

SHIRE OF
MERREDIN
INNOVATING THE WHEATBELT

MINUTES

Ordinary Council Meeting

Held in Council Chambers
Corner King & Barrack Street's, Merredin
Tuesday, 30 April 2024
Commencing 4.00pm



Common Acronyms Used in this Document

CBP	Corporate Business Plan
CEACA	Central East Accommodation & Care Alliance Inc
CEO	Chief Executive Officer
CSP	Community Strategic Plan
CWVC	Central Wheatbelt Visitors Centre
EO	Executive Officer
EMCS	Executive Manager Corporate Services
EMDS	Executive Manager Development Services
EMES	Executive Manager Engineering Services
EMS&C	Executive Manager Strategy & Community
GECZ	Great Eastern Country Zone
GO	Governance Officer
LGIS	Local Government Insurance Services
LPS	Local Planning Scheme
MCO	Media and Communications Officer
MoU	Memorandum of Understanding
MP	Manager of Projects
MRCLC	Merredin Regional Community and Leisure Centre
SRP	Strategic Resource Plan
WALGA	Western Australian Local Government Association
WEROC	Wheatbelt East Regional Organisation of Councils



April Ordinary Council Meeting

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Shire of Merredin
Ordinary Council Meeting
4:00pm Tuesday, 30 April 2024



1. Official Opening

The President acknowledged the Traditional Owners of the land on which we meet today, and paid his respects to Elders past, present and emerging. The President then welcomed those in attendance and declared the meeting open at 4:01pm.

2. Record of Attendance / Apologies and Leave of Absence

Councillors:

Cr M McKenzie	President
Cr R Manning	Deputy President
Cr B Anderson	
Cr H Billing	
Cr D Crook	
Cr L O'Neill	
Cr P Van Der Merwe	

Staff:

J Merrick	T/CEO
L Boehme	EMCS
A Tawfik	EMES
C Brindley-Mullen	EMS&C
P Zenni	EMDS
M Wyatt	EO
A Bruyns	GO

Members of the Public: Nil

Apologies: Cr M Simmonds

Approved Leave of Absence: Nil

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Applications of Leave of Absence

Nil

6. Petitions and Presentations

Nil

7. Confirmation of Minutes of Previous Meetings

- 7.1 Ordinary Council Meeting held on 26 March 2024
Attachment 7.1A

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Crook

Seconded:

Cr McKenzie

83367

That the Minutes of the Ordinary Council Meeting held on 26 March 2024 be confirmed as a true and accurate record of proceedings.

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

Against: Nil

8. Announcements by the Person Presiding without Discussion

Nil

9. Matters for which the Meeting may be Closed to the Public

- 19.1 Cummings Street Units – Joint Venture Agreement
19.2 Disposal of Land



RURAL WATER COUNCIL OF WA (INC)

Meeting held by Video Conference
Friday 21 July 2023 commencing at 10:03 am

Minutes

1 OPENING & WELCOME

The President and Chair of the meeting, Cr T Sachse, welcomed delegates and representatives and declared the meeting open.

2 ATTENDANCE & APOLOGIES

2.1 Attendance

Cr Tony Sachse	Shire of Mount Marshall (President)
Cr Ross Chappell	Shire of Lake Grace (Deputy President)
Cr Len Armstrong	Shire of Lake Grace
Cr Eileen O'Connell	Shire of Nungarin
Ms Sarah Caporn	Shire of Quairading
Cr Rosemary Madacsi	Shire of Toodyay
Mr Hugo de Vos	Shire of Toodyay (from 10:10 am)
Cr Pauline Bantock	Shire of Victoria Plains
Cr Gary O'Brien	Shire of Victoria Plains
Cr Mark Crees	Shire of Westonia
Cr Ross Della Bosca	Shire of Westonia
Cr Denese Smythe	Shire of York
Mr Linton Mellor	Shire of York (from 10:50 am)
Ms Renae Thorpe	Department of Water & Environmental Regulation)
Ms Rebecca Bowler	Water Corporation
Mr Robert Lawry	Bureau of Meteorology
Mr Vjekoslav Matic	Bureau of Meteorology
Karla Senathirajah	Bureau of Meteorology
Robert Dew	Executive Officer

2.2 Apologies

Cr Mark Campbell	Shire of Chittering
Ms Natasha Kaweme	Shire of Chittering
Cr Alison Harris	Shire of Cunderdin
Cr Frank Johnson	Shire of Gingin
Cr Julie Flockart	Shire of Merredin
Cr Tanya Gibson	Shire of Mount Marshall
Cr Gary Coumbe	Shire of Nungarin
Mr Sean Fletcher	Shire of Victoria Plains
Mr Lawrie Short	
Mr Norm Smith	
Ms Mia Davies MLA	Member for Central Wheatbelt
Hon Martin Aldridge MLC	Member for Agricultural Region
Hon Colin de Grussa MLC	Member for Agricultural Region
Hon Shelley Payne MLC	Member for Agricultural Region

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 ANNOUNCEMENTS

The President commented that he was very happy that the Minister for Water had confirmed that she would be able to attend the October 2023 meeting.

Mr Hugo de Vos entered the meeting at 10:10 am.

5 GUEST SPEAKERS / PRESENTATIONS

5.1 Climate Change

Robert Lawry, WA Senior Hydrologist, Bureau of Meteorology (Perth), and Vjekoslav Matric, Customer Lead, Water Sector, Bureau of Meteorology (Melbourne) - Presented on predictions and trends of climate change and in particular the effects for the agricultural region on changing weather patterns.

Cr T Sachse referred to the accuracy of modelling for seasonal outlook forecasts and asked if this will improve in the future. Mr Lawry replied that accuracy would improve but weather drivers in WA were not the same as for the East coast - in WA we have the Indian Ocean dipole and others factors which make it challenging.

Mr Lindon Mellor entered the meeting at 10:50 am.

Cr R Madacsi asked if there was information available to advise how to reduce evapotranspiration on a broadscale (eg broadacre farming). Mr Lawry replied that he would take the question on notice. Mr Matic commented that agricultural climate outlooks helped decision makers know what is available and how to interpret this information.

The President thanked the representatives from the Bureau of Meteorology for their presentation. Mr Lawry responded and indicated that the Bureau would be happy to do a follow up presentation prior to this year's bushfire season with regard to the outlook for summer.

Mr R Lawry, Mr V Matric and Ms K Senathirajah left the meeting at 10:59 am.

6 MINUTES

6.1 Confirmation of Minutes

Minutes of the meeting held by video conference on 11 April 2023 are submitted for confirmation. Copies of these Minutes have been circulated to all members and delegates.

RECOMMENDATION

That the Minutes of the meeting held 11 April 2023, as printed and circulated, be confirmed.

RESOLUTION

Ross Della Bosca moved and Denese Smythe seconded –

That the Minutes of the meeting held 11 April 2023, as printed and circulated, be confirmed.

CARRIED

6.2 Business Arising from the Minutes

(a) Meeting with Minister for Water (Item 5.2(b))

The Office of the Minister for Water has confirmed that Minister McGurk will be able to attend the Rural Water Council's meeting in October 2023. They advised that if it is possible 4 or 5 October (Wednesday or Thursday) would be more suitable for Minister McGurk as Friday's are not preferable, and the week starting 9 October is a sitting week. If 4 or 5 October are unsuitable, they can arrange for the Minister to attend on 13 October.

The Executive Committee considered the dates at its meeting on 29 June 2023 and recommended that the Minister's Office be advised that our preference is for the Minister to attend on 13 October. The Committee noted that the President is not available on 4 or 5 October.

Consideration will need to be given to issues to be discussed with the Minister. Normal practice is that these will be provided to the Minister's Office prior to meeting with the Minister. It is recommended that members be requested to provide details of matters they wish to discuss.

RECOMMENDATION

That members be requested to provide matters that they wish to discuss with the Minister for Water.

The meeting confirmed that the October 2023 meeting start at 10:00 am with morning tea from 9:30 am and requested that members be asked to provide matters that they wish to discuss with the Minister for Water.

(b) WaterSmart Farms (Item 5.2(b))

Last meeting requested that Dr Richard George, Department of Primary Industries and Regional Development, be invited to the meeting with the Minister for Water to give an update on the WaterSmart Farms project including Smart Farms and other groundwater initiatives. Dr George's availability is being followed up.

RECOMMENDATION

For noting

NOTED

Secretarial Note: After the meeting Dr George advised that unfortunately he would be on leave and would be unable to attend the October 2023 meeting. He advised that he had spoken to Mr Anthony Bodycoat, Water Corporation and Mr Nik Callow UWA to provide information on the project's behalf, that he would be happy to brief the Minister or the Rural Water Council at a future meeting and that the WaterSmart Farms project will be 90% completed by the end of this summer. He referred to an online presentation he and Mr Bodycoat had given to Engineers Australia in July 2023 <https://www.agric.wa.gov.au/watersmart-farms>

Cr Pauline Bantock left the meeting at 11:05 am.

(c) Invitation to Bureau of Meteorology (Item 5.2(c))

Representatives from the Bureau of Meteorology met with the President and the Executive Officer to discuss their presentation to this meeting. As part of the discussion the Bureau representatives indicated that they would be pleased to give a follow up presentation, perhaps prior to the bushfire season.

RECOMMENDATION

For consideration

RESOLUTION

Denese Smythe moved and Rosemary Madacsi seconded –

That representatives of the Bureau of Meteorology be invited to give a follow up presentation to the October 2023 meeting.

CARRIED

(d) AA Dams

Cr R Della Bosca enquired as to the availability of the list of AA Dams. Ms R Bowler advised that the Water Corporation was not in a position to circulate the entire list but was happy to provide a list of AA Dams per local government on request.

Cr M Crees advised that the Shire of Westonia had received information on the AA Dams in the Shire.

7 REPORTS

7.1 Water Corporation Report

Presentation of the Water Corporation's report and update on transfer of AA Dams to local governments, native title heritage considerations and likely joint ownership arrangements with traditional owners.

RECOMMENDATION

That the Water Corporation's report be received.

Ms R Bowler presented the Water Corporations report (attached) and commented –

- When considering the transfer of AA Dams to local governments, need to be kept in mind the role of the Department of Planning, Lands and Heritage, the custodians and owners of aboriginal heritage and the South West Native Title Settlement.
- The Water Corporation facilitates discussions and effects the transfer of Crown Reserves (eg AA Dams) no longer required.
- The Noongar Boodja Trust must meet in regard to any lands they hold or manage; these are treated as any normal land.
- The Department of Planning, Lands and Heritage has the final say but the Water Corporation is involved through the whole process.
- The Aboriginal Cultural Heritage Act is separate from the South West Native Title Settlement.
- AA Dams are treated on an individual case basis and this is why the Water Corporation is reluctant to release the full list of AA Dams.
- On the availability of Heritage/Native Title mapping and urged local governments to access.
- Will pass on information on the impacts of the Aboriginal Cultural Heritage Act as they become available.
- A high-level scan of assets has been carried out and do not see a huge impact on land transfer matters with respect to the Aboriginal Cultural Heritage Act.

Cr R Della Bosca asked if all local governments had been notified of the availability of AA Dams which could be transferred to local governments. Ms R Bowler replied that she believed local governments were advised about two years ago, however the list of AA Dams available is evolving and she would enquire when local governments were last advised. The list of dams not released are ones still held by the Water Corporation or others.

Ms R Thorpe commented –

- All local governments should have a list of emergency water supplies as part of the old Emergency Response Plans. These Plans are currently being updated.
- The Department of Water and Environmental Regulation is trying to retain as many of the dams that it holds as possible and consider them as community assets.
- Those AA Dams with no assets offered up first.

Cr T Sachse asked as to the status of AA Dams where transfer had not yet completed. Ms R Bowler replied that she believed two are currently being worked through with one of these being impacted by the South West Native Title Settlement; transfer of AA Dams outside of the South West Native Title Settlement should be quicker and she was not aware of any Aboriginal Cultural Heritage impact on AA Dams on the current list.

Ms R Bowler advised that if local governments required more information on AA Dam transfers, they should contact Mr Doug Morgan from the Water Corporations, Property Portfolio Team.

RESOLUTION

By Consensus –

That the Water Corporation's report be received.

CARRIED

7.2 Department of Water and Environmental Regulation Report

Presentation of the Department of Water and Environmental Regulation's report.

RECOMMENDATION

That the Department of Water and Environmental Regulation's report be received.

Ms R Thorpe presented the Rural Water Planning report (attached) and highlighted that following –

- The seasonal outlook for the period August to October is for below normal rainfall.
- Currently works on dams cannot be undertaken as dams are full.
- Rural Water Planning works.
- AA Dams /Strategic Dams
- Community Water Supplies Partnership program.

Ms Sarah Caporn commented that she understood from Industrial Automation Group that their standpipe controllers had a fire brigade bypass mode (remotely enabled) which enabled firefighters access without the need of a swipe card.

RESOLUTION

By Consensus –

That the Department of Water and Environmental Regulation's report be received.

CARRIED

7.3 Region Reports

Presentation by delegates of region reports.

Dandaragan & North Miling (Lawrie Short)

This year did not look as though we were going to have a good growing season, with relatively low summer rainfall figures. Fortunately, June figures have improved the situation with some 97.5 mm for the month, this gives us a total of 183.5 mm up to 27 June.

Contrary to the rainfall figures most dams are nearly full with superficial waters keeping up to the extent that the two springs on our place have produced continuous creek flows for all of the year.

Whilst crops have all made good progress so far in Dandaragan, North Miling with somewhat less rain, is a bit behind with some resowing patches.

With stock prices down about 20% across the board, there is undoubted stress across all rural areas, probably emphasised by the stress of likely loss of the live sheep export market, though this has not at this stage led to a decrease in rural property valuations. Currently Dandaragan farmland is attracting up to \$5,000 per acre with smaller 100 acre lifestyle lots being valued as high as \$7,500 per acre. North Miling is currently attracting \$2,500 per arable acre. Expensive business this farming gig, we must enjoy the lifestyle!

Another emerging issue is the proliferation of Mining Exploration Permits in the Wheatbelt and the resultant mineral claims. Unfortunately, this results in impinging on our valued ground water supplies and in particular mining sites that have their own bore fields for dewatering the mineralised zones. The elephant in the room is those who seek to establish the bore fields some 50-60 km away from their centre of operations. This issue is fraught with disastrous consequences should they be allowed to reduce aquifers to levels prior to rural land clearing. (see Item 9.2)

Lake Grace (Ross Chappell)

Rainfall 2023 –

January – 5 mm February – 0 March – 15 mm April – 53 mm May - 2.5 mm
June – 64 mm (38 mm fell on 30 May but the official recording is in June)
July – 6 mm so far.

Recordings varied throughout the Shire with 38 mm in Lake Grace 10-15 km East of Lake Grace 51 to 71 mm right out to Varley one farmer recording 5 mm.

We have had 2 heavy frosts: Saturday 15 (-2°) Sunday 16 (-1°)

At the end of the of March with only 60 to 70 days after finishing harvest some farmers started seeding Canola; very short turn around. The all croppers seem to start and keep going until they finish but some with sheep didn't really start until the rain at the end of May, so seeding was spread out. Canola started flowering quite early, there are patches that didn't come up due to the dryness in May and there some water logging and chemical damage with cereal crops.

Reports on lambing percentages seem to be excellent just a pity about prices. We had a good turn out to the Live Export Forum in Lake Grace.

Shire

It has been good conditions for getting maintenance grading done, other projects are being completed especially the new football and hockey lights in Lake Grace and hockey lights in Newdegate.

We have had 4 budget workshops and all going well will adopting the budget at the July meeting with a 3 percent increase this year.

Mount Marshall (Tony Sachse)

Autumn and winter rainfalls to date have been very patchy with very low decile recordings in the North of the Shire. Recordings further South are still below average. The Department of Primary Industry and Regional Development Soil Water – Generic Wheat Crop moisture levels grading throughout the Shire from 5 – 30 mm as at 29 June 2023. Average to above average rainfall for the remainder of the growing season will need to occur for growers to be close to average yields.

There have been no reports of extended outages of water supply from the Water Corporation. As mentioned in the last Mt Marshall Rural Water Council April 2023 report the handover of Water Corporation AA tanks to the Shire continues to be delayed due to native title. It now appears that any handover could mean joint ownership. If this is the case then Council will need to reconsider their decision to take ownership given this new information. Planning and financial considerations for ongoing maintenance and improvements for the catchments, tanks, outlets and roof structures will be more complicated with joint ownership. While the tanks currently provide non-potable water and other benefits, Council will need to carefully consider the risks involved with any decision to progress with a joint ownership arrangement.

Although the Shire of Mt Marshall has not applied for recent rounds, continued funding under the State Government's Community Water Supplies Partnership Program for innovative water security projects in the Wheatbelt is supported.

Toodyay (Rosemary Madacsi)

Rainfall has been below average during April through to July and within the 5 decile. April realised 23.1 mm and May and June delivered heavier falls of 54.5 mm and 77.6 mm respectively, in time for seeding. Frosts have featured across the Shire but have not had a significant impact on emerging grain crops. Overall soil moisture for this time of year is a little below average but ideal for seeding without the usual waterlogging. Low levels of runoff have left dams with average to below average levels.

The Keetch-Byram Drought Index was 85 mm in April, but recent rains saw 60 mm for the first week of June. It is concerning that despite 81.8 mm of rain during July to date, soil moisture is still drying with the KBDI at 65 mm (required to saturate the soil profile) by 17 July.

Toodyay was notified in May, the Bureau of Meteorology had received Federal funding to address critical, long-standing risks in Australia's flood warning network in the nation's most flood-prone regions. BOM declared Toodyay a high-risk area and will acquire, upgrade and integrate key local government rain and water level gauges into its existing flood warning network. Once complete, the work will improve community access to rain and water level observations and enhance provision of flood forecasts and warnings.

Westonia (Ross Della Bosca)

Rainfall through the Shire of Westonia is a bit of a mixed bag. North of the Shire is very dry, whilst the middle has had decent falls and moving towards the South back to a dry zone. Falls so far have been light, just enough to keep things ticking along, but has been extremely cold with a number of severe frosts. Everything is very slow.

Dams are quite low with very little runoff. We will need a big rainfall event to fill dams otherwise we'll be in a bit of pain with regards to stock water. With the bans on live sheep export and the proposed AHC laws coming into place, we are heading into some very different times.

Rainfall

January – 10.5 mm February – 0 March – 36.5 mm April – 6.5 mm May – 4 mm June – 46 mm
July – 15 mm Year to Date – 118 mm.

RECOMMENDATION

That Region Reports be received.

RESOLUTION

By Consensus –

That Region Reports be received.

CARRIED

Ms Rebecca Bowler left the meeting at 11:45 am.

7.4 Members of Parliament

No Members of Parliament were present.

7.5 Other

No other matters were brought forward.

8 FINANCE

8.1 Financial Reports

Statement of Receipts and Payments for the period 1 January 2023 to 30 June 2023 (attached). The Group's current cash balance is \$5,187.02.

RECOMMENDATION

That the financial report for the period 1 January 2023 to 30 June 2023 be received.

RESOLUTION

Rosemary Madacsi moved and Ross Chappell seconded –

That the financial report for the period 1 January 2023 to 30 June 2023 be received.

CARRIED

8.2 Accounts for Payment

The following accounts are presented for payment –

<u>Payee</u>	<u>For</u>	<u>Amount</u>
<u>Accounts to be Paid</u>		
R W & S Dew	Secretarial Service April 2023 to July 2023	1,017.50
	TOTAL (including GST)	<u><u>\$1,017.50</u></u>

RECOMMENDATION

That the accounts as listed above, totalling \$1,017.50 be passed for payment.

RESOLUTION

Rosemary Madacsi moved and Ross Chappell seconded –

That the accounts as listed above, totalling \$1,017.50 be passed for payment

CARRIED

9 BUSINESS

9.1 Western Wheatbelt

Discussion on water issues specific to the Western Wheatbelt (comprising, but not limited to, the Shires of Gingin, Dandaragan, Chittering, Toodyay) including water allocations and usage. **NOTED**

9.2 Impact of Mining on Water Availability

At the Executive Committee meeting on 29 June, Mr Lawrie Short raised concerns with regards to mining companies establishing bore fields some considerable distance from their mine site operations. In particular he drew attention to the proposal by Caravel Minerals to establish a bore field at Gillingarra and pipe the water some 60 km East to their mine site at Wongan Hills.

The Executive Committee requested that this matter be listed for discussion at this meeting.

Delegates may care to review the information paper "Water: A Brief Look at Mining and Other Players" prepared by Cr Madacsi and presented to the October 2022 meeting (Item 9.4) and her concerns that mining activity in the Wheatbelt may have an impact on the availability of community water supplies.

RECOMMENDATION

For Discussion

NOTED

9.3 Water Resilience - Flood Mapping & Risk Management

Cr R Madacsi has drawn attention to discussion at this year's National General Assembly of Local Government around resilience into the future and the critical need for local governments to start mapping high risk areas such flood prone areas. She points out that there is a need to ensure the continuity of water supplies and in particular where and how we manage local supplies.

She suggests identifying the need for flood mapping and to lobby for funding for this work. The outcome would be to identify flood prone areas, the water infrastructure that could be at risk (erosion of tanks and dams) and further catchment options into the future.

RECOMMENDATION

For Discussion

Cr R Madacsi commented that a better understanding of water flows is needed together with a better sense of current ground water sources; there is no sound understanding of what we have and what we are going to need going forward. Ms R Thorpe advised that she will follow up with the Department of Water and Environmental Regulation and get back out of session as to what information is available.

Ms S Caporn left the meeting at 11:54 am.

Cr R Della Bosca asked if the Water Corporation has mapping showing water sources. Ms R Thorpe replied that the Water Corporation and the Department were going through the AA Dam list and will check if Emergency Response Plans, which are some 10 years old, can be released.

Cr R Madacsi pointed out that the problem is that the information is scattered and needs to be brought together and a pathway established to where the information is available.

9.4 Water Legislation Reform

The October 2022 meeting noted the information from the Department of Water and Environmental Regulation regarding the status of the proposed changes to modernise the water resources management legislation and consolidate the six current Acts into one.

The October 2022 meeting also noted the advice from the Department of Water and Environmental Regulation and that the Minister for Water had directed that only high-level overarching comments be provided at this time and that further briefings not be given until the Water Reform Bill has been written. The Rural Water Council's interest in a briefing has been noted by the Department.

At the April 2023 meeting it was noted that the process for the reform of water legislation is underway and that it will be important for the Rural Water Council to be active in the consultation period for the new legislation.

RECOMMENDATION
For Noting

NOTED

10 URGENT BUSINESS (as permitted by the Presiding Member)

No matters were brought forward.

Ms R Thorpe left the meeting at 11:59 am.

11 DATE, TIME AND PLACE OF NEXT MEETING

Future meetings are scheduled for –

- Friday 13 October 2023
- Friday 15 March 2024 (AGM)
- Friday 5 July 2024

RECOMMENDATION

That, subject to the arrangements to meet with the Minister for Water, the next ordinary meeting of the Rural Water Council be held Friday 13 October 2023 at the Water Corporation’s Depot in Cunderdin.

RESOLUTION

Ross Chappell moved and Rosemary Madacsi seconded –

That, subject to the arrangements to meet with the Minister for Water, the next ordinary meeting of the Rural Water Council be held Friday 13 October 2023 at the Water Corporation’s Depot in Cunderdin.
CARRIED

The President drew attention to the 2023 Local Government elections scheduled for 21 October 2023 and the Aboriginal and Torres Strait Islander Voice Referendum and that if there is a conflict in the dates the Local Government elections will be postponed for up to 14 days.

12 CLOSURE

There being no further business the Chair thanked delegates and presenters for their attendance and declared the meeting closed at 12:01 pm.

CERTIFICATION

These Minutes were confirmed by the meeting held on

Signed:
(Chairman of meeting at which the Minutes were confirmed)

REPORTS

WATER CORPORATION

Agricultural Area Dams Program



South West Native Title Settlement	Aboriginal Cultural Heritage Act 2021	Water Corporation role
<p>The most comprehensive native title agreement (created under the <i>Native Title Act 1993</i>) negotiated in Australian history. The Settlement between the Noongar people and the Western Australian (WA) Government covers approximately 200,000 square kilometres of the south-west region.</p> <ul style="list-style-type: none"> - Long-term investment in Noongar people and shared success of WA 6 Indigenous Land Use Agreements (ILUAs) - Commenced 25 February 2021 - Noongar Boodja Trust (NBT) established to manage and hold all assets from the settlement allocated to the Noongar Land Estate (NLE) 	<ul style="list-style-type: none"> - Came into effect 1 July 2023 - The ACHA is more likely to impact MAINTENANCE and IMPROVEMENTS where there may be heritage considerations. - This is distinct from the SWNTS process which impacts CROWN LAND TRANSFERS. 	<ul style="list-style-type: none"> - Provide visibility to LGA's of dams no longer required for operational purposes.
<ul style="list-style-type: none"> - Settlement package comprises land and funds. - 10-yr fund to support land, joint management and heritage objectives. - State Government to transfer to NLE: -up to 300,000 hectares of Crown land for cultural or economic development use. 	<ul style="list-style-type: none"> - Department of Planning, Lands & Heritage (DPLH) are the governing body 	<ul style="list-style-type: none"> - Facilitate discussions and effect the transfer of Crown Reserves from the Water Corp to the Shire/LGA (via DPLH). The release of any land is always subject to Water Corp internal approval processes.
<ul style="list-style-type: none"> - DPLH controls the settlement process and the allocation of Crown land. - Any surplus Crown land (including AA Dams) may become part of the settlement package. - Land transfers may result in shared vesting arrangements with TO's. - DPLH has the final say, although Water Corp remains involved in the process to ensure practical solutions are reached. Still an evolving area. No completed examples as yet. 	<ul style="list-style-type: none"> - The ACHA should have minimal impact on land transfers. However, land with Aboriginal Heritage values is much more likely to become part of the settlement package. 	<ul style="list-style-type: none"> - Feel free to contact Water Corporation's Property Portfolio Team (David Morgan – 9420 2640) for information on dams in your district.

Heritage/Native Title Mapping:
<https://espatial.dplh.wa.gov.au/ACHIS/index.html?viewer=A>
 CHIS

SWNTS: <https://www.wa.gov.au/organisation/departments-of-the-premier-and-cabinet/south-west-native-title-settlement>

DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION

Rural Water Planning Update

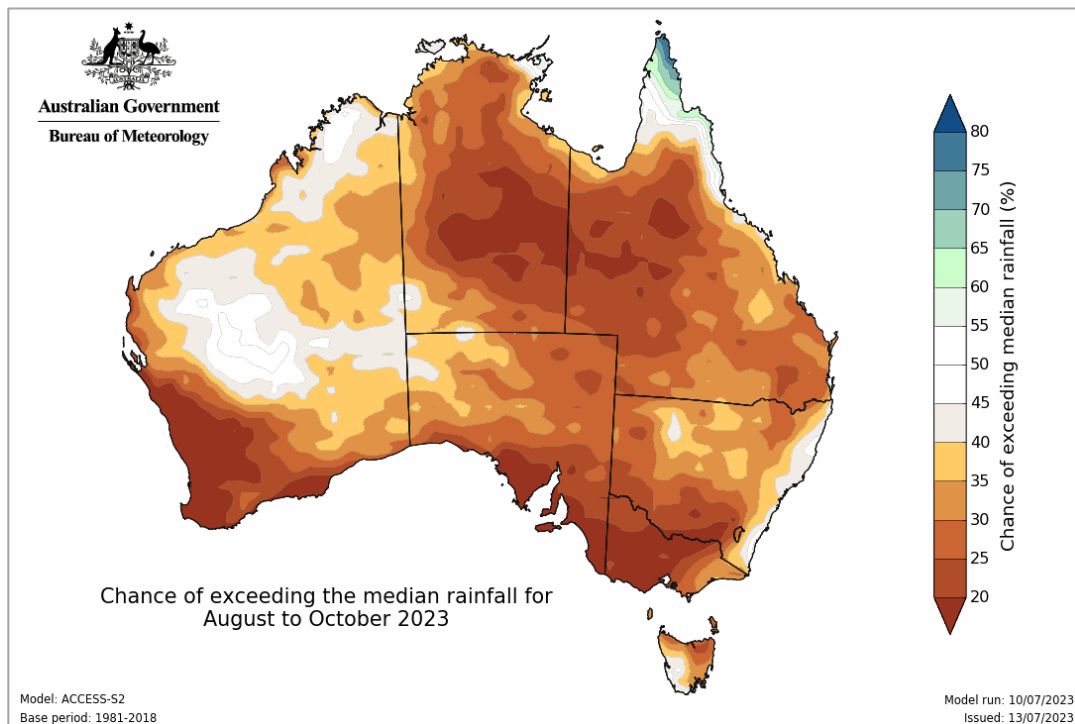
The Rural Water Planning program targets the state's dryland agricultural regions which receive less than 600 millimetres of annual rainfall. Those without access to a reticulated water service are given priority as these areas are the most vulnerable to serious water deficiencies.

Outlook for August to October 2023 (provided by DPIRD)

BoM seasonal rainfall outlook for August to October 2023 is indicating below normal rainfall is more likely over most of WA. Past accuracy of BoM's model for southwest WA for this period is moderate (55 to 65A consistency). See the BoM's [seasonal outlook video](#) for more details.

BoM's seasonal outlook for September to November 2023 (issued 13 July) continues the drier outlook for most Australia. For both these periods, climate models are predicting stronger than normal atmospheric pressure in the Southern Ocean.

International climate models are showing below-normal rainfall outlooks for WA for August to October 2023, from their July runs. See Figure 6 for a multi-model summary from Copernicus.



Rural Water Planning Works

The Rural Water Planning team undertakes works to provide strategic off-farm water supplies for general farm use in areas of the dryland agricultural region of the south-western Australia that receives less than 600 mm of annual rainfall.

The focus of the program of works is to maintain, develop and upgrade Strategic Community Water Supplies in areas with a history of water deficiency or where on-farm and non-potable community water supplies are unreliable and unable to meet the needs of local landholders or the community.

The joint partnership between the Commonwealth through National Water Grid funds and the State Government through Royalties for Regions has committed \$7.3 million dollars to upgrade and develop Agricultural dams and non-potable water supplies across the dryland agricultural area. The objective is to provide emergency water supplies for farmers and firefighting and build water security for rural communities and towns to combat climate change.

AA Dams / Strategic Dams

The Agricultural Area and Strategic Community Dams Project is located in the dryland agricultural area of the Southwest of Western Australia. 70 sites have been selected in priority rural areas covering 37 Regional Shires (this may change depending on access, permits and other requirements).

- Works tasks to the total of \$568 816 have been completed
- \$1 033 319 worth of works task either complete, started or scheduled (this is 28/70 sites, in 19 of the 37 LGAs)
- There have been some delays with procurement process, weather and not access / permits required.

Community Water Supplies Partnership (CWSP) Program

The CWSP program provides regional communities in dryland agricultural areas with funding to improve their non-potable water supplies. A total of \$3.2 million has been committed over four years through a collaboration between the Commonwealth National Water Grid funds and Western Australian the State Governments through Royalties for Regions. This has recently been exhausted with 44 projects being approved in 29 LGAs. RWP have another \$million to allocate for CWSP until December 2023.

Up to \$100,000 can be provided for each off-farm community water supply project, developed by local government or community groups. Applicants must contribute 30 per cent of the total project value as a cash or in-kind contribution. Please contact Renae Thorpe renae.thorpe@dwer.wa.gov.au for further information.

Strategic Community Water Supplies (SCWS) Reports (previously Emergency Response Plans)

RWP are in the process of updating these reports to have available for the LGA involved and on the DWER website. The report provides information for the LGA and farmers on the location of SCWS and how to access non-potable water for emergency stock watering and firefighting purposes, including what facilities are available at each site.

Rural Water Council of WA (Inc)

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR PERIOD 1 JANUARY 2023 TO 30 JUNE 2023**

	<u>Actual</u> <u>For Year</u>	<u>Estimate</u> <u>For Year</u>
RECEIPTS		
Membership		
Associations (16 @ \$300)	0.00	4,800
Individuals (3 @ \$150)	0.00	450
Interest Earned	0.00	0
TOTAL RECEIPTS	<u>\$0.00</u>	<u>5,250</u>
PAYMENTS		
Meeting Expenses	0.00	200
Secretarial Service	1,063.41	5,500
TOTAL PAYMENTS	<u>\$1,063.41</u>	<u>5,700</u>
CASH SUMMARY		
Opening Balance	6,250.43	6,250
Plus Receipts	0.00	5,250
	<u>6,250.43</u>	<u>11,500</u>
Less Payments	1,063.41	5,700
Closing Balance	<u>\$5,187.02</u>	<u>5,800</u>
BANK RECONCILIATION		
Cheque Account Balance (as at 30/6/2023) (Westpac)	5,187.02	
Plus Deposits made but not shown on Statement	0.00	
	<u>5,187.02</u>	
Less Cheques issued but not shown on Statement	0.00	
Balance as per Cash Book	<u>\$5,187.02</u>	



.....
Robert Dew
EXECUTIVE OFFICER



RURAL WATER COUNCIL OF WA (INC)

Meeting held at the Water Corporation Depot, Conference Room
2 Cubbine Street, Cunderdin
Friday 13 October 2023 commencing at 10:00 am

Minutes

1 OPENING & WELCOME

The President and Chair of the meeting, Cr T Sachse, welcomed the Minister for Water, Hon Simone McGurk MLA, acknowledged Hon Darren West MLC, Member for Agricultural Region, and Ms Mia Davies MLA, Members for Central Wheatbelt, welcomed delegates and representatives, and thanked the Water Corporation for making their Conference Room available for the meeting.

The Chair, Cr Sachse, acknowledged the traditional owners of the land on which the Rural Water Council meets and paid respect to Elders, past, present and emerging.

Mr J Mills, Water Corporation gave a safety induction. Water Corporation staff outlined housekeeping procedures.

2 ATTENDANCE & APOLOGIES

2.1 Attendance

President	Cr Tony Sachse - Shire of Mount Marshall, President
Deputy President	Cr Ross Chappell - Shire of Lake Grace, Deputy President
Shire of Chittering	Ms Melinda Prinsloo - CEO
Shire of Dowerin	Cr Lindsay Hagboom
Shire of Dumbleyung	Cr Amy Knight - Deputy President
	Mr Les Morgan - Director of Infrastructure
Shire of Lake Grace	Cr Len Armstrong - President
Shire of Mount Marshall	Cr Tanya Gibson
Shire of Mukinbudin	Cr Gary Shadbolt - President
	Mr Dirk Sellinger - CEO
Shire of Nungarin	Cr Eileen O'Connell
	Cr Gary Coumbe - Deputy President
Shire of Quairading	Ms Sarah Caporn - Executive Manager Works & Services
Shire of Toodyay	Cr Rosemary Madacsi - President
	Cr Beth Ruthven - Deputy President
	Cr Susan Pearce
	Cr Charmaine Duri
Shire of Victoria Plains	Cr Pauline Bantock - President
Shire of Westonia	Cr Mark Crees - President
	Cr Ross Della Bosca - Deputy President
Shire of Wongan-Ballidu	Cr Dwight Coad
Minister for Water	Hon Simone McGurk MLA
Minister's Office	Ms Lucinda Peters
Department of Water &	Ms Renae Thorpe
Environmental Regulation	A/Manager, Rural Water Planning
	Mr Iqbal Samnakay
	Strategy Manager for Strategic Policy
	Brian Giltay
	Acting Swan Avon Regional Manager
Water Corporation	Mr Mike Roberts
	Director of Country Regions
	Mr Joe Mills
	Regional Manager, Goldfields & Agricultural Region
	Ms Rebecca Bowler
	Manager Customer & Stakeholder, Goldfields & Agricultural Region

Water Corporation	Mr Anthony Bodycoat Principal - Regulation & Research (R&D), Asset Strategy
Wheatbelt Development Commission	Ms Rebecca Manning Principal Regional Development Officer – Central East
UWA School of Agriculture & Environment	Associate Professor Nik Callow
Member for Agricultural Region	Hon Darren West MLC
Member for Central Wheatbelt Executive Officer	Ms Mia Davies MLA Robert Dew

2.2 Apologies

Shire of Chittering	Cr Mark Campbell Cr David Dewar
Shire of Cunderdin	Cr Alison Harris - President
Shire of Gingin	Cr Frank Johnson
Shire of Lake Grace	Mr Alan George - CEO
Shire of Goomalling	Mr Peter Clarke
Shire of Merredin	Cr Julie Flockart
Shire of Moora	Cr Tracy Lefroy - President
Shire of Narembeen	Cr Chris Bray
Shire of Victoria Plains	Cr Gary O'Brien Mr Sean Fletcher - CEO
Shire of York	Cr Denese Smythe - President
Dandaragan	Mr Lawrie Short
Department of Primary Industries & Regional Development	Dr Richard George Senior Principal Research Scientist, Water Science
RDA Wheatbelt Inc	Ms Mandy Walker Director Regional Development
Member for Moore / Leader of the Opposition	Hon Shane Love MLA
Member for Agricultural Region	Hon Colin de Grussa MLC Hon Steve Martin MLC

2.3 Introduction of Attendees

The Chair asked attendees to introduce themselves.

3 MINISTER FOR WATER

3.1 Address by the Minister for Water

Hon Simone McGurk MLA addressed the meeting and commented on –

- First appointed a Minister in 2017. Took on the water portfolio just before Christmas 2022.
- A drying climate and increased variability an extra challenge for water.
- Water reform legislation –
 - Six existing Acts to be modernised and brought together.
 - Some of the existing legislation is over 100 years old.
 - Six Ministers for Water have committed to the reform, however the complexity in bringing the existing legislation together has caused a drafting challenge.
 - Importance of water for industry and community. Conscious of the challenge and concerns; a sensitive issue.
 - Existing legislation developed when demand for water was lower and water was abundant.
 - In some parts of the State water has been fully or overallocated (37%) and other areas are nearing full allocation (19%).
 - Important to acknowledge and take into account climate change in the legislation. Recognise in the objects of the new Act.

- Elements of the Bill –
 - Water licenses –
 - Simplify the current system.
 - Applications need to be properly assessed. A more streamlined process if water is fully allocated.
 - Existing water licenses to be transitioned.
 - Limited water trading in WA. At present trades must remain in the same water resource. No intent to change.
 - Transparency around water licensing. Will look at a more transparent process and availability of making public.
 - Traditional owners – Take into account that Aboriginal people have a cultural interest in overall water management plans and to be consulted. Happens now. Recognise in the objects of the new Act.
 - Timeframe for Consideration –
 - Drafting is quite complex and a choke point.
 - Policy issues.
 - Physical issues in bringing together the existing legislation.
 - Will consult with the community.
 - Draft (Green) Bill not yet ready due to the above.
 - A discussion paper on the principles is available.
 - Entitlements for unused water.

Cr R Madacsi asked – When looking at sustainability of ground water resources is there protection for existing commercial use. Currently this is through DWER but they do not look at broad allocations only specifics.

The Minister replied that DWER takes into account broad allocations when looking at overall plans and then specific allocations. Collie and Kalgoorlie-Boulder a challenge for new industry. Communities will have priority.

Cr R Madacsi commented that it seems there is an incremental loss as each application is taken in its own right. At the same time there has been a dramatic change in rainfall and loss of groundwater.

The Minister replied that the new Gnangara allocation plan provides for a reduction of 10% to most licenses water users and a 27% reduction in groundwater extracted by the Water Corporation.

Mr B Giltay commented that DWER modelling around allocation plans used the best available science to come to the best outcomes.

Mr L Morgan referred to the amount of saline groundwater in the agricultural region and to many local governments being issued with non-standard water service notices. He enquired if there were any plans for reverse osmosis to enable these water services to be brought up to standard.

The Minister replied that a third seawater desalination plant for Western Australia was proposed to be built at Alkimos. The challenge was to make desalination economical.

Mr L Morgan commented that most businesses in the Wheatbelt support agriculture which provides a lot of income to the State. He asked how people could be encouraged to come to the agricultural regions without adequate water services.

The Minister replied that it was about scale, cost and numbers serviced.

Mr I Samnakay commented that small scale desalination trials were being undertaken.

Mr A Bodycoat commented that small scale desalination was unique to Western Australia. Trials being undertaken were working out how to do it, the costs and the disposal of waste. DWER were looking at large scale desalination.

The Minister commented that in Western Australia this was quite a widespread issue.

Mr M Roberts commented on the need for disinfection of water services. In a service which has low use chlorination drops off and disinfection is low. It becomes a health risk. Quite a number of these low use services have been identified in the agricultural region.

Ms R Bowler commented on funding to install bespoke disinfection while investigations made into alternatives, changes in use. The water services are bound by health guidelines.

Mr L Morgan commented that he understood that the cost of bespoke systems were to be met by the local government or the customer.

Ms R Bowler replied that working on the lowest cost possible while investigating alternatives.

Cr P Bantock referred to the Community Water Supplies Partnerships program and the reverse osmosis pilot being undertaken at Piawaning as part of the program. She asked if there was going to be an increase in funding under the program and whether there was a program available in peri urban areas. Cr Bantock commented that the Mogumber townsite had no water supply; water was trucked in at the cost of the local government and pointed out that the program was not all about potable water but non-potable water for firefighting and stock.

The Minister replied that she was not aware of any changes to the Community Water Supplies Partnerships program. There was no guarantee of increases in funding as this was part of the budget process, however there were no plans to reduce funding. Peri urban areas are a challenge with expanding urban sprawl and more people. It was also a challenge with people living on smaller lots. Continuing to look at innovative solutions.

Cr A Knight asked whether the Minister was aware that the Water Corporation can declare a non-standard water service or stop services to communities.

The Minister replied that she was, that advise to her was that just under 10,000 customers were affected by non-standard water services and that in declaring non-standard water services the Water Corporation will be doing so in line with existing legislation.

Mr M Roberts advised that the Water Corporation was not stopping services but was taking a risk adverse perspective.

Cr T Sachse commented that mining exploration was going beyond the depth of existing aquifers and asked how this was being dealt with.

The Minister replied that in many areas limited information was available on the different water sources. A challenge was the state of water a depth. She didn't believe there would be any change under new legislation.

Cr D Coad referred to Caravel Minerals copper project at Wongan Hills and the proposal to source water for the mine from Gillingarra, approximately 60 km to the West. He enquired as to the effect of the proposal on other water resources and as to how much water Caravel Minerals can access.

Mr B Giltay replied that it comes down to the point of extraction of the water and how extracted, the primary interest will be the potential environmental impact and EPA processes will determine the amount of water allocated.

Ms Mia Davies MLA left the meeting at 11:07 am.

The Minister commented that she was keen to stay for the WaterSmart Dams and WaterSmart Farms updates as she would like to understand the issues and ensure communities are in the best place to support jobs and community liveability.

The Chair thanked the Minister for Water for her attendance, address and answering questions from delegates.

3.2 Questions

Matters which have been put forward are -

- Update and progress on water reform legislation, in particular provisions to be amended and new provisions to be created.
- Clarification under the new legislation of the issues surrounding "Water Trading".
- Concerns regarding sale of Water Licences independent of Title Transfer. It is understood that if an allocation of water, per license conditions, is not being used it is reallocated by DWER. Is this to remain or is it to be revised so that portion or all of the allocation or part thereof can be traded on the open market?
- Given the current situation of exploration permits for mining purposes (gas and various minerals) where water has been found at depths not normally associated with known aquifers, down to say beyond 2,000 m and much more, will this be allowed to be allocated for primary production?
- Given the current "Planning Policy towards 2050" wherein there is a proposed limit to urban expansion to the South bank of the Moore River, will this require the surrender of Water Licences within say the Shire of Gingin ensuring increased pressure on productive cropping and grazing lands in say the Shire of Dandaragan?

- Changes to the Rights in Water and Irrigation Act 1914 under the new legislation and impacts on riparian rights -
 - In regard to the time of the original Act the waters would have been permanent streams in uncleared land, as noted by the original licensed surveyors and recorded on the original Plans or Crown Grant documents. Pre-Federation titles clearly define streams in terms of permanency.
 - Due to massive clearing since those times, there have emerged many permanent streams or destruction of same. Believe the new legislation should only apply to those streams recorded at the time of subdivision.
- In the first people's oral history the 10,000 inhabitants of the Wheatbelt were nomadic tribes moving with the six seasons between known water sources, thought to be springs at or near granite outcrops, with rights of tribal carriageway through various tribal fought over areas. Will this be considered under the new legislation?

Dealt with as part of Item 3.1.

4 PRESENTATIONS

4.1 WaterSmart Dams

Update by Associate Professor Nik Callow, UWA School of Agriculture and Environment.

4.2 WaterSmart Farms

Update by Mr Anthony Bodycoat, Principal – Regulation & Research, Asset Strategy, Water Corporation.

ADJOURNMENT: The meeting adjourned at 11:45 am.

RESUMPTION: The meeting resumed at 11:58 am. Except for the Minister for Water Hon Simone McGurk MLA, Ms L Peters, Mr B Giltay and Mr I Samnakay, all those present at the time of adjournment were present on resumption.

4.3 Seasonal Update and Fire Outlook

Update by Mr Gianni Colangelo, Senior Forecaster, Bureau of Meteorology (via video conference).

The Chair welcomed Mr Colangelo.

Mr Colangelo commented on –

- Climate Change – Temperatures and rainfall trends.
- Implications of increasing temperatures.
- Global seasonal drives – Indian Ocean Dipole (IOD) and El Niño-Southern Oscillation (ENSO).
- IOD and ENSO – Recent history and impacts.
- Rainfall and maximum temperatures.
- Root zone soil moisture
- November 2023 to January 2024 long range forecast.
- Context for fire potential long range forecast.
- Tropical cyclone history by ENSO phase.
- WA seasonal outlook summary October 2023 to January 2024.

The Chair thanked Mr Colangelo for his presentation.

5 BUSINESS SESSION

5.1 DECLARATIONS OF INTEREST

There were no declarations of interest.

5.2 MINUTES

(a) Confirmation of Minutes

Minutes of the meeting held by video conference on 21 July 2023 are submitted for confirmation. Copies of these Minutes have been circulated to all members and delegates.

RECOMMENDATION

That the Minutes of the meeting held 21 July 2023, as printed and circulated, be confirmed.

RESOLUTION

Ross Chappell moved and Rosemary Madacsi seconded –

That the Minutes of the meeting held 21 July 2023, as printed and circulated, be confirmed.

CARRIED

(b) Business Arising from the Minutes

There were no matters brought forward.

5.3 REPORTS

(a) Water Corporation Report

Incorporated with the address by the Minister for Water.

Ms R Bowler advised that she would be happy to take questions after the meeting.

(b) Department of Water and Environmental Regulation Report

Presentation of the Rural Water Planning report.

Ms R Thorpe commented on –

- Water supply issues.
- Water carting
- Community Water Supply Partnership program – Funding allocated by December. Funding includes tanks, bores, standpipes, etc.

RECOMMENDATION

That the Rural Water Planning report be received.

RESOLUTION

Eileen O'Connell moved and Pauline Bantock seconded –

That the Department of Water and Environmental Regulation's Rural Water Planning report be received.

CARRIED

Cr R Della Bosca enquired as to progress of the project for provision of gutters and tanks on CBH infrastructure.

Ms R Thorpe replied that funding was available, working on getting the agreements in place and the timing of work. CBH have advised that the agreement of their District Managers is needed to do the work.

Cr R Chappell suggested that Mr Ben Macnamara, CBH CEO, or Mr Simon Stead, CBH Chairman, be contacted.

(c) Region Reports

Presentation by delegates of region reports.

Lake Grace (Ross Chappell)

Rainfall 2023 -

January - 5 mm February - 0 March - 15 mm April - 53 mm May - 2.5 mm June - 64 mm (38 mm fell on 30 May but the official recording is in June) July - 8.5 mm August-44 September-15 mm.

Total so far 209.5 mm.

Recordings still vary throughout the Shire. South of Lake Grace during September receiving 10-15 mm than I recorded.

There has been frost damage in the area not sure how much. There have also been some quite hot days causing crops and pasture to turn quite quickly. In general crops are quite good in the area but for those that haven't had the rainfall yield will be down on previous years.

Shire

Budget was passed in July with a 3% increase this year and it is business as usual. This Shire is being reduced from 9 Councillors to 7 Councillors now so we have vacancies for 3 seats with 5 nominations for the coming election.

Pingaring recently celebrated it's Centenary.

Toodyay (Rosemary Madacsi)

The good early rainfall in September was followed by early heat and nearly the hottest September day since 1918 (short by 0.2° C). Comparison between the annual rainfall of 1918 (682 mm) and 2023 to date (274.6 mm) highlights the changes occurring. Toodyay averages since 2018 is 425.5 mm (skewed by the 645 mm of the 2021 storm event).

Early heat has caused premature drying of some crops and pastures, will slightly reduce yields and possibly grain quality, although pasture topping is completed and hay making is underway. Dams are below average levels.

Overall soil moisture is below average. The Keetch-Byram reading indicates second driest season in the last 6 years with approximately 90 mm required to saturate the soil profile compared to 20 mm at the same time last year. Levels are concerning entering an early bushfire season.

Fire Emergency Water status is as follows. A delay in reconnection of community depot water tanks to the depot roof water collection has resulted in low catchment and alternate sources are needed to augment bushfire water this season. Carry over of a DFES grant will be used to augment the Coondle Fire Station supply with a bore and training hydrant to reduce mains water usage and emergency water tanks. This will also provide use for Shire works. At Morangup (20 km West) the last overhead standpipe is to be removed and replaced with bottom fill fittings to decrease fill times. Options to augment the Morangup co-located Emergency Facility's existing fire emergency water facility, is in the early stages of consideration. The Shire road verge spray program was undertaken with use of non-potable sources.

Additional submeters are to be installed at the new Toodyay Recreation Centre. Despite strong monitoring of Shire water use, use has doubled for the last quarter at Duidgee Park and the old Showgrounds. A mains leak at Stirling Park has been repaired and water leakage beneath the Recreation Centre basketball courts is to be investigated. The feasibility of a wastewater return pipe and rainwater catchment options within the town will be revisited in 2024.

Chalice Mining have conceded there is insufficient groundwater and water will be piped in. Management of onsite wastewater is to be discussed.

RECOMMENDATION

That Region Reports be received.

RESOLUTION

**Pauline Bantock moved and Rosemary Madacsi seconded –
That That Region Reports be received.**

CARRIED

5.4 Members of Parliament

Brief comments by Members of Parliament.

Hon D West MLC commented on –

- Thanks for the invitation.
- Funding available.
- The Minister for Water is very interested in learning more. He is happy to be the central point of contact.
- Best wishes for the coming local government elections and for harvest.

Hon D West MLC left the meeting at 12:35 pm.

5.5 Other

No other matters were brought forward.

5.6 FINANCE

(a) Financial Reports

Statement of Receipts and Payments for the period 1 January 2023 to 30 September 2023 (attached).
The Group's current cash balance is \$4,169.52.

RECOMMENDATION

That the financial report for the period 1 January 2023 to 30 September 2023 be received.

RESOLUTION

Ross Chappell moved and Rosemary Madacsi seconded –

That the financial report for the period 1 January 2023 to 30 September 2023 be received.

CARRIED

(d) Accounts for Payment

The following accounts are presented for payment –

<u>Payee</u>	<u>For</u>	<u>Amount</u>
<u>Accounts to be Paid</u>		
R W & S Dew	Secretarial Service July 2023 to October 2023	1,485.00
	TOTAL	<u><u>\$1,485.00</u></u>

RECOMMENDATION

That the accounts as listed above, totalling \$1,485.00 be passed for payment.

RESOLUTION

Mark Crees moved and Rosemary Madacsi seconded –

That the accounts as listed above, totalling \$1,485.00 be passed for payment

CARRIED

5.7 BUSINESS

(a) Geelakin Tank

The Shire of Westonia has drawn attention to funding they believe has been allocated for the reroofing of the Geelakin Tank (North of Warralakin) by the Department of Water and Environmental Regulation. As yet the Shire has not been advised of the amount allocated or the future program for the work. They are seeking assistance in obtaining advice.

Ms Renae Thorpe, Rural Water Planning, Department of Water and Environmental Regulation has advised that there are several parts to the project which depend on the project going ahead including the transfer of the tank to the Shire. She has indicated that she will check the project details and advise.

Cr R Della Bosca advised that the tank is being inspected to see what work is required.

(b) Non-Standard Water Service

The Shire of Dumbleyung has requested the consideration by the Rural Water Council of the following matter which it feels has implications across the local government sector. The Shire is currently not a member of the Rural Water Council but was a member for several years up to 2019.

Following discussion with the President it was agreed that delegates from the Shire of Dumbleyung be invited to this meeting to discuss this matter. As the Shire is currently not a member of the Rural Water Council the meeting will need to determine if it wishes to consider the matter.

The Shire of Dumbleyung has provided the following information –

Background

Water Corporation has formally contacted the Shire of Dumbleyung to advise that it intends to classify a number of Shire locations as a 'Non-Standard Water Service' (NSWS). This means that Water Corporation can no longer meet the required level of service and conditions under Water Corporation's operating licence. Conditions can relate to water quality, water pressure, flow rate and/or continuity of supply. Water Corporation has provided the following options for Shire consideration -

1. Install a water treatment option, (WC to install, Shire to manage ongoing costs for maintenance).
2. Install signage at tap 'Water not for consumption'.
3. Disconnect service.
4. EHO could conduct regular water sampling, if water quality is within an acceptable range, no treatment is required.

Comment

Specific Shire of Dumbleyung owned sites earmarked for reclassification include Moulyinning Hall, Nippering Cemetery and Kukerin Cemetery. In relation to the Moulyinning Hall, Water Corporation has offered to provide free bottled water to users/hirers of the hire until a satisfactory treatment option is identified and established. There is also a CBH property and five residential properties all based in Moulyinning. Water Corporation has indicated that it will make direct contact with local residences and property owners impacted by this decision.

Water Corporation is seeking Shire feedback on preferred options moving forward. If water treatment is the preferred option, the Water Corporation has indicated that it would fund the purchase and installation of the agreed solution, but the Shire would then be responsible for ongoing operations and maintenance, including eventual replacement. Water treatment would appear to be the most optimal solution (of the options provided) to safeguard and maintain a consistent quality product.

This Water Corporation advice has serious implications for one of our smaller communities (Moulyinning) in which the entire town (community) is potentially slated for standard water services withdrawal (including town hall). This advice raises a number of pertinent issues that need to be better understood and resolved prior to the Shire confirming its preferred position, namely -

1. The Shire being asked to take on responsibility for provision of potable drinking water that was previously the responsibility of Water Corporation.
2. The public health and risk implications to the Shire in relation to 1 above.
3. The cost implications to the Shire in relation to 1 above.

Water Corporation has been contacted to seek feedback and comment in relation to the above matters. With these known risks and concerns, the Shire's immediate response should be to 'push back' against this Water Corporation initiative and insist that they maintain previous water provision licensing arrangements to all sites and customers.

This matter would appear to have cross LGA implications.

Financial Implications

As mentioned above, this matter has significant (unknown) risk and cost implications to the Shire of Dumbleyung. It also has cost shifting impacts on the entire Local Government sector.

RECOMMENDATION

To Be Determined

Mr M Roberts advised –

- A potential risk has been identified in some water services due to the loss of chlorination where water use is low.
- Water Corporation will help install necessary chlorination equipment with asset handed over to the end user.
- Water Corporation not turning off water supply but will help manage the supply.
- Solution for drinking water is low cost chlorination.
- There is no change to infrastructure for non-standard water services.
- There is a health risk in reduced flow water services as chlorination drops off.
- Water Corporation has identified 190 properties which will be affected. Looking at what can be done and working with the Health Department.

Cr L Armstrong commented that he was aware of six local governments in his area who have received notifications of non-standard water services.

Ms R Bowler commented –

- Non-standard water services are not just those with low chlorination but also relate to those with pressure and flow requirements. Agreements are in place with these customers to have two days water supply on hand.
- Water Corporation adhering to Australian Standards.
- 10,000 agreements in place for non-standard water services. 190 require chlorination before use, 36 are impacted in this area. Have spoken to 28 local governments.
- Consulted with local governments on specific conditions and then go to customer.
- Water Corporation has a Memorandum of Understanding with the Health Department who is obligated to communicate with impacted customers and tell them what is happening. Working with the Health Department on a bespoke solution. Health Department directive not to advise customer, Department will talk with impacted customers.
- Cost passed on to customers. Cost benefit analysis undertaken. Dealing with customers to meet their specific needs.

RESOLUTION

Ross Della Bosca moved and Rosemary Madacsi seconded –

That information on non-standard water services be requested from members and that the Executive Committee consider a recommendation to the next meeting. CARRIED

(c) Western Wheatbelt

Discussion on water issues specific to the Western Wheatbelt (comprising, but not limited to, the Shires of Gingin, Dandaragan, Chittering, Toodyay) including water allocations and usage.

RECOMMENDATION

For consideration

NOTED

5.8 URGENT BUSINESS (as permitted by the Presiding Member)

No matters were brought forward.

5.9 DATE, TIME AND PLACE OF NEXT MEETING

Future meetings are scheduled for –

- Friday 15 March 2024 (AGM)
- Friday 5 July 2024
- Friday 11 October 2024

RECOMMENDATION

That the next meeting (Annual General Meeting) of the Rural Water Council be held Friday 15 March 2024 at the Water Corporation's Depot in Cunderdin.

The Water Corporation confirmed that the Cunderdin Conference Room would be available.

RESOLUTION

**Rosemary Madacsi moved and Pauline Bantock seconded –
That the next meeting (Annual General Meeting) of the Rural Water Council be held Friday 15 March
2024 at the Water Corporation’s Depot in Cunderdin. **CARRIED****

6 CLOSURE

There being no further business the Chair thanked delegates and presenters for their attendance, the Water Corporation for use of their function room and providing catering and declared the meeting closed at 1:08 pm.

CERTIFICATION

These Minutes were confirmed by the meeting held on

Signed:
(Chairman of meeting at which the Minutes were confirmed)



Briefing Note

Subject: WaterSmart Dams Initiative Overview

Date: 9/10/2023

Prepared by: Associate Professor Nik Callow (UWA), WaterSmart Dams Technical Lead

Summary: WaterSmart Dams is a multi-partner, grower-led project. The partnership includes innovative growers hosting demonstration sites that showcase methods to improve water security. Advanced farm water planning tools that include costs will support growers in making informed water investment decisions, improving on-farm water security and building more drought-resilient farm businesses and regional communities.

Governance and Funding: The project is managed by the Grower Group Alliance (GGA) through the SWWA Drought Resilience Adoption and Innovation Hub, in partnership with The University of Western Australia (UWA) as technical lead, Department of Primary Industries and Regional Development (DPIRD), and four regional grower groups. The project was funded (2022-25) by the Australian Government's Future Drought Fund (FDF) and the Western Australian State Government's Agriculture Climate Resilience Fund (ACRF).

Grower-Driven Approach with On-farm Research: UWA's research and technical leadership is shaped by the input and needs of growers through collaboration with four grower groups: Compass Agricultural Alliance (Darkan), Southern Dirt (Kojonup), Merredin and Districts Farm Improvement Group (Merredin), and the Fitzgerald Biosphere Group (Jerramungup). Innovative growers host 12 at-scale demonstration sites that showcase options for increasing runoff into dams and keeping water in dams. Solutions are practical, regional-appropriate, and fit for purpose. Farm water planning tools are being co-designed by the end-users.

Interagency collaboration: The collaboration includes partnerships with Department of Water and Environmental Regulation (DWER) rural water planning team, Water Corporation (farm desalination, high-performance catchments, electro chlorination to lower farm dam turbidity, and evaporation reduction). The broader WaterSmart Farms collaboration (DPIRD-led) brings in Department of Mines, Industry Regulation and Safety (DMIRS, geophysics water targeting).

Regional Capacity Building, Adoption and Drought Resilience: WaterSmart Dams and WaterSmart Farms is enhancing skills and knowledge in farm water security across key agencies, grower groups and research institutes in Western Australia to meet the future challenges of a drying climate. It is equipping growers with demonstration sites that showcase options at the scale of adoption. Grower groups and demonstrate site hosts are leading field days, using our on-farm experimentation model that is bottom-up and grower-led.

UWA is co-designing a new farm water tool with growers to ensure that knowledge gained from the demonstration sites is translated into accessible information and planning tools that lead to new on-farm water investments, creating more drought-resilient farm businesses that are less or not dependent on State Government support during dry years.



Visual Briefing Note- WaterSmart Dams Demonstration Sites



Figure 1: Recycled CBH Tarp Catchment at Jacup- increasing run-off into the dam.



Figure 2: Left-Daisy Dam Cover at Kojonup exploring options for reducing evaporation. Right- Farm water planning with growers.



Figure 3: Dam at Kojonup exploring the role of vegetation in reducing evaporation. Right- Exploring subsurface drains as a win-win way to increase crop production (reduce waterlogging) and harvest more water into dams.

----- briefing note ends -----

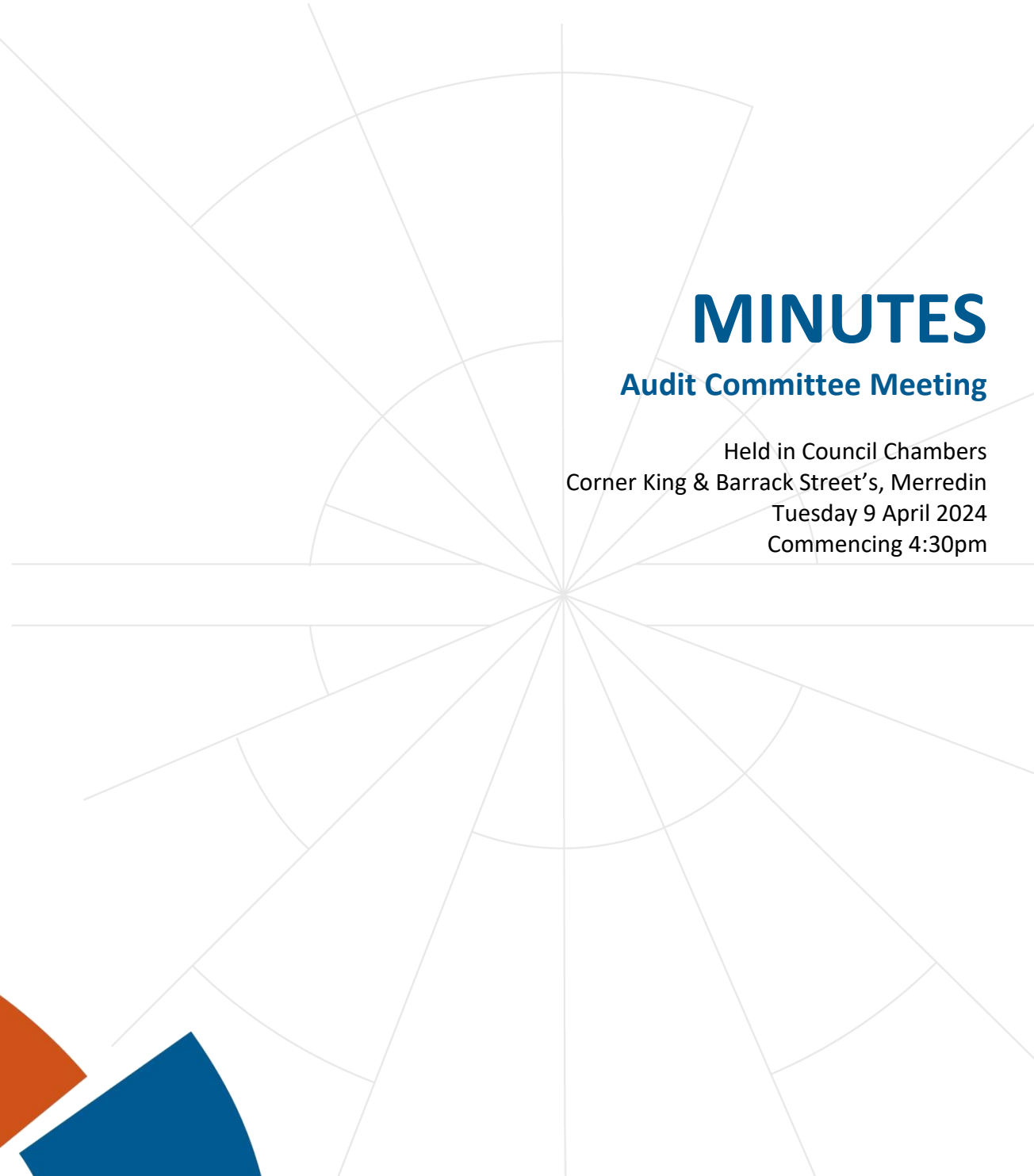
Rural Water Council of WA (Inc)

**STATEMENT OF RECEIPTS AND PAYMENTS
 FOR PERIOD 1 JANUARY 2023 TO 30 SEPTEMBER 2023**

	Actual For Year	Estimate For Year
RECEIPTS		
Membership		
Associations (16 @ \$300)	0.00	4,800
Individuals (3 @ \$150)	0.00	450
Interest Earned	0.00	0
TOTAL RECEIPTS	\$0.00	5,250
PAYMENTS		
Meeting Expenses	0.00	200
Secretarial Service	2,080.91	5,500
TOTAL PAYMENTS	\$2,080.91	5,700
CASH SUMMARY		
Opening Balance	6,250.43	6,250
Plus Receipts	0.00	5,250
	6,250.43	11,500
Less Payments	2,080.91	5,700
Closing Balance	\$4,169.52	5,800
BANK RECONCILIATION		
Cheque Account Balance (as at 29/9/2023) (Westpac)	4,169.52	
Plus Deposits made but not shown on Statement	0.00	
	4,169.52	
Less Cheques issued but not shown on Statement	0.00	
Balance as per Cash Book	\$4,169.52	



.....
 Robert Dew
 EXECUTIVE OFFICER



MINUTES

Audit Committee Meeting

Held in Council Chambers
Corner King & Barrack Street's, Merredin
Tuesday 9 April 2024
Commencing 4:30pm



Common Acronyms Used in this Document

T/CEO	Temporary Chief Executive Officer
EMSC	Executive Manager Strategy and Community
EMDS	Executive Manager Development Services
EMES	Executive Manager Engineering Services
EMCS	Executive Manager Corporate Services
EO	Executive Officer
MCS	Manager Corporate Services
SFO	Senior Finance Officer
CBP	Corporate Business Plan
SCP	Strategic Community Plan
OAG	Office of the Auditor General

Shire of Merredin
Audit Committee Meeting
4.30pm Tuesday 9 April 2024



1. Official Opening

The President acknowledged the Traditional Owners of the land on which we meet today, and paid his respects to Elders past, present and emerging. The President then welcomed those in attendance and declared the meeting open at 4:32pm.

2. Record of Attendance / Apologies and Leave of Absence

Councillors:

Cr M McKenzie	President
Cr R Manning	Deputy President (via Teams)
Cr D Crook	
Cr B Anderson	

Staff:

J Merrick	T/CEO
L Boehme	EMCS
L Richards	SFO
A Bruyns	GO
A Tawfik	EMES
C Brindley-Mullen	EMS&C

Auditors:

Ms S Gunalan	Director Financial Audit, OAG (via Teams)
Mr R Hall	Dry Kirkness (via Teams)

Members of the Public:

Apologies:	Cr M Simmonds Ms M Wyatt – EO
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Approved Leave of Absence:	Nil
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Cr Manning's attendance via Teams was approved by the Shire President in advance in accordance with Regulation 14C.2(b) of the Local Government (Administration) Amendment Regulations 2022.

3. Public Question Time

Nil

4. Disclosure of Interest

Nil

5. Confirmation of Minutes of the Previous Meeting

5.1 Audit Committee Meeting held on 27 February 2024
Attachment 5.1A

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Crook

Seconded: Cr Anderson

83365

That the minutes of the Audit Committee Meeting held on 27 February 2024 be confirmed as a true and accurate record of proceedings.

CARRIED 3/0


For: Cr McKenzie, Cr Anderson, Cr Crook

Against: Nil

6. Officer's Reports

Cr Manning entered the meeting at 4:52pm.

6.1 Entrance Meeting with Incoming Auditors for the 2023/24 Financial Year

<h2 style="color: #0056b3;">Administration</h2> 	
Responsible Officer:	Leah Boehme, EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995 Local Government (Audit) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 6.1A – Audit Timetable 2024 Shire of Merredin Attachment 6.1B – Shire of Merredin Audit Entrance Meeting Agenda 2024 Attachment 6.1C – Shire of Merredin Planning Summary 2024

Purpose of Report

- Executive Decision
 Legislative Requirement

For the Audit Committee to note the proposed timeframes and actions relating to the Shire of Merredin (the Shire) 2023/24 Audit.

Though Audit is a legislative requirement this item has been listed as requiring an Executive Decision due to the Audit Committee not having delegated authority.

Background

Pursuant to section 9 (2) and (3) of the *Local Government (Audit) Regulations 1996*:

(2) An auditor must carry out an audit in accordance with the Australian Auditing Standards made or formulated and amended from time to time by the Auditing and Assurance Standards Board established by the Australian Securities and Investments Commission Act 2001 (Commonwealth) section 227A.

(3) An auditor must carry out the work necessary to form an opinion whether the annual financial report —

- (a) is based on proper accounts and records; and*

(b) *fairly represents the results of the operations of the local government for the financial year and the financial position of the local government at 30 June in accordance with —*

(i) *the Act; and*

(ii) *the Australian Accounting Standards (to the extent that they are not inconsistent with the Act).*

On 28 October 2017, the *Local Government Amendment (Auditing) Act 2017* (the Act) was proclaimed, giving the Auditor General the mandate to audit Western Australia's 139 local governments and nine regional councils.

The Act allowed the Office of the Auditor General (OAG) to conduct performance audits straight away while financial audits transitioned to the Auditor General over four years, as local government's existing audit contracts expired. The 2020/21 financial year audit was the first all 148 local government entities were audited by the OAG.

Comment

For the 2022/23 financial year, the OAG contracted Dry Kirkness to complete the Shire's Audit. In 2023/24, Dry Kirkness will again be performing the Shire's Audit.

Dry Kirkness have provided a Draft Audit Timetable and Planning Summary document for the Audit Committee's information.

As per Attachment 6.1A Dry Kirkness will formally agree information requirements and timeframes for the Audit with the Shire's Chief Executive Officer and use the Shire's staff to have various documents readily available when they perform the Audit.

Policy Implications

Nil

Statutory Implications

Local Government Act 1995

Local Government (Audit) Regulations 1996

Strategic Implications

➤ Strategic Community Plan

Theme:

4. Communications and Leadership

Service Area Objective:

4.2 - Decision Making

4.2.2 – The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources

4.2.3 – The Council is well informed in their decision-making, supported by a skilled administration team who are committed to providing timely, strategic information and advice

Priorities and Strategies
for Change: Nil

➤ Corporate Business Plan

Theme: Communication and Leadership

Priorities: Nil

Risk Implications

There is a legislative compliance risk should the Shire not complete its Audit.

Financial Implications

The cost for the 2023/24 financial year Audit is not yet known.

Voting Requirements

Simple Majority

Absolute Majority

Resolution

Moved: Cr Crook

Seconded: Cr McKenzie

That the Audit Committee;

83366

1. NOTES the proposed Audit timetable as presented in Attachment 6.1A, provided by the Office of the Auditor General and Dry Kirkness, for the Shire of Merredin's 2023/24 Audit; and
2. NOTES that the Chief Executive Officer will sign the agreement for the 2023/24 Audit and provide the relevant information requested by the Auditors as outlined in Attachment 6.1C.

CARRIED 4/0

For: Cr McKenzie, Cr Anderson, Cr Crook, Cr Manning

Against: Nil

AUDIT SOM:	Shire of Merredin		
AUDIT AREA:	Audit timetable		
PREPARED BY:	DK	DATE:	28/03/2024

Our audit timetable for the financial year ended 30 June 2024 is as follows:

Key area	Target date	Person responsible
Audit Planning		
Send list of requirements for planning	14 March 2024	DK
Planning information provided to audit	28 March 2024	SOM
Audit Planning and Risk Assessment	28 March 2024	DK
Planning document to OAG for review	28 March 2024	DK
Entrance meeting document provide to SOM for agenda	28 March 2024	DK
Audit Entrance Meeting with Audit Committee Meeting	9 April 2024	DK, OAG
Interim Audit		
Send list of requirements for Interim	14 March 2024	DK
Reconciled financial information ready for audit (up to 28 February 2024) Interim Information provided	25 March 2024	SOM
Interim Audit selections to SOM	27 March 2024	DK
Information and sample ready for audit	15 April 2024	DK
Interim Audit visit	15-19 April 2024	DK & SOM
DK Manager Review	30 April 2024	DK
DK Director Review	7 May 2024	DK
OAG Review	15 May 2024	OAG
Issue of Interim Management Letter, if any (upon receipt of management comments)	24 May 2024	OAG
Final Audit		
Bank confirmation letters	1 July 2024	DK & SOM
Final audit list of requirements to SOM	30 August 2024	DK
Reconciled financial information ready for audit - Trial Balance - Balance Sheet Reconciliations Provide information requested by audit	13 September 2024	SOM
Draft Financial Report provided to audit	30 September 2024	SOM
Audit selections to SOM	27 September 2024	DK
Information and sample ready for audit	7 October 2024	SOM
Audit fieldwork visit	7-11 October 2024	DK & SOM
DK Manager Review	21 October 2024	DK
DK Director Review	28 October 2024	DK
File presented to OAG for review	31 October 2024	OAG

AUDIT SOM:	Shire of Merredin		
AUDIT AREA:	Audit timetable		
PREPARED BY:	DK	DATE:	28/03/2024

Key area	Target date	Person responsible
Financial Report		
Draft Audited Financial Report to SOM with OAG comments	8 November 2024	DK & SOM
Draft Audited Financial Report ready for Internal Agenda - Review	13 November 2024	DK & SOM
Approval by the CEO <ul style="list-style-type: none"> Draft Annual Financial Report Management Representation Letter 	18 November 2024	SOM
Final package to OAG for signing	18 November 2024	DK
Completion and Exit		
Meeting with Audit Committee or (Audit Exit Meeting)	18 November 2024	DK & SOM & OAG
Issue of Auditor's Report	By 19 November 2024	OAG
Council Meeting to adopt AFR	TBC	SOM

Key:

SOM = Shire of Merredin

DK = Dry Kirkness (Audit) Pty Ltd (Robert Hall (Director) and Team)

OAG = Office of the Auditor General representative

CLIENT NAME: SHIRE OF MERREDIN

YEAR END: 30 JUNE 2024

FINANCIAL AUDIT ENTRANCE MEETING AGENDA

Date of Meeting: 9 April 2024
 Time: 4.30PM
 Location: King & Barrack Streets, Merredin WA 6415 / Video/teleconference
 Attendees: Cr Mark McKenzie (Shire President)
 Cr Renee Manning (Deputy Shire President)
 Cr Brad Anderson
 Cr Hayley Billing
 Cr Donna Crook
 Cr Lisa O'Neill
 Cr Megan Simmonds
 Cr Phil Van Der Merwe
 John Merrick (Temporary CEO)
 Leah Boehme (Executive Manager Corporate Services)
 Ann Ang (Director, OAG)
 Robert Hall (Dry Kirkness Audit Director)

DISCUSSION POINTS

1.	OUR AUDIT APPROACH
2.	BUSINESS OPERATIONS
3.	SIGNIFICANT RISKS AND AUDIT FOCUS AREAS IDENTIFIED <ul style="list-style-type: none"> • SEE PAGE 9 OF PLANNING SUMMARY
4.	SIGNIFICANT ASSETS ACQUIRED AND DISPOSED
5.	COMPLIANCE WITH LAWS AND REGULATIONS
6.	CHANGES IN ACCOUNTING POLICIES
7.	RELATED PARTIES / ENTITIES
8.	REPORTING PROTOCOLS <ul style="list-style-type: none"> • SIGNIFICANT ISSUES IDENTIFIED DURING THE AUDIT • INTERIM MANAGEMENT LETTER • FINAL MANAGEMENT LETTER
9.	AUDIT TEAM
10.	AUDIT TIMETABLE

D

K



DRY / **KIRKNESS**

Audit Planning Summary for the year
ended 30 June 2024

Shire of Merredin

Accounting / Audit & Assurance /
Bookkeeping / Self-Managed
Superannuation Funds

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THE PLANNING SUMMARY

This Summary of our Audit Plan explains our approach to the audit of the annual financial report.

In particular, this Summary includes:

1. Introduction
2. Our Audit Approach
3. Business Operations
4. Significant Risks and Audit Focus Areas
5. Audit Emphasis and Significant Account Balances
6. Compliance with Laws and Regulations
7. Going Concern
8. Accounting Policies
9. Internal Audit
10. Management Representation Letter
11. Related Parties
12. Reporting Protocols
13. Specific Audit Requirements
14. Your Audit Team
15. Proposed Audit Schedule
16. Other Audit Activities

If there are any matters in the Planning Summary that you would like clarified, please do not hesitate to contact us.

There may be areas where you would like us to increase the audit focus. We would be pleased to discuss these to determine the most efficient and effective approach to performing this work.

INTRODUCTION

Auditor General

Following proclamation of the Local Government Amendment (Auditing) Act 2017, the Auditor General is responsible for the annual financial report audit of Western Australian Local Governments.

The Act allows the Auditor General to appoint contract audit firms to carry out the audit on their behalf.

Contractor Appointment – Dry Kirkness (Audit) Pty Ltd ("DK")

DK has been contracted by the Auditor General to perform the Shire of Merredin's financial report audit on the Auditor General's behalf for the year ending 30 June 2024.

Our audit procedures will be conducted under the direction of the Auditor General, who will retain responsibility for forming the audit opinion and issuing the audit report to the Shire of Merredin.

DK is required to report any matter to the Auditor General, which may affect the Auditor General's responsibilities under the Auditor General Act 2006.

Responsibility of the Council and the CEO

It is important to note that:

1. Under the *Local Government Act 1995* and associated regulations, the Council and the CEO are responsible for keeping proper accounts and records, maintaining effective internal controls, preparing the annual financial report, and complying with the Local Government Act and Regulations, and other legislative requirements.
2. Under the *Local Government Act 1995* and associated regulations, the Council and the CEO have responsibility for maintaining internal controls that prevent or detect fraud or error and to ensure regulatory compliance. The Audit and Risk Committee and the Auditor General should be informed by management of any fraud or material errors. During the audit we will make enquiries of management about their process for identifying and responding to the risks of fraud, including management override. It should be noted that our audit is not designed to detect fraud however, should instances of fraud come to our attention, we will report them to you.
3. The Council and CEO are responsible for ensuring the accuracy and fair presentation of all information in its annual report, and that it is consistent with the audited annual financial statements. We do not provide assurance over your annual report.
4. An audit does not guarantee that every amount and disclosure in the annual financial report is error free. Also, an audit does not examine all evidence and every transaction. However, our audit procedures should identify errors or omissions significant enough to adversely affect the decisions of users of the annual financial report.

Our audit is conducted in accordance with Australian Auditing Standards. Our aim is to provide reasonable assurance whether the annual financial report is free of material misstatement, whether due to fraud or error. We perform audit procedures to assess whether, in all material respects, the annual financial report is presented fairly in accordance with the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

The nature of the audit is influenced by factors such as:

- the use of professional judgement
- selective testing
- the inherent limitations of internal controls
- the availability of persuasive rather than conclusive evidence.

As a result, an audit cannot guarantee that all material misstatements will be detected. We examine, on a test basis, information to provide evidence supporting the amounts and disclosures in the annual financial report and assess the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by management.

Conflicts of Interest

We confirm we have completed our independence evaluation and are satisfied we do not have any actual or perceived conflicts of interest in completing the annual audit of the Shire of Merredin on behalf of the Auditor General.

Audit Approach

DK's approach is designed to:

- Focus on key risks and financial areas
- Add value to your business by providing constructive ideas for improving internal controls and on-going business systems.

The partner-led assurance service team is committed to meeting specific business needs by:

- Working closely with you to get to know the business whilst maintaining independence
- Using the latest computerised systems and audit techniques
- Conducting an in-depth review of financial records to enable identification of key areas where additional support and attention will improve the business.

The audit will meet the statutory requirements under the *Local Government Act 1995* and *Regulations* and will be carried out in accordance with the Australian Auditing Standards.

We will carry out such work as is necessary to form an opinion as to whether the annual financial report of the Council is:

- i) based on proper accounts and records
- ii) presents fairly, in all material respects, the results of the operations of the Council for the year ended 30 June 2024 and its financial position at the end of that period
- iii) in accordance with the Local Government Act 1995 (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

The attendance of at least one meeting per year of the Council's audit and risk committee by a member of our audit team will be carried out if required.

The audit team will visit the Council's offices during each stage of the audit and the engagement partner will be available for subsequent meetings at the Council's request.

OUR AUDIT APPROACH

Our audit approach comprises the following steps:

01	Pre-engagement activities	<ul style="list-style-type: none"> + Legislative requirements of independence
02	Risk assessment procedures	<ul style="list-style-type: none"> + Discussions with the management team and members of the audit and risk management committee + Review of key accounting systems and operations + Understand and evaluate control environment + Identify and assess risk + Identify significant accounts + Develop procedures to address risk and significant accounts
03	Audit procedures	<ul style="list-style-type: none"> + Assess reliance on controls + Perform tests of control, analytical review procedures and tests of detail at transaction level
04	Completion and review	<ul style="list-style-type: none"> + Completion procedures + Evaluation of audit evidence + Review format of the financial report + Verify balances and disclosures in the financial report, including the notes
05	Reporting and communication	<ul style="list-style-type: none"> + Form an opinion and provide opinion to OAG + Report to management and OAG + OAG issue their opinion

Our audit approach involves assessing your overall control environment and understanding key business processes/cycles and internal controls relevant to the audit.

The level of testing will be dependent on our assessment of the risk in each business cycle.

The extent of our reliance on controls, together with the materiality level, determines the nature and extent of our audit procedures to verify individual account balances.

Our audit will be split into two components as follows:

Interim audit

This includes:

1. Updating our understanding of your current business practices and IT systems.
2. Updating our understanding of the control environment and evaluating the design and implementation of key controls and, where appropriate, whether they are operating effectively.
3. Testing transactions to confirm the accuracy and completeness of processing accounting transactions, namely rates and grant revenue, expenditure and payroll.
4. Clarifying significant accounting issues before the annual financial report is prepared for audit.

