

Status Report as at December 2022

Date / CMRef / Officer	Subject	Status
21/11/2017 CMRef: 82079 EMCS	That application be made to the Minister for Local Government to have the land being Lot 71 Main Street, Burracoppin re-vested in the Crown in accordance with Sections 6.64 and 6.74 of the Local Government Act 1995.	<p>IN PROGRESS</p> <p>Letter has been sent to the Department of Lands.</p> <p>No update from State Government.</p>
20/08/2019 CMRef: 82410 EMDS	<p>That Council:</p> <ol style="list-style-type: none"> 1. Consents to the creation of a Water Corporation easement over portion of Lot 100 Colin Street (Part of Avon Location 2227) as shown in attachment 12.36A, for the purposes of installation, access to and maintenance of the proposed chlorination unit which will form part of the Shire of Merredin Recycled Water Scheme, subject to; <ol style="list-style-type: none"> A. All costs associated with the preparation and lodgement of relevant easement documentation being borne solely by the Water Corporation. B. All costs associated with the installation, operation and maintenance of the future chlorination unit being borne solely by the Water Corporation; C. All costs associated with any improvements to the land subject to the easement relating to vehicular access to the chlorination unit being borne solely by the Water Corporation. 2. Authorises the Shire President and Chief Executive Officer to affix the Common Seal of the Council and sign the Deed of Easement documentation on behalf of the Shire of Merredin Council. 	<p>IN PROGRESS</p> <p>Awaiting preparation of documentation by the Water Corporation for signing by the Shire President and CEO.</p> <p>The Shire has been advised the project is delayed and outside the 5-year construction window however Water Corp are continuing to conduct investigation works.</p>
19/12/2019 CMRef: 82485 CEO	<p>That Council commits to CEACA's progression of the VERSO report to review;</p> <ol style="list-style-type: none"> I. Community Care Packages; II. Transport; and III. Residential Aged Care <p>And;</p> <p>That Council requests that CEACA committee requests that the VERSO plan be updated now that the units are in situ.</p> <p>Reason for Officers Recommendation:</p>	<p>IN-PROGRESS</p> <p>Discussions with CEACA are in progress.</p>

	The reason for the change in wording of the Officer Recommendation is that council are not subjecting VERSO to update the report. Should the CEACA committee agree, any suitably qualified person/s could carry out the update of the report.	
21/07/2020 CMRef: 82578 CEO	That, within the next twelve months, the Merredin Shire Council should purchase for the Shire fleet a battery-electric (BEV or EV) passenger vehicle. This vehicle should not be additional to the vehicle fleet but should replace one passenger vehicle sold after the usual retention period of 12 months.	IN-PROGRESS A further report to Council will be made once a suitable vehicle is due for replacement, and for further budget consideration.
15/09/2020 CMRef: 82605 EMCS	<p>1. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$13,619.31: Assessment A6511 Type/Zoning Residential Period Outstanding 11/8/2014 to Current Amount Outstanding \$13,619.31 Last Payment 3/9/2015</p> <p>2. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$10,023.49: Assessment A6070 Type/Zoning General Farming/Urban Residential Period Outstanding 25/7/2016 to Current Amount Outstanding \$10,023.49 Last Payment 27/9/2015</p> <p>3. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$13,464.10: Assessment A9370</p>	IN-PROGRESS A445 has been to Council and interest costs will be written off on payment of remainder of outstanding amount owed. A9370 has been to Council in November 22 and interest costs will be written off, with further interest being halted until 30 June 2023.

	<p>Type/Zoning Vacant Residential Period Outstanding 11/8/2014 to Current Amount Outstanding \$13,464.10 Last Payment 7/11/2013</p> <p>4. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$6,369.85: Assessment: A3325 Type/Zoning: Residential Period Outstanding: 27/7/2017 to Current Amount Outstanding: \$6,369.85 Last Payment: 13/4/2018</p> <p>5. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$11,008.81: Assessment: A1625 Type/Zoning: Vacant Residential Period Outstanding: 29/4/2015 to Current Amount Outstanding: \$11,008.81 Last Payment: 21/11/2014</p> <p>6. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$8,409.91: Assessment: A445 Type/Zoning: Residential Period Outstanding: 25/7/2016 to Current Amount Outstanding: \$8,409.91 Last Payment: 1/4/2019</p>	
--	--	--

