

POLICY NUMBER - 8.14
 POLICY SUBJECT - 8.14 Delegation of Building Approval

1. POLICY PURPOSE

To facilitate the approval of building applications with the minimum delay of time.

2. POLICY SCOPE

This policy applies to the Shire Chief Executive Officer (CEO) and Executive Manager of Development Services (EMDS).

3. LEGISLATIVE REQUIREMENTS

- Local Government Act 1995

4. POLICY STATEMENT

In accordance with Section 5.42 (1) of the Local Government Act, Council delegates to the CEO, and the CEO subdelegated to the EMDS authority to approve or refuse plans and specifications of building plans submitted.

Building ~~licenses~~ **Permit** issued under the authority are to be ratified by Council by the submitting of a list of approvals to Council for endorsement.

Such delegated authority includes applications for signs and the demolition of buildings.

Objectives:

~~To facilitate the approval of building applications with the minimum delay of time.~~

4.1 Guidelines:

All Building ~~Licence~~ **Permit** applications are to be processed through the required departments and a Building ~~Licence~~ **Permit** issue as soon as possible if the application complies with the requirements of the Regulations and relevant By- Laws and Codes.

Applications that cannot be approved but need Council approval on a particular point will be referred to Council through the relevant Committee.

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All dealings with Council owned buildings are to be referred to Council.

5. KEY POLICY DEFINITIONS

N/A

6. ROLES AND RESPONSIBILITIES

Chief Executive Officer ~~XX~~ is responsible for the implementation of this policy.

7. MONITOR AND REVIEW

This policy will be reviewed by Council every two years.

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Document Control Box			
Document Responsibilities:			
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Compliance Requirements			
Legislation	Local Government Act 1995		
Document Management			
Risk Rating		Review Frequency	Next Due
Version #	Action	Date	Records Reference
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