Final audit

This focuses on verifying the annual financial statements and associated notes, and includes:

1. Verifying material account balances using a combination of substantive analytical procedures, tests of details, substantiation to subsidiary records and confirmation with external parties
2. Reviewing the annual financial report and notes for compliance with the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

BUSINESS OPERATIONS

The Shire of Merredin includes the towns of Hines Hill, Burracoppin, South Burracoppin, Goomarin, Korbelt, Merredin, Muntadgin, Nangeenan, Nokanning, Tangedin, Nukarni and Norpa. It is situated approximately 260 kilometres east of Perth (the capital city of Western Australia) and is the major commercial and retail centre for the eastern Wheatbelt.

The Shire encompasses an area of 3,296 km² and is home to a population of approximately 3,000 permanent residents.

Merredin is also a regional base for a range of Government agencies and services. It is an area with high employment and extensive community involvement.

Located on the Great Eastern Highway and having the benefit of railway facilities (Merredin is serviced daily by the TransWA Prospector train) it is convenient to find by road and rail.

From the proposed 2023/24 budget, we highlighted the following;

- Positive increase in the net result for the period from a \$519k deficit in 2022/23 to a \$822k surplus.
- Most substantial change to the budget and the reason for the increase in capital grants, subsidies and contributions from \$2.545 million to \$8.672 million.
- Also noted an increase in expenses, with the rise in materials and contracts from \$3.2 million to \$3.9 million being the largest contributor to this shift.

The Shire uses Synergy Soft accounting system. Our primary contacts at the Shire are Leah Boehme (EMCS)Lisa Davis (MCS).

SIGNIFICANT RISKS AND AUDIT FOCUS AREAS

Through discussions with your staff, we have identified the following issues and key areas of risk affecting the audit:

Details of Risk / Issue	Audit Approach
<p>Audit findings reported in the previous audit.</p> <ul style="list-style-type: none"> • Payments made above the delegated authorised limit • IT Governance, Policies and Procedures • Disaster Recovery Plan Testing • Network Access Management • Lack of Cybersecurity Training 	<p>We will follow up on the resolution of issues reported in last year's audit.</p>
<p>We have identified the following areas that we consider require additional focus during our 2023-24 local government audits:</p> <ul style="list-style-type: none"> • Revenue recognition, including contract liabilities • Unauthorised expenditure • Unrecorded liabilities and expenses • Fictitious employees • Related party disclosures • Joint arrangement disclosures • Contingent liabilities disclosures 	<p>We will review the accounting treatment and disclosure processes during our interim and final audits. We will ensure the disclosures in the annual financial report are appropriate and comply with the requirements of the Australian accounting standards.</p> <p>For related party disclosures, we will make enquiries to understand the process for identification of related parties, review the signed related party transaction declarations from key management personnel (both current and</p>

Details of Risk / Issue	Audit Approach
<ul style="list-style-type: none"> • Restricted reserve accounts • IT Environment and Controls 	<p>departed), and assess whether the disclosures made in the notes to the annual financial report are appropriate.</p> <p>For joint arrangement disclosures, we will review if there are any new joint arrangements entered into during the year and assess their disclosures in the annual financial report.</p> <p>For contingent liabilities disclosures, we will enquire with management for any contingent liabilities existing at reporting date and ensure appropriate disclosure in the annual financial report for identified contingent liabilities.</p> <p>For restricted reserve accounts, we will review the movements within the restricted reserve accounts, ensure that transfers out are used in accordance with the intended purpose of the respective reserve and agree to adequate supporting documents.</p> <p><i>ASA 315 Identifying and Assessing the Risks of Material Misstatement</i> includes obtaining an understanding of the IT environment and system controls that support the preparation of the financial report. In accordance with ASA 315, we will issue our revised IT Checklist to the Shire and review their responses In respect of any changes since the prior year, to ensure the Shire's information system remains relevant to the preparation of the financial report. We will also identify IT controls which address significant risks of material misstatement in the IT environment, such as controls over journal entries, and test the IT controls to ensure that they are operating effectively.</p>
<p>The following annual financial report items are derived from accounting estimates and will receive specific audit attention:</p> <ul style="list-style-type: none"> • Fair value of PPE and Infrastructure <ul style="list-style-type: none"> ○ Land and Buildings (last revalued 2021/22) ○ Infrastructure assets (last revalued in 2022/23) • Impairment of assets • Provision for annual and long service leave • Provision for rehabilitation of waste disposal sites (if any, at year end) 	<p>We will review the method and underlying data that management and, where applicable, third parties use when determining critical accounting estimates. This will include considering the reasonableness of assumptions and corroborating representations.</p>
<p>Important changes in management or the control environment</p>	<p>We note that Lisa Clack has resigned as CEO and that John Merrick has been appointed as temporary CEO.</p>

AUDIT EMPHASIS ON SIGNIFICANT ACCOUNT BALANCES

The table below lists those items in the Statement of Financial Position and the Statement of Comprehensive Income that are significant and our planned audit approach for these balances.

When selecting significant account balances, we consider materiality, the nature of the balance, inherent risk and the sensitivity of disclosures.

Significant Account	Audit Approach
Cash and cash equivalents	<ul style="list-style-type: none"> Review internal controls and reconciliations Verify year-end balance through bank confirmations Analytical review Assess appropriateness of classification between unrestricted and restricted cash balances
Receivables	<ul style="list-style-type: none"> Year-end cut-off testing Review subsequent receipts Review provision for doubtful debts Analytical review
Financial assets	<ul style="list-style-type: none"> Verify assets to third party documentation Assess accounting treatment in line with accounting policies Assess assets for impairment
Inventory	<ul style="list-style-type: none"> Verify year end balances to supporting documentation Assess accounting treatment in line with accounting policies
Property, plant, equipment and infrastructure	<ul style="list-style-type: none"> Review key processes/controls Verify asset additions and disposals Assess assets for impairment Test items posted to construction in progress to assess appropriateness of expenses being capitalised Where relevant, confirm balances to independent valuation reports
Payables	<ul style="list-style-type: none"> Review of key processes/controls Test for unrecorded liabilities Year-end cut off testing
Contract liabilities	<ul style="list-style-type: none"> Review of key processes and controls Analytical review Sample testing of transactions
Provisions	<ul style="list-style-type: none"> Review the reasonableness of assumptions and calculations Agree amounts to actuary/expert's report Analytical review
Borrowings	<ul style="list-style-type: none"> Verification of year end balances to supporting documents
Rates	<ul style="list-style-type: none"> Review of key processes and controls Analytical review

Significant Account	Audit Approach
	<ul style="list-style-type: none"> • Sample testing of transactions
Grants, subsidies & contributions	<ul style="list-style-type: none"> • Review of key processes and controls • Analytical review • Sample testing of transactions
Fees and charges	<ul style="list-style-type: none"> • Review of key processes and controls • Analytical review • Year-end cut-off testing
Interest received	<ul style="list-style-type: none"> • Analytical review
Other revenue	<ul style="list-style-type: none"> • Analytical review • Sample testing of transactions
Employee related expenses	<ul style="list-style-type: none"> • Review of key processes and controls • Sample testing of transactions • Analytical review
Materials and contracts	<ul style="list-style-type: none"> • Review of key processes and controls • Sample testing of transactions • Analytical review
Utility charges	<ul style="list-style-type: none"> • Review of key processes and controls • Sample testing of transactions • Analytical review
Depreciation and amortisation	<ul style="list-style-type: none"> • Review of management's assessment of the useful lives of assets and assess reasonableness. • Analytical review
Interest expenses	<ul style="list-style-type: none"> • Review of management's assessment of the useful lives of assets and assess reasonableness • Analytical review
Insurance expenses	<ul style="list-style-type: none"> • Review of key processes/controls • Sample testing of transactions • Analytical review
Other expenses	<ul style="list-style-type: none"> • Review of key processes/controls • Sample testing of transactions • Analytical review

COMPLIANCE

Management is to ensure the entity complies with the Local Government Act 1995 (as amended), and the Local Government (Financial Management) Regulations 1996 (as amended).

We are required by the Local Government Act 1995 and Local Government (Audit) Regulations 1996 to test compliance with the Act and Regulation.

GOING CONCERN

Auditing Standard ASA 570 *Going Concern* requires that we consider the appropriateness of the going concern assumption at the planning stage.

The Council, being a form of local government is backed by the State Government; hence going concern assumption is deemed reasonable.

Based on the 2023/24 Annual Budget, the Council is expecting a net surplus of \$822,803. We further note that as at 30 June 2023, the Council had a net current asset position of \$10,847,490 of which \$8,264,643 related to restricted cash reserves and \$ 3,953,952 related to unrestricted cash reserves with further non-current liabilities of \$422,968.

The Council's current liabilities are less than its unrestricted cash holdings. Hence it is reasonable to expect that the Council is able to pay off its liabilities when they become due and payable.

Hence, the going concern basis of accounting is considered appropriate at planning stage.

ACCOUNTING POLICIES

The Council appears to be adopting all the recognition and measurement requirements of the applicable Australian Accounting Standards.

We do not anticipate any significant changes from new accounting standards during the year.

INTERNAL AUDIT

We seek to rely on internal audit work to reduce our own audit work wherever possible. This avoids duplication of audit effort and the associated workload on your operational and administrative staff.

This year, no reliance is planned to be placed on internal audits as the Council does not have an internal audit function and no internal audits are conducted.

MANAGEMENT REPRESENTATION LETTER

Our audit procedures assume that management expects to be in a position to sign a management representation letter.

This letter should be reviewed and tailored to meet your Council's particular circumstances and be signed and dated by the CEO and Deputy CEO as close as practicable to the date of the proposed auditor's report. Ordinarily, this would be no longer than five working days prior to the issue of the auditor's report.

Please bring to the attention of the President that we will also be relying on the signed Statement by CEO in the annual financial report as evidence that they confirm that:

- they have fulfilled their responsibility for the preparation of the annual financial report in accordance with the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards
- they have provided us with all relevant information necessary or requested for the purpose of the audit
- all transactions have been recorded and are reflected in the annual financial report.

RELATED PARTIES

Section 7.12AL of the *Local Government Act 1995* applies section 17 of the *Auditor General Act 2006* to a local government. Section 17 requires a local government to advise the Auditor General in writing of details of all related parties and entities that are in existence.

REPORTING PROTOCOLS

Significant issues identified during the course of the audit will be discussed with relevant staff and management as soon as possible after being identified. Draft management letters will be provided to your CEO (or other nominated representative) for coordination of comments from appropriate members of your management. We request that these be returned quickly, preferably within 10 working days.

At the conclusion of the audit, the abovementioned management letter will accompany the auditor's report and the audited annual financial report forwarded to the President, the CEO and the Minister for Local Government. The management letter is intended to communicate issues arising from the audit that may impact on internal control, compliance, and financial reporting.

Where considered appropriate, and to ensure timely reporting of audit findings and action by management, interim management letters may be issued to the CEO.

On conclusion of the audit, we propose to discuss the audit outcomes with the audit committee, CEO and Councillors.

Thereafter, as required by section 7.12AD(2) of the *Local Government Act 1995*, we will give our auditor's report to the CEO, the President and the Minister. We will also give them any management letter issues, including interim management letters.

Specific matters resulting from issues identified during the audit may be reported in the Auditor General's Report to Parliament. Should this occur, you will be consulted in advance to assure the context and facts of the issue are adequately represented.

SPECIFIC AUDIT REQUIREMENTS

We will discuss our requirements with your staff to facilitate a timely, efficient and effective audit. We will formally agree our information requirements and timeframes for the audit with your CEO and by using your staff to have various documents readily available when we perform our audit.

Please note however that in several instances, particularly during our audit sampling at the interim visits, audit staff will need to retrieve some evidence themselves, rather than being given the evidence by your staff. This is essential for an independent audit.

We also refer you to the various Better Practice guides, which are available on the OAG website.

YOUR AUDIT TEAM

	Name	Contact
OAG Representative	Ann Ang	(08) 6557 7509 Ann.Ang@audit.wa.gov.au
Dry Kirkness Director	Robert Hall	(08) 9480 2907 roberth@drykirkness.com.au
Dry Kirkness Manager	Eoin Condon	(08) 9480 2950 Eoin@drykirkness.com.au
Dry Kirkness Auditor	Hrithik Shreewastav	(08) 9480 2914 hrithik@drykirkness.com.au

Robert Hall will be your primary contact and will communicate progress and any emerging issues to you.

See attached team profiles.

PROPOSED AUDIT SCHEDULE

See attached Audit Timetable.

OTHER AUDIT ACTIVITIES

The OAG recently tabled the following reports in Parliament, which are available at www.audit.wa.gov.au along with details of other audits that are currently being performed. In reporting, the OAG aims to identify good practice and opportunities for improvement. You may wish to review these reports as they may have relevance to your local government.

A summary of relevant reports issued from June 20223 are listed below:

- Audit Readiness- Better Practice Guide (June 2023)
- Requisitioning of COVID-19 Hotels (August 2023)
- Electricity Generation and Retail Corporation (Synergy) (August 2023)
- Financial Audit Results- Local Government 2021-22 (August 2023)
- Staff Exit Controls for Government Trading Enterprises (September 2023)
- Triple Zero (September 2023)
- Annual Report 2022-23 (September 2023)
- 2023 Transparency Report: Major Projects (October 2023)
- Management of the Road Trauma Trust Account (October 2023)
- Electricity Generation and Retail Corporation (Synergy) (November 2023)
- Implementation of the Essential Eight Cyber Security Controls (December 2023)
- Funding for Community Sport and Recreation (March 2024)

Your Specialist Audit Team

Our partners are hands on to provide every client with greater continuity, individual attention and close partner involvement.

We have put together a specialist audit team for your organisation who we believe will add the greatest value to your business. Your engagement team for 2023 provides a combination of continuity and fresh ideas. This helps to ensure that we build on previous experience and make the audit process as smooth as possible.

Their combined skills and experience in your industry bring you the qualities that you should expect from your audit team; accessibility, specialist knowledge, technical expertise and corporate governance.

With every client, we first schedule meetings with the management team to review the progress and quality of our audit, and any concerns you may have including, industry issues, business, operational, accounting, taxation or reporting issues.

Regardless of the subject, you will have direct access to key members of our team. You will be able to schedule meetings as and when you need them.

We want you to be comfortable with the level and type of communication we are providing. Our goal is for you to always feel well informed but not overwhelmed by too much information.

Robert Hall

Director, Dry Kirkness (Audit) Pty Ltd



CONTACT DETAILS

Direct Line: (08) 9480 2907

Email: roberth@drykirkness.com.au

Originally from South Africa, Robert has degrees in both Accounting and Auditing. He is a qualified Chartered Accountant and Registered Company Auditor.

At Dry Kirkness, Robert brings over 25 years of experience in the audit of large private company's, public company's listed on the ASX and a range of community organisations including local governments.

He is a keen sportsman, loves playing golf, and is an active member of his triathlon club, competing regularly in events around Perth and southern WA.

Robert can be contacted at roberth@drykirkness.com.au

Eoin Condon

Manager, Dry Kirkness (Audit) Pty Ltd



CONTACT DETAILS

Direct Line: (08) 9480 2950
Email: eoin@drykirkness.com.au

Eoin trained and qualified as a Chartered Accountant in a mid-tier public practice firm in Galway, Ireland, where over four years he gained experience in both external and internal audits in many industries. He then moved to a mid-tier Perth firm to undertake the role of Senior Accountant and further his leadership skills.

Since moving to Australia in early 2022 Eoin has been overseeing audits in many industries, including Local and State Governments, Not-for-Profits and ASX Listed clients, where he collaborates with clients and staff continuously in order to achieve the best outcomes for all involved.

Eoin holds the following memberships:

- Member of Chartered Accountants Australia and New Zealand
- Member of Chartered Accountants Ireland
- Bachelor of Science in Medicinal Chemistry and Chemical Biology from University College Dublin

7. Closure

There being no further business, the President thanked those in attendance and declared the meeting closed at 5:16pm.

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12. Officer’s Reports – Development Services

12.1 Outcome of Statutory Review of Local Laws under s3.16 Local Government Act 1995

<h2 style="margin: 0;">Development Services</h2> 	
Responsible Officer:	Peter Zenni, EMDS
Author:	Chris Liversage, Consultant
Legislation:	<i>Local Government Act 1995</i>
File Reference:	LE/8/9
Disclosure of Interest:	Nil
Attachments:	Attachment 12.1A – Submission Received During the Public Advertising Period

Purpose of Report

Executive Decision

Legislative Requirement

To recommend to Council that it notes submissions received following a call for submissions from the public regarding a review of the Shire of Merredin’s (the Shire) local laws, as required under s3.16 of the *Local Government Act 1995*.

Background

Local governments are required to review their local laws at least once every eight years to ensure they remain up to date.

The following local laws are in place:

Title	When Gazetted	Amendments – when Gazetted
Bee Keeping Local Law 2002	7 October 2002	Nil.
Activities in Thoroughfares and Public Places Local Law 2002	7 October 2002	26 April 2017
Bush Fire Brigades Local Law 2002	7 October 2002	26 April 2017
Cemeteries Local Law 2002	7 October 2002	26 April 2017
Dogs Local Law 2002	7 October 2002	Nil.

Title	When Gazetted	Amendments – when Gazetted
Extractive Industries Local Law 2002	7 October 2002	Nil.
Fencing Local Law 2002	7 October 2002	26 April 2017
Health Local Law 1999	11 October 1999	Nil.
Local Government Property Local Law 2002	7 October 2002	26 April 2017
Parking and Parking Facilities Local Law 2002	7 October 2002	Nil.
Pest Plants Local Law	Adopted by council 17 Sept 2002 but a Gazettal cannot be located.	Nil.
Standing Orders Local Law	26 April 2017	Nil.

Comment

At its meeting held on 11 December 2023, Council resolved to initiate a review of its local laws as required by s3.16 of the *Local Government Act 1995* (CMRef 83291). This section requires a local government to give local public notice advising that it intends to review the local law and calling for submissions.

Notice was duly given in the ‘Phoenix’ newspaper on 25 January 2024 and the ‘West Australian’ on 24 January 2024. One submission was received in relation to a number of local laws:

Local Law	Comment	Response
Standing Orders Local Law 2017	The rules are very prescriptive, and although it is important that there are clear rules to ensure the proper conduct of meetings, the prescriptiveness does mean that there is little opportunity for free and open communication. This runs the risk of reduced understanding between different parties of the matters under discussion.	Some rules to ensure that when Council meets as a body, to assist with decision making are useful. The Department of Local Government, Sport and Cultural Industries (DLGCS) advises that the State Government intends to introduce a Regulation to standardise meeting procedures. Exactly what form this entails and when it might be in effect is not yet known, but in any event there is nothing to stop Council suspending Standing Orders under clause 18.1 of the current local law if required from time to time if it wishes to do so. This would allow for less structured discussion if need be.
Bee Keeping Local Law 2002	In my view the policy should seek to avoid promoting the introduced European Honey Bee (<i>Apis</i>	Local laws are subsidiary legislation (i.e. cannot conflict with an Act or Regulation of the State or

Local Law	Comment	Response
	<p><i>mellifera</i>), and instead seek to promote native Australian stingless bees.</p> <p>There should also be mechanisms for strongly addressing the threat to health and safety that is posed by the aggressive and dangerous European Honey Bee (<i>Apis mellifera</i>).</p> <p>The keeping of European Honey Bees (EHB) should be an 'X' use in the Local Planning Scheme's Zoning Table for all zones, except for the General Farming (Rural) zone, for which it should be an 'A' use.</p> <p>Given that most of the Merredin Shire is zoned as General Farming (Rural), the zone description should make it clear that keeping EHB is an 'X' use on any General Farming (Rural) land that is located within 5 kilometres of another zoning. 2</p> <p>Where Crown Land contains native vegetation, EHB should not be permitted to be kept on Crown Land for any length of time, as the EHB compete with and exclude native wildlife and insects from using the native vegetation. An example of this is the colonisation of tree hollows by EHB that would otherwise be used by birds such as Red Tailed Black Cockatoos and others.</p> <p>Any commercial beekeeper should be reminded of their responsibilities under the <i>Work Health and Safety Act 2020 (WA)</i>, and that they can be held responsible for any injuries or deaths that occur as a result of their EHB attacking another person.</p>	<p>Commonwealth governments; without extensive research it is not known if the matters suggested in the submission can be regulated by local laws or the Local Planning Scheme, but in any event would be beyond the resources or capability of the Shire to do so.</p> <p>Most matters relating to animal or insect species are dealt with by the State legislation such as <i>the Biosecurity and Agriculture Management Act 2007</i>.</p> <p>It is suggested that the submission be referred to the State Department of Agriculture.</p>

Local Law	Comment	Response
	<p>The <i>Bee Keeping Local Law</i> should be amended to make it clearer that the term “thoroughfare” (s3(2)(b)) includes gazetted roads, tracks, and any pedestrian or cycling paths, including informal paths.</p> <p>Section 3(2)(b)(ii) should state that the barrier should be a minimum of 3 metres high and impermeable to EHB.</p>	<p>‘Thoroughfare’ is defined in s1.4 of the Local Government Act as: ‘... a road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end;</p> <p>While there is no need to amend the local law, a text box could be added to the administrative version of the local law on the Shire’s website to point this out.</p> <p>This clause currently provides (in essence) that persons must have a permit to keep or allow bees to be kept on land without a permit. Permits are not required when the circumstances set out in subclause 3(2) apply. This includes properties outside the Merredin townsite where bees are kept less than 500m from a thoroughfare but where vegetation, a screen or other barrier on the land is such to encourage bees to fly at a height over the thoroughfare so as not to cause a nuisance to users of it.</p> <p>Requiring the construction of a barrier suggested would require considerable resources and cost. It is not considered reasonable or practical to apply a requirement of the nature suggested.</p>
<p>Health Local Laws 1999</p>	<p>A design improvement that would be good to include in the laws would be a requirement for the taps in hand wash basins be designed so that it is possible to easily fit one’s hands under the tap to wash them without coming into</p>	<p>This is a matter for Standards Australia which sets design standards for plumbing and associated products and their installation.</p> <p>The standard suggested is in use in public hospitals and the like;</p>

Local Law	Comment	Response
	<p>contact with surrounding parts of the sink or tap. Taps should also be designed in a manner that minimises the area of physical touch required to operate them.</p> <p>Similarly, doors to communal or public toilet facilities should be designed in a manner that minimises or eliminates the requirement to touch any doors to the facility.</p> <p>Section 2.1.8 discusses the ventilation of toilets, both via mechanical means and via natural ventilation. In my view, the mechanically ventilated option should require a minimum of 20 air changes per hour rather than just 10. The passive air vents referred to in s2.1.8(3)(a) are very small, and are unlikely to result in more than 1 or 2 air changes per hour. There should be requirements to ensure that these have the capacity to have the same number of air changes per hour as mechanical systems.</p>	<p>similarly there is nothing to prevent the Shire using the design suggested in its facilities if considered appropriate if/when renovations are undertaken but its not a matter that can be regulated by a local law that would apply to other properties and only in the district of Merredin.</p> <p>The Shire’s Health Local Law was made by adoption by reference of the <i>Shire of Plantagenet Health Local Law 1997</i>, with some modifications to suit Merredin. Clause 2.1.8 provides that:</p> <p>Ventilation of Toilets 2.1.8 (1) A toilet in any premises shall be ventilated in accordance with the <i>Sewage (Lighting, Ventilation and Construction) Regulations 1971</i> and the Building Code and shall be—</p> <ul style="list-style-type: none"> (a) mechanically ventilated to the external air, through a fully enclosed duct at a minimum rate of 25 litres per second per fixture, but in no case less than 10 air changes per hour; or (b) naturally ventilated to the external air by the provision of— <ul style="list-style-type: none"> (i) fixed and permanently ventilated windows or skylights; (ii) fixed glazed louvered windows; or (iii) wall or ceiling vents, ducted as direct to the outside air as is practical and boxed throughout, situated in both the room in which the toilet is located and any adjacent airlock. <p>(2) A mechanical ventilation system provided under subsection (1)(a) shall—</p>

Local Law	Comment	Response
	<p>During the winter when people are allowed to burn dry garden materials, it is quite common for smoke from burning plastic and</p>	<p>(a) be separate and distinct from any other system of mechanical ventilation in the building; (b) be of an exhaust type; (c) where it is provided for a building of more than 2 storeys, have a ventilating fan and power unit in duplicate; and (d) be maintained in good working order and condition.</p> <p>(3) A natural ventilation system provided under subsection (1)(b) shall have—</p> <p>(a) a clear ventilation area of not less than 0.015 square metres per fixture; and (b) a window of light transmitting area equivalent to not less than ten percent of the floor area.</p> <p>(4) A toilet with an entrance opening from—</p> <p>(a) a room used for the manufacture, storage or consumption of food; (b) a room used for sleeping or other domestic activities; or (c) a room used as a work place, shall be mechanically ventilated as required by subsection (1)(a) and the entrance shall be fitted with a door having an efficient self closing device.</p> <p>The Health Local Laws will be amended following finalisation of Stage 5 of the <i>Public Health Act 2016</i> implementation, with ventilation requirements aligning with provisions of the National Construction Code (BCA).</p> <p>This clause provides that persons may apply for a permit to burn materials. Clause 4.2.10(2)(a)(i) provides that:</p>

Local Law	Comment	Response
	<p>other noxious materials to hang over town. Noting that burning offensive materials is already not permitted (s4.2.10(2)(a)(i)), there needs to be more done to address this problem.</p> <p>Section 5.2.4 refers to cats. Cats are a big problem in Merredin, especially given that most cat owners clearly allow their cats to roam free and uncontrolled at any time of the day and night. There needs to be improved education and enforcement of cat management in Merredin. In particular, cats should not be allowed to roam freely at any time.</p> <p>Cat numbers should also be curtailed, as it is obvious that many people do not comply with the limit of two cats. There should be a blanket requirement for all</p>	<p>(2) Subject to subsection (3), an approval of the Council is issued subject to the following conditions—</p> <p>(a) the material to be burnt—</p> <p>(i) does not include any plastic, rubber, food scraps, green garden cuttings and other material which may become offensive when burnt; or</p> <p>...</p> <p>So, while the local law regulates the matter, enforcement is based on a response to individual complaints. The Shire could consider an education campaign for residents.</p> <p>Noted. While it is proposed to introduce a Cats local law in the near future is made under the <i>Cat Act 2011</i> rather than via a Health Local Law, local laws are subject to review by the WA Parliamentary Joint Standing Committee on Delegated Legislation (JSCDL) which reviews subsidiary legislation such as local laws on behalf of Parliament.</p> <p>The JSCDL has in the past determined that local governments are not able to introduce blanket district wide cat confinement local laws, but may do so where cats are kept on premises within a reasonable distance (around 100m) of a reserve or facility with significant conservation value. There are none in the district where this might apply.</p> <p>Clause 5.2.4(1) provides that no more than two cats may be kept on premises in the district, unless the Shire grants a permit to keep more. The Shire will need to</p>

Local Law	Comment	Response
	<p>cats to be sterilised, thereby naturally reducing cat numbers over time.</p> <p>Section 7 deals with infectious diseases. As the <i>Health Local Laws</i> pre-date the COVID-19 pandemic, it may be worth examining the various state and federal reviews and inquiries to see if there are any applicable aspects that can be learnt from them and possibly incorporated into this section if relevant.</p> <p>There are several grammatical errors in the <i>Health Local Laws</i>, for example s4.3.3 “<i>Transport of Butchers’ Waste</i>”. The apostrophe should be between the r and the s of the <i>Butcher’s</i>. No doubt you will take the opportunity to clean these issues up.</p>	<p>enforce the provisions of the current local law, and which can be reflected in any new local law.</p> <p>Section 18 of the <i>Cat Act 2011</i> requires all cats to be over six months of age to be sterilised unless it is exempt.</p> <p>Noted. The <i>Public Health Act 2016</i> replaced most of the provisions of the <i>Health Act 1911</i>, under which the Shire’s Health Local Law was made.</p> <p>Amongst other things, Part 7 of the local law allows the Shire to require an owner or occupier to take certain measures to ensure property makes provision about disinfection of premises and other associated matters.</p> <p>Noted with thanks. These matters can be corrected via an amendment local law as part of the next stage to ensure the Shire’s local laws are kept up to date.</p>

The Shire has now dealt with the requirement under s3.16 of the *Local Government Act 1995*. As well as potential amendments listed above, changes to local laws were listed in the report to Council at the December Ordinary Council Meeting held on 11 December 2023. Proposals to amend local laws will be presented to Council in due course following a review of each local law by the Shire Consultant and the Executive Manager Development Services (EMDS).

Policy Implications

Nil

Statutory Implications

Section 3.16 of the *Local Government Act 1995* provides that:

3.16. Periodic review of local laws

(1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a

local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.

(2) The local government is to give local public notice stating that —

(a) the local government proposes to review the local law; and

(b) a copy of the local law may be inspected or obtained at any place specified in the notice; and

(c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.

(3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.

(4) When its council has considered the report, the local government may determine whether or not it considers that the local law should be repealed or amended.*

** Absolute majority required.*

	Strategic Implications
∅	Strategic Community Plan

Theme:	4 Communication and Leadership
Service Area Objective:	4.2.3 The Council is well informed in their decision-making supported by a skilled administration team who are committed to providing timely, strategic information and advice
Priorities and Strategies for Change:	Nil

∅	Corporate Business Plan
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Theme:	4 Communication and Leadership
Priorities:	Nil
Objectives	4.2 Decision Making 4.2.2 The Council works closely with the community to successfully achieve projects or outcomes that deliver the community’s vision for Merredin

	Sustainability Implications
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∅	Strategic Resource Plan
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Nil

	Risk Implications
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The Shire should take all reasonable measures to ensure its local laws are up to date. This review will mitigate the possibility of any issues arising as a result of their being possibly not being aligned with other legislation.

Financial Implications

Given the specialised nature of this project, the Shire engaged Chris Liversage of Conway Highbury Consulting Pty Ltd to assist. The estimated cost to initiate the s3.16 review, advertise it for public comment, report the outcomes to Council and then undertake any identified amendments using the process required by s3.12 of the *Local Government Act 1995* is \$8,400 plus GST and any advertising and Gazettal costs.

Voting Requirements

Simple Majority

Absolute Majority

Resolution

Moved: Cr Crook

Seconded:

Cr Billing

That Council:

83369

1. NOTES the outcomes of the review of the Shire of Merredin's local laws under s3.16 of the Local Government Act 1995; and
2. NOTES proposals to amend local laws under s3.12 of the Local Government Act 1995 will be presented to Council for its consideration in due course.

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

Against: Nil

14 March 2024

Codi Brindley-Mullen
Acting Chief Executive Officer
Shire of Merredin
PO Box 42
Merredin WA 6415
admin@merredin.wa.gov.au

Dear Ms Brindley-Mullen,

I note the recent ad in the *Phoenix* that the Shire of Merredin is reviewing a number of local laws, so I thought I would have a bit of a look at some of them and send in some thoughts.

Dogs Local Law 2002

It would be good for council to review the penalties described in the local law to assess whether they are sufficiently current and reasonable, as specifying exact numbers tends to run the risk of those numbers losing value over time. One way of addressing this would be to use the penalty unit system where an offence has a specified number of penalty units which then links back to a single law that sets the value of a penalty unit. This would enable many laws to be kept updated at once.

The local law does not provide a process or procedure for dealing with dogs that bark constantly. This is a gap that needs to be addressed, as barking dogs cause lots of sleep-deprivation and annoyance.

Standing Orders Local Law 2017

The rules are very prescriptive, and although it is important that there are clear rules to ensure the proper conduct of meetings, the prescriptiveness does mean that there is little opportunity for free and open communication. This runs the risk of reduced understanding between different parties of the matters under discussion.

Bee Keeping Local Law

In my view the policy should seek to avoid promoting the introduced European Honey Bee (*Apis mellifera*), and instead seek to promote native Australian stingless bees.

There should also be mechanisms for strongly addressing the threat to health and safety that is posed by the aggressive and dangerous European Honey Bee (*Apis mellifera*).

The keeping of European Honey Bees (EHB) should be an 'X' use in the Local Planning Scheme's Zoning Table for all zones, except for the General Farming (Rural) zone, for which it should be an 'A' use.

Given that most of the Merredin Shire is zoned as General Farming (Rural), the zone description should make it clear that keeping EHB is an 'X' use on any General Farming (Rural) land that is located within 5 kilometres of another zoning.

Where Crown Land contains native vegetation, EHB should not be permitted to be kept on Crown Land for any length of time, as the EHB compete with and exclude native wildlife and insects from using the native vegetation. An example of this is the colonisation of tree hollows by EHB that would otherwise be used by birds such as Red Tailed Black Cockatoos and others.

Any commercial beekeeper should be reminded of their responsibilities under the *Work Health and Safety Act 2020 (WA)*, and that they can be held responsible for any injuries or deaths that occur as a result of their EHB attacking another person.

The *Bee Keeping Local Law* should be amended to make it clearer that the term “thoroughfare” (s3(2)(b)) includes gazetted roads, tracks, and any pedestrian or cycling paths, including informal paths. Section 3(2)(b)(ii) should state that the barrier should be a minimum of 3 metres high and impermeable to EHB.

Health Local Laws 1999

A design improvement that would be good to include in the laws would be a requirement for the taps in hand wash basins be designed so that it is possible to easily fit one’s hands under the tap to wash them *without coming into contact* with surrounding parts of the sink or tap.

Taps should also be designed in a manner that minimises the area of physical touch required to operate them.

Similarly, doors to communal or public toilet facilities should be designed in a manner that minimises or eliminates the requirement to touch any doors to the facility.

Section 2.1.8 discusses the ventilation of toilets, both via mechanical means and via natural ventilation.

In my view, the mechanically ventilated option should require a minimum of 20 air changes per hour rather than just 10.

The passive air vents referred to in s2.1.8(3)(a) are very small, and are unlikely to result in more than 1 or 2 air changes per hour. There should be requirements to ensure that these have the capacity to have the same number of air changes per hour as mechanical systems.

During the winter when people are allowed to burn dry garden materials, it is quite common for smoke from burning plastic and other noxious materials to hang over town.

Noting that burning offensive materials is already not permitted (s4.2.10(2)(a)(i)), there needs to be more done to address this problem.

Section 5.2.4 refers to cats. Cats are a big problem in Merredin, especially given that most cat owners clearly allow their cats to roam free and uncontrolled at any time of the day and night.

There needs to be improved education and enforcement of cat management in Merredin. In particular, cats should not be allowed to roam freely at any time.

Cat numbers should also be curtailed, as it is obvious that many people do not comply with the limit of two cats. There should be a blanket requirement for all cats to be sterilised, thereby naturally reducing cat numbers over time.

Section 7 deals with infectious diseases. As the *Health Local Laws* pre-date the COVID-19 pandemic, it may be worth examining the various state and federal reviews and inquiries to see if there are any applicable aspects that can be learnt from them and possibly incorporated into this section if relevant.

There are several grammatical errors in the *Health Local Laws*, for example s4.3.3 “*Transport of Butchers’ Waste*”. The apostrophe should be between the r and the s of the *Butcher’s*. No doubt you will take the opportunity to clean these issues up.


I hope this helps.

Yours sincerely,

Grant Stainer

13. Officer’s Reports – Engineering Services

13.1 Bailey Rd – Opening Section between Merredin - Nungarin Rd & Chandler – Merredin Rd

<h2 style="margin: 0;">Engineering Services</h2> 	
Responsible Officer:	Amer Tawfik, EMES
Author:	As above
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Purpose of Report

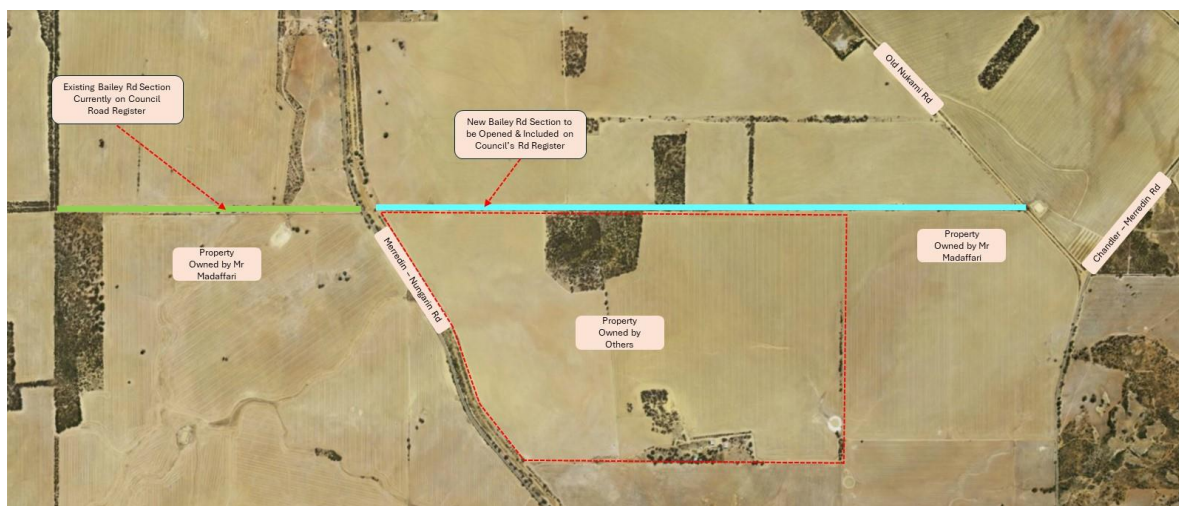
- Executive Decision
 Legislative Requirement

To present to Council details for the request received to open Bailey Rd between Merredin – Nungarin Rd and Old Nukarni Rd and provide recommendations towards this request.

Background

Council received a request from a local farmer to open the eastern side of Bailey Rd to enable him to have direct access to his property located on Chandler – Merredin Rd, from his farm located on the western side of Merredin – Nungarin Rd. Currently the local farmer is leasing parcels east of Merredin – Nungarin Rd, which enables him access to his property on the other side. However, the landowner informed him that his lease will not be renewed.

In his submission the local farmer said “I just want to reaffirm that one of the main reasons I would like to use this road for access is because of public safety, it will allow me to keep my oversized machinery off the main roads as much as possible. We have a lot of interstate trucks, CBH bin transfer trucks and 2 school buses that run along Merredin – Nungarin Rd for most of the year” he also mentioned “in regard to the trees, I am happy to replant at least 2 trees for every 1 damaged, on the reserve or anywhere on my properties.



Comment

The Interim Asset Management Plan Council recently adopted includes an assessment criterion related to adding new roads to the Shire of Merredin Road Register. A summary of the request against assessment criteria is listed below.

Mandatory Requirements	The road must be a public road, located on an approved Crown Land for road purposes;	Y
Non-Mandatory Requirements (Satisfy at least 7)	Provides primary access to at least one full-time occupied residence.	N
	Is named and signed.	N
	Has previously been constructed by and / or maintained by Council.	N
	Provides clear benefit to several property owners (not just one).	Y
	Is required for fire access purposes.	Y
	Connects into and forms part of the wider network of public roads.	Y
	Is fenced on both sides.	⚡
	Is required for vehicular use.	Y
	Is the only means of access to abutting property/properties.	Y

The above indicates that the subject road meets the mandatory requirements, and 6 of the nine non-mandatory requirements. The fencing along this section of Bailey Rd, is dilapidated with gaps and missing sections.

The total length of the subject road is 3.2 km, estimated costs to construct the new roads including permit for native vegetation removal is approximately \$67,400.

Initial Cost Estimates

Cost Estimate to undertake the above:

Preparing DWER application – Vegetation Clearing Permit	\$1,000 + GST
DWER Application Fees	\$2,400 + GST

Clearing Native Vegetation & Planting Replacement Trees	\$10,000 + GST
Construction Costs	\$54,000 + GST
Grader	8 hrs per day x 10 days
Roller	8 hrs per day x 10 days
Watercart	8 hrs per day x 10 days
Total Estimated Costs	\$67,400 + GST

The local farmer offered to pay the full cost if the road stops when it reaches his land and does not extend to Old Nukarni Rd, approximately 2.2 km. he also mentioned that he will undertake the native vegetation clearing and planning replacement trees. The estimated revised costs based on shorter road length of 2.2 km is \$46,000 + GST. If the local farmer is to undertake the native vegetation clearing and replacement, then the cost would be further reduced by \$10,000.

Policy Implications

Nil

Statutory Implications

As outlined in the *Local Government Act 1995* and *Local Government (Functions and General) Regulations 1996*.

Strategic Implications

∅ Strategic Community Plan

Theme:	4. Communication and Leadership
Service Area Objective:	4.2 Decision Making 4.2.2 The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources
Priorities and Strategies for Change:	Nil
Theme:	5. Places and Spaces
Service Area Objective:	5.3.2 The Shire is continually improving its asset management practices
Priorities and Strategies for Change:	Nil

∅ Corporate Business Plan

Theme:	Nil
Priorities:	Nil
Objectives	Nil

Sustainability Implications

∅ Strategic Resource Plan

Nil

Risk Implications

The risk implication of denying the request will increase the number of heavy machinery travelling on Merredin – Nungari Rd between his properties. This may increase potential accidents, especially as it is a bus route.

Financial Implications

The construction of this road will marginally increase the Shire’s maintenance budget for unsealed road network.

Voting Requirements

Simple Majority

Absolute Majority

Officer’s Recommendation

Moved:

Seconded:

That Council:

1. **APPROVES** the request and includes the eastern side of Bailey Rd on the Shire of Merredin Roads Register; and
2. **AUTHORISE** the Chief Executive Officer to obtain the required permits, and construct formed dry weather only Rd - 2.2 km between Merredin – Nungarin Rd to the boundary of Lot 13170, and to invoice the person making the request for the construction costs of \$36,000 + GST.

No Councillors moved the Officer’s Recommendation, the Officer’s Recommendation lapsed.

An Alternative Motion was put forward by Cr Van Der Merwe.

Voting Requirements

Simple Majority

Absolute Majority

Alternative Motion

Moved:

Cr Van Der Merwe

Seconded:

Cr Crook

That Council:

83370

1. APPROVES the request and includes the eastern side of Bailey Rd on the Shire of Merredin Roads Register;
2. AUTHORISE the Chief Executive Officer to obtain the required permits, and construct formed dry weather only Rd - 2.2 km between Merredin – Nungarin Rd to the boundary of Lot 13170, and to invoice the person making the request for the construction costs of \$36,000 + GST;
3. AUTHORISE the Chief Executive Officer to inform the adjoining land owners prior to any work being undertaken; and
4. AUTHORISE the Chief Executive Officer to inform the local farmer that Council reserves the right to extend the road to Old-Nukarni Rd if future needs arise.

CARRIED 7/0


For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

Against: Nil

Cr Van Der Merwe gave the reason for his motion as being the need to make it clear to the local farmer that Council reserves the right to extend the road if the need arises.

14. Officer’s Reports – Corporate and Community Services

14.1 Statement of Financial Activity – March 2024

<h2>Corporate Services</h2> 	
Responsible Officer:	Leah Boehme, EMCS
Author:	As Above
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.1A – Statement of Financial Activity Attachment 14.1B – Detailed Statements Attachment 14.1C – Capital Works Progress Attachment 14.1D – Investment Report

Purpose of Report

Executive Decision

Legislative Requirement

For Council to receive the Statements of Financial Activity and Investment Report for the month of March 2024, and be advised of associated financial matters.

Background

The Statement of Financial Activity, Detailed Statements, Capital Works Progress and Investment Report are attached for Council’s information.

Comment

Statement of Financial Activity

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the Shire to prepare a monthly statement of financial activity for consideration by Council within 2 months after the end of the month of the report. These reports are included at Attachments 14.1A to D inclusive.

Policy Implications

Nil

Statutory Implications

As outlined in the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Strategic Implications

Ø Strategic Community Plan

Theme: 4. Communication and Leadership
Service Area Objective: 4.2.2 The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources
Priorities and Strategies for Change: Nil

Ø Corporate Business Plan

Theme: 4. Communication and Leadership
Priorities: Nil
Objectives: 4.2 Decision Making

Sustainability Implications

Ø Strategic Resource Plan

Compliance with the *Local Government (Administration) Regulations 1996* and to also give Council some direction regarding its management of finance over an extended period of time.

Risk Implications

The Statement of Financial Activity is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer (CEO) has implemented internal control measures such as regular Council and management reporting and a quarterly process to monitor financial performance against budget estimates.

Materiality reporting thresholds have been established at 10% or \$10,000 whichever is greater, for operating and capital, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud.

The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the *Local Government (Financial Management Regulations) 1996* regulation 5, seek to mitigate the possibility of this occurring.

These controls are set in place to provide daily, weekly, and monthly checks to ensure that the integrity of the data provided is reasonably assured.

Financial Implications

The adoption on the Statements of Financial Activity is retrospective. Accordingly, the financial implications associated with adopting this are nil.

Voting Requirements

Simple Majority

Absolute Majority

Resolution

Moved: Cr Anderson

Seconded:

Cr Billing

83371 That Council RECEIVE the Statements of Financial Activity and Investment Report for the period ending 31 March 2024 in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996.

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

Against: Nil

SHIRE OF MERREDIN

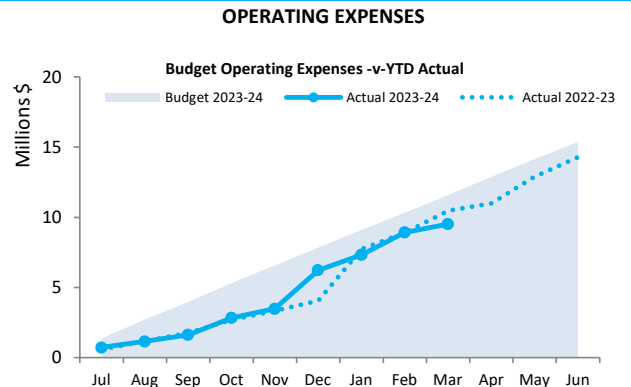
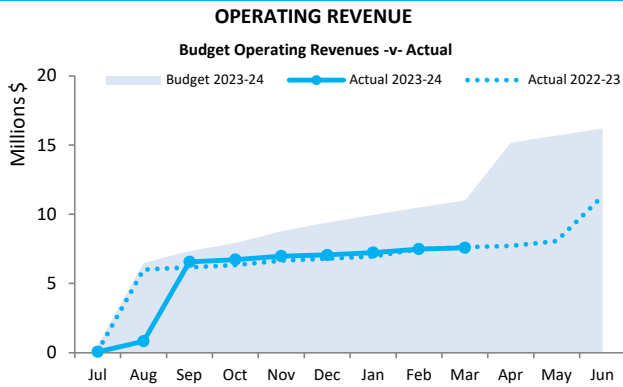
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 March 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

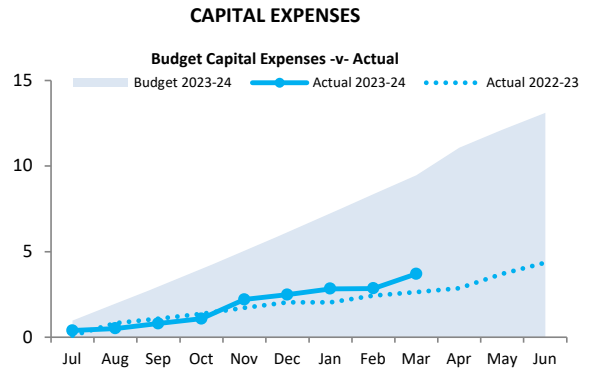
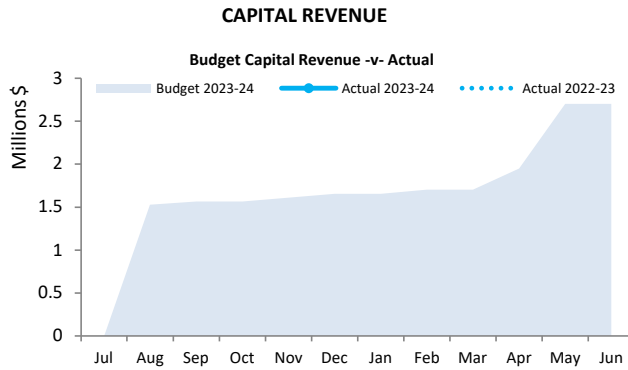
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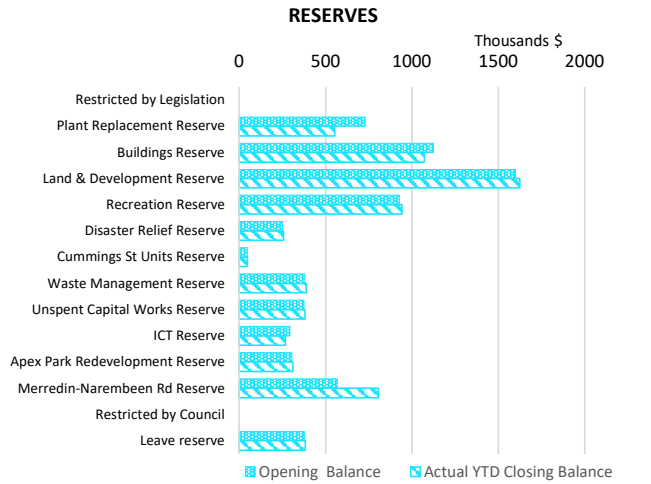
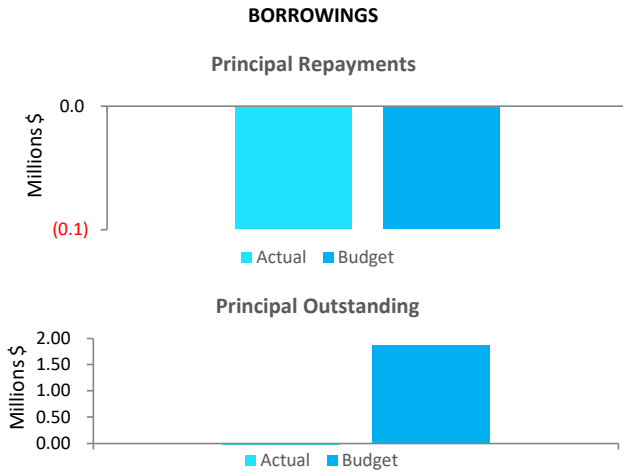
OPERATING ACTIVITIES



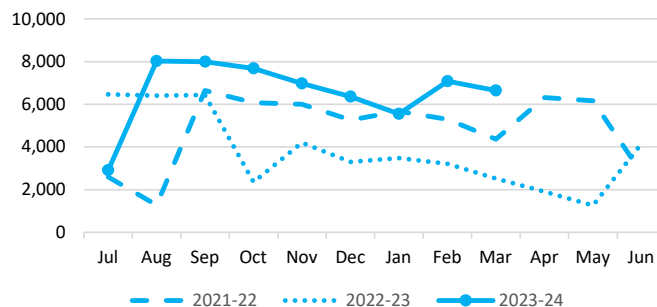
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.93 M	\$3.93 M	\$3.93 M	\$0.00 M
Closing	\$0.01 M	(\$0.51 M)	\$6.63 M	\$7.13 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$7.45 M	51.4%
Restricted Cash	\$7.03 M	48.6%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	(\$0.00 M)	
0 to 30 Days		(14.3%)
Over 30 Days		114.3%
Over 90 Days		114.3%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.79 M	86.9%
Trade Receivable	\$0.78 M	% Outstanding
Over 30 Days		89.3%
Over 90 Days		88.5%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.18 M)	(\$0.09 M)	\$1.50 M	\$1.60 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$5.30 M	
YTD Budget	\$5.25 M	1.1%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.83 M	
YTD Budget	\$0.82 M	1.2%

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.90 M	
YTD Budget	\$0.79 M	13.7%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.68 M)	(\$6.29 M)	(\$0.14 M)	\$6.14 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.15 M	(100.0%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$3.71 M	
Adopted Budget	\$15.51 M	(76.1%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$3.53 M	
Adopted Budget	\$10.64 M	(66.9%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.94 M	\$1.94 M	\$1.33 M	(\$0.60 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.10 M
Interest expense	\$0.01 M
Principal due	(\$1.05 M)

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$7.03 M
Interest earned	\$0.11 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MARCH 2024

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

BY NATURE OR TYPE

	Ref	Current	Budget	YTD Budget	YTD Actual	Forecast 29 June 2024 Closing	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(a)-(b)+(c)	(c) - (b)	((c) - (b))/(b)		
		\$	\$	\$	\$	\$	%		
Opening funding surplus / (deficit)	1(c)	3,934,246	3,934,246	3,934,246	3,934,246	0	0.00%		
Revenue from operating activities									
Rates		5,298,000	5,245,020	5,300,627	5,353,607	55,607	1.06%		
Operating grants, subsidies and contributions	11	1,745,000	821,211	831,236	1,755,025	10,025	1.22%		
Fees and charges		891,200	787,561	895,109	998,748	107,548	13.66%	▲	
Interest earnings		404,528	303,399	348,638	449,767	45,239	14.91%	▲	
Other revenue		357,400	280,312	211,775	288,863	(68,537)	(24.45%)	▼	
Profit on disposal of assets	6	84,500	63,378	0	21,122	(63,378)	(100.00%)	▼	
		8,780,628	7,500,881	7,587,385	8,867,132	86,504	1.15%		
Expenditure from operating activities									
Employee costs		(4,956,810)	(3,801,911)	(3,264,113)	(4,419,012)	537,798	14.15%	▲	
Materials and contracts		(3,748,190)	(2,803,217)	(2,049,635)	(2,994,608)	753,582	26.88%	▲	
Utility charges		(507,250)	(382,404)	(309,676)	(434,522)	72,728	19.02%	▲	
Depreciation on non-current assets		(5,903,700)	(4,427,802)	(3,436,150)	(4,912,048)	991,652	22.40%	▲	
Interest expenses		(101,000)	(52,803)	(18,538)	(66,735)	34,265	64.89%	▲	
Insurance expenses		(262,410)	(258,700)	(255,929)	(259,639)	2,771	1.07%		
Other expenditure		(304,800)	(228,638)	(184,497)	(260,659)	44,141	19.31%	▲	
Loss on disposal of assets	6	(11,700)	(8,775)	0	(2,925)	8,775	100.00%		
		(15,795,860)	(11,964,250)	(9,518,538)	(13,350,148)	2,445,712	(20.44%)		
Non-cash amounts excluded from operating activities	1(a)	5,830,900	4,373,199	3,436,150	4,893,851	(937,049)	(21.43%)	▼	
Amount attributable to operating activities		(1,184,332)	(90,170)	1,504,997	410,835	1,595,167	(1769.07%)		
Investing activities									
Proceeds from non-operating grants, subsidies and contributions	12	10,644,698	4,813,097	3,528,100	9,359,701	(1,284,997)	(26.70%)	▼	
Proceeds from disposal of assets	6	146,000	146,000	0	0	(146,000)	(100.00%)	▼	
Proceeds from financial assets at amortised cost - self supporting loans	8	36,800	36,834	36,834	36,800	0	0.00%		
Payments for property, plant and equipment and infrastructure	7	(15,507,328)	(11,282,713)	(3,708,183)	(7,932,798)	7,574,530	67.13%	▲	
Amount attributable to investing activities		(4,679,830)	(6,286,782)	(143,249)	1,463,703	6,143,533	(97.72%)		
Financing Activities									
Proceeds from new debentures	8	1,480,000	1,480,000	1,480,000	1,480,000	0	0.00%		
Transfer from reserves	9	1,254,600	1,254,600	290,300	290,300	(964,300)	(76.86%)	▼	
Repayment of debentures	8	(99,100)	(99,100)	(99,461)	(99,461)	(361)	(0.36%)		
Transfer to reserves	9	(700,428)	(700,428)	(340,097)	(340,097)	360,331	51.44%	▲	
Amount attributable to financing activities		1,935,072	1,935,072	1,330,742	1,330,742	(604,330)	(31.23%)		
Closing funding surplus / (deficit)	1(c)	5,156	(507,634)	6,626,736	7,139,526	7,134,370	1405.42%		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 March 2024

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Forecast 29 June 2024 Closing
		\$	\$	\$	
Non-cash items excluded from operating activities					
Adjustments to operating activities					
Less: Profit on asset disposals	6	(84,500)	(63,378)	0	(21,122)
Add: Loss on asset disposals	6	11,700	8,775	0	2,925
Add: Depreciation on assets		5,903,700	4,427,802	3,436,150	4,912,048
Total non-cash items excluded from operating activities		5,830,900	4,373,199	3,436,150	4,893,851

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Notes	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 March 2024
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(7,013,785)	(6,975,873)	(7,025,670)
Less: - Financial assets at amortised cost - self supporting loans	4	(36,834)	(36,834)	0
Less: User defined		(755,760)	(755,760)	(755,766)
Add: Borrowings	8	99,461	99,461	(1)
Add: Provisions employee related provisions	10	571,585	571,585	571,585
Total adjustments to net current assets		(7,135,333)	(7,097,421)	(7,209,852)

(c) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents	2	12,218,595	12,218,595	14,470,811
Rates receivables	3	733,267	733,267	789,790
Receivables	3	573,714	573,714	782,732
Other current assets	4	253,542	253,542	172,401
Less: Current liabilities		0		
Payables	5	(769,443)	(769,443)	(305,128)
Borrowings	8	(99,461)	(99,461)	1
Contract liabilities	10	(1,306,962)	(1,306,962)	(1,502,434)
Provisions	10	(571,585)	(571,585)	(571,585)
Less: Total adjustments to net current assets	1(b)	(7,097,421)	(7,097,421)	(7,209,852)
Closing funding surplus / (deficit)		3,934,246	3,934,246	6,626,736

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date	
		\$	\$	\$	\$				
Municipal Bank Account		5,976,299		5,976,299					
Petty Cash - Admin		950		950					
Float - MRCLC		3,100		3,100					
Municipal Investment Account		1,464,793		1,464,793					
Reserve Bank Account		0	7,025,670	7,025,670					
Total		7,445,141	7,025,670	14,470,811	0				
Comprising									
Cash and cash equivalents		7,445,141	7,025,670	14,470,811	0				
		7,445,141	7,025,670	14,470,811	0				

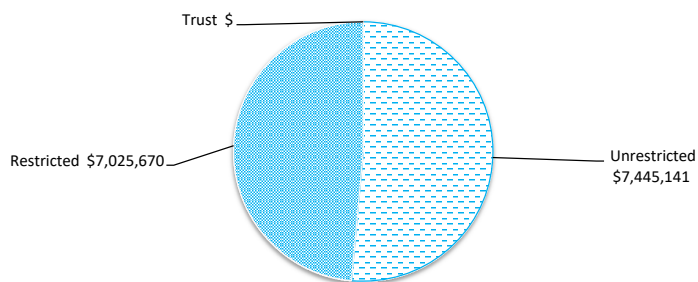
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

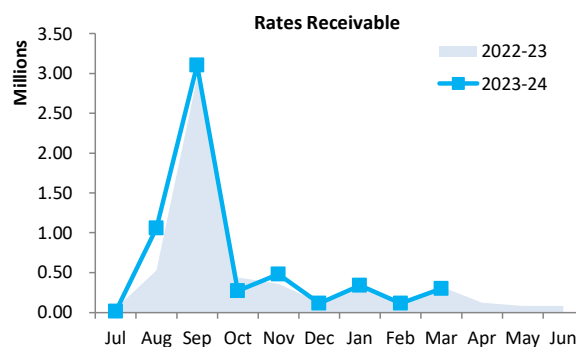
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2023	31 Mar 2024
	\$	\$
Opening arrears previous years	733,267	733,267
Levied this year		5,300,627
Less - collections to date	0	(5,244,104)
Gross rates collectable	733,267	789,790
Net rates collectable	733,267	789,790
% Collected	0%	86.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	625	38,175	1,967	1,120	322,241	364,128
Percentage	0.2%	10.5%	0.5%	0.3%	88.5%	
Balance per trial balance						
Sundry receivable						364,128
GST receivable						98,705
Other receivables						15,791
Accrued Income						328,085
Other receivables - Provision for Doubtful Debts						(24,156)
Total receivables general outstanding						782,553

Amounts shown above include GST (where applicable)

KEY INFORMATION

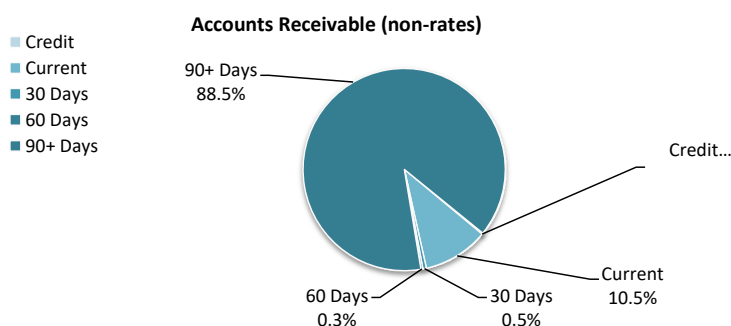
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 March 2024
	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	36,834		(36,834)	0
Inventory				
Fuel	32,708	0	(44,307)	(11,599)
Land held for resale				
Cost of acquisition	184,000		0	184,000
Total other current assets	253,542	0	(81,141)	172,401
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

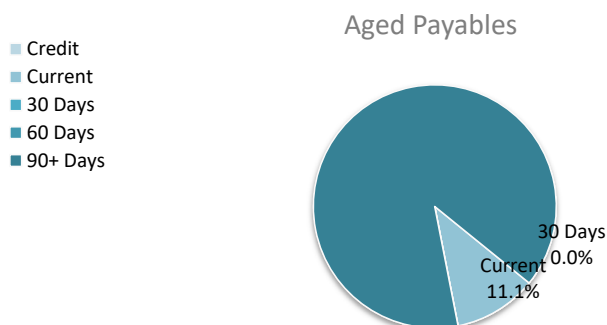
Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	616	0	0	(4,928)	(4,312)
Percentage	0%	-14.3%	0%	0%	114.3%	
Balance per trial balance						
Sundry creditors						(4,312)
Other payables						140,757
Income in Advance						112,938
PAYG						73,472
Total payables general outstanding						305,128

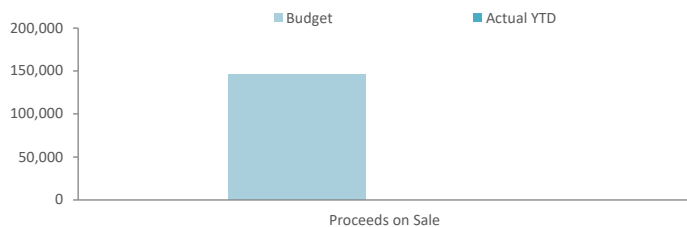
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$	\$	\$	\$	\$
	Transport								
617	2020 MITSUBISHI SPORT QF	21,190	37,000	15,810	0				
501	2018 MITSUBISHI ASX LS 2WD	1,439	17,000	15,561	0				
278	805 SQUIRREL SELF PROPELLED ELEVATING PLATFORM	9,962	2,500	0	(7,462)				
483	KUBOTA RTV-X900W	0	6,500	6,500	0				
193	TRAILER RIGID POLMAC 6 TO 10 TONNE	3,067	5,000	1,933	0				
82	ROLLER-MCDONALD STEEL PROL 22	4,108	4,000	0	(108)				
343	BOMAG BW25RH ROAD ROLLER 2011			0	0				
505	HAKO CITYMASTER 1600			0	0				
489	2015 HINO 300 SERIES 917 DUMP TRUCK	29,134	25,000	0	(4,134)				
30	SMALL PLANT TRAILER (PTRL68)	0	3,000	3,000	0				
493	2018 NISSAN NAVARA D23 KING CAB 4x2 (RANGER)	1,402	15,000	13,598	0				
498	2018 NISSAN NAVARA D23 NP300 (CONSTRUCTION)	1,728	18,000	16,272	0				
506	2019 NISSAN NAVARA TRAY TOP (CONSTRUCTION)	1,148	13,000	11,852	0				
		73,178	146,000	84,526	(11,704)	0	0	0	0



Capital acquisitions	Adopted		YTD Actual	Forecast 30 June Closing	YTD Actual Variance
	Budget	YTD Budget			
	\$	\$	\$		\$
Buildings - specialised	512	277,000	18,252	272,169	(4,831)
Buildings - non-specialised	514	58,100	29,846	58,646	546
Plant and equipment	530	1,352,600	340,616	557,213	(795,387)
Infrastructure - roads	540	4,312,300	2,305,145	3,561,155	(751,145)
Infrastructure - Footpaths	560	67,800	50,850	16,950	(50,850)
Infrastructure -Drainage	550	50,000	37,503	12,497	(37,503)
Infrastructure - Parks & Gardens	570	8,966,528	6,765,934	2,934,335	(6,032,193)
Infrastructure - Other	590	423,000	280,583	519,833	96,833
Payments for Capital Acquisitions	15,507,328	11,282,713	3,708,183	7,932,798	(7,574,530)
Capital Acquisitions Funded By:					
	\$	\$	\$		\$
Capital grants and contributions	10,644,698	4,813,097	3,528,100	9,359,701	(1,284,997)
Borrowings	1,480,000	1,480,000	1,480,000	1,480,000	0
Other (disposals & C/Fwd)	146,000	146,000	0	0	(146,000)
Cash backed reserves					
Plant Replacement Reserve	(188,200)		188,200	0	188,200
Buildings Reserve	(530,000)		70,400	(459,600)	70,400
Waste Management Reserve	(5,000)		0	(5,000)	0
ICT Reserve	(31,700)		31,700	0	31,700
Apex Park Redevelopment Reserve	(308,000)		0	(308,000)	0
Merredin-Narembeen Rd Reserve	(191,700)		0	(191,700)	0
Contribution - operations	4,491,230	4,843,616	(1,590,217)	(1,942,603)	(6,433,834)
Capital funding total	15,507,328	11,282,713	3,708,183	7,932,798	(7,574,530)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

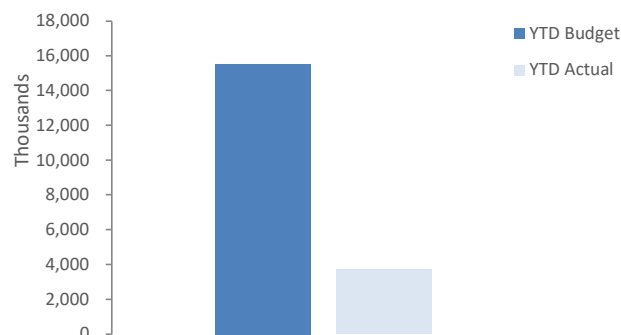
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

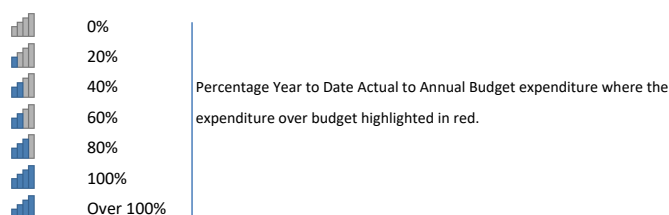
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further deta

Account Description			Adopted			Variance (Under)/Over
			Budget	YTD Budget	YTD Actual	
			\$	\$	\$	\$
4090210	BC032	OTH HOUSE - Building (Capital)	12,300	12,300	9,590.00	(2,710.00)
4090210	BC033	OTH HOUSE - Building (Capital)	17,000	17,000	16,490.00	(510.00)
4090210	BC035	OTH HOUSE - Building (Capital)	3,800	0	3,766.00	3,766.00
4090210	BC042	OTH HOUSE - Building (Capital)	25,000	0	-	-
4100110	LC041	SAN - Building (Capital)	15,000	15,000	-	(15,000.00)
4100130		SAN - Plant & Equipment (Capital)	20,000	0	-	-
4100180	LC002	SAN - Infrastructure Other (Capital)	105,000	78,750	104,521.99	25,771.99
4100590	EC001	ENVIRON - Infrastructure Other (Capital)	9,000	9,000	9,674.00	674.00
4090210	BC006	ENVIRON - Infrastructure Other (Capital)	12,600	0	12,575.08	12,575.08
4110310	BC085	REC - Other Rec Facilities Building (Capital)	87,500	65,628	5,677.28	(59,950.72)
4110320		REC - Other Rec Facilities Plant & Equipment (Capital)	12,500	0	12,477.30	12,477.30
4110290	SC041	SWIM AREAS - Infrastructure (Capital)	5,000	3,753	-	(3,753.00)
4110290	SC042	SWIM AREAS - Infrastructure (Capital)	12,000	15,000	11,900.00	(3,100.00)
4110290	SC043	SWIM AREAS - Infrastructure (Capital)	12,000	15,000	11,736.40	(3,263.60)
4110370	PC001	REC - Infrastructure Parks & Gardens (Capital)	4,386,185	2,193,093	584,211.54	(1,608,881.46)
4110370	PC036	REC - Infrastructure Parks & Gardens (Capital)	370,000	370,000	91,811.15	(278,188.85)
4110370	PC037	REC - Infrastructure Parks & Gardens (Capital)	189,000	189,000	-	(189,000.00)
4110370	PC007	REC - Infrastructure Parks & Gardens (Capital)	3,381,343	3,381,342	53,878.27	(3,327,463.73)
4110370	PC041	REC - Infrastructure Parks & Gardens (Capital)	580,000	579,999	3,840.00	(576,159.00)
4110370	PC043	REC - Infrastructure Parks & Gardens (Capital)	30,000	30,000	-	(30,000.00)
4110510	BC004	LIBRARY - Library Building (Capital)	21,000	0	-	-
4110610	HC041	HERITAGE - Building (Capital)	40,000	29,997	-	(29,997.00)
4110710	BC002	OTH CUL - Building (Capital)	43,900	43,900	-	(43,900.00)
4110730		OTH CUL - Plant & Equipment (Capital)	6,200	0	6,200.00	6,200.00
4120110		ROADC - Building (Capital)	13,500	6,750	-	(6,750.00)
4120140	RC401	ROADC - Roads Built Up Area - Council Funded	35,000	0	-	-
4120141	RC239	Merredin-Naremben Road (Capital)	2,469,300	1,851,966	1,794,496.11	(57,469.89)
4120141	RC239C	Merredin-Naremben Road (Capital)	300,000	225,000	287,410.89	62,410.89
4120144	R2R000	ROADC - Roads Built Up Area - Roads to Recovery	44,500	0	-	-
4120145	R2R001	Chandler Road (R2R)	27,300	27,300	-	(27,300.00)
4120145	R2R003	Bullshead Road (R2R)	53,400	53,400	44,307.00	(9,093.00)
4120145	R2R012	Nokaning West Road (R2R)	35,200	35,200	-	(35,200.00)
4120145	R2R013	Nukarni East Road (R2R)	72,600	0	-	-
4120145	R2R014	R2R Nukarni West Road	56,100	0	-	-
4120145	R2R017	Fewster Road (R2R)	104,600	52,299	-	(52,299.00)
4120145	R2R063	R2R Korbelka Road	99,400	99,400	-	(99,400.00)
4120145	R2R072	Crooks Road (R2R)	54,100	54,100	-	(54,100.00)
4120146	R2R090	Goldfields Road (R2R)	202,300	202,300	14,431.34	(187,868.66)
4120149	RRG001	RRG Chandler-Merredin - Resurfacing	54,200	0	-	-
4120149	RRG003	Bullshead Road (RRG)	106,600	53,301	88,613.00	35,312.00
4120149	RRG072	Crooks Road (RRG)	108,100	81,072	2,850.00	(78,222.00)
4120150	RRG090	Goldfields Road (RRG)	404,600	303,453	71,329.86	(232,123.14)
4120165	DC142	ROADC - Drainage Built Up Area (Capital)	70,000	52,497	-	(52,497.00)
4120168	KC000	ROADC - Kerbing (Capital)	35,000	24,999	-	(24,999.00)
4120170	FC000	ROADC - Footpaths and Cycleways (Capital)	67,800	50,850	-	(50,850.00)
4120330		PLANT - Plant & Equipment (Capital)	703,900	472,428	321,939.03	(150,488.97)
4120790	WC002	WATER - Infrastructure Other (Capital)	100,000	74,997	68,848.85	(6,148.15)
4120790	WC003	MRWN - Upgrade	180,000	0	73,901.50	73,901.50
			14,793,828	10,770,074	3,708,183.00	-7,061,891.00

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Education and welfare										
CEACA Contributions	217	262,693			(62,627)	(62,300)	200,066	200,393	(4,137)	(7,800)
Recreation and culture										
CBD Development	219		(1,480,000)	1,480,000			(1,480,000)	1,480,000	0	
		262,693	-1,480,000	1,480,000	-62,627	-62,300	-1,279,934	1,680,393	-4,137	-7,800
Self supporting loans										
Education and welfare										
Merretville	215	226,758	0	0	(36,834)	(36,800)	226,758	189,958	(5,601)	(10,700)
		226,758	0	0	(36,834)	-36,800	226,758	189,958	(5,601)	(10,700)
Total		489,451	-1,480,000	1,480,000	(99,461)	-99,100	-1,053,176	1,870,351	(9,738)	(18,500)
Current borrowings		99,100					-1			
Non-current borrowings		390,351					-1,053,175			
		489,451					-1,053,176			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

The Shire has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

OPERATING ACTIVITIES
NOTE 9
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation									
Plant Replacement Reserve	729,127	9,200	11,513	91,400		(188,200)	(188,200)	641,527	552,440
Buildings Reserve	1,123,227	31,700	17,736	8,600		(530,000)	(70,400)	633,527	1,070,563
Land & Development Reserve	1,600,696	22,900	25,276	6,300		0	0	1,629,896	1,625,972
Recreation Reserve	926,656	13,300	14,632	53,600		0	0	993,556	941,288
Disaster Relief Reserve	251,516	3,500	3,972	900		0	0	255,916	255,488
Cummings St Units Reserve	46,410	900	1,175	200		0	0	47,510	47,585
Waste Management Reserve	381,063	5,400	6,017	1,500		(5,000)	0	382,963	387,080
Unspent Capital Works Reserve	374,882	2,900	5,920	800		0	0	378,582	380,802
ICT Reserve	293,830	4,700	4,640	1,300		(31,700)	(31,700)	268,130	266,770
Apex Park Redevelopment Reserve	304,472	1,600	4,808	1,928		(308,000)	0	0	309,280
Merredin-Narembeen Rd Reserve	566,931	8,500	8,755	422,400	229,700	(191,700)	0	806,131	805,386
Restricted by Council									
Leave reserve	377,063	5,400	5,954	1,500	0		0	383,963	383,017
	6,975,873	110,000	110,398	590,428	229,700	(1,254,600)	(290,300)	6,421,701	7,025,670

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2024
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		1,288,770	0	195,172	0	1,483,942
- Capital grant/contribution liabilities		0	0	0	0	0
- Other liabilities [describe]		18,192	0	300		18,492
Total other liabilities		1,306,962	0	195,472	0	1,502,434
Employee Related Provisions						
Annual leave		329,317	0			329,317
Long service leave		242,268	0			242,268
Total Employee Related Provisions		571,585	0	0	0	571,585
Total Other Provisions		0	0	0	0	0
Total other current assets		1,878,547	0	195,472	0	2,074,019
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2024	Current Liability 31 Mar 2024	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	Forecast 30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	
Operating grants and subsidies									
General purpose funding									
GEN PUR - Financial Assistance Grant - General				0	0	0	82,900	82,906	6
Law, order, public safety									
ESL BFB - Operating Grant				0	0	69,200	50,517	48,179	66,862
ESL SES - Operating Grant				0	0	14,000	20,097	20,101	14,004
Education and welfare									
SENIORS - Reimbursements				0	0	10,800	8,100	10,752	13,452
WELFARE - Community Development Grants				0	0	19,500	11,259	2,500	10,741
Housing									
OTH HOUSE - Rental Reimbursements				0	0	0	0	15,571	15,571
Recreation and culture									
HALLS - Grants				0	0	0	0	0	0
HERITAGE - Grant	8,000			8,000	0	20,000	20,000	0	0
Transport									
ROADM - Street Lighting Subsidy				0	0	20,900	0	0	20,900
ROADM - Road Contribution Income				0	0	285,900	315,000	299,746	270,646
ROADM - Direct Road Grant (MRWA)				0	0	251,200	192,303	256,337	315,234
Economic services									
TOURISM - Reimbursements				0	0	35,800	24,372	4,196	15,624
TOURISM - Other Income Relating to Tourism & Area Promotion				0	0	43,000	43,671	21,289	20,618
Other property and services									
PWO - Other Reimbursements				0	0	100	72	0	28
SAL - Reimbursement - Parental Leave				0	0	0	0	31,779	31,779
POC - Fuel Tax Credits Grant Scheme				0	0	0	0	18,744	18,744
TOTALS	8,000	0	0	8,000	0	770,400	821,211	831,236	780,425
	8,000	0	0	8,000	0	770,400	821,211	831,236	780,425

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue			
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2024	Current Liability 31 Mar 2024	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	Forecast 30 June Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies									
Community amenities									
DWER - E-Waste Infrastructure Grants	0			0		75,700	56,772	75,680	94,608
DMIRS - EV Charges				0		3,800	0	3,843	7,643
Recreation and culture									
REC - Grants - Lotterywest						2,100,061	1,050,030	0	1,050,031
REC - Grants - LRCI	573,735			573,735		2,124,067	0	542,807	2,666,874
REC - Grants - BBRF				0		1,520,400	0	0	1,520,400
REC - Other Capital Contributions				0		574,070	574,070	0	0
Audience Development	47,521			47,521				0	0
War Stories Illumination Projections	10,658			10,658				0	0
Heritage Grant	0			0		0		0	0
Transport									
ROADC - Regional Road Group Grants (MRWA)	628,243			628,243		673,600	505,197	315,449	483,852
ROADC - Roads to Recovery Grant				0		799,200	599,400	651,686	851,486
ROADC - Wheatbelt Secondary Freight Network				0		2,584,700	1,938,528	1,908,831	2,555,003
LRCI - Phase 1	14,553			14,553				0	0
WATER - CWSP Grant 1				0		89,100	89,100	19,804	19,804
WATER - CWSP Grant 2				0		100,000	0	10,000	110,000
Vegetation control	6,060			6,060				0	0
	1,280,770	0	0	1,280,770	0	10,644,698	4,813,097	3,528,100	9,359,701
TOTALS	1,280,770	0	0	1,280,770	0	10,644,698	4,813,097	3,528,100	9,359,701

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**NOTE 12
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 31 Mar 2024
	\$	\$	\$	\$
	0	0	0	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended Budget
				Adjustment	Cash	Available Cash	Running Balance
				\$	\$	\$	\$
	Budget adoption						5,156
3050610	ESL SES - Operating Grant				12,801		17,957
2050669	ESL SES - Plant & Equipment \$1,200 to \$5,000 per item					(12,801)	5,156
2050510	ESL BFB - Operating Grant					(3,721)	1,435
2050510	ESL BFB - Operating Grant				1,884		3,319
2050586	ESL BFB - Plant & Equipment <\$1,200					(4,837)	(1,518)
SC041	Capital Repairs to Pool Bowl					(15,000)	(16,518)
SC043	Capital Repairs to existing filters replacing laterals and filter media				15,000		(1,518)
9673301	Building Reserve					(80,000)	(81,518)
2110354	REC - MRCLC Initial Maintenance and Repairs				80,000		(1,518)
PC041	Water Tower Reimbursements					(228,900)	(230,418)
3110315	REC - Other Capital Contributions				237,670		7,252
3030211	GEN PUR - FAGS Roads Extra Financial Assistance				50,775		58,027
4120330	PLANT - Plant & Equipment (Capital) Trimble Survey Equipment					(49,000)	9,027
Various	Budget Review Amendments - October 2023				4,935		13,962
PC001	Apex Park Revitalisation				2,364,985		2,378,947
FC000	Footpath					(43,000)	2,335,947
KC000	Kerbing Replacement					(15,000)	2,320,947
9673501	Apex Park Reserve					(55,000)	2,265,947
PC036	Visitor Centre (Building Reserve)					(80,000)	2,185,947
3110313	REC - Grants - LRCl Capital					(71,924)	2,114,023
3110310	REC - Grants - Capital					(2,100,061)	13,962
PC007	CBD Redevelopment				330,943		344,905
3110313	REC - Grants - LRCl Capital					(330,943)	13,962
2110401	Liquidity Loan - Interest				80,000		93,962
3030245	GEN PUR - Interest earned - Reserve Funds					(80,000)	13,962
4120144	ROADC - Roads Built Up Area - Roads to Recovery					(37,000)	(23,038)
4120145	ROADC - Roads Outside BUA - Sealed - Roads To Recovery				694,900		671,862
4120146	ROADC - Roads Outside - Gravel - Roads to Recovery					(72,600)	599,262
4120147	ROADC - Roads Outside BUA - Formed - Roads to Recovery					(155,500)	443,762
4120149	ROADC - Roads Outside Built Up Area - Sealed - RRG				269,800		713,562
4120150	ROADC - Roads Outside Built Up - Gravel - RRG					(566,900)	146,662
3120110	ROADC - Regional Roads Group Grants (MRWA)					(26,700)	119,962
3120111	ROADC - Roads To Recovery Grant					(106,000)	13,962
				0	4,143,693	(4,134,887)	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of variances	
			Timing	Permanent
	\$	%		
Revenue from operating activities				
Operating grants, subsidies and contributions	10,025	1.22%	Timing	Timing of Grants received earlier than budgeted.
Fees and charges	107,548	13.66% ▲	Timing	Increase in Shire amenities usage and building services applications
Interest earnings	45,239	14.91% ▲	Permanent	Interest Rates have increased
Profit on disposal of assets	(63,378)	(100.00%) ▼	Timing	Assets not yet disposed
Expenditure from operating activities				
Employee costs	537,798	14.15% ▲	Timing	Staff Vacancy Roles yet to be filled
Materials and contracts	753,582	26.88% ▲	Timing	Expenditure not yet completed.
Utility charges	72,728	19.02% ▲	Timing	Utility costs lower than budgeted.
Depreciation on non-current assets	991,652	22.40% ▲	Timing	Depreciation lower than budgeted due to asset revals.
Interest expenses	34,265	64.89% ▲	Timing	Timing due to Loan Repayment Schedule
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(1,284,997)	(26.70%) ▼	Timing	Grants not yet received
Proceeds from disposal of assets	(146,000)	(100.00%) ▼	Timing	Assets not yet disposed
Payments for property, plant and equipment and infrastructure	7,574,530	67.13% ▲	Timing	Capital expenditure not yet completed
Financing activities				
Transfer from reserves	(964,300)	(76.86%) ▼	Timing	Part Reserve Transfers Complete
Transfer to reserves	360,331	51.44% ▲	Timing	Part Reserve Transfers Complete
Closing funding surplus / (deficit)	7,134,370	1405.42%		