	<p>7. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$17,957.31:</p> <p>Assessment A624 Type/Zoning Vacant Residential Period Outstanding 27/7/2011 to Current Amount Outstanding \$17,957.31 Last Payment 22/12/2017</p>	
<p>15/09/2020 CMRef: 82609 CEO</p>	<p>That the Council:</p> <ol style="list-style-type: none"> 1. Adopts the Council Members' Continuing Professional Development Policy 1.20 as attached; 2. Deletes Policy number 1.5 Councillor attendance at Conferences, Seminars, Training Courses and Meetings; 3. That the CEO develop a procedure and checklist to be used by Councillors to enable them to comply with policy. 	<p>IN PROGRESS</p> <p>Policy adopted and policy manual updated. CEO to develop checklist for Councillors.</p>
<p>16/03/2021 CMRef: 82698 CEO</p>	<p>That Council instruct the Chief Executive Officer to;</p> <ol style="list-style-type: none"> 1. Obtain a valuation from a suitably qualified registered valuer for Lot 1498 Caridi Close, Merredin; 2. Engage local real estate agents to determine the availability and value of suitable executive housing within the Merredin townsite. 3. Report to Council preliminary estimates for the construction of a 4 bedroom, 2 bathroom executive home on an appropriate lot within the Merredin townsite; 4. Invite local real estate agents to submit quotations for the sale of six existing houses constructed earlier than the year 2000. The quotations are to include details of the agent's proposed marketing strategy to obtain maximum value. The addresses of the properties to remain confidential in the interim. (Note: this does not include the house currently utilised for housing "travelling players" which should be the subject of a separate report); 5. Report further on the optimum number of houses that should be held in the portfolio including how many (if any) of the houses for sale should be replaced and the process for doing so; and 	<p>NOT STARTED</p> <p>Briefing provided to Council that all staff housing currently required and recommend this item is delayed, with further work completed in the 2022/23 year.</p>

	<p>6. Examine, as part of the asset management planning for the portfolio, the replacement program for the newer houses currently held and not included in the above recommendations.</p> <p>7. Review Policy 2.10 Council Staff Housing and report to Council.</p>	
<p>16/03/2021 CMRef: 82699 CEO</p>	<p>That Council;</p> <p>1. Notes the preparation and submission by Njaki Njaki Aboriginal Cultural Tours of the Hunts Dam Nature Based Campground Feasibility – Business Case – June 2019 demonstrating the potential viability of the proposal;</p> <p>2. Notes that the proposal represents strong alignment with the Strategic priorities and strategies for change of the Council set out in the newly adopted Strategic Community Plan;</p> <p>3. Confirms that the Business Case and Feasibility Study as submitted is satisfactory to meet the terms of the Council’s resolution 82038 of November 2017;</p> <p>4. Confirms that Council supports the relinquishment of the Management Order for Reserve 29700 to enable a performance based lease to be agreed between the State and Njaki Njaki Aboriginal Cultural Tours for the conduct of its tourism venture; and</p> <p>5. Proposes to the State Government that the lease include provisions for substantial progress on the implementation of the development within a five year period from execution of the lease.</p>	<p>IN PROGRESS</p> <p>Enquires made with DPLH.</p> <p>No updated information provided from DPLH.</p>
<p>20/04/2021 CMRef: 82721 CEO</p>	<p>That Council;</p> <p>1. Adopt Policy 1.1 Code of Conduct for Council Members, Committee members and Candidates appended to this item as Attachment 15.1C;</p> <p>2. Adopt the form for lodging complaints appended to this item as Attachment 15.1D;</p> <p>3. Appoint the following officers to receive complaints and withdrawals of same related to Council Members, Committee Members and Candidates:</p> <p>i. Chief Executive Officer; and</p> <p>ii. Deputy Chief Executive Officer.</p> <p>4. Delegate to the Chief Executive Officer the authority to authorise persons to receive complaints and withdrawal of complaints and note that this delegation will be recorded in the delegations register;</p>	<p>IN PROGRESS</p>

	<p>5. Request the Chief Executive Officer to ensure that the new Code of Conduct is published on the Shire website as soon as practicable;</p> <p>6. Request the Chief Executive Officer to convene an induction as soon as practicable to enable the Council to provide guidance on the development of a Policy for Code of Conduct Behaviour Complaints Management; and</p> <p>7. Note that it is now a function of the Chief Executive Officer to approve the employee code of conduct.</p>	
<p>6/07/2021 CMRef: 82754 MP/EMES</p>	<p>"That Council resolve to;</p> <p>1. Endorse the draft concept plan for Apex Park for the purpose of community engagement.</p> <p>2. Direct the CEO to procure the necessary professional services required to progress the plan from concept to detailed design, incorporating the feedback received during the engagement period; and</p> <p>3. Direct the CEO to return the results of the community engagement to Council prior to a July Briefing Session, then present a 50% design to a Council Briefing that encompasses any amendments required as well as a final detailed design and full costing for the Apex Park redevelopment for final endorsement."</p>	<p>IN PROGRESS</p> <p>The detailed design works for Apex Park and Merredin Town square has been awarded to Place Laboratory in line with CMRef: 82887.</p> <p>Detailed Design documentation is being developed following the acceptance of the amended concept designs by Council during the briefing session prior to the September Ordinary Council Meeting on the 27th of September 2022. As the development of detailed design drawings progress, 50% design drawings and final detailed designs and full costing for the revitalisation of Apex Park will be brought to Council during a suitable briefing session for final endorsement.</p>
<p>14/09/2021 CMRef: 82793 EMDS</p>	<p>That Council;</p> <p>1. Advise the Department of Planning, Lands and Heritage, that it formally requests that the Vesting Order vested in and held by the Shire of Merredin over Reserve 22564, located on Lot 461 (No 1) Throssell Road, Merredin be revoked; and</p> <p>2. Advise the Department of Planning Lands and Heritage that it wishes to freehold purchase the property located on Lot 461 (No 1) Throssell Road, Merredin.</p>	<p>COMPLETED</p> <p>The property settlement has now been finalised and it now belongs to the Shire of Merredin.</p>

