95	<b>7</b>
<b>1585</b>	<b>WEROC Consultant Expenses</b>	\$70,000.00	\$45,308.69	<b>8</b>
<b>1850</b>	<b>WEROC Management of WEROC App &amp; Website</b>	\$360.00	\$775.00	<b>9</b>
<b>1801</b>	<b>WEROC Meeting Expenses</b>	\$500.00	\$0.00	
<b>1851</b>	<b>WEROC Insurance</b>	\$6,000.00	\$5,583.38	<b>10</b>
<b>1852</b>	<b>WEROC Legal Expenses</b>	\$2,000.00	\$0.00	
<b>1853</b>	<b>WEROC Incorporation Expenses</b>	\$0.00	\$0.00	
<b>1930</b>	<b>WEROC Sundry</b>	\$300.00	\$0.00	
<b>3384</b>	<b>GST Input Tax</b>	\$11,434.78	\$7,782.61	

ATO Payments	\$3,654.28	\$4,743.00	11
<b>Total Payments</b>	<b>\$129,436.86</b>	<b>\$94,060.46</b>	
<b>Net Position</b>	<b>-\$45,027.81</b>	<b>-\$9,618.46</b>	
<b>OPENING CASH 1 July</b>	<b>\$193,194.46</b>	<b>\$190,684.49</b>	
<b>CASH BALANCE</b>	<b>\$148,166.65</b>	<b>\$181,066.03</b>	

**Recommendation:**

That the WEROC Inc. financial report for the period 1 July 2021 to 31 May 2022, be received.

**RESOLUTION:**

**Moved:** Mr. Wayne Della Bosca

**Seconded:** Ms. Glenice Batchelor

That the WEROC Inc. financial report for the period 1 July 2021 to 31 May 2022, be received.

**CARRIED**

**6.2 Income & Expenditure**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 1 June 2022

**Attachments:** Nil

**Voting Requirement:** Simple Majority

A summary of income and expenditure for the period 1 April 2022 to 31 May 2022 is provided below.

Date	Description	Debit	Credit
<b>Opening Balance</b>			<b>\$196,923.28</b>
5/04/2022	150 Square Pty Ltd - Executive Officer Services for March 2022	\$2,725.50	
5/04/2022	150 Square Pty Ltd - Monthly subscription to Xero accounting software	\$75.00	
7/04/2022	ATO - Q3 BAS 2021-22		\$837.00
2/05/2022	ASK Waste Management - WEROC Strategic Waste Management Plan	\$5,000.00	
2/05/2022	ASK Waste Management - WEROC Strategic Waste Management Plan	\$6,162.25	
13/05/2022	150 Square Pty Ltd - Executive Officer Services for April 2022	\$2,656.50	
13/05/2022	150 Square Pty Ltd - Xero monthly subscription	\$75.00	
<b>TOTAL</b>		<b>\$16,694.25</b>	<b>\$837.00</b>
<b>Closing Balance</b>			<b>\$181,066.03</b>

**Recommendation:**



That the WEROC Inc. summary of income and expenditure for the period 1 April 2022 to 31 May 2022 be received.

That the Accounts Paid by WEROC Inc. for the period 1 April 2022 to 31 May 2022 totalling \$16,694.25 be approved.

**RESOLUTION:**

**Moved:** Mr. Mark McKenzie

**Seconded:** Ms. Glenice Batchelor

That the WEROC Inc. summary of income and expenditure for the period 1 April 2022 to 31 May 2022 be received.

That the Accounts Paid by WEROC Inc. for the period 1 April 2022 to 31 May 2022 totalling \$16,694.25 be approved.

**CARRIED**

## **7. MATTERS FOR DECISION**

### **7.1 Designated Area Migration Agreement**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 13 June 2022

**Attachments:** *Attachment 2: WEROC Workforce Survey Summary*

**Consultation:** DAMA Working Group

**Financial Implications:** NA

**Voting Requirement:** Simple Majority

**Background:**

At the WEROC Inc. Board Meeting held on 2 May 2022, under Agenda item 7.3, Designated Area Migration Agreement, the Executive Officer provided an update on progress toward a DAMA and advised that RDA Wheatbelt had scheduled a meeting of the working group for 4 May 2022. The Board resolved that the Executive Officer would report back on the outcome of this discussion at the next WEROC meeting.