31/03/2024



Income & Expenditure for the period ended

March 31 2024

Prog	SP	Type	COA	Job	Description	Budget					
						Original Budget	Amendments	Current Budget	YTD Budget	YTD Actual	Variance (%)
03	0301	2	2030112		RATES - Valuation Expenses	\$50,000.00	\$0.00	\$50,000.00	\$7,497.00	\$567.36	-92.43%
03	0301	2	2030114		RATES - Debt Collection Expenses	\$60,000.00	\$0.00	\$60,000.00	\$45,000.00	\$5,013.50	-88.86%
03	0301	2	2030118		RATES - Rates Write Off	\$80,000.00	\$0.00	\$80,000.00	\$60,003.00	\$26,097.01	-56.51%
03	0301	2	2030185		RATES - Legal Expenses (not recoverable)	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00	-100.00%
03	0301	2	2030199		RATES - Administration Allocated	\$51,900.00	\$1,200.00	\$53,100.00	\$39,825.00	\$33,910.63	-14.85%
Operating Expenditure Total						\$244,900.00	\$1,200.00	\$246,100.00	\$155,325.00	\$65,588.50	
03	0301	3	3030120		RATES - Instalment Admin Fee Received	-\$35,500.00	\$1,500.00	-\$34,000.00	-\$25,506.00	-\$33,696.73	32.11%
03	0301	3	3030121		RATES - Account Enquiry Charges	-\$500.00	\$0.00	-\$500.00	-\$378.00	\$0.00	-100.00%
03	0301	3	3030122		RATES - Reimbursement of Debt Collection Costs	-\$60,000.00	\$0.00	-\$60,000.00	-\$45,000.00	-\$4,433.50	-90.15%
03	0301	3	3030130		RATES - Rates Levied - Synergy	-\$5,215,600.00	-\$3,200.00	-\$5,218,800.00	-\$5,166,612.00	-\$5,221,436.02	1.06%
03	0301	3	3030140		RATES - Ex-Gratia Rates (CBH, etc.)	-\$77,300.00	-\$1,900.00	-\$79,200.00	-\$78,408.00	-\$79,191.36	1.00%
03	0301	3	3030145		RATES - Penalty Interest Received	-\$32,000.00	\$0.00	-\$32,000.00	-\$24,003.00	-\$34,149.64	42.27%
03	0301	3	3030147		RATES - Pensioner Deferred Interest Received	-\$4,000.00	\$0.00	-\$4,000.00	-\$2,997.00	-\$2,843.63	-5.12%
Operating Income Total						-\$5,424,900.00	-\$3,600.00	-\$5,428,500.00	-\$5,342,904.00	-\$5,375,750.88	
Rates Total						-\$5,180,000.00	-\$2,400.00	-\$5,182,400.00	-\$5,187,579.00	-\$5,310,162.38	
03	0302	2	2030211		GEN PUR - Bank Fees & Charges	\$1,100.00	-\$600.00	\$500.00	\$378.00	\$53.33	-85.89%
03	0302	2	2030214		GEN PUR - Rounding	\$0.00	\$0.00	\$0.00	\$0.00	-\$0.08	
Operating Expenditure Total						\$1,100.00	-\$600.00	\$500.00	\$378.00	\$53.25	
03	0302	3	3030210		GEN PUR - Financial Assistance Grant - General	\$0.00	-\$82,900.00	-\$82,900.00	-\$82,900.00	-\$82,906.00	0.01%
03	0302	3	3030211		GEN PUR - Financial Assistance Grant - Roads	\$0.00	-\$52,920.00	-\$52,920.00	-\$52,920.00	-\$18,965.75	-64.16%
03	0302	3	3030220		GEN PUR - Charges - Photocopying / Faxing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
03	0302	3	3030245		GEN PUR - Interest Earned - Reserve Funds	-\$110,000.00	-\$111,528.00	-\$221,528.00	-\$166,149.00	-\$176,374.61	6.15%
03	0302	3	3030246		GEN PUR - Interest Earned - Municipal Funds	-\$50,000.00	-\$80,000.00	-\$130,000.00	-\$97,497.00	-\$120,397.37	23.49%
03	0302	3	3030291		Gain on FV Valuation of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Income Total						-\$160,000.00	-\$327,348.00	-\$487,348.00	-\$399,466.00	-\$398,643.73	
Other General Purpose Funding Total						-\$158,900.00	-\$327,948.00	-\$486,848.00	-\$399,088.00	-\$398,590.48	
03	0303	4	4030381		INVEST - Transfer to Employee Entitlement Reserve	\$5,400.00	\$1,500.00	\$6,900.00	\$5,175.00	\$5,954.02	15.05%
03	0303	4	4030383		INVEST - Transfer to Plant Replacement Reserve	\$9,200.00	\$91,400.00	\$100,600.00	\$75,447.00	\$11,513.31	-84.74%
03	0303	4	4030384		INVEST - Transfer to Building Reserve	\$31,700.00	\$8,600.00	\$40,300.00	\$30,222.00	\$17,736.36	-41.31%
03	0303	4	4030385		INVEST - Transfer to Land and Development Reserve	\$22,900.00	\$6,300.00	\$29,200.00	\$21,897.00	\$25,275.84	15.43%
03	0303	4	4030386		INVEST - Transfer to ICT Reserve	\$4,700.00	\$1,300.00	\$6,000.00	\$4,500.00	\$4,639.73	3.11%
03	0303	4	4030387		INVEST - Transfer to Disaster Relief Fund Reserve	\$3,500.00	\$900.00	\$4,400.00	\$3,303.00	\$3,971.59	20.24%
03	0303	4	4030389		INVEST - Transfer to Cummings Street Units Reserve	\$900.00	\$200.00	\$1,100.00	\$828.00	\$1,174.74	41.88%
03	0303	4	4030390		INVEST - Transfer to Waste Management Reserve	\$5,400.00	\$1,500.00	\$6,900.00	\$5,175.00	\$6,017.18	16.27%
03	0303	4	4030391		INVEST - Transfer to Unspent Grants Reserve	\$2,900.00	\$800.00	\$3,700.00	\$2,772.00	\$5,919.59	113.55%
03	0303	4	4030393		INVEST - Transfer to Recreation Facilities Reserve	\$13,300.00	\$53,600.00	\$66,900.00	\$50,175.00	\$14,632.39	-70.84%
03	0303	4	4030394		INVEST - Transfer to Apex Park Redevelopment Reserve	\$1,600.00	\$1,928.00	\$3,528.00	\$2,646.00	\$4,807.77	81.70%
03	0303	4	4030395		INVEST - Transfer to Merredin-Naremben Road	\$8,500.00	\$422,400.00	\$430,900.00	\$323,172.00	\$238,454.64	-26.21%
Capital Expenditure Total						\$110,000.00	\$590,428.00	\$700,428.00	\$525,312.00	\$340,097.16	

03	0303	5	5030383	INVEST - Transfer from Plant Replacement Reserve	-\$188,200.00	\$0.00	-\$188,200.00	-\$141,150.00	-\$188,200.00	33.33%
03	0303	5	5030384	INVEST - Transfer from Building Reserve	-\$450,000.00	-\$80,000.00	-\$530,000.00	-\$530,000.00	-\$70,400.00	-86.72%
03	0303	5	5030386	INVEST - Transfer from ICT Reserve	-\$40,100.00	\$8,400.00	-\$31,700.00	-\$31,700.00	-\$31,700.00	0.00%
03	0303	5	5030389	INVEST - Transfer from Cummings Street Units Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
03	0303	5	5030390	INVEST - Transfer from Waste Management Reserve	-\$5,000.00	\$0.00	-\$5,000.00	-\$5,000.00	\$0.00	-100.00%
03	0303	5	5030394	INVEST - Transfer from Apex Park Redevelopment Reserve	-\$253,000.00	-\$55,000.00	-\$308,000.00	\$0.00	\$0.00	
03	0303	5	5030395	INVEST - Transfer from Merredin/Narambeen Road Reser	-\$245,800.00	\$54,100.00	-\$191,700.00	\$0.00	\$0.00	
Capital Income Total					-\$1,182,100.00	-\$72,500.00	-\$1,254,600.00	-\$707,850.00	-\$290,300.00	
Reserve Transfers Total					-\$1,072,100.00	\$517,928.00	-\$554,172.00	-\$182,538.00	\$49,797.16	
General Purpose Funding Total					-\$6,411,000.00	\$187,580.00	-\$6,223,420.00	-\$5,769,205.00	-\$5,658,955.70	
04	0401	2	2040104	MEMBERS - Training & Development	\$45,000.00	\$0.00	\$45,000.00	\$33,750.00	\$17,759.30	-47.38%
04	0401	2	2040109	MEMBERS - Members Travel and Accommodation	\$20,000.00	\$0.00	\$20,000.00	\$14,994.00	\$4,660.94	-68.91%
04	0401	2	2040111	MEMBERS - Mayors/Presidents Allowance	\$13,600.00	\$0.00	\$13,600.00	\$10,200.00	\$10,207.50	0.07%
04	0401	2	2040112	MEMBERS - Deputy Mayors/Presidents Allowance	\$3,400.00	\$0.00	\$3,400.00	\$2,550.00	\$2,550.00	0.00%
04	0401	2	2040113	MEMBERS - Members Sitting Fees	\$65,400.00	\$0.00	\$65,400.00	\$49,050.00	\$46,450.41	-5.30%
04	0401	2	2040114	MEMBERS - Communications Allowance	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$1,296.00	-30.77%
04	0401	2	2040116	MEMBERS - Election Expenses	\$24,500.00	\$10,500.00	\$35,000.00	\$35,000.00	\$21,328.15	-39.06%
04	0401	2	2040129	MEMBERS - Donations to Community Groups	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
04	0401	2	2040141	MEMBERS - Subscriptions & Publications	\$85,000.00	\$0.00	\$85,000.00	\$85,000.00	\$64,526.28	-24.09%
04	0401	2	2040186	MEMBERS - Expensed Minor Asset Purchases	\$8,000.00	\$0.00	\$8,000.00	\$6,003.00	\$0.00	-100.00%
04	0401	2	2040187	MEMBERS - Other Expenses	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$1,846.41	-50.80%
04	0401	2	2040188	MEMBERS - Chambers Operating Expenses	\$800.00	\$0.00	\$800.00	\$603.00	\$0.00	-100.00%
04	0401	2	2040189	MEMBERS - Chambers Building Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
04	0401	2	2040190	MEMBERS - Minute Binding/Record keeping	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$0.00	-100.00%
Operating Expenditure Total					\$279,200.00	\$10,500.00	\$289,700.00	\$247,275.00	\$170,624.99	
Members Of Council Total					\$279,200.00	\$10,500.00	\$289,700.00	\$247,275.00	\$170,624.99	
04	0402	2	2040211	OTH GOV - Civic Functions, Refreshments & Receptions	\$23,000.00	\$0.00	\$23,000.00	\$17,253.00	\$8,378.45	-51.44%
04	0402	2	2040215	OTH GOV - Printing and Stationery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
04	0402	2	2040223	OTH GOV - LGIS Risk Expenditure	\$15,200.00	\$0.00	\$15,200.00	\$11,403.00	\$7,589.81	-33.44%
04	0402	2	2040251	OTH GOV - Consultancy - Strategic	\$172,297.00	-\$31,997.00	\$140,300.00	\$105,228.00	\$8,280.00	-92.13%
04	0402	2	2040265	OTH GOV - Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
04	0402	2	2040286	OTH GOV - Expensed Minor Asset Purchases	\$10,000.00	\$0.00	\$10,000.00	\$7,497.00	\$290.00	-96.13%
04	0402	2	2040299	OTH GOV - Administration Allocated	\$414,900.00	\$60,100.00	\$475,000.00	\$356,247.00	\$271,285.14	-23.85%
Operating Expenditure Total					\$635,397.00	\$28,103.00	\$663,500.00	\$497,628.00	\$295,823.40	
04	0402	3	3040220	OTH GOV - Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
04	0402	3	3040235	OTH GOV - Other Income	-\$14,000.00	\$0.00	-\$14,000.00	-\$10,503.00	-\$14,961.05	42.45%
Operating Income Total					-\$14,000.00	\$0.00	-\$14,000.00	-\$10,503.00	-\$14,961.05	
Other Governance Total					\$635,397.00	\$28,103.00	\$663,500.00	\$497,628.00	\$280,862.35	
Governance Total					\$914,597.00	\$38,603.00	\$953,200.00	\$744,903.00	\$451,487.34	
05	0501	2	2050102	FIRE - Honorarium	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	-100.00%
05	0501	2	2050120	FIRE - Communication Expenses	\$0.00	\$500.00	\$500.00	\$500.00	\$379.83	-24.03%
05	0501	2	2050130	FIRE - Insurance Expenses	\$1,600.00	-\$100.00	\$1,500.00	\$1,125.00	\$1,500.00	33.33%

05	0501	2	2050165	FIRE - Maintenance/Operations	\$1,500.00	\$0.00	\$1,500.00	\$1,125.00	\$408.88	-63.66%
05	0501	2	2050185	FIRE - Legal Expenses	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$918.50	-50.93%
05	0501	2	2050187	FIRE - Other Expenditure						
05	0501	2	2050187	W0081 Fire Breaks	\$4,000.00	\$1,300.00	\$5,300.00	\$3,978.00	\$5,256.91	32.15%
05	0501	2	2050187	W0082 Fire Fightings	\$3,500.00	\$1,000.00	\$4,500.00	\$3,366.00	\$4,264.95	26.71%
05	0501	2	2050189	FIRE - Building Maintenance						
05	0501	2	2050189	BM070 Bush Fire Sheds Hines Hill - Building Maintenance	\$1,700.00	-\$1,700.00	\$0.00	\$0.00	\$0.00	
05	0501	2	2050189	BM071 Bush Fire Sheds Muntadgin - Building Maintenance	\$1,700.00	-\$1,700.00	\$0.00	\$0.00	\$0.00	
05	0501	2	2050192	FIRE - Depreciation	\$11,200.00	\$0.00	\$11,200.00	\$8,406.00	\$7,416.32	-11.77%
05	0501	2	2050199	FIRE - Administration Allocated	\$103,700.00	\$2,400.00	\$106,100.00	\$79,578.00	\$67,821.28	-14.77%
Operating Expenditure Total					\$132,900.00	\$1,700.00	\$134,600.00	\$101,450.00	\$87,966.67	
05	0501	3	3050135	FIRE - Other Income	-\$2,500.00	-\$1,500.00	-\$4,000.00	-\$2,997.00	-\$4,000.02	33.47%
Operating Income Total					-\$2,500.00	-\$1,500.00	-\$4,000.00	-\$2,997.00	-\$4,000.02	
Fire Prevention Total					\$128,900.00	-\$300.00	\$128,600.00	\$96,453.00	\$83,966.65	
05	0502	2	2050200	ANIMAL - Employee Costs	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
05	0502	2	2050210	ANIMAL - Motor Vehicle Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
05	0502	2	2050212	ANIMAL - Animal Destruction	\$600.00	\$0.00	\$600.00	\$450.00	\$50.00	-88.89%
05	0502	2	2050216	ANIMAL - Contract Ranger Services	\$120,000.00	\$0.00	\$120,000.00	\$90,000.00	\$81,011.25	-9.99%
05	0502	2	2050220	ANIMAL - Communication Expenses	\$800.00	-\$300.00	\$500.00	\$378.00	\$310.77	-17.79%
05	0502	2	2050285	ANIMAL - Legal Expenses	\$500.00	\$100.00	\$600.00	\$450.00	\$531.99	18.22%
05	0502	2	2050286	ANIMAL - Expensed Minor Asset Purchases	\$1,300.00	\$0.00	\$1,300.00	\$972.00	\$0.00	-100.00%
05	0502	2	2050287	ANIMAL - Other Expenditure	\$2,400.00	\$0.00	\$2,400.00	\$1,800.00	\$1,861.34	3.41%
05	0502	2	2050288	ANIMAL - Animal Pound Operations	\$1,000.00	\$500.00	\$1,500.00	\$1,125.00	\$870.18	-22.65%
05	0502	2	2050289	ANIMAL - Animal Pound Maintenance	\$1,000.00	-\$400.00	\$600.00	\$450.00	\$283.41	-37.02%
05	0502	2	2050292	ANIMAL - Depreciation	\$3,100.00	\$0.00	\$3,100.00	\$2,322.00	\$2,044.43	-11.95%
05	0502	2	2050299	ANIMAL - Administration Allocated	\$103,700.00	\$2,400.00	\$106,100.00	\$79,578.00	\$67,821.28	-14.77%
Operating Expenditure Total					\$235,400.00	\$2,300.00	\$237,700.00	\$178,272.00	\$154,784.65	
05	0502	3	3050220	ANIMAL - Pound Fees	-\$1,500.00	\$0.00	-\$1,500.00	-\$1,125.00	-\$1,349.10	19.92%
05	0502	3	3050221	ANIMAL - Animal Registration Fees	-\$6,500.00	\$1,500.00	-\$5,000.00	-\$3,753.00	-\$5,251.25	39.92%
05	0502	3	3050234	ANIMAL - Other Fees & Charges	-\$200.00	\$0.00	-\$200.00	-\$153.00	-\$50.91	-66.73%
05	0502	3	3050240	ANIMAL - Fines and Penalties	-\$500.00	-\$900.00	-\$1,400.00	-\$1,053.00	-\$1,737.60	65.01%
Operating Income Total					-\$8,700.00	\$600.00	-\$8,100.00	-\$6,084.00	-\$8,388.86	
Animal Control Total					\$226,700.00	\$2,900.00	\$229,600.00	\$172,188.00	\$146,395.79	
05	0503	2	2050300	OLOPS - Employee Costs	\$51,400.00	\$0.00	\$51,400.00	\$38,547.00	\$34,303.63	-11.01%
05	0503	2	2050311	OLOPS - CCTV Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$0.00	-100.00%
05	0503	2	2050330	OLOPS - Insurance Expenses	\$1,100.00	\$0.00	\$1,100.00	\$1,100.00	\$0.00	-100.00%
05	0503	2	2050352	OLOPS - Consultants	\$5,000.00	\$0.00	\$5,000.00	\$4,998.00	\$0.00	-100.00%
05	0503	2	2050392	OLOPS - Depreciation	\$5,400.00	\$0.00	\$5,400.00	\$4,050.00	\$3,550.71	-12.33%
05	0503	2	2050399	OLOPS - Administration Allocated	\$51,900.00	\$1,200.00	\$53,100.00	\$39,825.00	\$33,910.63	-14.85%
Operating Expenditure Total					\$119,800.00	\$1,200.00	\$121,000.00	\$92,273.00	\$71,764.97	
05	0503	3	3050310	OLOPS - Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Income Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Other Law, Order & Public Safety Total				\$119,800.00	\$1,200.00	\$121,000.00	\$92,273.00	\$71,764.97		
05	0505	2	2050507	ESL BFB - Clothing & Accessories	\$8,000.00	\$8,500.00	\$16,500.00	\$12,375.00	\$12,797.28	3.41%
05	0505	2	2050530	ESL BFB - Insurance Expenses	\$22,000.00	\$2,000.00	\$24,000.00	\$18,000.00	\$23,602.45	31.12%
05	0505	2	2050565	ESL BFB - Maintenance Plant & Equipment	\$7,000.00	-\$3,500.00	\$3,500.00	\$2,628.00	\$2,051.37	-21.94%
05	0505	2	2050566	ESL BFB - Maintenance Vehicles/Trailers/Boats	\$20,000.00	-\$5,000.00	\$15,000.00	\$11,250.00	\$12,871.70	14.42%
05	0505	2	2050569	ESL BFB - Plant & Equipment \$1,200 to \$5,000 per item	\$4,200.00	\$400.00	\$4,600.00	\$3,447.00	\$4,590.00	33.16%
05	0505	2	2050586	ESL BFB - Plant & Equipment < \$1,200 per item	\$3,000.00	\$4,900.00	\$7,900.00	\$5,922.00	\$5,591.96	-5.57%
05	0505	2	2050587	ESL BFB - Other Goods and Services	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$891.02	-40.72%
05	0505	2	2050588	ESL BFB - Utilities, Rates & Taxes	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$1,824.14	-2.56%
05	0505	2	2050589	ESL BFB - Maintenance Land & Buildings	\$500.00	\$3,700.00	\$4,200.00	\$4,200.00	\$1,010.38	-75.94%
Operating Expenditure Total				\$69,200.00	\$11,000.00	\$80,200.00	\$61,197.00	\$65,230.30		
05	0505	3	3050502	ESL BFB - Admin Fee/Commissions	-\$4,000.00	\$0.00	-\$4,000.00	-\$4,000.00	-\$4,000.00	0.00%
05	0505	3	3050510	ESL BFB - Operating Grant	-\$69,200.00	\$1,840.00	-\$67,360.00	-\$50,517.00	-\$48,179.00	-4.63%
Operating Income Total				-\$73,200.00	\$1,840.00	-\$71,360.00	-\$54,517.00	-\$52,179.00		
Emergency Services Levy - Bush Fire Brigade Total				-\$4,000.00	\$12,840.00	\$8,840.00	\$6,680.00	\$13,051.30		
05	0506	2	2050630	ESL SES - Insurances	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$936.95	-6.31%
05	0506	2	2050665	ESL SES - Maintenance Plant & Equipment	\$2,200.00	\$0.00	\$2,200.00	\$1,647.00	\$1,135.88	-31.03%
05	0506	2	2050666	ESL SES - Maintenance Vehicles/Trailers/Boats	\$4,000.00	\$0.00	\$4,000.00	\$2,997.00	\$1,433.51	-52.17%
05	0506	2	2050669	ESL SES - Plant & Equipment \$1,200 to \$5,000 per item	\$0.00	\$12,800.00	\$12,800.00	\$9,603.00	\$0.00	-100.00%
05	0506	2	2050686	ESL SES - Plant & Equipment < \$1,200 per item	\$1,100.00	\$0.00	\$1,100.00	\$828.00	\$0.00	-100.00%
05	0506	2	2050687	ESL SES - Other Goods and Services	\$1,200.00	\$3,400.00	\$4,600.00	\$3,447.00	\$4,564.65	32.42%
05	0506	2	2050688	ESL SES - Utilities, Rates & Taxes	\$4,500.00	\$0.00	\$4,500.00	\$3,375.00	\$2,251.05	-33.30%
05	0506	2	2050689	ESL SES - Maintenance Land & Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Expenditure Total				\$14,000.00	\$16,200.00	\$30,200.00	\$22,897.00	\$10,322.04		
05	0506	3	3050610	ESL SES - Operating Grant	-\$14,000.00	-\$12,800.00	-\$26,800.00	-\$20,097.00	-\$20,100.75	0.02%
Operating Income Total				-\$14,000.00	-\$12,800.00	-\$26,800.00	-\$20,097.00	-\$20,100.75		
Emergency Services Levy - State Emergency Service Total				\$0.00	\$3,400.00	\$3,400.00	\$2,800.00	-\$9,778.71		
Law, Order & Public Safety Total				\$471,400.00	\$20,040.00	\$491,440.00	\$370,394.00	\$305,020.17		
07	0704	2	2070400	HEALTH - Employee Costs	\$144,300.00	\$0.00	\$144,300.00	\$108,750.00	\$104,095.73	-4.28%
07	0704	2	2070410	HEALTH - Motor Vehicle Expenses	\$11,000.00	\$4,000.00	\$15,000.00	\$11,250.00	\$10,936.74	-2.78%
07	0704	2	2070412	HEALTH - Analytical Expenses	\$1,500.00	\$0.00	\$1,500.00	\$1,123.00	\$1,053.11	-6.22%
07	0704	2	2070413	HEALTH - Control Expenses	\$4,000.00	\$1,000.00	\$5,000.00	\$3,753.00	\$3,062.80	-18.39%
07	0704	2	2070485	HEALTH - Legal Expenses	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
07	0704	2	2070487	HEALTH - Other Expenses	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
07	0704	2	2070492	HEALTH - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
07	0704	2	2070499	HEALTH - Administration Allocated	\$103,700.00	\$2,400.00	\$106,100.00	\$79,578.00	\$67,821.28	-14.77%
Operating Expenditure Total				\$266,500.00	\$7,400.00	\$273,900.00	\$205,948.00	\$186,969.66		
07	0704	3	3070420	HEALTH - Health Regulatory Fees & Charges	-\$1,500.00	-\$500.00	-\$2,000.00	-\$1,836.00	-\$2,335.21	27.19%
07	0704	3	3070421	HEALTH - Health Regulatory Licenses	-\$9,500.00	\$500.00	-\$9,000.00	-\$6,750.00	-\$8,866.00	31.35%
Operating Income Total				-\$11,000.00	\$0.00	-\$11,000.00	-\$8,586.00	-\$11,201.21		
Preventative Services - Inspection/Admin Total				\$255,500.00	\$7,400.00	\$262,900.00	\$197,362.00	\$175,768.45		
07	0705	2	2070553	PEST - Pest Control Programs	\$30,000.00	\$0.00	\$30,000.00	\$22,995.00	\$2,195.11	-90.45%

Operating Expenditure Total				\$30,000.00	\$0.00	\$30,000.00	\$22,995.00	\$2,195.11		
Preventative Services - Pest Control Total				\$30,000.00	\$0.00	\$30,000.00	\$22,995.00	\$2,195.11		
07	0706	2	2070687	PREV OTH - Other Expense	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
Operating Expenditure Total				\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00		
Preventative Services - Other Total				\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00		
Health Total				\$286,500.00	\$7,400.00	\$293,900.00	\$221,104.00	\$177,963.56		
08	0802	2	2080253	OTHER ED - Scholarships and Awards						
08	0802	2	2080253	W0120 Eric Hind Scholarship	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$1,000.00	33.87%
08	0802	2	2080253	W0121 Art Aquisition Award	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$1,000.00	33.87%
08	0802	2	2080287	OTHER ED - Other Expenses						
08	0802	2	2080287	W0263 REED	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	0.00%
08	0802	2	2080287	W0264 Merredin Chaplain (Merredin College)	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00	-100.00%
08	0802	2	2080287	W0265 Lutheran Church	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
08	0802	2	2080290	OTHER ED - Donations to Community Groups	\$40,000.00	\$0.00	\$40,000.00	\$30,119.00	\$19,611.00	-34.89%
08	0802	2	2080291	OTHER ED - Loss on Disposal of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
08	0802	2	2080292	OTHER ED - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Expenditure Total				\$51,000.00	\$0.00	\$51,000.00	\$40,613.00	\$27,611.00		
08	0802	4	4080210	OTHER ED - Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Other Education Total				\$51,000.00	\$0.00	\$51,000.00	\$40,613.00	\$27,611.00		
08	0804	2	2080470	SENIORS - Loan Interest Repayments					\$20,160.71	
08	0804	2	2080470	LI215 Interest Loan 215	\$11,800.00	\$0.00	\$11,800.00	\$5,901.00	\$0.00	-100.00%
08	0804	2	2080470	LI217 Interest Loan 217	\$9,200.00	\$0.00	\$9,200.00	\$6,903.00	\$0.00	-100.00%
08	0804	2	2080492	SENIORS - Depreciation	\$35,900.00	\$0.00	\$35,900.00	\$26,928.00	\$21,912.54	-18.63%
Operating Expenditure Total				\$56,900.00	\$0.00	\$56,900.00	\$39,732.00	\$42,073.25		
08	0804	3	3080401	SENIORS - Reimbursements	-\$10,800.00	\$0.00	-\$10,800.00	-\$8,100.00	-\$10,752.43	32.75%
Operating Income Total				-\$10,800.00	\$0.00	-\$10,800.00	-\$8,100.00	-\$10,752.43		
08	0804	4	4080482	SENIORS - Loan Principal Repayments					\$99,461.53	
08	0804	4	4080482	LP215 Principal Loan 215	\$36,800.00	\$0.00	\$36,800.00	\$0.00	\$0.00	
08	0804	4	4080482	LP217 Principal Loan 217	\$62,300.00	\$0.00	\$62,300.00	\$0.00	\$0.00	
Capital Expenditure Total				\$99,100.00	\$0.00	\$99,100.00	\$0.00	\$99,461.53		
08	0804	5	5080458	SENIORS - Self Supporting Loan Principal Received	-\$36,800.00	\$0.00	-\$36,800.00	-\$36,800.00	-\$36,834.31	0.09%
Capital Income Total				-\$36,800.00	\$0.00	-\$36,800.00	-\$36,800.00	-\$36,834.31		
Aged & Disabled - Senior Citizens Centres Total				\$108,400.00	\$0.00	\$108,400.00	-\$5,168.00	\$93,948.04		
08	0807	2	2080712	WELFARE - Youth Events and Programs						
08	0807	2	2080712	W0140 Merredin Youth Activities	\$1,800.00	-\$1,800.00	\$0.00	\$0.00	\$0.00	
08	0807	2	2080712	W0147 Naidoc Week	\$3,000.00	-\$3,000.00	\$0.00	\$0.00	\$0.00	
08	0807	2	2080712	W0147A Naidoc Week - Grant Funded	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$963.64	-3.64%
08	0807	2	2080714	WELFARE - Community Services						
08	0807	2	2080714	CD101 Community Development Events	\$700.00	\$0.00	\$700.00	\$531.00	\$0.00	-100.00%
08	0807	2	2080714	CD103 Anzac Day	\$1,400.00	\$2,100.00	\$3,500.00	\$0.00	\$39.25	
08	0807	2	2080714	CD103A Anzac Day - Grant Funded	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$0.00	-100.00%

08	0807	2	2080714	CD104	Australia Day	\$800.00	\$0.00	\$800.00	\$800.00	\$849.03	6.13%
08	0807	2	2080714	CD104A	Australia Day - Grant Funded	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$8,283.13	-17.17%
08	0807	2	2080714	CD106	Christmas / Gala Night	\$22,000.00	\$2,500.00	\$24,500.00	\$24,500.00	\$24,279.74	-0.90%
08	0807	2	2080714	CD106A	Christmas / Gala Night - Grant Funded	\$5,000.00	-\$5,000.00	\$0.00	\$0.00	\$0.00	
08	0807	2	2080714	CD109	Cd Equipment Replacement	\$2,000.00	-\$1,000.00	\$1,000.00	\$1,000.00	\$24.09	-97.59%
08	0807	2	2080714	CD116	International Food Festival	\$2,000.00	-\$2,000.00	\$0.00	\$0.00	\$0.00	
08	0807	2	2080714	CD116A	International Food Festival - Grant Funded	\$2,000.00	-\$2,000.00	\$0.00	\$0.00	\$0.00	
08	0807	2	2080714	CD123	Early Years Program	\$500.00	\$0.00	\$500.00	\$500.00	\$167.72	-66.46%
08	0807	2	2080714	CD126	Remembrance Day & Long Tan Day	\$1,500.00	-\$500.00	\$1,000.00	\$1,000.00	\$968.15	-3.19%
08	0807	2	2080714	CD136	Merredin Show	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$111.42	
Operating Expenditure Total						\$57,700.00	-\$9,700.00	\$48,000.00	\$41,203.00	\$35,686.17	
08	0807	3	3080710		WELFARE - Youth Grants						
08	0807	3	3080710	CYI147	Naidoc Week	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
08	0807	3	3080711		WELFARE - Community Development Grants						
08	0807	3	3080711	CDI103	Anzac Day - Grant Funding	-\$2,500.00	\$0.00	-\$2,500.00	-\$1,881.00	\$0.00	-100.00%
08	0807	3	3080711	CDI104	Australia Day - Grant Funding	-\$10,000.00	\$0.00	-\$10,000.00	-\$7,497.00	-\$10,000.00	33.39%
08	0807	3	3080711	CDI106	Christmas / Gala Night - Grant Funding	-\$5,000.00	\$2,500.00	-\$2,500.00	-\$1,881.00	-\$2,500.00	32.91%
08	0807	3	3080711	CDI116	International Food Festival - Grant Funding	-\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	
Operating Income Total						-\$19,500.00	\$4,500.00	-\$15,000.00	-\$11,259.00	-\$12,500.00	
Other Welfare Total						\$38,200.00	-\$5,200.00	\$33,000.00	\$29,944.00	\$23,186.17	
Education & Welfare Total						\$197,600.00	-\$5,200.00	\$192,400.00	\$65,389.00	\$144,745.21	
09	0902	2	2090288		OTH HOUSE - Building Operations						
09	0902	2	2090288	BO030	House 16 Dobson Way - Building Operations	\$5,100.00	\$0.00	\$5,100.00	\$3,825.00	\$3,466.43	-9.37%
09	0902	2	2090288	BO031	House 5 Dobson Way - Building Operations	\$5,100.00	-\$400.00	\$4,700.00	\$3,706.00	\$3,079.81	-16.90%
09	0902	2	2090288	BO032	House 9 Cummings Crescent - Building Operations	\$5,100.00	\$1,400.00	\$6,500.00	\$5,019.00	\$4,379.45	-12.74%
09	0902	2	2090288	BO033	House 13 Cummings Crescent - Building Operations	\$5,100.00	\$0.00	\$5,100.00	\$3,994.00	\$3,831.45	-4.07%
09	0902	2	2090288	BO034	House 17 Cummings Crescent - Building Operations	\$5,100.00	-\$900.00	\$4,200.00	\$3,150.00	\$2,004.63	-36.36%
09	0902	2	2090288	BO035	House 4 Cohn Street - Building Operations	\$5,100.00	-\$500.00	\$4,600.00	\$3,456.00	\$3,205.15	-7.26%
09	0902	2	2090288	BO036	House 10 Cohn Street - Building Operations	\$5,100.00	-\$2,500.00	\$2,600.00	\$1,944.00	\$1,538.63	-20.85%
09	0902	2	2090288	BO037	House 69A Coronation Street - Building Operations	\$5,100.00	-\$2,100.00	\$3,000.00	\$2,250.00	\$1,815.24	-19.32%
09	0902	2	2090288	BO038	House 69B Coronation Street - Building Operations	\$5,100.00	-\$2,100.00	\$3,000.00	\$2,250.00	\$1,905.40	-15.32%
09	0902	2	2090288	BO039	House 15A Carrington Way - Building Operations	\$5,100.00	-\$2,100.00	\$3,000.00	\$2,250.00	\$1,827.53	-18.78%
09	0902	2	2090288	BO040	House 15B Carrington Way - Building Operations	\$5,100.00	-\$1,100.00	\$4,000.00	\$3,006.00	\$2,551.32	-15.13%
09	0902	2	2090288	BO041	House 7 King Street - Building Operations	\$5,100.00	-\$400.00	\$4,700.00	\$3,528.00	\$3,812.26	8.06%
09	0902	2	2090288	BO042	House 44 Jackson Way - Building Operations	\$5,100.00	-\$2,500.00	\$2,600.00	\$1,944.00	\$1,592.22	-18.10%
09	0902	2	2090288	BO043	House 51 French Street - Building Operations	\$5,100.00	-\$2,000.00	\$3,100.00	\$2,322.00	\$1,730.49	-25.47%
09	0902	2	2090288	BO044	House 56 Kitchener Road - Building Operations	\$5,100.00	-\$1,400.00	\$3,700.00	\$2,772.00	\$2,523.39	-8.97%
09	0902	2	2090288	BO050	Cummings Unit # 1 - Building Operations	\$3,400.00	-\$1,400.00	\$2,000.00	\$1,494.00	\$1,042.75	-30.20%
09	0902	2	2090288	BO051	Cummings Unit # 2 - Building Operations	\$2,000.00	\$0.00	\$2,000.00	\$1,494.00	\$1,042.75	-30.20%
09	0902	2	2090288	BO052	Cummings Unit # 3 - Building Operations	\$2,000.00	\$0.00	\$2,000.00	\$1,494.00	\$1,042.75	-30.20%
09	0902	2	2090288	BO053	Cummings Unit # 4 - Building Operations	\$2,000.00	\$0.00	\$2,000.00	\$1,494.00	\$1,042.75	-30.20%
09	0902	2	2090288	BO054	Cummings Unit # 5 - Building Operations	\$2,000.00	\$0.00	\$2,000.00	\$1,494.00	\$1,042.75	-30.20%

09	0902	2	2090288	BO055	Cummings Units Common Area - Building Operations	\$2,000.00	\$1,500.00	\$3,500.00	\$2,619.00	\$2,379.99	-9.13%
09	0902	2	2090288	BO056	Other Housing Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
09	0902	2	2090289		OTH HOUSE - Building Maintenance						
09	0902	2	2090289	BM030	House 16 Dobson Way - Building Maintenance	\$4,000.00	\$7,000.00	\$11,000.00	\$8,253.00	\$3,038.91	-63.18%
09	0902	2	2090289	BM031	House 5 Dobson Way - Building Maintenance	\$2,500.00	\$0.00	\$2,500.00	\$1,881.00	\$994.18	-47.15%
09	0902	2	2090289	BM032	House 9 Cummings Crescent - Building Maintenance	\$5,000.00	-\$1,000.00	\$4,000.00	\$3,006.00	\$844.13	-71.92%
09	0902	2	2090289	BM033	House 13 Cummings Crescent - Building Maintenance	\$5,000.00	-\$1,000.00	\$4,000.00	\$3,006.00	\$824.50	-72.57%
09	0902	2	2090289	BM034	House 17 Cummings Crescent - Building Maintenance	\$5,000.00	-\$1,000.00	\$4,000.00	\$3,006.00	\$205.05	-93.18%
09	0902	2	2090289	BM035	House 4 Cohn Street - Building Maintenance	\$6,000.00	-\$2,000.00	\$4,000.00	\$3,006.00	\$1,032.73	-65.64%
09	0902	2	2090289	BM036	House 10 Cohn Street - Building Maintenance	\$6,800.00	-\$3,800.00	\$3,000.00	\$2,250.00	\$155.00	-93.11%
09	0902	2	2090289	BM037	House 69A Coronation Street - Building Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$375.81	-89.99%
09	0902	2	2090289	BM038	House 69B Coronation Street - Building Maintenance	\$3,000.00	\$0.00	\$3,000.00	\$2,250.00	\$155.00	-93.11%
09	0902	2	2090289	BM039	House 15A Carrington Way - Building Maintenance	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$874.36	-41.83%
09	0902	2	2090289	BM040	House 15B Carrington Way - Building Maintenance	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$155.00	-89.69%
09	0902	2	2090289	BM041	House 7 King Street - Building Maintenance	\$2,800.00	\$5,400.00	\$8,200.00	\$6,147.00	\$6,730.49	9.49%
09	0902	2	2090289	BM042	House 44 Jackson Way - Building Maintenance	\$12,000.00	-\$6,000.00	\$6,000.00	\$4,500.00	\$155.00	-96.56%
09	0902	2	2090289	BM043	House 51 French Street - Building Maintenance	\$5,000.00	\$0.00	\$5,000.00	\$3,744.00	\$155.00	-95.86%
09	0902	2	2090289	BM044	House 56 Kitchener Road - Building Maintenance	\$6,000.00	\$1,000.00	\$7,000.00	\$5,247.00	\$4,501.97	-14.20%
09	0902	2	2090289	W0245	Housing Maintenance	\$7,700.00	\$2,000.00	\$9,700.00	\$7,272.00	\$0.00	-100.00%
09	0902	2	2090292		OTH HOUSE - Depreciation	\$165,800.00	\$0.00	\$165,800.00	\$124,353.00	\$111,306.74	-10.49%
09	0902	2	2090299		OTH HOUSE - Administration Allocated	\$103,700.00	\$2,400.00	\$106,100.00	\$79,578.00	\$67,821.28	-14.77%
Operating Expenditure Total						\$439,200.00	-\$13,500.00	\$425,700.00	\$319,763.00	\$246,182.29	
09	0902	3	3090201		OTH HOUSE - Shire Housing Rental Reimbursements	-\$30,000.00	-\$3,000.00	-\$33,000.00	-\$24,750.00	-\$32,950.84	33.13%
09	0902	3	3090235		OTH HOUSE - Other Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Income Total						-\$30,000.00	-\$3,000.00	-\$33,000.00	-\$24,750.00	-\$32,950.84	
09	0902	4	4090210		OTH HOUSE - Building (Capital)						
09	0902	4	4090210	BC030	House 16 Dobson Way - Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
09	0902	4	4090210	BC032	House 9 Cummings Crescent - Building (Capital)	\$12,300.00	\$0.00	\$12,300.00	\$12,300.00	\$9,590.00	-22.03%
09	0902	4	4090210	BC033	House 13 Cummings Crescent - Building (Capital)	\$0.00	\$17,000.00	\$17,000.00	\$17,000.00	\$16,490.00	-3.00%
09	0902	4	4090210	BC036	House 10 Cohn Street - Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
09	0902	4	4090210	BC035	House 4 Cohn Street - Building (Capital)	\$4,500.00	-\$700.00	\$3,800.00	\$0.00	\$3,766.00	
09	0902	4	4090210	BC048	Future Housing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
09	0902	4	4090211	BC048	OTH HOUSING - Land (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total						\$16,800.00	\$16,300.00	\$33,100.00	\$29,300.00	\$29,846.00	
Other Housing Total						\$426,000.00	-\$200.00	\$425,800.00	\$324,313.00	\$243,077.45	
09	0903	2	2090389		COM HOUSE - Building Maintenance						
09	0903	2	2090389	BM050	Cummings Unit # 1 - Building Maintenance	\$2,000.00	-\$500.00	\$1,500.00	\$1,125.00	\$363.24	-67.71%
09	0903	2	2090389	BM051	Cummings Unit # 2 - Building Maintenance	\$2,000.00	-\$500.00	\$1,500.00	\$1,125.00	\$613.20	-45.49%
09	0903	2	2090389	BM052	Cummings Unit # 3 - Building Maintenance	\$2,000.00	\$0.00	\$2,000.00	\$1,494.00	\$1,611.99	7.90%
09	0903	2	2090389	BM053	Cummings Unit # 4 - Building Maintenance	\$2,000.00	-\$500.00	\$1,500.00	\$1,125.00	\$175.00	-84.44%
09	0903	2	2090389	BM054	Cummings Unit # 5 - Building Maintenance	\$2,000.00	\$0.00	\$2,000.00	\$1,494.00	\$1,263.00	-15.46%
09	0903	2	2090389	BM055	Cummings Units Common Area - Building Maintenance	\$2,000.00	\$6,000.00	\$8,000.00	\$6,003.00	\$8,155.23	35.85%

Operating Expenditure Total			\$12,000.00	\$4,500.00	\$16,500.00	\$12,366.00	\$12,181.66		
09	0903 3	3090301	COM HOUSE - Cummings Rental Reimbursements	-\$15,000.00	-\$7,000.00	-\$22,000.00	-\$16,497.00	-\$23,094.10	39.99%
Operating Income Total			-\$15,000.00	-\$7,000.00	-\$22,000.00	-\$16,497.00	-\$23,094.10		
Community Housing Total			-\$3,000.00	-\$2,500.00	-\$5,500.00	-\$4,131.00	-\$10,912.44		
Housing Total			\$423,000.00	-\$2,700.00	\$420,300.00	\$320,182.00	\$232,165.01		
10	1001 2	2100111	SAN - Waste Collection	\$391,600.00	\$3,400.00	\$395,000.00	\$296,244.00	\$279,299.68	-5.72%
10	1001 2	2100113	SAN - Waste Recycling	\$110,500.00	\$5,000.00	\$115,500.00	\$86,625.00	\$78,935.61	-8.88%
10	1001 2	2100117	SAN - General Tip Maintenance						
10	1001 2	2100117	W0075 Merredin Landfill Site	\$405,900.00	\$60,000.00	\$465,900.00	\$349,416.00	\$375,369.71	7.43%
10	1001 2	2100117	W0076 Muntagin Landfill Site	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$1,000.00	-66.67%
10	1001 2	2100187	SAN - Other Expenses	\$63,200.00	\$0.00	\$63,200.00	\$0.00	\$0.00	
10	1001 2	2100188	SAN - Building Operations	\$2,600.00	\$2,500.00	\$5,100.00	\$3,825.00	\$1,290.00	-66.27%
10	1001 2	2100192	SAN - Depreciation	\$1,800.00	\$28,200.00	\$30,000.00	\$22,500.00	\$27,015.71	20.07%
10	1001 2	2100199	SAN - Administration Allocated	\$155,600.00	\$3,600.00	\$159,200.00	\$119,403.00	\$101,731.93	-14.80%
Operating Expenditure Total			\$1,134,200.00	\$102,700.00	\$1,236,900.00	\$881,013.00	\$864,642.64		
10	1001 3	3100100	SAN - Contributions & Donations	-\$97,800.00	\$300.00	-\$97,500.00	-\$73,125.00	-\$97,577.87	33.44%
10	1001 3	3100110	SAN - Grants	-\$75,700.00	\$0.00	-\$75,700.00	-\$56,772.00	-\$75,680.00	33.31%
10	1001 3	3100120	SAN - Domestic Refuse Collection Charges	-\$341,000.00	-\$9,800.00	-\$350,800.00	-\$350,800.00	-\$350,877.84	0.02%
10	1001 3	3100125	SAN - Domestic Recycling Service	-\$110,100.00	-\$13,700.00	-\$123,800.00	-\$123,800.00	-\$126,311.20	2.03%
10	1001 3	3100135	SAN - Other Income	-\$85,000.00	\$50,000.00	-\$35,000.00	-\$26,253.00	-\$33,815.41	28.81%
Operating Income Total			-\$709,600.00	\$26,800.00	-\$682,800.00	-\$630,750.00	-\$684,262.32		
10	1001 4	4100110	SAN - Building (Capital)						
10	1001 4	4100110	LC041 Merredin Landfill - Tip Shop	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00	-100.00%
10	1001 4	4100180	LC002 E-Waste Recycling & Re-Use Facility	\$105,000.00	\$0.00	\$105,000.00	\$78,750.00	\$104,521.99	32.73%
Capital Expenditure Total			\$120,000.00	\$0.00	\$120,000.00	\$93,750.00	\$104,521.99	-\$0.67	
Sanitation - General Total			\$439,600.00	\$129,500.00	\$569,100.00	\$265,263.00	\$180,380.32		
10	1004 2	2100411	STORM - Stormwater Drainage Maintenance	\$68,600.00	\$0.00	\$68,600.00	\$51,444.00	\$4,310.36	-91.62%
Operating Expenditure Total			\$68,600.00	\$0.00	\$68,600.00	\$51,444.00	\$4,310.36		
Urban Stormwater Drainage Total			\$68,600.00	\$0.00	\$68,600.00	\$51,444.00	\$4,310.36		
10	1005 2	2100550	ENVIRON - Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10	1005 2	2100587	ENVIRON - Other Expenses						
10	1005 2	2100587	W0101 Ep General	\$6,000.00	\$0.00	\$6,000.00	\$4,491.00	\$1,910.49	-57.46%
10	1005 2	2100587	W0109 Ep Promoting Electric Vehicles Viability	\$0.00	\$400.00	\$400.00	\$400.00	\$180.00	-55.00%
10	1005 2	2100587	W0115 Ep Skeleton Weed	\$1,700.00	\$0.00	\$1,700.00	\$1,278.00	\$0.00	-100.00%
10	1005 2	2100599	ENVIRON - Administration Allocated	\$77,800.00	\$1,800.00	\$79,600.00	\$59,697.00	\$50,865.97	-14.79%
Operating Expenditure Total			\$85,500.00	\$2,200.00	\$87,700.00	\$65,866.00	\$52,956.46		
Protection Of The Environment Total			\$85,500.00	\$2,200.00	\$87,700.00	\$65,866.00	\$52,956.46		
10	1006 2	2100600	PLAN - Employee Costs	\$31,900.00	\$400.00	\$32,300.00	\$24,350.00	\$24,347.77	-0.01%
10	1006 2	2100610	PLAN - Motor Vehicle Expenses	\$3,300.00	\$1,200.00	\$4,500.00	\$3,375.00	\$3,913.00	15.94%
10	1006 2	2100652	PLAN - Consultants	\$30,000.00	\$35,000.00	\$65,000.00	\$48,753.00	\$29,865.00	-38.74%
10	1006 2	2100687	PLAN - Other Expenses	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$0.00	-100.00%
10	1006 2	2100699	PLAN - Administration Allocated	\$103,700.00	\$2,400.00	\$106,100.00	\$79,578.00	\$67,821.28	-14.77%

Operating Expenditure Total				\$173,900.00	\$39,000.00	\$212,900.00	\$159,809.00	\$125,947.05		
10	1006	3	3100620	PLAN - Planning Application Fees	-\$10,000.00	-\$60,000.00	-\$70,000.00	-\$52,497.00	-\$66,644.32	26.95%
10	1006	3	3100635	PLAN - Other Income	\$0.00	-\$300.00	-\$300.00	-\$225.00	-\$272.73	21.21%
Operating Income Total				-\$10,000.00	-\$60,300.00	-\$70,300.00	-\$52,722.00	-\$66,917.05		
Town Planning & Regional Development Total				\$163,900.00	-\$21,300.00	\$142,600.00	\$107,087.00	\$59,030.00		
10	1007	2	2100711	COM AMEN - Cemetery Burials	\$17,800.00	\$0.00	\$17,800.00	\$13,356.00	\$8,793.36	-34.16%
10	1007	2	2100788	COM AMEN - Public Conveniences Operations						
10	1007	2	2100788 BO060	Public Cons Barrack Street - Building Operations	\$20,000.00	\$0.00	\$20,000.00	\$14,994.00	\$18,889.52	25.98%
10	1007	2	2100788 BO061	Public Cons Apex Park - Building Operations	\$16,000.00	\$0.00	\$16,000.00	\$12,053.00	\$15,908.20	31.99%
10	1007	2	2100789	COM AMEN - Public Conveniences Maintenance						
10	1007	2	2100789 BM060	Public Cons Barrack Street - Building Maintenance	\$11,000.00	\$0.00	\$11,000.00	\$8,244.00	\$7,116.52	-13.68%
10	1007	2	2100789 BM061	Public Cons Apex Park - Building Maintenance	\$6,000.00	-\$5,000.00	\$1,000.00	\$747.00	\$560.55	-24.96%
10	1007	2	2100792	COM AMEN - Depreciation	\$119,300.00	\$0.00	\$119,300.00	\$89,478.00	\$18,278.74	-79.57%
10	1007	2	2100799	COM AMEN - Administration Allocated	\$77,800.00	\$1,800.00	\$79,600.00	\$59,697.00	\$50,865.97	-14.79%
Operating Expenditure Total				\$267,900.00	-\$3,200.00	\$264,700.00	\$198,569.00	\$120,412.86		
10	1007	3	3100720	COM AMEN - Cemetery Fees (Burial)	-\$20,600.00	\$10,600.00	-\$10,000.00	-\$7,497.00	-\$9,366.37	24.93%
10	1007	3	3100721	COM AMEN - Cemetery Fees (Niche Wall & Rose Garden)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10	1007	3	3100722	COM AMEN - Cemetery Fees (Monuments)	-\$100.00	-\$300.00	-\$400.00	-\$297.00	-\$417.00	40.40%
Operating Income Total				-\$20,700.00	\$10,300.00	-\$10,400.00	-\$7,794.00	-\$9,783.37		
10	1007	4	4100770	COM AMEN - Infrastructure Parks & Ovals (Capital)						
10	1007	4	4100770 CC001	Merredin Cemetery Fencing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other Community Amenities Total				\$247,200.00	\$7,100.00	\$254,300.00	\$190,775.00	\$110,629.49		
Community Amenities Total				\$1,109,800.00	\$117,500.00	\$1,227,300.00	\$759,185.00	\$511,828.62		
11	1101	2	2110187	HALLS - Other Expenses						
11	1101	2	2110187 W0100	Art Collection Mtce	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	-100.00%
11	1101	2	2110188	HALLS - Town Halls and Public Bldg Operations						
11	1101	2	2110188 BO005	Old Administration Building - Building Operations	\$13,200.00	\$0.00	\$13,200.00	\$9,900.00	\$5,499.24	-44.45%
11	1101	2	2110188 BO006	Womens Rest Centre - Building Operations	\$1,200.00	\$0.00	\$1,200.00	\$900.00	\$809.64	-10.04%
11	1101	2	2110188 BO007	Old Town Hall - Building Operations	\$2,500.00	\$100.00	\$2,600.00	\$1,953.00	\$2,318.93	18.74%
11	1101	2	2110188 BO008	Army Cadets Building - Building Operations	\$1,000.00	\$0.00	\$1,000.00	\$667.00	\$646.03	-3.14%
11	1101	2	2110188 BO009	Senior Citizens Centres - Building Operations	\$2,800.00	\$200.00	\$3,000.00	\$2,259.00	\$2,617.89	15.89%
11	1101	2	2110188 BO011	One Night Shelter - Building Operations	\$200.00	\$400.00	\$600.00	\$600.00	\$424.50	-29.25%
11	1101	2	2110188 BO012	Fine Arts Society (Old Lib Building) - Building Operations	\$1,500.00	-\$100.00	\$1,400.00	\$1,053.00	\$1,355.67	28.74%
11	1101	2	2110188 BO013	Throssel Street (Playgroup) - Building Operations	\$700.00	\$0.00	\$700.00	\$522.00	\$385.29	-26.19%
11	1101	2	2110188 BO083	Nmpc Room 9 Community Room, (Old School Library) - Bu	\$2,000.00	\$0.00	\$2,000.00	\$1,749.00	\$0.00	-100.00%
11	1101	2	2110188 BO084	Nmps Playgroup - Building Operations	\$700.00	\$200.00	\$900.00	\$900.00	\$650.00	-27.78%
11	1101	2	2110188 BO085	Lutheran Church	\$800.00	-\$200.00	\$600.00	\$450.00	\$290.72	-35.40%
11	1101	2	2110189	HALLS - Town Halls and Public Bldg Maintenance						
11	1101	2	2110189 BM005	Old Administration Building - Building Maintenance	\$7,000.00	\$0.00	\$7,000.00	\$5,256.00	\$456.04	-91.32%
11	1101	2	2110189 BM006	Womens Rest Centre - Building Maintenance	\$5,400.00	\$0.00	\$5,400.00	\$4,050.00	\$297.86	-92.65%
11	1101	2	2110189 BM007	Old Town Hall - Building Maintenance	\$8,000.00	\$0.00	\$8,000.00	\$6,003.00	\$1,099.26	-81.69%

11	1101 2	2110189	BM008	Army Cadets Building - Building Maintenance	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$388.77	-74.13%
11	1101 2	2110189	BM009	Senior Citizens Centres - Building Maintenance	\$6,000.00	\$0.00	\$6,000.00	\$4,500.00	\$430.96	-90.42%
11	1101 2	2110189	BM010	Muntadgin Hall - Building Maintenance	\$10,000.00	-\$2,000.00	\$8,000.00	\$6,003.00	\$147.86	-97.54%
11	1101 2	2110189	BM011	One Night Shelter - Building Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$104.55	-86.00%
11	1101 2	2110189	BM012	Fine Arts Society (Old Lib Building) - Building Maintenance	\$4,000.00	\$3,500.00	\$7,500.00	\$5,625.00	\$6,277.21	11.59%
11	1101 2	2110189	BM015	Burracoppin Hall - Building Maintenance	\$4,000.00	\$0.00	\$4,000.00	\$2,997.00	\$443.31	-85.21%
11	1101 2	2110189	BM079	Nmps Redevelopment - Building Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
11	1101 2	2110189	BM080	Nmpc Room 6 Archives - Building Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
11	1101 2	2110189	BM081	Nmps Room 7 Meeting Room - Building Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
11	1101 2	2110189	BM082	Nmps Room 8 Wildflower Society Room - Building Mainte	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
11	1101 2	2110189	BM083	Nmps Room 9 Community Room, (Old School Library) - Bu	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
11	1101 2	2110189	BM084	Nmps Playgroup - Building Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$1,253.30	67.78%
11	1101 2	2110189	BM085	Nmps Common Areas	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$147.86	-80.21%
11	1101 2	2110190		HALLS - Asbestos management Plan Implementation	\$5,000.00	\$0.00	\$5,000.00	\$2,499.00	\$0.00	-100.00%
11	1101 2	2110192		HALLS - Depreciation	\$84,000.00	\$0.00	\$84,000.00	\$63,000.00	\$56,373.85	-10.52%
11	1101 2	2110199		HALLS - Administration Allocated	\$77,800.00	\$1,800.00	\$79,600.00	\$59,697.00	\$50,865.97	-14.79%
Operating Expenditure Total					\$249,300.00	\$3,900.00	\$253,200.00	\$189,562.00	\$133,284.71	
11	1101 3	3110110		HALLS - Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1101 3	3110121		HALLS - Local Hall Hire	-\$3,500.00	-\$1,000.00	-\$4,500.00	-\$3,375.00	-\$4,287.92	27.05%
11	1101 3	3110122		HALLS - Lease/Rental Income	-\$1,300.00	\$800.00	-\$500.00	-\$378.00	\$0.00	-100.00%
11	1101 3	3110135		HALLS - Other Income	-\$21,000.00	\$4,000.00	-\$17,000.00	-\$12,753.00	-\$16,346.60	28.18%
Operating Income Total					-\$25,800.00	\$3,800.00	-\$22,000.00	-\$16,506.00	-\$20,634.52	
11	1101 4	4110110		HALLS - Building (Capital)						
11	1101 4	4110110	BC005	Old Administration Building - Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1101 4	4110110	BC006	Womens Rest Centre - Building (Capital)	\$8,000.00	\$4,600.00	\$12,600.00	\$0.00	\$12,575.08	
Capital Expenditure Total					\$8,000.00	\$4,600.00	\$12,600.00	\$0.00	\$12,575.08	
Public Halls And Civic Centres Total					\$223,500.00	\$7,700.00	\$231,200.00	\$173,056.00	\$112,650.19	
11	1102 2	2110200		SWIM AREAS - Employee Costs	\$154,900.00	-\$500.00	\$154,400.00	\$116,319.00	\$145,930.78	25.46%
11	1102 2	2110201		SWIM AREAS - Unrecognised Staff Liabilities	\$18,000.00	\$1,500.00	\$19,500.00	\$19,500.00	\$19,435.87	-0.33%
11	1102 2	2110203		SWIM AREAS - Uniforms	\$400.00	\$0.00	\$400.00	\$400.00	\$394.50	-1.38%
11	1102 2	2110204		SWIM AREAS - Training & Conferences	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$650.82	-56.70%
11	1102 2	2110288		SWIM AREAS - Building Operations						
11	1102 2	2110288	BO020	Swimming Pool - Building Operations	\$50,000.00	\$0.00	\$50,000.00	\$37,494.00	\$40,540.30	8.12%
11	1102 2	2110289		SWIM AREAS - Building Maintenance						
11	1102 2	2110289	BM020	Swimming Pool - Building Maintenance	\$20,000.00	\$0.00	\$20,000.00	\$14,994.00	\$8,631.86	-42.43%
11	1102 2	2110292		SWIM AREAS - Depreciation	\$77,200.00	\$0.00	\$77,200.00	\$57,906.00	\$17,811.88	-69.24%
11	1102 2	2110299		SWIM AREAS - Administration Allocated	\$103,700.00	\$2,400.00	\$106,100.00	\$79,578.00	\$67,821.28	-14.77%
Operating Expenditure Total					\$426,200.00	\$3,400.00	\$429,600.00	\$327,694.00	\$301,217.29	
11	1102 3	3110220		SWIM AREAS - Admissions	-\$35,000.00	\$1,200.00	-\$33,800.00	-\$25,353.00	-\$34,898.62	37.65%
Operating Income Total					-\$35,000.00	\$1,200.00	-\$33,800.00	-\$25,353.00	-\$34,898.62	
11	1102 4	4110290		SWIM AREAS - Infrastructure Other (Capital)						
11	1102 4	4110290	SC041	Pool Bowl	\$20,000.00	-\$15,000.00	\$5,000.00	\$3,753.00	\$0.00	-100.00%

11	1102	4	4110290	SC042	Pool - Septic System	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00	\$11,900.00	-0.83%
11	1102	4	4110290	SC043	Pool - Filtration System	\$0.00	\$12,000.00	\$12,000.00	\$9,000.00	\$11,736.40	30.40%
Capital Expenditure Total						\$20,000.00	\$9,000.00	\$29,000.00	\$24,753.00	\$23,636.40	-\$0.70
Swimming Areas And Beaches Total						\$411,200.00	-\$10,400.00	\$400,800.00	\$306,094.00	\$266,318.67	
11	1103	2	2110300		REC - Employee Costs	\$0.00	\$252,230.00	\$252,230.00	\$252,230.00	\$78,532.84	-68.86%
11	1103	2	2110304		REC - Training & Conferences	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$1,991.00	-0.45%
11	1103	2	2110330		REC - Insurance Expenses	\$48,400.00	\$6,000.00	\$54,400.00	\$54,400.00	\$54,365.61	-0.06%
11	1103	2	2110352		REC - Management Contract MRCLC	\$98,400.00	\$0.00	\$98,400.00	\$73,800.00	\$65,564.00	-11.16%
11	1103	2	2110353		REC - MRCLC	\$450,000.00	-\$317,230.00	\$132,770.00	\$99,576.00	\$23,149.19	-76.75%
11	1103	2	2110354		REC - MRCLC Initial Maintenance and Repairs	\$0.00	\$95,000.00	\$95,000.00	\$94,998.00	\$70,419.55	-25.87%
11	1103	2	2110355		REC - MRCLC - Building Operations	\$0.00	\$27,000.00	\$27,000.00	\$26,998.00	\$28,454.07	5.39%
11	1103	2	2110356		REC - MRCLC - Building Maintenance	\$0.00	\$21,500.00	\$21,500.00	\$16,128.00	\$5,261.26	-67.38%
11	1103	2	2110365		REC - Parks & Gardens Maintenance/Operations						
11	1103	2	2110365	W0001	Apex Park	\$41,800.00	-\$1,000.00	\$40,800.00	\$30,591.00	\$40,583.53	32.66%
11	1103	2	2110365	W0002	Roy Little Park	\$117,100.00	-\$37,100.00	\$80,000.00	\$60,003.00	\$59,518.27	-0.81%
11	1103	2	2110365	W0003	Great Eastern Highway Gardens	\$79,100.00	\$0.00	\$79,100.00	\$58,322.00	\$48,317.86	-17.15%
11	1103	2	2110365	W0004	Lenihan Park	\$4,400.00	\$4,600.00	\$9,000.00	\$6,690.00	\$8,317.36	24.33%
11	1103	2	2110365	W0005	Upper French Ave Park	\$11,000.00	\$0.00	\$11,000.00	\$8,253.00	\$9,107.45	10.35%
11	1103	2	2110365	W0006	Mary Street Park	\$5,100.00	\$0.00	\$5,100.00	\$3,766.00	\$3,174.86	-15.70%
11	1103	2	2110365	W0007	Barrack Street Park	\$59,400.00	\$2,600.00	\$62,000.00	\$46,503.00	\$63,288.38	36.10%
11	1103	2	2110365	W0008	Railway Dam	\$800.00	\$4,200.00	\$5,000.00	\$3,744.00	\$3,221.31	-13.96%
11	1103	2	2110365	W0009	Merritville Gardens	\$0.00	\$500.00	\$500.00	\$378.00	\$116.55	-69.17%
11	1103	2	2110365	W0010	Memorial Park Gardens	\$10,200.00	\$0.00	\$10,200.00	\$7,650.00	\$11,236.80	46.89%
11	1103	2	2110365	W0011	Fifth Street Gardens	\$500.00	\$2,500.00	\$3,000.00	\$2,241.00	\$2,575.81	14.94%
11	1103	2	2110365	W0012	Lower French Avenue Gardens	\$12,350.00	\$0.00	\$12,350.00	\$9,252.00	\$10,717.46	15.84%
11	1103	2	2110365	W0013	Admin Centre Gardens	\$40,950.00	\$0.00	\$40,950.00	\$30,699.00	\$42,293.09	37.77%
11	1103	2	2110365	W0014	Old Administration Buildings Gardens	\$13,050.00	-\$2,000.00	\$11,050.00	\$8,289.00	\$3,539.88	-57.29%
11	1103	2	2110365	W0015	Library Gardens	\$5,900.00	\$0.00	\$5,900.00	\$4,419.00	\$4,272.59	-3.31%
11	1103	2	2110365	W0016	Gamenya Avenue Gardens	\$1,100.00	\$1,900.00	\$3,000.00	\$2,241.00	\$2,060.83	-8.04%
11	1103	2	2110365	W0017	Burracoppin Townsite	\$15,000.00	\$18,900.00	\$33,900.00	\$25,416.00	\$32,977.30	29.75%
11	1103	2	2110365	W0018	Muntagin Townsite	\$8,100.00	\$0.00	\$8,100.00	\$6,066.00	\$0.00	-100.00%
11	1103	2	2110365	W0019	Hines Hill Townsite	\$4,200.00	\$0.00	\$4,200.00	\$3,141.00	\$713.56	-77.28%
11	1103	2	2110365	W0020	South Avenue Gardens	\$6,600.00	\$0.00	\$6,600.00	\$4,941.00	\$4,095.15	-17.12%
11	1103	2	2110365	W0021	Railway Oval	\$2,600.00	\$0.00	\$2,600.00	\$1,962.00	\$432.00	-77.98%
11	1103	2	2110365	W0022	Bates Street Carpark Gardens	\$1,950.00	\$0.00	\$1,950.00	\$1,458.00	\$1,572.19	7.83%
11	1103	2	2110365	W0023	Pioneer Park Gardens	\$26,500.00	\$0.00	\$26,500.00	\$19,872.00	\$27,137.29	36.56%
11	1103	2	2110365	W0024	Railway Museum Gardens	\$8,900.00	\$0.00	\$8,900.00	\$6,669.00	\$5,430.20	-18.58%
11	1103	2	2110365	W0025	Merredin Peak	\$14,900.00	\$0.00	\$14,900.00	\$11,145.00	\$7,344.40	-34.10%
11	1103	2	2110365	W0026	Dog Park	\$9,400.00	\$0.00	\$9,400.00	\$7,056.00	\$4,729.28	-32.98%
11	1103	2	2110365	W0030	Independent Water Supply	\$98,350.00	-\$29,750.00	\$68,600.00	\$51,453.00	\$76,592.33	48.86%
11	1103	2	2110365	W0031	Swimming Pool Gardens	\$8,500.00	\$0.00	\$8,500.00	\$6,375.00	\$5,081.52	-20.29%
11	1103	2	2110365	W0032	Pioneer Cemetery Gardens	\$1,900.00	\$0.00	\$1,900.00	\$1,400.00	\$12,403.09	785.94%

11	1103	2	2110365	W0033	Cemetery Gardens	\$80,400.00	\$0.00	\$80,400.00	\$59,788.00	\$75,794.50	26.77%
11	1103	2	2110365	W0034	Parks & Gardens Minor Tools	\$7,500.00	\$0.00	\$7,500.00	\$5,625.00	\$6,658.52	18.37%
11	1103	2	2110365	W0035	Other Parks & Gardens	\$4,800.00	\$0.00	\$4,800.00	\$3,591.00	\$4,679.63	30.32%
11	1103	2	2110365	W0036	Bates Street (Adjacent To Dog Park)	\$150.00	\$850.00	\$1,000.00	\$747.00	\$755.44	1.13%
11	1103	2	2110366		REC - Town Oval Maintenance/Operations						
11	1103	2	2110366	W0027	Merredin Rec Centre Oval	\$72,000.00	-\$10,000.00	\$62,000.00	\$46,503.00	\$52,227.35	12.31%
11	1103	2	2110366	W0028	Merredin Rec Centre Oval	\$13,000.00	\$21,000.00	\$34,000.00	\$25,506.00	\$29,578.87	15.97%
11	1103	2	2110366	W0029	Merredin Rec Others	\$62,000.00	-\$5,000.00	\$57,000.00	\$42,750.00	\$45,298.47	5.96%
11	1103	2	2110370		REC - Loan Interest Repayments	\$33,600.00	-\$33,600.00	\$0.00	\$0.00	\$0.00	
11	1103	2	2110387		REC - Other Expenses						
11	1103	2	2110387	W0160	Operating Expenses	\$21,500.00	-\$2,000.00	\$19,500.00	\$14,625.00	\$13,119.30	-10.30%
11	1103	2	2110387	W0170	Equipment Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	2	2110388	W0090	Merredin Recreation Centre Outside Contract	\$10,000.00	-\$10,000.00	\$0.00	\$0.00	\$0.00	
11	1103	2	2110389		REC - Other Rec Facilities Building Maintenance	\$42,000.00	-\$17,000.00	\$25,000.00	\$18,747.00	\$18,402.89	-1.84%
11	1103	2	2110392		REC - Depreciation	\$912,200.00	\$0.00	\$912,200.00	\$684,153.00	\$633,089.25	-7.46%
11	1103	2	2110399		REC - Administration Allocated	\$51,900.00	\$1,200.00	\$53,100.00	\$39,825.00	\$33,910.63	-14.85%
Operating Expenditure Total						\$2,517,500.00	-\$2,700.00	\$2,514,800.00	\$1,991,985.00	\$1,732,102.71	
11	1103	3	3110310		REC - Grants	\$0.00	-\$2,100,061.00	-\$2,100,061.00	-\$1,050,030.00	\$0.00	-100.00%
11	1103	3	3110313		REC - Grants - LRCI	-\$1,721,200.00	-\$402,867.00	-\$2,124,067.00	\$0.00	-\$542,807.00	
11	1103	3	3110314		REC - Grants - BBRF	-\$1,520,400.00	\$0.00	-\$1,520,400.00	\$0.00	\$0.00	
11	1103	3	3110315		REC - Other Capital Contributions	-\$336,400.00	-\$237,670.00	-\$574,070.00	-\$574,070.00	\$0.00	-100.00%
11	1103	3	3110335		REC - Other Income	\$0.00	-\$4,800.00	-\$4,800.00	-\$3,600.00	-\$11,250.25	212.51%
Operating Income Total						-\$3,578,000.00	-\$2,745,398.00	-\$6,323,398.00	-\$1,627,700.00	-\$554,057.25	
11	1103	4	4110310		REC - Other Rec Facilities Building (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110330		REC - Plant & Equipment (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110370		REC - Infrastructure Parks & Gardens (Capital)						
11	1103	4	4110370	PC001	Apex Park Revitalisation	\$2,021,200.00	\$2,364,985.00	\$4,386,185.00	\$2,193,093.00	\$584,211.54	-73.36%
11	1103	4	4110370	PC007	Cbd Redevelopment	\$3,050,400.00	\$330,943.00	\$3,381,343.00	\$3,381,342.00	\$53,878.27	-98.41%
11	1103	4	4110370	PC030A	Independent Water Supply Cemetery & Evap Reduction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110370	PC036	Cbd Redevelopment - Visitor Centre Relocation	\$450,000.00	-\$80,000.00	\$370,000.00	\$370,000.00	\$91,811.15	-75.19%
11	1103	4	4110370	PC041	Water Tower Refurbishments	\$351,100.00	\$228,900.00	\$580,000.00	\$579,999.00	\$3,840.00	-99.34%
11	1103	4	4110370	PC042	Playground Shades	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110370	PC043	Replace Softfall - Mrclc Playground	\$30,000.00	\$0.00	\$30,000.00	\$30,000.00	\$0.00	-100.00%
11	1103	4	4110370	PC101	Basketball Rings - Rec Centre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1103	4	4110380		REC - Loan Principal Repayments	\$55,800.00	-\$55,800.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total						\$5,958,500.00	\$2,789,028.00	\$8,747,528.00	\$6,554,434.00	\$733,740.96	
11	1103	5	5110355		REC - New Loan Borrowings	-\$1,480,000.00	\$0.00	-\$1,480,000.00	-\$1,480,000.00	-\$1,480,000.00	0.00%
Capital Income Total						-\$1,480,000.00	\$0.00	-\$1,480,000.00	-\$1,480,000.00	-\$1,480,000.00	
Other Recreation And Sport Total						\$3,418,000.00	\$40,930.00	\$3,458,930.00	\$5,438,719.00	\$431,786.42	
11	1105	2	2110500		LIBRARY - Employee Costs	\$173,400.00	\$0.00	\$173,400.00	\$130,753.00	\$110,087.97	-15.80%
11	1105	2	2110512		LIBRARY - Book Purchases	\$1,500.00	\$1,000.00	\$2,500.00	\$0.00	\$1,554.54	
11	1105	2	2110513		LIBRARY - Lost Books	\$500.00	\$0.00	\$500.00	\$375.00	\$0.00	-100.00%

11	1105	2	2110514	LIBRARY - Local History	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$0.00	-100.00%
11	1105	2	2110521	LIBRARY - Information Technology	\$17,500.00	-\$1,000.00	\$16,500.00	\$9,457.00	\$7,919.91	-16.25%
11	1105	2	2110586	LIBRARY - Expensed Minor Asset Purchases	\$5,300.00	\$0.00	\$5,300.00	\$3,978.00	\$0.00	-100.00%
11	1105	2	2110587	LIBRARY - Other Expenses	\$14,000.00	\$0.00	\$14,000.00	\$10,494.00	\$3,655.17	-65.17%
11	1105	2	2110588	LIBRARY - Library Building Operations						
11	1105	2	2110588	BO004 North Merredin Library - Building Operations	\$21,500.00	\$0.00	\$21,500.00	\$16,119.00	\$19,972.85	23.91%
11	1105	2	2110589	LIBRARY - Library Building Maintenance						
11	1105	2	2110589	BM004 North Merredin Library - Building Maintenance	\$10,000.00	\$0.00	\$10,000.00	\$7,497.00	\$4,315.24	-42.44%
11	1105	2	2110592	LIBRARY - Depreciation	\$81,500.00	\$0.00	\$81,500.00	\$61,128.00	\$54,189.01	-11.35%
11	1105	2	2110599	LIBRARY - Administration Allocated	\$103,700.00	\$2,400.00	\$106,100.00	\$79,578.00	\$67,821.28	-14.77%
Operating Expenditure Total					\$431,400.00	\$2,400.00	\$433,800.00	\$321,251.00	\$269,515.97	
11	1105	3	3110511	LIBRARY - Other Grants	\$0.00	-\$200.00	-\$200.00	\$0.00	-\$170.54	
11	1105	3	3110520	LIBRARY - Fees & Charges	-\$1,000.00	\$0.00	-\$1,000.00	-\$747.00	-\$805.75	7.86%
Operating Income Total					-\$1,000.00	-\$200.00	-\$1,200.00	-\$747.00	-\$976.29	
11	1105	4	4110510	LIBRARY - Library Building (Capital)						
11	1105	4	4110510	BC004 North Merredin Library - Building (Capital)	\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$0.00	
11	1105	4	4110530	LIBRARY - Plant & Equipment (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total					\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$0.00	
Libraries Total					\$451,400.00	\$2,200.00	\$453,600.00	\$320,504.00	\$268,539.68	
11	1106	2	2110689	HERITAGE - Building Maintenance						
11	1106	2	2110689	W0040 Military Museum Building Mtce	\$4,700.00	\$0.00	\$4,700.00	\$3,528.00	\$2,259.64	-35.95%
11	1106	2	2110689	W0048 Railway Museum Building Mtce	\$5,800.00	\$2,000.00	\$7,800.00	\$5,850.00	\$6,717.74	14.83%
11	1106	2	2110689	W0049 Insurance	\$2,400.00	\$4,260.00	\$6,660.00	\$4,995.00	\$6,653.86	33.21%
11	1106	2	2110689	W0050 Heritage Trail Maintenance	\$0.00	\$1,600.00	\$1,600.00	\$1,197.00	\$3,368.51	181.41%
11	1106	2	2110699	HERITAGE - Administration Allocated	\$103,700.00	\$2,400.00	\$106,100.00	\$79,578.00	\$67,821.28	-14.77%
Operating Expenditure Total					\$116,600.00	\$10,260.00	\$126,860.00	\$95,148.00	\$86,821.03	
11	1106	4	4110610	HERITAGE - Building (Capital)						
11	1106	4	4110610	HC041 Railway Museum - Precinct	\$30,000.00	\$10,000.00	\$40,000.00	\$29,997.00	\$0.00	-100.00%
Capital Expenditure Total					\$30,000.00	\$10,000.00	\$40,000.00	\$29,997.00	\$0.00	
Heritage Total					\$146,600.00	\$20,260.00	\$166,860.00	\$125,145.00	\$86,821.03	
11	1107	2	2110700	OTH CUL - Employee Costs	\$182,500.00	\$0.00	\$182,500.00	\$137,547.00	\$102,356.69	-25.58%
11	1107	2	2110712	OTH CUL - ANZAC Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110743	OTH CUL - Other Festival Events						
11	1107	2	2110743	CT011 Comedy Gold (Annual Show)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600.00	
11	1107	2	2110743	CT035 Celtic Illusion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110743	CT078 Morning Melodies	\$4,000.00	\$0.00	\$4,000.00	\$1,836.00	\$2,963.64	61.42%
11	1107	2	2110743	CT102 Gateway Merredin Festival	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110743	CT122 Hotel California - The Eagles Experience	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110743	CT128 The Stories Of Swing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110743	CT128A Stories Of Swing - Grant Funded	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110743	CT129 Stardust & The Mission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	2	2110743	CT129A Stardust & The Mission - Grant Funded	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

11	1107 2	2110743	CT130	Merredin Country Music Weekend	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110743	CT131	Tony Galati - The Musical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110743	CT131A	Tony Galati - The Musical - Grant Funded	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110743	CT132	Finucane & Smith	\$5,300.00	\$0.00	\$5,300.00	\$3,978.00	\$0.00	-100.00%
11	1107 2	2110743	CT132A	Finucane & Smith - Grant Funded	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110743	CT134	David Scheel	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$2,000.00	33.07%
11	1107 2	2110743	CT141	Kalyakoorl Ngalak Warangka	\$4,500.00	-\$2,000.00	\$2,500.00	\$2,500.00	\$2,500.00	0.00%
11	1107 2	2110743	CT143	Alex & Evie and the Forever Falling	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	
11	1107 2	2110743	CT146	Little Red	\$4,000.00	-\$4,000.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110743	CT178	Other Shows	\$27,200.00	\$0.00	\$27,200.00	\$20,403.00	\$9,200.00	-54.91%
11	1107 2	2110744		OTH CUL - In the House						
11	1107 2	2110744	CT200	In The House Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110744	CT201	Edward The Emu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110744	CT202	Brass Monkeys	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110744	CT203	Grant Funded Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110744	CT204	Morning Melodies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110745		OTH CUL - Community & Culture Planning	\$12,900.00	-\$7,900.00	\$5,000.00	\$3,753.00	\$0.00	-100.00%
11	1107 2	2110765		OTH CUL - Theatre Operations	\$10,000.00	\$0.00	\$10,000.00	\$7,506.00	\$729.34	-90.28%
11	1107 2	2110786		OTH CUL - Expensed Minor Asset Purchases	\$4,000.00	\$0.00	\$4,000.00	\$3,999.00	\$0.00	-100.00%
11	1107 2	2110787		OTH CUL - Other Expenses						
11	1107 2	2110787	CTG01	General Operating Costs	\$13,000.00	\$0.00	\$13,000.00	\$9,756.00	\$2,504.59	-74.33%
11	1107 2	2110787	CTG03	Licenses And Memberships	\$2,000.00	\$0.00	\$2,000.00	\$1,878.00	\$1,580.64	-15.83%
11	1107 2	2110787	CTG04	Marketing & Promotion	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00	\$1,378.54	-69.37%
11	1107 2	2110787	CTG06	Technical Maintenance	\$15,000.00	\$0.00	\$15,000.00	\$10,223.00	\$2,789.10	-72.72%
11	1107 2	2110787	CTG07	Equipment Purchases	\$4,000.00	\$0.00	\$4,000.00	\$3,006.00	\$161.36	-94.63%
11	1107 2	2110787	CTG08	Building Cleaning	\$9,500.00	-\$9,500.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110787	CTG09	Gardens Maintenance	\$3,000.00	\$0.00	\$3,000.00	\$2,250.00	\$171.82	-92.36%
11	1107 2	2110787	CTG11	External Hire Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 2	2110787	CTG13	Kitchener St Residency Expenses	\$6,000.00	\$0.00	\$6,000.00	\$4,500.00	\$1,096.17	-75.64%
11	1107 2	2110788		OTH CUL - Building Operations						
11	1107 2	2110788	BO002	Cummin Theatre - Building Operations	\$47,200.00	\$9,500.00	\$56,700.00	\$42,516.00	\$43,332.09	1.92%
11	1107 2	2110789		OTH CUL - Building Maintenance						
11	1107 2	2110789	BM002	Cummin Theatre - Building Maintenance	\$39,000.00	\$0.00	\$39,000.00	\$29,259.00	\$12,280.27	-58.03%
11	1107 2	2110792		OTH CUL - Depreciation	\$214,200.00	\$0.00	\$214,200.00	\$160,650.00	\$152,140.22	-5.30%
11	1107 2	2110799		OTH CUL - Administration Allocated	\$77,800.00	\$1,700.00	\$79,500.00	\$59,625.00	\$50,865.97	-14.69%
Operating Expenditure Total					\$694,600.00	-\$12,200.00	\$682,400.00	\$511,188.00	\$392,650.44	
11	1107 3	3110710		OTH CUL - Grants - Theatre Shows						
11	1107 3	3110710	CTG029	Comedy Gold 2022 - Grant Funding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 3	3110710	CTG128	The Stories Of Swing - Grant Funding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 3	3110710	CTG129	Stardust + The Mission By The Space Company - Grant Fur	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 3	3110710	CTG131	Tony Galati The Musical - Grant Funding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107 3	3110710	CTG132	Finucane & Smith'S Travelling Dance Hall -- Grant Funding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