<p>14/09/2021 CMRef: 82796 MP/EMES</p>	<p>"That Council;</p> <ol style="list-style-type: none"> 1. Receives the submissions made by members of the public on the Public Piazza Pilot Project; Town Centre Concept Plan; and the Apex Park Redevelopment; and 2. Note that the Chief Executive Officer will continue to progress the detailed designs for the Town Centre Stage One plan with consideration of the following design elements: <ol style="list-style-type: none"> a. Inclusion of more rubbish bins; b. RV/Caravan parking; and c. Safety for children/young families and seniors. 3. Note that the Chief Executive Officer will continue to progress the detailed designs for the Apex Park Redevelopment with consideration of the following design elements: <ol style="list-style-type: none"> a. Retention of park fencing; b. Skate Park facilities (including targeted consultation); c. RV/Caravan parking; d. Themed garden; e. Concrete track for scooters; f. Benches for parents including in the skate park area; g. Merredin Information boards; and h. Soccer kick wall." 	<p>IN PROGRESS</p> <p>The detailed design works for Apex Park and Merredin Town square has been awarded to Place Laboratory in line with CMRef: 82887.</p> <p>Detailed Design documentation is being developed following the acceptance of the amended concept designs by Council during the briefing session prior to the September Ordinary Council Meeting on the 27th of September 2022. As the development of detailed design drawings progress, 50% design drawings and final detailed designs and full costing for the revitalisation of Apex Park will be brought to Council during a suitable briefing session for final endorsement.</p>
<p>5/10/2021 CMRef: 82801 CEO</p>	<p>"That Council;</p> <ol style="list-style-type: none"> 1. Accepts the 2021/2022 MRCLC Management Plan as attached to this item; 2. Approves the proposed MOU between the Shire of Merredin and the Merredin Sports Council; 3. Approves in principle the proposed MOU between the Shire of Merredin and the Sports Clubs and Associations; 4. Approves in principle the detailed Terms of Use Guidelines and Special Terms of Agreement; and 5. Authorises the Temporary Chief Executive Officer to finalise the agreements between the Shire and the Sports Clubs and Associations in consultation with the Merredin Sports Council Inc. " 	<p>IN PROGRESS</p> <p>13 MOUs are signed with 1 outstanding.</p>
<p>23/11/2021 CMRef: 82832 MP/EMES</p>	<p>That Council;</p>	<p>IN PROGRESS</p>

	<p>1. Resolve to adjust the project funding and 2021-22 annual budget to reallocate the Local Roads and Community Infrastructure Program (Phase 2) Stage 2a (Apex Park) to Stage 1 (Pioneer Park and Town Square) and make the following adjustments accordingly:</p> <ul style="list-style-type: none"> a. Reduce PC001 by \$470,500 b. Increase PC003 by \$470,500; <p>2. Note that the intent of this motion will replace Council’s resolution to allocate the Local Roads and Community Infrastructure fund (Round 2) to Stage 2a (Apex Park), dated 18 May 2021, as this has since been implemented and that the Department of Infrastructure, Transport, Regional Development and Communications will need to be contacted to confirm that the funds are to be reallocated to Stage 1 (Pioneer Park and Town Square);</p> <p>3. Authorise the CEO to appoint a suitably qualified Project Manager to oversee the delivery of the CBD revitalisation projects namely Stage 1 (Pioneer Park and Town Square) and Stage 2a (Apex Park);</p> <p>4. Note that the additional \$194,000 shortfall required to fund the Stage 1 (Pioneer Park and Town Square) designs and the appointment of a Project Manager will be outlined within the mid-year budget review;</p> <p>5. Note the CEO will continue progressing Stage 2a (Apex Park) detailed designs and full costing for Council endorsement, in line with Council’s resolution dated 6 July 2021; and</p> <p>6. Authorises the CEO to continue actively seeking additional funding for Stage 2a (Apex Park) as detailed designs are developed.</p>	<p>The detailed design works for Apex Park and Merredin Town square has been awarded to Place Laboratory in line with CMRef: 82887.</p> <p>Amended concept designs for Apex Park and Merredin Town Square have been completed and presented to Council during a Council Briefing Session on the 20th of September 2022. Council will have an opportunity to review and raise any further questions or provide further feedback during the Briefing Session prior to the September Ordinary Council Meeting on the 27th of September 2022.</p> <p>50% design drawings and final detailed designs and full costing for the revitalisation of Apex Park will be brought to Council during a suitable briefing session for final endorsement.</p> <p>The Administration has commenced discussions with Lotterywest around funding the current budget shortfall for Apex Park.</p> <p>A grant application is being developed and is to be submitted to Lotterywest, however requires advanced designs to be completed prior to submission. These are in progress.</p>
<p>26/04/2022 CMRef: 82897</p>	<p>That Council</p>	<p>IN PROGRESS</p>