A summary of the discussion held during the DAMA working group meeting on 4 May is provided below:

- There is a consensus that this should be approached at a whole of region level, but the agreement should be weighted in favour of the Eastern Wheatbelt given the greater difficulty in attracting and retaining workers in this area.
- The Wheatbelt Business Network (WBN) is best placed to take on the role of the Designated Area Representative but does not have the funding to support this position over a 5-year period. The WBN will work on a collective funding model to take to Local Government and industry.
- The survey conducted by WEROC will be expanded on and distributed across the whole of the Wheatbelt. The survey will open on 16 May and close on 30 June. The survey will be sent to ROC's, CRC's, Grower Groups, Farmers, Tourism Groups, Chambers of Commerce, Local Governments, etc.
- RDA Wheatbelt will continue to lead the DAMA working group and will be responsible for analysing the survey output.

**Executive Officer Comment:**

The WEROC survey conducted in April/May 2022 yielded 24 responses. A summary of the output from this survey is provided as an attachment. On 17 May 2022, RDA Wheatbelt and other members of the DAMA working group distributed a revised version of the WEROC survey across the whole of the Wheatbelt. The data obtained through the earlier WEROC survey will be provided to RDA Wheatbelt to include within their analysis.

A future meeting date for the DAMA working group is yet to be advised but will be scheduled for some time after 30 June when the region wide survey closes.

**Recommendation:**

That the information be noted.

**Comments from the meeting:**

- Ms. Mandy Walker, Director Regional Development at RDA Wheatbelt, provided an update on the DAMA working group at the Great Eastern Country Zone meeting and advised that there is interest from neighboring regions (mid-west and Great Southern) to extend the geographical scope of the Wheatbelt DAMA.
- Members raised concerns that if the area covered by the DAMA is too large it will not only be difficult to manage but may also limit access to concessions for the WEROC region if quotas are exceeded in larger population areas.
- Ms. Glenice Batchelor recommended that contact be made with agencies not involved in the DAMA working group, including the Department of Training and Workforce Development and the Wheatbelt Development Commission, to determine what they are currently doing to support workforce and skills shortages.

**RESOLUTION:**

**Moved:** Ms. Glenice Batchelor

**Seconded:** Mr. Wayne Della Bosca

That prior to the next meeting of the DAMA working group the Executive Officer:

- 1) Seek clarification from RDA Wheatbelt on:
  - a) Their position on the possible expansion of the geographical scope for the DAMA; and
  - b) What capacity they have to support the DAMA process from initiation to implementation.
- 2) Contact the Department of Training and Workforce Development and Wheatbelt Development Commission, requesting information on their current focus for skills and workforce development.

**CARRIED**

**7.2 WEROC Inc. Strategic Waste Management Plan**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 20 June 2022

**Attachments:** *Attachment 3:* WEROC Strategic Waste Management Plan Draft Action Plan  
*Attachment 4:* WEROC Draft Landfill Consolidation Report

**Consultation:** Mr. Giles Perryman, Director, ASK Waste Management

**Financial Implications:** NA

**Voting Requirement:** Simple Majority

**Background:**

On Wednesday 20 April 2022, Mr. Giles Perryman, Director ASK Waste Management, forwarded a link to the Draft Strategic Waste Management Plan (SWMP) for WEROC and requested that Shire’s review the actions and priorities and provide feedback. The draft plan was forwarded on to Board Members on the same day with a request to provide feedback by Friday 29 April 2022.

At the WEROC Inc. Board meeting held on 2 May 2022, the draft SWMP was included on the agenda as an item for discussion, however given the limited time to review the document it was resolved that discussion be held over until the next meeting.

On Tuesday 17 May 2022, the Executive Officer circulated via email the Draft Landfill Consolidation Report and requested that feedback on the draft be provided by Monday 13 June 2022.

**Executive Officer Comment:**

Feedback on the Draft SWMP was received from the Shire’s of Merredin, Tammin and Yilgarn and is provided as “inserted comments” in Attachment 3 to this Agenda.