11	1107	3	3110710	CTG134	David Scheel - Grant Funding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110711		OTH CUL - Other Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720		OTH CUL - Fees & Charges						
11	1107	3	3110720	CTGI01	Theatre Hire	-\$20,000.00	\$6,000.00	-\$14,000.00	-\$10,512.00	-\$12,412.60	18.08%
11	1107	3	3110720	CTGI02	Mou Rep Club	-\$1,500.00	\$0.00	-\$1,500.00	-\$1,125.00	\$0.00	-100.00%
11	1107	3	3110720	CTGI04	Ticket Sales	-\$3,500.00	\$3,000.00	-\$500.00	-\$387.00	-\$380.54	-1.67%
11	1107	3	3110720	CTGI05	Ticket Sales Rep Club	-\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTGI06	Inhouse Events	-\$100.00	\$0.00	-\$100.00	-\$72.00	\$0.00	-100.00%
11	1107	3	3110720	CTGI07	Equipment Hire	-\$500.00	-\$300.00	-\$800.00	-\$612.00	-\$1,313.65	114.65%
11	1107	3	3110720	CTGI11	Bar Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTGI14	Technical & Foh Staff	-\$4,500.00	\$2,000.00	-\$2,500.00	-\$1,881.00	-\$1,115.46	-40.70%
11	1107	3	3110720	CTI029	Comedy Gold 2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI035	Celtic Illusion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI078	Morning Melodies	\$0.00	-\$1,200.00	-\$1,200.00	-\$909.00	-\$1,129.82	24.29%
11	1107	3	3110720	CTI108	Stardust & The Mission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI122	Hotel California - The Eagles Experience	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI126	Stardust + The Mission (Regional Arts Victoria)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI128	The Stories Of Swing - Ticket Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI131	Tony Galatie The Musical - Ticket Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI132	Finucane & Smith's Travelling Dance Hall - Ticket Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI134	David Scheel - Don't Shoot Piano Player - Tickets	\$0.00	-\$800.00	-\$800.00	-\$801.00	-\$856.69	6.95%
11	1107	3	3110720	CTI135	Roald Dahl And The Imagination Seekers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI137	Rthe American Rock And Role Experience	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI138	The Wiggles - Summer Holiday Fun Tour - Ticket Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI139	The Alphabet Of Awesome Science	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI140	A Salute To The Crooners	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI141	Kalyakoorl, Ngalak Warangka (Forever We Sing)	\$0.00	-\$300.00	-\$300.00	-\$300.00	-\$306.13	2.04%
11	1107	3	3110720	CTI142	Elvis - The Vegas Years	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	1107	3	3110720	CTI143	Alex & Evie and the Forever Falling	\$0.00	\$0.00	\$0.00	\$0.00	-\$27.27	
11	1107	3	3110720	CTI149	Bruce - The Last Great Hunt	\$0.00	\$0.00	\$0.00	\$0.00	-\$110.00	
11	1107	3	3110720	CTI151	Shannon Noll - That'S What I'M Talking About	\$0.00	-\$100.00	-\$100.00	-\$100.00	-\$378.00	278.00%
Operating Income Total						-\$32,100.00	\$10,300.00	-\$21,800.00	-\$16,699.00	-\$18,030.16	
11	1107	4	4110710		OTH CUL - Building (Capital)						
11	1107	4	4110710	BC002	Cummin Theatre - Building (Capital)	\$50,000.00	-\$6,100.00	\$43,900.00	\$43,900.00	\$0.00	-100.00%
11	1107	4	4110730		OTH CUL - Plant & Equipment (Capital)	\$0.00	\$6,200.00	\$6,200.00	\$6,200.00	\$6,200.00	0.00%
Capital Expenditure Total						\$50,000.00	\$100.00	\$50,100.00	\$50,100.00	\$6,200.00	
Other Culture Total						\$712,500.00	-\$8,000.00	\$704,500.00	\$538,389.00	\$374,620.28	
Recreation & Culture Total						\$5,371,200.00	\$81,290.00	\$5,452,490.00	\$6,922,907.00	\$1,576,947.75	
12	1201	3	3120110		ROADC - Regional Road Group Grants (MRWA)	-\$673,600.00	\$0.00	-\$673,600.00	-\$505,197.00	-\$315,449.00	-37.56%
12	1201	3	3120111		ROADC - Roads to Recovery Grant	-\$705,700.00	-\$93,500.00	-\$799,200.00	-\$599,400.00	-\$651,686.00	8.72%
12	1201	3	3120118		ROADC - Wheatbelt Secondary Freight Network (WSFN)	-\$3,443,700.00	\$859,000.00	-\$2,584,700.00	-\$1,938,528.00	-\$1,908,831.00	-1.53%
Operating Income Total						-\$4,823,000.00	\$765,500.00	-\$4,057,500.00	-\$3,043,125.00	-\$2,875,966.00	

12	1201	4	4120140	ROADC - Roads Built Up Area - Council Funded							
12	1201	4	4120140 RC135	Barrack Street (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120140 RC401	Line Marking Program	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120140 RC402	Signage Replacement Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120141	ROADC - Roads Outside BUA - Sealed - Council Funded							
12	1201	4	4120141 RC239	Merredin-Naremben Road (Capital)	\$3,975,600.00	-\$1,506,300.00	\$2,469,300.00	\$1,851,966.00	\$1,794,496.11	\$0.00	-3.10%
12	1201	4	4120141 RC239A	Merredin-Naremben Road (Capital) 7.94 - 8.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120141 RC239C	Merredin-Naremben Road (Capital) 9.18 - 9.18	\$0.00	\$300,000.00	\$300,000.00	\$225,000.00	\$287,410.89	\$0.00	27.74%
12	1201	4	4120141 RC239F	Merredin-Naremben Road (Capital) 16.81 - 18.41	\$0.00	\$0.00	\$0.00	\$0.00	\$1,706.41	\$0.00	
12	1201	4	4120142 RC090	Goldfields Road (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120144	ROADC - Roads Built Up Area - Roads to Recovery							
12	1201	4	4120144 R2R000	To Be Allocated	\$37,000.00	\$7,500.00	\$44,500.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120144 R2R003	Bullshead Road (R2R)	\$0.00	\$53,400.00	\$53,400.00	\$53,400.00	\$44,307.00	\$0.00	-17.03%
12	1201	4	4120144 R2R283	Nolan Street (R2R)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120145	ROADC - Roads Outside BUA - Sealed - Roads to Recovery							
12	1201	4	4120145 R2R011	Totadgin Hall Road (R2R)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120145 R2R072	Crooks Road (R2R)	\$0.00	\$54,100.00	\$54,100.00	\$54,100.00	\$0.00	\$0.00	-100.00%
12	1201	4	4120146 R2R090	Goldfields Road (R2R)	\$0.00	\$202,300.00	\$202,300.00	\$202,300.00	\$14,431.34	\$0.00	-92.87%
12	1201	4	4120149	ROADC - Roads Outside BUA - Sealed - Regional Road Group							
12	1201	4	4120149 RRG003	Bullshead Road (Rrg)	\$160,000.00	-\$53,400.00	\$106,600.00	\$53,301.00	\$88,613.00	\$0.00	66.25%
12	1201	4	4120149 RRG072	Crooks Road (Rrg)	\$282,200.00	-\$174,100.00	\$108,100.00	\$81,072.00	\$2,850.00	\$0.00	-96.48%
12	1201	4	4120149 RRG239	Merredin-Naremben Road	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120150	ROADC - Roads Outside BUA - Gravel - Regional Road Group							
12	1201	4	4120150 RRG090	Goldfields Road (Rrg)	\$486,800.00	-\$82,200.00	\$404,600.00	\$303,453.00	\$71,329.86	\$0.00	-76.49%
12	1201	4	4120165	ROADC - Drainage Built Up Area (Capital)							
12	1201	4	4120165 DC142	French Avenue - Drainage Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1201	4	4120170	ROADC - Footpaths and Cycleways (Capital)							
12	1201	4	4120170 FC000	Footpath Construction General (Budgeting Only)	\$110,800.00	-\$43,000.00	\$67,800.00	\$50,850.00	\$0.00	\$0.00	-100.00%
Capital Expenditure Total					\$5,087,400.00	-\$1,241,700.00	\$3,845,700.00	\$2,875,442.00	\$2,305,144.61	\$0.00	
Construction - Streets, Roads, Bridges & Depots Total					\$264,400.00	-\$476,200.00	-\$211,800.00	-\$167,683.00	-\$570,821.39	\$0.00	
12	1202	2	2120211	ROADM - Road Maintenance - Built Up Areas							
12	1202	2	2120211 FM000	Footpath Maintenance General (Budgeting Only)	\$355,000.00	\$0.00	\$355,000.00	\$266,247.00	\$0.00	\$0.00	-100.00%
12	1202	2	2120211 FM140	Coronation Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120211 FM142	French Avenue - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,314.89	\$0.00	
12	1202	2	2120211 FM145	King Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,287.20	\$0.00	
12	1202	2	2120211 FM146	George Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,347.83	\$0.00	
12	1202	2	2120211 FM153	Throssell Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$12,201.86	\$0.00	
12	1202	2	2120211 FM156	Hart Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$308.26	\$0.00	
12	1202	2	2120211 FM157	Haig Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,414.11	\$0.00	
12	1202	2	2120211 FM171	Hay Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,802.17	\$0.00	
12	1202	2	2120211 FM180	Aspland Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120211 FM192	Solomon Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,600.00	\$0.00	

12	1202	2	2120211	FM196	Boyd Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	FM198	Princess Street - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,247.83
12	1202	2	2120211	FM225	Abattoir Road - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$452.86
12	1202	2	2120211	FM277	South Avenue - Footpath Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM102	Insignia Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,094.43
12	1202	2	2120211	RM104	Insignia Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,420.22
12	1202	2	2120211	RM113	Dobson Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,636.98
12	1202	2	2120211	RM133	Parkes Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,462.79
12	1202	2	2120211	RM135	Barrack Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$22,329.56
12	1202	2	2120211	RM136	Bates Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,639.82
12	1202	2	2120211	RM137	Mitchell Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,505.69
12	1202	2	2120211	RM138	Fifth Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,034.11
12	1202	2	2120211	RM139	Queen Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,425.27
12	1202	2	2120211	RM140	Coronation Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$14,745.00
12	1202	2	2120211	RM141	Duff Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,678.84
12	1202	2	2120211	RM142	French Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,658.73
12	1202	2	2120211	RM144	Woolgar Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,884.90
12	1202	2	2120211	RM145	King Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,929.46
12	1202	2	2120211	RM146	George Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$898.42
12	1202	2	2120211	RM147	Pollock Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,650.39
12	1202	2	2120211	RM148	Caw Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,491.85
12	1202	2	2120211	RM149	Endersbee Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,795.06
12	1202	2	2120211	RM150	Kitchener Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$12,977.70
12	1202	2	2120211	RM151	Growden Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,272.21
12	1202	2	2120211	RM152	Cunningham Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,076.33
12	1202	2	2120211	RM153	Throssell Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,091.86
12	1202	2	2120211	RM154	Mary Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,329.24
12	1202	2	2120211	RM155	Hobbs Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM156	Hart Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM157	Haig Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.33
12	1202	2	2120211	RM158	Golf Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$324.11
12	1202	2	2120211	RM159	Allbeury Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,721.68
12	1202	2	2120211	RM160	Craddock Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM161	Jellicoe Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$411.81
12	1202	2	2120211	RM162	Morton Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM163	Farrar Parade - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,226.80
12	1202	2	2120211	RM164	Jubilee Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$232.84
12	1202	2	2120211	RM165	Hunter Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$250.56
12	1202	2	2120211	RM166	Mill Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,411.12
12	1202	2	2120211	RM167	Council Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM168	Kendall Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$199.17
12	1202	2	2120211	RM169	Snell Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,450.56

12	1202	2	2120211	RM170	Pioneer Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$766.91
12	1202	2	2120211	RM171	Hay Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,714.35
12	1202	2	2120211	RM172	Colin Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,231.89
12	1202	2	2120211	RM173	Stephen Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$545.69
12	1202	2	2120211	RM174	Alfred Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,367.79
12	1202	2	2120211	RM175	Telfer Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$905.43
12	1202	2	2120211	RM176	Cummings Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,099.55
12	1202	2	2120211	RM177	Gilmore Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM178	Tomlinson Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM179	Bower Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM180	Aspland Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,586.46
12	1202	2	2120211	RM181	Muscat Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM182	Pereira Drive - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$309.49
12	1202	2	2120211	RM183	Saleyad Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM184	Allenby Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$404.70
12	1202	2	2120211	RM185	Lefroy Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$848.48
12	1202	2	2120211	RM186	Ellis Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,600.16
12	1202	2	2120211	RM187	Pool Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$464.28
12	1202	2	2120211	RM188	Todd West Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,215.05
12	1202	2	2120211	RM189	Oat Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM190	Macdonald Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,183.52
12	1202	2	2120211	RM191	Haines Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM192	Solomon Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM193	Cohn Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,613.25
12	1202	2	2120211	RM194	Priestley Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM195	Hill Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$309.49
12	1202	2	2120211	RM196	Boyd Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM197	Jackson Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM198	Princess Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,601.69
12	1202	2	2120211	RM199	Brewery Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM200	Benson Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM201	Watson Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM202	Barr Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120211	RM203	Harling Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$656.21
12	1202	2	2120211	RM204	Third Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$498.73
12	1202	2	2120211	RM205	O'Connor Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$851.93
12	1202	2	2120211	RM206	Limbourne Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$639.56
12	1202	2	2120211	RM207	Edwards Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120211	RM212	Yorrell Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,106.90
12	1202	2	2120211	RM213	Gamenya Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,801.62
12	1202	2	2120211	RM214	Warne Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,589.13
12	1202	2	2120211	RM215	Burracoppin Siding Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

12	1202	2	2120211	RM217	Davies Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120211	RM218	Oats - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,867.60	
12	1202	2	2120211	RM219	Cassia Street Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM220	Acacia Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM221	Cowan Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,181.25	
12	1202	2	2120211	RM222	Dolton Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$161.70	
12	1202	2	2120211	RM223	Cummings Crescent - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$975.84	
12	1202	2	2120211	RM224	Lewis Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM226	Mckenzie Crescent - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,074.10	
12	1202	2	2120211	RM227	Hearles Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120211	RM229	Hawker Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,835.69	
12	1202	2	2120211	RM230	Crossland Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$385.87	
12	1202	2	2120211	RM231	Fagans Folly Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,338.77	
12	1202	2	2120211	RM232	Smith Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,290.99	
12	1202	2	2120211	RM233	Easton Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM235	Davies Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM240	Second Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,561.53	
12	1202	2	2120211	RM244	East Barrack St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,589.36	
12	1202	2	2120211	RM245	Todd St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,989.73	
12	1202	2	2120211	RM250	Whitfield Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$353.35	
12	1202	2	2120211	RM251	Cohn St Service Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM253	Carrington Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$229.74	
12	1202	2	2120211	RM256	Main St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM257	Whittleton St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM261	Service Road 1 Duff St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120211	RM264	Service Lane 4 Fifth St - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM265	Lewis Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$929.93	
12	1202	2	2120211	RM266	Mckenzie Crescent - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM274	Service Road 14 Haig Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$432.31	
12	1202	2	2120211	RM275	Gerbert Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM276	Caridi Close - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$391.27	
12	1202	2	2120211	RM277	South Avenue - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,523.81	
12	1202	2	2120211	RM278	Chegwidden Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,518.02	
12	1202	2	2120211	RM279	Railway Parade - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,804.58	
12	1202	2	2120211	RM283	Nolan Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM286	Mcginniss Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$238.73	
12	1202	2	2120211	RM290	Doyle Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120211	RM291	Coghill Street - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120211	RM292	Byrne Lane - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$473.77	
12	1202	2	2120211	RM293	Maiolo Way - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79	
12	1202	2	2120212		ROADM - Road Maintenance - Sealed Outside BUA						
12	1202	2	2120212	RM000	Roadm - Rd Maint - Sealed Outside (Budget Only)	\$175,500.00	\$0.00	\$175,500.00	\$131,625.00	\$0.00	-100.00%

12	1202	2	2120212	RM001	Chandler Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$41,597.52
12	1202	2	2120212	RM002	Hines Hill Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,467.09
12	1202	2	2120212	RM003	Bullshead Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,709.79
12	1202	2	2120212	RM004	Brissenden Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$43,134.91
12	1202	2	2120212	RM005	Burracoppin-Campion Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$16,977.64
12	1202	2	2120212	RM006	Nangeenan North Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,885.52
12	1202	2	2120212	RM008	Knungajin-Merredin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,857.82
12	1202	2	2120212	RM009	Hines Hill North Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,109.37
12	1202	2	2120212	RM010	Korbel West Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120212	RM011	Totadgin Hall Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,655.71
12	1202	2	2120212	RM012	Nokaning West Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$9,155.55
12	1202	2	2120212	RM017	Fewster Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120212	RM043	Wogarl-Muntadgin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120212	RM052	Dulyalbin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120212	RM054	Connell Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,784.80
12	1202	2	2120212	RM056	Robartson Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,822.91
12	1202	2	2120212	RM072	Crooks Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,233.06
12	1202	2	2120212	RM126	Smith Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120212	RM128	Giles Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,698.61
12	1202	2	2120212	RM129	Rutter Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,533.72
12	1202	2	2120212	RM130	Giraud Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,698.56
12	1202	2	2120212	RM131	Thiel Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,698.60
12	1202	2	2120212	RM132	Potter Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120212	RM134	Hughes Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120212	RM238	Doodlakine-Bruce Rock Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$147.79
12	1202	2	2120212	RM239	Merredin-Naremben Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$35,199.45
12	1202	2	2120212	RM247	Barrack St Spur - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$192.80
12	1202	2	2120212	RM259	Nukarni Bin Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120213		ROADM - Road Maintenance - Gravel Outside BUA					
12	1202	2	2120213	RM007	Korbrelkulling Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$22,312.48
12	1202	2	2120213	RM013	Nukarni East Road- Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$8,234.63
12	1202	2	2120213	RM015	Burracoppin South Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$29,209.67
12	1202	2	2120213	RM016	Baandee South Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$7,719.85
12	1202	2	2120213	RM018	Muntadgin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$24,479.11
12	1202	2	2120213	RM023	Pitt Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,114.81
12	1202	2	2120213	RM026	Endersbee Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,102.84
12	1202	2	2120213	RM028	Muntadgin Tandegin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,605.74
12	1202	2	2120213	RM031	Southcott Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,533.73
12	1202	2	2120213	RM034	Collgar South Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,134.91
12	1202	2	2120213	RM037	Goomarin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$8,109.54
12	1202	2	2120213	RM042	Dunlop Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,234.74
12	1202	2	2120213	RM045	Bicks Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,978.58

12	1202	2	2120213	RM047	Barr Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,885.74	
12	1202	2	2120213	RM057	Johnston Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120213	RM065	Coupar Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,191.08	
12	1202	2	2120213	RM068	Collgar West Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$737.20	
12	1202	2	2120213	RM069	Armstrong Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120213	RM090	Goldfields Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$20,659.66	
12	1202	2	2120213	RM092	Dunwell Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$909.09	
12	1202	2	2120213	RM095	Coulahan Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,101.60	
12	1202	2	2120213	RM098	Liebeck Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.81	
12	1202	2	2120213	RM124	Hicks Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,360.51	
12	1202	2	2120213	RM208	Spur Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,382.20	
12	1202	2	2120213	RM237	Duffy Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120213	RM246	Ellery Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,722.61	
12	1202	2	2120213	RM901	Roadm - Rd Maint - Gravel Outside (Budget Only)	\$205,000.00	\$0.00	\$205,000.00	\$153,756.00	\$0.00	-100.00%
12	1202	2	2120214		ROADM - Road Maintenance - Formed Outside BUA						
12	1202	2	2120213	RM014	Roadm - Rd Maint - Gravel Outside (Budget Only)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM019	Neening Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
12	1202	2	2120214	RM020	Pustkuchen Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$27,985.81	
12	1202	2	2120214	RM021	Hines Hill-Korbel Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,920.51	
12	1202	2	2120214	RM022	Neening Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$12,045.32	
12	1202	2	2120214	RM024	Old Muntadgin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$8,565.55	
12	1202	2	2120214	RM025	Goodier Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,860.65	
12	1202	2	2120214	RM027	Spring Well Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$15,393.75	
12	1202	2	2120214	RM029	Nokaning East Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,730.83	
12	1202	2	2120214	RM030	Pustkuchen Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,101.58	
12	1202	2	2120214	RM032	Downsborough Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$12,273.93	
12	1202	2	2120214	RM033	Booran South Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$8,770.73	
12	1202	2	2120214	RM035	Hubeck Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$8,254.59	
12	1202	2	2120214	RM036	Korbel East Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,533.72	
12	1202	2	2120214	RM038	Hardman Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,700.23	
12	1202	2	2120214	RM040	Tandegin East Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,652.42	
12	1202	2	2120214	RM044	Koonadgin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,568.02	
12	1202	2	2120214	RM046	Currie Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,557.80	
12	1202	2	2120214	RM048	Burracoppin North West Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,695.77	
12	1202	2	2120214	RM050	Last Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,294.30	
12	1202	2	2120214	RM051	Hart Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$9,292.45	
12	1202	2	2120214	RM053	Osborne Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,246.18	
12	1202	2	2120214	RM055	Teasdale Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,336.04	
12	1202	2	2120214	RM058	Growden Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,926.29	
12	1202	2	2120214	RM059	Willis Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.80	
12	1202	2	2120214	RM060	Briant Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$11,275.65	

12	1202	2	2120214	RM062	Talgomine Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,101.58
12	1202	2	2120214	RM063	Korbelka Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM064	Mcgellin Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,181.41
12	1202	2	2120214	RM066	Crees Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,482.57
12	1202	2	2120214	RM067	Ogden Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM073	Fourtenn Mile Gate Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,246.49
12	1202	2	2120214	RM075	Arnold Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,101.60
12	1202	2	2120214	RM076	Scott Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,483.34
12	1202	2	2120214	RM077	Peel Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,533.70
12	1202	2	2120214	RM078	Feineler Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM080	Old Nukarni Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,184.87
12	1202	2	2120214	RM081	Burke Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,799.64
12	1202	2	2120214	RM082	Woodward Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,514.75
12	1202	2	2120214	RM083	Hendrick Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,567.57
12	1202	2	2120214	RM084	Booran North Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.80
12	1202	2	2120214	RM085	Barnes Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,101.60
12	1202	2	2120214	RM086	Cahill Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,067.45
12	1202	2	2120214	RM087	Fitzpatrick Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$650.00
12	1202	2	2120214	RM088	Snell Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,348.73
12	1202	2	2120214	RM091	Bassula Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.81
12	1202	2	2120214	RM093	Norpa Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,891.61
12	1202	2	2120214	RM094	Hines Hill Siding Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM096	Ulva Siding Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,533.70
12	1202	2	2120214	RM099	Legge Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.77
12	1202	2	2120214	RM100	Day Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.77
12	1202	2	2120214	RM101	Bignell Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.82
12	1202	2	2120214	RM103	Dobson Raod - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$224.23
12	1202	2	2120214	RM105	Fisher East Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM111	Thynet Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,950.57
12	1202	2	2120214	RM115	Tuppen Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM116	Koonadgin Sourth Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.81
12	1202	2	2120214	RM121	Gigney Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,435.85
12	1202	2	2120214	RM123	Clarke Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,592.02
12	1202	2	2120214	RM209	Della Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM210	Pink Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM211	Clement Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM236	Newport Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,454.47
12	1202	2	2120214	RM242	Unknown Rd - Munty - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,533.72
12	1202	2	2120214	RM243	Adamson Road - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	1202	2	2120214	RM248	Junk Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$990.56
12	1202	2	2120214	RM252	Goldfields Rd - West - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,997.64
12	1202	2	2120214	RM258	Unknown Rd - Road Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$5,474.17

12	1202	2	2120214	RM902	Roadm - Rd Maint - Formed Outside (Budget Only)	\$450,000.00	\$0.00	\$450,000.00	\$337,500.00	\$0.00	-100.00%
12	1202	2	2120232		ROADM - Crossover Council Contribution	\$0.00	\$1,700.00	\$1,700.00	\$1,278.00	\$1,710.00	33.80%
12	1202	2	2120234		ROADM - Street Lighting	\$191,400.00	\$0.00	\$191,400.00	\$143,550.00	\$120,372.24	-16.15%
12	1202	2	2120235	RS001	Safety Equipment	\$20,000.00	\$0.00	\$20,000.00	\$15,003.00	\$1,462.37	-90.25%
12	1202	2	2120235	RS002	Portable Traffic Lights	\$10,000.00	\$0.00	\$10,000.00	\$7,497.00	\$0.00	-100.00%
12	1202	2	2120235	RS003	Road Counters	\$10,000.00	\$0.00	\$10,000.00	\$7,497.00	\$0.00	-100.00%
12	1202	2	2120265		ROADM - Drainage Maintenance Built Up Areas						
12	1202	2	2120265	DM000	Roadm - Drainage Maint Built Up Areas (Budget Only)	\$50,000.00	\$0.00	\$50,000.00	\$37,503.00	\$11,971.00	-68.08%
12	1202	2	2120265	DM135	Barrack Street - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,148.13	
12	1202	2	2120265	DM141	Duff Street - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$131.65	
12	1202	2	2120265	DM150	Kitchener Road - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,294.52	
12	1202	2	2120265	DM172	Colin Street - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$761.24	
12	1202	2	2120266	DM009	Hines Hill North Road - Drainage Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,445.00	
12	1202	2	2120286		ROADM - Workshop/Depot Expensed Equipment	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$432.72	-71.21%
12	1202	2	2120287		ROADM - Other Expenses	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$188.94	-94.97%
12	1202	2	2120288		ROADM - Depot Building Operations	\$11,700.00	\$0.00	\$11,700.00	\$9,402.00	\$3,755.29	-60.06%
12	1202	2	2120289		ROADM - Depot Building Maintenance	\$31,500.00	\$10,000.00	\$41,500.00	\$30,978.00	\$31,809.20	2.68%
12	1202	2	2120292		ROADM - Depreciation	\$3,649,100.00	\$0.00	\$3,649,100.00	\$2,736,828.00	\$1,968,691.28	-28.07%
Operating Expenditure Total						\$5,166,200.00	\$11,700.00	\$5,177,900.00	\$3,883,920.00	\$2,994,748.54	
12	1202	3	3120200		ROADM - Street Lighting Subsidy	-\$20,900.00	\$0.00	-\$20,900.00	\$0.00	\$0.00	
12	1202	3	3120201		ROADM - Road Contribution Income	-\$285,900.00	-\$134,100.00	-\$420,000.00	-\$315,000.00	-\$299,745.77	-4.84%
12	1202	3	3120210		ROADM - Direct Road Grant (MRWA)	-\$251,200.00	-\$5,200.00	-\$256,400.00	-\$192,303.00	-\$256,337.00	33.30%
Operating Income Total						-\$558,000.00	-\$139,300.00	-\$697,300.00	-\$507,303.00	-\$556,082.77	
Maintenance - Streets, Roads, Bridges & Depots Total						\$4,608,200.00	-\$127,600.00	\$4,480,600.00	\$3,376,617.00	\$2,438,665.77	
12	1203	2	2120391		PLANT - Loss on Disposal of Assets	\$11,700.00	\$0.00	\$11,700.00	\$8,775.00	\$0.00	-100.00%
Operating Expenditure Total						\$11,700.00	\$0.00	\$11,700.00	\$8,775.00	\$0.00	
12	1203	3	3120390		PLANT - Profit on Disposal of Assets	-\$113,800.00	\$29,300.00	-\$84,500.00	-\$63,378.00	\$0.00	-100.00%
12	1203	3	5120350		PLANT - Proceeds on Disposal of Assets	-\$205,900.00	\$59,900.00	-\$146,000.00	-\$109,503.00	\$0.00	-100.00%
12	1203	3	5120351		PLANT - Realisation on Disposal of Assets	\$205,900.00	-\$59,900.00	\$146,000.00	\$109,512.00	\$0.00	-100.00%
Operating Income Total						-\$113,800.00	\$29,300.00	-\$84,500.00	-\$63,369.00	\$0.00	
12	1203	4	4120330		PLANT - Plant & Equipment (Capital)	\$629,900.00	-\$29,900.00	\$600,000.00	\$600,000.00	\$321,939.03	-46.34%
Capital Expenditure Total						\$629,900.00	-\$29,900.00	\$600,000.00	\$600,000.00	\$321,939.03	
Road Plant Purchases Total						\$527,800.00	-\$600.00	\$527,200.00	\$545,406.00	\$321,939.03	
12	1205	2	2120500		LICENSING - Employee Costs	\$79,100.00	\$0.00	\$79,100.00	\$59,647.00	\$57,664.71	-3.32%
12	1205	2	2120599		LICENSING - Administration Allocated	\$25,900.00	\$600.00	\$26,500.00	\$19,872.00	\$16,955.31	-14.68%
Operating Expenditure Total						\$105,000.00	\$600.00	\$105,600.00	\$79,519.00	\$74,620.02	
12	1205	3	3120502		LICENSING - Transport Licensing Commission	-\$76,000.00	\$0.00	-\$76,000.00	-\$56,997.00	-\$57,839.95	1.48%
Operating Income Total						-\$76,000.00	\$0.00	-\$76,000.00	-\$56,997.00	-\$57,839.95	
Traffic Control (Vehicle Licensing) Total						\$29,000.00	\$600.00	\$29,600.00	\$22,522.00	\$16,780.07	
12	1207	2	2120752		WATER - Consultants	\$120,000.00	\$0.00	\$120,000.00	\$90,000.00	\$0.00	-100.00%
12	1207	2	2120800		WATER - Projects	\$9,000.00	\$0.00	\$9,000.00	\$6,750.00	\$1,589.20	-76.46%
Operating Expenditure Total						\$129,000.00	\$0.00	\$129,000.00	\$96,750.00	\$1,589.20	

12	1207 3	3120750	WATER - Community Water Supply Program - Grant 1	-\$89,100.00	\$0.00	-\$89,100.00	-\$89,100.00	-\$19,804.00	-77.77%
12	1207 3	3120751	WATER - Community Water Supply Program - Grant 2.	-\$100,000.00	\$0.00	-\$100,000.00	\$0.00	-\$10,000.00	
Operating Income Total				-\$189,100.00	\$0.00	-\$189,100.00	-\$89,100.00	-\$29,804.00	
12	1207 4	4120790	WATER - Infrastructure Other (Capital)						
12	1207 4	4120790 WC002	Watersmart Farms - Desalination Project	\$100,000.00	\$0.00	\$100,000.00	\$74,997.00	\$68,848.85	-8.20%
12	1207 4	4120790 WC003	MRWN Upgrade	\$180,000.00	\$0.00	\$180,000.00	\$0.00	\$73,901.50	
Capital Expenditure Total				\$100,000.00	\$0.00	\$100,000.00	\$74,997.00	\$142,750.35	
Water Transport Facilities Total				\$39,900.00	\$0.00	\$39,900.00	\$82,647.00	\$114,535.55	
Transport Total				\$5,469,300.00	-\$603,800.00	\$4,865,500.00	\$3,859,509.00	\$2,247,197.53	
13	1302 2	2130200	TOURISM - Employee Costs	\$218,000.00	\$30,000.00	\$248,000.00	\$186,528.00	\$191,621.35	2.73%
13	1302 2	2130240	TOURISM - Public Relations & Area Promotion						
13	1302 2	2130240 W0176	Postage & Freight	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1302 2	2130240 W0179	Merredin Marketing	\$1,200.00	\$0.00	\$1,200.00	\$900.00	\$54.17	-93.98%
13	1302 2	2130240 W0180	Photograph Inventory	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
13	1302 2	2130240 W0182	Strategic Marketing	\$8,000.00	\$0.00	\$8,000.00	\$6,003.00	\$0.00	-100.00%
13	1302 2	2130240 W0183	Website Design	\$14,500.00	\$0.00	\$14,500.00	\$14,500.00	\$11,880.00	-18.07%
13	1302 2	2130287	TOURISM - Other Expenses						
13	1302 2	2130287 W0188	Phone, Postage & Freight	\$1,400.00	\$0.00	\$1,400.00	\$851.00	\$825.54	-2.99%
13	1302 2	2130287 W0189	Office Expenses	\$3,200.00	\$0.00	\$3,200.00	\$2,625.00	\$1,386.15	-47.19%
13	1302 2	2130287 W0190	It Expenses	\$3,000.00	\$0.00	\$3,000.00	\$2,250.00	\$725.00	-67.78%
13	1302 2	2130287 W0191	Membership/Associations	\$2,500.00	\$0.00	\$2,500.00	\$1,872.00	\$2,022.89	8.06%
13	1302 2	2130287 W0195	Merchandise & Consignment	\$17,000.00	\$0.00	\$17,000.00	\$12,753.00	\$10,849.23	-14.93%
13	1302 2	2130287 W0199	Transwa	\$30,500.00	\$0.00	\$30,500.00	\$22,878.00	\$19,889.80	-13.06%
13	1302 2	2130287 W0209	Regional Marketing Initiatives & Advertising	\$3,500.00	\$0.00	\$3,500.00	\$2,628.00	\$2,605.00	-0.88%
13	1302 2	2130287 W0210	Trade Shows	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	-100.00%
13	1302 2	2130287 W0211	Pioneer Pathways	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00	\$3,500.00	-22.22%
13	1302 2	2130287 W0212	Eastern Wheatbelt Holiday Planner	\$35,000.00	\$0.00	\$35,000.00	\$26,253.00	\$2,195.08	-91.64%
13	1302 2	2130287 W0213	Central Wheatbelt Map	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1302 2	2130287 W0214	Training Opportunities	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
13	1302 2	2130287 W0216	Merredin Brochure	\$7,000.00	\$0.00	\$7,000.00	\$5,247.00	\$4,885.91	-6.88%
13	1302 2	2130287 W0219	Signage & Marketing Equipment	\$3,500.00	\$0.00	\$3,500.00	\$2,628.00	\$624.00	-76.26%
13	1302 2	2130287 W0220	Hire Bike Mtce	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1302 2	2130288	TOURISM - Building Operations						
13	1302 2	2130288 BO003	Visitors Centre - Building Operations	\$18,600.00	\$0.00	\$18,600.00	\$13,941.00	\$9,715.40	-30.31%
13	1302 2	2130289	TOURISM - Building Maintenance						
13	1302 2	2130289 BM003	Visitors Centre - Building Maintenance	\$3,600.00	\$1,000.00	\$4,600.00	\$3,447.00	\$2,625.51	-23.83%
13	1302 2	2130289 W0230	Buildings Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1302 2	2130292	TOURISM - Depreciation	\$17,900.00	\$0.00	\$17,900.00	\$13,428.00	\$11,919.23	-11.24%
13	1302 2	2130299	TOURISM - Administration Allocated	\$103,700.00	\$2,400.00	\$106,100.00	\$79,578.00	\$67,821.28	-14.77%
Operating Expenditure Total				\$500,600.00	\$33,400.00	\$534,000.00	\$406,304.00	\$345,145.54	
13	1302 3	3130201	TOURISM - Reimbursements	-\$35,800.00	\$3,300.00	-\$32,500.00	-\$24,372.00	-\$23,498.03	-3.59%
13	1302 3	3130235	TOURISM - Other Income Relating to Tourism & Area Promotion						


13	1302	3	3130235	W0250	Eastern Wheatbelt Holiday Planner	-\$35,000.00	\$0.00	-\$35,000.00	-\$34,998.00	\$0.00	-100.00%
13	1302	3	3130235	W0251	Central Wheatbelt Map	-\$4,000.00	\$0.00	-\$4,000.00	-\$4,002.00	\$0.00	-100.00%
13	1302	3	3130235	W0252	Merredin Brochures	-\$4,000.00	-\$2,220.00	-\$6,220.00	-\$4,671.00	-\$6,220.95	33.18%
13	1302	3	3130235	W0256	Tourism Package Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1302	3	3130235	W0258	Regional Brochure Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1302	3	3130235	W0270	Cwvc Annual Memberships	-\$16,900.00	\$0.00	-\$16,900.00	-\$16,902.00	-\$14,470.00	-14.39%
13	1302	3	3130235	W0271	Consignment Merchandise	-\$12,000.00	\$3,000.00	-\$9,000.00	-\$6,759.00	-\$8,282.82	22.55%
13	1302	3	3130235	W0273	Merchandise Income	-\$9,000.00	\$0.00	-\$9,000.00	-\$6,750.00	-\$8,388.19	24.27%
13	1302	3	3130235	W0274	All Other Vc Income	-\$800.00	-\$100.00	-\$900.00	-\$684.00	-\$937.64	37.08%
13	1302	3	3130835		OTHER ECON - Other Income	-\$400.00	\$0.00	-\$400.00	-\$306.00	\$0.00	-100.00%
13	1302	3	3130835	CDI006	Christmas/Gala Night	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Income Total						-\$117,900.00	\$3,980.00	-\$113,920.00	-\$99,444.00	-\$61,797.63	
Tourism And Area Promotion Total						\$382,700.00	\$37,380.00	\$420,080.00	\$306,860.00	\$283,347.91	
13	1303	2	2130300		BUILD - Employee Costs	\$179,300.00	\$0.00	\$179,300.00	\$134,478.00	\$116,831.56	-13.12%
13	1303	2	2130304		BUILD - Training & Development	\$0.00	\$0.00	\$0.00	\$0.00	\$107.73	
13	1303	2	2130309		BUILD - Travel & Accommodation	\$1,000.00	\$0.00	\$1,000.00	\$747.00	\$0.00	-100.00%
13	1303	2	2130310		BUILD - Motor Vehicle Expenses	\$7,000.00	\$0.00	\$7,000.00	\$5,247.00	\$2,115.26	-59.69%
13	1303	2	2130350		BUILD - Contract Building Services	\$10,000.00	\$0.00	\$10,000.00	\$7,497.00	\$5,950.00	-20.63%
13	1303	2	2130387		BUILD - Other Expenses	\$2,500.00	\$600.00	\$3,100.00	\$2,322.00	\$2,832.88	22.00%
13	1303	2	2130392		BUILD - Depreciation	\$22,100.00	\$0.00	\$22,100.00	\$16,578.00	\$14,653.32	-11.61%
13	1303	2	2130399		BUILD - Administration Allocated	\$77,800.00	\$1,800.00	\$79,600.00	\$59,697.00	\$50,865.97	-14.79%
Operating Expenditure Total						\$299,700.00	\$2,400.00	\$302,100.00	\$226,566.00	\$193,356.72	
13	1303	3	3130302		BUILD - Commissions - BSL & CTF	-\$500.00	\$300.00	-\$200.00	-\$153.00	-\$158.71	3.73%
13	1303	3	3130320		BUILD - Fees & Charges (Licences)	-\$7,500.00	-\$6,400.00	-\$13,900.00	-\$10,422.00	-\$14,709.24	41.14%
13	1303	3	3130335		BUILD - Other Income	-\$500.00	\$0.00	-\$500.00	-\$378.00	\$0.00	-100.00%
Operating Income Total						-\$8,500.00	-\$6,100.00	-\$14,600.00	-\$10,953.00	-\$14,867.95	
Building Control Total						\$291,200.00	-\$3,700.00	\$287,500.00	\$215,613.00	\$178,488.77	
13	1308	2	2130800		OTH ECON - Employee Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1308	2	2130810		OTH ECON - Motor Vehicle Expenses	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$0.00	-100.00%
13	1308	2	2130820		OTH ECON - Communication Expenses	\$500.00	\$0.00	\$500.00	\$378.00	\$310.77	-17.79%
13	1308	2	2130865		OTH ECON - Standpipe Maintenance/Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1308	2	2130865	W0262	Stand Pipes	\$50,400.00	\$0.00	\$50,400.00	\$37,809.00	\$20,868.44	-44.81%
13	1308	2	2130887		OTH ECON - Other Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1308	2	2130887	CD001	Community Development Events	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1308	2	2130887	CD004	Community Development Events	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1308	2	2130887	CD006	Christmas / Gala Night	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	1308	2	2130887	CD026	Remembrance Day & Long Tan Day	\$0.00	\$0.00	\$0.00	\$0.00	\$127.54	
13	1308	2	2130887	CD036	Merredin Show	\$0.00	\$0.00	\$0.00	\$0.00	\$2,774.90	
13	1308	2	2130899		OTH ECON - Administration Allocated	\$103,700.00	\$2,400.00	\$106,100.00	\$79,578.00	\$67,821.28	-14.77%
Operating Expenditure Total						\$156,600.00	\$2,400.00	\$159,000.00	\$119,268.00	\$91,902.93	
13	1308	3	3130821		OTH ECON - Standpipe Income	-\$8,500.00	\$6,500.00	-\$2,000.00	-\$1,503.00	-\$1,045.85	-30.42%
13	1302	3	3130835	CDI034	Events Trailer Hire	-\$400.00	\$0.00	-\$400.00	-\$306.00	-\$163.65	-46.52%

Operating Income Total				-\$8,900.00	\$6,500.00	-\$2,400.00	-\$1,809.00	-\$1,209.50		
13	1308	4	4130890	OTH ECON - Infrastructure Other (Capital)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Other Economic Services Total				\$147,700.00	\$8,900.00	\$156,600.00	\$117,459.00	\$90,693.43		
Economic Services Total				\$821,600.00	\$42,580.00	\$864,180.00	\$639,932.00	\$552,530.11		
14	1401	2	2140187	PRIVATE - Other Expenses						
14	1401	2	2140187	PW000 Private Works General (Budgeting Only)	\$13,200.00	\$0.00	\$13,200.00	\$9,900.00	\$4,735.71	-52.16%
14	1401	2	2140187	PW060 Demolition of Shed - 16 Solomon Street	\$0.00	\$0.00	\$0.00	\$0.00	\$2,150.00	
14	1401	2	2140187	PW061 151-159 Todd Street - Bush Fire Prevention	\$0.00	\$0.00	\$0.00	\$0.00	\$208.56	
14	1401	2	2140187	PW062 52 Barrack Street - Gravel	\$0.00	\$0.00	\$0.00	\$0.00	\$43.85	
Operating Expenditure Total				\$13,200.00	\$0.00	\$13,200.00	\$9,900.00	\$7,138.12		
14	1401	3	3140120	PRIVATE - Private Works Income	-\$13,200.00	\$0.00	-\$13,200.00	-\$9,900.00	-\$11,139.36	12.52%
Operating Income Total				-\$13,200.00	\$0.00	-\$13,200.00	-\$9,900.00	-\$11,139.36		
Private Works Total				\$0.00	\$0.00	\$0.00	\$0.00	-\$4,001.24		
14	1402	2	2140200	ADMIN - Employee Costs	\$1,672,100.00	\$45,000.00	\$1,717,100.00	\$1,297,358.00	\$1,077,411.39	-16.95%
14	1402	2	2140203	ADMIN - Uniforms	\$8,000.00	\$0.00	\$8,000.00	\$6,003.00	\$3,291.65	-45.17%
14	1402	2	2140204	ADMIN - Training & Development	\$65,000.00	\$0.00	\$65,000.00	\$48,753.00	\$31,680.91	-35.02%
14	1402	2	2140206	ADMIN - Fringe Benefits Tax (FBT)	\$75,000.00	\$0.00	\$75,000.00	\$56,250.00	\$42,953.14	-23.64%
14	1402	2	2140210	ADMIN - Motor Vehicle Expenses	\$38,000.00	\$0.00	\$38,000.00	\$28,503.00	\$29,784.67	4.50%
14	1402	2	2140215	ADMIN - Printing and Stationery	\$23,000.00	\$0.00	\$23,000.00	\$17,253.00	\$13,214.25	-23.41%
14	1402	2	2140216	ADMIN - Postage and Freight	\$8,000.00	\$0.00	\$8,000.00	\$6,003.00	\$5,387.72	-10.25%
14	1402	2	2140220	ADMIN - Communication Expenses	\$16,500.00	\$0.00	\$16,500.00	\$12,375.00	\$11,272.53	-8.91%
14	1402	2	2140221	ADMIN - Information Technology						
14	1402	2	2140221	W0060 Corporate Business System	\$65,000.00	\$12,000.00	\$77,000.00	\$57,753.00	\$53,547.48	-7.28%
14	1402	2	2140221	W0061 3Rd Party Mtce Agreements	\$70,000.00	\$10,000.00	\$80,000.00	\$60,003.00	\$60,195.00	0.32%
14	1402	2	2140221	W0062 Other Computer Software Expenses	\$90,100.00	-\$8,400.00	\$81,700.00	\$61,272.00	\$44,530.87	-27.32%
14	1402	2	2140221	W0066 It Equipment	\$40,000.00	\$0.00	\$40,000.00	\$29,997.00	\$15,968.71	-46.77%
14	1402	2	2140222	ADMIN - Security	\$1,000.00	\$0.00	\$1,000.00	\$500.00	\$225.00	-55.00%
14	1402	2	2140223	ADMIN - Equipment and Furniture (Op)	\$10,000.00	\$0.00	\$10,000.00	\$7,497.00	\$0.00	-100.00%
14	1402	2	2140225	ADMIN - WHS	\$10,000.00	\$2,500.00	\$12,500.00	\$9,369.00	\$1,227.46	-86.90%
14	1402	2	2140226	ADMIN - Office Equipment Mtce	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$0.00	-100.00%
14	1402	2	2140230	ADMIN - Insurance Expenses (Other than Bldg and W/Con	\$93,000.00	-\$9,000.00	\$84,000.00	\$63,000.00	\$83,725.11	32.90%
14	1402	2	2140240	ADMIN - Advertising and Promotion	\$14,000.00	\$0.00	\$14,000.00	\$10,503.00	\$7,434.55	-29.21%
14	1402	2	2140242	ADMIN - Long Service Leave	\$0.00	\$28,400.00	\$28,400.00	\$21,303.00	\$28,410.86	33.37%
14	1402	2	2140252	ADMIN - Consultants	\$33,000.00	\$35,000.00	\$68,000.00	\$51,003.00	\$32,582.00	-36.12%
14	1402	2	2140265	ADMIN - Grounds Maintenance	\$15,300.00	\$0.00	\$15,300.00	\$11,475.00	\$11,142.82	-2.89%
14	1402	2	2140282	ADMIN - Bad Debts Expense	\$2,000.00	\$0.00	\$2,000.00	\$1,503.00	\$166.50	-88.92%
14	1402	2	2140284	ADMIN - Audit Fees	\$40,000.00	-\$10,000.00	\$30,000.00	\$22,500.00	\$29,340.00	30.40%
14	1402	2	2140285	ADMIN - Legal Expenses	\$15,000.00	\$20,000.00	\$35,000.00	\$26,253.00	\$25,115.73	-4.33%
14	1402	2	2140286	ADMIN - Expensed Minor Asset Purchases	\$6,700.00	\$0.00	\$6,700.00	\$5,022.00	\$537.26	-89.30%
14	1402	2	2140287	ADMIN - Other Expenses	\$30,000.00	\$0.00	\$30,000.00	\$22,500.00	\$20,784.97	-7.62%
14	1402	2	2140288	ADMIN - Building Operations						

14	1402	2	2140288	BO001	Administration Building - Building Operations	\$38,200.00	\$0.00	\$38,200.00	\$28,656.00	\$28,726.18	0.24%
14	1402	2	2140289		ADMIN - Building Maintenance						
14	1402	2	2140289	BM001	Administration Building - Building Maintenance	\$12,000.00	\$0.00	\$12,000.00	\$9,000.00	\$11,411.42	26.79%
14	1402	2	2140292		ADMIN - Depreciation	\$104,400.00	-\$1,000.00	\$103,400.00	\$77,544.00	\$60,787.25	-21.61%
14	1402	2	2140299		ADMIN - Administration Overheads Recovered	-\$2,593,100.00	-\$110,200.00	-\$2,703,300.00	-\$2,027,484.00	-\$1,695,532.10	-16.37%
Operating Expenditure Total						\$7,200.00	\$14,300.00	\$21,500.00	\$25,420.00	\$35,323.33	
General Administration Overheads Total						\$7,200.00	\$14,300.00	\$21,500.00	\$25,420.00	\$35,323.33	
14	1403	2	2140300		PWO - Employee Costs	\$954,500.00	\$0.00	\$954,500.00	\$723,603.00	\$586,202.59	-18.99%
14	1403	2	2140301		PWO - Unrecognised Staff Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1403	2	2140303		PWO - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1403	2	2140304		PWO - Training & Development	\$40,000.00	\$37,000.00	\$77,000.00	\$57,753.00	\$72,588.87	25.69%
14	1403	2	2140305		PWO - Recruitment	\$1,200.00	\$800.00	\$2,000.00	\$1,503.00	\$1,546.60	2.90%
14	1403	2	2140310		PWO - Motor Vehicle Expenses	\$61,000.00	\$0.00	\$61,000.00	\$45,747.00	\$32,627.39	-28.68%
14	1403	2	2140311		PWO - Consultancy	\$70,000.00	-\$30,000.00	\$40,000.00	\$29,997.00	\$24,467.40	-18.43%
14	1403	2	2140315		PWO - Printing and Stationery	\$2,000.00	\$0.00	\$2,000.00	\$1,494.00	\$590.23	-60.49%
14	1403	2	2140320		PWO - Communication Expenses	\$1,500.00	\$1,500.00	\$3,000.00	\$2,250.00	\$1,730.52	-23.09%
14	1403	2	2140323		PWO - Sick Pay	\$44,000.00	\$0.00	\$44,000.00	\$32,157.00	\$21,056.15	-34.52%
14	1403	2	2140324		PWO - Annual Leave	\$111,900.00	\$0.00	\$111,900.00	\$81,776.00	\$78,253.24	-4.31%
14	1403	2	2140325		PWO - Public Holidays	\$50,000.00	-\$10,000.00	\$40,000.00	\$29,997.00	\$26,999.71	-9.99%
14	1403	2	2140328		PWO - Supervision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1403	2	2140330		PWO - WHS and Toolbox Meetings	\$28,000.00	\$8,000.00	\$36,000.00	\$27,000.00	\$28,327.62	4.92%
14	1403	2	2140341		PWO - Subscriptions & Memberships	\$15,000.00	\$5,000.00	\$20,000.00	\$15,003.00	\$13,732.50	-8.47%
14	1403	2	2140365		PWO - Maintenance/Operations	\$4,300.00	\$0.00	\$4,300.00	\$3,222.00	\$40.82	-98.73%
14	1403	2	2140386		PWO - Expensed Minor Asset Purchases	\$2,500.00	\$2,500.00	\$5,000.00	\$3,753.00	\$4,751.68	26.61%
14	1403	2	2140387		PWO - Other Expenses	\$8,500.00	\$0.00	\$8,500.00	\$6,381.00	\$4,748.01	-25.59%
14	1403	2	2140392		PWO - Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1403	2	2140393		PWO - LESS Allocated to Works (PWO's)	-\$1,799,000.00	-\$26,200.00	-\$1,825,200.00	-\$1,368,909.00	-\$1,113,284.59	-18.67%
14	1403	2	2140399		PWO - Administration Allocated	\$415,000.00	\$9,400.00	\$424,400.00	\$318,303.00	\$271,285.18	-14.77%
Operating Expenditure Total						\$10,400.00	-\$2,000.00	\$8,400.00	\$11,030.00	\$55,663.92	
14	1403	3	3140301		PWO - Other Reimbursements	-\$100.00	\$0.00	-\$100.00	-\$72.00	\$0.00	-100.00%
Operating Income Total						-\$100.00	\$0.00	-\$100.00	-\$72.00	\$0.00	
Public Works Overheads Total						\$10,300.00	-\$2,000.00	\$8,300.00	\$10,958.00	\$55,663.92	
14	1404	2	2140400		POC - Internal Plant Repairs - Wages & O/Head	\$106,800.00	-\$20,000.00	\$86,800.00	\$65,097.00	\$12,571.74	-80.69%
14	1404	2	2140411		POC - External Parts & Repairs	\$283,200.00	\$15,000.00	\$298,200.00	\$223,659.00	\$140,544.50	-37.16%
14	1404	2	2140412		POC - Fuels and Oils	\$200,000.00	\$0.00	\$200,000.00	\$150,003.00	\$163,866.58	9.24%
14	1404	2	2140413		POC - Tyres and Tubes	\$20,000.00	\$0.00	\$20,000.00	\$15,003.00	\$6,583.12	-56.12%
14	1404	2	2140416		POC - Licences/Registrations	\$12,000.00	\$0.00	\$12,000.00	\$9,000.00	\$1,573.29	-82.52%
14	1404	2	2140417		POC - Insurance Expenses	\$30,400.00	-\$1,700.00	\$28,700.00	\$21,528.00	\$28,742.13	33.51%
14	1404	2	2140418		POC - Expendable Tools / Consumables	\$5,000.00	\$0.00	\$5,000.00	\$3,753.00	\$3,554.12	-5.30%
14	1404	2	2140492		POC - Depreciation	\$371,400.00	\$0.00	\$371,400.00	\$278,550.00	\$274,330.75	-1.51%
14	1404	2	2140494		POC - LESS Plant Operation Costs Allocated to Works	-\$918,400.00	\$0.00	-\$918,400.00	-\$688,797.00	-\$571,567.70	-17.02%
Operating Expenditure Total						\$110,400.00	-\$6,700.00	\$103,700.00	\$77,796.00	\$60,198.53	

14	1404	3	3140410	POC - Fuel Tax Credits Grant Scheme	-\$23,500.00	-\$2,500.00	-\$26,000.00	-\$19,503.00	-\$21,070.84	8.04%
Operating Income Total					-\$23,500.00	-\$2,500.00	-\$26,000.00	-\$19,503.00	-\$21,070.84	
Plant Operating Costs Total					\$86,900.00	-\$9,200.00	\$77,700.00	\$58,293.00	\$39,127.69	
14	1405	2	2140500	SAL - Gross Salary and Wages	\$4,280,400.00	-\$4,280,400.00	\$0.00	\$0.00	\$0.00	
14	1405	2	2140501	SAL - LESS Salaries & Wages Allocated	-\$4,280,400.00	\$4,280,400.00	\$0.00	\$0.00	\$0.00	
14	1405	2	2140503	SAL - Workers Compensation Expense	\$6,000.00	\$34,000.00	\$40,000.00	\$29,997.00	\$45,718.39	52.41%
14	1405	2	2140505	SAL - Salary Sacrifice	\$27,000.00	\$0.00	\$27,000.00	\$20,250.00	\$19,002.48	-6.16%
14	1405	2	2140506	SAL - Parental Leave Payment (Government)	\$0.00	\$30,000.00	\$30,000.00	\$22,500.00	\$28,424.55	26.33%
Operating Expenditure Total					\$33,000.00	\$64,000.00	\$97,000.00	\$72,747.00	\$93,145.42	
14	1405	3	3140501	SAL - Reimbursement - Workers Compensation	-\$6,000.00	-\$34,000.00	-\$40,000.00	-\$29,997.00	-\$37,211.24	24.05%
14	1405	3	3140502	SAL - Reimbursement - Parental Leave	\$0.00	-\$30,000.00	-\$30,000.00	-\$22,500.00	-\$31,779.00	41.24%
14	1405	3	3140503	SAL - Reimbursement - Salary Sacrifice	-\$27,000.00	\$0.00	-\$27,000.00	-\$20,250.00	-\$19,002.48	-6.16%
Operating Income Total					-\$33,000.00	-\$64,000.00	-\$97,000.00	-\$72,747.00	-\$87,992.72	
Salaries And Wages Total					\$0.00	\$0.00	\$0.00	\$0.00	\$5,152.70	
14	1407	2	2140760	UNCLASS - Unclassified Expenditure						
14	1407	2	2140760	W0238 Land And Building Operating Ceaca	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
14	1407	2	2140761	UNCLASS - Insurance Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$6,614.80	
Operating Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$6,614.80	
14	1407	3	3140736	UNCLASS - Insurance Income	\$0.00	\$0.00	\$0.00	\$0.00	-\$12,551.17	
Operating Income Total					\$0.00	\$0.00	\$0.00	\$0.00	-\$12,551.17	
14	1407	4	4140710	UNCLASS - Buildings (Capital)						
14	1407	4	4140710	W0242 Purchase Of Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Expenditure Total					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Unclassified Total					\$0.00	\$0.00	\$0.00	\$0.00	-\$5,936.37	
Other Property & Services Total					\$104,400.00	\$3,100.00	\$107,500.00	\$94,671.00	\$125,330.03	
Grand Total					\$8,925,897.00	-\$106,907.00	\$8,818,990.00	\$8,226,668.00	\$746,740.96	

14.2 List of Accounts Paid – March 2024

<h2 style="margin: 0;">Corporate Services</h2> 	
Responsible Officer:	Leah Boehme, EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.2A - Payments Listing March 2024

Purpose of Report

- Executive Decision
 Legislative Requirement

For Council to receive the schedule of accounts paid for the month of March 2024.

Background

The attached list of accounts paid during the month of March 2024, under Delegated Authority, is provided for Council’s information and endorsement.

Comment

Nil

Policy Implications

Nil

Statutory Implications

As outlined in the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Strategic Implications

∅ Strategic Community Plan

Theme: 4. Communication and Leadership

Service Area Objective: 4.2.2 The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources

Priorities and Strategies for Change: Nil

∅ Corporate Business Plan

Theme: 4. Communication and Leadership

Priorities: Nil

Objectives: 4.2 Decision Making

Sustainability Implications

∅ Strategic Resource Plan

Compliance with the *Local Government (Administration) Regulations 1996* and to also give Council some direction regarding its management of finance over an extended period of time.

Risk Implications

Council would be contravening the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* should this item not be presented.

Financial Implications

All liabilities settled have been in accordance with the Annual Budget provisions.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr O'Neill

Seconded:

Cr Anderson

83372

That Council RECEIVE the schedule of accounts paid during March 2024 as listed, covering cheques, EFT's, directly debited payments and wages, as numbered and totaling \$1,689,361.94 from the Merredin Shire Council Municipal bank account and \$0 from the Merredin Shire Council Trust bank account.

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

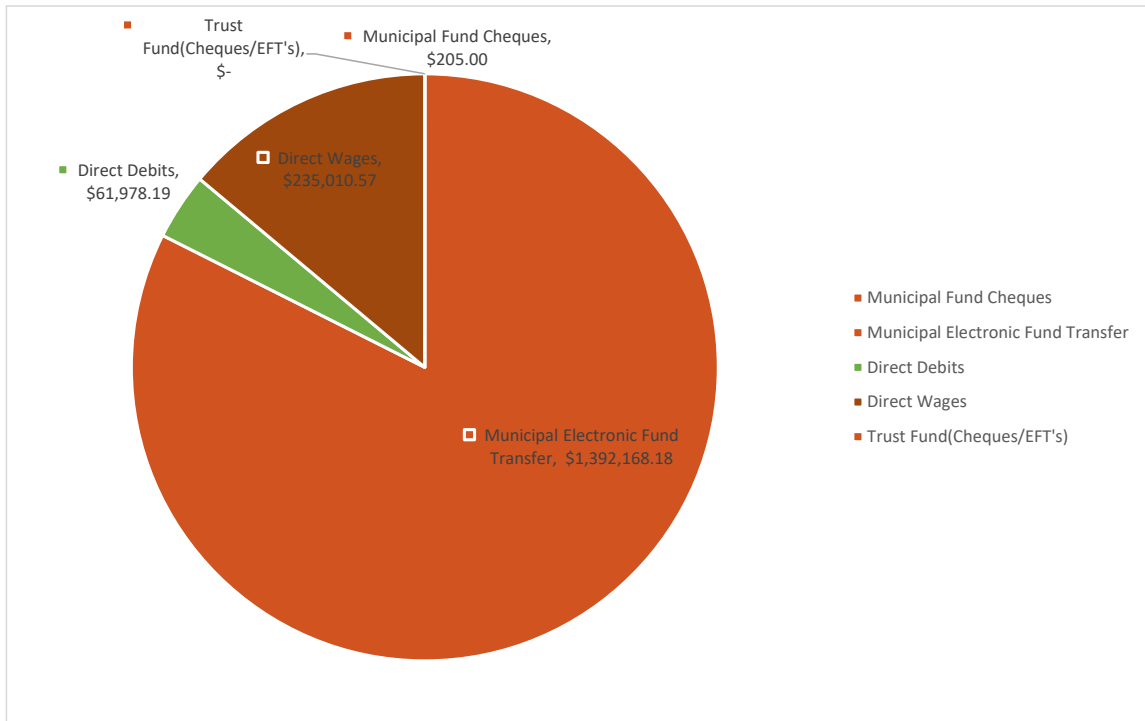
Against: Nil



SUMMARY OF PAYMENTS FOR THE PERIOD

1/3/2024 to 31/3/2024

Account	Cheque No's	Total
Municipal Fund Cheques	25521	-\$ 205.00
Municipal Electronic Fund Transfer	EFT26916 - EFT27072	-\$ 1,392,168.18
Direct Debits	DD1311.1 - DD13148.1	-\$ 61,978.19
Direct Wages		-\$ 235,010.57
Trust Fund(Cheques/EFT's)	NIL	\$ -
TOTAL		-\$ 1,689,361.94



LIST OF ACCOUNTS PAID & SUBMITTED TO COMMITTEE 2024

Municipal Cheque Payments March 2024					
Chq/EFT	Date	Name	Description	Amount	
25521	14/03/2024	MERREDIN PALACE RESTAURANT	Course Catering - Pers 16	-\$	205.00
Cheque Payments Total				-\$	205.00
Municipal Electronic Funds Transfer March 2024					
EFT26916	06/03/2024	THE AUSTRALIAN WORKERS UNION	Payroll Deductions/Contributions	-\$	112.00
EFT26917	06/03/2024	AUSTRALIAN SERVICES UNION	Payroll Deductions/Contributions	-\$	79.50
EFT26918	06/03/2024	DEPUTY CHILD SUPPORT REGISTRAR	Payroll Deductions/Contributions	-\$	166.24
EFT26919	06/03/2024	SALARY PACKAGING AUSTRALIA	Salary Sacrifice for employees	-\$	1,089.42
EFT26920	14/03/2024	HERITAGE INTELLIGENCE (WA)	Heritage Consultancy Services - Merredin Water Tower	-\$	4,224.00
EFT26921	14/03/2024	AMG PUMP RENTALS	Supply & Install 2x AZUD HELIX FT203 Disc filters and Talgil AC filter controllers - Dam 1 Pump Shed	-\$	43,628.20
EFT26922	14/03/2024	AUSTRALIA POST	postage charges	-\$	1,518.36
EFT26923	14/03/2024	AVON WASTE	waste collection charges	-\$	19,099.44
EFT26924	14/03/2024	AUSWEST PLUMBING AND CIVIL (WA)	Flow & Pressure Testing - Apex Park	-\$	467.50
EFT26925	14/03/2024	GRACE MARIA ALVARO	CWVC Feb Consignment	-\$	50.00
EFT26926	14/03/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	1 inner and one outer air cleaner	-\$	187.79
EFT26927	14/03/2024	RON BATEMAN & CO	pentair filter	-\$	312.19
EFT26928	14/03/2024	BCITF - BUILDING AND CONSTRUCTION	BCITF February 2024	-\$	91.75
EFT26929	14/03/2024	BUILDING AND ENERGY, DEPARTMENT	BSL February 2024	-\$	11,231.97
EFT26930	14/03/2024	BURGESS RAWSON (WA) PTY LTD	Water charges	-\$	3,347.92
EFT26931	14/03/2024	BOC LIMITED	Oxygen Acetylene & Depot gases	-\$	42.29
EFT26932	14/03/2024	BEILBY DOWNING TEAL PTY LTD	Chief Executive Officer Recruitment Services	-\$	9,075.00
EFT26933	14/03/2024	CATERCENTRAL REFRIGERATION AND EQUIPMENT	Purchase of new commercial dishwasher for MRCLC	-\$	7,623.00
EFT26934	14/03/2024	COOEE	Waste Facility Data System - Set Up & Annual Service Fee	-\$	9,350.00
EFT26935	14/03/2024	CORSIGN WA	MMS-DIV-2L 1200 x 600 DETOUR HEAVY VEHICLES	-\$	204.60
EFT26936	14/03/2024	LISA CLACK	Reimbursement of Detailing shire vehicle on 25/2/2024	-\$	149.00
EFT26937	14/03/2024	CENTRAL REGIONAL TAFE	Road crew operations course	-\$	12,236.96
EFT26938	14/03/2024	DANIELLE SIMONE PARKIN	Cleaning Kitchener Street Merredin 5th February 2024	-\$	70.00
EFT26939	14/03/2024	DEVON DELIGHTS	CWVC Feb Consignment	-\$	12.00
EFT26940	14/03/2024	DUNNING'S DIRECT NORTHAM	small plant fuel purchase	-\$	536.03
EFT26941	14/03/2024	FACET	Annual Membership to Forum Advocating Cultural & Eco Tourism (FACET)	-\$	99.00

EFT26942	14/03/2024 SANDY FLEAY	CWVC Feb Consignment		-\$	20.00
EFT26943	14/03/2024 FUEL DISTRIBUTORS OF WESTERN	Diesel 700L		-\$	13,042.26
EFT26944	14/03/2024 BARBARA GREAVES	CWVC Feb Consignment		-\$	7.00
EFT26945	14/03/2024 GREAT SOUTHERN FUEL SUPPLIES	<i>Fuel Card Purchases EMES</i>		-\$	189.49
		3/02/2024 \$ 119.29			
		22/01/2024 \$ 70.20			
		Total \$ 189.49			
		<i>Fuel Card Purchases EMDS</i>		-\$	495.68
		2/02/2024 \$ 109.00			
		11/02/2024 \$ 83.85			
		14/02/2024 \$ 117.45			
		24/02/2024 \$ 110.00			
		26/02/2024 \$ 75.38			
		Total \$ 495.68			
		<i>Fuel Card Purchases Small Motors</i>		-\$	126.88
		16/02/2024 \$ 126.88			
		Total \$ 126.88			
		<i>Fuel Card Purchases MP</i>		-\$	463.13
		4/02/2024 \$ 105.07			
		11/02/2024 \$ 103.08			
		18/02/2024 \$ 129.34			
		23/02/2024 \$ 125.64			
		Total \$ 463.13			
		<i>Fuel Card Purchases EMCS</i>		-\$	151.00
		<i>Fleet vehicle fuel purchase</i> 23/02/2024 \$ 57.89			
		25/02/2024 \$ 93.11			
		Total \$ 151.00			
		<i>Fuel Card Purchases CEO</i>		-\$	461.04
		5/02/2024 \$ 111.99			
		8/02/2024 \$ 102.88			
		10/02/2024 \$ 97.34			
		10/02/2024 \$ 148.83			
		Total \$ 461.04			
		<i>Fuel Card Purchases EHO</i>		-\$	213.40
		2/02/2024 \$ 136.94			
		28/02/2024 \$ 76.46			
		Total \$ 213.40			
EFT26946	14/03/2024 GEARING WHEATBELT SERVICES	Monthly Cleaning Services - Barrack Street		-\$	4,975.00
EFT26947	14/03/2024 GO MAD	Toilet brushes (Toilets) , photo frames, jar (Merredin Show)		-\$	164.50
EFT26948	14/03/2024 GUTTER GOBBLER	Cleaning of all gutters, valleys & downpipes. Ensure free flow to all gutters, valleys & downpipes including removal		-\$	6,540.00
EFT26949	14/03/2024 HERSEY'S SAFETY	Survey Pegs & Spray Mark Paint		-\$	937.20
EFT26950	14/03/2024 JH COMPUTER SERVICES WA PTY LTD	Annual contract cost for JH Computer Services		-\$	18,001.72
EFT26951	14/03/2024 JANE DRAG	CWVC Feb Consignment		-\$	14.40
EFT26952	14/03/2024 KARNI ENGINEERING	Repair of Slasher PTO and Rails		-\$	1,870.00
EFT26953	14/03/2024 JEANETTE KOLATOWICZ	CWVC Feb Consignment		-\$	20.00

EFT26954	14/03/2024	STATE LIBRARY OF WA	Sierra System Recoup	-\$	7,919.91
EFT26955	14/03/2024	LIBERTY OIL RURAL PTY LTD	Diesel 700L	-\$	12,866.00
EFT26956	14/03/2024	LARRIKIN HOUSE PTY LTD	30 Assorted manga titles	-\$	450.00
EFT26957	14/03/2024	MERREDIN ELECTRICS	Cummins Theatre - Globe out in the ladies toilet and one side of a power point not working in the auditorium.	-\$	904.20
EFT26958	14/03/2024	NEXTRA MERREDIN NEWS &	10 x Boxes Paper	-\$	683.90
EFT26959	14/03/2024	MERREDIN PANEL & PAINT	Excess on Insurance Claim for 1GZZ 316 WINDSCREEN	-\$	500.00
EFT26960	14/03/2024	MERREDIN REFRIGERATION & AIR CONDITIONING	SUPPLY AND INSTALLATION OF NEW 14KW DUCTED SYSTEM WITH UPGRADE TO DUCTWORK AND ZONE SYSTEM	-\$	16,490.00
EFT26961	14/03/2024	MERREDIN RURAL SUPPLIES	SOLENOID COIL ELBOW 90D END CAP QUOTE 20212496	-\$	3,942.73
EFT26962	14/03/2024	MURFIT ENTERPRISES	1 Throssell - Removal of asbestos fencing and disposal at Merredin landfill as per quote 10a.	-\$	1,440.00
EFT26963	14/03/2024	MERREDIN TELEPHONE SERVICES	MRCLC Security Monitoring	-\$	114.40
EFT26964	14/03/2024	MERREDIN TREASURY	Technician accommodation March 2024	-\$	330.00
EFT26965	14/03/2024	MERREDIN SUPA IGA	Toolbox Meeting Supplies	-\$	336.10
EFT26966	14/03/2024	D & L STUDIO PTY T METAL ARTWORK	Desk Name Plaque for Councillor	-\$	85.80
EFT26967	14/03/2024	MERREDIN TOYOTA AND ISUZU UTE	Investigate faulty foam system - PBFBo7 Nukarni-Nokanning 4.4	-\$	154.00
EFT26968	14/03/2024	MEDELECT	Preventative maintenance of medical equipment and materials supplied	-\$	2,381.50
EFT26969	14/03/2024	MOVAT PTY LTD ATF MOVAT TRUST	MOVAT software monthly SMS rental and SMS's Merredin SES	-\$	25.70
EFT26970	14/03/2024	MARGARET BUTLER	CWVC Feb Consignment	-\$	10.00
EFT26971	14/03/2024	K.P. METCALF	CWVC Feb Consignment	-\$	40.00
EFT26972	14/03/2024	NATALIE BLOM	CWVC Feb Consignment	-\$	4.50
EFT26973	14/03/2024	LISA ANNE O'NEILL	Refund of Nomination Deposit for 2024 Extraordinary	-\$	100.00
EFT26974	14/03/2024	DIANNE O'NEILL	CWVC Feb Consignment	-\$	9.90
EFT26975	14/03/2024	PLACE LABORATORY	Separable Portion B - Town Centre Design Services (23/24 Replacement PO)	-\$	4,400.00
EFT26976	14/03/2024	LESLEY PARKER	CWVC Feb Consignment	-\$	10.00
EFT26977	14/03/2024	QUEST INNALOO	Accommodation (5 nights) and Parking for employee training	-\$	930.00
EFT26978	14/03/2024	TWO DOGS HOME HARDWARE	Builders Poly Film	-\$	491.97
EFT26979	14/03/2024	ROSS'S DIESEL SERVICE	Inspect and Repair Fuel Leak	-\$	2,518.02
EFT26980	14/03/2024	ROYS STEEL PTY LTD	18m x 16m x 4m Shed - As of Quote No: 230396S-4	-\$	29,270.00

EFT26981	14/03/2024	RMC RAIL SERVICES PTY LTD	Rail Safety Management Plan - Merredin CBD	-\$	3,025.00
EFT26982	14/03/2024	SHIRE OF WESTONIA	CWVC Feb Consignment	-\$	40.00
EFT26983	14/03/2024	SYNERGY	Electricity charges	-\$	11,530.53
EFT26984	14/03/2024	ST JOHN AMBULANCE WA	MRCLC - Restock of First Aid Supplies	-\$	216.06
EFT26985	14/03/2024	SHEREE LOUISA LOWE	CWVC Feb Consignment	-\$	75.00
EFT26986	14/03/2024	IAN STUBBS	CWVC Feb Consignment	-\$	48.00
EFT26987	14/03/2024	SHRED-X PTY LTD	Removal of 2 x Shred Bins	-\$	297.90
EFT26988	14/03/2024	SMITH EARTHMOVING P/L	Relocation of Construction & Demolition Waste	-\$	97,147.50
EFT26989	14/03/2024	STRANGE IMAGE PHOTOGRAPHY	CWVC Feb Consignment	-\$	14.40
EFT26990	14/03/2024	JESSIE SPRING	CWVC Feb Consignment	-\$	8.00
EFT26991	14/03/2024	SOW SEEDS OF WELLNESS	CWVC Feb Consignment	-\$	6.40
EFT26992	14/03/2024	TELSTRA	SES telephone charges	-\$	84.89
EFT26993	14/03/2024	MASON ENTERPRISES PTY LTD T/AS TRANS-PLUS	Cartage of disabled Isuzu Giga from Depot to Ross's Diesel Service	-\$	478.50
EFT26994	14/03/2024	PUBLIC TRANSPORT AUTHORITY	TransWA Tickets	-\$	825.14
EFT26995	14/03/2024	T-QUIP	HAP99114600 BRUSH STD POLY	-\$	991.30
EFT26996	14/03/2024	MAY HAYES-THOMPSON	CWVC Feb Consignment	-\$	30.00
EFT26997	14/03/2024	TEAM GLOBAL EXPRESS PTY LTD (TOLL)	Freight of water samples	-\$	39.91
EFT26998	14/03/2024	T & B CONSTRUCTION	Unit 3/4 Cummings - Roof vent top is missing.	-\$	171.22
EFT26999	14/03/2024	THOMO'S ARC & ALLOYS	MRCLC - 6x metal tubes, cut and drilled as discussed by phone call and text messages.	-\$	396.24
EFT27000	14/03/2024	VANGUARD PRINT	Monthly Storage & Distribution of EWVG Brochure for February	-\$	63.34
EFT27001	14/03/2024	WATER CORPORATION	Water Charges	-\$	19,410.92
EFT27002	14/03/2024	WESTRAC EQUIPMENT P/L	CAT 500 service	-\$	1,352.97
EFT27003	14/03/2024	WA LOCAL GOVERNMENT ASSOC. (WALGA)	Council Member Essentials - Serving on Council (eLearning)	-\$	990.00
EFT27004	14/03/2024	WOODLANDS	1 x carton of 10 x biodegradable dog waste rolls	-\$	193.16
EFT27005	14/03/2024	WHEATBELT AUDIO VISUAL	Technician for Funeral 8 March 2024. Cost to be recovered from Funeral home	-\$	400.00
EFT27006	14/03/2024	ROXANNE JADE WEBB	Refund Crossover cost as per policy	-\$	1,881.00
EFT27007	14/03/2024	WA CONTRACT RANGER SERVICES PTY	Provision of Ranger Services	-\$	10,711.25
EFT27008	14/03/2024	WHEATBELT UNIFORMS SIGNS &	staff uniform	-\$	391.82
EFT27009	14/03/2024	WALKER ELECTRICAL CONTRACTORS	MRCLC - Install GPO's under reception and managers desk as per quote 4168.	-\$	592.90

EFT27010	14/03/2024	WA DISTRIBUTORS PTY LTD T/A ALLWAYS FOODS	1 x 20L Chemform Jet clean - MRCLC (Kitchen dishwasher)	-\$	132.70
EFT27011	14/03/2024	WHEATBELT TECH SUPPLIES	Network Splitter	-\$	49.95
EFT27012	14/03/2024	WA TRAFFIC PLANNING	Traffic Management Plan - Merredin Show 16th March	-\$	825.00
EFT27013	14/03/2024	MERREDIN COMMUNITY RESOURCE CENTRE	Advertising -touring show - Bruce - the last great hunt	-\$	250.00
EFT27014	20/03/2024	THE AUSTRALIAN WORKERS UNION	Payroll Deductions/Contributions	-\$	106.40
EFT27015	20/03/2024	AUSTRALIAN SERVICES UNION	Payroll Deductions/Contributions	-\$	79.50
EFT27016	20/03/2024	DEPUTY CHILD SUPPORT REGISTRAR	Payroll Deductions/Contributions	-\$	166.24
EFT27017	20/03/2024	SALARY PACKAGING AUSTRALIA	Salary Sacrafice for Employees	-\$	1,089.42
EFT27018	21/03/2024	AUSTRALIAN TAXATION OFFICE	BAS FEB 2024	-\$	134,351.00
EFT27019	27/03/2024	BRADLEY ANDERSON	Councillor payment, in-lieu of meeting attendance fees	-\$	2,042.50
EFT27020	27/03/2024	AVON WASTE	Avon Waste charges	-\$	18,912.46
EFT27021	27/03/2024	AMACAI Building & Maintenance	Ceiling Repairs - Merredin Train Station Store Room	-\$	2,233.17
EFT27022	27/03/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	hydraulic fittings	-\$	990.97
EFT27023	27/03/2024	RON BATEMAN & CO	COUPLING SLIP-FIX COUPLING COMPRESSION CAT	-\$	103.50
EFT27024	27/03/2024	BGC QUARRIES	Supply and Deliver - 50 TONNE GRANITE 7MM PRECOAT	-\$	5,846.78
EFT27025	27/03/2024	HAYLEY MARIE BILLING	Councillor payment, in-lieu of meeting attendance fees	-\$	2,042.50
EFT27026	27/03/2024	DONNA MARIE CROOK	Councillor payment, in-lieu of meeting attendance fees	-\$	2,042.50
EFT27027	27/03/2024	DEPARTMENT OF PRIMARY INDUSTRIES	Unspent Funds from Grant - CSG19119 - Recovery	-\$	6,273.30
EFT27028	27/03/2024	DUNNING'S DIRECT NORTHAM	fuel for small plant	-\$	224.64
EFT27029	27/03/2024	DRAKEFORD'S BUILDING AND MAINTENANCE	Swimming pool - Repair fencing near pool filter shed.	-\$	715.00
EFT27030	27/03/2024	FUEL DISTRIBUTORS OF WESTERN	Fuel purchase for PRK05	-\$	17.77
EFT27031	27/03/2024	GREAT EASTERN FREIGHTLINES	Freight charge for dog waste bags	-\$	86.26
EFT27032	27/03/2024	MERREDIN GLAZING SERVICE	Supply and install new aluminium windows	-\$	92,686.00
EFT27033	27/03/2024	GREAT SOUTHERN FUEL SUPPLIES	<i>Fuel Card Purchases PFB11</i>	-\$	179.82
			19/02/2024 \$ 179.82		
			Total \$ 179.82		
			<i>Fuel Card Purchases PFB12</i>	-\$	102.80
			20/02/2024 \$ 13.53		
			20/02/2024 89.27		
			Total \$ 102.80		
			<i>Fuel Card Purchases PSES10</i>	-\$	167.59
			4/02/2024 \$ 167.59		
			Total \$ 167.59		
EFT27034	27/03/2024	GEARING WHEATBELT SERVICES	Cleaning Services	-\$	4,775.00

EFT27035	27/03/2024	GO MAD	Show booth supplies	-\$	22.00
EFT27036	27/03/2024	NEXTRA MERREDIN NEWS &	Admin Stationery supplies	-\$	35.98
EFT27037	27/03/2024	MERREDIN PLUMBING SERVICE	Remove sink & plumbing at Merredin Train Station	-\$	192.50
EFT27038	27/03/2024	MERREDIN RURAL SUPPLIES	BUSH GAL150MMX100 ADAPTOR METRIC 90MMX100MM	-\$	2,777.08
EFT27039	27/03/2024	MERREDIN SUPA IGA	Show booth supplies	-\$	175.79
EFT27040	27/03/2024	RENEE MARIE MANNING	Councillor payment, in-lieu of meeting attendance fees	-\$	2,892.50
EFT27041	27/03/2024	MARK MCKENZIE	Councillor payment, in-lieu of meeting attendance fees	-\$	5,445.00
EFT27042	27/03/2024	NIKS PLUMBING AND GAS	Glass Washer repairs	-\$	330.00
EFT27043	27/03/2024	NEVERFAIL SPRINGWATER LTD	Water dispenser rental 19/3/2023 to 19/3/2024	-\$	99.00
EFT27044	27/03/2024	LISA ANNE O'NEILL	Councillor payment, in-lieu of meeting attendance fees	-\$	1,185.97
EFT27045	27/03/2024	PROMOTIONAL EXPOSURE	Comedy Gold 16th August 2024 50% deposit	-\$	1,760.00
EFT27046	27/03/2024	PHASE 3 LANDSCAPE CONSTRUCTION	Separable Portion B+C - Apex Park	-\$	513,022.85
EFT27047	27/03/2024	TWO DOGS HOME HARDWARE	Pool Cleaner Gtocha Robotic Baracuda	-\$	2,089.45
EFT27048	27/03/2024	ROSS'S DIESEL SERVICE	3 cans of green paint	-\$	19.80
EFT27049	27/03/2024	ROYS STEEL PTY LTD	Installation of chain drives	-\$	2,420.00
EFT27050	27/03/2024	ROLEYSTONE CONCRETE AND CONSTRUCTIONS	Shed Construction As of Quote No: 133	-\$	41,500.00
EFT27051	27/03/2024	SYNERGY	Electricity charges 15/2/2024 - 12/3/2024	-\$	10,978.00
EFT27052	27/03/2024	ST JOHN AMBULANCE WA	First aid - MRLC employee	-\$	170.00
EFT27053	27/03/2024	MEGAN SIMMONDS	Councillor payment, in-lieu of meeting attendance fees	-\$	2,042.50
EFT27054	27/03/2024	SAFE ROADS WA	Patching of Road Surface	-\$	45,402.50
EFT27055	27/03/2024	D SAYERS MECHANICAL	Repairs to Hustler Lawn Mower	-\$	3,769.28
EFT27056	27/03/2024	SPORTS CIRCUIT LINEMARKING	Set-out 19/03/24 Lge AFL Football w/travel to & from Remote location	-\$	2,084.50
EFT27057	27/03/2024	TELSTRA	White pages listings	-\$	2,959.18
EFT27058	27/03/2024	PUBLIC TRANSPORT AUTHORITY	Trans WA fares	-\$	844.40
EFT27059	27/03/2024	TEAM GLOBAL EXPRESS PTY LTD (TOLL)	Freight charges	-\$	342.74
EFT27060	27/03/2024	T & B CONSTRUCTION	Replace deck tights on roof of cummings units that are worn.	-\$	577.50
EFT27061	27/03/2024	PHIL VAN DER MERWE	Councillor payment, in-lieu of meeting attendance fees	-\$	2,042.50
EFT27062	27/03/2024	WHEATBELT LIQUID WASTE	Temporary toilet servicing. Includes emptying individual toilets when required and includes - DEC Tracking form fees included	-\$	440.00
EFT27063	27/03/2024	WESTRAC EQUIPMENT P/L	parts for graders	-\$	460.00

EFT27064	27/03/2024	WA TREASURY CORP	Loan No. 215 Fixed Component - SSL	-\$	23,793.37
EFT27065	27/03/2024	WESTERN POWER	WS-319378R9Q9 210129 Apex - Customer Contribution	-\$	6,600.00
EFT27066	27/03/2024	WA CONTRACT RANGER SERVICES PTY	Provision of Ranger Services	-\$	5,329.50
EFT27067	27/03/2024	WHEATBELT UNIFORMS SIGNS &	3x Mesh Fence Banner with eyelets 11.4m (3.8m x 3) x	-\$	4,768.41
EFT27068	27/03/2024	WALKER ELECTRICAL CONTRACTORS	Decomission and store solar system on prescribed site	-\$	4,510.00
EFT27069	27/03/2024	WA DISTRIBUTORS PTY LTD T/A ALLWAYS FOODS	Grandstand Bar and Restrauant - As per QUOTE 3903 - Food and beverage supplies for resale	-\$	8,763.90
EFT27070	27/03/2024	WHEATBELT TECH SUPPLIES	Apple iPad Pro 11 inch Wi-Fi + Cellular 4th Generation (2022) for Merredin SES to operate MOVAT software	-\$	3,895.90
EFT27071	27/03/2024	SHIRE OF YORK	Shire of Merredin staff training - Tender and contract management training for BMO	-\$	1,109.27
EFT27072	27/03/2024	MERREDIN COMMUNITY RESOURCE CENTRE	Job Ad - MRCLC Admin	-\$	305.20
Electronic Fund Transfers Total				-\$	1,392,168.18
Direct Debits March 2024					
DD13207.1	01/03/2024	NER FINANCE (EQUIPMENT RENTS)	Monthly rental charge for Lexmark CX943	-\$	515.19
DD13208.1	07/03/2024	BEAM SUPERANNUATION CLEARING	Superannuation Payments as Per Pay Run # 48	-\$	24,552.10
DD13209.1	20/03/2024	BEAM SUPERANNUATION CLEARING	Superannuation Payment as Per Pay Run # 49	-\$	25,627.26
DD13210.1	22/03/2024	VONEX TELECOM	SOM Various Phone Accounts	-\$	587.87
DD13216.1	27/03/2024	COMMONWEALTH MASTERCARD CORPORATE CHARGE CARD - EMCS		-\$	5,783.77
	27/02/2024	MailChimp	Monthly susbscription	\$	69.07
	29/02/2024	Clubs WA Inc	Manage Legislative Requireme	\$	165.00
	3/03/2024	Safetyculture	WHS Auditor subscription	\$	316.80
	6/03/2024	Ventraip	CT Website hosting	\$	14.00
	8/03/2024	Aust Post Merredin	Approved Manager Appllication	\$	201.00
	8/03/2024	Adobe Systems	EO Monthly susbscription	\$	28.99
	15/03/2024	BWS Liquor	Stock for MRCLC	\$	4,200.00
	19/03/2024	Western Power	Application for Light pole remoi	\$	498.91
	23/03/2024	BWS Liquor	Stock for MRCLC	\$	290.00
		Total		\$	5,783.77
		CORPORATE CHARGE CARD - SCEM		-\$	4,857.00
	13/03/2024	BP Merredin	Gas Bottle for MRCLC	\$	80.00
	14/03/2024	BWS Liquor	Stock for MRCLC	\$	4,527.00
	15/03/2024	BWS Liquor	Stock for MRCLC	\$	250.00
		Total		\$	4,857.00
		CORPORATE CHARGE CARD - EMDS		-\$	55.00
	19/03/2024	Moray	Aboriginal Cultural Heritage Ac	\$	55.00
		Total		\$	55.00
Direct Debits Total				-\$	61,978.19
Direct Staff Wages March 2024					
06/03/2024	Staff Wages	PP 21/02/2024 - 05/03/2024 #48		-\$	117,923.76
20/03/2024	Staff Wages	PP 06/03/2024 - 19/03/2024 #49		-\$	117,086.81
Direct Staff Wages Total				-\$	235,010.57
Trust Fund Cheques/EFTs March 2024					

NIL	\$	-
Trust Fund Chqs/EFTs Total	\$	-

14.3 Councillor Annual Allowances and Meeting Attendance Fees 2024/25

<h2>Corporate Services</h2> 	
Responsible Officer:	John Merrick, CEO
Author:	Leah Boehme, EMCS
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.3A – Local Government CEO and Elected Members Determination 2024

Purpose of Report

- Executive Decision
 Legislative Requirement

For Council to determine the amount to be provided for in the drafting of the Shire of Merredin (the Shire) 2024/25 Annual Budget, for Elected Members annual allowances and meeting attendance fees.