DCEO	<p>1. APPROVES a contribution of \$833 towards the production of the podcast for Merredin for the commencement of the Pioneers' Pathway Stage 2 Interpretation Plan implementation of the Storytown Podcast Project; and</p> <p>2. NOTES the additional contribution will be addressed in the mid-year 2021/2022 Budget Review</p>	The Shire is waiting on an update on the recorded message.
28/06/2022 CMRef: 82927 EMDS	<p>That Council:</p> <p>1. RECEIVE the provided information;</p> <p>2. ADOPT the Draft Shire of Merredin Local Heritage Survey 2022;</p> <p>3. NOTIFY owners and occupiers of premises to be entered into the Shire of Merredin Heritage List and invite each owner and occupier to make submissions on the proposal in accordance with Schedule 2 Part 3 Clause 8 of the Planning and Development (Local Planning Schemes) Regulations 2015; and,</p> <p>4. REQUIRE all submissions received during the notice period to be brought back to Council for consideration, prior to finalisation and final adoption of the Shire of Merredin Heritage List and its publication in accordance with Clause 87 of the Planning and Development (Local Planning Schemes) Regulations 2015.</p>	<p>IN PROGRESS</p> <p>Details of owners and occupiers are being compiled so that formal notice can be given of the inclusion of the properties in question on the Shire of Merredin Heritage List. Once the owner/occupier details have been finalised formal notice will be given, and all responses/submissions brought back for Council consideration.</p>
28/06/2022 CMRef: 82941 EMDS	<p>That Council:</p> <p>1. AGREES to purchase Lot 461 (No 1) Throssell Road, Merredin for the price of \$11,000 (including GST); and</p> <p>2. AUTHORISES the execution of the Contract of Sale by the Shire President and Chief Executive Officer on behalf of Council and the attachment of the Shire of Merredin Common Seal to the Contract of Sale.</p>	<p>COMPLETED</p> <p>The property settlement has now been finalised and it now belongs to the Shire of Merredin.</p>
28/06/2022 CMRef: 82942 DCEO	<p>That Council;</p> <p>1. ENDORSE an amount of \$40,000 to be included in the drafting of the 2022/23 budget, allocated to community funding;</p> <p>2. APPROVE in principle, that financial support be provided to the following community projects, being cash, waiver and in-kind allocation of \$32,934 in the draft 2022/23 budget, for the following amounts and under the following conditions;</p> <p>a. The Merredin Amateur Swimming Club inc</p> <p>l. Fee waiver for family pool pass to a maximum value of \$375</p>	<p>IN PROGRESS</p> <p>The Administration continues to release funding to the approved groups.</p> <p>The Administration is working on the in-kind costings for the Merredin Show.</p>

	<ul style="list-style-type: none"> b. Merredin Military Museum Inc <ul style="list-style-type: none"> I. Cash contribution \$3,000 II. Proof of co-funding provided before release of funds to ensure project success c. A Choired Taste (Merredin community singers) <ul style="list-style-type: none"> I. Fee waiver to the value of \$3,894 towards venue hire II. Funding to be released once MOU is in place for ongoing facility hire d. Meridian Regional Arts Inc. <ul style="list-style-type: none"> I. Cash contribution \$3,315 e. Merredin CRC <ul style="list-style-type: none"> I. Cash contribution \$5,000 II. Waiver \$1,350 f. Merredin Show Inc. <ul style="list-style-type: none"> I. A combination of cash and in-kind to a total contribution value of \$10,000 g. Merredin Museum & Historical Society <ul style="list-style-type: none"> I. In-kind contribution \$6,000; and, <p>3.APPROVE that financial support be provided to the following community projects, being cash allocation in the 2021/22 budget, for the following amounts and under the following conditions;</p> <ul style="list-style-type: none"> a. Wheatbelt Endurance Riders Inc. <ul style="list-style-type: none"> I. Cash contribution of \$2,000 II. Made in the 2021/22 	
<p>28/06/2022 CMRef: 82951 DCEO</p>	<p>That Council;</p> <ol style="list-style-type: none"> 1. ENDORSE the CEO or their delegate to enter into a partnership agreement with the Merredin Blue Light Unit for the provision of Blue Light events in Merredin. 2. NOTES The partnership in (1) above, will be to waive the fees associated with the free use of Shire facilities and non-staff resources, when the Merredin Blue Light Unit are providing agreed youth programs in Merredin within their available resources and capacity. 3. NOTES this partnership supports a maximum of 4 events per year or 5 events per year in the years where a large fundraising event is hosted; and 	<p>IN PROGRESS</p> <p>The Administration has sent the agreement to PCYC for signing.</p>