The following feedback on the Draft Landfill Consolidation report was provided by the Shire’s of Merredin, Tammin and Westonia:

- The Shire of Westonia accept the findings and recommendations of the report.
- The Shire of Tammin queried if any carbon accounting is considered in the report.
- The Shire of Merredin:
  - a) Queried how the OPEX and CAPEX for each of the options presented in the Scenario Assessment. There is concern that the CAPEX of option 2 in particular may be too low.
  - b) Happy for the recommendations outlined in the scenario assessment to be investigated further.
  - c) Queried at what point we will be looking at the operational implications (e.g., new plant, excavation of new cells, supervision/employment changes, licence fees, operations of a regional model, etc.) so that it is accurately costed.

**Recommendation:**

That the feedback be noted, and next steps discussed.

**Comments from the meeting:**

- Ms. Glenice Batchelor noted that currently the implementation of an education and awareness program is identified as a medium priority and suggested that this should be a high priority.
- Ms. Batchelor also noted that the report does not mention greenhouse gas emissions and suggested that for this document to be “future proofed” it is essential that this be addressed.
- Mr. Nic Warren observed that the report recommends that the Shire of Yilgarn be treated quite separately to the rest of the WEROC Shires and therefore priorities for implementation will be different for Yilgarn.
- Mr. Darren Mollenoyux recommended that once the final reports have been produced it would be useful to hold a dedicated session to discuss next steps and involve not only the WEROC Board but also Shire’s Environmental Health Officer’s or other staff with responsibility for waste.

**RESOLUTION:**                      **Moved:** Mr. Tony Crook                      **Seconded:** Ms. Glenice Batchelor

That the feedback from individual Local Governments be accepted and provided to ASK Waste Management to complete the final reports.

**CARRIED**

**7.3      WEROC Inc. Strategic Projects Status Report & Next Steps**

**Author:**                                      Rebekah Burges, Executive Officer

**Disclosure of Interest:**                      No interest to disclose

**Date:**    20 June 2022

**Attachments:**                                      Nil

**Voting Requirement:**                      Simple Majority

**Background:**

The revised WEROC Inc. Strategic Plan adopted on 1 March 2022, identifies five priorities and associated actions. An update on progress against the five strategic priorities is provided below and the next steps will be discussed.

Priority	Actions	Progress	Next Steps (For Discussion)
<b>Sustainability</b>	<ol style="list-style-type: none"> <li>1) Complete the WEROC Strategic Waste Management Plan and Landfill Rationalization Study</li> <li>2) Identify opportunities to support local sustainability initiatives including the 'Drought Resilience Adoption and Innovation Hub' in Merredin</li> <li>3) Monitor the Regional Climate Alliance Program pilot and apply for future funding opportunities as they arise</li> </ol>	<p>The draft Strategic Waste Management Plan and Landfill Consolidation Report have been completed and presented to the Board for consideration.</p>	<p>As per Agenda item 7.2</p>
<b>Tourism Product Development</b>	<ol style="list-style-type: none"> <li>1) Implement priority actions arising from the 2021 WEROC Tourism Product Audit.</li> <li>2) Continue to work with the Central Wheatbelt Visitors Centre and other regional tourism groups on cooperative marketing initiatives.</li> <li>3) Investigate the potential to establish a destination development officer as a dedicated tourism resource across the WEROC Local Government</li> </ol>	<ul style="list-style-type: none"> <li>• The Shire of Merredin are investigating options to expand the service delivered by the Central Wheatbelt Visitors Centre to enable a focus on product development.</li> <li>• WEROC have confirmed a contribution of \$3,000 +gst toward cooperative marketing in 2022-23.</li> <li>• The Executive Officer has spoken with an AGO board member about the potential for a destination development resource one day per week from 1 July 2023, similar to what has been offered to NEWROC.</li> </ul>	<p>The Shire of Merredin will present a proposal at the WEROC Board meeting in September.</p>
<b>Strengthening our economy through local Business development</b>	<ol style="list-style-type: none"> <li>1) Facilitate the delivery of the Customer Service Institute of Australia's, Customer Service Excellence Program.</li> <li>2) Lend support to initiatives of regional chambers of commerce and the Wheatbelt Business Network</li> </ol>	<p>The Customer Service Institute of Australia delivered their customer service excellence program during the week of 20 to 24 June 2022. Across the five workshops there were 52 registered participants.</p>	
<b>Digital Connectivity</b>	<ol style="list-style-type: none"> <li>1) Establish partnerships to collaboratively address</li> </ol>	<ul style="list-style-type: none"> <li>• WEROC have previously provided letters of support for CRISP wireless applications to</li> </ul>	