Background

The *Local Government Act 1995* (the Act) 5.98(1)(b) provides for the payment to Members of fees for attending Council Meetings on either a per meeting, or an annual basis.

The amounts are set annually by the Salaries and Allowances Tribunal (SAT). Each Council is placed into a band to determine applicable fees. The Shire is categorised as a band three (3) Council.

The Act also allows for the reimbursement of, or an allowance for, covering certain expenses incurred by Elected Members.

The remuneration amounts independently set by SAT, are appropriate to the responsibilities, duties and effort required to fulfil the role of an Elected Member for the Shire.

Current 2023/24 Fees paid to the Shire’s Elected Members are as follows –

Annual Meeting Fees	
Shire President	\$ 8,170
Deputy President	\$ 8,170
Councillors	\$ 8,170

Annual Allowance	
Shire President	\$13,610
Deputy President	\$3,400

It should be noted that Elected Member Fees were reduced, rather than increased, for the 2023/24 financial year after an alternate motion was put to Council. This decision was driven by the necessary rates increase that was required to be imposed by the Shire for the 2023/24 financial year.

Comment

The permissible range for attendance fees and allowances are stipulated by Salaries and Allowance Act (SAT) and from 1 July 2024 have been determined as follows:

Table 4: Council meeting fees per meeting - local governments

For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$666	\$858	\$666	\$1,174
2	\$406	\$634	\$406	\$858
3	\$213	\$447	\$213	\$686
4	\$99	\$260	\$99	\$530

Table 6: Committee meeting and prescribed meeting fees per meeting - local governments

For a Council member (including the mayor or president)		
Band	Minimum	Maximum
1	\$338	\$432
2	\$203	\$317
3	\$104	\$224
4	\$52	\$130

Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees - local governments

For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$26,624	\$34,278	\$26,624	\$51,412
2	\$16,089	\$25,137	\$16,089	\$33,706
3	\$8,320	\$17,711	\$8,320	\$27,425
4	\$3,884	\$10,286	\$3,884	\$21,138

Table 10: Annual allowance for a mayor or president of a local government

For a mayor or president		
Band	Minimum	Maximum
1	\$55,929	\$97,115

2	\$16,640	\$68,552
3	\$1,113	\$39,988
4	\$556	\$21,710

7.3 Annual Allowance for a Deputy Mayor, Deputy President or Deputy Chair

(1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

The SAT annual determination for 2024/25 is a 4% increase on the minimum and maximum attendance fees and annual allowance ranges in each band. With the increase to the band 3 minimum rate by 4%, current Elected Member fees would fall below the minimum if no increase was observed.

Suggested options that Council could consider towards setting 2024/25 annual allowance and meeting fees payable are below:

Option 1 – Apply the minimum band 3 rates.

Option 2 – Apply a percentage increase, within the SAT prescribed amounts.

Option 3 – Apply a set amount increase, within the SAT prescribed amounts.

For the 2024/25 budget year, the Administration proposes an increase of 4% to Elected Member remuneration based on the SAT determination, rounded to the nearest \$5. This would result in an increase to Elected Members of \$325 each over the course of the year, with the President receiving a further \$545 increase and the Deputy President receiving a \$135 increase.

Below outlines the resulting recommended payments, to be paid to Elected Members quarterly in arrears.

Annual Meeting Fees		Annual Allowance	
For a council member other than the mayor or president	For a council member who holds the office of mayor or president	Annual Allowance Shire President	Annual Allowance Deputy President
\$8,495	\$8,495	\$14,155	\$3,535

Policy Implications

As outlined in the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996*.

Statutory Implications

Local Government Act 1995

Section 5.98 entitles Elected Members to be paid fees and reimbursed expenses up to the amount determined by the Salaries and Allowances Tribunal ('SAT') under the *Salaries and Allowances Act 1975* (S&A Act), Section 7B.

Section 5.98(5) allows the Mayor to be paid an additional allowance up to the amount determined by the Salaries and Allowances Tribunal under the S&A Act Section 7B.

Section 5.98A allows the Deputy Mayor may to be paid an additional allowance up to the amount determined by the Salaries and Allowances Tribunal under the S&A Act Section 7B.

Section 5.99 allows Elected Members to be paid annual allowance instead of meeting fees up to the amount determined by the Salaries and Allowances Tribunal under the S&A Act Section 7B, subject to an absolute majority decision.

Local Government (Administration) Regulations 1996

Part 8 - Local Government payments and gifts to members; Regulation 30, Meeting Attendance Fees (Act s. 5.98(1) and (2A))

Regulation 31, Expenses to be reimbursed (Act s. 5.98(2)(a))

Regulation 32, Expenses that may be approved for reimbursement (Act s. 5.98(2)(b))

Salaries and Allowances Tribunal – Local Government CEO and Elected Members Determination, 5 April 2024 (Attachment 14.3A)

Strategic Implications

∅ Strategic Community Plan

Theme: 4. Communication and Leadership.
Service Area Objective: 4.2. Decision Making
4.2.2 The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources
Priorities and Strategies for Change: Nil

∅ Corporate Business Plan

Theme: 4. Communication and Leadership.
Priorities: Nil
Objectives: Nil

Sustainability Implications

∅ Strategic Resource Plan

Nil

Risk Implications

Compliance with the *Local Government (Administration) Regulations 1996* and to also give Council some direction in regards to its management of finances over an extended period of time.

Financial Implications

Based on the proposed increases, this will result in a total expenditure in 2024/25 for annual allowances and meeting attendance fees for Elected Members of \$85,650.00

Voting Requirements

Simple Majority

Absolute Majority

Resolution

Moved: Cr Billing

Seconded:

Cr Crook

That Council ENDORSE the following annual allowances and meeting attendance fees for inclusion in the 2024/25 budget, to be paid quarterly in arrears:

Annual Meeting Fees		Annual Allowance	
83373	For a council member other than the mayor or president	For a council member who holds the office of mayor or president	
	\$8,495	\$8,495	
		Annual Allowance Shire President	Annual Allowance Deputy President
		\$14,155	\$3,535

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

Against: Nil

WESTERN AUSTRALIA
SALARIES AND ALLOWANCES ACT 1975
DETERMINATION OF THE SALARIES AND ALLOWANCES TRIBUNAL
ON LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS
Pursuant to Section 7A and 7B

5 April 2024

PREAMBLE

Statutory Context

1. Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Under Section 7B(2) of the SA Act, the Tribunal must inquire into and determine the amount of:
 - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
 - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
 - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.
3. By issuing this Determination, the Tribunal discharges its obligations under Section 8 of the SA Act, which requires determinations under sections 7A and 7B to be issued at intervals of not more than 12 months.

Considerations

4. The Tribunal has considered sections 2.7 to 2.10 and section 5.41 of the LG Act, which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies, and the functions of local government Chief Executive Officers (CEOs).
5. The Tribunal invited individual local governments, the Department of Local Government, Sport and Cultural Industries, the Western Australian Local Government Association, Local Government Professionals WA and other interested individuals to provide information or submissions regarding developments across the sector.

6. Seventeen submissions were received. All submissions received were considered within the Tribunal's deliberations.

Band allocation model

7. The Tribunal continues to apply the four Band allocation model. The model allows a number of measurable and non-measurable factors to be considered when assessing appropriate levels of remuneration. The model is adjusted annually to accommodate incremental increases experienced by all organisations.
8. The Tribunal notes that the remuneration ranges provide flexibility to local governments to set remuneration within the allocated Band. The Tribunal will only adjust a Band classification when a local government or regional local government can demonstrate a substantial and sustained increase in functions, roles or scope of the organisation.

Christmas and Cocos Islands

9. In 2016, the Commonwealth and WA Governments entered an agreement under the *Christmas Island Act 1958* (Cth), the *Cocos (Keeling) Islands Act 1995* (Cth) and the *Indian Oceans Territories (Administration of Laws) Act 1992* (WA), by which the Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected members of the Shires of Christmas Island and Cocos (Keeling) Islands.
10. This inquiry reviewed remuneration provided by the Shires of Christmas and Cocos (Keeling) Islands.

CONCLUSIONS

11. The Tribunal has reviewed the Total Reward Package (TRP) ranges and has determined to increase the Band 4 range to \$150,000 to \$230,000 prior to any other increases being applied. This change has been implemented to better reflect the responsibilities of Band 4 CEOs within the broader framework of other roles within the Tribunal's jurisdiction.
12. The Tribunal has determined that CEO remuneration Bands be increased by 4%. The Tribunal considered this appropriate given the economic conditions, the wider public service framework, changes to role expectations in line with the ongoing changes to legislation, and other elements raised in the submissions.
13. The Tribunal notes that each local government must set remuneration within the Band to which it is allocated. Any increase, within the Bands, must be determined by each local government through its own assessment of whether changes are justified.
14. The Federal Government changes to the Superannuation Guarantee mean that minimum superannuation contributions will increase by 0.5% to 11.5% on 01 July 2024. In recognition of this, the Tribunal has applied a 0.5% increase to the CEO remuneration Bands in addition to the changes noted above.

15. In reviewing the Band allocation model and all other relevant information, the Tribunal has examined local governments with potential to change Band classification, including those provided in submissions. The Tribunal considers no change is warranted for any local government at this time.
16. The Tribunal received submissions requesting specific Local Governments be provided with the Regional/Isolation Allowance. The Tribunal reviewed these submissions and determined that no change to the Regional/Isolation Allowance would be applied, however other changes made by the Tribunal may work to provide these local governments additional flexibility in attracting and retaining staff.
17. The Tribunal will continue to monitor and review the local government Regional/Isolation Allowance over the coming year.
18. When establishing eligibility for a Regional/Isolation Allowance and the rates as part of the 2012 inquiry, the Tribunal considered the District Allowance (Government Officers) General Agreement 2010 amount and boundaries in addition to other factors. The Tribunal also considered specific issues associated with a Local Government brought to the Tribunal's attention through either submissions or the Tribunal's meetings.
19. The application of motor vehicles provided to Chief Executive Officers as a tool of the trade to a wider group of regional local governments has been reviewed by the Tribunal. The Tribunal has agreed that for many Band 3 and 4 Non-Metropolitan local government, a motor vehicle is required to undertake the role of Chief Executive Officer effectively. As a result, the Tribunal has determined that for Band 3 and 4 Local governments, outside of the Perth metropolitan area, any motor vehicle provided to the CEO is not to be considered part of the Total Reward Package in line with 5.1(1) in 'Part 5: Motor Vehicle' of the Determination.
20. The Tribunal has determined Elected Member attendance fees, and annual allowance ranges be increased by 4%. The Tribunal considered various submissions calling for increases, with the determined increase reflecting a variety of issues raised in the submissions.
21. The Tribunal maintains that Elected Members fees should be set to compensate costs for the prescribed role of an Elected Member. The role of an Elected Member was specifically described as not being a full-time occupation in parliamentary debates regarding the *Local Government Amendment Act 2011* presented to the Parliament in 2011, and there has been no change in this view from Government or the Parliament as far as the Tribunal is aware.
22. The Tribunal considered a request to create a fifth Band to cater for the four highest population local governments along with a subsequent increase in remuneration. The Tribunal did not agree with this claim for two reasons. Firstly, the Tribunal takes into consideration a range of factors when classifying local governments, not just populations and budget. There are a number of factors that lead to a Band 1 classification, as the Tribunal's framework is broad based. The Tribunal recognises that some local governments may be best placed at the top of the Band while others may be better reflected at the mid-point or bottom of the Band. The framework allows for individual local governments to manage the unique factors they face within the framework.

23. Secondly, the recent changes to the Local Government Act and the introduction of classes is also based on a four class model. The classes model also shows that local governments within the Band 1 group have similar responsibilities despite the fact they each face their own unique challenges. The Tribunal is therefore satisfied that the current four Band model is appropriate for the local government sector and that the remuneration levels are appropriate within the wider framework of offices under the Tribunal's jurisdiction.
24. The Government, through the Department of Local Government, Sport and Cultural Industries (DLGSC), is looking to introduce reforms which will enable superannuation payments to be made to local government council members. The Tribunal's Determination relates only to the fees and allowances provided to council members. For information related to these reforms, please refer to [Full Reform Proposals](#) on the DLGSC website.
25. All other allowances remain unchanged.

The Determination will now issue.

**DETERMINATION FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS
AND ELECTED MEMBERS PURSUANT TO SECTION 7A AND 7B OF THE
*SALARIES AND ALLOWANCES ACT 1975***

PART 1: INTRODUCTORY MATTERS

This Part deals with some matters that are relevant to the determination generally.

1.1 Short title

This determination may be cited as the *Local Government Chief Executive Officers and Elected Members Determination No. 1 of 2024*.

1.2 Commencement

This determination comes into operation on 1 July 2024.

1.3 Content and intent

- (1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.
- (2) The determination applies to
 - a. Chief Executive Officers (CEOs);
 - b. Acting Chief Executive Officers; and
 - c. Elected Members
- (3) The remuneration specified in this determination for CEOs is based on a person being appointed to one local government CEO position only. In the case of a person appointed to undertake the duties of more than one CEO position simultaneously, the relevant local governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.
- (4) If a local government undergoes an amalgamation or a rezoning of local government boundaries, the local government is required to seek a new determination from the Tribunal.
- (5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed to elected council members under the *Local Government Act 1995*

(‘the LG Act’) Part 5 Division 8. The determination applies to elected council members who are members of the council of a local government, and under section 3.66 of the LG Act.

- (6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government, the amount determined by the Tribunal will be payable to an eligible elected council member.
- (7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government, each local government or regional local government council will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.
- (8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairs of regional local governments and to remunerate them for the performance of the duties associated with their office.
- (9) Nothing in this determination shall be interpreted and/or applied in such a manner as to circumvent the intention of the Tribunal to ensure transparency and accountability in the remuneration of Local Government CEOs and the provision of fees, expenses and allowances to Elected Members.

1.4 Terms used

In this determination, unless the contrary intention appears -

chair means a person who is elected or appointed from among the members of a council of a regional local government as its chair;

committee meeting means a meeting of a committee of a council where the committee comprises –

- (a) council members only; or
- (b) council members and employees of the local government or regional local government;

council, in relation to:

- (a) a local government, means the council of the local government;

(b) a regional local government, means the council of the regional local government;

council member, in relation to:

(a) a local government –

(i) means a person elected under the LG Act as a member of the council of the local government; and

(ii) includes the mayor or president of the local government;

(b) a regional local government –

(i) means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and

(ii) includes the chair of the regional local government;

Independent committee member means a person who is a committee member but who is neither a council member nor an employee.

LG Regulations means the *Local Government (Administration) Regulations 1996*;

mayor means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

metropolitan region means a local government noted as being included in the Metropolitan Region Scheme as defined in the First Schedule of the Metropolitan Region Town Planning Scheme Act 1959.

president means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

1.5 Pro rata payments

(1) The Total Reward Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.

(2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

1.6 Local government band allocations

Unless the contrary intention appears, this determination allocates local governments to the bands set out in Schedule 1. Regional local governments (as constituted under Part 3 Division 4 of the LG Act) are allocated to a Band only with respect to CEOs.

PART 2: TOTAL REWARD PACKAGE

This Part deals with the remuneration payable to Chief Executive Officers.

2.1 GENERAL

- (1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.
- (2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.
- (3) Typical components of a TRP include:
 - (a) Base salary;
 - (b) Annual leave loading;
 - (c) Associated FBT accrued (total annual amount of fringe benefits tax paid by the local government for all fringe benefits provided to a CEO);
 - (d) Association membership fees;
 - (e) Attraction/retention allowance, not being provided under Part 3;
 - (f) Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination;
 - (g) Cash bonus and performance incentives;
 - (h) Cash in lieu of a motor vehicle;
 - (i) Fitness club fees;
 - (j) Grooming/clothing allowance;
 - (k) Health insurance;
 - (l) School fees and/or child's uniform;
 - (m) Superannuation (all mandatory and non-mandatory employer superannuation contributions);
 - (n) Travel or any other benefit taken in lieu of salary;
 - (o) Travel for spouse or any other member of family;
 - (p) Unrestricted entertainment allowance;
 - (q) Utilities allowance (any water, power or other utility subsidy provided to the CEO); and
 - (r) Any other form of payment, in cash or not, in consideration as a reward or benefit of the CEOs duties.
- (4) The only exclusions from the TRP are:
 - (a) items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the

provision of a motor vehicle or accommodation are to be included as part of the TRP);

- (b) employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and
- (c) items considered by the local government to be a tool of trade (i.e. equipment needed to undertake the duties of a CEO) and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

2.2 LOCAL GOVERNMENT CLASSIFICATION

- (1) The ranges of TRP in Table 1 apply where a local government or regional local government has been classified into the relevant band.

Table 1: Local government band classification – Total Reward Package range

Band	Total Reward Package
1	\$277,622 - \$422,771
2	\$228,973 - \$356,181
3	\$175,105 - \$288,817
4	\$156,780 - \$240,396

- (2) Local governments have been classified in Schedule 1.
- (3) Regional local government Councils have been classified in Table 2 below.

Table 2: Regional local government councils band classification

Regional Local Government Councils	Band
Bunbury-Harvey Regional Council	4
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Pilbara Regional Council	4
Rivers Regional Council	3
Resource Recovery Group	2
Tamala Park Regional Council	2
Western Metropolitan Regional Council	4

- (4) A person who holds a dual appointment of the CEO of the Shire of East Pilbara and the CEO of the Pilbara Regional Council, shall be entitled to receive a TRP range equivalent to the Band 2 range (\$228,973 - \$356,181).

PART 3: REGIONAL/ISOLATION ALLOWANCE

This Part deals with the Regional/Isolation Allowance that may be payable to Chief Executive Officers from local governments identified in this Part.

3.1 GENERAL

- (1) Local governments listed in Table 3 in this Part may provide a Regional/Isolation Allowance to a CEO, in addition to the CEO's Total Reward Package, in recognition of the regional and isolation factors which may affect the attraction and retention of the CEOs of those local governments.
- (2) There is no requirement to provide a Regional/Isolation Allowance to a CEO. Payment of this allowance is at the discretion of the local government, within the parameters set by the Tribunal.
- (3) When a local government chooses to use any or all of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner considering the issues outlined in 3.2.
- (4) When a local government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

3.2 DETERMINING APPROPRIATENESS AND RATE OF ALLOWANCE

- (1) When assessing the appropriateness of providing a Regional/Isolation Allowance, an eligible local government must consider the impact of factors outlined in 3.2(3) on attraction and retention of a CEO. In the event these factors have little or no impact, the Local Government should not provide this Allowance.
- (2) In the event a Regional/Isolation Allowance is considered appropriate, the amount of the Allowance should be proportionate to the circumstances faced by the Local Government.
- (3) The following factors should be considered when determining whether to apply the Regional/Isolation Allowance:
 - a) *Remoteness* - issues associated with the vast distances separating communities within a Local Government or the distance of the Local Government from Perth or a Regional Centre.
 - b) *Cost of living* - the increased cost of living highlighted specifically in the Regional Price Index.
 - c) *Social disadvantage* - reduced specialist health services, schooling opportunities for children, employment opportunities for spouse, reduced

lifestyle commodities when compared to Perth and regional centres, and access to professional and personal support networks.

- d) *Dominant industry* - the impact that a dominant industry such a mining or agriculture has on an area and the ability to attract and retain people in the face of a dominant industry.
- e) *Attraction/retention* - the ability to recruit suitably qualified candidates and being able to retain them in light of the above concerns in competition with positions in Perth, regional centres and private industry.
- f) *Community expectations* - the pressures on a CEO to meet expectations when professional or operational expertise is not readily available.

3.3 REGIONAL/ISOLATION ALLOWANCE

Local governments eligible for the Regional/Isolation Allowance are listed in Table 3.

Table 3: Regional/Isolation Allowance

Local Government	Maximum Regional/Isolation Allowance Per Annum
Ashburton Shire	\$55,000
Broome Shire	\$45,000
Carnamah Shire	\$38,600
Carnarvon Shire	\$38,600
Chapman Valley Shire	\$38,600
Christmas Island Shire	\$90,000
Cocos (Keeling) Islands Shire	\$90,000
Coolgardie Shire	\$38,600
Coorow Shire	\$38,600
Cue Shire	\$50,000
Derby-West Kimberley Shire	\$55,000
Dundas Shire	\$38,600
East Pilbara Shire	\$55,000
Esperance Shire	\$32,200
Exmouth Shire	\$45,000
Greater Geraldton City	\$32,200
Halls Creek Shire	\$75,000
Irwin Shire	\$38,600
Jerramungup Shire	\$32,200
Kalgoorlie-Boulder City	\$38,600
Karratha City	\$70,000

Local Government	Maximum Regional/Isolation Allowance Per Annum
Kent Shire	\$12,900
Kondinin Shire	\$12,900
Kulin Shire	\$12,900
Lake Grace Shire	\$12,900
Laverton Shire	\$50,000
Leonora Shire	\$50,000
Meekatharra Shire	\$50,000
Menzies Shire	\$38,600
Merredin Shire	\$12,900
Mingenew Shire	\$38,600
Morawa Shire	\$38,600
Mount Magnet Shire	\$38,600
Mount Marshall Shire	\$12,900
Mukinbudin Shire	\$32,200
Murchison Shire	\$38,600
Narembeen Shire	\$12,900
Ngaanyatjarraku Shire	\$50,000
Northampton Shire	\$38,600
Nungarin Shire	\$12,900
Perenjori Shire	\$38,600
Port Hedland Town	\$70,000
Ravensthorpe Shire	\$38,600
Sandstone Shire	\$38,600
Shark Bay Shire	\$45,000
Three Springs Shire	\$38,600
Upper Gascoyne Shire	\$50,000
Westonia Shire	\$32,200
Wiluna Shire	\$50,000
Wyndham-East Kimberley Shire	\$55,000
Yalgoo Shire	\$38,600
Yilgarn Shire	\$32,200

PART 4: HOUSING ALLOWANCE

This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.

4.1 GENERAL

- (1) In recognition of the need for local governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, local governments are able to utilise this allowance as required.
- (2) When a local government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (3) Any accommodation provided under this Part must be located within or adjacent to the local government area in which the CEO is employed.
- (4) Local governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

4.2 APPLICABLE HOUSING ALLOWANCE

- (1) Where a local government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.
- (2) For reporting purposes, the value of the local government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.
- (3) Where a local government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.
- (4) For reporting purposes, the value of the local government leased property shall be the annual actual costs of the accommodation lease.

PART 5: MOTOR VEHICLE

This Part deals with the provision of motor vehicles to Chief Executive Officers.

5.1 GENERAL

- (1) For local governments generally, except those outlined in (2) below, the private benefit value of any motor vehicle provided to the CEO by the local government is to be included in the Total Reward Package.
- (2) For local governments listed in Table 3 under Part 3 of this determination and/or local governments classified as Band 3 or Band 4 and outside of the metropolitan region, any motor vehicle provided to the CEO or an allowance provided to a CEO for use of a private motor vehicle for work-related purposes, is to be considered a tool of trade (i.e. equipment needed to undertake the duties of a CEO in these local governments) and any private benefit will not be considered as part of the Total Reward Package.

5.2 PRIVATE BENEFIT VALUE

- (1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. local government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).
- (2) As a general rule, the private benefit value will be based upon the annual costs multiplied by the percentage of private use.
- (3) Local governments and CEOs will need to agree on the most appropriate way to record the amount of private use in order to calculate the private benefit value.

PART 6: MEETING ATTENDANCE FEES

This Part deals with fees payable to council members for attendance at council and other meetings

6.1 GENERAL

- (1) Pursuant to section 5.98(1)(b) of the LG Act, a council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined in section 6.2 of this Part for council meeting attendance fees.
- (2) Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, a council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (3) Pursuant to section 5.100(2)(b) and (3)(b) of the LG Act, a committee member who is not an elected member or employee of the local government, who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (4) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations -
 - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
 - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
 - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;

- (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
 - (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
- (5) Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined in section 6.4 of this Part.
- (6) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if –
- (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
 - (b) the council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
 - (c) the council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.
- (7) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including –
- (a) the time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members;
 - (b) the role of the council member, mayor or president including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation;
 - (c) particular responsibilities associated with the types of meetings attended;
 - (d) responsibilities of a mayor, president or chair to preside over meetings; and

(e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model.

(8) The Tribunal has not determined a specific meeting attendance fee for the purposes of section 5.98(1)(a) or (2A)(a) of the LG Act.

6.2 COUNCIL MEETING ATTENDANCE FEES – PER MEETING

(1) The ranges of fees in Table 4 and Table 5 apply where a local government or regional local government decides by an absolute majority to pay a council member a fee referred to in section 5.98(1)(b) of the LG Act for attendance at a council meeting.

Table 4: Council meeting fees per meeting – local governments

For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$666	\$858	\$666	\$1,174
2	\$406	\$634	\$406	\$848
3	\$213	\$447	\$213	\$686
4	\$99	\$260	\$99	\$530

Table 5: Council meeting fees per meeting – regional local governments

For a council member other than the chair			For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$99	\$260	\$99	\$530

6.3 COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES – PER MEETING

- The ranges of fees in Table 6 apply where a local government or regional local government decides to pay a council member or independent member a fee referred to in –
 - section 5.98(1)(b) of the LG Act for attendance at a committee meeting; or

- section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.
 - Section 5.100(2)(a) of the LG Act for attendance at a committee meeting
- (a) section 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

Table 6: Committee meeting and prescribed meeting fees per meeting – local governments

For a council member (including the mayor or president)				
Band	Minimum – Elected Member	Maximum – Elected Member	Minimum – Independent Member	Maximum – Independent Member
1	\$338	\$432	\$0	\$432
2	\$203	\$317	\$0	\$317
3	\$104	\$224	\$0	\$224
4	\$52	\$130	\$0	\$130

Table 7: Committee meeting and prescribed meeting fees per meeting – regional local governments

For a council member (including the chair)				
	Minimum – Elected Member	Maximum – Elected Member	Minimum – Independent Member	Maximum – Independent Member
All regional local governments	\$52	\$130	\$0	\$125

6.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES

- (1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.

Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments

For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$26,624	\$34,278	\$26,624	\$51,412
2	\$16,089	\$25,137	\$16,089	\$33,706
3	\$8,320	\$17,711	\$8,320	\$27,425
4	\$3,884	\$10,286	\$3,884	\$21,138

Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – regional local governments

For a council member other than the chair			For a council member who holds the office of chair	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$1,945	\$11,430	\$2,137	\$17,139

PART 7: ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIR, DEPUTY MAYOR, DEPUTY PRESIDENT AND DEPUTY CHAIR

This Part deals with annual allowances payable to mayors, presidents, chair and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.

7.1 GENERAL

- (1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chair of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government within the range determined in section 7.2 of this Part.
- (2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chair of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chair of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chair under section 5.98 of the LG Act.
- (3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following –
 - (a) the leadership role of the mayor, president or chair;
 - (b) the statutory functions for which the mayor, president or chair is accountable;
 - (c) the ceremonial and civic duties required of the mayor, president or chair, including local government business related entertainment;
 - (d) the responsibilities of the deputy mayor, deputy president or deputy chair when deputising;
 - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
 - (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

7.2 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIR

- (1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chair is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$64,929 to \$144,900.

Table 10: Annual allowance for a mayor or president of a local government

For a mayor or president		
Band	Minimum	Maximum
1	\$55,463	\$97,115
2	\$16,640	\$68,552
3	\$1,113	\$39,988
4	\$556	\$21,710

Table 11: Annual allowance for a chair of a regional local government

For a chair		
	Minimum	Maximum
All regional local governments	\$556	\$21,710

7.3 ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIR

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.
- (2) If the office of mayor or president is vacant under section 5.34(a) of the Local Government Act 1995, and the deputy performs the functions of mayor or president for a continuous period of no less than four months, the deputy will be entitled to receive the mayor or president allowance according to the applicable local government band in 7.2 of the Determination. Refer to the explanatory notes.

PART 8: EXPENSES TO BE REIMBURSED

This Part deals with expenses for which council members are entitled to be reimbursed.

8.1 GENERAL

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
 - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
 - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(6) to (8) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement –
 - (a) an expense incurred by a council member in performing a function under the express authority of the local government;
 - (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
 - (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

8.2 EXTENT OF EXPENSES TO BE REIMBURSED

- (1) The extent to which a council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the council member.
- (2) The extent to which a council member can be reimbursed for child care costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour or \$35 per hour, whichever is the lesser amount.
- (3) The extent to which a council member of a local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is:
 - (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
 - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:
 - (i) for the person to travel from the person's place of residence or work to the meeting and back; or
 - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which a council member of a regional local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.
- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Award 2021* as at the date of this determination. For members with Electric Vehicles, the 1600cc Motor Vehicle Allowance rate should be applied.
- (6) The extent to which a council member can be reimbursed for child care costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is the actual cost per hour or \$35 per hour, whichever is the lesser amount.

- (7) The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.
- (8) The extent to which a council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

PART 9: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

This Part deals with annual allowances that a local government or regional local government may decide to pay.

9.1 GENERAL

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
 - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
 - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
 - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
 - (d) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.
- (4) With respect to ICT expenses, the Tribunal's intention is for the maximum annual allowance to cover the cost of providing ICT hardware and equipment. It is not the intention for the allowance to be paid in addition to providing equipment and hardware.

9.2 ANNUAL ALLOWANCES DETERMINED INSTEAD OF REIMBURSEMENT FOR PARTICULAR TYPES OF EXPENSES

(1) In this section:

ICT expenses means:

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations;
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;
or
- (c) any expenses, including the purchase costs, of ICT hardware provided to elected members.

travel and accommodation expenses means:

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
 - (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
- (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$100.

SCHEDULE 1: LOCAL GOVERNMENT BAND ALLOCATIONS

Local Government	Band
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Christmas Island Shire	3
Claremont Town	3
Cocos (Keeling) Islands Shire	4
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4
Cuballing Shire	4
Cue Shire	4

Local Government	Band
Cunderdin Shire	4
Dalwallinu Shire	3
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4

Local Government	Band
Laverton Shire	3
Leonora Shire	3
Mandurah City	1
Manjimup Shire	2
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2
Murchison Shire	4
Murray Shire	2
Nannup Shire	4
Narembeen Shire	4
Narrogin Shire	3
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	3
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	2

Local Government	Band
Shark Bay Shire	4
South Perth City	2
Stirling City	1
Subiaco City	2
Swan City	1
Tammin Shire	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent City	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3

Signed on 5 April 2024.

M Seares AO
CHAIR

Hon J Day
MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

LOCAL GOVERNMENT ELECTED MEMBERS EXPLANATORY NOTES

This section does not form part of the determination

1. Entitlements

The entitlement of a council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.


2. Local governments to set amounts within the range determined

Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for members of the council of a local government or a regional local government, each council is to set, by absolute majority, an amount within the relevant range determined and the amount set will be payable to elected council members.

3. Performing functions of mayor or president if vacant

If the deputy performs the functions of mayor or president for a continuous period of no less than four months, the deputy will be entitled to receive the mayor or president allowance according to the applicable local government band in 7.2 of the Determination. This can be applied retrospectively, in instances where an initial short term period of acting becomes a continuous period of acting for four months or more.

14.4 Endorsement of Proposed Fees and Charges

<h3>Corporate Services</h3> 	
Responsible Officer:	Leah Boehme, EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.4A – Schedule of Fees and Charges 2024/25 Attachment 14.4B – Fees and Charges Changes Highlighted Attachment 14.4C – MRCLC Costing Explanation Briefing Note (CONFIDENTIAL)

Purpose of Report

Executive Decision

Legislative Requirement

For Council to consider and then provide in-principle endorsement of the proposed amendments to the Shire of Merredin (the Shire) Schedule of Fees and Charges for 2024/25.

Background

Section 6.16 of the *Local Government Act 1995* (Imposition of fees and charges) enables a local government to apply fees and charges for the goods or services it provides, to recover costs.

The schedule included as Attachment 14.4A – Schedule of Fees and Charges 2024/25, proposes fees and charges for in-principal adoption only at this stage, and will assist towards the preparation of the 2024/25 Annual Budget. Formal adoption of the fees and charges occurs as part of the budget adoption process.

Comment

The proposed Schedule of Fees and Charges for 2024/25 is included as Attachment 14.4A.

The overall format of the Fees and Charges document has not changed from the previous years, however a review of a number of service areas has resulted in a number of proposed fee and charge changes. The main areas to see changes are Cummins Theatre and the Landfill Site. Fees and Charges have also been included for the Merredin Regional Community and Leisure Centre (MRCLC), which have previously sat separately under the Belgravia banner.

Council should also note that a blanket 4% increase, rounded to the nearest 10c has been applied as standard across the Shire’s fees and charges. Attachment 14.4B outlines the proposed changes that are above or below the 4% rise and includes comments, where necessary, against any requested increase / decrease, new fees, or fees to be removed.

Policy Implications

Nil

Statutory Implications

Local Government Act 1995, Part 6 - Financial management (Division 5 - Financing local government activities) (Subdivision 2 - Fees and charges) 6.16. Imposition of fees and charges.

Strategic Implications

∅ Strategic Community Plan

Theme: 4. Communication and Leadership

Service Area Objective: 4.2.2 The Shire is progressive while exercising responsible stewardship of its built, natural and financial resources.
4.2.3 The Council is well informed in their decision-making, supported by a skilled administration team who are committed to providing timely, strategic information and advice.

Priorities and Strategies for Change: Nil

∅ Corporate Business Plan

Theme: 4. Communication and Leadership

Priorities: Nil

Objectives: Nil

Sustainability Implications

∅ Strategic Resource Plan

Nil

Risk Implications

Council would be contravening the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* if this Item was not presented to Council.

Financial Implications

Adopting the proposed fees and charges as detailed below, will allow estimated anticipated revenue for the 2024/25 financial year to be calculated for budgeting purposes.

Voting Requirements

Simple Majority

Absolute Majority

Resolution

Moved: Cr Manning

Seconded:

Cr Crook

That Council:

83374

- 1. PROVIDES its in-principle endorsement of the Schedule of Fees and Charges 2024/25, included as Attachment 14.4A to the report; and**
- 2. INCLUDES the proposed schedule within the drafting of the Shire of Merredin's 2024/2025 Annual Budget for further consideration.**

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

Against: Nil

SHIRE OF MERREDIN**SCHEDULE OF FEES AND CHARGES - COUNCIL 2024-25**

	Unit	GST	Total (incl GST)	GST	Notes
GOVERNANCE					
ADMINISTRATION GENERAL					
3030120	Instalment Administration Fee	Per instalment	\$0.00	\$13.50	N
3030145	Penalty Interest (non instalment option)		6%	6%	N
3030145	Penalty Interest (instalment option)		5.5%	5.5%	N
3030121	Notice of Discontinuance	Each	At Cost	At cost	
3030121	Debt Collection Fees	Each	At Cost	At cost	
3030123	Individual Agreement to pay Council via Direct Debit	Each	\$1.09	\$12.00	N
3030121	Copy of Rate Notice Reprint	Each	\$1.09	\$12.00	Y
3030121	Rate Enquiry Fees - Property Information Reports	Each	\$10.55	\$116.00	Y
3040235	Search Fee for Document/ Building Plans (retained if documents are not located)	Each	\$1.04	\$11.40	Y
3040236	Provide Document/ Building Plans	Each	\$2.93	\$32.20	Y
3030135	Rate Book (full print out)	Each	\$19.29	\$212.20	Y
3030120	Alternative Rates Payment Agreement Fee	Each	\$0.00	\$12.00	N
3030221	Subscription to Monthly Agenda - per annum	Each	\$31.58	\$347.40	Y
3030221	Single Monthly Agenda	Each	\$3.45	\$38.00	Y
3030221	Subscription to Monthly Minutes - per annum	Each	\$31.58	\$347.40	Y
3030221	Single Monthly Minutes	Each	\$3.45	\$38.00	Y
3030221	Annual Report	Each	\$3.45	\$38.00	Y
3030221	Annual Financial Statements	Each	\$3.45	\$38.00	Y
3030221	Council Annual Budget	Each	\$3.45	\$38.00	Y
3040220	Freedom of Information - Statutory Application Fee	Each	\$0.00	\$30.00	N
3040220	Freedom of Information - Administration / Staff Time	Per hour/ pro rata	\$2.73	\$30.00	Y
3040220	Freedom of Information - Delivery, Packaging and Postage	Each	At Cost	At cost	Y
3040220	Freedom of Information - Photocopying (black and white A4)	Per page	\$0.02	\$0.20	Y
3140220	Extra Mass Vehicle Permit	Each	\$5.91	\$65.00	Y
PHOTOCOPYING - Administration, Library and Visitor Centre					
3040220	Shire Staff Administration Support	Per hour	\$5.67	\$62.40	Y
3030220	Photocopying Black and White (A4) up to 100 pages	Per page	\$0.02	\$0.20	Y
3030220	Photocopying Black and White (A3) up to 100 pages	Per page	\$0.04	\$0.40	Y
3030220	Bulk Photocopying (over 100 pages, 20% discount per page)	Per page	20% discount	20% discount	Y
3030220	Binding Documents	Per document	\$0.75	\$8.30	Y
3030220	Colour Printing (A4)	Per page	\$0.05	\$0.60	Y
3030220	Colour Printing (A3)	Per page	\$0.09	\$1.00	Y
LAW, ORDER AND PUBLIC SAFETY					
POUND FEES					
3050221	Replacement Dog/ Cat Tag	Each	\$0.00	\$3.30	N
3050220	Impounding Fee	Each	\$0.00	\$85.30	N
3050220	Release Fee	Each	\$0.00	\$58.20	N
3050220	Impounded Animal Boarding Fee	Per animal/ per day	\$0.00	\$138.30	N
N/A	Bark Deterrent - bond only	Each	\$0.00	\$200.00	N
3050234	Bark Deterrent Hire	Per day	\$0.00	\$23.90	N
3050220	Sustenance Charge	Per day	\$0.00	\$23.90	N
3050222	Surrender/Destruction of Small Animal (including dogs)	Per animal	\$0.00	\$69.20	N
3050222	Surrender/Destruction of Large Animal (e.g. sheep/horse)	Per animal	\$0.00	\$91.00	N
3050222	Animal Disposal Fee	Per animal	\$0.00	\$69.20	N
N/A	Cat Trap Bond (repaid on return)	Per item	\$0.00	\$100.00	N
MISCELLANEOUS CHARGES					
1042445	Access to Power on Shire Property	Per day	\$4.45	\$48.90	Y
1052440	Vehicle Impounding Fee (in town site + towing charges)	Per vehicle	\$0.00	\$153.40	N
1052440	Vehicle Impounding Fee (outside town site + towing charges)	Per vehicle	\$0.00	\$153.40	N
1052440	Vehicle Impounding Fee - storage	Per day	\$0.00	\$0.00	N
STALL HOLDERS / STREET TRADER					
3070421	Stall Holder/ Street Trader - community/ charitable/ government organisation		\$0.00	\$0.00	N
3070421	Stall Holder/ Street Trader - per day (max 6 days)	Per day (max 6 days)	\$0.00	\$23.90	N
3070421	Stall Holder/ Street Trader - per week (max 21 days)	Per week (max 21 days)	\$0.00	\$109.20	N
3070421	Stall Holder/ Street Trader - per annum	Per annum	\$0.00	\$1,238.60	N
FOOD ACT 2008 SECTION 110					
3070420	Food Business Surveillance Fee (High Risk Food Premises)	Per business	\$0.00	\$222.60	N
3070420	Food Business Surveillance Fee (Medium Risk Food Premises)	Per business	\$0.00	\$167.40	N
3070420	Food Business Surveillance Fee (Low Risk Food Premises)	Per business	\$0.00	\$111.30	N
3070421	Food Business Registration Fee	Per business	\$0.00	\$59.30	N
3070421	Transfer of Food Business Registration	Per transfer	\$0.00	\$59.30	N
LOCAL LAWS					
LOCAL LAWS FEES AND CHARGES					
3050234	Bee Keeping Application Fee - clause 4(d)	Per application	\$0.00	\$62.90	N

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2024-25

	Unit	GST	Total (incl GST)	GST	Notes
3050234 Approved Kennel Application/ Renewal Fee - clause 4.10(1)	Per application	\$0.00	\$62.90	N	
3100635 Extractive Industries - Security for Restoration and Reinstatement - clause 5.1*	Per application	\$0.00	\$11,140.50	N	
3100635 Extractive Industries License Fee	Per application	\$0.00	\$334.40	N	
3070620 Application and Licensing of Morgues Fee - clause 3*	Per application	\$0.00	\$52.00	N	
3070421 Application for Registration of Lodging House/ Renewal Fee - clause 8.1.3*	Per application	\$0.00	\$187.20	N	
3070421 Saleyard Fees - clause 7.11	Per application	\$0.00	\$61.90	N	
3070421 Permit Fee - clause 7.1	Per application	\$0.00	\$61.90	N	
3070421 Trolley Collection/ Removal Fee - clause 4.6	Per collection	\$0.00	\$61.90	N	
3130320 Public Building Application	Per application	\$0.00	\$200.20	N	
3130320 Registration, Annual Renewal or Transfer of Approved Premises	Per application	\$0.00	\$187.20	N	
HEALTH					
GENERAL					
3070421 Section 39 Certificate (Travel to be added to charge)	Per certificate	\$8.18	\$90.00	Y	
3070421 Section 40 Certificate (Travel to be added to charge)	Per certificate	\$8.18	\$90.00	Y	
3070421 Gaming Permit Clearance (Travel to be added to charge)	Per permit	\$8.18	\$90.00	Y	
SANITATION					
GENERAL					
3100120 Domestic Refuse Charge 240lt	Per annum	\$0.00	\$98.30	N	
3100120 Domestic Refuse Charge 240lt - (Additional Pick Up)	Per annum	\$0.00	\$98.30	N	
3100120 Domestic/Commercial Refuse Charge 240lt - (Recycling)	Per annum	\$0.00	\$82.20	N	
3100120 Domestic/Commercial Refuse Charge 240lt - (Additional Recycling)	Per annum	\$0.00	\$82.20	N	
3100120 Commercial Refuse Charge 240lt	Per annum	\$0.00	\$98.30	N	
3100120 Commercial Refuse Charge 240lt - (Additional Pick Up)	Per annum	\$0.00	\$98.30	N	
3100120 Commercial Refuse Charge 1.5m ³ .	Per annum	\$0.00	\$1,718.60	N	
3100120 Commercial Refuse Charge 1.5m ³ - (Additional Pick Up)	Per annum	\$0.00	\$1,718.60	N	
3100120 Commercial Refuse Charge 3.0m ³	Per annum	\$0.00	\$2,309.30	N	
3100120 Commercial Refuse Charge 3.0m ³ - (Additional Pick Up)	Per annum	\$0.00	\$2,309.30	N	
3100120 Commercial Refuse Charge 4.5m ³	Per annum	\$0.00	\$3,801.70	N	
3100120 Commercial Refuse Charge 4.5m ³ - (Additional Pick Up)	Per annum	\$0.00	\$3,801.70	N	
3100125 Commercial Co-mingled Recycling Charge 1.5m ³ - (fortnightly pick up)	Per annum	\$0.00	\$1,718.60	N	
3100125 Commercial Co-mingled Recycling Charge 3.0m ³ - (fortnightly pick up)	Per annum	\$0.00	\$2,309.30	N	
3100125 Commercial Co-mingled Recycling Charge 4.5m ³ - (fortnightly pick up)	Per annum	\$0.00	\$3,801.70	N	
3100125 Commercial Cardboard Recycling Cage Charge 6.0m ³ - (weekly pick up)	Per annum	\$0.00	\$1,241.80	N	
3100125 Commercial Cardboard Recycling Cage Charge 6.0m ³ - (twice weekly pick up)	Per annum	\$0.00	\$4,152.20	N	
3100125 Commercial Cardboard Recycling Cage Charge 6.0m ³ - (fortnightly pick up)	Per annum	\$0.00	\$1,648.40	N	
3100125 Commercial Cardboard Recycling Cage Charge 6.0m ³ - (monthly pick up)	Per annum	\$0.00	\$1,170.50	N	
3100125 Commercial Cardboard Recycling Cage Charge 3.0m ³ - (weekly pick up)	Per annum	\$0.00	\$2,054.00	N	
3100125 Commercial Cardboard Recycling Cage Charge 3.0m ³ - (twice weekly pick up)	Per annum	\$0.00	\$3,449.20	N	
3100125 Commercial Cardboard Recycling Cage Charge 3.0m ³ - (fortnightly pick up)	Per annum	\$0.00	\$2,419.60	N	
3100125 Commercial Cardboard Recycling Cage Charge 3.0m ³ - (monthly pick up)	Per annum	\$0.00	\$973.40	N	
3100120 Waste Management Levy*	Per annum	\$0.00	\$49.90	N	
LANDFILL SITE - TYRES NOT ACCEPTED					
COMMERCIAL					
3100135 Asbestos Containing Material - minimum charge		\$3.13	\$35.90	Y	By appointment, minimum charge 0.5m3
3100135 Asbestos Containing Material	Per m3	\$6.53	\$71.80	Y	By appointment
3100135 Commercial Controlled Liquid Waste Disposal	Per litre	\$0.00	\$0.20	N	Waste Codes K210,K110, and N140 only
3100135 Commercial General Waste	Per m3	\$5.25	\$57.70	Y	Minimum charge 1m3
3100135 Contaminated Soils	Per m3	\$7.23	\$79.50	Y	Drilling Mud requires MSDS, Sample results as per <i>Landfill Waste Classification and Waste Definitions 1996</i> confirming suitable for Class II Landfill Site required
3100135 Wood (incl pallets)	Per m3	\$3.78	\$41.60	Y	
3100135 Green Waste (uncontaminated)	Per m3	\$1.17	\$12.90	Y	
3100135 Animal Disposal Fee (small animals)	Per item	\$0.66	\$7.30	Y	
3100135 Animal Disposal Fee (large animals)	Per item	\$12.00	\$132.00	Y	
3100135 Commercial Used Oil	Per litre	\$0.04	\$0.40	Y	Not accepted in containers, contents to be emptied into Large Capacity Tank on site.
3100135 Commercial E Waste	Per item	\$0.47	\$5.20	Y	
3100135 Domestic Waste (Generated outside the Shire of Merredin)	Per m3	\$7.56	\$83.20	Y	
3100135 Metal Products (Recyclable)	Per m3	\$0.00	Free of Charge	N	Uncontaminated recyclable metal materials/items will be accepted free of charge. Fridges and freezers to be degassed prior to disposal. Vehicles and trailers to have wheels, batteries and any liquids removed.
3100135 Clean Fill	Per m3	\$0.00	Free of Charge	N	Clean fill as per Landfill Waste Classifications & Waste Definitions 1996
3100135 Vehicle Batteries - car, truck, motorcycle and boat - Lead Acid	Per item	\$0.00	Free of Charge	N	
3100135 Open Site out of Hours (minimum charge)		\$47.36	\$521.00	Y	Three hour minimum charge

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2024-25

	Unit	GST	Total (incl GST)	GST	Notes
3100135 Open Site out of Hours	Per hour	\$15.79	\$173.70	Y	Additional hourly charge
RESIDENTIAL					
3100135 Residential Tip Pass	Per annum	\$0.00	Free of Charge	N	Ratepayers and residents of the Shire of Merredin are entitled to free entry to the Merredin Landfill Site with a current valid tip pass to dispose of up to 1m3 of green waste or general waste from a car, utility, van or trailer. Tip passes are only issued to properties that pay the waste service charge and have a residential house located on their lot.
3100135 Residential Tip Pass Replacement	Each	\$1.04	\$11.40	Y	
3100135 Domestic Waste (Shire of Merredin Residents)	Per m3	\$3.50	\$38.50	Y	
3100135 Residential Cardboard and Paper	Per m3	\$0.00	Free of Charge	N	
3100135 Residential Used Oil	Per litre	\$0.00	Free of Charge	N	Not accepted in containers, to be emptied into Large Capacity Tank on site (Maximum 20 Litres otherwise commercial charge applies)
3100135 Residential E Waste	Per item	\$0.00	Free of Charge	N	
3100135 Furniture	Per item	\$1.04	\$11.40	Y	Charged to all furniture items greater than 1m3.
3100135 Mattresses	Per item	\$2.84	\$31.20	Y	Only to be charged if commercial general waste charge is not applied. Residential Tip Passes do not cover the disposal of mattresses.
MERREDIN TIP SHOP					
N/A Recyclable Items - Accepted for Tip Shop	Per item	\$0.00	Free of Charge	N	Only suitable recyclable items will be accepted free of charge at the Landfill Operators discretion.
3100135 Tip Shop Sales - Recyclable Items	Per item	Range of \$0 to \$100	Range of \$0 to \$1000	Y	As marked. Maximum amount \$1000 per tip shop item. Prices negotiable, based on fair price value.
ENVIRONMENT					
ELECTRIC VEHICLES					
3100520 Electric Vehicle Charger - Shire Administration	Per kWh	\$0.03	\$0.35	Y	Payment is via the "Chargefox: EV Charging Network" Application
BUILDING AND TOWN PLANNING FEES					
TOWN PLANNING FEES					
3100620 Minor Scheme Amendment	Per amendment	\$0.00	\$3,899.00	N	
3100620 Major Scheme Amendment	Per amendment	\$0.00	\$5,570.20	N	
3100620 Complex Scheme Amendment	Per amendment	\$0.00	\$8,355.40	N	
BUILDING FEES					
N/A Issue of Certificate Design Compliance Class 2 to 9		\$0.00	\$0.00	N	
3130320 Initial Swimming Pool Safety Barrier Inspection	Per request	\$0.00	\$250.00	N	
CEMETERY					
BURIAL CHARGES					
For Each Interment:					
3100720 Issue of a Grant of Right of Burial	Per request	\$0.00	\$92.00	N	
3100720 Copy of a Grant of Right of Burial	Per request	\$0.00	\$67.10	N	
3100720 Grant of Right of Burial - Renewal	Per request	\$0.00	\$86.30	N	
a) In Open Ground (no perpetual maintenance) plus Grant of Right of Burial					
3100720 Land for Grave	Per request	\$44.15	\$485.70	Y	
3100720 For Interment of any Person - to a depth of 2.15 metres	Per request	\$49.25	\$541.80	Y	
3100720 For Interment of Still Born Child	Per request	\$23.31	\$256.40	Y	
b) In Lawn Area (including perpetual maintenance) plus Grant of Right of Burial					
3100720 Land for Grave	Per request	\$109.35	\$1,202.80	Y	
3100720 For Interment of any Person - to a depth of 2.15 metres	Per request	\$55.97	\$615.70	Y	
3100720 For Interment of Still Born Child	Per request	\$29.12	\$320.30	Y	
c) Rose Garden (including perpetual maintenance) plus Grant of Right of Burial					
3100721 For each Interment of Cremated Ashes	Per request	\$71.10	\$782.10	Y	
d) Niche Wall: plus Grant of Right of Burial					
3100721 Wall Niche for Interment or Plaque	Per request	\$26.75	\$294.30	Y	
3100721 Interment of Cremated Ashes in Niche Wall (labour charge)	Per request	\$12.57	\$138.30	Y	
3100721 Plaque	Per request		At cost + 15%	Y	
3100721 Installation of Plaque (labour charge)	Per request	\$7.65	\$84.20	Y	
EXHUMATIONS					
3100720 Fee for Exhumation	Per request	\$13.85	\$152.40	Y	
3100720 Re-opening of Grave for Exhumation	Per request	\$85.24	\$937.60	Y	
3100720 Re-interment in New Grave after Exhumation	Per request	\$85.24	\$937.60	Y	
RE-OPENING OF GRAVE					
3100720 For each Interment	Per request	\$80.13	\$881.40	Y	
3100720 For each Interment of Cremated Ashes	Per request	\$7.28	\$80.10	Y	
3100720 For each Interment of Still Born Child	Per request	\$19.19	\$211.10	Y	
EXTRA CHARGES					
3100720 For each Interment on Saturdays - General Section	Per request	\$68.45	\$753.00	Y	
3100720 For each Interment on Saturdays - Lawn Section	Per request	\$68.45	\$753.00	Y	
3100720 For each Interment on Sundays/Public Holidays - General Section	Per request	\$113.78	\$1,251.60	Y	
3100720 For each Interment on Sundays/Public Holidays - Lawn Section	Per request	\$113.78	\$1,251.60	Y	

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2024-25

	Unit	GST	Total (incl GST)	GST	Notes
MISCELLANEOUS CHARGES					
3100720	Removal and Replacing Grass, Shrubs, Plants etc. (on any grave to be re-opened)	Per request	\$20.65	\$227.20	Y
3100720	For Sinking a Grave Beyond 2.15m (for each additional 300mm)	Per request	\$5.91	\$65.00	Y
3100722	Plot Identification Plate	Per request	\$5.91	\$65.00	Y
3100735	Funeral Directors - annual license	Per request	\$0.00	\$201.20	N
3100735	Funeral Directors - single license	Per request	\$0.00	\$100.40	N
3100735	Funeral Booking Fee - late notice charge (less than 24 hours) - clause 3.5	Per request	\$5.91	\$65.00	Y
3100735	Funeral Processions - late fee - clause 5.2	Per request	\$5.91	\$65.00	Y
3100722	Permit to Erect Monument, Headstone or Memorial	Per request	\$0.00	\$72.30	N
3100735	Register Inspection Fee - section 41	Per request	\$0.00	\$33.30	N
3100720	Removal of Monumental Work (prior to reopening)	Per request	\$20.65	\$227.20	Y
SWIMMING AREAS					
SWIMMING POOL					
N/A	Children Under Five Years Old	Per person	\$0.00	\$0.00	N
3110220	Admission Children (5 to 17 Years Old)/ Seniors	Per person	\$0.32	\$3.50	Y
3110220	Admissions Adult (18 Years +)	Per person	\$0.41	\$4.50	Y
N/A	Vacation Swim Lessons (Includes One Parent Supervisor/ Spectator)	Per day	\$0.00	\$0.00	Y
N/A	In Term Swimming Lessons (10 Day Pass)	Per pass	\$0.00	\$0.00	Y
3110220	Season Ticket - School Aged Children/ Seniors	Per person	\$9.09	\$100.00	Y
3110220	Season Ticket - Adult Single	Per person	\$12.73	\$140.00	Y
3110220	Season Ticket - Family (Two Parents and Two Children <=17)	Per family	\$24.09	\$265.00	Y
3110220	Season Ticket - Family (each additional child)	Per person	\$1.82	\$20.00	Y
3110220	1/2 Season Pass - Family (Expires on 12th January)	Per family	\$12.73	\$140.00	Y
3110220	Adult Multi Pass 10 Visits (Must be used in current season)	Per person	\$3.64	\$40.00	Y
3110220	Child Multi Pass 10 Visits (Must be used in current season)	Per person	\$2.73	\$30.00	Y
3110220	Pool After Hours	Per family	\$12.86	\$141.50	Y
N/A	School Swimming Carnival Participants (School Aged Children)	Per person	\$0.00	\$0.00	Y
3110220	School Swimming Carnivals (Max five hours charge)	Per person	\$6.82	\$75.00	Y
3110235	Spectators	Per hour	\$0.14	\$1.50	Y
3110220	Lifeguard - Additional relief	Per person	\$3.77	\$41.50	Y
CUMMINS THEATRE					
TIVOLI ROOM					
Included: Function room only, trestle tables included. Basic set up included					
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$3.40	\$37.40	Y
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$4.82	\$53.00	Y
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$4.06	\$44.70	Y
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$5.76	\$63.40	Y
CTGI01	Per Day Community	Per day	\$20.42	\$224.60	Y
CTGI01	Per Day Commercial	Per day	\$28.93	\$318.20	Y
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	Y
AUDITORIUM HIRE - HALL ONLY					
Included: Auditorium floor only					
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$2.27	\$25.00	Y
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$3.40	\$37.40	Y
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$2.75	\$30.20	Y
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 8.00pm) Commercial	Per hour	\$4.06	\$44.70	Y
CTGI01	Per Day Community	Per day	\$13.62	\$149.80	Y
CTGI01	Per Day Commercial	Per day	\$20.42	\$224.60	Y
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	Y
THEATRE HIRE - FOR FUNCTIONS - AUDITORIUM, STAGE, RAKED SEATING					
Included: Auditorium, stage, raked seating. Basic equipment included. Examples microphone, projector, aux cable for sounds. Lighting and sound equipment can be used by qualified person. Hirers without qualified person will incur additional staff costs.					
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$6.81	\$74.90	Y
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$9.74	\$107.10	Y
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$8.13	\$89.40	Y
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$11.73	\$129.00	Y
CTGI01	Per Day Community	Per day	\$40.85	\$449.30	Y
CTGI01	Per Day Commercial	Per day	\$58.43	\$642.70	Y
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	Y
CTGI01	ADD ON: set up overflow room in Tivoli, with audio/visual connection	Per event			Charged at: Tivoli hire, staff costs and equipment hire, as per fees and charges.

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2024-25

	Unit	GST	Total (incl GST)	GST	Notes
THEATRE HIRE - FOR PERFORMANCE - AUDITORIUM, STAGE, RAKED SEATING, DRESSING ROOMS, BASIC EQUIPMENT					
Included: Auditorium, stage, raked seating, dressing rooms and Tivoli. Light, sound and AV equipment. Access to theatre equipment on site (excluding those listed in the fees and charges). Light, sound and AV equipment. Access to theatre equipment on site (excluding those listed in the fees and charges)					
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$13.62	\$149.80	Y Lighting and sound equipment can be used by qualified person. Hirers without qualified person will incur additional staff costs.
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$19.47	\$214.20	Y
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$16.35	\$179.90	Y
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$23.35	\$256.90	Y
CTGI01	Per Day Community	Per day	\$81.69	\$898.60	Y
CTGI01	Per Day Commercial	Per day	\$116.85	\$1,285.40	Y
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event) ADD ON: lighting rig adjustments	Consecutive per day	20% discount	20% discount \$104 - \$1040	Y In order to set the lighting rig back, the Shire will recover appropriate costs required, plus a management fee including administrative time.
KITCHEN					
Included: Access to all equipment, appliances, cool room, crockery, cutlery and glassware in the kitchen.					
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$1.98	\$21.80	Y
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$2.84	\$31.20	Y
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$2.36	\$26.00	Y 20% extra for out of hours hire
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$3.40	\$37.40	Y 20% extra for out of hours hire
CTGI01	Per Day Community	Per day	\$11.91	\$131.00	Y Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time
CTGI01	Per Day Commercial	Per day	\$17.02	\$187.20	Y Office hours are 8am-5pm Monday to Friday. Times outside of office hours, may incur charges for staff time
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	Y 20% discount on daily rate, per consecutive day
EQUIPMENT HIRE					
CTGI07	Fold Back Speakers - Set of 2	Per event, per day	\$4.35	\$47.80	Y If an event spans more than one day, this fee will be charged on a per day rate. For use in the Cummins Theatre, external use can be negotiated.
CTGI07	Stage Risers	Per event, per piece	\$2.84	\$31.20	Y \$30 per piece, max 6 pieces
CTGI07	Additional Microphone and Stand	Per event	\$2.36	\$26.00	Y For use in the Cummins Theatre, external use can be negotiated.
CTGI07	Large TV Screen	Per event	\$4.73	\$52.00	Y For use only at Cummins Theatre
CTGI07	Cinema Kit	Per hour	\$11.35	\$124.80	Y Inflatable screen and projector
CTGI07	Tablecloth Standard	Per item	\$0.47	\$5.20	Y
CTGI07	Piano Hire	Per event	\$11.35	\$124.80	Y Only for use at Cummins Theatre. Note - tuning occurs once per year.
CTGI07	Chair Covers (Per Cover) not including set up and pack down	Per item	\$0.19	\$2.10	Y No set-up or pack-down included
CTGI07	Chair Covers (Per Cover) including set up and pack down	Per item	\$0.38	\$4.20	Y Set-up and pack-down included
CTGI07	Tea & Coffee Station (Setup) - under 30 people	Per event	\$3.78	\$41.60	Y Includes: urn, tea, coffee, sugar, milo, milk (regular and light), cups and spoons
CTGI07	Tea & Coffee Station (Setup) - over 30 people	Per event	\$5.67	\$62.40	Y Includes: urn, tea, coffee, sugar, milo, milk (regular and light), cups and spoons
CTGI07	Auto Poles (set: 2 vertical poles, 1 cross bar, 1 curtain)	Per set	\$4.35	\$47.80	Y For use only at Cummins Theatre
STAFF					
CTGI14	Staff Member on Site	Per hour	At Cost	At Cost	Y If event is outside of office hours, and requires a staff member on site, this fee will apply.
CTGI14	Technician	Per show		At Cost + 10%	Y Technicians will be hired in. All associated costs +10% will be on charged, this may include accommodation.
BONDS, CLEANING AND DAMAGES					
N/A	Refundable Bond Per Event	Per event	\$0.00	\$100.00	N
N/A	Refundable Bond Per Event - event over 100 people	Per event	\$0.00	\$200.00	N
N/A	Refundable Bond Per Event - with alcohol	Per event	\$0.00	\$500.00	N
N/A	Refundable Bond Per Event - Large commercial show	Per event	\$0.00	\$500 - \$1500	N At the discretion of the CEO
N/A	Long term hirer bond	Per agreement	\$0.00	\$300.00	N Multiple uses over 12 month period
N/A	Long term key bond	Per agreement	\$0.00	\$200.00	N Multiple uses over 12 month period
N/A	Key Bond	Per event	\$0.00	\$50.00	N
3110720	Cleaning	Per hour	At cost	At cost	Y If cleaning is required due to hirer use
3110720	Linen Replacement (due to damage)	Per item	At cost	At cost	Y
3110720	Equipment Repair or Replacement (due to damage)	Per item	At cost	At cost	Y
ADMINISTRATION					
CTGI04	Ticketing - General Admission	Per ticket		\$0 - \$520	Y
CTGI04	Ticketing Service - Per Ticket Handled	Per ticket	\$0.38	\$4.20	Y Per ticket fee charged to the hirer, for tickets sold by the Shire on their behalf
LIBRARY					
ADMINISTRATION					
3110520	Vaquform material consumption - ABS sheet 2.00mm	Per sheet	\$0.75	\$8.30	Y Materials only
3110520	Vaquform material consumption - ABS sheet 1.00mm	Per sheet	\$0.38	\$4.20	Y Materials only
3110520	Vaquform material consumption - HIPSheet 1.00mm	Per sheet	\$0.38	\$4.20	Y Materials only

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2024-25

	Unit	GST	Total (incl GST)	GST	Notes	
3110520	Vaquiform material consumption - HIPS sheet 1.5 mm	Per sheet	\$0.56	\$6.20	Y	Materials only
3110520	Vaquiform material consumption - PETG sheet 1.00mm	Per sheet	\$0.56	\$6.20	Y	Materials only
3110520	Deposit on Books for Visitors	Per book	\$2.84	\$31.20	Y	Temporary membership fee (under 3 months)
3110540	2 Weeks Overdue (First Notice)	Per notice	\$0.19	\$2.10	Y	
3110540	4 Weeks Overdue (Second Notice)	Per notice	\$0.38	\$4.20	Y	
3110540	6 Weeks Overdue (Third & Final Notice)	Per notice	\$0.71	\$7.80	Y	
3110540	Lost or Damaged Item	Per item	At Cost	At cost	Y	
3110520	Library Activity Room (Per Hour) Community	Per hour	\$2.84	\$31.20	Y	
3110520	Library Activity Room (Per Hour) Commercial	Per hour	\$3.78	\$41.60	Y	
3110520	Library Activity Room (Full Day) Community	Per day	\$10.40	\$114.40	Y	
3110520	Library Activity Room (Full Day) Commercial	Per day	\$20.33	\$223.60	Y	
3110520	Library Activity Room (After First Day of Hire for Same Event) Community	Per consecutive day	\$7.56	\$83.20	Y	
3110520	Library Activity Room (After First Day of Hire for Same Event) Commercial	Per consecutive day	\$17.96	\$197.60	Y	
3110520	Hot Office (Per Hour) Community	Per hour	\$0.47	\$5.20	Y	
3110520	Hot Office (Per Hour) Commercial	Per hour	\$1.89	\$20.80	Y	
3110520	Hot Office (Per Day) Community	Per day	\$1.89	\$20.80	Y	
3110520	Hot Office (Per Day) Commercial	Per day	\$7.56	\$83.20	Y	
3110520	Staff Setup and Clean-up (Per Hour)	Per hour	\$3.31	\$36.40	Y	
3110520	Tea & Coffee Setup, Clean-up, & Consumables	Per event	\$1.89	\$20.80	Y	
3110520	Miscellaneous Courses / Programs / Shows / Activities / Events	Per admission	Varies	\$0 - \$208	Y	
NORTH MERREDIN PRIMARY SCHOOL PRECINCT						
3110121	Classroom 7 (Per Hour) Community	Per hour	\$2.45	\$27.00	Y	
3110121	Classroom 7 (Per Hour) Commercial	Per hour	\$3.59	\$39.50	Y	
3110121	Classroom 7 (Per Day) Community	Per day	\$11.35	\$124.80	Y	
3110121	Classroom 7 (Per Day) Commercial	Per day	\$22.69	\$249.60	Y	
N/A	BOND - Casual Hire	Per hire	\$4.55	\$50.00	N	
N/A	BOND - Long Term Hire	Per agreement	\$27.27	\$300.00	N	
N/A	Key BOND - Casual Hire	Per hire	\$0.00	\$50.00	N	
N/A	Key BOND - Long Term Hire	Per key	\$0.00	\$200.00	N	
COMMUNITY DEVELOPMENT						
3130835	Events Trailer	Per item	\$23.86	\$262.50	Y	Hire \$62.50 & Bond \$200
3130835	Shire Event Stall Holders Fee	Per stall	Varies	\$0-\$15.60	Y	
3130835	Miscellaneous Courses / Programs / Shows / Activities / Events	Per admission	Varies	\$0-208	Y	
ECONOMIC SERVICES						
SALE OF INDEPENDENT WATER						
3110335	Schools - p/kL*	Per kL	\$0.28	\$3.10	Y	
3110335	Other usage - p/kL*	Per kL	\$0.38	\$4.20	Y	
3110335	Groundwater - p/kL*	Per kL	\$0.19	\$2.10	Y	
3130821	Community Standpipe Charges p/kL*	Per kL		At Cost + 10%	Y	
3130821	Commercial Standpipe Charges (Class 9) p/kL*	Per kL		At Cost + 10%	Y	
3130821	Commercial Standpipe Charges (Class 15) p/kL*	Per kL		At Cost + 10%	Y	
3130821	Standpipe Swipe Card Purchase	Per card	\$1.89	\$20.80	Y	
PROFESSIONAL SERVICES						
3130322	Building Licence Search Fee	Per hour	\$0.00	\$91.00	N	
3130322	Property Building Enquiries	Per hour	\$8.18	\$90.00	Y	
3130322	Building Inspection Fee, Per Hour, plus \$0.91 per km	Per hour (+km)	\$8.18	\$90.00	Y	
3130322	Staff Professional Services Health & Building Fee	Per hour	\$11.30	\$124.30	Y	
CENTRAL WHEATBELT VISITORS CENTRE						
SALES AND SERVICES						
3130235	General Retail Books, Crafts and Souvenirs	Per transaction	Varies	At Cost	Y	
3130235	Consignment Books and Crafts	Per transaction	Varies	At Cost	Y	
3130235	Postage and Handling	Per transaction	Varies	At Cost	Y	
3130235	Postage Administration Fee	Per transaction	\$0.19	\$2.10	Y	
3130235	CWVC Annual Membership Level 1	Per membership	\$19.38	\$213.20	Y	
3130235	CWVC Annual Membership Level 2	Per membership	\$13.66	\$150.30	Y	
3130235	CWVC Annual Membership Level 3	Per membership	\$9.13	\$100.40	Y	
3130235	CWVC Annual Membership Level 4 (affiliate Not for Profit Museums)	Per membership	\$5.82	\$64.00	Y	
3130235	Water supply (Community)	Per kL	\$0.38	\$4.20	Y	Min charge 1kL
3130235	Water supply (Commercial)	Per kL	\$0.47	\$5.20	Y	Min charge 1kL
3130235	Business Listing	Per listing	Varies	\$75 - \$130.00	Y	
3130235	Business Listing - Name and Phone/ Map reference	Per listing	Varies	\$55 - \$88.40	Y	
3130235	Advert - Small Print Advert (45mm x 70mm)	Per advert	Varies	\$198 - \$332.80	Y	
3130235	Advert - Brochure Back Page	Per advert	Varies	\$500 - \$728	Y	
3130235	Advert - One Eight Page/ 1 Unit - (92.5Wmmx 65.5Hmm)	Per advert	Varies	\$255 - \$395.20	Y	
3130235	Advert - Quarter Page/ 2 Unit Print Advert - (92.5mmW x 136mmH)	Per advert	Varies	\$395 - \$603.20	Y	
3130235	Advert - Half Page/ 3 Unit Print Advert - (190mmW x 136mmH)	Per advert	Varies	\$595 - \$728	Y	

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2024-25

	Unit	GST	Total (incl GST)	GST	Notes
3130235 Advert - Full Page/ 4 Unit Print Advert - (190mmW x 27mmH)	Per advert	Varies	\$1,155 - \$1,560	Y	
3130235 Advert - Full Page Rear Cover - (210mmW x 297mmH)	Per advert	Varies	\$1,335 - \$1,872	Y	
3130235 Advert - CWVC Membership Rate	Per advert	Varies	9% - 22% discount	Y	
MERREDIN REGIONAL COMMUNITY & LEISURE CENTRE					
BONDS					
N/A Refundable Bond Per Event	Per event		\$100.00	N	
N/A Refundable Bond Per Event - event over 100 people	Per event		\$200.00	N	
N/A Refundable Bond Per Event - with alcohol	Per event		\$500.00	N	
N/A Refundable Bond Per Event - Large commercial show	Per event		\$500-\$1500	N	At the discretion of the CEO
N/A Long term hirer bond	Per agreement		\$300.00	N	Multiple uses over 12 month period
N/A Long term key bond	Per agreement		\$200.00	N	Multiple uses over 12 month period
N/A Key Bond	Per event		\$50.00	N	
FUNCTION ROOM					
3110335 Small Function Room - Community	Per hour	\$6.31	\$69.40	Y	
3110335 Small Function Room - Commercial	Per hour	\$7.57	\$83.30	Y	
3110335 Large Function Room - Community	Per hour	\$10.10	\$111.10	Y	
3110335 Large Function Room - Commercial	Per hour	\$15.15	\$166.60	Y	
3110335 Meeting Room - Community	Per hour	\$2.75	\$30.30	Y	
3110335 Meeting Room - Commercial	Per hour	\$5.05	\$55.50	Y	
3110335 Provision of Tea & Coffee (Per Head - Bottomless)	Per head	\$0.41	\$4.50	Y	
INDOOR COURT AREA					
3110335 Casual Use - Child	Per hour	\$0.57	\$6.30	Y	
3110335 Casual Use - Adult	Per hour	\$0.69	\$7.60	Y	
3110335 Court Hire - Half Court - Community	Per hour	\$2.53	\$27.80	Y	
3110335 Court Hire - Half Court - Commercial	Per hour	\$5.05	\$55.60	Y	
3110335 Court Hire - Full Court - Community	Per hour	\$4.35	\$47.80	Y	
3110335 Court Hire - Full Court - Commercial	Per hour	\$6.87	\$75.60	Y	
3110335 Indoor Stadium - Community	Per day	\$27.27	\$300.00	Y	Maximum 8 hours
3110335 Indoor Stadium - Commercial	Per day	\$54.55	\$600.00	Y	Maximum 8 hours
3110335 School Booking (School Hours - Includes Indoor Stadium, Oval, Outdoor Courts and Hockey/Tennis Surface)	Per day	\$40.91	\$450.00	Y	Schools only utilising one area of the facility will be charged the relevant Community rate
SPORTING EQUIPMENT HIRE					
3110335 Balls	Per ball	\$0.35	\$3.80	Y	
HYDROTHERAPY POOL					
3110335 Hire - Community (Maximum 6 Adults or 8 Children: Under 12 Years)	Per hour	\$5.05	\$55.60	Y	
3110335 Cancellation Fee (Less than 24 Hours notice)	Per cancellation	\$5.05	\$55.60	Y	Cancellation fee = 1 hour hire charge
3110335 Hire - Commercial (Maximum 6 Adults or 8 Children: Under 12 Years)	Per hour	\$7.57	\$83.30	Y	
3110335 Cancellation Fee (Less than 24 Hours notice) Commercial	Per cancellation	\$7.57	\$83.30	Y	Cancellation fee = 1 hour hire charge
3110335 20 Use Pass - Adult (Half Hour Sessions) (Shared Use - Minimum of 4 People)	Per half hour	\$17.67	\$194.40	Y	
3110335 20 Use Pass - Senior (Half Hour Sessions) (Shared Use - Minimum of 4 People)	Per half hour	\$10.45	\$114.90	Y	
3110335 Single User Fee Adult - (Shared Use - Minimum of 4 People)	Per half hour	\$1.26	\$13.90	Y	
3110335 Cancellation Fee Adult (Less than 24 hours notice)	Per cancellation	\$1.26	\$13.90	Y	Cancellation fee = half hour hire charge
3110335 Single User Fee Senior - (Shared Use - Minimum of 4 People)	Per half hour	\$0.69	\$7.60	Y	
3110335 Cancellation Fee Senior (Less than 24 hours notice)	Per cancellation	\$0.69	\$7.60	Y	Cancellation fee = half hour hire charge
BOWLING GREENS					
3110335 Hire - Community (No Lights - One Green)	Per game	\$4.36	\$48.00	Y	Maximum 2 hours
3110335 Hire - Community (With Lights - One Green)	Per game	\$5.74	\$63.10	Y	Maximum 2 hours
3110335 Hire - Commercial (No Lights - One Green)	Per game	\$8.15	\$89.60	Y	Maximum 2 hours
3110335 Hire - Commercial (With Lights - One Green)	Per game	\$10.90	\$119.90	Y	Maximum 2 hours
3110335 Hire - Community (Exclusive Function No Lights - Two Greens)	Per event	\$12.62	\$138.80	Y	Maximum 2 hours
3110335 Hire - Community (Exclusive Function With Lights - Two Greens)	Per event	\$25.25	\$277.70	Y	Maximum 2 hours
3110335 Hire - Commercial (Exclusive Function No Lights - Two Greens)	Per event	\$21.80	\$239.80	Y	Maximum 2 hours
3110335 Hire - Commercial (Exclusive Function With Lights - Two Greens)	Per event	\$34.43	\$378.70	Y	Maximum 2 hours
HOCKEY/ TENNIS SYNTHETIC SURFACE					
3110335 Full Pitch (No Lights)	Per day	\$12.62	\$138.80	Y	
3110335 Full Pitch (With Lights)	Per day	\$16.64	\$183.00	Y	
3110335 1/2 Pitch (No Lights) Hockey	Per day	\$6.31	\$69.40	Y	
3110335 1/2 Pitch (With Lights) Hockey	Per day	\$8.61	\$94.70	Y	
3110335 2/3 Pitch (No Lights) Tennis	Per day	\$8.61	\$94.70	Y	
3110335 2/3 Pitch (With Lights) Tennis	Per day	\$11.47	\$126.20	Y	
3110335 1/3 Pitch (No Lights) Tennis	Per day	\$4.36	\$48.00	Y	
3110335 1/3 Pitch (With Lights) Tennis	Per day	\$5.74	\$63.10	Y	
OVAL HIRE (Includes Change Rooms)					
3110335 Oval Hire - Community (No Lights)	Per hour	\$13.64	\$150.00	Y	
3110335 Oval Hire - Community (With Lights)	Per hour	\$19.09	\$210.00	Y	
3110335 Oval Hire - Commercial (No Lights)	Per hour	\$18.18	\$200.00	Y	
3110335 Oval Hire - Commercial (With Lights)	Per hour	\$24.55	\$270.00	Y	

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2024-25

	Unit	GST	Total (incl GST)	GST	Notes
3110335	Oval Hire - Community (No Lights)	Per day	\$68.18	\$750.00	Y
3110335	Oval Hire - Community (With Lights)	Per day	\$95.45	\$1,050.00	Y
3110335	Oval Hire - Commercial (No Lights)	Per day	\$90.91	\$1,000.00	Y
3110335	Oval Hire - Commercial (With Lights)	Per day	\$122.73	\$1,350.00	Y
PROGRAMS - DRY FACILITIES					
3110335	Early Years Programs (0-4 years)	Per session	\$0.69	\$7.60	Y
3110335	Early Years Program - Booklet of 10	10 sessions	\$6.31	\$69.40	Y
3110335	Early Years Program - Booklet of 20	20 sessions	\$12.62	\$138.80	Y
3110335	Junior Programs (Primary School Aged)	Per session	\$0.69	\$7.60	Y
3110335	Junior Program - Booklet of 10	10 sessions	\$6.31	\$69.40	Y
3110335	Junior Program - Booklet of 20	20 sessions	\$12.62	\$138.80	Y
3110335	Youth Programs (Secondary School Aged)	Per session	\$0.69	\$7.60	Y
3110335	Youth Program - Booklet of 10	10 sessions	\$6.31	\$69.40	Y
3110335	Youth Program - Booklet of 20	20 sessions	\$12.62	\$138.80	Y
3110335	Adult Programs	Per session	\$0.92	\$10.10	Y
3110335	Seniors Programs	Per session	\$0.57	\$6.30	Y
PROGRAMS - WET FACILITIES					
3110335	Early Years Programs	Per session	\$1.49	\$16.40	Y
3110335	Junior Programs (Primary School Aged)	Per session	\$1.49	\$16.40	Y
3110335	Youth Programs (Secondary School Aged)	Per session	\$1.49	\$16.40	Y
3110335	Infant/Kinder Swim (Per Child - 6 Week Program - Maximum 6 to 8 Children)	Per program		At Cost +10%	Y
3110335	Infant/Kinder Swim (Per Child - 6 Week Program - Maximum 4 Children)	Per program		At Cost +10%	Y
3110335	Adult Programs	Per session	\$1.49	\$16.40	Y
3110335	Seniors Programs	Per session	\$1.04	\$11.40	Y
3110335	Aquafit - 45 Minute Class	Per class		At Cost +10%	Y
3110335	Aquafit Express - 30 Minute Class	Per class		At Cost +10%	Y
GRANDSTAND BAR					
3110335	MRCLC Custom Made Stubbie Holder	Per item	\$0.91	\$10.00	Y
GENERAL CHARGES					
3110335	Staff Admin, Set-Up & Clean-Up	Per hour	\$8.04	\$88.40	Y
3110335	Casual Shower Use	Per person	\$0.45	\$5.00	Y
3110335	Change Room Hire	Per session	\$3.10	\$34.10	Y
SPORTING USER GROUP ANNUAL FEES					
3110335	Merredin Netball Association	Per season	\$681.82	\$7,500.00	Y
3110335	Merredin Basketball Association	Per season	\$909.09	\$10,000.00	Y
3110335	Nukarni Football Club	Per season	\$363.64	\$4,000.00	Y
3110335	Burracoppin Football Club	Per season	\$363.64	\$4,000.00	Y
3110335	Nukarni Netball Club	Per season	\$245.45	\$2,700.00	Y
3110335	Burracoppin Netball Club	Per season	\$245.45	\$2,700.00	Y
3110335	Golf	Per season	\$136.36	\$1,500.00	Y
3110335	Merredin District Tennis Club	Per season	\$163.64	\$1,800.00	Y
3110335	Merredin Hockey	Per season	\$245.45	\$2,700.00	Y
3110335	Burracoppin Hockey	Per season	\$245.45	\$2,700.00	Y
3110335	Civic Bowls	Per season	\$136.36	\$1,500.00	Y
3110335	Nukarni Cricket	Per season	\$90.91	\$1,000.00	Y
3110335	Junior Cricket	Per season	\$54.55	\$600.00	Y
3110335	Junior Football	Per season	\$136.36	\$1,500.00	Y
3110335	Little Athletics	Per season	\$90.91	\$1,000.00	Y
3110335	Fire Brigade	Per season	\$45.45	\$500.00	Y
3110335	Merredin Swim Club	Per season	\$54.55	\$600.00	Y
PRIVATE WORKS					
PLANT HIRE (Operator Included)					
3140120	Grader	Per hour	\$23.31	\$256.40	Y
3140120	Small Loader	Per hour	\$21.64	\$238.00	Y
3140120	Large Loader	Per hour	\$24.00	\$264.00	Y
3140120	6 Wheel Truck	Per hour	\$21.24	\$233.60	Y
3140120	Water Truck	Per hour	\$22.82	\$251.00	Y
3140120	Small Truck	Per hour	\$14.95	\$164.40	Y
3140120	Tractor with Slasher/Rotary Hoe	Per hour	\$20.85	\$229.30	Y
3140120	Vibrating Roller	Per hour	\$28.42	\$312.60	Y
3140120	Pneumatic Roller	Per hour	\$24.00	\$264.00	Y
3140120	Cherry Picker	Per hour	\$22.32	\$245.50	Y
3140120	Skid Steer Loader	Per hour	\$17.30	\$190.30	Y
3140120	Skid Steer Loader with Stump Grinder	Per hour	\$25.36	\$279.00	Y
3140120	Skid Steer Loader with Trencher	Per hour	\$23.99	\$263.90	Y
3140120	Backhoe/Loader	Per hour	\$20.06	\$220.70	Y
3140120	Backhoe/Loader with Post Hole Digger	Per hour	\$25.66	\$282.30	Y

SHIRE OF MERREDIN**SCHEDULE OF FEES AND CHARGES - COUNCIL 2024-25**

	Unit	GST	Total (incl GST)	GST	Notes
3140120 Lawn Mower (Ride on)	Per hour	\$16.13	\$177.40	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Lawn Mower	Per hour	\$13.96	\$153.60	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Whipper Snipper	Per hour	\$13.96	\$153.60	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Work Utilities	Per hour	\$14.55	\$160.10	Y	Rate inclusive of operator (max. 8 hrs per day)
3140120 Supervision	Per hour	\$12.98	\$142.80	Y	
3140120 Labour	Per hour	\$7.89	\$86.80	Y	
3140120 Labour with Penalty Rates	Per hour	\$15.79	\$173.70	Y	Saturday, Sunday & outside normal work hours
3140120 Consumables & Materials	Per item		Cost + 20%	Y	
MATERIAL CARTAGE & DELIVERY CHARGES (within town boundary)					
3140120 Gravel / Yellow Sand (per cubic metre) Delivered	Per m3	\$5.11	\$56.20	Y	Maximum of 25km delivery distance from Shire depot
3140120 Gravel / Yellow Sand (per cubic metre from stockpile) Load Self	Per m3	\$1.33	\$14.60	Y	
3140120 Gravel / Yellow Sand (per cubic metre) Loaded by Shire	Per m3	\$2.38	\$26.20	Y	
3140120 Out of Town Delivery Charge (Per km Return Trip)	Per km	\$0.24	\$2.60	Y	

Definitions

Commercial Hire: Profit Making Organisations including Government Depts. (Excluding Schools)

Community Hire: Charitable/ Community Group/ Non Government Organsiation/ Fundraising/ Individual (e.g. funeral/ church/ wedding etc)

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2024-25

	Total	GST
LAW, ORDER & PUBLIC SAFETY		
DOG FEES AND CHARGES (DOG ACT, 1976)		
Annual Registration:		
3050221 *Sterilised Dog or Bitch	\$20.00	N
3050221 Unsterilised Dog or Bitch	\$50.00	N
Three Year Registration:		
3050221 *Sterilised Dog or Bitch	\$42.50	N
3050221 Unsterilised Dog or Bitch	\$120.00	N
Lifetime Registration:		
3050221 *Sterilised Dog or Bitch	\$100.00	N
3050221 Unsterilised Dog or Bitch	\$250.00	N

***Must sight certificate signed by a registered vet, a statutory declaration or sight ear tattoo for sterilisation concession**

Registrations after 31st May receive a 50% discount off the above fees

All Pensioners receive a 50% discount off the above fees.