	4. AUTHORISES the CEO to determine the terms of the partnership in (1) above, including the length of the partnership, the Shire resources to be allocated, and how the Shire will be recognised through the partnership with the Merredin Blue Light Unit.	
28/06/2022 CMRef: 82952 DCEO	That Council; 1. SUPPORT Regional Development Australia (RDA) Wheatbelt in delivering their regional university project at the North Merredin Primary School Precinct. 2. ENDORSE providing exclusive use of Room 9 at the North Merredin Primary School Precinct for a period of three years starting 1 July 2022 and ending 30 June 2025, 3. AUTHORISES the Chief Executive Officer to conduct negotiations with the RDA Wheatbelt on the following items: a. Employment and administration of a part-time Student Support Officer on behalf of the RDA Wheatbelt on a cost-recovery basis. b. Community lease arrangement, with a charge to the RDA Wheatbelt of \$6,220 per annum 4. AUTHORISE the Shire President and Chief Executive Officer to apply the Shire of Merredin common seal to any subsequent partnership or lease agreement between the Shire of Merredin and the Regional Development Australia (RDA) Wheatbelt in accordance with the above; 5. NOTES this resolution and the associated negotiations will be subject to the final confirmation of the project by the RDA Wheatbelt for the Regional University program; and 6. NOTES the proposed partnership agreement will be circulated to Councillors out of session for further comment prior to final endorsement as per item 4 above.	IN PROGRESS The Administration met with the program director on 28 November to discuss the service agreement and MOU. Arrangements will be discussed moving forward to open the service.
18/09/2018 CMRef: 82254 EMCS	That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$18,129.99: A445, Residential, 1/7/2016 to Current, \$18129.99, 4/4/2011; and That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$17,256.38: A9403, General Farming, 26/7/2010 to Current, \$17256.38, Prior 26/7/2010	IN PROGRESS The proponent has been contacted with the outcome of the October Council meeting. He has indicated he hopes to have the debt repaid by the end of the year.

	(1 Brewery Road – reverted to above Resolution after CMRef: 82966 lapsed & CMRef: 82967 was lost).	
26/07/2022 CMRef: 89268 EMCS	That Council; 1. REQUEST that the Department of Communities purchase the Shire of Merredin’s interest (both land and assets) in the Cummings Street Joint Venture project at current market value; and 2. ALLOCATE a total of \$2500 in the 2022-23 draft budget towards associated valuation and conveyance costs.	IN PROGRESS A meeting was held on 26/10/22 via teams. Communities will take the request to their CEO and asset team for progressing.
25/08/2022 CMRef: 83000 EMCS	That Council; 1. COUNTEROFFER the offer received from Josh Thompson for Assessment A9526, Lot 1326, 71 Mackenzie Crescent, Merredin WA 6415 for a value of \$40,000; 2. ACCEPT the offer of \$40,000 from Gary Anderson for Assessment A3460, Lot 106, 19 Maiolo Way, Merredin WA 6415; and 3. AUTHORISES the Chief Executive Officer and the Shire President to negotiate and execute a Contract of Sale and apply the Shire of Merredin common seal to the agreed contract, should the prospective purchasers wish to proceed based on the values and property assessment numbers as listed in Items 1 and 2 of this resolution. 4. SUBJECT to the successful sale as per item 1 to 3 (inclusive) above, Council resolves to: a) ACCEPT the unbudgeted expenditure of the listed amounts at items 1&2 into the cash backed building reserve (c) building reserve b) AMENDS the 2022/23 Annual Budget to reflect the additional income as per Item 4(a) above will be accepted into GL 9673301.	IN PROGRESS Contract signed by buyer, final settlement process underway.
25/08/2022 CMRef: 83001 MP	That Council; 1. NOTES variation VO05 has increased the total contract value between the Shire of Merredin and Place Laboratory for the Detailed Design of Pioneer Park to \$201,069.00 ex GST; 2. NOTES this within the existing 2022/23 allocated budget PC007 - CBD Redevelopment; and	IN PROGRESS The Administration has received no additional variation requests for the design and construction support services associated with the revitalisation of Pioneer Park. Practical Completion (PC) is anticipated to be issued on the 21st of