	<p>deficiencies in digital connectivity and capacity</p> <p>2) Liaise with key stakeholders including the Wheatbelt Development Commission, NEWROC and ROEROC</p> <p>3) Work with telcos to target improvements in fixed and mobile connectivity</p> <p>4) Support existing initiatives that aim to improve digital connectivity across the WEROC region</p>	<p>the Regional Connectivity Program and Digital Farms Grants Program. Both applications were successful.</p>	
<p><b>Inter-council cooperation</b></p>	<p>1) Develop a suite of record keeping policies aligned to the new Standard for Records Management.</p> <p>2) Develop a Regional Public Health Plan that links to local Public Health Plans</p> <p>3) Investigate the feasibility of establishing a workplace health and safety advisor position to support WEROC Local Governments in meeting compliance with the Work Health and Safety Act 2020</p> <p>4) Investigate a designated area migration agreement (DAMA) for the Eastern Wheatbelt.</p>	<ul style="list-style-type: none"> <li>• On Wednesday 8 June 2022 the Executive Officer contacted the State Records Office for an update on the new Standard for Records Management and was advised that “unfortunately, the Standard is still held up with the State Solicitor’s Office. We hope to have it released later in the year”.</li> <li>• Stage 5 of the implementation of the Public Health Act 2016 is expected to commence in mid-to-late 2022. It was previously agreed that the trigger to commence the Regional Public Health Plan would be the commencement of Stage 5.</li> <li>• WEROC have investigated the feasibility of a shared WHS resource and interested Shire’s have met to discuss next steps.</li> <li>• WEROC are participating in a working group pursuing a region wide DAMA.</li> </ul>	

**Recommendation:**

That the Strategic Projects status report be received, and next steps discussed.

**Comments from the meeting:**

- Ms. Glenice Batchelor who attended the CSIA workshop in Kellerberrin, advised that it was excellent but suggested that if we were to do it again it would be worthwhile speaking with businesses before organizing to determine what would enable more of them to attend.
- The Executive Officer advised that the unused workshop materials were accidentally taken by the facilitator. An electronic copy of the workbook will be requested.

**RESOLUTION:**                      **Moved:** Mr. Raymond Griffiths                      **Seconded:** Ms. Karin Day

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That the Strategic Projects status report be received.

**CARRIED**

#### **7.4      Discussion and Decisions Arising from the Presentation by Ms. Alyce Ventris**

**Author:**                                      Rebekah Burges, Executive Officer

**Disclosure of Interest:**                No interest to disclose

**Date:**                                        20 June 2022

**Attachments:**                            Nil

**Voting Requirement:**                 Simple Majority

**Executive Officer Comment:**

Following the presentation from Ms. Alyce Ventris it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

**Recommendation:**

That the information as presented by Ms. Ventris be considered, and the matter discussed.

**Comments from the meeting:**

- There was a consensus that Town Teams have great potential as a catalyst for community led projects but if they do not have the appropriate structure or a clear vision, the teams will have limited impact.
- Any potential partnership between Town Teams and WEROC should be contingent on RAC continuing their funding beyond 2023

**RESOLUTION:**                      **Moved:** Ms. Glenice Batchelor                      **Seconded:** Mr. Mark McKenzie

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WEROC Inc. will revisit a potential partnership with Town Teams Movement in early 2023

**CARRIED**

#### **7.5      Discussion and Decisions Arising from the Presentation by Dr. Karl O'Callaghan**

**Author:**                                      Rebekah Burges, Executive Officer

**Disclosure of Interest:**                No interest to disclose

**Date:**                                        20 June 2022

**Attachments:**                            Nil

**Voting Requirement:**                 Simple Majority

**Executive Officer Comment:**

Following the presentation from Dr. Karl O'Callaghan it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

**Recommendation:**

That the information as presented by Dr. O'Callaghan be considered, and the matter discussed.