3050240 Unregistered Dog	\$200.00	N
3050240 Failure to Give Notice of New Owner	\$200.00	N
3050240 Keeping More than the Prescribed Number of Dogs	\$200.00	N
3050240 Breach of Kennel Establishment Licence	\$200.00	N
3050240 Dog in Public Place without Collar or Registration Tag	\$200.00	N
3050240 Owners Name and Address not on Collar	\$200.00	N
3050240 Dog not held by a Leash in Certain Public Places	\$200.00	N
3050240 Failure to Control Dog in Exercise Areas and Rural Areas	\$200.00	N
3050240 Greyhound not Muzzled	\$200.00	N
3050240 Dog in a Place without Consent	\$200.00	N
3050240 Failure to Submit Dog for Veterinary Examination	\$100.00	N
3050240 Dog Causing a Nuisance	\$200.00	N
3050240 Failure to Produce Document Issued under the Act	\$200.00	N
3050240 Failure of Alleged Offender to give Name and Address	\$200.00	N
Dangerous Dogs - As Per Dog Act Regulations		

***All Dogs three months of age and over must be licensed. Licences are due on November 1 of each year and can be paid at the Shire of Merredin Administration Office during normal office hours. All matters relating to dangerous dogs must be referred to the Ranger**

**SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2024-25**

	Total	GST
CAT FEES AND CHARGES (CAT REGULATIONS, 2012)		
Annual Registration:		
3050221 If application is made after 31 May until the next 31 October	\$10.00	N
3050221 Otherwise	\$20.00	N
3050221 Three Year Registration:	\$42.50	N
3050221 Lifetime Registration:	\$100.00	N
Cat Breeding:		
3050221 Breeding Cat (male or female) - per cat	\$200.00	N
All pensioners receive a 50% discount off the above fees		

PREVENTATIVE SERVICES & HEALTH ADMINISTRATION & INSPECTION

HEALTH ACT 1911		
3030421 Stable Licence p.a. - Council Resolution 27807 15/02/05	\$30.00	N
3030421 Application to Construct/ Install an Apparatus for Sewerage Treatment	\$118.00	N
3070420 Inspection Fee (1 or 2 major fixtures)	\$118.00	N
3070420 Each Additional Fixtures	\$30.00	N
3070420 Re-inspection Fee	\$50.00	N
3070420 Application Fee to Department of Health (with local government report)	\$79.00	N
3070420 Application Fee to Department of Health (without local government report)	\$118.00	N
Offensive Trades:		
3030421 Slaughterhouse/Piggeries/Knackeries/Poultry Processing Establishments/Poultry Farming/ Rabbit Farming	\$298.00	N
3030421 Seafood Processing Establishments (whole fish, shellfish & crustacean cleaned and prepared)	\$298.00	N
3030421 Artificial Manure Depots/ Manure Works/ Fish Curing Establishments	\$211.00	N
3030421 Bone Mills/ Place for Storing, Drying or Preserving Bones/ Blood Drying/ Gut Scraping, Preparation of Sausage Skins/ Fellmongeries/ Bone Merchant Premises/ Flock Factories	\$171.00	N
Fat Melting, Fat Extracting or Tallow Melting Establishments:		
3030421 a) Butcher Shop or Similar	\$171.00	N
3030421 b) Larger Establishments	\$298.00	N
3030421 Laundries, Dry Cleaning Establishments	\$147.00	N
3030421 Any Other Offensive Trade (not specified above)	\$298.00	N

CARAVAN PARK AND CAMPING GROUNDS REGULATIONS 1997

APPLICATION FEES

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2024-25

	Total	GST
3130221 Application for Grant or Renewal of Licence Regulation 45	\$200.00	N
Or amount calculated by multiplying the relevant amount set out below by the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the application, whichever is greater		
3130221 a) Long Stay Sites - per site	\$6.00	N
3130221 b) Short Stay Sites and Sites in Transit Parks	\$6.00	N
3130221 c) Camp Sites	\$3.00	N
3130221 d) Overflow Site	\$1.50	N
3130221 Additional Fee by Way of Penalty for Renewal After Expiry	\$20.00	N
3130221 Temporary Licence (pro rata amount of the fee payable for the period of time for which the licence is to be in force with a minimum of)	\$100.00	N
3130221 Transfer of Licence	\$100.00	N

BUILDING CONTROL

BUILDING PERMITS

Of Declared Value:

3130320 Class 1 or 10 - Uncertified	0.32% of Estimated Value not less than \$110.00	N
3130320 Class 1 or 10 - Certified	0.19% of Estimated Value not less than \$110.00	N
3130320 Class 2 to 9 - Certified Application	0.09% of Estimated Value not less than \$110.00	N
3130320 Application to Amend a Building Permit (Uncertified)	0.32% of Estimated Value not less than \$110.00	N
3130320 Application for Demolition Licence of Class 1 and 10 Buildings	\$110.00	N
3130320 Application for Demolition Licence of Class 2 and 9 Buildings	\$110 for each storey of the building	N
3130320 Request to provide Certificate of Construction Compliance	\$110.00 + travel +GST	N
3130320 Request to provide Certificate of Building Compliance	\$110.00 + travel +GST	N
3130320 Application for Building approval certificate for unauthorised work	0.38% of Estimated Value not less than \$110.00	N

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2024-25

	Total	GST
3130320 Application for Building approval certificate for building with authorisation (class 1 and 10)	\$110.00	N
OCCUPANCY APPLICATIONS		
3130320 Application for occupancy permit for completed Class 2-9 Buildings	\$110.00	N
3130320 Application for occupancy permit for incomplete buildings	\$110.00	N
3130320 Application for modification of permit for additional use on a temporary basis	\$110.00	N
3130320 Application for replacement of permit for a permanent change use	\$110.00	N
3130320 Application for occupancy permit or building certificate of strata scheme or subdivision	\$11.60 for each strata unit but not less than	N
3130320 Application for Occupancy permit or unauthorised class 2-9 Buildings	0.18% of Estimated Value not less than	N
3130320 Application for a building approval certificate for a building or an incidental structure in respect of which unauthorised work has been done	0.38% of the estimated value of the unauthorised work but not less than \$110.	N
3130320 Application for occupancy permit or unauthorised class 2-9 building Certified	\$110.00	N
3130320 Application for occupancy permit for building with existing authorisation	\$110.00	N
PLANNING AND DEVELOPMENT APPLICATIONS		
Non extractive industry application fees:		
3100620 Application < \$50,000	\$147.00	N
3100620 Application \$50,000 up to \$500,000	0.32% of the estimated cost of development	N
3100620 Application > \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of	N
3100620 Application \$2.5 million to \$5 million	\$7,161 + 0.206% for every \$1 in excess of	N
3100620 Application \$5 million to \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of	N
3100620 Application > \$21.5 million	\$34,196.00	N
3100620 Application where development (non extractive industry) has commenced	The above applicable fee plus, by way of penalty, twice that fee	N
Extractive industry application fees:		
3100620 Development Applications - Extractive Industries	\$739.00	N

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - STATUTORY - 2024-25

	Total	GST
3100620 Development Applications - Extractive Industries (already commenced) = fee + twice fee	\$2,217.00	
Other Planning and Development fee:		
3100620 Home Occupation Application	\$222.00	N
3100620 Home Occupation Application (already commenced)= fee + twice fee	\$0.00	
3100620 Home Occupation Application annual renewal (before expiry)	\$73.00	N
3100620 Home Occupation Application annual renewal (after expiry) = renewal fee+ twice fee	\$0.00	
3100620 Providing a Subdivision Clearance for:	\$0.00	
a) not more than 5 lots	\$73 per lot	N
b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot	N
c) more than 195 lots	\$7,393.00	N
3100620 Determining an application for change of use/alteration/extension or change of non-conforming use	\$295.00	N
3100620 Determining an application for change of use/alteration/extension or change of non-conforming use (already commenced)	The above applicable fee plus, by way of penalty, twice that fee	N
3100620 Providing zoning certificate	\$73.00	N
3100620 Replying to a property settlement questionnaire	\$73.00	N
3100620 Providing written planning advice	\$73.00	N
3100620 Determining an application to amend or cancel development approval	\$295.00	N

*Unless otherwise stated, GST is not applicable on all statutory fees
All the above fees and charges are subject to change due to statutory amendments.*

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24

2023-24

	Unit	GST	Total (incl GST)	GST	Notes
GOVERNANCE					
ADMINISTRATION GENERAL					
			4% increase		COMMENTS RELATING TO PROPOSED CHANGES
3030120	Instalment Administration Fee	Per instalment	\$0.00	\$13.00	\$13.50 N
3030145	Penalty Interest (non instalment option)		6%	6%	6% N
3030145	Penalty Interest (instalment option)		5.5%	5.5%	5.5% N
3030121	Notice of Discontinuance	Each	At Cost	At Cost	At cost
3030121	Debt Collection Fees	Each	At Cost	At Cost	At cost
3030123	Individual Agreement to pay Council via Direct Debit	Each	\$1.04	\$11.50	\$12.00 N
3030121	Copy of Rate Notice Reprint	Each	\$1.04	\$11.50	\$12.00 Y
3030121	Rate Enquiry Fees - Property Information Reports	Each	\$10.14	\$111.50	\$116.00 Y
3040235	Search Fee for Document/ Building Plans (retained if documents are not located)	Each	\$1.00	\$11.00	\$11.40 Y
3040236	Provide Document/ Building Plans	Each	\$2.82	\$31.00	\$32.20 Y
3030135	Rate Book (full print out)	Each	\$18.55	\$204.00	\$212.20 Y
3030120	Alternative Rates Payment Agreement Fee	Each	\$0.00	\$11.50	\$12.00 N
3030221	Subscription to Monthly Agenda - per annum	Each	\$30.36	\$334.00	\$347.40 Y
3030221	Single Monthly Agenda	Each	\$3.32	\$36.50	\$38.00 Y
3030221	Subscription to Monthly Minutes - per annum	Each	\$30.36	\$334.00	\$347.40 Y
3030221	Single Monthly Minutes	Each	\$3.32	\$36.50	\$38.00 Y
3030221	Annual Report	Each	\$3.32	\$36.50	\$38.00 Y
3030221	Annual Financial Statements	Each	\$3.32	\$36.50	\$38.00 Y
3030221	Council Annual Budget	Each	\$3.32	\$36.50	\$38.00 Y
3040220	Freedom of Information - Statutory Application Fee	Each	\$0.00	\$30.00	\$30.00 N
3040220	Freedom of Information - Administration / Staff Time	Per hour/ pro rata	\$2.73	\$30.00	\$30.00 Y
3040220	Freedom of Information - Delivery, Packaging and Postage	Each	At Cost	At Cost	At cost Y
3040220	Freedom of Information - Photocopying (black and white A4)	Per page	\$0.02	\$0.20	\$0.20 Y
3140220	Extra Mass Vehicle Permit	Each	\$5.68	\$62.50	\$65.00 Y
PHOTOCOPYING - Administration, Library and Visitor Centre					
3040220	Shire Staff Administration Support	Per hour	\$5.45	\$60.00	\$62.40 Y
3030220	Photocopying Black and White (A4) up to 100 pages	Per page	\$0.02	\$0.20	\$0.20 Y
3030220	Photocopying Black and White (A3) up to 100 pages	Per page	\$0.04	\$0.40	\$0.40 Y
3030220	Bulk Photocopying (over 100 pages, 20% discount per page)	Per page	20% discount	20% discount	20% discount Y
3030220	Binding Documents	Per document	\$0.73	\$8.00	\$8.30 Y
3030220	Colour Printing (A4)	Per page	\$0.05	\$0.60	\$0.60 Y
3030220	Colour Printing (A3)	Per page	\$0.09	\$1.00	\$1.00 Y
LAW, ORDER AND PUBLIC SAFETY					
POUND FEES					
3050221	Replacement Dog/ Cat Tag	Each	\$0.00	\$3.20	\$3.30 N
3050220	Impounding Fee	Each	\$0.00	\$82.00	\$85.30 N
3050220	Release Fee	Each	\$0.00	\$56.00	\$58.20 N
3050220	Impounded Animal Boarding Fee	Per animal/ per day	\$0.00	\$133.00	\$138.30 N
N/A	Bark Deterrent - bond only	Each	\$0.00	\$192.50	\$200.00 N
3050234	Bark Deterrent Hire	Per day	\$0.00	\$23.00	\$23.90 N
3050220	Sustenance Charge	Per day	\$0.00	\$23.00	\$23.90 N
3050222	Surrender/Destruction of Small Animal (including dogs)	Per animal	\$0.00	\$66.50	\$69.20 N
3050222	Surrender/Destruction of Large Animal (e.g. sheep/horse)	Per animal	\$0.00	\$87.50	\$91.00 N
3050222	Animal Disposal Fee	Per animal	\$0.00	\$66.50	\$69.20 N
N/A	Cat Trap Bond (repaid on return)	Per item	\$0.00	\$100.00	\$100.00 N
MISCELLANEOUS CHARGES					
1042445	Access to Power on Shire Property	Per day	\$4.27	\$47.00	\$48.90 Y
1052440	Vehicle Impounding Fee (in town site + towing charges)	Per vehicle	\$0.00	\$147.50	\$153.40 N
1052440	Vehicle Impounding Fee (outside town site + towing charges)	Per vehicle	\$0.00	\$147.50	\$153.40 N
1052440	Vehicle Impounding Fee - storage	Per day	\$0.00	\$0.00	\$0.00 N
STALL HOLDERS / STREET TRADER					
3070421	Stall Holder/ Street Trader - Community/ charitable/ government organisation		\$0.00	\$0.00	\$0.00 N
3070421	Stall Holder/ Street Trader - per day (max 6 days)	Per day (max 6 days)	\$0.00	\$23.00	\$23.90 N
3070421	Stall Holder/ Street Trader - per week (max 21 days)	Per week (max 21 days)	\$0.00	\$105.00	\$109.20 N
3070421	Stall Holder/ Street Trader - per annum	Per annum	\$0.00	\$1,191.00	\$1,238.60 N
FOOD ACT 2008 SECTION 110					
3070420	Food Business Surveillance Fee (High Risk Food Premises)	Per business	\$0.00	\$214.00	\$222.60 N
3070420	Food Business Surveillance Fee (Medium Risk Food Premises)	Per business	\$0.00	\$161.00	\$167.40 N
3070420	Food Business Surveillance Fee (Low Risk Food Premises)	Per business	\$0.00	\$107.00	\$111.30 N
3070421	Food Business Registration Fee	Per business	\$0.00	\$57.00	\$59.30 N
3070421	Transfer of Food Business Registration	Per transfer	\$0.00	\$57.00	\$59.30 N
LOCAL LAWS					
LOCAL LAWS FEES AND CHARGES					
3050234	Bee Keeping Application fee - clause 4(d)	Per application	\$0.00	\$60.50	\$62.90 N
3050234	Approved Kennel Application/ Renewal fee - clause 4.10(1)	Per application	\$0.00	\$60.50	\$62.90 N
3100635	Extractive Industries - Security for Restoration and Reinstatement - clause 5.1*	Per application	\$0.00	\$10,712.00	\$11,140.50 N
3100635	Extractive Industries License Fee	Per application	\$0.00	\$321.50	\$334.40 N
3070620	Application and Licensing of Morgues Fee - clause 3*	Per application	\$0.00	\$50.00	\$52.00 N
3070421	Application for Registration of Lodging House/ Renewal Fee - clause 8.1.3*	Per application	\$0.00	\$180.00	\$187.20 N
3070421	Saleyard Fees - clause 7.11	Per application	\$0.00	\$59.50	\$61.90 N
3070421	Permit Fee - clause 7.1	Per application	\$0.00	\$59.50	\$61.90 N
3070421	Trolley Collection/ Removal Fee - clause 4.6	Per collection	\$0.00	\$59.50	\$61.90 N
3130320	Public Building Application	Per application	\$0.00	\$192.50	\$200.20 N
3130320	Registration, Annual Renewal or Transfer of Approved Premises	Per application	\$0.00	\$180.00	\$187.20 N
HEALTH					
GENERAL					
3070421	Section 39 Certificate (Travel to be added to charge)	Per certificate	\$7.86	\$86.50	\$90.00 Y
3070421	Section 40 Certificate (Travel to be added to charge)	Per certificate	\$7.86	\$86.50	\$90.00 Y
3070421	Gaming Permit Clearance (Travel to be added to charge)	Per permit	\$7.86	\$86.50	\$90.00 Y
SANITATION					
GENERAL					
3100120	Domestic Refuse Charge 240lt	Per annum	\$0.00	\$94.50	\$98.30 N
3100120	Domestic Refuse Charge 240lt - (Additional Pick Up)	Per annum	\$0.00	\$94.50	\$98.30 N
3100120	Domestic/Commercial Refuse Charge 240lt - (Recycling)	Per annum	\$0.00	\$79.00	\$82.20 N

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24

		2023-24					
	Unit	GST	Total (incl GST)	GST	Notes		
3100120	Domestic/Commercial Refuse Charge 240lt - (Additional Recycling)	Per annum	\$0.00	\$79.00	\$82.20	N	
3100120	Commercial Refuse Charge 240lt	Per annum	\$0.00	\$94.50	\$98.30	N	
3100120	Commercial Refuse Charge 240lt - (Additional Pick Up)	Per annum	\$0.00	\$94.50	\$98.30	N	
3100120	Commercial Refuse Charge 1.5m ³	Per annum	\$0.00	\$1,652.50	\$1,718.60	N	
3100120	Commercial Refuse Charge 1.5m ³ - (Additional Pick Up)	Per annum	\$0.00	\$1,652.50	\$1,718.60	N	
3100120	Commercial Refuse Charge 3.0m ³	Per annum	\$0.00	\$2,220.50	\$2,309.30	N	
3100120	Commercial Refuse Charge 3.0m ³ - (Additional Pick Up)	Per annum	\$0.00	\$2,220.50	\$2,309.30	N	
3100120	Commercial Refuse Charge 4.5m ³	Per annum	\$0.00	\$3,655.50	\$3,801.70	N	
3100120	Commercial Refuse Charge 4.5m ³ - (Additional Pick Up)	Per annum	\$0.00	\$3,655.50	\$3,801.70	N	
3100125	Commercial Co-mingled Recycling Charge 1.5m ³ - (fortnightly pick up)	Per annum	\$0.00	\$1,652.50	\$1,718.60	N	
3100125	Commercial Co-mingled Recycling Charge 3.0m ³ - (fortnightly pick up)	Per annum	\$0.00	\$2,220.50	\$2,309.30	N	
3100125	Commercial Co-mingled Recycling Charge 4.5m ³ - (fortnightly pick up)	Per annum	\$0.00	\$3,655.50	\$3,801.70	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m ³ - (weekly pick up)	Per annum	\$0.00	\$1,194.00	\$1,241.80	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m ³ - (twice weekly pick up)	Per annum	\$0.00	\$3,992.50	\$4,152.20	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m ³ - (fortnightly pick up)	Per annum	\$0.00	\$1,585.00	\$1,648.40	N	
3100125	Commercial Cardboard Recycling Cage Charge 6.0m ³ - (monthly pick up)	Per annum	\$0.00	\$1,125.50	\$1,170.50	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m ³ - (weekly pick up)	Per annum	\$0.00	\$1,975.00	\$2,054.00	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m ³ - (twice weekly pick up)	Per annum	\$0.00	\$3,316.50	\$3,449.20	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m ³ - (fortnightly pick up)	Per annum	\$0.00	\$2,326.50	\$2,419.60	N	
3100125	Commercial Cardboard Recycling Cage Charge 3.0m ³ - (monthly pick up)	Per annum	\$0.00	\$936.00	\$973.40	N	
3100120	Waste Management Levy*	Per annum	\$0.00	\$48.00	\$49.90	N	
LANDFILL SITE - TYRES NOT ACCEPTED							
COMMERCIAL							
3100135	Asbestos Containing Material - minimum charge		\$3.13	\$34.50	\$35.90	Y	By appointment, minimum charge 0.5m3
3100135	Asbestos Containing Material	Per m3	\$6.27	\$69.00	\$71.80	Y	By appointment
3100135	Commercial Controlled Liquid Waste Disposal	Per litre	\$0.00	\$0.15	\$0.20	N	Waste Codes K210,K110, and N140 only
3100135	Construction & Demolition Waste (unsorted)-	Per m3	\$5.82	\$64.00	\$66.60	Y	Minimum charge 1m3
3100135	Bricks and Building Rubble-	Per m3	\$4.55	\$50.00	\$52.00	Y	Minus concrete, metal products, soil and other contaminants---
3100135	Concrete	Per m3	\$3.57	\$39.30	\$40.90	Y	Minimum charge 1m3
3100135	Commercial General Waste	Per m3	\$5.05	\$55.50	\$57.70	Y	Minimum charge 1m3
3100135	Contaminated Soils	Per m3	\$6.95	\$76.40	\$79.50	Y	Drilling Mud requires MSDS, Sample results as per <i>Landfill Waste Classification and Waste Definitions 1996</i> confirming suitable for Class II Landfill Site required
3100135	Wood (incl pallets)	Per m3	\$3.64	\$40.00	\$41.60	Y	
3100135	Green Waste (contaminated)	Per m3	\$5.05	\$55.50	\$57.70	Y	
3100135	Green Waste (uncontaminated)	Per m3	\$1.13	\$12.40	\$12.90	Y	
3100135	Animal Disposal Fee (small animals)	Per item	\$0.64	\$7.00	\$7.30	Y	
3100135	Animal Disposal Fee (large animals)	Per item	\$11.54	\$126.90	\$132.00	Y	
3100135	Commercial Used Oil	Per litre	\$0.03	\$0.37	\$0.40	Y	Not accepted in containers, contents to be emptied into Large Capacity Tank on site. If disposing in 1m3 containers, the container will be charged separately as Commercial Bulk Waste---
3100135	Commercial E Waste	Per item	\$0.45	\$5.00	\$5.20	Y	
3100135	Domestic Waste (Generated outside the Shire of Merredin)	Per m3	\$7.27	\$80.00	\$83.20	Y	
3100135	Metal Products (Recyclable)	Per m3	\$0.00	Free of Charge	Free	N	Uncontaminated recyclable metal materials/items will be accepted free of charge. Fridges and freezers to be degassed prior to disposal. Vehicles and trailers to have wheels, batteries and any liquids removed.
3100135	Clean Fill	Per m3	\$0.00	Free of Charge	Free	N	Clean fill as per Landfill Waste Classifications & Waste Definitions 1996
3100135	Vehicle Batteries - car, truck, motorcycle and boat - Lead Acid	Per item	\$0.00	Free of Charge	Free	N	
3100135	Open Site out of Hours (minimum charge)		\$45.55	\$501.00	\$521.00	Y	Three hour minimum charge
3100135	Open Site out of Hours	Per hour	\$15.18	\$167.00	\$173.70	Y	Additional hourly charge
RESIDENTIAL							
3100135	Residential Tip Pass	Per annum	\$0.00	Free of Charge	Free	N	Ratepayers and residents of the Shire of Merredin are entitled to free entry to the Merredin Landfill Site with a current valid tip pass to dispose of up to 1m3 of green waste or general waste from a car, utility, van or trailer. Tip passes are only issued to properties that pay the waste service charge.
3100135	Residential Tip Pass Replacement	Each	\$1.00	\$11.00	\$11.40	Y	
3100135	Domestic Waste (Shire of Merredin Residents)	Per m3	\$3.36	\$37.00	\$38.50	Y	
3100135	Residential Cardboard and Paper	Per m3	\$0.00	Free of Charge	Free	N	
3100135	Residential Used Oil	Per litre	\$0.00	Free of Charge	Free	N	Not accepted in containers, to be emptied into Large Capacity Tank on site (Maxium 20 Litres otherwise commercial charge applies)
3100135	Residential E Waste	Per item	\$0.00	Free of Charge	Free	N	
3100135	Furniture	Per item	\$1.00	\$11.00	\$11.40	Y	Charged to all furniture items greater than 1m3.
3100135	Mattresses	Per item	\$2.73	\$30.00	\$31.20	Y	Only to be charged if commercial general waste charge is not applied. Residential Tip Passes do not cover the disposal of mattresses.
MERREDIN TIP SHOP							
N/A	Recyclable Items - Accepted for Tip Shop	Per item	\$0.00	Free of Charge	Free	N	Only suitable recyclable items will be accepted free of charge at the Landfill Operators discretion.
3100135	Tip Shop Sales - Recyclable Items	Per item	Range of \$0 to \$100	Range of \$0 to \$1000	Range of \$0 to \$1000	Y	As marked. Maximum amount \$1000 per tip shop item. Prices negotiable, based on fair price value.
ENVIRONMENT							
ELECTRIC VEHICLES							
3100520	Electric Vehicle Charger - Shire Administration	Per kWh	\$0.03	\$0.35	\$0.35	Y	Payment is via the "Chargefox: EV Charging Network" Application
BUILDING AND TOWN PLANNING FEES							
TOWN PLANNING FEES							
3100620	Minor Scheme Amendment	Per amendment	\$0.00	\$3,749.00	\$3,899.00	N	
3100620	Major Scheme Amendment	Per amendment	\$0.00	\$5,356.00	\$5,570.20	N	
3100620	Complex Scheme Amendment	Per amendment	\$0.00	\$8,034.00	\$8,355.40	N	
BUILDING FEES							
N/A	Issue of Certificate Design Compliance Class 2 to 9		\$0.00	\$0.00	\$0.00	N	
3130320	Initial Swimming Pool Safety Barrier Inspection	Per request			\$250.00	N	New charge permissible due to legislative changes

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24

2023-24

	Unit	GST	Total (incl GST)	GST	Notes	
CEMETERY						
BURIAL CHARGES						
For Each Interment:						
3100720	Issue of a Grant of Right of Burial	Per request	\$0.00	\$88.50	\$92.00	N
3100720	Copy of a Grant of Right of Burial	Per request	\$0.00	\$64.50	\$67.10	N
3100720	Grant of Right of Burial - Renewal	Per request	\$0.00	\$83.00	\$86.30	N
a) In Open Ground (no perpetual maintenance) plus Grant of Right of Burial						
3100720	Land for grave	Per request	\$42.45	\$467.00	\$485.70	Y
3100720	For interment of any person to a depth of 2.15 metres	Per request	\$47.36	\$521.00	\$541.80	Y
3100720	For interment of still born child	Per request	\$22.41	\$246.50	\$256.40	Y
b) In Lawn Area (including perpetual maintenance) plus Grant of Right of Burial						
3100720	Land for grave	Per request	\$105.14	\$1,156.50	\$1,202.80	Y
3100720	For interment of any person to a depth of 2.15 metres	Per request	\$53.82	\$592.00	\$615.70	Y
3100720	For interment of still born child	Per request	\$28.00	\$308.00	\$320.30	Y
c) Rose Garden (including perpetual maintenance) plus Grant of Right of Burial						
3100721	For each interment of cremated ashes	Per request	\$68.36	\$752.00	\$782.10	Y
d) Niche Wall: plus Grant of Right of Burial						
3100721	Wall Niche for Interment or Plaque	Per request	\$25.73	\$283.00	\$294.30	Y
3100721	Interment of Cremated Ashes in Niche Wall (labour charge)	Per request	\$12.09	\$133.00	\$138.30	Y
3100721	Plaque	Per request		Cost + 15%	At cost + 15%	Y
3100721	Installation of Plaque (labour charge)	Per request	\$7.36	\$81.00	\$84.20	Y
EXHUMATIONS						
3100720	Fee for Exhumation	Per request	\$13.32	\$146.50	\$152.40	Y
3100720	Re-opening of Grave for Exhumation	Per request	\$81.95	\$901.50	\$937.60	Y
3100720	Re-interment in New Grave after Exhumation	Per request	\$81.95	\$901.50	\$937.60	Y
RE-OPENING OF GRAVE						
3100720	For each Interment	Per request	\$77.05	\$847.50	\$881.40	Y
3100720	For each Interment of Cremated Ashes	Per request	\$7.00	\$77.00	\$80.10	Y
3100720	For each Interment of Still Born Child	Per request	\$18.45	\$203.00	\$211.10	Y
EXTRA CHARGES						
3100720	For each Interment on Saturdays - General Section	Per request	\$65.82	\$724.00	\$753.00	Y
3100720	For each Interment on Saturdays - Lawn Section	Per request	\$65.82	\$724.00	\$753.00	Y
3100720	For each Interment on Sundays/Public Holidays - General Section	Per request	\$109.41	\$1,203.50	\$1,251.60	Y
3100720	For each Interment on Sundays/Public Holidays - Lawn Section	Per request	\$109.41	\$1,203.50	\$1,251.60	Y
MISCELLANEOUS CHARGES						
3100720	Removal and Replacing Grass, Shrubs, Plants etc. (on any grave to be re-opened)	Per request	\$19.86	\$218.50	\$227.20	Y
3100720	For Sinking a Grave Beyond 2.15m (for each additional 300mm)	Per request	\$5.68	\$62.50	\$65.00	Y
3100722	Plot Identification Plate	Per request	\$5.68	\$62.50	\$65.00	Y
3100735	Funeral Directors - annual license	Per request	\$0.00	\$193.50	\$201.20	N
3100735	Funeral Directors - single license	Per request	\$0.00	\$96.50	\$100.40	N
3100735	Funeral Booking Fee - late notice charge (less than 24 hours) - clause 3.5	Per request	\$5.68	\$62.50	\$65.00	Y
3100735	Funeral Processions - late fee - clause 5.2	Per request	\$5.68	\$62.50	\$65.00	Y
3100722	Permit to Erect Monument, Headstone or Memorial	Per request	\$0.00	\$69.50	\$72.30	N
3100735	Register Inspection Fee - section 41	Per request	\$0.00	\$32.00	\$33.30	N
3100720	Removal of Monumental Work (prior to reopening)	Per request	\$19.86	\$218.50	\$227.20	Y
SWIMMING AREAS						
SWIMMING POOL						
N/A	Children Under Five Years Old	Per person	\$0.00	Free	\$0.00	N
3110220	Admission Children (5 to 17 Years Old)/ Seniors	Per person	\$0.32	\$3.50	\$3.50	Y
3110220	Admissions Adult (18 Years +)	Per person	\$0.41	\$4.50	\$4.50	Y
N/A	Vacation Swim Lessons (Includes One Parent Supervisor/ Spectator)	Per day	\$0.32	\$3.50	\$0.00	Y
N/A	In Term Swimming Lessons (10 Day Pass)	Per pass	\$2.55	\$28.00	\$0.00	Y
3110220	Season Ticket - School Aged Children/ Seniors	Per person	\$12.68	\$139.50	\$100.00	Y
3110220	Season Ticket - Adult Single	Per person	\$21.95	\$241.50	\$140.00	Y
3110220	Season Ticket - Family (Two Parents and Two Children <=17)	Per family	\$31.68	\$348.50	\$265.00	Y
3110220	Season Ticket - Family (each additional child)	Per person	\$2.68	\$29.50	\$20.00	Y
3110220	1/2 Season Pass - Family (Expires on 12th January)	Per family	\$21.95	\$241.50	\$140.00	Y
3110220	Adult Multi Pass 10 Visits (Must be used in current season)	Per person	\$3.73	\$41.00	\$40.00	Y
3110220	Child Multi Pass 10 Visits (Must be used in current season)	Per person	\$2.82	\$31.00	\$30.00	Y
3110220	Family Multi Pass 10 Visits (Must be used in current season) 2 Adults, 4 Children (<=17)	Per family	\$14.09	\$155.00	\$161.20	Y
3110220	Family Multi Pass 5 Visits (Must be used in current season) 2 Adults, 4 Children (<=17)	Per family	\$7.27	\$80.00	\$83.20	Y
3110220	Monthly Pass - Adult	Per person	\$7.45	\$82.00	\$85.30	Y
3110220	Monthly Pass - Child	Per person	\$5.73	\$63.00	\$65.50	Y
3110235	Pool After Hours	Per hour	\$12.86	\$141.50	\$141.50	Y
N/A	School Swimming Carnival Participants (School Aged Children)	Per person	\$0.14	\$1.50	\$0.00	Y
3110220	School Swimming Carnivals (Max five hours charge)	Per hour			\$75.00	Y
3110220	Spectators	Per person	\$0.14	\$1.50	\$1.50	Y
3110235	Lifeguard - Additional relief	Per hour	\$3.73	\$41.00	\$41.50	Y
CUMMINS THEATRE						
TIVOLI ROOM						
Included: Function room only, trestle tables included. Basic set up included						
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$3.27	\$36.00	\$37.40	Y
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$4.64	\$51.00	\$53.00	Y
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$3.91	\$43.00	\$44.70	Y
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$5.55	\$61.00	\$63.40	Y
CTGI01	Per Day Community	Per day	\$19.64	\$216.00	\$224.60	Y
CTGI01	Per Day Commercial	Per day	\$27.82	\$306.00	\$318.20	Y
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	20% discount	Y
AUDITORIUM HIRE - HALL ONLY						
Included: Auditorium floor only						
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$2.18	\$24.00	\$25.00	Y

Suggest \$265 rather than \$200 otherwise out of proportion to adult and child pass costs - equates to 16.5 visits

Suggest \$140 in line with suggested increase to Family pass above

Propose removing entry fee for children participating in carnivals

Propose new fee for schools hosting swimming carnivals

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24

		2023-24					
		Unit	GST	Total (incl GST)	GST	Notes	
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$3.27	\$36.00	\$37.40	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$2.64	\$29.00	\$30.20	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 8.00pm) Commercial	Per hour	\$3.91	\$43.00	\$44.70	Y	
CTGI01	Per Day Community	Per day	\$13.09	\$144.00	\$149.80	Y	
CTGI01	Per Day Commercial	Per day	\$19.64	\$216.00	\$224.60	Y	
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	20% discount	Y	
THEATRE HIRE - FOR FUNCTIONS - AUDITORIUM, STAGE, RAKED SEATING							
Included: Auditorium, stage, raked seating. Basic equipment included. Examples microphone, projector, aux cable for sounds. Lighting and sound equipment can be used by qualified person. Hirers without qualified person will incur additional staff costs.							
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$6.55	\$72.00	\$74.90	Y	
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$9.36	\$103.00	\$107.10	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$7.82	\$86.00	\$89.40	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$11.27	\$124.00	\$129.00	Y	
CTGI01	Per Day Community	Per day	\$39.27	\$432.00	\$449.30	Y	
CTGI01	Per Day Commercial	Per day	\$56.18	\$618.00	\$642.70	Y	
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	20% discount	Y	
CTGI01	ADD ON: set up overflow room in Tivoli, with audio/visual connection	Per event				Charged at: Tivoli hire, staff costs and equipment hire, as per fees	
THEATRE HIRE - FOR PERFORMANCE - AUDITORIUM, STAGE, RAKED SEATING, DRESSING ROOMS, BASIC EQUIPMENT							
Included: Auditorium, stage, raked seating, dressing rooms and Tivoli. Light, sound and AV equipment. Access to theatre equipment on site (excluding those listed in the fees and charges). Light, sound and AV equipment. Access to theatre equipment on site (excluding those listed in the fees and charges)							
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$13.09	\$144.00	\$149.80	Y	
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$18.73	\$206.00	\$214.20	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$15.73	\$173.00	\$179.90	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$22.45	\$247.00	\$256.90	Y	
CTGI01	Per Day Community	Per day	\$78.55	\$864.00	\$898.60	Y	
CTGI01	Per Day Commercial	Per day	\$112.36	\$1,236.00	\$1,285.40	Y	
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Consecutive per day	20% discount	20% discount	20% discount	Y	
CTGI01	ADD ON: lighting rig adjustments			\$100 - \$1000	\$104 - \$1040	In order to set the lighting rig back, the Shire will recover appropriate costs required, plus a management fee including administrative time.	
KITCHEN							
Included: Access to all equipment, appliances, cool room, crockery, cutlery and glassware in the kitchen.							
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$1.91	\$21.00	\$21.80	Y	
CTGI01	Per Hour (Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$2.73	\$30.00	\$31.20	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Community	Per hour	\$2.27	\$25.00	\$26.00	Y	
CTGI01	Per Hour After Hours (Outside of Monday-Friday 8.00am to 5.00pm) Commercial	Per hour	\$3.27	\$36.00	\$37.40	Y	
CTGI01	Per Day Community	Per day	\$11.45	\$126.00	\$131.00	Y	
CTGI01	Per Day Commercial	Per day	\$16.36	\$180.00	\$187.20	Y	
CTGI01	Per Consecutive Day (After First Day of Hire for Same Event)	Per consecutive day	20% discount	20% discount	20% discount	Y	
EQUIPMENT HIRE							
CTGI07	Fold Back Speakers - Set of 2	Per event, per day	\$4.18	\$46.00	\$47.80	Y	
CTGI07	Stage Risers	Per event, per piece	\$2.73	\$30.00	\$31.20	Y	
CTGI07	Additional Microphone and Stand	Per event	\$2.27	\$25.00	\$26.00	Y	
CTGI07	Projector	Per event	\$2.91	\$32.00	\$33.30	Y	
CTGI07	Large TV Screen	Per event	\$4.55	\$50.00	\$52.00	Y	
CTGI07	Cinema Kit	Per hour	\$10.91	\$120.00	\$124.80	Y	
CTGI07	Tablecloth Standard	Per item	\$0.45	\$5.00	\$5.20	Y	
CTGI07	Party Light Bars (2)	Per event	\$10.91	\$120.00	\$124.80	Y	
CTGI07	Piano Hire	Per event	\$10.91	\$120.00	\$124.80	Y	
CTGI07	Chair Covers (Per Cover) not including set up and pack down	Per item	\$0.18	\$2.00	\$2.10	Y	
CTGI07	Chair Covers (Per Cover) including set up and pack down	Per item	\$0.36	\$4.00	\$4.20	Y	
CTGI07	Tea & Coffee Station (Setup) - under 30 people	Per event	\$3.64	\$40.00	\$41.60	Y	
CTGI07	Tea & Coffee Station (Setup) - over 30 people	Per event	\$5.45	\$60.00	\$62.40	Y	
CTGI07	Auto Poles (set: 2 vertical poles, 1 cross bar, 1 curtain)	Per set	\$4.18	\$46.00	\$47.80	Y	
CTGI08	Smoke Machine (Rave smoke machine)	Per machine, per event	\$4.55	\$50.00	\$52.00	Y	
STAFF							
CTGI14	General Staff (Front of house, Set up, Pack down) - Per Hour - Minimum 2 Hours	Per hour	\$6.82	\$75.00	\$78.00	Y	
CTGI14	Staff Member on Site	Per hour	At Cost	At Cost	At cost	Y	
CTGI14	Technician	Per show		At Cost + 10%	At cost + 10%	Y	
BONDS, CLEANING AND DAMAGES							
N/A	Refundable Bond Per Event	Per event	\$0.00	\$100.00	\$100.00	N	
N/A	Refundable Bond Per Event - event over 100 people	Per event	\$0.00	\$200.00	\$200.00	N	
N/A	Refundable Bond Per Event - with alcohol	Per event	\$0.00	\$500.00	\$500.00	N	
N/A	Refundable Bond Per Event - Large commercial show	Per event	\$0.00	\$500-\$1500	\$500 - \$1500	N	
N/A	Long term hirer bond	Per agreement	\$0.00	\$300.00	\$300.00	N	
N/A	Long term key bond	Per agreement	\$0.00	\$200.00	\$200.00	N	
N/A	Key Bond	Per event	\$0.00	\$50.00	\$50.00	N	
3110720	Cleaning	Per hour	At cost	At cost	At cost	Y	
3110720	Linen Replacement (due to damage)	Per item	At cost	At cost	At cost	Y	
3110720	Equipment Repair or Replacement (due to damage)	Per item	At cost	At cost	At cost	Y	
ADMINISTRATION							

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24

2023-24

	Unit	GST	Total (incl GST)	GST	Notes
CTGI04 Ticketing - General Admission	Per ticket		Between \$0 - \$500	\$0 - \$520	Y
CTGI04 Ticketing Service - Per Ticket Handled	Per ticket	\$0.36	\$4.00	\$4.20	Y Per ticket fee charged to the hirer, for tickets sold by the Shire on their behalf
LIBRARY					
ADMINISTRATION					
3110520 Vaquform material consumption - ABS sheet 2.00mm	Per sheet	\$0.73	\$8.00	\$8.30	Y Materials only
3110520 Vaquform material consumption - ABS sheet 1.00mm	Per sheet	\$0.36	\$4.00	\$4.20	Y Materials only
3110520 Vaquform material consumption - HIPSsheet 1.00mm	Per sheet	\$0.36	\$4.00	\$4.20	Y Materials only
3110520 Vaquform material consumption - HIPS sheet 1.5 mm	Per sheet	\$0.55	\$6.00	\$6.20	Y Materials only
3110520 Vaquform material consumption - PETG sheet 1.00mm	Per sheet	\$0.55	\$6.00	\$6.20	Y Materials only
3110520 Deposit on Books for Visitors	Per book	\$2.73	\$30.00	\$31.20	Y Temporary membership fee (under 3 months)
3110540 2 Weeks Overdue (First Notice)	Per notice	\$0.18	\$2.00	\$2.10	Y
3110540 4 Weeks Overdue (Second Notice)	Per notice	\$0.36	\$4.00	\$4.20	Y
3110540 6 Weeks Overdue (Third & Final Notice)	Per notice	\$0.68	\$7.50	\$7.80	Y
3110540 Lost or Damaged Item	Per item	At Cost	At Cost	At cost	Y
3110520 Library Activity Room (Per Hour) Community	Per hour	\$2.73	\$30.00	\$31.20	Y
3110520 Library Activity Room (Per Hour) Commercial	Per hour	\$3.64	\$40.00	\$41.60	Y
3110520 Library Activity Room (Full Day) Community	Per day	\$10.00	\$110.00	\$114.40	Y
3110520 Library Activity Room (Full Day) Commercial	Per day	\$19.55	\$215.00	\$223.60	Y
3110520 Library Activity Room (After First Day of Hire for Same Event) Community	Per consecutive day	\$7.27	\$80.00	\$83.20	Y
3110520 Library Activity Room (After First Day of Hire for Same Event) Commercial	Per consecutive day	\$17.27	\$190.00	\$197.60	Y
3110520 Hot Office (Per Hour) Community	Per hour	\$0.45	\$5.00	\$5.20	Y
3110520 Hot Office (Per Hour) Commercial	Per hour	\$1.82	\$20.00	\$20.80	Y
3110520 Hot Office (Per Day) Community	Per day	\$1.82	\$20.00	\$20.80	Y
3110520 Hot Office (Per Day) Commercial	Per day	\$7.27	\$80.00	\$83.20	Y
3110520 Staff Setup and Clean-up (Per Hour)	Per hour	\$3.18	\$35.00	\$36.40	Y
3110520 Tea & Coffee Setup, Clean-up, & Consumables	Per event	\$1.82	\$20.00	\$20.80	Y
3110520 Miscellaneous Courses / Programs / Shows / Activities / Events	Per admission	Varies	\$0-200	\$0 - \$208	Y
NORTH MERREDIN PRIMARY SCHOOL PRECINCT					
3110121 Classroom 7 (Per Hour) Community	Per hour	\$2.36	\$26.00	\$27.00	Y
3110121 Classroom 7 (Per Hour) Commercial	Per hour	\$3.45	\$38.00	\$39.50	Y
3110121 Classroom 7 (Per Day) Community	Per day	\$10.91	\$120.00	\$124.80	Y
3110121 Classroom 7 (Per Day) Commercial	Per day	\$21.82	\$240.00	\$249.60	Y
N/A BOND - Casual Hire	Per hire	\$4.55	\$50.00	\$50.00	N Bonds not increased
N/A BOND - Long Term Hire	Per agreement	\$27.27	\$300.00	\$300.00	N
N/A Key BOND - Casual Hire	Per hire	\$0.00	\$50.00	\$50.00	N
N/A Key BOND - Long Term Hire	Per key	\$0.00	\$200.00	\$200.00	N
COMMUNITY DEVELOPMENT					
3130835 Events Trailer	Per item	\$23.64	\$260.00	\$262.50	Y Hire \$62.50 & Bond \$200
3130835 Events Trailer transportation cost (Shire Staff-Delivery)	Per-delivery	At Cost + 10%	At Cost + 10%	At cost + 10%	Y Cost of staff plus 10%. Subject to availability-
3130835 Events Trailer Cleaning Fee	Per clean	At Cost + 10%	At Cost + 10%	At cost + 10%	Y
3130835 Shire Event Stall Holders Fee	Per stall	Varies	\$0-\$15	\$0 - \$15.60	Y
3130835 Miscellaneous Courses / Programs / Shows / Activities / Events	Per admission	Varies	\$0-200	\$0 - \$208	Y
ECONOMIC SERVICES					
SALE OF INDEPENDENT WATER					
3110335 Schools - p/kL*	Per kL	\$0.27	\$3.00	\$3.10	Y
3110335 Other usage - p/kL*	Per kL	\$0.36	\$4.00	\$4.20	Y
3110335 Groundwater - p/kL*	Per kL	\$0.18	\$2.00	\$2.10	Y
3130821 Community Standpipe Charges p/kL*	Per kL		At Cost + 10%	At cost + 10%	Y
3130821 Commercial Standpipe Charges (Class 9) p/kL*	Per kL		At Cost + 10%	At cost + 10%	Y
3130821 Commercial Standpipe Charges (Class 15) p/kL*	Per kL		At Cost + 10%	At cost + 10%	Y
3130821 Standpipe Swipe Card Purchase	Per card	\$1.82	\$20.00	\$20.80	Y
PROFESSIONAL SERVICES					
3130322 Building Licence Search Fee	Per hour	\$0.00	\$87.50	\$91.00	N
3130322 Property Building Enquiries	Per hour	\$7.86	\$86.50	\$90.00	Y
3130322 Building Inspection Fee, Per Hour, plus \$0.91 per km	Per hour (+km)	\$7.86	\$86.50	\$90.00	Y
3130322 Staff Professional Services Health & Building Fee	Per hour	\$10.86	\$119.50	\$124.30	Y
CENTRAL WHEATBELT VISITORS CENTRE					
SALES AND SERVICES					
3130235 General Retail Books, Crafts and Souvenirs	Per transaction	Varies	At Cost	At cost	Y
3130235 Consignment Books and Crafts	Per transaction	Varies	At Cost	At cost	Y
3130235 Postage and Handling	Per transaction	At Cost	At Cost	At cost	Y
3130235 Postage Administration Fee	Per transaction	\$0.18	\$2.00	\$2.10	Y
3130235 CWVC Annual Membership Level 1	Per membership	\$18.64	\$205.00	\$213.20	Y
3130235 CWVC Annual Membership Level 2	Per membership	\$13.14	\$144.50	\$150.30	Y
3130235 CWVC Annual Membership Level 3	Per membership	\$8.77	\$96.50	\$100.40	Y
3130235 CWVC Annual Membership Level 4 (affiliate Not for Profit Museums)	Per membership	\$5.59	\$61.50	\$64.00	Y
3130235 Water supply (Community)	Per kL	\$0.36	\$4.00	\$4.20	Y Min charge 1kL
3130235 Water supply (Commercial)	Per kL	\$0.45	\$5.00	\$5.20	Y Min charge 1kL
3130235 Business Listing	Per listing	Varies	\$75 - \$125	\$75 - \$130.00	Y
3130235 Business Listing - Name and Phone/ Map reference	Per listing	Varies	\$55 - \$85	\$55 - \$88.40	Y
3130235 Advert - Small Print Advert (45mm x 70mm)	Per advert	Varies	\$198 - \$320	\$198 - \$332.80	Y
3130235 Advert - Brochure Back Page	Per advert	Varies	\$500 - \$700	\$500 - \$728	Y
3130235 Advert - One Eight Page/ 1 Unit - (92.5Wmmx 65.5Hmm)	Per advert	Varies	\$255 - \$380	\$255 - \$395.20	Y
3130235 Advert - Quarter Page/ 2 Unit Print Advert - (92.5mmW x 136mmH)	Per advert	Varies	\$395 - \$580	\$395 - \$603.20	Y
3130235 Advert - Half Page/ 3 Unit Print Advert - (190mmW x 136mmH)	Per advert	Varies	\$595 - \$700	\$595 - \$728	Y
3130235 Advert - Full Page/ 4 Unit Print Advert - (190mmW x 27mmH)	Per advert	Varies	\$1,155 - \$1,500	\$1,155 - \$1,560	Y
3130235 Advert - Full Page Rear Cover - (210mmW x 297mmH)	Per advert	Varies	\$1,335 - \$1,800	\$1,335 - \$1,872	Y
3130235 Advert - CWVC Membership Rate	Per advert	Varies	9% - 22% discount	9% - 22% discount	Y
MERREDIN REGIONAL COMMUNITY & LEISURE CENTRE					
BONDS					
N/A Refundable Bond Per Event	Per event		\$667.52	\$100.00	N Bond charges added in line with Cummins Theatre
N/A Refundable Bond Per Event - event over 100 people	Per event		\$667.52	\$200.00	N
N/A Refundable Bond Per Event - with alcohol	Per event		\$667.52	\$500.00	N
N/A Refundable Bond Per Event - Large commercial show	Per event		\$667.52	\$500-\$1500	N At the discretion of the CEO
N/A Long term hirer bond	Per agreement			\$300.00	N Multiple uses over 12 month period
N/A Long term key bond	Per agreement			\$200.00	N Multiple uses over 12 month period

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24

2023-24

N/A	Key Bond	Unit	GST	Total (incl GST)	GST	Notes
		Per event			\$50.00	N
FUNCTION ROOM						
3110335	Small Function Room - Community	Per hour		\$66.75	\$69.40	Y
3110335	Small Function Room - Commercial	Per hour		\$80.10	\$83.30	Y
3110335	Large Function Room - Community	Per hour		\$106.80	\$111.10	Y
3110335	Large Function Room - Commercial	Per hour		\$160.20	\$166.60	Y
3110335	Meeting Room - Community	Per hour		\$29.13	\$30.30	Y
3110335	Meeting Room - Commercial	Per hour		\$53.40	\$55.50	Y
3110335	Provision of Tea & Coffee (Per Head - Bottomless)	Per head		\$4.25	\$4.50	Y
INDOOR COURT AREA						
3110335	Casual Use - Child	Per hour		\$6.07	\$6.30	Y
3110335	Casual Use - Adult	Per hour		\$7.28	\$7.60	Y
3110335	Court Hire - Half Court - Community	Per hour		\$26.70	\$27.80	Y
3110335	Court Hire - Half Court - Commercial	Per hour		\$53.40	\$55.60	Y
3110335	Court Hire - Full Court - Community	Per hour		\$46.12	\$47.80	Y
3110335	Court Hire - Full Court - Commercial	Per hour		\$72.82	\$75.60	Y
3110335	Indoor Stadium - Community	Per day		\$606.83	\$300.00	Y
3110335	Indoor Stadium - Commercial	Per day		\$1,213.67	\$600.00	Y
3110335	School Booking (School Hours - Includes Indoor Stadium, Oval, Outdoor Courts and Hockey/Tennis Surface)	Per day		\$970.94	\$450.00	Y
SPORTING EQUIPMENT HIRE						
3110335	Balls	Per ball		\$3.64	\$3.80	Y
HYDROTHERAPY POOL						
3110335	Hire - Community (Maximum 6 Adults or 8 Children: Under 12 Years)	Per hour		\$53.40	\$55.60	Y
3110335	Cancellation Fee (Less than 24 Hours notice)	Per cancellation		\$53.40	\$55.60	Y
3110335	Hire - Commercial (Maximum 6 Adults or 8 Children: Under 12 Years)	Per hour		\$80.10	\$83.30	Y
3110335	Cancellation Fee (Less than 24 Hours notice) Commercial	Per cancellation		\$80.10	\$83.30	Y
3110335	20 Use Pass - Adult (Half Hour Sessions) (Shared Use - Minimum of 4 People)	Per half hour		\$186.91	\$194.40	Y
3110335	20 Use Pass - Senior (Half Hour Sessions) (Shared Use - Minimum of 4 People)	Per half hour		\$106.80	\$114.90	Y
3110335	Single User Fee Adult - (Shared Use - Minimum of 4 People)	Per half hour		\$13.35	\$13.90	Y
3110335	Cancellation Fee Adult (Less than 24 hours notice)	Per cancellation		\$13.35	\$13.90	Y
3110335	Single User Fee Senior - (Shared Use - Minimum of 4 People)	Per half hour		\$7.28	\$7.60	Y
3110335	Cancellation Fee Senior (Less than 24 hours notice)	Per cancellation		\$7.28	\$7.60	Y
BOWLING GREEN						
3110335	Hire - Community (No Lights - One Green)	Per game		\$46.12	\$48.00	Y
3110335	Hire - Community (With Lights - One Green)	Per game		\$60.68	\$63.10	Y
3110335	Hire - Commercial (No Lights - One Green)	Per game		\$86.17	\$89.60	Y
3110335	Hire - Commercial (With Lights - One Green)	Per game		\$115.30	\$119.90	Y
3110335	Hire - Community (Exclusive Function No Lights - Two Greens)	Per event		\$133.50	\$138.80	Y
3110335	Hire - Community (Exclusive Function With Lights - Two Greens)	Per event		\$267.01	\$277.70	Y
3110335	Hire - Commercial (Exclusive Function No Lights - Two Greens)	Per event		\$230.60	\$239.80	Y
3110335	Hire - Commercial (Exclusive Function With Lights - Two Greens)	Per event		\$364.10	\$378.70	Y
HOCKEY/ TENNIS SYNTHETIC SURFACE						
3110335	Full Pitch (No Lights)	Per day		\$133.50	\$138.80	Y
3110335	Full Pitch (With Lights)	Per day		\$175.98	\$183.00	Y
3110335	1/2 Pitch (No Lights) Hockey	Per day		\$66.75	\$69.40	Y
3110335	1/2 Pitch (With Lights) Hockey	Per day		\$91.03	\$94.70	Y
3110335	2/3 Pitch (No Lights) Tennis	Per day		\$91.03	\$94.70	Y
3110335	2/3 Pitch (With Lights) Tennis	Per day		\$121.37	\$126.20	Y
3110335	1/3 Pitch (No Lights) Tennis	Per day		\$46.12	\$48.00	Y
3110335	1/3 Pitch (With Lights) Tennis	Per day		\$60.68	\$63.10	Y
OVAL HIRE (Includes Change Rooms)						
3110335	Oval Hire - Community (No Lights)	Per hour		\$157.78	\$150.00	Y
3110335	Oval Hire - Community (With Lights)	Per hour		\$218.46	\$210.00	Y
3110335	Oval Hire - Commercial (No Lights)	Per hour		\$461.19	\$200.00	Y
3110335	Oval Hire - Commercial (With Lights)	Per hour		\$776.75	\$270.00	Y
3110335	Oval Hire - Community (No Lights)	Per day			\$750.00	Y
3110335	Oval Hire - Community (With Lights)	Per day			\$1,050.00	Y
3110335	Oval Hire - Commercial (No Lights)	Per day		\$1,335.04	\$1,000.00	Y
3110335	Oval Hire - Commercial (With Lights)	Per day		\$1,869.05	\$1,350.00	Y
PROGRAMS - DRY FACILITIES						
3110335	Early Years Programs (0-4 years)	Per session		\$7.28	\$7.60	Y
3110335	Early Years Program - Booklet of 10	10 sessions		\$66.75	\$69.40	Y
3110335	Early Years Program - Booklet of 20	20 sessions		\$133.50	\$138.80	Y
3110335	Junior Programs (Primary School Aged)	Per session		\$7.28	\$7.60	Y
3110335	Junior Program - Booklet of 10	10 sessions		\$66.75	\$69.40	Y
3110335	Junior Program - Booklet of 20	20 sessions		\$133.50	\$138.80	Y
3110335	Youth Programs (Secondary School Aged)	Per session		\$7.28	\$7.60	Y
3110335	Youth Program - Booklet of 10	10 sessions		\$66.75	\$69.40	Y
3110335	Youth Program - Booklet of 20	20 sessions		\$133.50	\$138.80	Y
3110335	Adult Programs	Per session		\$9.71	\$10.10	Y
3110335	Seniors Programs	Per session		\$6.07	\$6.30	Y
PROGRAMS - WET FACILITIES						
3110335	Early Years Programs	Per session		\$15.78	\$16.40	Y
3110335	Junior Programs (Primary School Aged)	Per session		\$15.78	\$16.40	Y
3110335	Youth Programs (Secondary School Aged)	Per session		\$15.78	\$16.40	Y
3110335	Infant/Kinder Swim (Per Child - 6 Week Program - Maximum 6 to 8 Children)	Per program	Cost recovery +10%	Cost recovery +10%		Y
3110335	Infant/Kinder Swim (Per Child - 6 Week Program - Maximum 4 Children)	Per program	Cost recovery +10%	Cost recovery +10%		Y
3110335	Adult Programs	Per session		\$15.78	\$16.40	Y
3110335	Seniors Programs	Per session		\$10.92	\$11.40	Y
3110335	Aquafit - 45 Minute Class	Per class	Cost recovery +10%	Cost recovery +10%		Y
3110335	Aquafit Express - 30 Minute Class	Per class	Cost recovery +10%	Cost recovery +10%		Y
GRANDSTAND BAR						
3110335	MRCLC Custom Made Stubbie Holder	Per item		\$13.35	\$10.00	Y
GENERAL CHARGES						
3110335	Staff Admin, Set-Up & Clean-Up	Per hour		\$84.96	\$88.40	Y
3110335	Casual Shower Use	Per person		\$4.85	\$5.00	Y
3110335	Change Room Hire	Per session		\$32.77	\$34.10	Y
SPORTING USER GROUP ANNUAL FEES						

SHIRE OF MERREDIN

SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24

2023-24

	Unit	GST	Total (incl GST)	GST	Notes
3110335 Merredin Netball Association	Per season		\$7,500.00	\$7,500.00	Y
3110335 Merredin Basketball Association	Per season		\$10,000.00	\$10,000.00	Y
3110335 Nukarni Football Club	Per season		\$4,000.00	\$4,000.00	Y
3110335 Burracoppin Football Club	Per season		\$4,000.00	\$4,000.00	Y
3110335 Nukarni Netball Club	Per season			\$2,700.00	Y
3110335 Burracoppin Netball Club	Per season			\$2,700.00	Y
3110335 Golf	Per season		\$1,500.00	\$1,500.00	Y
3110335 Merredin District Tennis Club	Per season		\$1,800.00	\$1,800.00	Y
3110335 Merredin Hockey	Per season		\$2,700.00	\$2,700.00	Y
3110335 Burracoppin Hockey	Per season		\$2,700.00	\$2,700.00	Y
3110335 Civic Bowls	Per season		\$1,500.00	\$1,500.00	Y
3110335 Nukarni Cricket	Per season		\$1,000.00	\$1,000.00	Y
3110335 Junior Cricket	Per season		\$600.00	\$600.00	Y
3110335 Junior Football	Per season		\$1,500.00	\$1,500.00	Y
3110335 Little Athletics	Per season		\$1,000.00	\$1,000.00	Y
3110335 Fire Brigade	Per season		\$500.00	\$500.00	Y
3110335 Merredin Swim Club	Per season		\$600.00	\$600.00	Y
PRIVATE WORKS					
PLANT HIRE (Operator included)					
3140120 Grader	Per hour	\$22.41	\$246.50	\$256.40	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Small Loader	Per hour	\$20.80	\$228.80	\$238.00	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Large Loader	Per hour	\$23.07	\$253.80	\$264.00	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 6 Wheel Truck	Per hour	\$20.42	\$224.60	\$233.60	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Water Truck	Per hour	\$21.94	\$241.30	\$251.00	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Small Truck	Per hour	\$14.37	\$158.10	\$164.40	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Tractor with Slasher/Rotary Hoe	Per hour	\$20.05	\$220.50	\$229.30	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Vibrating Roller	Per hour	\$27.33	\$300.60	\$312.60	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Pneumatic Roller	Per hour	\$23.07	\$253.80	\$264.00	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Cherry Picker	Per hour	\$21.46	\$236.10	\$245.50	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Skid Steer Loader	Per hour	\$16.64	\$183.00	\$190.30	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Skid Steer Loader with Stump Grinder	Per hour	\$24.39	\$268.30	\$279.00	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Skid Steer Loader with Trencher	Per hour	\$23.07	\$253.80	\$263.90	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Backhoe/Loader	Per hour	\$19.29	\$212.20	\$220.70	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Backhoe/Loader with Post Hole Digger	Per hour	\$24.67	\$271.40	\$282.30	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Lawn Mower (Ride on)	Per hour	\$15.51	\$170.60	\$177.40	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Lawn Mower	Per hour	\$13.43	\$147.70	\$153.60	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Whipper snipper	Per hour	\$13.43	\$147.70	\$153.60	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Work Utilities	Per hour	\$13.99	\$153.90	\$160.10	Y Rate inclusive of operator (max. 8 hrs per day)
3140120 Supervision	Per hour	\$12.48	\$137.30	\$142.80	Y
3140120 Labour	Per hour	\$7.59	\$83.50	\$86.80	Y
3140120 Labour with penalty rates	Per hour	\$15.18	\$167.00	\$173.70	Y Saturday, Sunday & outside normal work hours
3140120 Consumables & Materials	Per item		Cost + 20%	Cost + 20%	Y
MATERIAL CARTAGE & DELIVERY CHARGES (within town boundary)					
3140120 Gravel / Yellow Sand (per cubic metre) Delivered	Per m3	\$4.91	\$54.00	\$56.20	Y Maximum of 25km delivery distance from Shire depot
3140120 Gravel / Yellow Sand (per cubic metre from stockpile) Load Self	Per m3	\$1.27	\$14.00	\$14.60	Y
3140120 Gravel / Yellow Sand (per cubic metre) Loaded by Shire	Per m3	\$2.29	\$25.20	\$26.20	Y
3140120 Out of Town Delivery Charge (Per km Return Trip)	Per km	\$0.23	\$2.50	\$2.60	Y

Definitions

Commercial Hire: Profit Making Organisations including Government Depts. (Excluding Schools)

Community Hire: Charitable/ Community Group/ Non Government Organsiation/ Fundraising/ Individual (e.g. funeral/ church/ wedding etc)

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24

	Total	GST
LAW, ORDER & PUBLIC SAFETY		
DOG FEES AND CHARGES (DOG ACT, 1976)		
Annual Registration:		
3050221 *Sterilised Dog or Bitch	\$20.00	N
3050221 Unsterilised Dog or Bitch	\$50.00	N
Three Year Registration:		
3050221 *Sterilised Dog or Bitch	\$42.50	N
3050221 Unsterilised Dog or Bitch	\$120.00	N
Lifetime Registration:		
3050221 *Sterilised Dog or Bitch	\$100.00	N
3050221 Unsterilised Dog or Bitch	\$250.00	N
*Must sight certificate signed by a registered vet, a statutory declaration or sight ear tattoo for sterilisation concession		
Registrations after 31st May receive a 50% discount off the above fees		
All Pensioners receive a 50% discount off the above fees.		
3050240 Unregistered Dog	\$200.00	N
3050240 Failure to Give Notice of New Owner	\$200.00	N
3050240 Keeping More than the Prescribed Number of Dogs	\$200.00	N
3050240 Breach of Kennel Establishment Licence	\$200.00	N
3050240 Dog in Public Place without Collar or Registration Tag	\$200.00	N
3050240 Owners Name and Address not on Collar	\$200.00	N
3050240 Dog not held by a Leash in Certain Public Places	\$200.00	N
3050240 Failure to Control Dog in Exercise Areas and Rural Areas	\$200.00	N
3050240 Greyhound not Muzzled	\$200.00	N
3050240 Dog in a Place without Consent	\$200.00	N
3050240 Failure to Submit Dog for Veterinary Examination	\$100.00	N
3050240 Dog Causing a Nuisance	\$200.00	N
3050240 Failure to Produce Document Issued under the Act	\$200.00	N
3050240 Failure of Alleged Offender to give Name and Address	\$200.00	N
Dangerous Dogs - As Per Dog Act Regulations		
*All Dogs three months of age and over must be licensed. Licences are due on November 1 of each year and can be paid at the Shire of Merredin Administration Office during normal office hours. All matters relating to dangerous dogs must be referred to the Ranger		

CAT FEES AND CHARGES (CAT REGULATIONS, 2012)
Annual Registration:

SHIRE OF MERRIEDIN
SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24

	Total	GST
3050221 If application is made after 31 May until the next 31 October	\$10.00	N
3050221 Otherwise	\$20.00	N
3050221 Three Year Registration:	\$42.50	N
3050221 Lifetime Registration:	\$100.00	N
Cat Breeding:		
3050221 Breeding Cat (male or female) - per cat	\$200.00	N
All pensioners receive a 50% discount off the above fees		

PREVENTATIVE SERVICES & HEALTH ADMINISTRATION & INSPECTION

HEALTH ACT 1911

3030421 Stable Licence p.a. - Council Resolution 27807 15/02/05	\$30.00	N
3030421 Application to Construct/ Install an Apparatus for Sewerage Treatment	\$118.00	N
3070420 Inspection Fee (1 or 2 major fixtures)	\$118.00	N
3070420 Each Additional Fixtures	\$30.00	N
3070420 Re-inspection Fee	\$50.00	N
3070420 Application Fee to Department of Health (with local government report)	\$79.00	N
3070420 Application Fee to Department of Health (without local government report)	\$118.00	N
Offensive Trades:		
3030421 Slaughterhouse/Piggeries/Knackereries/Poultry Processing Establishments/Poultry Farming/ Rabbit Farming	\$298.00	N
3030421 Seafood Processing Establishments (whole fish, shellfish & crustacean cleaned and prepared)	\$298.00	N
3030421 Artificial Manure Depots/ Manure Works/ Fish Curing Establishments	\$211.00	N
3030421 Bone Mills/ Place for Storing, Drying or Preserving Bones/ Blood Drying/ Gut Scraping, Preparation of Sausage Skins/ Fellmongeries/ Bone Merchant Premises/ Flock Factories	\$171.00	N
Fat Melting, Fat Extracting or Tallow Melting Establishments:		
3030421 a) Butcher Shop or Similar	\$171.00	N
3030421 b) Larger Establishments	\$298.00	N
3030421 Laundries, Dry Cleaning Establishments	\$147.00	N
3030421 Any Other Offensive Trade (not specified above)	\$298.00	N

CARAVAN PARK AND CAMPING GROUNDS REGULATIONS 1997

APPLICATION FEES

3130221 Application for Grant or Renewal of Licence Regulation 45	\$200.00	N
Or amount calculated by multiplying the relevant amount set out below by the maximum number of sites (including any sites that may be used in an overflow area) of the particular type specified in the application, whichever is greater		
3130221 a) Long Stay Sites - per site	\$6.00	N
3130221 b) Short Stay Sites and Sites in Transit Parks	\$6.00	N

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24

	Total	GST
3130221 c) Camp Sites	\$3.00	N
3130221 d) Overflow Site	\$1.50	N
3130221 Additional Fee by Way of Penalty for Renewal After Expiry	\$20.00	N
3130221 Temporary Licence (pro rata amount of the fee payable for the period of time for which the licence is to be in force with a minimum of)	\$100.00	N
3130221 Transfer of Licence	\$100.00	N

BUILDING CONTROL

BUILDING PERMITS

Of Declared Value:

3130320 Class 1 or 10 - Uncertified	0.32% of Estimated Value not less than \$110.00	N
3130320 Class 1 or 10 - Certified	0.19% of Estimated Value not less than \$110.00	N
3130320 Class 2 to 9 - Certified Application	0.09% of Estimated Value not less than \$110.00	N
3130320 Application to Amend a Building Permit (Uncertified)	0.32% of Estimated Value not less than \$110.00	N
3130320 Application for Demolition Licence of Class 1 and 10 Buildings	\$110.00	N
3130320 Application for Demolition Licence of Class 2 and 9 Buildings	\$110 for each storey of the building	N
3130320 Request to provide Certificate of Construction Compliance	\$110.00 + travel +GST	N
3130320 Request to provide Certificate of Building Compliance	\$110.00 + travel +GST	N
3130320 Application for Building approval certificate for unauthorised work	0.38% of Estimated Value not less than \$110.00	N
3130320 Application for Building approval certificate for building with authorisation (class 1 and 10)	\$110.00	N

OCCUPANCY APPLICATIONS

3130320 Application for occupancy permit for completed Class 2-9 Buildings	\$110.00	N
3130320 Application for occupancy permit for incomplete buildings	\$110.00	N
3130320 Application for modification of permit for additional use on a temporary basis	\$110.00	N
3130320 Application for replacement of permit for a permanent change use	\$110.00	N

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24


	Total	GST
3130320 Application for occupancy permit or building certificate of strata scheme or subdivision	\$11.60 for each strata unit but not less than	N
3130320 Application for Occupancy permit or unauthorised class 2-9 Buildings	0.18% of Estimated Value not less than	N
3130320 Application for a building approval certificate for a building or an incidental structure in respect of which unauthorised work has been done	0.38% of the estimated value of the unauthorised work but not less than \$110.	N
3130320 Application for occupancy permit or unauthorised class 2-9 building Certified	\$110.00	N
3130320 Application for occupancy permit for building with existing authorisation	\$110.00	N
PLANNING AND DEVELOPMENT APPLICATIONS		
Non extractive industry application fees:		
3100620 Application < \$50,000	\$147.00	N
3100620 Application \$50,000 up to \$500,000	0.32% of the estimated cost of development	N
3100620 Application > \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$1 in excess of	N
3100620 Application \$2.5 million to \$5 million	\$7,161 + 0.206% for every \$1 in excess of	N
3100620 Application \$5 million to \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of	N
3100620 Application > \$21.5 million	\$34,196.00	N
3100620 Application where development (non extractive industry) has commenced	The above applicable fee plus, by way of penalty, twice that fee	N
Extractive industry application fees:		
3100620 Development Applications - Extractive Industries	\$739.00	N
3100620 Development Applications - Extractive Industries (already commenced) = fee + twice fee	\$2,217.00	
Other Planning and Development fee:		
3100620 Home Occupation Application	\$222.00	N
3100620 Home Occupation Application (already commenced)= fee + twice fee	\$0.00	
3100620 Home Occupation Application annual renewal (before expiry)	\$73.00	N
3100620 Home Occupation Application annual renewal (after expiry) = renewal fee+ twice fee	\$0.00	
3100620 Providing a Subdivision Clearance for:	\$0.00	
a) not more then 5 lots	\$73 per lot	N

SHIRE OF MERREDIN
SCHEDULE OF FEES AND CHARGES - COUNCIL 2023-24

	Total	GST
b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot	N
c) more than 195 lots	\$7,393.00	N
3100620 Determining an application for change of use/alteration/extension or change of non-conforming use	\$295.00	N
3100620 Determining an application for change of use/alteration/extension or change of non-conforming use (already commenced)	The above applicable fee plus, by way of penalty, twice that fee	N
3100620 Providing zoning certificate	\$73.00	N
3100620 Replying to a property settlement questionnaire	\$73.00	N
3100620 Providing written planning advice	\$73.00	N
3100620 Determining an application to amend or cancel development approval	\$295.00	N

*Unless otherwise stated, GST is not applicable on all statutory fees
All the above fees and charges are subject to change due to statutory amendments.*

14.5 IT Disaster Recovery Plan

<h3>Corporate Services</h3> 	
Responsible Officer:	Leah Boehme, EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 14.5A – IT Disaster Recovery Plan – April 2024

Purpose of Report



Executive Decision



Legislative Requirement

For Council to consider a newly developed Plan that guides the Shire of Merredin's (the Shire) response in the event of a disaster that effects the Information Technology (IT) services of the Shire.

Background

Previously, the Shire has utilised a Plan that was provided by our IT support company. The Plan was focussed on their steps in the event of an IT disaster and did not look at the broader Shire picture. The Administration have therefore decided to develop this Plan to ensure preparedness and improve the understanding of those officers tasked with roles, should such an event occur.

Comment

The Plan has been developed in consultation with the Shire's IT Contract Provider and takes into account upgrades that have been made to our backup systems early in 2024. It outlines the necessary steps that need to be followed in a range of possible circumstances, as well as when the Plan needs to be enacted and who is responsible for.

Recovery timeframes have been linked to the Shire's current Business Continuity Plan and the roles will be assigned to Executive Managers at the time of disruption, based on the disaster and the skillset required as a result.

Policy Implications

Shire of Merredin Business Continuity Plan – April 2024.

Policy 2.21 – Information Communications Technology (ICT).

Statutory Implications

As outlined in the *Local Government Act 1995*.

Strategic Implications

∅ Strategic Community Plan

Theme: 4. Communication and Leadership
Service Area Objective: 4.2 Decision Making
4.2.3 The Council is well informed in their decision-making, supported by a skilled administration team who are committed to providing timely, strategic information and advice.
4.5.3 The Shire works to continually improve its systems and processes to improve internal capacity and capability
Priorities and Strategies for Change: Nil

∅ Corporate Business Plan

Theme: 4. Communication and Leadership
Priorities: Nil
Objectives: Nil

Sustainability Implications

∅ Strategic Resource Plan

Nil

Risk Implications

If this Plan is not in place, the Shire is at greater risk should an IT Disaster occur.

Financial Implications

There are no financial implications associated with the adoption of this Plan. However, should a disaster occur, replacement of hardware may be necessary and would have a financial impact on the Shire.

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr Van Der Merwe

Seconded:

Cr McKenzie

83375

That Council ADOPT the IT Disaster Recovery Plan – April 2024, as presented in Attachment 14.5A.

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O’Neill, Cr Van Der Merwe

Against: Nil



SHIRE OF
MERREDIN
INNOVATING THE WHEATBELT



IT DISASTER RECOVERY PLAN

April 2024



Version History

Revision	Date	Name
1 - initial	30/04/2024	Leah Boehme – EMCS SoM

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1 Activation of this Plan

To activate this plan in the event of a disaster, turn to PART SIX (Procedures)

1.1 Authority to Activate this Plan

The Chief Executive Officer (CEO) has the exclusive authority to activate this Plan by process of declaring a disaster.

If the CEO is unavailable, the Executive Manager Corporate Services (EMCS) may also declare an IT disaster.

Key trigger issues that may lead to activation of the Plan are:

- Total loss of all communications
- Total loss of power
- Flooding of the premises
- Loss of a building
- Data Breach
- Any Corrupted/encrypted files found
- Disgruntled employee causing deliberate damage

2 Overview and Scope

2.1 Overview

A disaster is an event that significantly reduces the ability for Shire of Merredin (the Shire) to provide normal services to its clients. Typically, an outage to the core IT systems of the Shire exceeding 24 hours is deemed to be a disaster.

This Plan details the communications structure, roles and responsibilities of the Crisis Management Team (CMT).

The CMT is responsible for managing the rapid and orderly resumption of core systems to the Shire in the event of a disaster. Consequently, the members of the CMT must have the appropriate authority and skills to accomplish their assigned tasks.

IT hardware and software problems, while they might in some instances be significant, will be resolved through normal problem resolution methods. Typical disasters involve an unscheduled event that causes the primary site to be inaccessible for an indefinite period of time. A disaster declaration begins the formal disaster recovery process outlined in this document.

2.2 Aim

The aim of this Plan is to set out the mitigation, preparation, warning, response and business continuity arrangements for the core IT systems of the Shire which are supported by JH Computer Services (JHCS), 26 Hardy Street, South Perth WA 6151.

As described in Section 5.3, continual review and change of this Plan will occur annually – or with significant business change - with the aim of improving existing resilience against damage to the business in the event of an actual disaster or outage.

2.3 Objectives

The objective of this Plan is to provide restoration and continuation of the core IT systems for the Shire when a disaster occurs. This is accomplished by developing and maintaining a detailed IT Disaster Recovery Plan (DRP) that will organise and govern disaster recovery operations.

The DRP must:

- Provide the information and procedures necessary to;
 - respond to an occurrence;
 - notify personnel;
 - assemble recovery teams;
 - recover data; and
 - resume functions at the current or alternate site as soon as possible after a disaster has been declared.
- Create a disaster recovery structure detailed enough to provide guidance to all interrelated groups, yet flexible enough to allow Shire staff and teams to respond to whatever type of disaster may occur.
- Identify those activities necessary to resume full services at the reconstructed disaster site or new permanent facility.
- Establish a return to “business as usual” environment.

NOTE: Availability of backup data is critical to the success of disaster recovery. Backup and restore processes that include scheduling data management, off-site storage and data restorations are day-to-day processes covered in operating procedure manuals.

Good practices are assumed, as are the availability of backup media that can be readily restored.

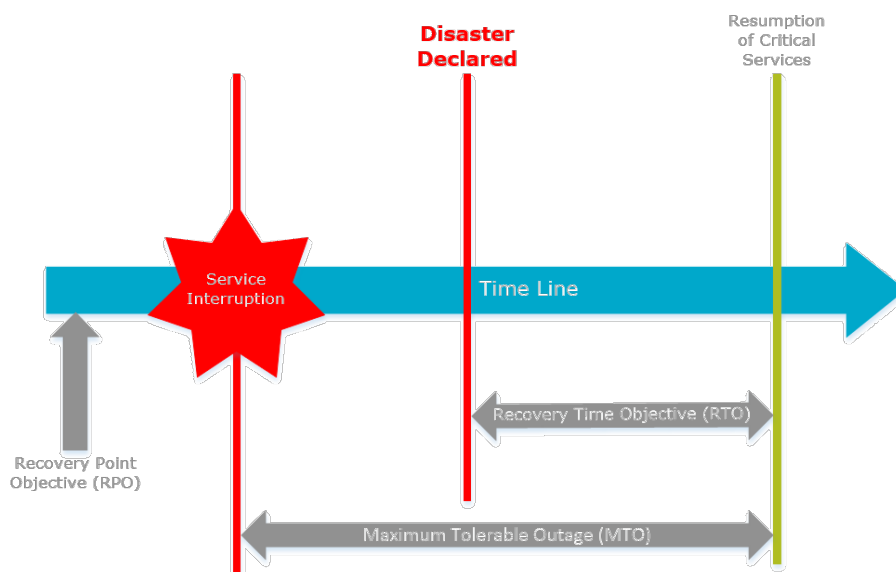
2.4 Recovery Time Frames

The following information forms part of the Shire of Merredin Business Continuity Plan.

- **Low Impact Disasters.** Low impact disasters include those that will affect a small number of business operations, have a maximum downtime of 10 hours, and have no effect on the Shire Administration Building. At worst, the impact of such a disaster could affect a small aspect of all business functions, for example the loss of access to a software application resulting from a computer virus or human error, or the loss of telephone services throughout the Administration and other strategic Shire buildings. When such a disaster occurs, priority will be set at restoring the affected area, implementing any manual procedures that may replace the electronic processes and recovering any lost data.
- **Medium Impact Disasters.** Medium impact disasters affect most business operations, have a maximum downtime of up to 24 hours but generally have no impact on the Shire’s general operations. At worst, these disasters can hamper business functions and cause significant disruptions to daily operations and tasks. The BIA shows that the above disasters are capable of causing power outages, structural damage or equipment loss/damage. More specifically, if any of these disasters were to fall upon the server room, a complete network failure is estimated to be the most likely outcome, impacting the operations of all departments. In this instance the recovery of data would involve the replacement of all damaged/lost equipment (network servers, printers, PCs and so forth), as well as the restoration of data from backup sources. Priority would be placed on network servers in order to restore the IT network as

soon as possible. The spare server would take around 48 hours to commission.