	<p>3. APPROVE the Administration, if required, to accept any further variations which do not result in the total contract value between the Shire of Merredin and Place Laboratory exceeding \$216,000.00 ex GST for the design and construction services associated with the revitalisation of Pioneer Park in line with the existing budget allocation for the provision of these services.</p>	<p>October 2022. PC will be followed by a 3-month consolidation period and a 12-month defects liability period. Construction support services may be required during this time.</p>
<p>25/08/2022 CMRef: 83002 DCEO</p>	<p>That Council;</p> <ol style="list-style-type: none"> 1. RECEIVES the report of the Panel for RFQ-02-2022/23 MRCLC Operation Management Review at Attachment 19.5A; 2. APPROVES the recommendations as contained within the Section 8, Recommendations, of Attachment 19.5A – RFQ-02-2022/23 Confidential Recommendation Report; and 3. AUTHORISES the Shire President and Chief Executive Officer to apply the Shire of Merredin common seal to the Contract between the Shire of Merredin and Naja Business Consulting Services for RFQ-02-2022/23 MRCLC Operation Management Review as outlined in Attachment 19.5A – RFQ-02-2022/23 Confidential Recommendation Report, for the following: <ol style="list-style-type: none"> a) A base lump sum price of \$41,734.00 (ex GST); and b) Schedule of rates for additional services (per hour), for a total value of up to \$8,000 (ex GST). 	<p>IN PROGRESS</p> <p>Consultation has finished and the consultants are currently working on the costings. The project is on schedule.</p>
<p>25/08/2022 CMRef: 83003 CEO</p>	<p>That Council;</p> <ol style="list-style-type: none"> 1. SEEKS the approval of the Western Australian Electoral Commissioner for the current Shire of Merredin Councillor vacancy to remain vacant until the ordinary election day of October 2023; 2. NOTES the proposed Local Government reform may result in a change to Councillor numbers which would mean the vacancy would not be filled; and 3. NOTES a further report will be provided to Council should the Western Australian Electoral Commissioner not allow the vacancy to be held as proposed in Item 1 and 2 above. 	<p>IN PROGRESS</p> <p>Correspondence has been received from the Minister for Local Government regarding Electoral Reform which may impact this resolution.</p>
<p>27/09/2022 CMRef: 83014 DCEO</p>	<p>That Council;</p> <ol style="list-style-type: none"> 1. ADOPTS the amendments to the Central Wheatbelt Visitors Centre 2022/2023 Fees and Charges, included as Attachment 14.3A to the report; 	<p>IN PROGRESS</p> <p>The delegation manual will be submitted to Council.</p>

	<p>2. NOTES this will be incorporated in the Schedule of Fees and Charges 2022/2023 for the Shire of Merredin;</p> <p>3. APPROVES advertising the changes to the fees and charges as per Item 1 and 2 above, in accordance with the Local Government Act 1995;</p> <p>4. INITIATES the changes to the fees and charges as per Item 1, upon completion of Item 3 of the recommendation above;</p> <p>5. AUTHORISES the CEO to charge State Government agencies at the Community rate for facility hire in the Schedule of Fees and Charges, based on an assessment of local benefit; and</p> <p>6. AUTHORISES an amendment to the Shire of Merredin Delegations of Authority Register to include the delegation as per Item 3 above, be drafted for adoption by Council at the October 2022 OCM.</p>	
<p>27/09/2022 CMRef: 83016 CEO</p>	<p>That Council;</p> <p>1. CONFIRMS that the Shire of Merredin 2022 Christmas function for Councillors, staff and their families be held on Friday, 16 December 2022 commencing at 12:30pm at the Shire of Merredin Council Chambers Function Room; and</p> <p>2. NOTES a final cost will be advised to Council out of session once quotes have been determined.</p>	<p>IN PROGRESS</p>
<p>27/09/2022 CMRef: 83020 DCEO</p>	<p>That Council;</p> <p>1. RECEIVES the signed and submitted MoUs by the Sports User Groups;</p> <p>2. APPROVES the CEO and Shire President to sign the submitted MoUs as per attachment:</p> <p>a) 19.2A</p> <p>b) 19.2B</p> <p>c) 19.2C</p> <p>3. AUTHORISES the CEO and Shire President to sign any MoUs which are returned during the months of September, October and November 2022;</p>	<p>IN PROGRESS</p> <p>13 MOUs have been signed and 1 is remaining.</p>

	<p>4. AUTHORISES the CEO to withdraw the subsidy for User Groups who haven't signed their MoU as of 1 November 2022;</p> <p>5. NOTES the Administration will consider the additional requests made by clubs and will approach the Merredin Sports Council to work with those user groups to consider these; and</p> <p>6. NOTES the Shire will inform Belgravia that any outstanding user group can be invoiced the entire sum (without Shire subsidy) if the MoU is not returned by 1 November 2022.</p>	
<p>25/10/2022 CMRef: 83030 A/DCEO</p>	<p>That Council;</p> <p>1. NOTE the review of the following policies:</p> <p>a) Policy 3.10 - Eric Hind Music Scholarship as per Attachment 14.4A;</p> <p>b) Policy 3.30 – Donations and Loans – Merredin Regional Library as per Attachment 14.4B; and</p> <p>c) Policy 5.15 - Merredin Regional Library – Internet Use and Access as per Attachment 14.4C; and</p> <p>2. ENDSORSES the following policies:</p> <p>a) Policy 3.10 - Eric Hind Music Scholarship with amendments as per Attachment 14.4A;</p> <p>b) Policy 3.30 – Donations and Loans – Merredin Regional Library with amendments as per Attachment 14.4B; and</p> <p>c) Policy 5.15 - Merredin Regional Library – Internet Use and Access with amendments as per Attachment 14.4C.</p>	<p>IN PROGRESS</p> <p>Policies will be updated in the policy manual. This is expected to occur by December.</p>