**Comments from the meeting:**

- Mr. Daniel Day-Henry and Ms. Lisa Clack will compile some questions regarding the Wheatbelt NRM's site closure plan proposal to send to Dr. O'Callaghan

**RESOLUTION:**                      **Moved:** Mr. Mark McKenzie      **Seconded:** Mr. Raymond Griffiths

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Continue with the Strategic Waste Management Plan and Landfill Consolidation reports and revisit the Wheatbelt NRM's proposal for site closure plans once agreed actions and next steps have been determined.

**CARRIED**

## **8.            EMERGING ISSUES**

### **8.1            Wheatbelt Medical Student Immersion Program – Curtin University**

The Executive Officer advised that Rural Health West had been in contact to gain endorsement from WEROC for a proposal involving Curtin University medical students visiting the Wheatbelt for one day in September as opposed to the week-long immersion that was originally planned.

Curtin University are proposing to have half of their students travel to three towns in the Central Wheatbelt (Cunderdin, Tammin and Kellerberrin) and the other half travelling to Narrogin for one day. There would be approximately 50 students in each cohort. Curtin have not yet confirmed a date of the day-trip, but it would be during the week of 20 September 2022.

**RESOLUTION:**                      **Moved:** Ms. Karin Day                      **Seconded:** Mr. Darren Mollenoyux

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Advise Rural Health West that WEROC are happy to support the proposed day trip in September but would like to return to the normal program in 2023.

**CARRIED**

## **9.            OTHER MATTERS (FOR NOTING)**

### **9.1            Eastern Wheatbelt Co-Operative Marketing**

On Monday 6 June 2022, Ms. Kelly Leonard Marketing Manager at Australia's Golden Outback (AGO) advised via email that the most recent AGO Board Meeting the final budget for marketing was confirmed and approved and resulted in a slight change to their co-op funding for the 2022-23 financial year. Instead of matching the \$12,000 contributed by WEROC, NEW Travel, Roe Tourism and Pioneer's Pathway, AGO will make a lesser contribution of \$10,000. The reason for this is that they have redirected some of the budget toward developing their key digital marketing assets to ensure the campaign activity is being driven to an exceptional experience online.

The revised activity schedule is as follows:

JUNE/JUL/AUG 2022: \$4k - Activity planned and confirmed on Australian Traveller WA Edition Mag.

AUGUST 2022: \$6k - Wildflower Activity

APRIL 2023: \$12k - Shoulder Season Activity (Road Trips, Content focused) Details to be confirmed at a later date.

### **9.2            Men's Shed Exhibition**

The Executive Officer advised that Ms. Kylie Whitehead has contacted WEROC to request funding for a Men's Shed exhibition being led by the Kellerberrin Men's Shed in 2023. The Executive Officer has requested that Ms. Whitehead prepare a proposal for consideration at the September meeting of the Board.

### **9.3            Bruce Rock Music Festival**

Mr. Darren Mollenoyux advised that the Bruce Rock Community Resource Centre will be hosting a large music festival over the March long weekend in 2023.

**10. FUTURE MEETINGS**

The approved schedule of meeting dates and locations for 2022 is provided below. The next meeting will be held in Tammin on Monday 5 September 2022.

Date	Time	Host Council
Tuesday 1 March	9.30am	Videoconference
Monday 2 May 2022	9.30am	Westonia
Monday 27 June	1.00pm (following the Zone meeting)	Merredin
Monday 5 September	9.30am	Tammin
Monday 21 November	9.30am	Bruce Rock

**11. CLOSURE**

There being no further business the Chair closed the meeting at 3.19pm

**DECLARATION**

These minutes were confirmed by the WEROC Inc. Board at the meeting held \_\_\_\_\_

Signed \_\_\_\_\_

Person presiding at the meeting at which these minutes were confirmed