- High Impact Disasters.** High impact disasters will affect most, if not all business operations, generally have a maximum downtime of up to 5 days, and will require the relocation of staff to the Crisis Centre. In the event of a high impact disaster JHCS will ensure the Shire’s IT systems are brought back on-line as soon as practicable in order to maintain process continuity and service delivery. The distinguishing factor between a medium impact disaster and a high impact disaster is its effect on the Shire Administration Centre. A fire may completely destroy the building and all of its contents, including vital records and equipment and in the worst possible scenario, even cause injury or death. Floods and severe storms also have the ability to significantly damage or destroy vital records and equipment. In the event of a high impact disaster, the DRP will be actioned to its full extent, with priority being placed on the relocation of staff and resources to the Crisis Centre and the restoration of all critical business functions.
- Maximum Tolerable Outage (MTO).** The maximum tolerable outage is the amount of time the Shire’s critical business functions may be unavailable before business operations are severely impacted. The MTO encompasses all activities from point of impact to point of recovery completion (as described in Section 5.1).
- Recovery Time Objective (RTO).** The recovery time objective is the time taken to recover the in-scope services for the Shire, from disaster declaration to business as usual.
- Recovery Point Objective (RPO).** The recovery point objective is the point from which recovery of lost data must take place.



2.4.1 Flood Disaster Recovery

Event	Site destroyed by flood
Mitigation	Offsite backup replication to private cloud
What to do	Servers activated in the cloud and vpn connectivity to remote users
Expected Downtime	2 business days

2.4.2 Fire Disaster Recovery

Event	Site destroyed by fire
Mitigation	Offsite backup replication to private cloud

What to do	Servers activated in the cloud and vpn connectivity to remote users
Expected Downtime	2 business days

2.4.3 Act of Sabotage

Event	Disgruntled employee destroys data
Mitigation	Regular server backups
What to do	Restore from onsite backups
Expected Downtime	Within the hour – up to 1 business day (depending on act)

2.4.4 Data Breach

Event	Data breach such as ransomware
Mitigation	Active monitoring of servers and 365 tenancy for ransomware activity via cyber security products
What to do	Gateway Disable outbound traffic, full virus scan of every device and full restore of servers from backup
Expected Downtime	Within the hour – up to 1 business day

2.4.5 Critical IT Business Function Recovery Time Objectives

Service Area	Function	Recovery Time Objective (days)
Visitor Centre	Transwa	1
Finance	Accounts Payable	5
Finance	Accounts Receivable	10
Finance	Banking and Taxation	1
Finance	Licensing	3
Finance	Payroll	1
Customer Service	Customer complaints	3
Customer Service	Customer enquiries	3
Records	Records management	3
Records	Cemetery reservations and interments	5
Records	Incoming mail	3
Insurance	Insurance management and claims	3
Media & Communications	Communications and media management	1
Media & Communications	Website management and maintenance	3
Governance	Elected member liaison and support	1

2.5 Scope of Recovery

The purpose of this Plan is to address a significant outage of the core IT infrastructure at the Shire and will therefore only cover Information Communication Technology (ICT) Services.

2.5.1 Exclusions

- This DRP does not address the recovery of non-IT related Shire business operations during a disaster, such as manual fallback procedures, and/or resynchronisation of business processes. Responsibility for this resides within the relevant groups within the Shire.
- Any development or test environments.
- All standard exclusions, such as Core Application maintenance & telecommunication maintenance.

2.5.2 Recovery Validation

- Post-recovery, system health checks are performed by JHCS.
- Validation checks are performed by JHCS.

2.5.3 General Exclusions

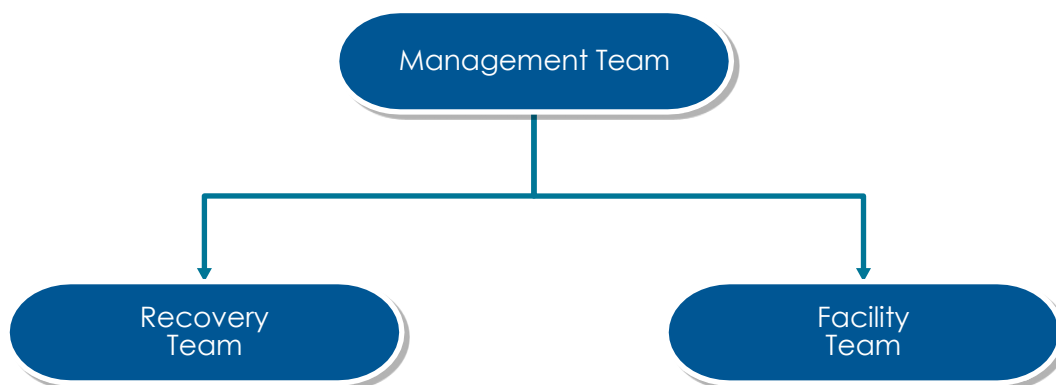
- A disaster of such magnitude that there are not enough personnel to resource the recovery in order to meet the Shire’s objectives.

3 Organisation

3.1 The Crisis Management Team

The Crisis Management Team (CMT) includes three (3) sub-teams responsible for the successful execution of the IT DRP. These teams are:

- **The Management Team** – responsible for managing the recovery, and communicating with vendors, key clients, stakeholders and the Shire senior management. This Team is also responsible for the on-going recovery program and for keeping this Plan current during a disaster.
- **The Recovery Team** – responsible for restoring computer services at alternate facilities (if required). The Recovery Team will also restore computer service at the restored original facilities (if available).
- **The Facility Team** – responsible for damage assessment, damage mitigation, salvage, and the physical restoration of the office environment.

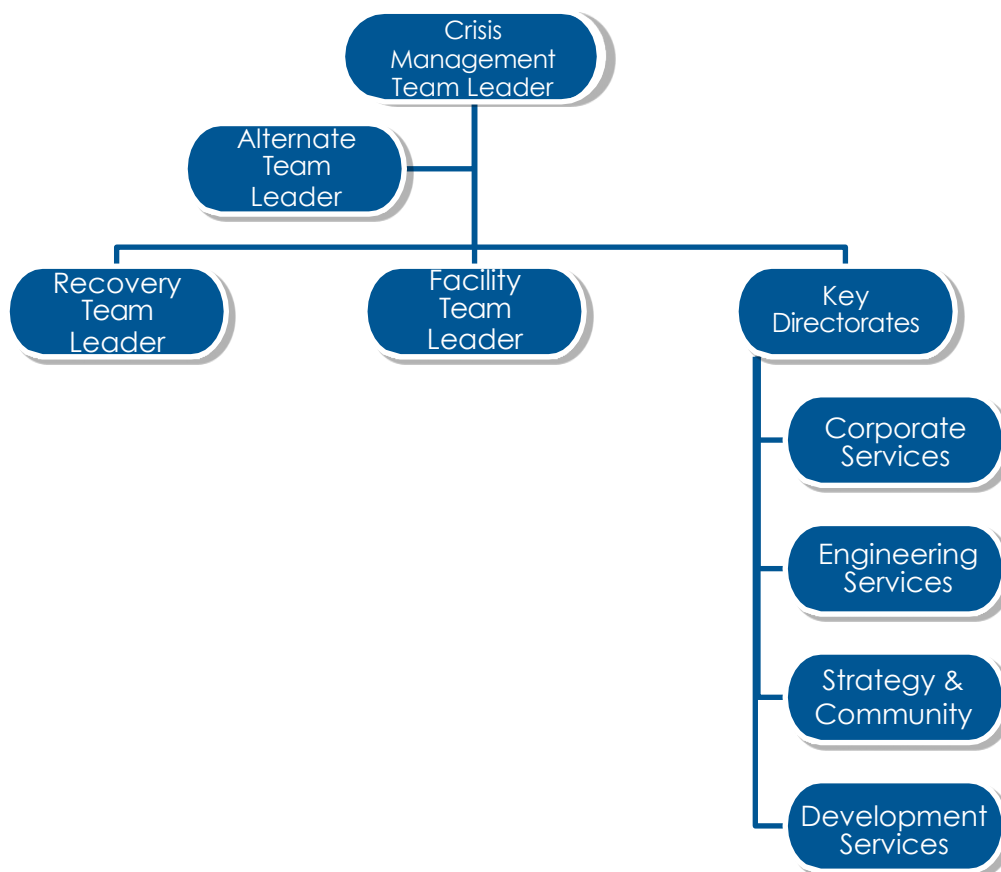


3.2 The Management Team

The Management Team is responsible for deciding on the course of action and coordinating all activities during the recovery period. The table below shows the kinds of skills and authority levels needed for Management Team membership.

Use this table to determine team membership assignments. One person could have more than one of the responsibilities. For example, the Management Team Leader often has authority for public relations and financial authority.

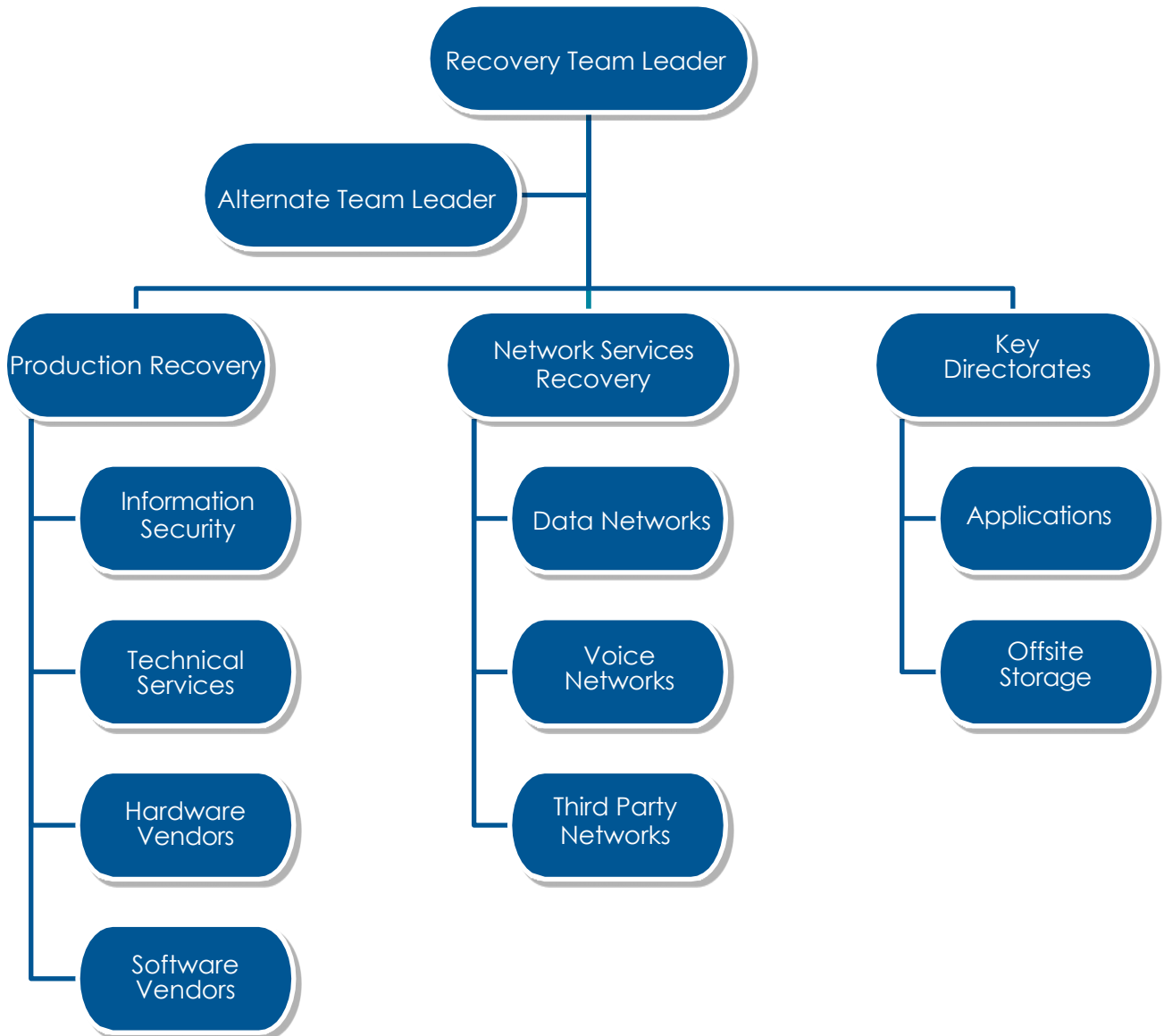
Refer to Section 4.1 for details on Management Team members, roles and responsibilities.



3.3 The Recovery Team

The purpose of the Recovery Team is to establish operations at an alternate-processing site or restore services at the disaster effected site.

Refer to Section 4.2 for details on Recovery Team members, roles and responsibilities.

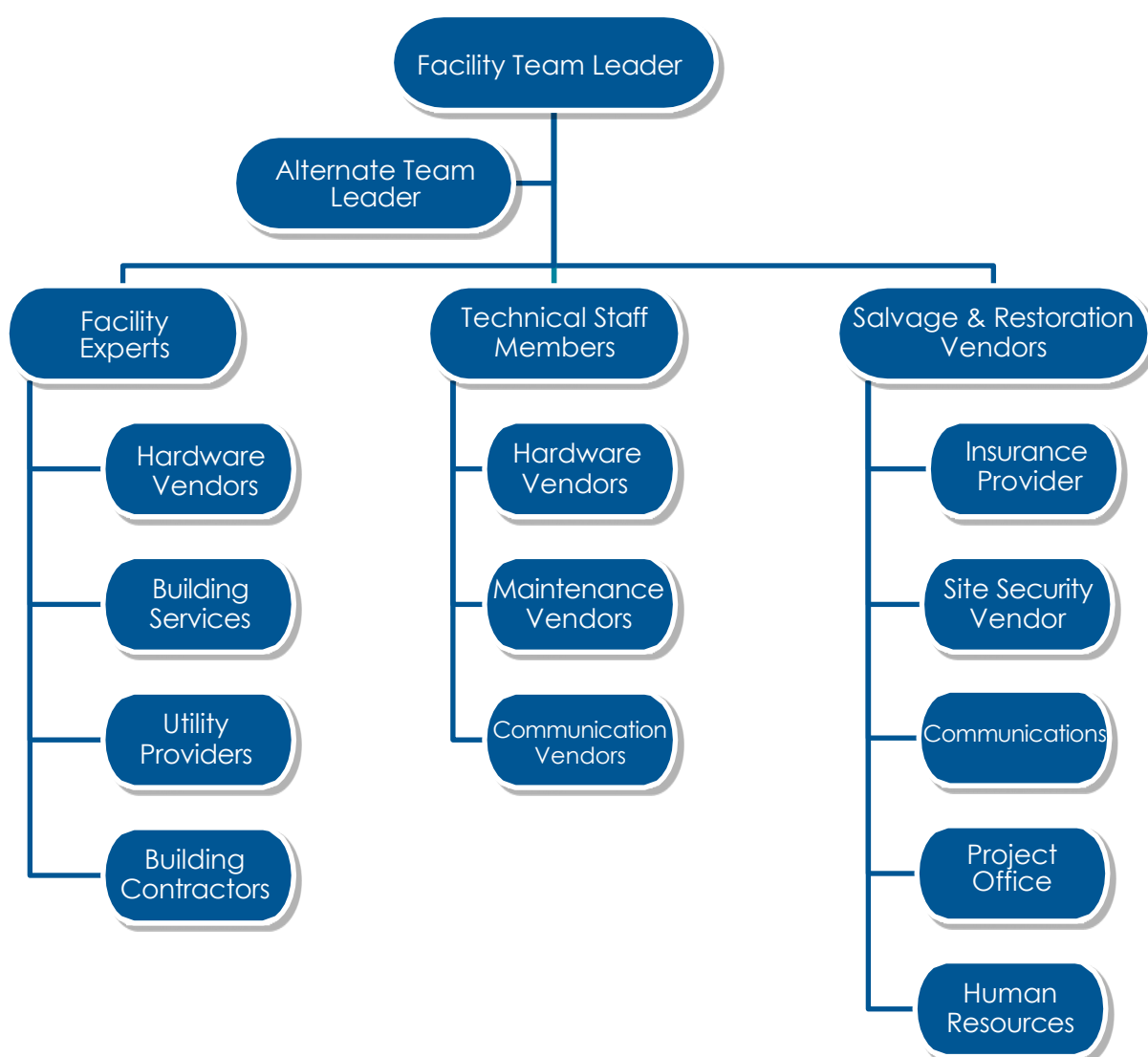


3.4 The Facility Team

The purpose of this Team is to secure, salvage, and restore the Shire office location to operational status as quickly as possible. The Team may also be needed to prepare an alternate facility for occupation. The skills required of team members include knowledge of computing and network hardware. The Facility Team leader is also a member of the Management Team. The table below shows the kind of skills and authority levels needed for Facility Team membership.

The Facility Team is tasked with conducting an in-depth damage assessment with recommendations to management on required repair or restoration activities. Concurrent with performing their evaluation procedures, members are responsible for initiating and monitoring recovery tasks assigned to their functional areas. Each team has its own chapter of detailed instructions later in this Plan.

Refer to Section 4.3 for details on Facility Team members, roles and responsibilities.



4 Roles and Responsibilities

4.1 Management Team

Management Team membership, roles and responsibilities are summarised in the table below.

Team Member	Role/Responsibility
Crisis Management Team Leader	CEO/ Executive Manager to oversee recovery. Authority to declare a disaster.
Alternate Crisis Management Team Leader	Full authority to act if Team Leader is not available.
Facility Team Leader	Oversee facility, security, damage assessment, salvage and reconstruction.
Recovery Team Leader	Knowledge of computer operations, systems & networks.
Communications	Authority to speak for the organisation.
Human Resources	Knowledge and authority to make Human Resources decisions.
Finance	Authority to spend the amounts required to fund recovery in the first days.

4.2 Recovery Team

Recovery Team membership, roles and responsibilities are summarised in the table below.

Team Member	Role/Responsibility
Recovery Team Leader	Internal IT resources - knowledge of computer operations, systems, etc. <ul style="list-style-type: none">• Request/Retrieve the off-site backup data• Establish the command centre, as described in section 5.6.• Advise staff at alternate sites of a disaster alert prior to a disaster being declared.• Advise staff at alternate sites of a declared disaster.• Advise staff at alternate sites of a stand down from alert if recovery is not to be affected at the site or the disaster is not declared.• Liaise with site management and personnel.
Alternate Team Leader	Full authority to act if Team Leader is not available.
Production Operations Recovery:	Restore IT operations, print services and IT security services.
Network Services Recovery - Data: Network Services Recovery - Voice:	Aid in the recovery of voice and data network infrastructure. Includes recovery of hardware components, connectivity to the recovery site and recovery of critical network software. Liaison with relevant telephony vendor(s).
Server Recovery:	Aid in the recovery of critical servers and applications. Liaison with relevant application vendor(s).

4.3 Facility Team

Facility Team membership, roles and responsibilities are summarised in the table below.

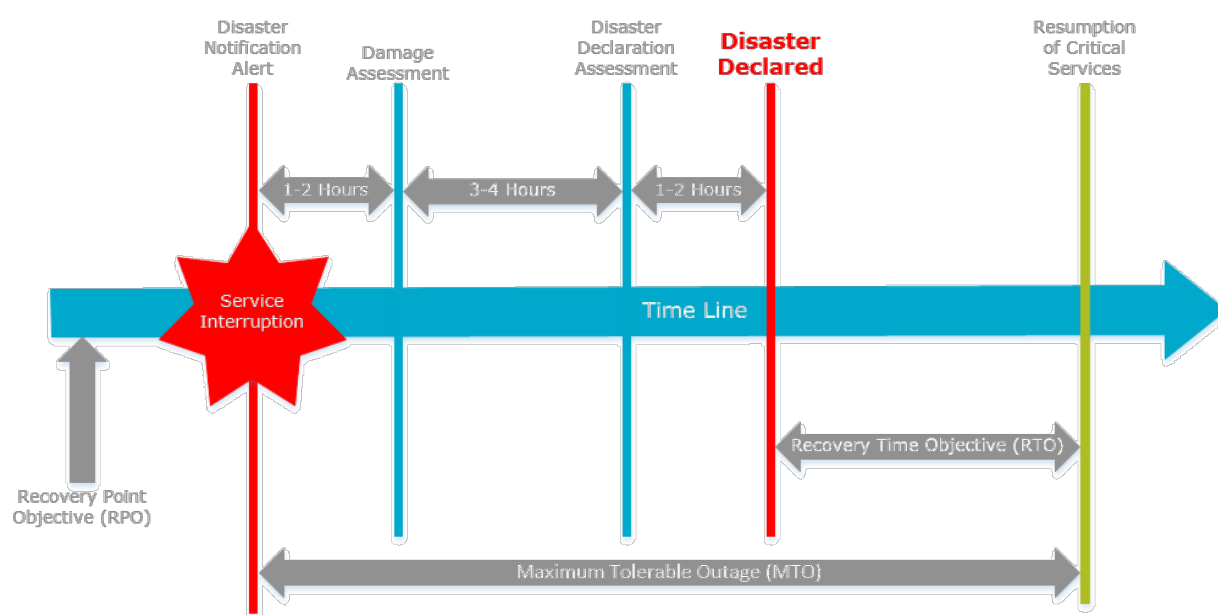
Team Member	Role/Responsibility
Facility Team Leader	Authority and knowledge to deal with damage assessment, damage mitigation, salvage, restoration, alternate site installation, etc.
Alt. Facility Team Leader	Authority and knowledge to act in place of the team leader.
Hardware Experts:	As required, depending upon the situation. Liaison with 3 rd party hardware vendors.
Technical Staff Members:	Will be sourced from JHCS to assist with salvage, restoration, etc.

5 Processes

5.1 Recovery Strategy

Following the occurrence of a suspected disaster, there are **three** processes that will take place prior to the activation of the actual recovery process:

- **Disaster Alert Notification** – to notify CMT members, recovery teams, and the offsite media storage provider (JHCS) that a disaster may have occurred or is evolving.
- **Damage Assessment** – to ascertain whether a disaster has occurred, assess the extent of the damage and to assemble the recovery teams if necessary.
- **Disaster Declaration Assessment** – to ascertain if the predetermined Maximum Tolerable Outage is likely to be exceeded and that invoking the IT DRP and its associated procedures is necessary.



If there is a major incident where the damage is not widespread and the Shire is not seriously affected, it may not be obvious to the person(s) who detected such an incident whether it

constitutes a disaster, especially when the damage is confined and local. Where possible, it is expected that the usual problem management procedures be followed in dealing with such incidents.

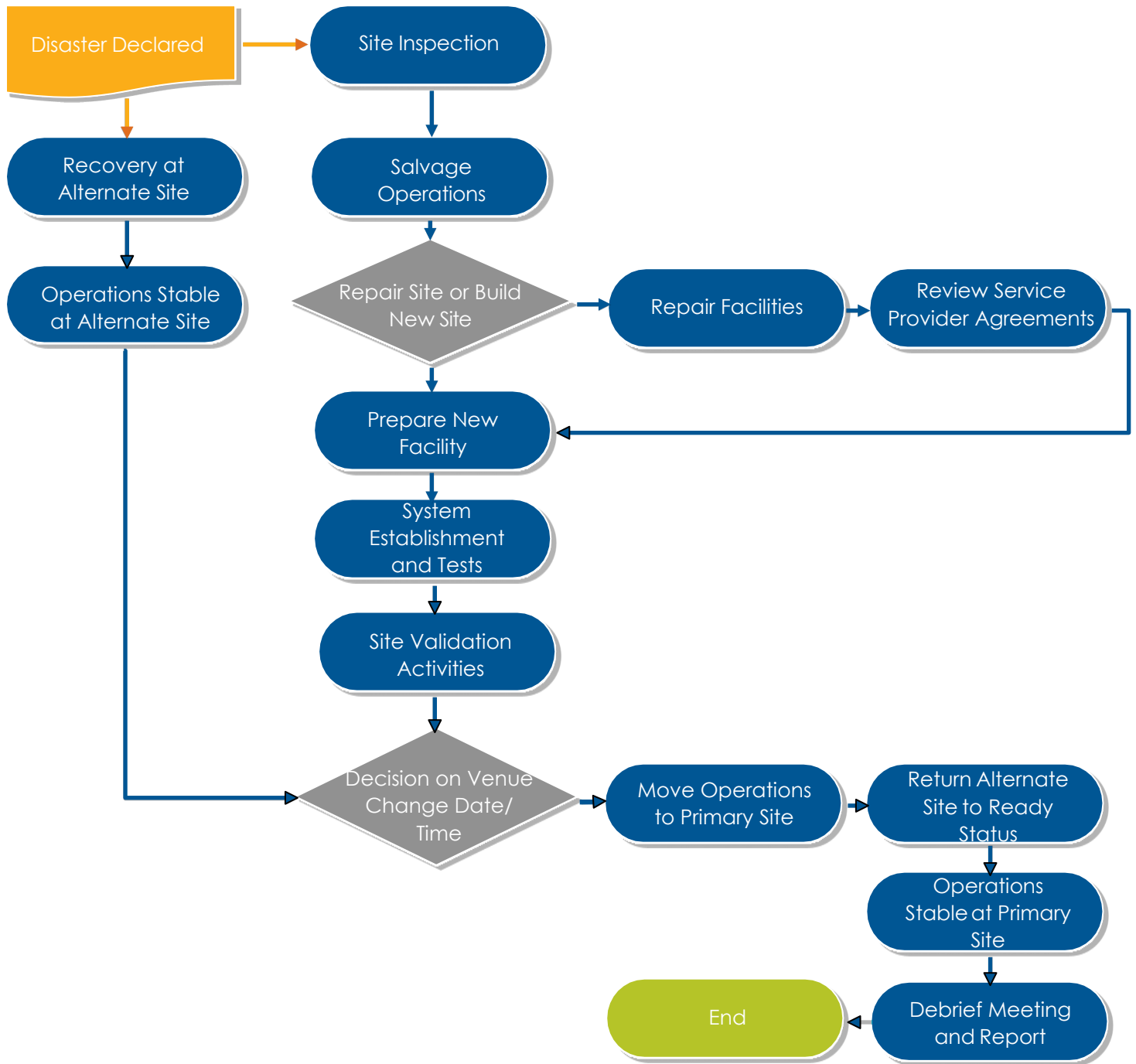
5.2 Business Resumption

This section provides the approach to restoring the Shire's disaster site or establishing a new office location. The extent and timing of the recovery activities will vary depending upon the nature of the disaster. These activities will need to be coordinated and planned as a parallel stream to establish stable operations at the recovery site. Detailed activities are contained in the Procedures section of this document.

The decision concerning the approach to re-establishing the Shire site and secondary sites should be made as soon as practically possible after a disaster occurs. This allows all the affected areas to adapt their procedures and staffing according to the expected length of the outage. The alternatives to be considered are:

1. The Shire of Merredin Administration Office location is to be restored to original operating status. This will require the establishment of technical infrastructure according to current requirements and specifications.
2. The Shire of Merredin Administration Office location is to be upgraded to preferred level of operating status. This will require:
 - establishment of new technical infrastructure according to revised requirements.
 - establishment of new facilities and services according to revised requirements.
3. A new office location is chosen. This will require:
 - assessment and risk analysis of the new site for suitability.
 - amended arrangements with JHCS to be established.
 - establishment of new technical infrastructure according to current requirements and specifications.
4. A secondary site is to become the new operations site. This will require:
 - assessment and risk analysis of the secondary site for suitability.
 - secondary site to be established.
 - communications, floor space and other facilities to be upgraded to be commensurate with the original operations site.
 - establishment of new technical infrastructure according to current requirements and specifications.
 - new arrangements with JHCS to be established.

5.3 Business Resumption Process



5.4 Debriefing

Prior to closure of a disaster situation and standing down of the Crisis Management Teams, a debriefing of all participants should be conducted. A debriefing will ensure that:

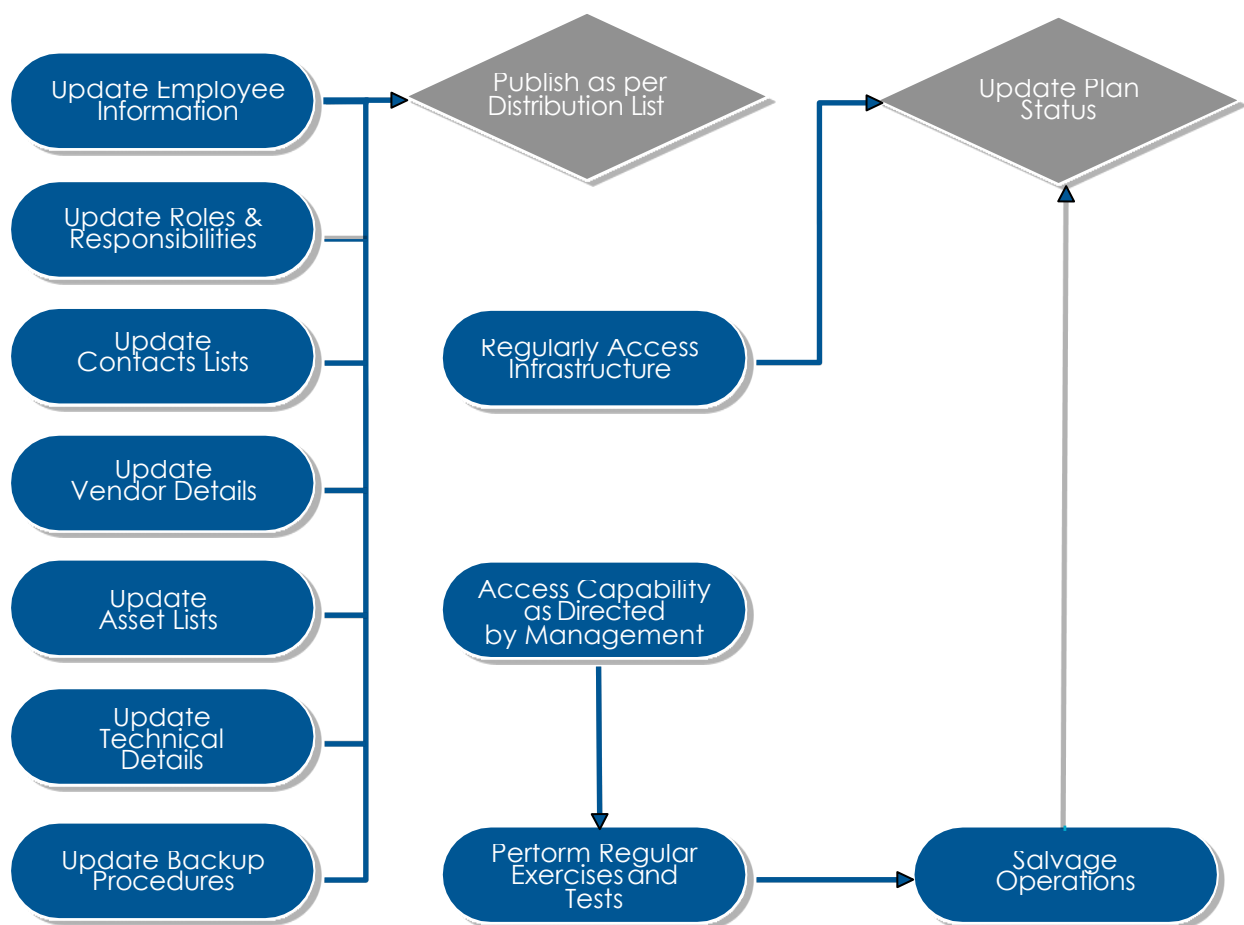
- all required recovery and normal business resumption tasks have been performed.
- ongoing system, business and client impacts are being addressed.
- the Shire can ascertain and understand the cause, nature and impact of the disaster on the organisation.

- financial impacts are clearly identified and documented for insurance claims.
- lessons learned are clearly identified and incorporated into a knowledge database for future IT DRP development and disaster management.
- deficiencies in the current process are clearly identified to allow projects to be established to rectify or mitigate them.

A report should be produced covering the above-mentioned aspects. This should be contained in a central knowledge register with lessons learned incorporated into new IT DR Plans.

5.5 Maintain IT DR Plan Documentation

The IT DRP will be updated annually, or when significant business change occurs, and should be maintained as illustrated in the chart below.

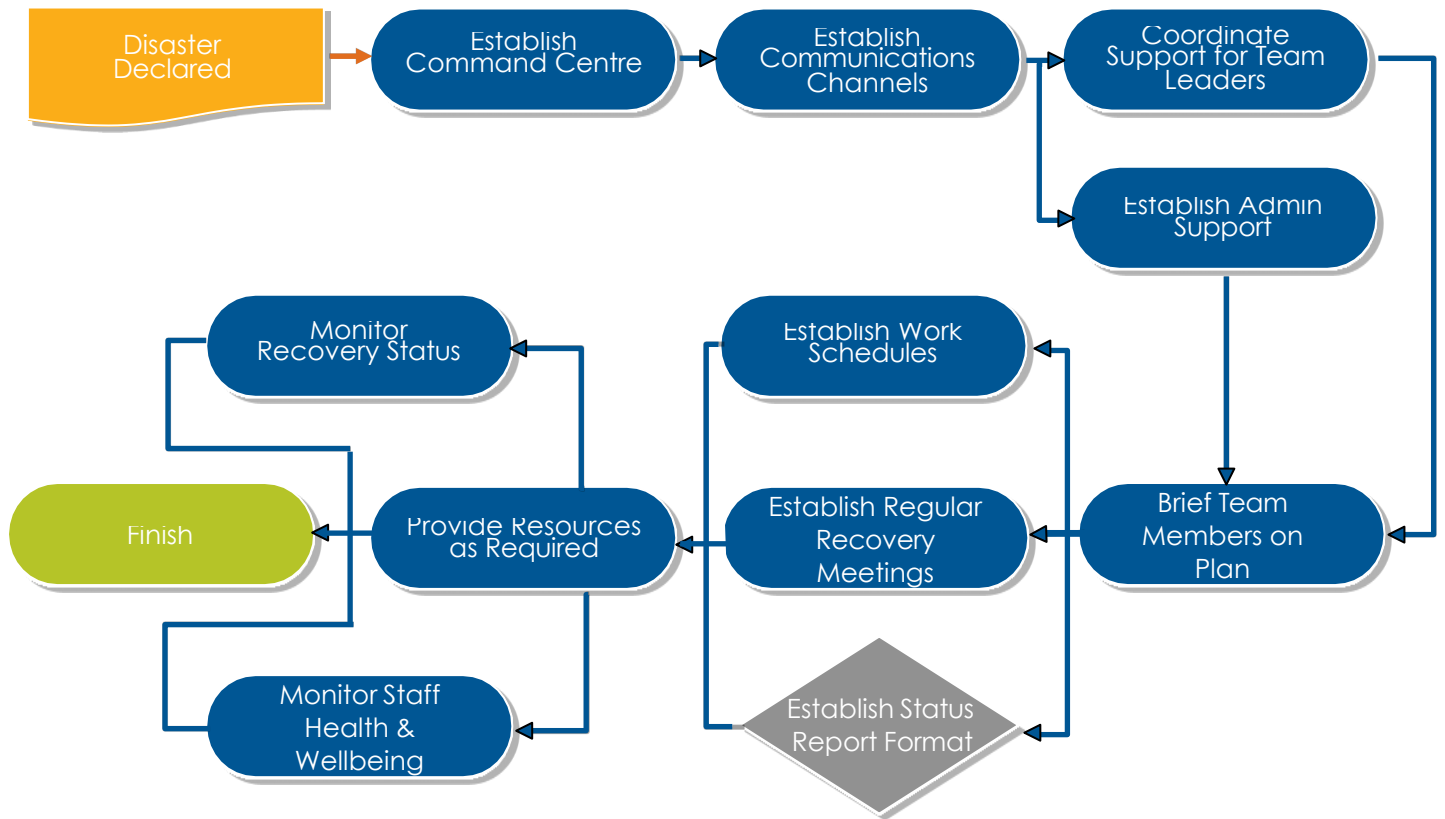


On an on-going basis, JHCS will:

- periodically assess the conditions, status, capabilities and availability of backup computers, PCs, LAN, telecommunication configurations, and the Shire's facilities.
- perform special studies requested by the Management Team to improve the efficiency of equipment and recovery procedures.
- prepare periodic status reports for the Management Team.
- coordinate business recovery tests and prepare test results and recommendations for plan improvement.
- maintain and distribute this Plan.

5.6 Command Centre Operations

The Command Centre will be the physical office that will be used in the event of a major disaster, the place where staff and stakeholders will first gather to establish the direction for dealing with the disaster at hand. Setting up and operating the Command Centre is the responsibility of the Management Team Leader, with activities as shown in the figure below.

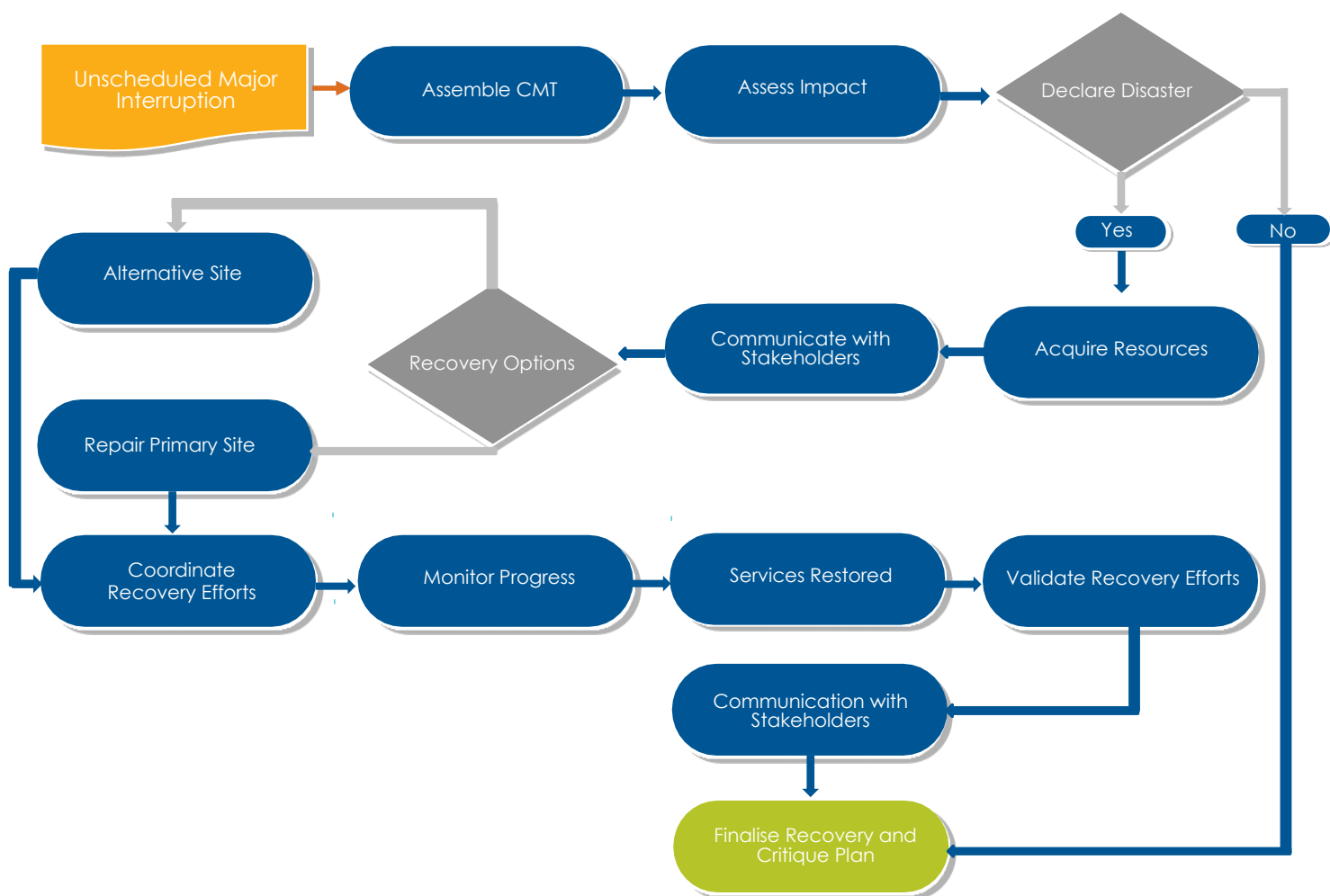


6 Procedures

6.1 Management Team

6.1.1 Management Team Actions Overview

The Management Team is responsible for the entire disaster recovery process; from when the Team is established until all services have been returned to the office location or new location. The Management Team Leader or delegate, with input from relevant key personnel, has the exclusive authority to declare a Disaster and consequently activate this Plan.



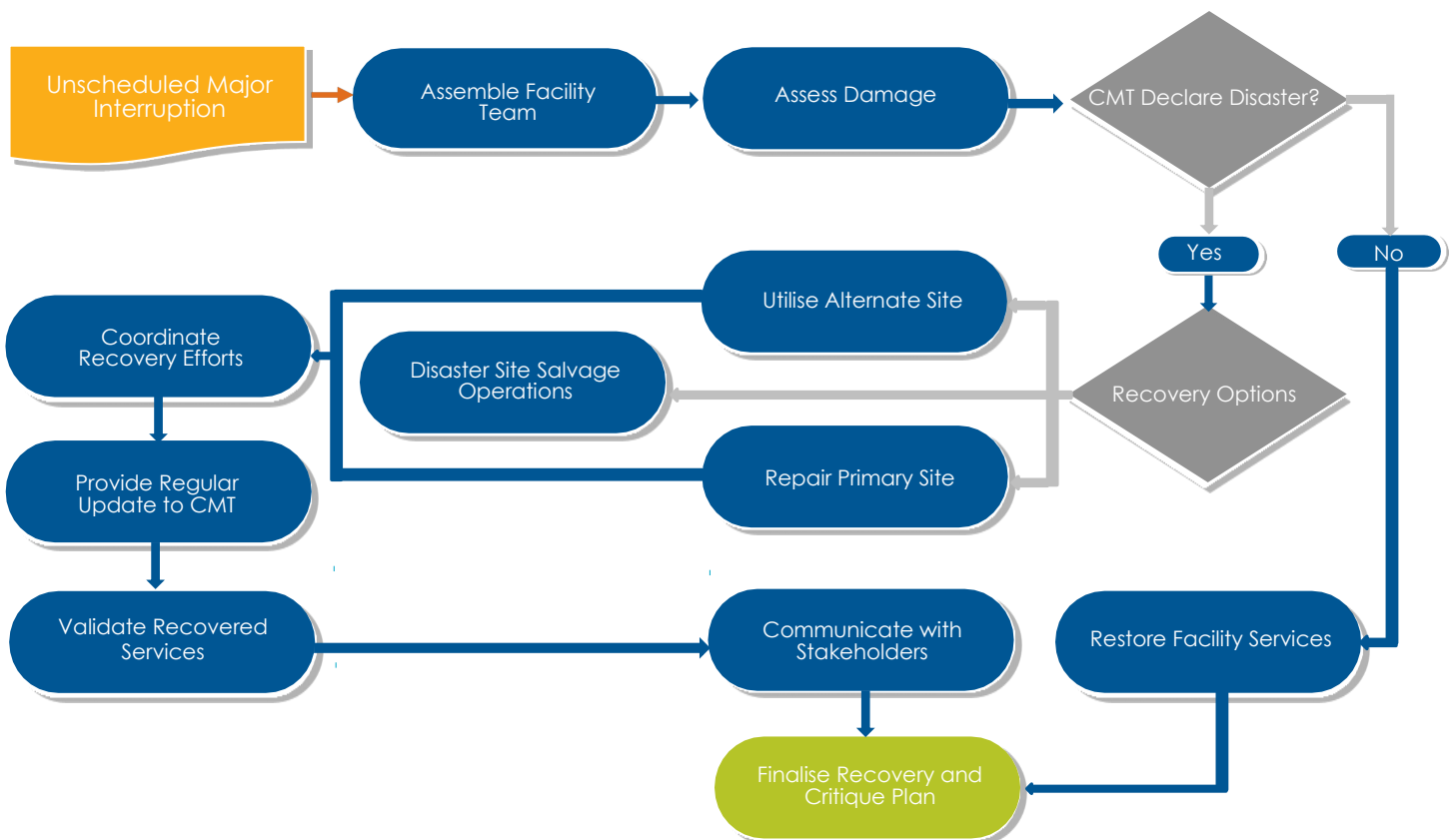
6.1.2 Management Team Actions

No.	Action Step	Responsibility	Time	Resources	Process Time	Comments
1	Assemble key staff	Management Team Leader				
2	Assess Damage	Facility Team				
3	Decide whether to declare a disaster or not. If YES , go to Step 7 .	Management Team Leader				
4	Restore functions at Shire of Merredin office location	Each Team Leader				
5	Debrief of the recovery	Management Team Leader				
6	Finish	If Disaster alert is stood down				
7	DECLARE A DISASTER - Initiate recovery to alternate site	Authorised individuals named in the Management Team				
8	Communicate with groups and coordinate recovery	Management Team Leader				
9	Acquire equipment and supplies	All Teams				
10	Build new or rebuild office location	All Teams				
11	Monitor progress	Management Team Leader				
12	Move to new or rebuilt office location	All Teams				
13	Discontinue use of alternate site	Management Team Leader				
14	Debrief of event (Assess plan)	Management Team Leader				

6.2 Facility Team

6.2.1 Facility Team Actions Overview

Prior to activating the Facility Team, the designated Facility Team leader should remain close to the scene of the disaster to help direct Emergency Services personnel. If evacuation is necessary, all personnel should immediately proceed to the pre-determined location, well clear of the building. A head count must be taken there to ensure that no one has been left behind, including visitors, contractors, etc. If there have been any injuries, immediately identify those people who can offer medical help, such as first aid.



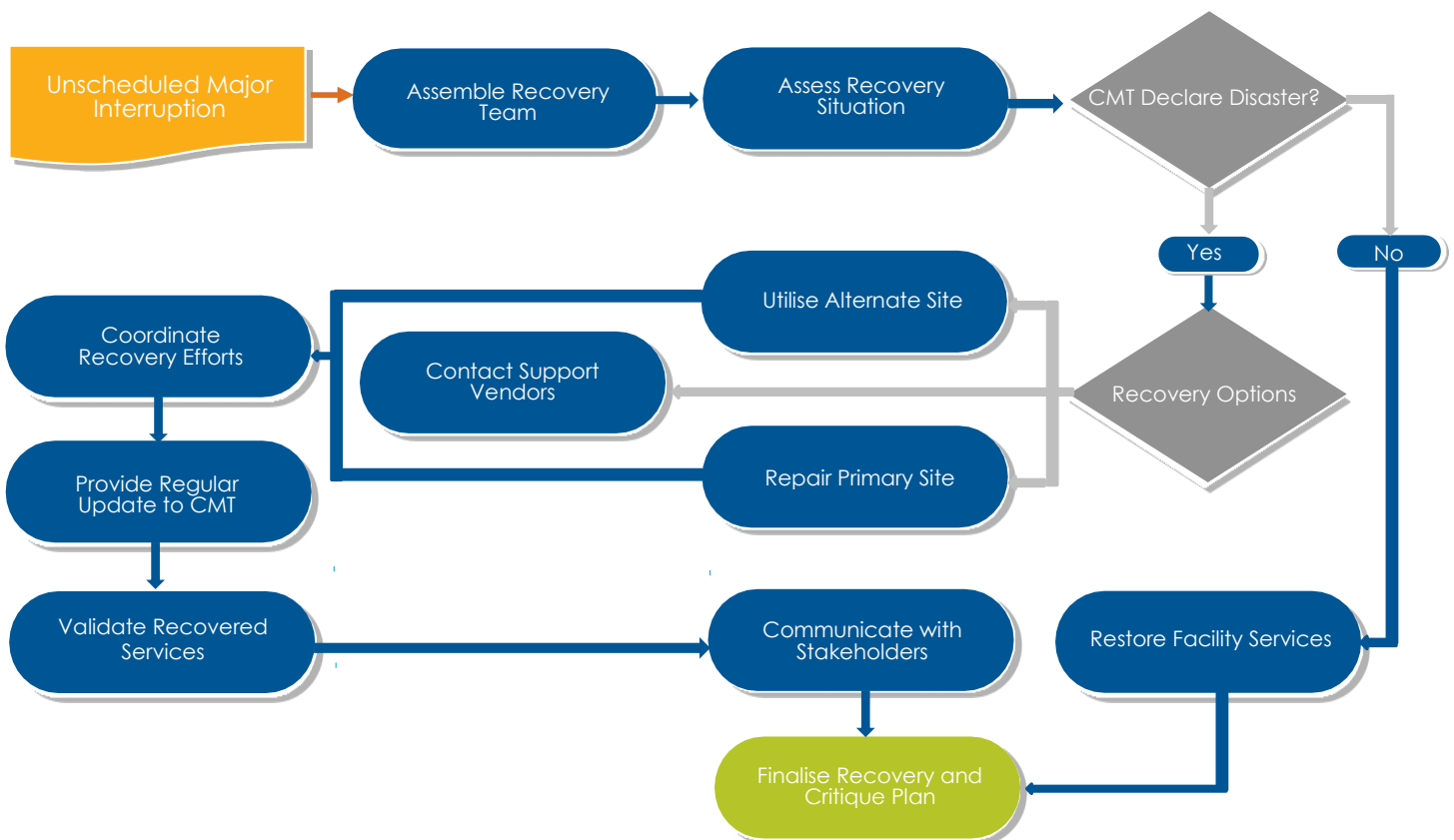
6.2.2 Facility Team Actions

No.	Action Step	Responsibility	Time	Resources	Process Time	Comments
1	Activate facility team	Management Team Leader				
2	Disaster site evaluation & salvage	Facility Team Leader				
3	Relocate or rebuild office location. If decision is to relocate, go to step 10.	Facility Team Leader				
4	Plan Office Location Rebuild	Facility Team Leader				
5	Hold Recovery Status Meeting	Management Team Leader				
6	Coordinate Move back to Shire of Irwin Office Location	Facility Team Leader				
7	Discontinue use of alternate location if one was required	Facility Team Leader				
8	Delivery plan critique	Facility Team Leader				
9	Finish	Management Team Leader				
10	Assist Alternate Site selection	Facility Team Leader				
11	Coordinate Move to alternate location	Facility Team Leader				
12	Discontinue use of office location	Facility Team Leader				
13	Delivery critique of BC Plan	Facility Team Leader				
14	Finish					

6.3 Recovery Team

6.3.1 Recovery Team Actions Overview

This section contains the procedures to be followed by the Recovery Team. The Recovery Team includes the hardware, software, and communications experts who travel to the alternate site. The Recovery Team restores the software and data onto an alternate-computing platform and restores communications from that platform back to the users.



6.3.2 Recovery Team Actions

No.	Action Step	Responsibility	Time	Resources	Process Time	Comments
1	Activate recovery team	Management Team Leader				
2	Is main office and existing infrastructure available for recovery? If NO, go to Step 7.	Management Team Leader				
3	Restore data communications	Recovery Team Leader – JH Computer Services				
4	Recover or rebuild affected servers from latest available backup	Recovery Team Leader – JH Computer Services				
5	Testing of recovered systems	Management Team Leader – JH Computer Services				
6	Debrief - Review plan - Finish	Recovery Team Leader				
7	Build alternate site - Transfer operations	Recovery Team Leader				
8	Restore or implement data communications	Recovery Team Leader – JH Computer Services				
9	Recover or rebuild affected servers from latest available backup	Recovery Team Leader – JH Computer Services				
10	Testing of recovered systems	Management Team Leader – JH Computer Services				
11	Coordinate move to new/rebuilt office location	Management Team Leader				
12	Post disaster - migrate live data / servers to new or salvaged infrastructure	Recovery Team Leader – JH Computer Services				
13	Debrief - Review plan effectiveness	Recovery Team Leader				

7 Appendix A – Contact List

7.1 Shire of Merredin


Position	Name	Phone ext.	Mobile
Chief executive Officer	Craig Watts	218	
Executive Manager Corporate Services	Leah Boehme	212	0477 555 909
Executive Manager Development Services	Peter Zenni	213	0417 962 384
Executive Manager Engineering Services	Amer Tawfik	250	0429 683 645
Executive Manager Strategy & Community	Codi Brindley-Mullen	227	0419 241 600

7.2 JH Computer Services

Position	Name	Email	Mobile
General Manager	Tim Sargent	tim@jhcs.com.au	0413 842 244
IT Support	Boris Stojic	boris@jhcs.com.au	0447 591 084
IT Support	Jye Dalziel	jye@jhcs.com.au	
General helpdesk		support@jhcs.com.au	9367 9499

15. Officer’s Reports – Administration

15.1 Status Report – April 2024

<h1>Administration</h1> 	
Responsible Officer:	John Merrick, T/CEO
Author:	Meg Wyatt, EO
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 15.1A – Status Report – April 2024

Purpose of Report



Executive Decision



Legislative Requirement

For Council to consider the updated Status Report for April 2024.

Background

The Status Report is a register of Council Resolutions that are allocated to the Shire of Merredin’s (the Shire) Executive Staff for actioning. When the Executive Staff have progressed or completed any action in relation to the Council Resolution, comments are provided until the process is completed or superseded by a further Council Resolution.

Comment

In the interest of increased transparency and communication with the community and Council, the Status Report is provided for information.

Policy Implications

Nil

Statutory Implications

Nil

Strategic Implications

∅ Strategic Community Plan

Theme: 4. Communication and Leadership
Service Area Objective: 4.4 Communications
4.4.1 The Shire is continuously working to maintain efficient communication, providing open, transparent and factual information, through a variety of channels
Priorities and Strategies for Change: Nil

∅ Corporate Business Plan

Theme: 4. Communication and Leadership
Priorities: Nil
Objectives 4.4 Communications
4.4.1 The Shire is continuously working to maintain efficient communication, providing open, transparent and factual information, through a variety of channels

Sustainability Implications

∅ Strategic Resource Plan

Nil

Risk Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority Absolute Majority

Resolution

Moved: Cr Billing Seconded: Cr Crook

83376 That Council RECEIVES the Status Report on Council Resolutions for April 2024.

CARRIED 7/0

*For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe
Against: Nil*

Status Report as at April 2024

Date / CMRef / Officer	Subject	Status
21/11/2017 CMRef: 82079 EMCS	That application be made to the Minister for Local Government to have the land being Lot 71 Main Street, Burracoppin re-vested in the Crown in accordance with Sections 6.64 and 6.74 of the Local Government Act 1995.	<p>IN PROGRESS</p> <p>February 2023: EMCS has rung and emailed Minister Carey's office requesting information on the progress of the land re-vesting.</p> <p>July 2023: Minister Carey's office emailed to say that the query fell more appropriately within the portfolio responsibility of the Minister for Local Government and so had been forwarded on.</p> <p>September 2023: Minister Michael's office emailed outlining next steps required to be taken.</p> <p>April 2024: No further updates at this time</p>
20/08/2019 CMRef: 82410 EMDS	<p>That Council:</p> <p>1. Consents to the creation of a Water Corporation easement over portion of Lot 100 Colin Street (Part of Avon Location 2227) as shown in attachment 12.36A, for the purposes of installation, access to and maintenance of the proposed chlorination unit which will form part of the Shire of Merredin Recycled Water Scheme , subject to;a. All costs associated with the preparation and lodgement of relevant easement documentation being borne solely by the Water Corporation;b. All costs associated with the installation, operation and maintenance of the future chlorination unit being borne solely by the Water Corporation;. All costs associated with any improvements to the land subject to the easement relating to vehicular access to the chlorination unit being borne solely by the Water Corporation.2. Authorises the Shire President and Chief Executive Officer to affix the Common Seal of the Council and sign the Deed of Easement documentation on behalf of the Shire of Merredin Council.</p>	<p>IN PROGRESS</p> <p>Awaiting preparation of documentation by the Water Corporation for signing by the Shire President and CEO.</p> <p>The Shire has been advised the project is delayed and outside the 5-year construction window however Water Corp are continuing to conduct investigation works.</p> <p>February 2024: No further updates anticipated until end 2024.</p>
19/12/2019 CMRef: 82485	That Council commits to CEACA's progression of the VERSO report to review; I. Community Care Packages;	IN PROGRESS

<p>CEO</p>	<p>II. Transport; and III. Residential Aged Care And; That Council requests that CEACA committee requests that the VERSO plan be updated now that the units are in situ. Reason for Officers Recommendation: The reason for the change in wording of the Officer Recommendation is that council are not subjecting VERSO to update the report. Should the CEACA committee agree, any suitably qualified person/s could carry out the update of the report.</p>	<p>June 2023: Report not yet updated, however CEACA have proposed action on Item III Residential Aged Care. This is subject to a separate report in the June agenda.</p> <p>July 2023: CEACA have engaged a consultant to do a needs analysis and grant application.</p> <p>April 2024: No further updates at this time.</p>
<p>21/07/2020 CMRef: 82578 EMES</p>	<p>That, within the next twelve months, the Merredin Shire Council should purchase for the Shire fleet a battery-electric (BEV or EV) passenger vehicle. This vehicle should not be additional to the vehicle fleet but should replace one passenger vehicle sold after the usual retention period of 12 months.</p>	<p>IN-PROGRESS</p> <p>June 2023: Currently the Administration has been unable to identify a vehicle within the fleet to be replaced as an EV due to operational requirements. The Administration is working with Synergy and seeking other grant opportunities to have EV chargers in town in strategic locations, which once completed may make purchasing an EV a more viable option.</p> <p>July 2023: The Shire has applied for an EV charger grant to support day-time charging at the Shire Office, which will support the logistics, and potential future purchase of this vehicle.</p> <p>September 2023: Officers are including consideration for EV's in current procurement processes, and updates will be provided to Council as this progresses.</p> <p>October 2023: Quote received, and currently being analysed.</p> <p>April 2024:</p>

		No further updates at this time.
<p>15/09/2020 CMRef: 82605 EMCS</p>	<p>1. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$13,619.31: Assessment A6511 Type/Zoning Residential Period Outstanding 11/8/2014 to Current Amount Outstanding \$13,619.31 Last Payment 3/9/2015</p> <p>2. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$10,023.49: Assessment A6070 Type/Zoning General Farming/Urban Residential Period Outstanding 25/7/2016 to Current Amount Outstanding \$10,023.49 Last Payment 27/9/2015</p> <p>3. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$13,464.10: Assessment A9370 Type/Zoning Vacant Residential Period Outstanding 11/8/2014 to Current Amount Outstanding \$13,464.10 Last Payment 7/11/2013</p> <p>4. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$6,369.85: Assessment: A3325 Type/Zoning: Residential Period Outstanding: 27/7/2017 to Current Amount Outstanding: \$6,369.85 Last Payment: 13/4/2018</p> <p>5. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$11,008.81:</p>	<p>IN-PROGRESS</p> <p>April 2023: Land transfer documents completed and lodged for A9370 and A624. A445 settlement delayed further, expected late May early June.</p> <p>December 2023: Settlement has occurred for A445. A9370 & A624 are still in progress.</p> <p>January 2024: A9370 has been returned to the Shire.</p> <p>February 2024: An item relating to A9370 will be presented to Council at the February Ordinary Council Meeting.</p> <p>March 2024: A624 transfer delayed, but still progressing.</p> <p>April 2024: No further updates at this time</p>

	<p>Assessment: A1625 Type/Zoning: Vacant Residential Period Outstanding: 29/4/2015 to Current Amount Outstanding: \$11,008.81 Last Payment: 21/11/2014</p> <p>6. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$8,409.91: Assessment: A445 Type/Zoning: Residential Period Outstanding: 25/7/2016 to Current Amount Outstanding: \$8,409.91 Last Payment: 1/4/2019</p> <p>7. That, pursuant to Section 6.64(1)(b) of the Local Government Act 1995, Council proceed to sell the property listed hereunder which has rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balance which totals \$17,957.31: Assessment A624 Type/Zoning Vacant Residential Period Outstanding 27/7/2011 to Current Amount Outstanding \$17,957.31 Last Payment 22/12/2017</p>	
<p>16/03/2021 CMRef: 82698 CEO</p>	<p>That Council instruct the Chief Executive Officer to;</p> <ol style="list-style-type: none"> 1. Obtain a valuation from a suitably qualified registered valuer for Lot 1498 Caridi Close, Merredin; 2. Engage local real estate agents to determine the availability and value of suitable executive housing within the Merredin townsite. 3. Report to Council preliminary estimates for the construction of a 4 bedroom, 2 bathroom executive home on an appropriate lot within the Merredin townsite; 4. Invite local real estate agents to submit quotations for the sale of six existing houses constructed earlier than the year 2000. The quotations are to include details of the agent's proposed marketing strategy to obtain maximum value. The addresses of the properties to remain confidential in the interim. (Note: this does not include the house currently utilised for housing "travelling players" which should be the subject of a separate report); 5. Report further on the optimum number of houses that should be held in the portfolio including how many (if any) of the houses for sale should be replaced and the process for doing so; and 	<p>NOT COMMENCED</p> <p>Briefing provided to Council that all staff housing currently required and recommend this item is delayed, with further work completed in the 2022/23 year.</p> <p>July 2023: As housing is allocated to positions under recruitment / required – it is not recommended this item progress in the next six months due to operational constraints and business requirements for the existing stock.</p> <p>April 2024: No further updates at this time.</p>

	<p>6. Examine, as part of the asset management planning for the portfolio, the replacement program for the newer houses currently held and not included in the above recommendations.</p> <p>7. Review Policy 2.10 Council Staff Housing and report to Council.</p>	
<p>16/03/2021 CMRef: 82699 CEO</p>	<p>That Council;</p> <ol style="list-style-type: none"> Notes the preparation and submission by Njaki Njaki Aboriginal Cultural Tours of the Hunts Dam Nature Based Campground Feasibility – Business Case – June 2019 demonstrating the potential viability of the proposal; Notes that the proposal represents strong alignment with the Strategic priorities and strategies for change of the Council set out in the newly adopted Strategic Community Plan; Confirms that the Business Case and Feasibility Study as submitted is satisfactory to meet the terms of the Council’s resolution 82038 of November 2017; Confirms that Council supports the relinquishment of the Management Order for Reserve 29700 to enable a performance based lease to be agreed between the State and Njaki Njaki Aboriginal Cultural Tours for the conduct of its tourism venture; and Proposes to the State Government that the lease include provisions for substantial progress on the implementation of the development within a five year period from execution of the lease. 	<p>IN PROGRESS</p> <p>Enquiries made with DPLH.</p> <p>July 2023: No updated information provided from DPLH</p> <p>April 2024: No further updates at this time.</p>
<p>28/06/2022 CMRef: 82951 EMS&C</p>	<p>That Council;</p> <ol style="list-style-type: none"> ENDORSE the CEO or their delegate to enter into a partnership agreement with the Merredin Blue Light Unit for the provision of Blue Light events in Merredin. NOTES The partnership in (1) above, will be to waive the fees associated with the free use of Shire facilities and non-staff resources, when the Merredin Blue Light Unit are providing agreed youth programs in Merredin within their available resources and capacity. NOTES this partnership supports a maximum of 4 events per year or 5 events per year in the years where a large fundraising event is hosted; and AUTHORISES the CEO to determine the terms of the partnership in (1) above, including the length of the partnership, the Shire resources to be allocated, and how the Shire will be recognised through the partnership with the Merredin Blue Light Unit. 	<p>IN PROGRESS</p> <p>The Administration has sent the agreement to PCYC for signing.</p> <p>June 2023: The Administration has followed up with PCYC during April, and aims to have the agreement signed ASAP.</p> <p>April 2024: No further updates at this time.</p>
<p>26/07/2022 CMRef: 89268 EMCS</p>	<p>That Council;</p> <ol style="list-style-type: none"> REQUEST that the Department of Communities purchase the Shire of Merredin’s interest (both land and assets) in the Cummings Street Joint Venture project at current market value; and ALLOCATE a total of \$2500 in the 2022-23 draft budget towards associated valuation and conveyance costs. 	<p>IN PROGRESS</p> <p>January 2024: Sale contracts were received at the end of December. EMCS has sent queries through to the Department regarding some terms and is awaiting response.</p> <p>February 2024:</p>

		<p>Communities responded on 14 February, and on 19 February 2024 EMCS and MCS met with representatives via Teams to discuss the agreement provided.</p> <p>March 2024: Required documentation to provide Communities along with signed contract is currently being developed.</p> <p>April 2024: Item to April Council meeting relating to authorising the affixing of the common seal on the contract.</p>
<p>28/02/2023 CMRef: 83101 EMES</p>	<p>That Council</p> <ol style="list-style-type: none"> 1. AUTHORISE the removal of one date palm located at Lot 1503 (45) Barrack Street, as identified within Attachment 13.1B – Location Map; and 2. NOTES photographic documentation of the date palm will occur prior to removal in line with the recommendation of the Shire of Merredin Municipal Heritage Inventory. 	<p>IN PROGRESS</p> <p>March 2023: The removal of the date palm will be completed in conjunction with the construction works for Merredin Town Centre.</p> <p>April 2024: No further updates at this time.</p>
<p>28/03/2023 CMRef: 83129 EMES/MP</p>	<p>That Council;</p> <ol style="list-style-type: none"> 1. APPROVE the Chief Executive Officer to accept variation requests VO01, VO03 and VO05 to contract RFT 01 2021/22 Detailed Design Services between the Shire of Merredin and Place Laboratory; 2. NOTE the acceptance of the above variation requests will increase the total contract value between the Shire of Merredin and Place Laboratory for RFT 01 2021/22 Detailed Design Services for Apex Park and Merredin Town Centre to the Proposed Amended Contract Value outlined within the report; 3. AUTHORISE the Chief Executive Officer, if necessary, to accept any further variations which do not result in the total contract value between the Shire of Merredin and Place Laboratory exceeding the Proposed Maximum Contract Value for RFT 01 2021/22 Detailed Design Services for Apex Park and Merredin Town Centre as outlined within this report; and 4. NOTES that the maximum contract value outlined within Item 3, is within current budget provisions. 	<p>COMPLETED</p>
<p>19/09/2023</p>	<p>That Council;</p>	<p>IN PROGRESS</p>

<p>CMRef: 83237 CEO</p>	<p>1. ADVISE the Department of Mines, Industry Regulation and Safety – Consumer Protection that the Shire of Merredin will not be varying its previously approved standard retail trading hours for the 2023/24 Christmas/New Year period; and</p> <p>2. NOTES the Shire of Merredin will consult with retailers in the current year to confirm current general trading hours remain suitable for the locality.</p>																					
<p>17/10/2023 CMRef: 83259 EMES</p>	<p>That Council;</p> <p>1. RECEIVES the Recommendation Report included as Attachment 16.1A – Confidential Recommendation Report RFQ 03 2023-24 Merredin – Naremben Rd Culvert Extension SLK 9.18;</p> <p>2. Subject to funding confirmation from Wheatbelt Secondary Freight Network:</p> <p>a. APPROVES the recommendations as contained within Section 7 of the Confidential Report included as Attachment 16.1A – Confidential Recommendation Report RFQ 03 2023-24 Merredin – Naremben Rd Culvert Extension SLK 9.18;</p> <p>b. ACCEPT the unbudgeted additional income of \$47,974, ex GST from Wheatbelt Secondary Freight Network;</p> <p>c. APPROVES the amendment to the 2023/24 Annual Budget as per the below table:</p> <table border="1" data-bbox="365 654 1485 798"> <thead> <tr> <th>Account</th> <th>Description</th> <th>Current Budget</th> <th>Amendment</th> <th>Revised Budget</th> </tr> </thead> <tbody> <tr> <td>RC239</td> <td>Merredin-Naremben Road (Capital)</td> <td>\$3,975,600</td> <td>+\$47,974</td> <td>\$4,023,574</td> </tr> <tr> <td>3120118</td> <td>ROADC – Wheatbelt Secondary Freight Network (WSFN)</td> <td>\$3,443,700</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>+\$47,974</td> <td>\$3,491,674</td> <td></td> </tr> </tbody> </table> <p>d. AUTHORISE the Shire President and Chief Executive Officer to sign and apply the Shire of Merredin Common Seal to the Contract between the Shire of Merredin and Ringa Civil for RFQ 03 2023-24 Merredin – Naremben Rd Culvert Extension SLK 9.18 up to a total value of \$281,500 ex GST; and</p> <p>e. AUTHORISES Item 2d above, SUBJECT TO confirmation from WSFN of a new total project budget of \$300,000 consisting of \$280,000 WSFN contribution and \$20,000 municipal contribution.</p>	Account	Description	Current Budget	Amendment	Revised Budget	RC239	Merredin-Naremben Road (Capital)	\$3,975,600	+\$47,974	\$4,023,574	3120118	ROADC – Wheatbelt Secondary Freight Network (WSFN)	\$3,443,700					+\$47,974	\$3,491,674		<p>IN PROGRESS</p> <p>February 2024: Culvert extension works were completed as per project requirements.</p> <p>Final works, which include pavement strengthening and sealing, will be completed in the coming months.</p> <p>April 2024: No further updates at this time.</p>
Account	Description	Current Budget	Amendment	Revised Budget																		
RC239	Merredin-Naremben Road (Capital)	\$3,975,600	+\$47,974	\$4,023,574																		
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		+\$47,974	\$3,491,674																			
<p>11/12/2023 CMRef: 83291 EMDS</p>	<p>That Council:</p> <p>1. GIVES local public notice stating that the Shire of Merredin proposes to review its local laws under s3.16 of the Local Government Act 1995;</p> <p>2. NOTES that a copy of the local laws may be inspected or obtained at the Shire of Merredin offices or from its website;</p> <p>3. ADVISES that submissions about the local laws may be made to the Shire before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and</p> <p>4. NOTES that the results of the above advertising are to be presented to Council for consideration of any submissions received.</p>	<p>IN PROGRESS</p> <p>February 2024: Public Notice was advertised in the Phoenix.</p> <p>April 2024: Public submission period resulted in one submission being received. Shire consultant and EMDS to review local laws prior to bringing the proposed changes back to Council for its consideration.</p>																				
<p>23/01/2024</p>	<p>That Council:</p>	<p>IN PROGRESS</p>																				

<p>CMRef: 83311 EMDS</p>	<p>1. GRANTS conditional development (planning) approval for works and use on Lot 503 Gabo Avenue, Merredin, incorporating;</p> <ol style="list-style-type: none"> Installation of 3x Auger grids and Conveyor Loading Systems and necessary adjustments to existing pavements to suit drainage requirements and pavement tie-ins; Maintaining the position of northern drain (north of Open Bulk Heads) 09-14), requiring Open Bulk Heads to be shortened by 10.5m to accommodate new grids and by-pass; Shortening recent emergency storage Temporary Bulk Head 99 by 25m to accommodate altered traffic path for the Drive Over Grid in-loading trucks. Frame footings for affected frames to be re-done; Removal of recent emergency storage Temporary Bulk Head 98 and install access road for stacking to the grid (Open Bulk Head 09-10); Milling and asphalt sealing of Open Bulk Head 12-14 at existing levels; Upgrade to 1.8m frames to Open Bulk Head 12-14, including frame footings; Necessary drainage works to accommodate the stormwater runoff from the works, including open drains, culverts and drainage basins, as outlined in Attachment 12.1A, subject to; The development and implementation of a revised Storm Water Management Plan to the satisfaction of the Shire of Merredin; The area forming part of the development approval shall not be used until such time as all recommendations in the revised Stormwater Management Plan have been implemented in full to the satisfaction of the Shire of Merredin. <p>2. AUTHORISES the Shire of Merredin Executive Manager Engineering Services to approve a revised Stormwater Management Plan that is considered to be satisfactory on behalf of Council;</p> <p>3. ADVISES the applicant that if the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term “substantially commenced” has the meaning given to it in the Planning and Development (Local Planning Schemes) Regulations 2015 as amended from time to time; and</p> <p>4. ADVISES the applicant that if the applicant is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.</p>	<p>February 2024: Conditional Development Approval has now been formally granted by the Shire of Merredin. Awaiting receipt of revised Stormwater Management Plan</p> <p>March 2024 Revised Stormwater Management Plan has now been received and is deemed to be suitable. Maintenance work on existing drainage channels is currently being implemented by CBH in accordance with the Revised Stormwater management Plan.</p> <p>April 2024: CBH are in progress of putting in additional culverts and removing silt from existing drainage channels.</p>
<p>23/01/2024 CMRef: 83312 EMDS</p>	<p>That Council:</p> <ol style="list-style-type: none"> NOTES the receipt of the application for Development Approval for the proposed Battery Energy Storage System to be located on a portion of Lot 5 Robartson Road, Merredin; ADVISES the Development Assessment Panel of the application for Development Approval by forwarding the lodged documentation; 	<p>COMPLETED</p> <p>April 2024: JDAP has granted conditional approval.</p>

	<p>3. ADVERTISES the application for Development Approval for a period of 21 days for public submissions, neighbours and agencies being advised of the advertising period. These agencies, amongst others, will include:</p> <ol style="list-style-type: none"> Department of Fire and Emergency Services (DFES); Department of Water and Environmental Regulation (DWER); Environmental Protection Authority (EPA); Department of Biodiversity, Conservation and Attraction (DBCA); Western Power (WP); Civil Aviation Safety Authority (CASA); and <p>4. NOTES that all submissions received during the advertising period will be brought back to Council for its consideration prior to submitting its Responsible Authority Report to the Development Assessment Panel for its determination.</p> <p>Footnotes</p> <ol style="list-style-type: none"> The applicant is advised that Council will consider all submissions received during the advertising period, however it is likely to require at least the following conditions; <ul style="list-style-type: none"> The submission and approval of a dedicated Construction Management Plan, including a transport impact assessment, details showing the proposed interim and longer-term facilities including building/structure setbacks, carparking facility, landscaping/ screening etc; The submission and approval of a dedicated Drainage Management Plan; The design and location of on-site effluent systems for the construction phase, as well as the longer term; The removal of all construction infrastructure once the facility has been completed to the satisfaction of the local government; and The approval of any crossovers required by the development; The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site; The applicant is advised that effluent disposal facilities will require an application for the installation or construction of an apparatus for the treatment of sewage to be submitted to the local government, and be approved, before any work can commence on the installation of an onsite effluent disposal system; and The applicant is advised of the need for compliance with the local government annual Firebreak Notice. 	
<p>23/01/2024 CMRef: 83318 EMS&C</p>	<p>That Council;</p> <ol style="list-style-type: none"> APPROVE an alternative process be undertaken for the purchase of stock to allow the operations of the Grandstand Bar and Restaurant to commence; and INSTRUCTS the Chief Executive Officer to have the Administration undertake a full review of the operations of the Grandstand Bar & Restaurant within twelve months. 	<p>IN PROGRESS</p> <p>April 2024: No updates at this time.</p>


<p>23/01/2024 CMRef: 83324 EMES</p>	<p>That Council; 1. AUTHORISE the Chief Executive Officer to finalise negotiations for the Funding Agreement and Variation of Licence L7465 between the Shire of Merredin and the Public Transport Authority of Western Australia, for the Merredin Water Tower Refurbishment; and 2. AUTHORISE the Shire President and Chief Executive Officer to apply the Shire of Merredin Common Seal to the Funding Agreement and Variation of Licence L7465 between the Shire of Merredin and the Public Transport Authority of Western Australia, for the Merredin Water Tower Refurbishment.</p>	<p>IN PROGRESS</p> <p>February 2024 Common seal applied and contract sent to PTA for signing.</p> <p>March 2024: Contract signed by PTA.</p> <p>April 2024: No further updates at this time.</p>
<p>27/02/2024 CMRef: 83346 CEO</p>	<p>That Council; 1. ACKNOWLEDGES the closure of the pedestrian crossing immediately east of the Merredin Train Station as part of the construction of the new high-level platform at the station; 2. AUTHORISE the Chief Executive Officer to advise PTA and Arc Infrastructure of this acknowledgement; and 3. INSTRUCT the Chief Executive Officer to advertise the closure of the platform within the community as soon as closure dates are known.</p>	<p>IN PROGRESS</p> <p>March 2024: Minutes excerpt provided to PTA..</p> <p>April 2024: No further updates at this time. Waiting for notification of dates from PTA.</p>
<p>27/02/2024 CMRef: 83348 EMCS</p>	<p>That Council; 1. ACCEPT the offer received for Assessment A9358, Lot 217, 19 Carrington Way, Merredin WA 6415 for a value of \$35,000; 2. AUTHORISE the Chief Executive Officer and the Shire President to execute a Contract of Sale and apply the Shire of Merredin Common Seal to the agreed contract; and 3. INSTRUCT the CEO to transfer the profits received from the sale of the land into the Building Reserve Account GL 96733010.</p>	<p>IN PROGRESS</p> <p>March 2024: EMCS has contacted person who made the offer and asked for a formal offer contract to be drawn up. Advised that delays have occurred and offer may not be forthcoming.</p> <p>April 2024: No further updates at this time</p>
<p>27/02/2024 CMRef: 83349 MP / EMES</p>	<p>That Council; 1. Receives the Confidential Recommendation Report of the Tender Panel for RFQ17 2023/24 Apex Park – Amenities Upgrade at Attachment 19.2A; 2. APPROVES the recommendations as contained within Section 6, Recommendations, of Attachment 19.2A – RFQ17 2023/24 Confidential Recommendation Report. 3. AUTHORISE the Shire President and Chief Executive Officer to apply the Shire of Merredin common seal to the Contract between the Shire of Merredin and Respondent 2 for RFQ17 2023/24 Apex Park – Amenities Upgrade as outlined in Attachment 19.2A – RFQ17 2023/24 Confidential Recommendation Report.</p>	<p>IN PROGRESS</p> <p>March 2024: Contract was awarded to Phase 3.</p> <p>April 2024: No further updates at this time.</p>
<p>26/03/2024 CMRef: 83354</p>	<p>That Council ADVISES the Western Australian Planning Commission that it has no objection to the proposed subdivision of Lot 17113 and Lot 17944 Depot Dam Road, Merredin, (WAPC</p>	<p>COMPLETED</p>

EMDS	<p>Application No: 164637) resulting in the creation of two new lots, proposed Lot 1 (72.8ha) and proposed Lot 2 (315.1ha), as identified in Attachment 12.1A, subject to;</p> <ol style="list-style-type: none"> 1. the proposed boundaries not encroaching upon any existing structures or onsite effluent disposal facilities; and 2. all new Lots being connected to a constructed road. 	<p>Shire has formally advised the Western Australian Planning Commission of its support for the proposed subdivision.</p>
<p>26/03/2024 CMRef: 83355 EMDS</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. ENDORSES the Shire of Merredin Responsible Authority Report forming part of Attachment 12.2B; 2. SUBMITS the endorsed Shire of Merredin Responsible Authority Report to the Development Assessment Panel Secretariat; 3. RECOMMENDS that the Regional Joint Development Assessment Panel resolves to: <ol style="list-style-type: none"> a. ACCEPT that the Development Assessment Panel Application reference DAP/24/02631 is appropriate for consideration as a “Use not listed” land use and compatible with the objectives of the zoning table in accordance with Clause 3.4.2 (b) of the Shire of Merredin Local Planning Scheme No. 6; and b. APPROVE Development Assessment Panel Application reference DAP/24/02631 and accompanying plans (Attachment 12.2A) in accordance with Clause 68 of Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015, and the provisions of Clause 3.4.2 (b) of the Shire of Merredin Local Planning Scheme No. 6, subject to the following conditions: <ol style="list-style-type: none"> i. The submission and approval of a dedicated Construction Management Plan, including a transport impact assessment, details showing the proposed interim and longer-term facilities including building/structure setbacks, carparking facility, landscaping/ screening etc, to the satisfaction of the local government; ii. The removal of all construction infrastructure once the facility has been completed to the satisfaction of the local government; iii. The preparation and lodgement of a Drainage Management Plan to contain all drainage on site to the satisfaction of the local government; iv. The design and location of on-site effluent systems, for the construction phase as well as the longer term, to be designed and located to the satisfaction of the local government; v. Compliance with the Bushfire Management Plan dated 14 December 2023 recommendations (including the Bushfire Risk Assessment & Management Report); and vi. Any new crossover to Robartson Road shall be located and constructed to the satisfaction of the local government. <p>Advice Notes</p> <p>1 If the development, subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term “substantially commenced” has the meaning</p>	<p>IN PROGRESS</p> <p>April 2024: JDAP met and have made a determination to grant conditional approval. Awaiting formal confirmation from JDAP before liaising with the applicant.</p>

	<p>given to it in the Planning and Development (Local Planning Schemes) Regulations 2015 as amended from time to time.</p> <p>2 If an applicant or owner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of the determination.</p> <p>3 The applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the Shire of Merredin and be approved before any work requiring a building permit can commence on site.</p>																															
<p>26/03/2024 CMRef: 83356 EMES</p>	<p>That Council:</p> <ol style="list-style-type: none"> ADOPT the proposed road hierarchy listed in the table below; <table border="0"> <tr> <td>ID</td> <td>Road Hierarchy Role</td> <td></td> </tr> <tr> <td colspan="3">Rural - Non Built-Up Areas</td> </tr> <tr> <td>1</td> <td>Regional Distributor</td> <td>Provide Link between major roads and regions</td> </tr> <tr> <td>2</td> <td>Local Distributor</td> <td>Provides a mixed function that includes traffic mobility and property access</td> </tr> <tr> <td>3</td> <td>Access Rd</td> <td>Provide access to property and residence</td> </tr> <tr> <td>4</td> <td>Access Rd (Minor)</td> <td>Provide access to one or two rural properties</td> </tr> <tr> <td colspan="3">Urban - Built Up Areas (Local Towns)</td> </tr> <tr> <td>5</td> <td>Local Distributor</td> <td>Provides a mixed function that includes traffic mobility and property access</td> </tr> <tr> <td>6</td> <td>Access Rd</td> <td>Provide access to property and residence</td> </tr> <tr> <td>7</td> <td>Laneway</td> <td>Provide access to back of property</td> </tr> </table> AUTHORISE the Chief Executive Officer to publish Shire Road Register for public comments, prior to formally adopting by Council. ADOPT the proposed Merredin Interim Asset Management Plan. 	ID	Road Hierarchy Role		Rural - Non Built-Up Areas			1	Regional Distributor	Provide Link between major roads and regions	2	Local Distributor	Provides a mixed function that includes traffic mobility and property access	3	Access Rd	Provide access to property and residence	4	Access Rd (Minor)	Provide access to one or two rural properties	Urban - Built Up Areas (Local Towns)			5	Local Distributor	Provides a mixed function that includes traffic mobility and property access	6	Access Rd	Provide access to property and residence	7	Laneway	Provide access to back of property	<p>IN PROGRESS</p>
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6	Access Rd	Provide access to property and residence																														
7	Laneway	Provide access to back of property																														
<p>26/03/2024 CMRef: 83359 EMCS</p>	<p>That Council;</p> <ol style="list-style-type: none"> APPROVES the review of the 2023/24 Annual Budget (Budget Review 2) as at 29 February 2024; AUTHORISES the recommended budget amendments, as detailed in Attachment 14.3A; and PROVIDES a copy of the 2023/24 Annual Budget Review and determination to the Department of Local Government, Sport and Cultural Industries, in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996. 	<p>IN PROGRESS</p> <p>April 2024: Budget Review changes currently being completed in the Shire's financial software. Copy of the Budget Review has been provided to DLGSC.</p>																														
<p>26/03/2024 CMRef: 83362 EMES</p>	<p>That Council:</p> <ol style="list-style-type: none"> RECEIVES the Recommendation Report included as Attachment 19.1A – Confidential Recommendation Report RFQ05a 2023-24 Shire of Merredin – Bituminous Surfacing; APPROVES the recommendations as contained within Section 7 of the Confidential Report included as Attachment 19.1A; 	<p>IN PROGRESS</p> <p>April 2024: Contract awarded to Fulton Hogan.</p>																														

	<p>3. AUTHORISE the Shire President and Chief Executive Officer to sign and apply the Shire of Merredin Common Seal to the Contract between the Shire of Merredin and Fulton Hogan Industries Pty Ltd for RFQ05a 2023-24 Sealing Works up to a total value of \$722,601 ex GST; and</p> <p>4. AUTHORISES the Chief Executive Officer to approve up to 10% Variations to this Contract, within the budget allocated under GL's RC239e, RC239f, RC239g, RRG001, R2R001, RRG090, R2R090, R2R013, R2R014, R2R017, and R2R063.</p>	
<p>26/03/2024 CMRef: 83363 T/CEO</p>	<p>That Council;</p> <p>1. NOTES the information as provided by Beilby Downing Teal in Confidential Attachment 19.2A;</p> <p>2. AGREES with the recommendation of the Selection Panel that Candidate E is considered to be the most suitably experienced and qualified applicant;</p> <p>3. APPOINTS Candidate E to the position of Chief Executive Officer at the Shire of Merredin subject to satisfactory completion of background checks;</p> <p>4. APPROVES the Chair of the Selection Panel making an offer of employment and progressing contract offer with the recommended candidate, Candidate E, within the Total Reward Package range agreed by Council and up to the amount of the Total Reward Package for SAT band 3 to the value of \$276,327; and</p> <p>5. THANKS all applicants who expressed an interest in the position of Chief Executive Officer at the Shire of Merredin.</p>	<p>COMPLETED</p>

15.2 Policy Reviews – Policy 1.1, 1.3, 1.4, 1.6, 1.7, 1.8, 1.9, 1.10, 1.11, 1.12, 1.13, 1.14, 1.16, 1.17, 1.18, 1.19

<h2>Administration</h2> 	
Responsible Officer:	John Merrick, T/CEO
Author:	Meg Wyatt, EO
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 15.2A – Policies 1.1, 1.3, 1.4, 1.6, 1.7, 1.8, 1.9, 1.10, 1.11, 1.12, 1.13, 1.14, 1.16, 1.17, 1.18, 1.19

Purpose of Report

- Executive Decision Legislative Requirement

For Council to consider the recommended reviews of the Policies shown in Attachment 15.2A.