	<p>3. REQUEST the Administration review the Policy 3.10 - Eric Hind Music Scholarship in early 2023, to consider broadening the scope to an arts and culture scholarship and make recommendation for Council to consider in 2023.</p>	
<p>25/10/2022 CMRef: 83032 CEO</p>	<p>That Council;</p> <p>1. NOTES the closure of the Shire Administration and Merredin Regional Library for the Christmas/New Year period from 5pm Friday, 23 December 2022 to Tuesday, 3 January 2023;</p> <p>2. NOTES the opening hours of other facilities as follows:</p> <p>a. The Central Wheatbelt Visitor Centre (CWVC) will be open 9am - 1pm between Christmas and New Year (excluding public holidays);</p> <p>b. The Merredin District Olympic Swimming Pool will be closed for Christmas Day, reopening 2:00pm Boxing Day;</p> <p>c. The Merredin landfill site will close for Christmas Day, Boxing Day, and New Year's Day; and</p> <p>3. NOTES the hours of operation and emergency contacts will be advertised to the community.</p>	<p>COMPLETED</p> <p>The Administration has advertised the Christmas/New Year hours.</p>
<p>25/10/2022 CMRef: 83033 CEO</p>	<p>That Council;</p> <p>1. MEETS on the 4th Tuesday of the Month with the exception of April and December, on the following dates in 2023: 24 January, 28 February, 28 March, 18 April, 23 May, 27 June, 25 July, 22 August, 26 September, 24 October, 28 November; and 12 December with meetings commencing at 4:00 pm; and</p> <p>2. HOLDS closed briefing sessions on the 2nd Tuesday of the month at 5.30pm, and prior to the Monthly Ordinary Meetings commencing at 2.00 pm.</p>	<p>IN PROGRESS</p> <p>The Administration will advertise the Council Meeting dates for 2023.</p>
<p>25/10/2022 CMRef: 83034</p>	<p>That Council;</p>	<p>IN PROGRESS</p>

CEO	<p>1) NOTES the correspondence to the Chief Executive Officer from the Hon John Carey MLA, Minister for Local Government, dated 20 September 2022, instructing local governments of the two options available with respect to transitioning towards the proposed local government electoral reforms;</p> <p>2) AUTHORISES the Chief Executive Officer to advise the Department of Local Government, Sport and Cultural Industries, by 28 October 2022 of the following;</p> <p>a) The Shire of Merredin intends to adopt the 'Voluntary Election Pathway' as the preferred pathway for the election transition arrangements; and,</p> <p>b) The Shire of Merredin's high-level plan is that Council will:</p> <p>i) In principle, propose to reduce the number of sitting Councillors by one at Council election of each of the October 2023 and October 2025 ordinary elections, subject to the outcomes of a representation review, and public consultation. This recommendation is based on:</p> <p>(1) the allocated future total number of seven (7) Councillors being understood to be the maximum allowable number for the Shire of Merredin under proposed future legislation based on its current population, and,</p> <p>(2) the need to reduce the risk to business continuity for the Shire, should all positions be declared vacant by the Department under the reform pathway.</p> <p>c) To deliver this and meet the requirements under both the current Act, and the Ministers instruction, the Shire of Merredin will undertake a Ward and Representation Review, to be forwarded to the Local Government Advisory Board for consideration by 14 February 2023.</p> <p>3) AUTHORISES the Chief Executive Officer to initiate a Ward and Representation Review to determine the specific changes to the structure of the Council for the 2023 and 2025 ordinary elections, to be completed by 14 February 2023.</p>	
-----	---	--

	4) NOTES the process will include public consultation, including the invitation of public submissions for a period of not less than six (6) weeks, during December 2022 and January 2023.	
25/10/2022 CMRef: 83037 EMCS	That Council; 1. WRITE OFF the balance of interest costs owing on Assessment A445 totaling \$11,826.17 as at 24 October 2022; 2. CONDITIONS the write-off listed at Item 1 above, to apply only on full payment of the remaining \$33,664.87 owing on the property as at 24 October 2022; and 3. AUTHORISES the CEO to write to the executor of the estate advising them of the outcome of the request, as per the above.	IN-PROGRESS Proponent notified of outcome via email.
25/10/2022 CMRef: 83038 EMDS	That Council; 1. RECEIVES the attached recommendation report completed by the Evaluation Panel for RFQ03 2022/23, for the Provision of Services for Shire of Merredin Local Planning Strategy Review 2. APPROVES the recommendations as contained within Attachment 19.3A – Confidential Recommendation Report; 3. AUTHORISES the Shire President and CEO to sign and apply the Shire of Merredin Common Seal on a contract for a value of \$47,364 (inclusive of GST) between the Shire of Merredin and Planwest (WA) Pty Ltd for the provision of the required planning services; and 4. NOTES there is already an existing budget allocation for this contract in the 2022/23 annual budget in GL 2100652.	COMPLETED Contract documentation has been executed by both parties.
22/11/2022 CMRef: 83043 EMES	That Council; 1. SUPPORT in principle the installation of an Electric Vehicle charging station at Lot 1503 (45) Barrack Street, Merredin, located within the carpark west of the Town Centre;	IN PROGRESS

	<p>2. AUTHORISES the Chief Executive Officer to finalise negotiations on the Sub-Licence agreement between the Shire of Merredin (Licensor) and the Electrical Generation and Retail Corporation trading as Synergy (Licensee), for the installation and operation of an Electrical Vehicle Charging Station in Merredin; and,</p> <p>3. AUTHORISE the Shire President and Chief Executive Officer to apply the Shire of Merredin common seal to the subsequent sub-licence agreement between the Shire of Merredin (Licensor) and the Electrical Generation and Retail Corporation trading as Synergy (Licensee) in accordance with Items 1 and 2 above.</p>	The Sub-Licence agreement between the Shire of Merredin (Licensor) and the Electrical Generation and Retail Corporation trading as Synergy (Licensee) has been finalised and is awaiting execution and application of the Shire of Merredin common seal.
<p>22/11/2022 CMRef: 83046 EMCS</p>	<p>That Council;</p> <p>1. NOTE that a review of the policies listed in Attachment 14.3A has deemed them to be operational in nature;</p> <p>2. ENDORSE the rescission of the policies listed in Attachment 14.3A; and,</p> <p>3. NOTES that the policies listed in Attachment 14.3A will be included in the Shire of Merredin Staff Policy Manual.</p>	IN PROGRESS
<p>22/11/2022 CMRef: 83048 EMCS</p>	<p>That Council ADOPT the revised Policy 3.22 – Credit Card Policy, as presented in Attachment 14.5A.</p>	IN PROGRESS
<p>22/11/2022 CMRef: 83049 EMCS</p>	<p>That Council APPROVES the 2022 - 2023 Budget Review 1, as at 31 October 2022, and AUTHORISES the amendments detailed in Attachment 14.6A.</p>	<p>COMPLETED</p> <p>Budget amendments have been made</p>
<p>22/11/2022 CMRef: 83050 A/DCEO</p>	<p>That Council;</p> <p>1. NOTE the review of the following policies:</p> <p>a) Policy 2.29, Policy 5.5, Policy 5.7, Policy 5.12, Policy 6.1, Policy 6.2, Policy 6.3, Policy 6.5, Policy 6.6, Policy 6.7, Policy 6.8, Policy 6.12, Policy 6.15 and Policy 6.18;</p> <p>2. ENDORSES the following policies:</p> <p>a) Policy 2.29, Policy 5.5, Policy 5.12, Policy 6.1, Policy 6.3, Policy 6.8, Policy 6.15 and Policy 6.18 as per Attachments 14.7A and Attachment 14.7B; and</p> <p>3. ENDORSES the following policies be rescinded:</p> <p>a) Policy 6.2, Policy 6.5, Policy 6.6, Policy 6.7, Policy 6.12 and Policy 5.7 as per Attachments 14.7A and Attachment 14.7B.</p>	IN PROGRESS

<p>22/11/2022 CMRef: 83053 EMCS</p>	<p>That Council; 1. WRITE OFF the balance of interest costs owing on Assessment A9370 totaling \$5,543.74 as at 31 October 2022; 2. AUTHORISE the CEO to halt any further interest charges on Assessment A9370 for the 22/23 financial year; and 3. AUTHORISE the CEO to write to the ratepayer advising of the outcome of the request, as per the above.</p>	<p>COMPLETED</p> <p>The proponent has been contacted with the outcome of the November Council meeting.</p>																								
<p>22/11/2022 CMRef: 83054 EMCS</p>	<p>That Council APPROVES the transfer of \$15,687.10 from the Cummings Street Unit Reserve account (196738010) to Job BO005 – Cummings Units Common Area - Building Operations, as per the table below, for the purpose of completing necessary repairs and maintenance to the units, as described in the report.</p> <table border="1" data-bbox="439 619 1491 842"> <thead> <tr> <th>Account number</th> <th>Description</th> <th>Current balance/ budget</th> <th>Change</th> </tr> </thead> <tbody> <tr> <td></td> <td>Revised budget</td> <td></td> <td></td> </tr> <tr> <td>196738010</td> <td>Cummings Street Unit Reserve account</td> <td>\$61,254.57</td> <td>-\$15,687.10</td> </tr> <tr> <td></td> <td></td> <td>\$45,567.47</td> <td></td> </tr> <tr> <td>Job BO005</td> <td>Cummings Units Common Area - Building Operations</td> <td></td> <td>\$3,700</td> </tr> <tr> <td></td> <td></td> <td>\$15,687.10</td> <td>\$19,387.10</td> </tr> </tbody> </table>	Account number	Description	Current balance/ budget	Change		Revised budget			196738010	Cummings Street Unit Reserve account	\$61,254.57	-\$15,687.10			\$45,567.47		Job BO005	Cummings Units Common Area - Building Operations		\$3,700			\$15,687.10	\$19,387.10	<p>COMPLETED</p> <p>Reserve funds have been transferred and contractors engaged to complete required works</p>
Account number	Description	Current balance/ budget	Change																							
	Revised budget																									
196738010	Cummings Street Unit Reserve account	\$61,254.57	-\$15,687.10																							
		\$45,567.47																								
Job BO005	Cummings Units Common Area - Building Operations		\$3,700																							
		\$15,687.10	\$19,387.10																							