Background

The Administration has commenced reviewing relevant policies and will present them to Council for consideration as each review is completed.

The Policies submitted for Council consideration in this report are:

- Policy 1.1 Code of Conduct for Council Members, Committee Members and Candidates
- Policy 1.3 Members Travel
- Policy 1.4 Retirement of Councillors - Gift & Function
- Policy 1.6 Use of Council Chamber and Executive Lounge
- Policy 1.7 Citizenship Ceremonies
- Policy 1.8 Councillor's Requests and Works Requests
- Policy 1.9 Election of Committees and Representatives
- Policy 1.10 Councillor Induction
- Policy 1.11 Council Meetings
- Policy 1.12 Annual Christmas function
- Policy 1.13 Council Bi-Annual Dinner Function
- Policy 1.14 Mobile Phone Use During Council and Committee Meetings
- Policy 1.16 Corporate Apparel
- Policy 1.17 Use of Social Media

- Policy 1.18 Honorary Freeman of the Shire of Merredin
- Policy 1.19 Public Question Time

Comment

All of the attached Policies have been reconfigured into the new policy template to match all other policies in the Policy Manual. Where needed other minor amendments were also made to the Policies which have been summarised below:

Policy 1.4, Policy 1.6, Policy 1.13, Policy 1.16, Policy 1.18

Term “Councillor” replaced with “Elected Member” to match all other Policies.

Policy 1.8

Title of Policy has now been updated to Elected Member Requests and Work Requests, and term “Councillor” replaced with “Elected Member” to match all other Policies.

Policy 1.9

Correction of the term bi-annual to biennial, grammatical amendments and term “Councillor” replaced with “Elected Member” to match all other Policies.

Policy 1.10

Title of Policy has now been updated to Elected Member Inductions, word “laptop” has now been included as well as tablets to be more accurate for what Elected Members are provided with, and term “Councillor” replaced with Elected Member to match all other Policies.

Policy 1.11

Wording has now been changed in the Policy Statement to show a more accurate outline of when meetings are held. Term “discussion period” has now been changed to “confidential Briefing Session”.

Policy 1.12

Update of wording to show a more accurate representation of the function. Policy updated to allow the Administration to brief Council on the function instead of bringing an Item to them as it is not necessary, and term “Councillor” replaced with “Elected Member” to match all other Policies.

Policy 1.17

Title of Policy has now been updated to Social Media and Communications to more accurately reflect the content of the Policy. Links to each of the Shire’s social media platforms have been included. Addition of two new sections regarding Elected Member official social media accounts and Generative Artificial Intelligence.

Policy Implications

Policies 1.1, 1.3, 1.4, 1.6, 1.7, 1.8, 1.9, 1.10, 1.11, 1.12, 1.13, 1.14, 1.16, 1.17, 1.18, 1.19.

Statutory Implications

Local Government Act 1995.

Strategic Implications

∅ Strategic Community Plan

Theme: Nil
Service Area Objective: Nil
Priorities and Strategies for Change: Nil

∅ Corporate Business Plan

Theme: Nil
Priorities: Nil
Objectives: Nil

Sustainability Implications

∅ Strategic Resource Plan

Nil

Risk Implications

If Council do not adopt the reviewed Policies they will remain out of date, in the wrong template and may contain information that is incorrect.

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

Resolution

Moved: Cr McKenzie

Seconded:

Cr O'Neill

83377 That Council ADOPT the revised Policies as shown in Attachment 15.2A.

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

Against: Nil



POLICY NUMBER	-	1.1
POLICY SUBJECT	-	Code of Conduct for Council Members, Committee Members and Candidates

1. POLICY PURPOSE

This is the Shire of Merredin Code of Conduct for Council Members, Committee Members and Candidates.

2. POLICY SCOPE

2.1 Division 2 — General principles

1. Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

2. Personal integrity

(1) A council member, committee member or candidate should —

- (a) act with reasonable care and diligence; and
- (b) act with honesty and integrity; and
- (c) act lawfully; and
- (d) identify and appropriately manage any conflict of interest; and
- (e) avoid damage to the reputation of the local government.

(2) A council member or committee member should —

- (a) act in accordance with the trust placed in council members and committee members; and
- (b) participate in decision making in an honest, fair, impartial and timely manner; and actively seek out and engage in training and development opportunities to improve the performance of their role; and
- (c) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

3. Relationship with others

(1) A council member, committee member or candidate should —

- (a) treat others with respect, courtesy and fairness; and
- (b) respect and value diversity in the community.

(2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

4. Accountability

A council member or committee member should —

- (a) base decisions on relevant and factually correct information; and
- (b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- (c) read all agenda papers given to them in relation to council or committee meetings; and
- (d) be open and accountable to, and represent, the community in the district.

2.2 Division 3 — Behaviour

1. Overview of Division

This Division sets out —

- (a) requirements relating to the behaviour of council members, committee members and candidates; and
- (b) the mechanism for dealing with alleged breaches of those requirements.

2. Personal integrity

(1) A council member, committee member or candidate —

- (a) must ensure that their use of social media and other forms of communication complies with this code; and
- (b) must only publish material that is factually correct.

(2) A council member or committee member —

- (a) must not be impaired by alcohol or drugs in the performance of their official duties; and
- (b) must comply with all policies, procedures and resolutions of the local government.

3. Relationship with others

A council member, committee member or candidate —

- (a) must not bully or harass another person in any way; and
- (b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
- (c) must not use offensive or derogatory language when referring to another person; and
- (d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
- (e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

4. Council or committee meetings

When attending a council or committee meeting, a council member, committee member or candidate —

- (a) must not act in an abusive or threatening manner towards another person;

and

- (b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and
- (c) must not repeatedly disrupt the meeting; and
- (d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
- (e) must comply with any direction given by the person presiding at the meeting; and
- (f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

5. Complaint about alleged breach

- (1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.
- (2) A complaint must be made —
 - (a) in writing in the form approved by the local government; and
 - (b) to a person authorised under subclause (3); and
 - (c) within 1 month after the occurrence of the alleged breach.
- (3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

6. Dealing with complaint

- (1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.
- (2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.
- (3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- (4) If the local government makes a finding that the alleged breach has occurred, the local government may —
 - (a) take no further action; or
 - (b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.
- (5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.
- (6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following —
 - (a) engage in mediation;

- (b) undertake counselling;
- (c) undertake training;
- (d) take other action the local government considers appropriate.

(7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of —

- (a) its finding and the reasons for its finding; and
- (b) if its finding is that the alleged breach has occurred — its decision under subclause (4).

7. Dismissal of complaint

(1) The local government must dismiss a complaint if it is satisfied that —

- (a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
- (b) either —
 - (i) the behaviour was dealt with by the person presiding at the meeting; or
 - (ii) the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.

(2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

8. Withdrawal of complaint

(1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.

(2) The withdrawal of a complaint must be —

- (a) in writing; and
- (b) given to a person authorised under clause 11(3).

9. Other provisions about complaints

(1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.

(2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

2.3 Division 4 — Rules of conduct

Notes for this Division:

1. *Under section 5.105(1) of the Act a council member commits a minor breach if the council member contravenes a rule of conduct. This extends to the contravention of a rule of conduct that occurred when the council member was a candidate.*
2. *A minor breach is dealt with by a standards panel under section 5.110 of the Act.*

1. Overview of Division

- (1) This Division sets out rules of conduct for council members and candidates.
- (2) A reference in this Division to a council member includes a council member when acting as a committee member.

2. Misuse of local government resources

- (1) In this clause —

electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the Electoral Act 1907 or the Commonwealth Electoral Act 1918;

resources of a local government includes —

- (a) local government property; and
 - (b) services provided, or paid for, by a local government.
- (2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

3. Securing personal advantage or disadvantaging others

- (1) A council member must not make improper use of their office —
 - (a) to gain, directly or indirectly, an advantage for the council member or any other person; or
 - (b) to cause detriment to the local government or any other person.
- (2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or The Criminal Code section 83.

4. Prohibition against involvement in administration

- (1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.
- (2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

5. Relationship with local government employees

- (1) In this clause —

local government employee means a person —

- (a) employed by a local government under section 5.36(1) of the Act; or
 - (b) engaged by a local government under a contract for services.
- (2) A council member or candidate must not —
 - (a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
 - (b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or

- (c) act in an abusive or threatening manner towards a local government employee.
- (3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.
- (4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means —
 - (a) make a statement that a local government employee is incompetent or dishonest; or
 - (b) use an offensive or objectionable expression when referring to a local government employee.
- (5) Subclause (4)(a) does not apply to conduct that is unlawful under The Criminal Code Chapter XXXV.

6. Disclosure of information

- (1) In this clause —
 - closed meeting** means a council or committee meeting, or a part of a council or committee meeting, that is closed to members of the public under section 5.23(2) of the Act;
 - confidential document** means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;
 - document** includes a part of a document;
 - non confidential document** means a document that is not a confidential document.
- (2) A council member must not disclose information that the council member —
 - (a) derived from a confidential document; or
 - (b) acquired at a closed meeting other than information derived from a non confidential document.
- (3) Subclause (2) does not prevent a council member from disclosing information —
 - (a) at a closed meeting; or
 - (b) to the extent specified by the council and subject to such other conditions as the council determines; or
 - (c) that is already in the public domain; or
 - (d) to an officer of the Department; or
 - (e) to the Minister; or
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

7. Disclosure of interests

- (1) In this clause —
 - interest** —

- (a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
 - (b) includes an interest arising from kinship, friendship or membership of an association.
- (2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest —
- (a) in a written notice given to the CEO before the meeting; or
 - (b) at the meeting immediately before the matter is discussed.
- (3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know —
- (a) that they had an interest in the matter; or
 - (b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.
- (5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then —
- (a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
 - (b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.
- (6) Subclause (7) applies in relation to an interest if —
- (a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
 - (b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.
- (7) The nature of the interest must be recorded in the minutes of the meeting.

8. Compliance with plan requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

3. LEGISLATIVE REQUIREMENTS

[Local Government Act 1995.](#)

[Local Government Amendment Act 2019.](#)

[Electoral Act 1907.](#)

[Commonwealth Electoral Act 1918.](#)

[Model Code of Conduct Regulations 2021.](#)

4. POLICY STATEMENT

5. KEY POLICY DEFINITIONS

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Terms used

(1) In this code —

Act means the Local Government Act 1995;

candidate means a candidate for election as a council member;

complaint means a complaint made under clause 11(1);

publish includes to publish on a social media platform.

(2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

6. ROLES AND RESPONSIBILITIES

[This policy applies to all Shire of Merredin Council Members, Committee Members and Candidates.](#)

7. MONITOR AND REVIEW

This policy will be reviewed by the Governance Officer and CEO every ~~2~~ years.

Document Control Box			
Document Responsibilities:			
Owner:	CEO	Decision Maker:	Council
Reviewer:	Governance Officer		
Compliance Requirements			
Legislation	Local Government Act 1995. Local Government Amendment Act 2019. Electoral Act 1907. Commonwealth Electoral Act 1918. Model Code of Conduct Regulations 2021 Local Government Act 1995. Electoral Act 1907. Commonwealth Electoral Act 1918		
Document Management			
Risk Rating	Medium	Review Frequency	Biennial
		Next Due	April 2025
Version #	Action	Date	Records Reference
1.	Adopted	20 April 2021	CMRef 82721
2.	Reviewed	30 April 2024 XX –January-2023	CMRef XXXX



POLICY NUMBER - **1.3**
POLICY SUBJECT - **Members Travel**

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1. POLICY PURPOSE

[This Policy outlines the appropriate method for Members Travel.](#)

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2. POLICY SCOPE

[This Policy applies to all Elected Members of the Shire of Merredin \(the Shire\).](#)

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3. LEGISLATIVE REQUIREMENTS

[Local Government \(Administration\) Regulations 1996.](#)

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4. POLICY STATEMENT

[When Elected Members are required to travel to any part of the State on Council business Shire vehicles, if available, shall be utilised and no kilometreage will be paid to Councillors who travel in other vehicles, unless:](#)

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[1. a Shire vehicle is unavailable; or](#)

[2. there is insufficient room in the Shire vehicle for all Elected Members; or](#)

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[3. Council has agreed by resolution to pay kilometreage and expenses in relation to the trip and on presentation of a formal claim. Such claims shall be calculated based on the current rates applicable in the Local Government Industry Award 2010 for travel, meals, accommodation and expenses; or](#)

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[4. the payment of expenses has been approved by the CEO due to extenuating circumstances.](#)

[If any Elected Member wishes to utilise their own vehicle in preference to a Shire vehicle to travel to any part of the State on Council business then Council will pay kilometreage only for the vehicle for travel to and from the course or meeting. Such claims shall be calculated based on the current rates applicable in the Local Government Industry Award 2010 for travel.](#)

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[A claim form for the purposes of this Policy will be made available by the CEO on request, with Elected Members making a declaration to the effect that the travel expense was incurred.](#)

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[Refer to Local Government \(Administration\) Regulations 1996 Section 31 & 32](#)

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5. KEY POLICY DEFINITIONS

[N/A](#)

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6. ROLES AND RESPONSIBILITIES

[The CEO is responsible for implementing this Policy. Elected Members are required to adhere to all aspects of this Policy.](#)

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7. MONITOR AND REVIEW

This Policy will be reviewed by the Governance Officer every 2 years.

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Document Responsibilities:					
Owner:	CEO	Decision Maker:	Council		
Reviewer:	Governance Officer				
Compliance Requirements					
Legislation	Local Government (Administration) Regulations 1996				
Document Management					
Risk Rating	Medium	Review Frequency	Biennial	Next Due	April 2025
Version #	Action	Date	Records Reference		
1.	Adopted	21 September 2004	CMRef 27632		
2.	Reviewed	17 August 2010	CMRef 30401		
3.	Reviewed	19 February 2013	CMRef 31058		
4.	Reviewed	17 February 2015	CMRef 81522		
5.	Reviewed	20 December 2016	CMRef 81892		
6.	Reviewed	<u>30 April 2024</u>	CMRef XXXX		

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POLICY NUMBER - 1.4

POLICY SUBJECT - Retirement of ~~Councillors-Elected Members~~ – Gift & Function

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1. POLICY PURPOSE

This Policy outlines the process to be taken upon retirement of an Elected Member.

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2. POLICY SCOPE

This Policy applies to all Elected Members of the Shire of Merredin (the Shire).

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3. LEGISLATIVE REQUIREMENTS

Local Government (Administration) Regulations 1996.

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4. POLICY STATEMENT

Upon retirement of a ~~n Elected Member~~Councillor, an official presentation and function shall be held to recognise the ~~Councillor's-Elected Member's~~ service to the Council.

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A gift shall be presented to the ~~Councillor~~Elected Member, as follows:

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1. suitably inscribed with the Council crest (or another presentation of similar value) and a presentation plaque.
2. In the event an ~~Elected Member~~ Councillor has also served as a Shire President, an additional presentation as considered appropriate by Council.

Where possible, the function held to recognise retiring ~~Councillors-Elected Members~~ (whether they voluntarily retire or retire through not being re-elected), shall be held in conjunction with a function to welcome newly elected ~~Councillors-Members~~ following the bi-~~annual~~ennial local government elections – refer to Policy 1.14.

Refer to Local Government (Administration) Regulations 1996 Section 34AC.

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5. KEY POLICY DEFINITIONS

N/A

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6. ROLES AND RESPONSIBILITIES

The CEO is responsible for implementing this policy.

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7. MONITOR AND REVIEW

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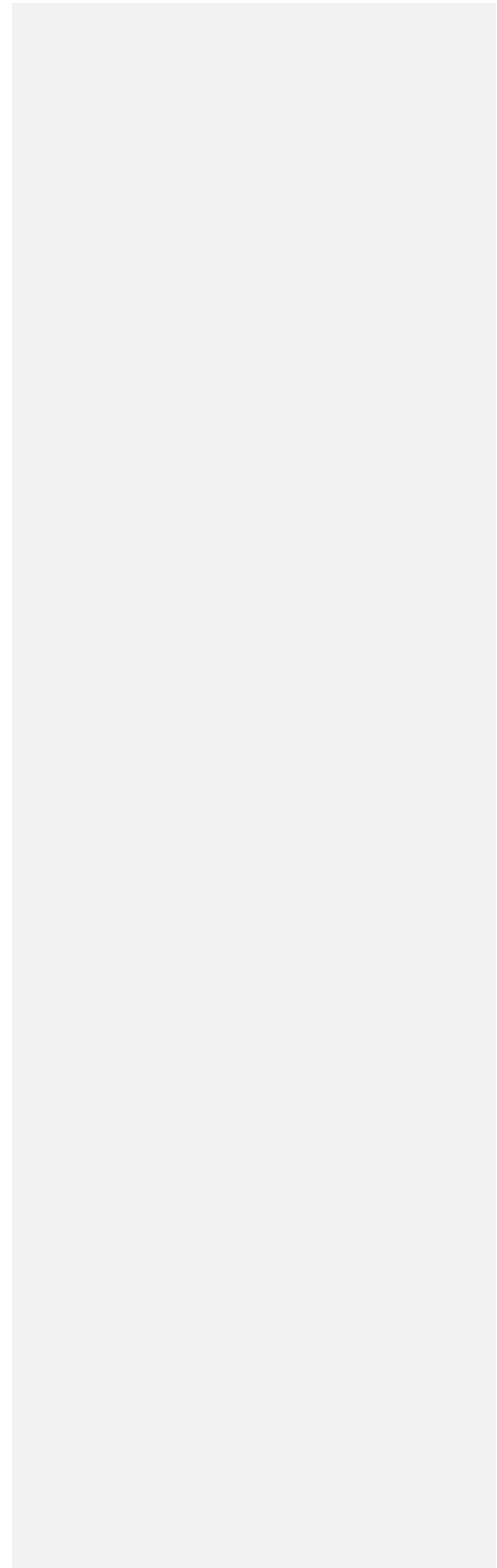
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Compliance Requirements				
Legislation	Local Government (Administration) Regulations 1996			
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Risk Rating	Medium	Review Frequency	Biennial	Next Due
				April 2025
Version #	Action	Date	Records Reference	
1.	Adopted	21 September 2004	CMRef 27632	

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2.	Reviewed	17 August 2010	CMRef 30402
3.	Reviewed	19 February 2013	CMRef 31058
4.	Reviewed	17 February 2015	CMRef 81522
5.	Reviewed	20 December 2016	CMRef 81892
6.	Reviewed	30 April 2024	CMRef XXXXX

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POLICY NUMBER - **1.6**
POLICY SUBJECT - **Use of Council Chamber and Executive Lounge**

1. POLICY PURPOSE

[This Policy outlines the appropriate use of the Council Chamber and Executive Lounge.](#)

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2. POLICY SCOPE

[This Policy applies to all Elected Members and Staff of the Shire of Merredin \(the Shire\).](#)

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3. LEGISLATIVE REQUIREMENTS

[N/A](#)

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4. POLICY STATEMENT

The use of the Council Chamber and Executive Lounge is limited to Council Meetings, Committee Meetings and meetings where employee representation is present in accordance with the following guidelines:

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1. Use of the Bar is not permitted except in the circumstance that an [Elected Member -Councillor](#) or Senior Officer is present and invites representatives to refreshments. The extent of the refreshments provided is to be kept to a minimum;
2. Bookings for the Council Chamber and Executive Lounge are to be made via the CEO's Executive Assistant and advised well prior to the event to avoid a duplication of bookings;
3. The Council Chamber and Executive Lounge area of the Administration Centre Building is a smoke free zone including veranda areas directly adjacent to open door-ways;
4. The employee(s) who requested the use of the Council Chamber and/or Executive Lounge will be responsible for the set up before and clean up after of the use of the room(s); and
5. Other community groups and external organisations will be directed to the Merredin Regional Community & Leisure Centre or Cummins Theatre upon the request for a Meeting Room. Council functions and meetings will, at all times, have priority of use over the Council Chamber and Executive Lounge.

5. KEY POLICY DEFINITIONS

[N/A](#)

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6. ROLES AND RESPONSIBILITIES

[The CEO is responsible for implementing this Policy. Elected Members and Staff are required to adhere to all aspects of this Policy.](#)

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7. MONITOR AND REVIEW

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Compliance Requirements				
Legislation	N/A			
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				April 2025
Version #	Action	Date	Records Reference	
1.	Adopted	21 September 2004	CMRef 27632	
2.	Reviewed	17 August 2010	CMRef 30403	
3.	Reviewed	19 February 2013	CMRef 31058	
4.	Reviewed	17 February 2015	CMRef 81522	
5.	Reviewed	20 December 2016	CMRef 81892	
6.	Reviewed	30 April 2024	CMRef XXXXX	

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POLICY NUMBER - **1.7**

POLICY SUBJECT - **Citizenship Ceremonies**

1. POLICY PURPOSE

This Policy outlines which Elected Members are authorised to conduct Citizenship Ceremonies on behalf of Council.

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2. POLICY SCOPE

This Policy applies to the Shire President and Deputy Shire President of the Shire of Merredin (the Shire).

3. LEGISLATIVE REQUIREMENTS

N/A

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4. POLICY STATEMENT

The Shire President shall conduct Citizenship Ceremonies on behalf of Council. In the absence of the Shire President, the Deputy Shire President or the CEO may conduct the Ceremony.

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5. KEY POLICY DEFINITIONS

N/A

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6. ROLES AND RESPONSIBILITIES

The CEO is responsible for implementing this Policy. The Shire President and Deputy Shire President are required to adhere to all aspects of this Policy.

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7. MONITOR AND REVIEW

This Policy will be reviewed by the Governance Officer every ~~2~~ years.

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Reviewer:	Governance Officer			
Compliance Requirements				
Legislation	N/A			
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Version #	Action	Date	Records Reference	
1.	Adopted	21 September 2004	CMRef 27632	
2.	Reviewed	21 September 2010	CMRef 30430	
3.	Reviewed	19 February 2013	CMRef 31058	
4.	Reviewed	17 February 2015	CMRef 81522	
5.	Reviewed	20 December 2016	CMRef 81892	
6.	Reviewed	30 April 2024	CMRef XXXXX	



POLICY NUMBER - 1.8

POLICY SUBJECT - **Councillor's Elected Member Requests and Works Requests**

1. POLICY PURPOSE

This Policy outlines the process Elected Members are to take when they would like to submit a request or work request.

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2. POLICY SCOPE

This Policy applies to all Elected Members of the Shire of Merredin (the Shire).

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3. LEGISLATIVE REQUIREMENTS

N/A

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4. POLICY STATEMENT

All general enquiries made by Councillors Elected Members should be directed to the Chief Executive Officer (CEO).

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Work requests regarding roadworks or building maintenance should be filled out on the Works Request Form and be either faxed/emailed to the CEO, or handed in to the Shire Administration Office marked to the attention of the CEO.

Works Requests are to follow the guidelines below:

1. A request for minor maintenance jobs should be filled out in the appropriate form and sent to the CEO or handed in at the front counter. The CEO will refer such requests to the appropriate employee if required.
2. The Officer in Charge will inspect the request and place it on the list of maintenance works if necessary.
3. Request forms should not be used for special works requests such as having a specified section of road reconstructed or a culvert installed, as requests of this nature would be referred to Council for budget consideration.
4. Special works requests or major works should be discussed at Briefing Session to allow for costings and reports to be prepared or raised through a Notice of Motion.

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5. KEY POLICY DEFINITIONS

N/A

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6. ROLES AND RESPONSIBILITIES

The CEO is responsible for implementing this Policy. Elected Members are required to adhere to all aspects of this Policy.

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7. MONITOR AND REVIEW

This Policy will be reviewed by the Governance Officer every 2x years.

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Compliance Requirements				
Legislation	N/A			
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Risk Rating	Medium	Review Frequency	Biennial	Next Due
				April 2025
Version #	Action	Date	Records Reference	
1.	Adopted	21 September 2004	CMRef 27632	
2.	Reviewed	16 November 2010	CMRef 30476	
3.	Reviewed	19 February 2013	CMRef 31058	
4.	Reviewed	17 February 2015	CMRef 81522	
5.	Reviewed	20 December 2016	CMRef 81892	
6.	Reviewed	30 April 2024	CMRef XXXXX	

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POLICY NUMBER - **1.9**
POLICY SUBJECT - **Election of Committees and Representatives**

1. POLICY PURPOSE

[This Policy outlines the process for the election of Council representatives to all Council Committees and Organisations.](#)

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2. POLICY SCOPE

[This Policy applies to all Elected Members of the Shire of Merredin \(the Shire\).](#)

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3. LEGISLATIVE REQUIREMENTS

[Local Government Act 1995.](#)

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4. POLICY STATEMENT

To promote a system for the election of Council representatives to all Council Committees and Organisations following the bi-~~annual~~[ennial](#) Council elections according to the hierarchy of Committee types contained in 5.9(2) of the [Local Government Act 1995](#).

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1. That ~~the Councillors~~[Elected Members](#) nominate to become members of a Committee or to be appointed as Council's representative.
2. That a list of all Council Committees and Organisations be provided to ~~Councillors~~[Elected Members](#) seeking nomination for at least 3 Council Committees (Council Committees consisting of:
 - a) ~~Council Elected~~ [M](#)Members only;
 - b) ~~Council Elected~~ [M](#)Members and Employees; and
 - c) ~~Council Elected~~ [M](#)Members, Employees and Community members.
3. That the Shire President invite any withdrawals from, or transfers and additions to, any of the Committees once the listing of candidates is complete.
4. That a Council vote be held to determine Council's preference of candidates where there are more nominations for a Committee than required, starting with the first Committee listed. The President may change the order of the committee selection process if it leads to the expediency of the process.

NOTES:

1. The President is entitled to be on any Committee which has Council representation (5.10(4)).
2. The CEO is entitled to be on (or appoint a representative to) any Committee having employee representation (5.10(5)).
3. An ~~Councillor~~[Elected Member](#) is entitled to be on at least one Committee made up of i) Council members only; or, ii) ~~Council Elected~~ [M](#)Members and employees.

Voting is to be conducted so that no voter's vote is secret (Admin Reg 9) (This does not apply to the election of the President and Deputy President which is to be by secret ballot).

5. KEY POLICY DEFINITIONS

[N/A](#)

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6. ROLES AND RESPONSIBILITIES

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The CEO is responsible for implementing this Policy. Elected Members are required to adhere to all aspects of this Policy.

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7. MONITOR AND REVIEW

This Policy will be reviewed by the Governance Officer every 2X years.

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Owner:	CEO	Decision Maker:	Council
Reviewer:	Governance Officer		
Compliance Requirements			
Legislation	<i>Local Government Act 1995</i>		
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Risk Rating	Medium	Review Frequency	Biennial
			Next Due
			April 2025
Version #	Action	Date	Records Reference
1.	Adopted	21 September 2004	CMRef 27632
2.	Reviewed	16 November 2010	CMRef 30477
3.	Reviewed	19 February 2013	CMRef 31058
4.	Reviewed	17 February 2015	CMRef 81522
5.	Reviewed	20 December 2016	CMRef 81892
6.	Reviewed	30 April 2024	CMRef XXXX

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POLICY NUMBER - **1.10**
POLICY SUBJECT - **Councillors-Elected Member Induction**

1. POLICY PURPOSE

[This Policy outlines what is to be provided to Elected Members to assist them with their roles of being elected representatives.](#)

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2. POLICY SCOPE

[This Policy applies to all Elected Members of the Shire of Merredin \(the Shire\).](#)

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3. LEGISLATIVE REQUIREMENTS

[N/A](#)

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4. POLICY STATEMENT

To provide [Councillors-Elected Members](#) with an introduction and information package to assist them with their roles of being elected representatives, the following materials will be provided in electronic format to new [Councillors-Elected Members](#) before attending their first Council meeting:

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[Councillors-Elected Member](#) Information Portfolio containing the following:

1. Standing Orders
2. Details of the Council/Committee System and membership entitlements
3. Financial Interest information
4. Roles of Elected Members, President (and Council) and functions of the CEO under the Act
5. Code of Conduct
6. WALGA Elected Members Training Schedule
7. Council Policy Manual
8. Example of Works Request Forms
9. Annual Budget
10. Adopted Plans and Strategies (i.e. IPR Suite, CBD Plan, Recreation Ground Master Plan, Parks & Plant Replacement Plans etc)
11. Primary and Annual Return
12. Annual Report
13. Delegations Register
14. Organisational Structure and Senior Employees contacts
15. The previous month's Council minutes
16. WALGA Councillors Manual
17. Contact Information Form

- 18. Action Request Form
- 19. Corporate Wardrobe Catalogue

~~Councillors/Elected Members~~ will be expected to save these documents to their Council-provided tablets / laptops to ensure easy access to these documents. In addition, a copy of these documents will be kept in the Administration Office at all times.

The CEO will conduct a general induction with the new ~~Councillors/Elected Members~~ providing information on the details and administration of being an Elected Member Councillor, Council Meetings and facilities within the Council wing of the Administration Office and any other relevant current topics and issues.

5. KEY POLICY DEFINITIONS

N/A

6. ROLES AND RESPONSIBILITIES

The CEO is responsible for implementing this Policy.

7. MONITOR AND REVIEW

This Policy will be reviewed by the Governance Officer every 2x years.

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Compliance Requirements			
Legislation	N/A		
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Risk Rating	Medium	Review Frequency	Biennial
		Next Due	April 2025
Version #	Action	Date	Records Reference
1.	Adopted	21 September 2004	CMRef 27632
2.	Reviewed	16 November 2010	CMRef 30475
3.	Reviewed	19 February 2013	CMRef 31058
4.	Reviewed	17 February 2015	CMRef 81522
5.	Reviewed	20 December 2016	CMRef 81892
6.	Reviewed	<u>30 April 2024</u>	CMRef XXXXX



POLICY NUMBER - **1.11**
POLICY SUBJECT - **Council Meetings**

1. POLICY PURPOSE

[This Policy provides an outline of when Council Meetings are held.](#)

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2. POLICY SCOPE

[This Policy applies to all Elected Members and appropriate Staff of the Shire of Merredin \(the Shire\)](#)

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3. LEGISLATIVE REQUIREMENTS

[N/A](#)

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4. POLICY STATEMENT

Ordinary Meetings of Council shall be held on the ~~third~~ fourth Tuesday of each month [where appropriate, however may be moved to another Tuesday if needed](#). The Meeting will generally be held in the Council Chambers in Merredin but the Council may by resolution decide to hold any Council meeting in any town site within the Shire of ~~fr~~ by video conferencing.

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A meeting held by video conference will be held in accordance with the relevant guidelines published by the WA Local Government Association as amended from time to time.

Details of the Council meetings will be advertised. The order of business on meeting day is as follows:

1. ~~1.~~ 2.00pm - Two hour [confidential Briefing Session](#)~~discussion period~~.
2. ~~2.~~ 4.00pm - Ordinary Meeting of Council commences.

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In addition, briefings may be held by the Council from time to time. Regular briefings s may be scheduled by the Council by resolution. A briefing on a specified or urgent matter may be convened by the President ~~or~~ f the Chief Executive Office in consultation with each other.

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5. KEY POLICY DEFINITIONS

[N/A](#)

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6. ROLES AND RESPONSIBILITIES

[The CEO is responsible for implementing this Policy. Elected Members are required to adhere to all aspects of this Policy.](#)

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7. MONITOR AND REVIEW

This Policy will be reviewed [by the Governance Officer](#) every 2X years.

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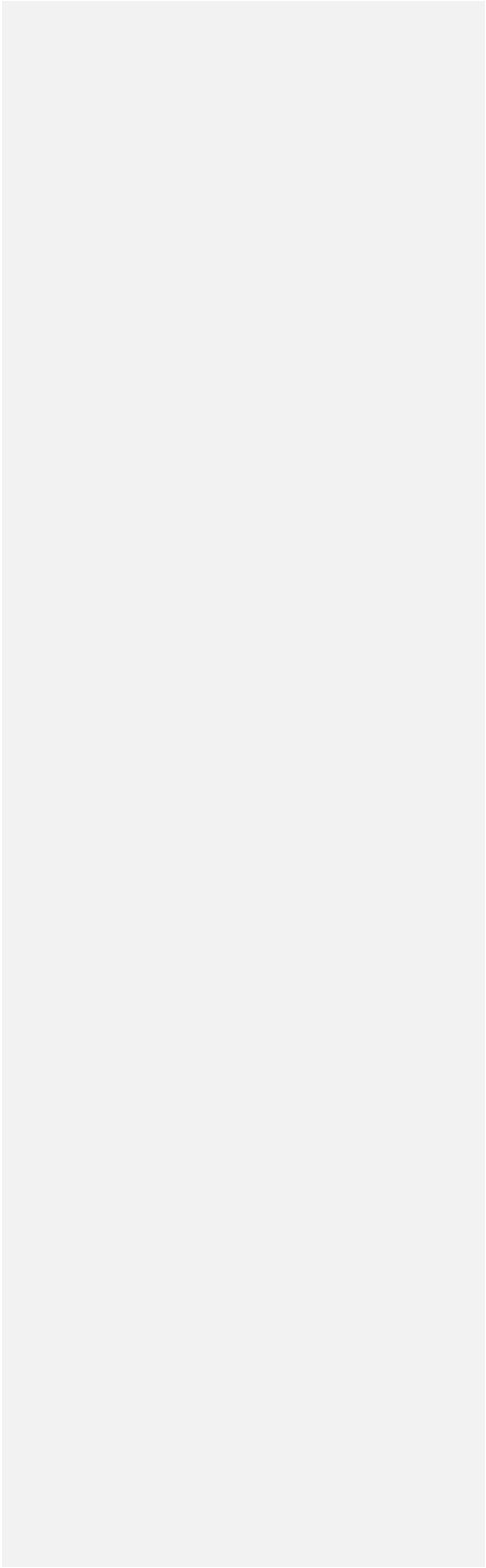
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Legislation	N/A
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Risk Rating	Medium	Review Frequency	Biennial	Next Due	April 2025
Version #	Action	Date	Records Reference		
1.	Adopted	21 September 2004	CMRef 27632		
2.	Reviewed	19 October 2010	CMRef 30457		
3.	Reviewed	19 February 2013	CMRef 31058		
4.	Reviewed	17 February 2015	CMRef 81522		
5.	Reviewed	20 December 2016	CMRef 81892		
6.	Reviewed	17 December 2019	CMRef 82486		
7.	Reviewed	2 April 2020	CMRef 82529		
8.	Reviewed	30 April 2024	CMRef XXXX		

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POLICY NUMBER - **1.12**
POLICY SUBJECT - **Annual Christmas function**

1. POLICY PURPOSE

[This Policy outlines the requirements and procedures when organising the annual Christmas function.](#)

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2. POLICY SCOPE

[This Policy applies to all Elected Members and Employees of the Shire of Merredin \(the Shire\).](#)

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3. LEGISLATIVE REQUIREMENTS

[N/A](#)

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4. POLICY STATEMENT

That Council provide a joint Christmas Function for [CouncillorsElected Members](#), employees, and their partners/spouses and dependent children.

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Where the format of the function is such that the service of alcohol is appropriate, [the amount of alcohol provided will be the equivalent of two drinks per person-a limit of two drinks per person](#), limited to beer or wine, will be provided within the cost of the function. Any such function will be conducted in accordance with the responsible service of alcohol guidelines.

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The CEO is to [place an item on thebrief](#) Council [agenda](#) no later than November of each year [requesting Council to](#)-confirming a date, location and format for the function.

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5. KEY POLICY DEFINITIONS

[N/A](#)

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6. ROLES AND RESPONSIBILITIES

[The CEO is responsible for implementing this Policy.](#)

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7. MONITOR AND REVIEW

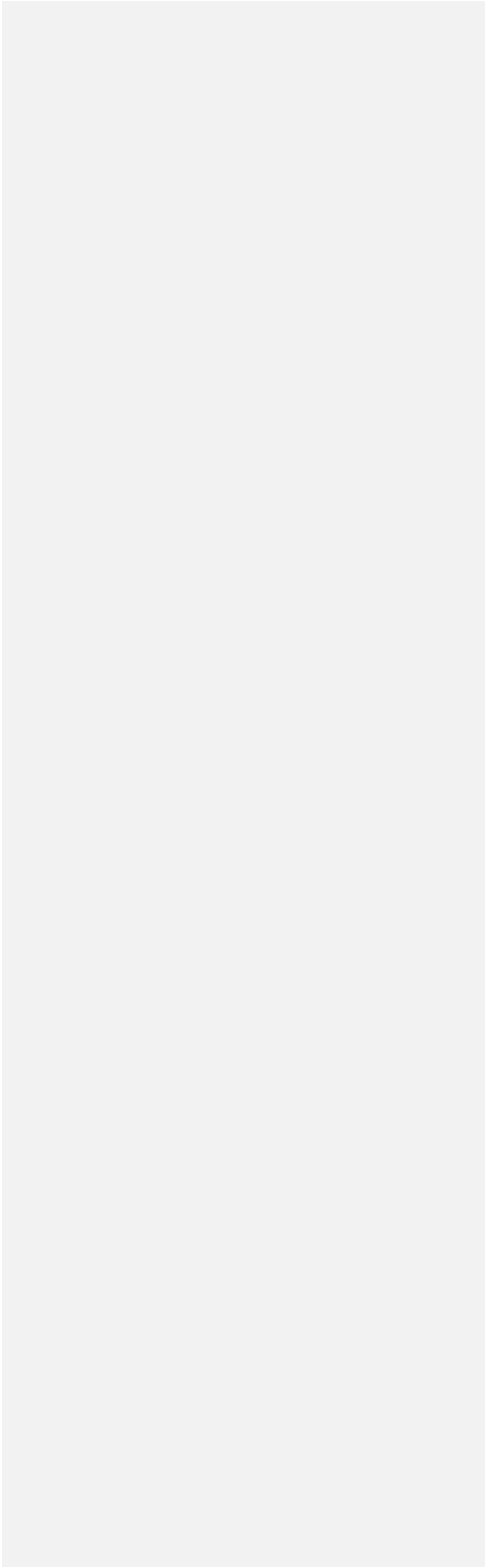
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Compliance Requirements				
Legislation	N/A			
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Version #	Action	Date	Records Reference	
1.	Adopted	21 September 2004	CMRef 27632	
2.	Reviewed	19 October 2010	CMRef 30459	
3.	Reviewed	19 February 2013	CMRef 31058	
4.	Reviewed	17 February 2015	CMRef 81522	
5.	Reviewed	20 December 2016	CMRef 81892	
6.	Reviewed	17 November 2020	CMRef 82635	

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POLICY NUMBER - 1.13
POLICY SUBJECT - Council Biennial Dinner Function

1. POLICY PURPOSE

This Policy outlines the requirements and procedures when organising the Council Biennial Dinner Function.

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2. POLICY SCOPE

This Policy applies to all Elected Members and Executive Managers of the Shire of Merredin (the Shire).

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3. LEGISLATIVE REQUIREMENTS

N/A

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4. POLICY STATEMENT

That Council hold a formal dinner function every two years following the local government election:

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1. to formally recognise the contributions of all ~~Councillors~~Elected Members to the Shire of Merredin;

2. to farewell and acknowledge retiring ~~Councillors~~Elected Members; and

3. to welcome newly elected ~~Councillor~~Members.

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Where possible, the function held to recognise retiring ~~Councillors~~Elected Members (whether they voluntarily retire or retire through not being re-elected), shall be held in conjunction with a function to welcome newly elected ~~Councillors~~Members.

The Invitation List is to include:

1. Retiring ~~Councillors~~Elected Members and partner/guest;

2. Newly Elected ~~Councillors~~Members and partner/guest;

3. CEO and partner/guest; and

4. Executive Managers and partner/guest.

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Once Council has set the date for the dinner function, the CEO is to arrange catering, bookings and final arrangements.

5. KEY POLICY DEFINITIONS

N/A

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6. ROLES AND RESPONSIBILITIES

The CEO is responsible for implementing this Policy.

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7. MONITOR AND REVIEW

This ~~p~~Policy will be reviewed ~~by the Governance Officer~~ every ~~2~~x years.

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Document Control Box			
Document Responsibilities:			
Owner:	CEO	Decision Maker:	Council
Reviewer:	Governance Officer		
Compliance Requirements			
Legislation	N/A		
Document Management			
Risk Rating	Medium	Review Frequency	Biennial
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			April 2025
Version #	Action	Date	Records Reference
1.	Adopted	21 September 2004	CMRef 27632
2.	Reviewed	17 August 2010	CMRef 30402
3.	Reviewed	19 February 2013	CMRef 31058
4.	Reviewed	17 February 2015	CMRef 81522
5.	Reviewed	20 December 2016	CMRef 81892
6.	Reviewed	17 August 2010	CMRef 30402
7.	Reviewed	30 April 2024	CMRef XXXXX

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POLICY NUMBER - **1.14**

POLICY SUBJECT - **Mobile Phone Use during Council and Committee meetings**

1. POLICY PURPOSE

[This Policy provides guidance to Elected Members in regard to the use of their mobile phone during Council and Committee Meetings.](#)

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2. POLICY SCOPE

[This Policy applies to all Elected Members of the Shire of Merredin \(the Shire\).](#)

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3. LEGISLATIVE REQUIREMENTS

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4. POLICY STATEMENT

A phone call taken on a mobile phone during a meeting can be an unwanted distraction and is generally considered disrespectful.

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Mobile phones must be turned off or turned to “silent mode” at all times when participating in any Council or Committee meetings.

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Answering mobile phone calls during any meeting is not permitted, unless the President/Chair has granted prior permission. Permission should be sought at the commencement of the meeting. If permission is granted and a call is received during the meeting the recipient is to leave the room immediately to take the call. This Policy does not however excuse any member of a meeting from any statutory obligation to remain to vote on a matter and in such circumstance, the call should be responded to after the vote is taken.

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As guidance, circumstances when the use of a mobile phone for phone calls in meetings may be permitted include, but are not limited to:

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1. being on call for an emergency service (i.e. police, fire, ambulance, SES, rangers etc);
2. being on call for work purposes;
3. a family emergency; or
4. if awaiting contact from distinguished guests due at that or subsequent meetings.

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5. KEY POLICY DEFINITIONS

N/A

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6. ROLES AND RESPONSIBILITIES

[The CEO is responsible for implementing this Policy. Elected Members are required to adhere to all aspects](#)

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7. MONITOR AND REVIEW

This [P](#)olicy will be reviewed ~~by the Governance Officer~~ every ~~2~~X years.

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Owner:	CEO	Decision Maker:	Council	
Reviewer:	Governance Officer			
Compliance Requirements				
Legislation	N/A			
Document Management				
Risk Rating	Medium	Review Frequency	Biennial	Next Due
				April 2025
Version #	Action	Date	Records Reference	
1.	Adopted	21 October 2008	CMRef 29744	
2.	Reviewed	21 September 2010	CMRef 30430	
3.	Reviewed	19 February 2013	CMRef 31058	
4.	Reviewed	17 February 2015	CMRef 81522	
5.	Reviewed	20 December 2016	CMRef 81892	
6.	Reviewed	17 January 2017	CMRef 81912	
7.	Reviewed	21 September 2010	CMRef 30430	
8.	Reviewed	30 April 2024	CMRef XXXX	

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POLICY NUMBER - **1.16**
POLICY SUBJECT - **Corporate Apparel**

1. POLICY PURPOSE

[This Policy outlines the corporate apparel that will be provided to Elected Members.](#)

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2. POLICY SCOPE

[This Policy applies to all Elected Members of the Shire of Merredin \(the Shire\).](#)

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3. LEGISLATIVE REQUIREMENTS

[N/A](#)

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4. POLICY STATEMENT

[Objective](#)

It is appropriate to establish an acceptable dress standard for all Elected Members attending or representing Council business at external functions and events.

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The manner in which ~~Councillors~~ [Elected Members](#) are dressed on official business can have a profound effect on the image of Shire ~~of Merredin~~. A good quality corporate apparel will assist in building a professional image of the Shire and assist external resources to identify Shire ~~Councillors~~ [Elected Members](#).

[Policy](#)

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Upon commencement of their term new ~~Councillors~~ [Elected Members](#) will be issued with:

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- [1.](#) ~~1.~~ One tie or scarf bearing the Shire of Merredin logo;
- [2.](#) ~~2.~~ One name badge;
- [3.](#) ~~3.~~ One navy coloured suit jacket;
- [4.](#) ~~4.~~ 2 x shirts (options long sleeve, short sleeve, ladies shirts);
- [5.](#) ~~5.~~ 1 x polo shirt;
- [6.](#) ~~6.~~ All clothing will be embroidered with the Shire of Merredin;
- [7.](#) ~~7.~~ All uniforms provided by and financed by the Shire ~~of Merredin~~ will be regarded as the ~~Councillor~~ [Elected Member](#) Corporate Wardrobe. This will be subsidised by the Shire and processed through the Shire's financial and distribution system.

If newly elected, the Shire President and Deputy Shire President will also be provided with 250 (or the appropriate minimum order quantity) business cards.

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5. KEY POLICY DEFINITIONS

[N/A](#)

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6. ROLES AND RESPONSIBILITIES

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The CEO is responsible for implementing this Policy. Elected Members are required to adhere to all aspects of this Policy.

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7. MONITOR AND REVIEW

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This policy will be reviewed by the Governance Officer every 2X years.

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Document Responsibilities:				
Owner:	CEO	Decision Maker:	Council	
Reviewer:	Governance Officer			
Compliance Requirements				
Legislation	N/A			
Document Management				
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Version #	Action	Date	Records Reference	
1.	Adopted	17 February 2015	CMRef 81522	
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3.	Reviewed	17 December 2019	CMRef 82483	
4.	Reviewed	30 April 2024	CMRef XXXXX	

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POLICY NUMBER - 1.17

POLICY SUBJECT - ~~Use of Social Media~~ Social Media and Communications

1. POLICY PURPOSE

This Policy establishes protocols for the Shire of Merredin's (the Shire) official communications with our community to ensure the Shire's is professionally and accurately represented and to maximise a positive public perception of the Shire.

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2. POLICY SCOPE

This Policy applies to:

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1. ~~1.~~ Communications initiated or responded to by the Shire with our community; and

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2. ~~2.~~ Councillors/Elected Members when making comment in either their Shire role or in a personal capacity.

3. LEGISLATIVE REQUIREMENTS

Local Government Act 1995.

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Local Government (Administration) Regulations 1996.

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Local Government (Rules of Conduct) Regulations 2007.

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State Records Act 2000.

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Freedom of Information Act 1992.

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4. POLICY STATEMENT

Official Communications

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The purposes of the Shire's official communications include:

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1. ~~1.~~ Sharing information required by law to be publicly available.

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2. ~~2.~~ Sharing information that is of interest and benefit to the Community.

3. ~~3.~~ Promoting Shire events and services.

4. ~~4.~~ Promoting Public Notices and community consultation / engagement opportunities.

5. ~~5.~~ Answering questions and responding to requests for information relevant to the role of the Shire.

6. ~~6.~~ Receiving and responding to community feedback, ideas, comments, compliments and complaints.

The Shire's official communications will be consistent with relevant legislation, policies, standards and the positions adopted by Council. ~~Our~~ The Shire's communications will always be respectful and professional.

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4.2 Responding to Media Enquiries

All enquiries from the Media for an official Shire comment, whether made to an individual ~~Councillor~~Elected Member, must be directed to the CEO or a person authorised by the CEO. Information will be coordinated to support the Shire President or CEO (where authorised) to make an official response on behalf of the Shire.

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~~Councillors~~Elected Members may make comments to the media in a personal capacity—refer to clause 7.1 below.

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4.3 Website

The Shire will maintain an official website, as our community's on-line resource to access ~~to~~ the Shire's official communications.

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4.4 Social Media

The Shire uses ~~s~~social media to facilitate interactive information sharing and to provide responsive feedback to our community. Social media will not however, be used by the Shire to communicate or respond to matters that are complex or relate to a person's or entity's private affairs.

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The Shire maintains the following ~~s~~social ~~m~~media accounts:

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1. Social and media sharing networks ~~including Facebook, Instagram, Twitter and YouTube;~~ and

a. Shire of Merredin

i. Facebook: www.facebook.com/ShireofMerredin

ii. Instagram: www.instagram.com/shireofmerredin

iii. X (twitter): <https://twitter.com/ShireofMerredin>

iv. LinkedIn: www.linkedin.com/in/shire-of-merredin-bba844118/

b. Central Wheatbelt Visitor Centre

i. Facebook: www.facebook.com/CWVCMerredin/

ii. Instagram: www.instagram.com/centralwheatbeltvisitorcentre/

c. Cummins Theatre

i. Facebook: www.facebook.com/CumminsTheatre/

ii. Instagram: www.instagram.com/cumminstheatre/

d. Merredin Regional Community & Leisure Centre

i. Facebook: www.facebook.com/MerredinLeisureCentre/

e. Merredin Regional Library

i. <https://www.facebook.com/merredinregionallibrary>

2. Apps (applications) including ~~Localey, Go2Guides (WEROC) and Snap Send Solve.~~

4.7 Record Keeping and Freedom of Information

Official communications, such as media releases and media statement, undertaken on behalf of the Shire, including on the Shire's social media accounts and third party social media accounts must be created and retained as local government records in accordance with the Shire's Record Keeping Plan and the State Records Act 2000. These records are also subject to the Freedom of Information Act 1992.

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Councillor-Elected Member communications that relate to their role as an Council-Elected Member are subject to the requirements of the Shire's Record Keeping Plan and the State Records Act 2000. Councillors Elected Members are responsible for transferring these records to the Shire's Administration. Councillor Elected Member records are also subject to the Freedom of Information Act 1992.

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4.8 Personal Communications

Personal communications and statements made privately in conversation, written, recorded emailed, texted or posted in personal social media, have the potential to be made public, whether intended or not.

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On the basis that personal or private communications may be shared or become public at some point in the future, Councillors-Elected Members should ensure that their personal or private communications do not breach the requirements of this Policy, the Code of Conduct and the Local Government (Rules of Conduct) Regulations 2007.

4.9 Councillor-Elected Member Statements on Shire Matters

An Councillor-Elected Member may choose to make a personal statement publicly on a matter related to the business of the Shire.

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Any public statement made by an Councillor-Elected Member, whether made in a personal capacity or in their local government representative capacity, must:

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1. 1. Clearly state that the comment or content is a personal view only, which does not necessarily represent the views of Shire;

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2. 2. Be made with reasonable care and diligence;

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3. 3. Be lawful, including avoiding contravention of; copyright, defamation, discrimination or harassment laws;

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4. 4. Be factually correct;

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5. 5. Avoid damage to the reputation of the local government;

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6. 6. Not reflect adversely on a decision of Council;

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7. 7. Not reflect adversely on the character or actions of another Councillor-Elected Member or Employee;

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8. 8. Maintain a respectful and positive tone and not use offensive or objectionable expressions in reference to any Councillor-Elected Member, Employee or community member.

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An ~~Councillor-Elected Member~~ who is approached by the media for a personal statement may request the assistance of the CEO.

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Comments which become public and which breach this Policy, the Code of Conduct or the Local Government (Rules of Conduct) Regulations 2007, may constitute a minor breach of the Local Government Act 1995 and may be referred for investigation.

4.9 Use of Generative Artificial Intelligence (AI)

The use of generative AI tools on Shire owned devices is restricted to work related purposes only.

Users must obtain prior approval from their manager (for Elected Members, the Chief Executive Officer to provide guidance on the use of alternative AI platforms) for any business that requires the use of a publicly available (free) AI applications, such as Chat GPT. Users must not distribute or click on any links provided or generated by public AI platforms or bots. These links could lead to phishing sites or malware downloads. Only click on links from trusted sources.

Publicly available generative AI tools must not be used where information is confidential in nature, or information that may compromise the organisation.

Elected members and Shire staff should seek approval before using readily available generative AI platforms. Results of all generative AI tools must be verified by a person before use or communication.

All use of any generative AI technology must align with and be used in conjunction with the WA Government Artificial Intelligence Policy and the WA Government Artificial Intelligence Assurance Framework.

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Associated Documents:

WA Government Artificial Intelligence Assurance Framework

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6.5. KEY POLICY DEFINITIONS

N/A

7.6. ROLES AND RESPONSIBILITIES

The CEO is responsible for implementing this Policy. Elected Members and Employees are required to adhere to all aspects of this Policy.

8.7. MONITOR AND REVIEW

This Policy will be reviewed by the Governance Officer every 2 years.

Document Control Box					
Document Responsibilities:					
Owner:	CEO	Decision Maker:	Council		
Reviewer:	Governance Officer				
Compliance Requirements					
Legislation	Local Government Act 1995 Local Government (Administration) Regulations 1996 Local Government (Rules of Conduct) Regulations 2007 State Records Act 2000 Freedom of Information Act 1992				
Document Management					
Risk Rating	Medium	Review Frequency	Biennial	Next Due	April 2025
Version #	Action	Date	Records Reference		
1.	Adopted	19 June 2018	CMRef 82201		
2.	Reviewed	30 April 2024	CMRef XXXXX		



POLICY NUMBER - **1.18**
POLICY SUBJECT - **Honorary Freeman of the Shire of Merredin**

1. POLICY PURPOSE

This Policy sets out the circumstances under which the Shire of Merredin ([the Shire](#)) Council may bestow the title of “Honorary Freeman of the Shire of Merredin” upon individuals who have made an outstanding and exceptional contribution to the Shire or community.

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2. POLICY SCOPE

[This Policy applies to all Elected Members of the Shire.](#)

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3. LEGISLATIVE REQUIREMENTS

[N/A](#)

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4. POLICY STATEMENT

[Policy Statement Introduction](#)

From time to time members of the Merredin community may demonstrate outstanding commitment and contribution to the [Shire of](#) community and it is recognised that this contribution should be acknowledged. The Council will do this by, in special circumstances that meet the criteria of this Policy, awarding to an individual the title of “Honorary Freeman of the Shire of Merredin”. The Council will recognise, under appropriate circumstances, individuals who have demonstrated an outstanding contribution. It is the highest honour available to the Shire.

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[Principles](#)

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a) [\(a\)](#) Outstanding contributions should be recognised by the community and the Shire.

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b) [\(b\)](#) The status of the honour should be protected over time.

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[Provisions](#)

[4.1 ~~1~~ General](#)

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[1.1](#) The conferring of the honour of the Freeman of the Shire of Merredin will occur only in rare and exceptional circumstances to maintain both the significance and prestige of the title.

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[1.2](#) The nominee must have given extensive and distinguished service to the Shire or community in a largely voluntary capacity. The nominee must have made an outstanding contribution to the Shire or community such that the nominee’s contribution can be seen to stand above the contributions made by most other people.

[1.3](#) Bestowing the title of Honorary Freeman of the Shire will only by an absolute majority decision of the Council and in accordance with this Policy.

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CouncillorsElected Members,

3.6 — If an Councillor-Elected Member expresses an objection to the nomination, that Councillor-Elected Member must give their reasons for the objection in writing to the Chief Executive Officer, at least one week before the Council Meeting. The Chief Executive Officer shall submit all objections (together with any other relevant information) to the Council Meeting.

3.7 — Deliberations on the matter will take place behind closed doors. No record of the nominee’s name shall be recorded in the Minutes of the Council Meeting, whether supported or not by the Council.

3.8 — In the event Council approves the nomination, it shall be by an Absolute Majority decision.

3.9 — Prior to any announcement, the Chief Executive Officer shall make personal contact with the nominee to confirm their acceptance of the honour.

4.4 4. — Entitlements

4.1 — Any person declared an Honorary Freeman of the Shire of Merredin;

a) — (a) may designate themselves as an “Honorary Freeman of the Shire of Merredin”;

b) — (b) will be invited to all civic events and functions and be acknowledged as a dignitary;

c) — (c) will have their photograph hung in the Shire’s Council Chambers;

d) — (d) will be provided with a plaque to commemorate receipt of their Award; and will be conferred at an appropriate civic ceremony for the purpose hosted by the Shire of Merredin.

4.5 5. — Limitations on Holders of the Award

5.1 At any one time, a maximum of four living persons only, unless otherwise decided by an Absolute Majority decision of the Council, may hold the title ‘Honorary Freeman of the Shire of Merredin’.

5.2 For avoidance of doubt, the honour shall not be awarded posthumously.

4.6 6. — Personal Conduct

6.1 — A person who has been conferred with the honour of “Honorary Freeman of the Shire of Merredin” shall display high standards of personal conduct and behaviour at all times and shall not bring the Shire of Merredin into disrepute.

6.2 — The Council reserves the right to cancel the honour, in the event that the holder is convicted of a serious criminal offense or brings the Shire into disrepute. (Any such decision shall be by an absolute majority decision).

5. KEY POLICY DEFINITIONS

N/A

6. ROLES AND RESPONSIBILITIES

The CEO is responsible for implementing this Policy.

7. MONITOR AND REVIEW

This Policy will be reviewed by the Governance Officer every 2X years.

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Document Control Box				
Document Responsibilities:				
Owner:	CEO	Decision Maker:	Council	
Reviewer:	Governance Officer			
Compliance Requirements				
Legislation	N/A			
Document Management				
Risk Rating	Medium	Review Frequency	Biennial	Next Due
				April 2025
Version #	Action	Date	Records Reference	
1.	Adopted	21 January 2020	CMRef 82500	
2.	Reviewed	30 April 2024	CMRef XXXXX	

DRAFT



POLICY NUMBER - **1.19**
POLICY SUBJECT - **Public Question Time**

1. POLICY PURPOSE

[This Policy outlines the requirements and procedures for Public Question Time.](#)

2. POLICY SCOPE

[This Policy applies to all Elected Members of the Shire of Merredin \(the Shire\).](#)

3. LEGISLATIVE REQUIREMENTS

[Local Government Act 1995.](#)

[Local Government \(Administration\) Regulations 1996.](#)

[Public Health Act 2016.](#)

[Emergency Management Act 2005.](#)

4. POLICY STATEMENT

Objective

Public Question Time is a means by which members of the public can seek responses from the Council or one of its committees about issues affecting the Shire of Merredin that are of concern to them. It assists the public to be better informed about the governing of their district and it provides the local government with a mechanism to identify issues of importance in the community.

[Local Government \(Administration\) Regulations 1996](#) Regulation 6 provides that the minimum length of time for asking of and responding to questions for ordinary council meetings is 15 minutes. The Shire of Merredin Standing Orders Local Law provides that time for asking of and responding to questions is included at every council and committee meeting.

[Local Government \(Administration\) Regulations 1996](#) Regulation 7 provides that the procedures for the asking of and responding to questions raised by members of the public at a meeting of Council or one of its committees are to be determined by the person presiding at the meeting or by a majority of members of the council or committee present at the meeting if they disagree with the person presiding.

[Local Government \(Administration\) Regulations 1996](#) Regulation 14E(4) provides that where a council holds an electronic meeting the procedure for public question time is modified so that the Council or committee allocates time for raising questions by members of the public that are submitted in accordance with a process determined by the Council.

The implementation procedures detailed in this Policy have been prepared in accordance with the applicable Regulations.

Policy

4.1 Time Frame

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- choose to take the question on notice; or
- choose not to accept the question.

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(a)(e) (f) If a question relating to a matter in which a relevant person (a member or an employee) has an interest is directed to that relevant person, he or she will:

- declare that he or she has an interest in the matter; and
- allow another person to respond to the question.

(b)(f) If a person has used up their allowed number of questions or time the Presiding Person will ask if they have any more questions; if they do their request will be noted and placed at the end of the queue (if applicable) and they will be asked to resume their seat in the public gallery.

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(c)(g) The next person on the list is called.

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(d)(h) The original registration list is worked through until exhausted; after that the Presiding Person will call upon any other persons who did not register if they have a question (e.g. people might have arrived after the meeting started).

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(e)(i) When such people have asked their questions the Presiding Person may, if time permits, provide an opportunity for those who have already asked a question to ask further questions.

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(f)(j) The Presiding Person declares Public Question Time closed following the expiration of the allocated time period or where there are no further questions. However, the Presiding Person has the discretion to allow more than the minimum time for questions if required.

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4.4 4.—Following the Meeting

Council and its committees are required to include a summary of the questions asked and responses given in the minutes of the meeting.

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If a person asked a question that needed to be taken on notice, he or she will receive a written response to the question where the person has provided contact details. This response will be included in the minutes of the following meeting.

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4.5 5.—Who can ask Questions?

Any member of the public can ask questions, not just an elector or people who live in the district.

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Elected Members do not ask questions during Public Question Time as they have other opportunities to obtain information.

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4.6 6.—What Kind of Questions can be Asked?

During an ordinary meeting of Council, any questions affecting the operations of the Shire may be asked, including the business listed on the agenda for a particular meeting. A response will not be provided to questions that do not relate to a matter affecting the Shire.

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During a special meeting of Council only questions relating to the purpose of the meeting may be asked.

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At committee meetings only questions relating to the purpose of the committee or meeting may be asked.

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4.7 ~~7~~—Repetitive Questions

If a person attempts to ask a question that, in the Presiding Person’s opinion, has been satisfactorily responded to at that or an earlier meeting, the person will be advised accordingly. Where necessary, the person will be referred to the minutes of the relevant meeting.

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4.8 ~~8~~—Making Statements

If a person attempts to use question time to make statements rather than ask questions, he or she will be asked by the Presiding Person to “state their question” or may be assisted in phrasing their question.

However, if it is necessary that a statement preface the question in order to place the question in context then that statement should be brief.

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4.9 ~~9~~—Questions Requiring Considerable Research

If a question is raised which requires considerable research, then the Presiding Person is at liberty to point out when a response to a question would require a substantial commitment of the Shire’s resources.

The Presiding Person may invite the person seeking the information to reconsider their request or refer the matter to the CEO for action following the meeting. The CEO can then arrange for the information to be provided or can determine in accordance with the *Local Government Act 1995* that provision of the information would be an unreasonable impost upon the Shire and refuse to provide it.

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4.10 ~~10~~—Inappropriate Questions

If a member of the public provides a written question or attempts to ask a question which is considered to be offensive or defamatory in nature, he or she will be advised by the Presiding Person that the question will not be considered. To do so would expose the Shire to possible legal action for republishing defamatory remarks. In such circumstances, but depending on the question, the person may be invited to rephrase their question.

Similarly, the Presiding Person will refuse to accept inappropriate questions, such as those containing defamatory remarks, offensive language or questioning the competency of members or employees.

If a person does attempt to ask a question considered inappropriate or not in good faith, the Presiding Person will rule the question out of order, and it will not be recorded in the minutes. The Presiding Person will also refuse to accept questions that relate to the personal affairs or actions of council members or employees.

Finally, the Presiding Person may refuse to accept questions relating to confidential matters, legal advice, legal proceedings or other legal processes; or that have been answered by earlier questions or questions at a previous meeting.

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4.11 ~~11~~—Questions Asked in Absentia

Where a person submits a question in writing for Public Question Time but fails to attend the meeting, the Presiding Person will not accept the question. In such cases the CEO will treat the question as an item of correspondence, which will be answered in the normal course of business of the organisation. It will not be recorded in the minutes.

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4.12 ~~12~~—Questions Asked that do not Comply with Procedures

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Questions from members of the public that do not comply with these procedures or do not abide by a ruling of the Presiding Person, or where the member of the public behaves in a manner that is disrespectful of the Presiding Person, Council or committee, or refuse to abide by any direction from the Presiding Person, will be ruled 'out of order', and the question will not be recorded in the minutes.

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4.13 13. Questions at Electronic Meetings

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Where an electronic meeting is held the procedures outlined in this policy are amended to provide as follows:

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Members of the public are invited to submit questions for Public Question Time by 2.00pm on the day of the Council meeting. If the council or committee determines at the meeting to respond to the question, the question and answer will be read aloud during the 15-minute allocated time for Public Question Time, and these will also be recorded in the Council Minutes. If these questions cannot be readily answered at or during the meeting, the council will take the question on notice and respond either by letter or at the next council meeting. The Council may decide at the meeting in the event of a public health emergency, state of emergency or direction issued under the *Public Health Act 2016* or the *Emergency Management Act 2005*, it is not appropriate to respond to the question at the meeting.

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5. KEY POLICY DEFINITIONS

N/A

6. ROLES AND RESPONSIBILITIES

The CEO is responsible for implementing this Policy. Elected Members are required to adhere to aspects within this Policy.

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7. MONITOR AND REVIEW

This Policy will be reviewed by the Governance Officer every 2X years.


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Document Control Box				
Document Responsibilities:				
Owner:	CEO	Decision Maker:	Council	
Reviewer:	Governance Officer			
Compliance Requirements				
Legislation	<i>Local Government Act 1995</i> <i>Local Government (Administration) Regulations 1996</i> <i>Public Health Act 2016</i> <i>Emergency Management Act 2005</i>			
Document Management				
Risk Rating	Medium	Review Frequency	Biennial	Next Due April 2025
Version #	Action	Date	Records Reference	
1.	Adopted	19 May 2020	CMRef 82557	
2.	Reviewed	30 April 2024	CMRef XXXXX	

15.3 Delegations Register Review - 2023/24

<h2>Administration</h2> 	
Responsible Officer:	John Merrick, T/CEO
Author:	Meg Wyatt, EO
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Attachment 15.3A – Shire of Merredin Register of Delegated Authority – track changes Attachment 15.3B – Shire of Merredin Register of Delegated Authority

Purpose of Report



Executive Decision



Legislative Requirement

For Council to consider and approve the recommended changes to the Shire of Merredin Register of Delegated Authority.

Background

Section 5.46 of the *Local Government Act 1995* (the Act) requires local governments to keep a register of their delegations and review this register at least once every financial year. Council performed an annual review of delegations at its Ordinary Council Meeting held in May 2023 (CMRef 83165). This was further reviewed in January 2023, where a minor review was completed (CMRef 83298).

Delegated authority aims to improve the time taken to make decisions within the constraints of relevant legislation.

Without delegated authority, many decisions of the Shire of Merredin (the Shire) would need to be made by Council at its ordinary meetings. Having appropriate delegations in place allows day to day decisions to be made by the Chief Executive Officer (CEO), who in turn can sub-delegate these to other staff if appropriate.

Under the Act, local governments may delegate to the CEO the exercise of any of its powers or the discharge of any of its duties, other than those prescribed under section 5.43 Limits on Delegations to the CEO.

All delegations made by Council must be by absolute majority as prescribed by sections 5.42 and 5.44 of the Act that legislates Council's ability to delegate functions to the CEO.

The criteria WALGA recommends for determining when to provide delegated authority is outlined below, and the Administration has considered these when conducting the annual review.

- Does the delegation contribute to sound decision making that complies with legislative obligations?
- Does it improve efficiency and customer service outcomes?
- Does it ensure ‘Routine’ decisions are better managed?
- Have risks and political and community sensitivities been sufficiently managed through the conditions and limitations on the delegation?
- Does the delegate have the skills, technical expertise and training to exercise the delegated powers or duties?
- Are there appropriate policies, procedures and/or training to support decision makers when using the Delegated Authority?

	Comment
--	----------------

The 2023/24 annual review of the Shire of Merredin Register of Delegated Authority was undertaken to determine the following:

1. The appropriateness of the existing delegations; and
2. The need to amend any of those delegations.

The proposed amendments reflect the following:

- Amending existing delegations to improve workflow processes and service delivery;
- Minor wording and formatting changes;
- Removal of the word ‘of’ from Manager Projects title; and
- Correction of sections and name of relevant Acts.

More significant changes are detailed below:

Delegation	Change
DL2.1 Demolition Permit	Removal of the subdelegate conditions.
DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997	Addition of EMDS as the subdelegate and inclusion of subdelegate condition to restrict EMDS from being able to approve the appointment of Authorised Persons.
DL4.6 Creditors and Payments from Trust, Municipal and Reserve Funds	This delegation has been removed as it was a double up with DL4.12.
DL4.11 Agreement as to Payment of Rates and Service Charges	Addition of Manager Corporate Services as a subdelegate.
DL4.12 Payments from the Municipal, Reserve or Trust Funds	Movement of conditions from power or duty to conditions section. Addition of sub-delegate conditions section and insertion of relevant items to this section.

DL4.13 Defer, Grant Discounts, Waiver or Write Off Debts or Small Fees and Charges	Change to delegation title to include discounts and deferrals. Movement of conditions from power or duty to conditions section. Conditions reviewed as this delegation should not only relate to community grants. Relevant items inserted as required. Removal of sub-delegate sections.
DL5.11 Public Health Act 2016	Addition of EMDS as the subdelegate and inclusion of subdelegate condition to restrict EMDS from being able to approve the appointment of Authorised Persons.

In addition to the proposed amendments detailed in Attachment 14.4A, the amendment table at the end of the document does not currently reflect the proposed changes. This table will auto generate once the amendments have been entered into Attain, the Shire’s compliance software.

Policy Implications

Shire of Merredin Policies are referred to throughout the Register of Delegated Authority.

Statutory Implications

Section 5.42 of the *Local Government Act 1995* states that a number of the local government’s powers and duties can be delegated to the CEO. Section 5.43 of the Act details the limitations on those delegations. Section 5.44 of the Act outlines the circumstance under which the CEO may delegate powers and duties to other employees.

Section 5.46 (2) states *‘At least once every financial year, delegations made under this Division are to be reviewed by the delegator.’*

As required by Section 5.46 (3) of the *Local Government Act 1995*, the use of exercising the delegated authority is to be reported to Council, which is done as an attachment to the Monthly Information Bulletin provided under separate cover to Council each month.

An absolute majority of Council is required to adopt the Delegations Register.

The separate legislation referenced in the individual delegations is also applicable.

Strategic Implications

∅ Strategic Community Plan

Theme: 4. Communication and Leadership
 Service Area Objective: 4.2. Decision Making
 Priorities and Strategies for Change: Nil

∅ Corporate Business Plan

Theme: Nil
 Priorities: Nil
 Objectives: Nil

Sustainability Implications

∅ Strategic Resource Plan

Nil

Risk Implications

Council is required to review its delegations under the *Local Government Act 1995* at least once every financial year. Failure to complete the review would result in non-compliance with our statutory responsibilities under these legislative frameworks.

Financial Implications

Nil

Voting Requirements

Simple Majority

Absolute Majority

Resolution

Moved: Cr Crook

Seconded:

Cr Anderson

That Council:

83378

1. **NOTES** the review of the Shire of Merredin Register of Delegated Authority for the 2023/24 financial year, which meets the requirement of Section 5.46 (2) of the Local Government Act 1995; and
2. **ENDORSES** the updated Shire of Merredin Register of Delegated Authority, as per Attachment 15.3B.

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

Against: Nil



Shire of Merredin Register of Delegated Authority

~~11-30 December-April 2023-2024 -~~
CMRef ~~83298????~~

REVIEW

Reviewed by	Date approved	References
Council	20 Dec 2016	CMRef 81893
Council	21 Nov 2017	CMRef 82081
Council	20 Nov 2018	CMRef 82281
Council	19 Mar 2019	CMRef 82339
Council	2 Apr 2020	DL4.13 2020 - CMRef 82529
Council	16 Jun 2020	CMRef 82569
Council	15 Jun 2021	CMRef 82747
Council	20 Jan 2022	CMRef 82855 (Delegation 4.12 only change)
Council	23 May 2023	CMRef 83165
Council	11 Dec 2023	CMRef 82398
Council	30 April 2024	CMRef

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INTRODUCTION

Introduction

Section 5.42 of the *Local Government Act 1995* (the Act) allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act (other than those under s5.43). The local government may also delegate the exercise of any of its powers to Committees pursuant to section 5.16, other than those under Section 5.17(1).

Section 5.44 of the Act provides for the Chief Executive Officer to delegate any of his or her powers to another employee, this must be done in writing. The Act also allows for the Chief Executive Officer to place conditions on any delegations that he or she has delegated. These powers or duties cannot, however, be further sub-delegated. These powers or duties are delegated to assist with improving the time taken to make decisions and are made within the constraints allowed by the relevant legislation. This is consistent with our commitment to a strong customer service focus.

The Department of Local Government & Communities *Guideline No.17 – Delegations*, establishes the principal issue in determining whether a statutory function or duty is suitable for 'acting through' that being - where the statute provides no discretion in carrying out a function or duty, then the function or duty may be undertaken through the 'acting through' concept.

Conversely, where the statute allows for discretion on the part of the decision maker, then the function must either be delegated or a person authorised, or a policy implemented, that provides sufficient control for another person to have that authority and fulfil the function or duty.

The *Local Government Act 1995* does not specifically define the meaning of the term "acting through", however section 5.45(2) states;

"Nothing in this Division is to read as preventing –

- (a) A local government from performing any of its functions by acting through a person other than the CEO"; or
- (b) A CEO from performing any of his or her functions by acting through another person."

The purpose of this register is to ensure a record is kept of those powers or duties that have been delegated to ensure accountability and to meet the requirements of Section 5.46 of the Act. This register is a public document that contains 'Instruments of Delegation' that detail the function being delegated and the relevant statutory reference which is the source of power for the exercise of that function. Without limiting the effect of sections 58 and 59 of the *Interpretation Act 1984*, these delegations, made under the Act have effect for the period of time specified in the delegation or where no period has been specified, indefinitely. Any decision to amend or revoke these delegations by a local government is to be by an absolute majority.

This register of delegated authority will be reviewed in accordance with the Act on an annual basis.

Delegations and authorisations under other Legislation

Where legislation provides for the direct delegation to authorise a person or a member of a class of persons by other agencies or decision makers. For example: the *Environmental Protection Act* allows for the CEO of the Department of Environment Regulation to grant delegated authority direct to a local government.

The authorisation is dealt with in the relevant legislation and, where required, the Instrument of Delegation or Notice of the Appointment is advertised in the Government Gazette.

Those Delegations or authorisations that may occur under legislation other than the *Local Government Act 1995*, its regulations and the local government's local laws include:

Planning and Development Act 2005 and associated regulations
Dog Act 1976 and regulations;
Cat Act 2011 and regulations
Bush Fires Act 1954, regulations and local law created under that Act;
Litter Act 1979 and regulations
Local Government (Miscellaneous Provisions) 1960 as amended;
Caravan Parks and Camping Grounds Act 1995;
Control of Vehicles (Off-Road Areas) Act 1978 and regulations;
Environmental Protection Act 1986
Environmental Protection (Noise) Regulations 1997
Building Act 2011

N.B. – This is not an exhaustive list.

DELEGATIONS

Delegation	DL1.1 Local Laws and Appointment of Authorised Persons
Category	Administration
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the Shire of Merredin's Local Laws.</p> <p>The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained with the <i>Local Government Act 1995</i> and its subsidiary legislation, and the Shire of Merredin's Local Laws and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Local Government Act 1995</i> and its subsidiary legislation, and the Shire of Merredin's Local Laws.</p>
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 Shire of Merredin Local Laws
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
20 Dec 2016	---	Delegation amended to refer to only the Local Government Act 1995 & the Shire's Local Laws	CMRef 81893

Delegation	DL1.2 Impounding Goods
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all the powers and undertake all the functions and duties of the local government in respect to impounding as contained in the <i>Local Government Act 1995</i> Section 3.37 to 3.48 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Engineering Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
19 Mar 2019	Amended delegation	Removal of Ranger as sub-delegate	CMRef 82339

Delegation	DL1.3 Power of Entry
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all of the powers and undertake all the functions and duties of the local government in respect to the powers of entry upon land as contained in the <i>Local Government Act 1995</i> Section 3.28 to 3.36 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Engineering Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL1.4 Commercial Enterprises
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to prepare any business plan as required under Section 3.59(2) of the <i>Local Government Act 1995</i> and to give State-wide public notice as required by Section 3.59(4) of the Act prior to consideration by Council.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL1.6 Local Laws
Category	Administration
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to administer the Shire's Local Laws and to perform the following powers/duties in relation to Local Laws made under the <i>Local Government Act 1995</i> and any other Act:</p> <ol style="list-style-type: none"> 1. Give State-wide public notice and provide the appropriate Minister with a copy of the proposed Local Law and the State-wide public notice as required under Section 3.12(3). 2. After Council has made a Local Law, publish it in the Gazette and give a copy to the appropriate Minister as required under Section 3.12(5). 3. After the Local Law has been published in the Gazette give State-wide public notice in accordance with Section 3.12(6). 4. Take reasonable steps to ensure that the inhabitants of the district are informed of the purpose and effect of all of its Local Laws as required under Section 3.15. 5. Give State-wide public notice stating intention to review a Local Law as required under Section 3.16(2). 6. After the last day for submissions on the proposed review of a Local Law, consider the submissions and prepare a report for submission to Council as required under Section 3.16(3). 7. After the Council has made a determination in respect of the Local Law review, give State-wide public notice as required under Section 3.16(5).
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL1.7 Legal Matters
Category	Administration
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to represent the local government or to appoint an employee to represent the local government in legal proceedings either generally or in a particular case and to obtain legal advice and opinions as are deemed necessary in the exercise and management of the local government.</p> <p>The CEO may only appoint the following officers to represent Council in legal proceedings or authorise them to obtain legal advice:</p> <ul style="list-style-type: none"> • Executive Manager Strategy and Community • Executive Manager Development Services • Executive Manager Engineering Services • Executive Manager Corporate Services
Delegates	CEO
Conditions	<p>Legal proceedings may only be initiated with the prior approval of Council subject to adequate provision in the Budget.</p> <p>Note: If section 3.58 of the <i>Health (Miscellaneous Provisions) Act 1911</i> applies, it will take precedence over this delegation.</p>
Statutory framework	<p><i>Local Government Act 1995</i> Section 5.42 <i>Local Government Act 1995</i> Section 9.10(1)</p>
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
20 Dec 2016	---	Inclusion of conditions under Section 358 of the Health Act 1911	CMRef 81893
23 May 2023	Amended delegation	Movement of Health Act 1911 reference to Note. Change of Deputy Chief Executive Officer to Executive Manager Strategy and Community.	CMRef 83165
<u>30 April 2024</u>	<u>Amended delegation</u>	<u>Correction of section and name of Health (Miscellaneous Provisions) Act 1911.</u>	<u>CMRef XXXXX</u>

Delegation	DL1.8 Appointment of Acting Chief Executive Officer
Category	Administration
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to appoint the Executive Manager Strategy & Community, Executive Manager Corporate Services, Executive Manager Development Services or Executive Manager Engineering Services to act as Acting Chief Executive Officer during absences of annual, sick or long service leave of the Chief Executive Officer, for a period of up to 35 days.</p> <p>Should the Chief Executive Officer be absent for more than 35 days, or an unplanned absence was to occur, the authority to appoint an Acting Chief Executive Officer shall be determined by Council.</p> <p>In case of an emergency, any 4 of the Executive Managers can call a Special Council Meeting to determine the Acting Chief Executive Officer.</p>
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42, Section 5.43 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Update of delegation to account for change of Deputy Chief Executive Officer role to Executive Manager Strategy & Community.	CMRef 83165

Delegation	DL1.11 Appointment of Persons to Receive and Withdraw Complaints in relation to Council Members, Committee Members, and Candidates
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to authorise persons to receive complaints and withdraw complaints in relation to Council Members, Committee Members, and Candidates.
Delegates	CEO
Conditions	Nil
Statutory framework	Local Government Act 1995
Policy	Policy 1.1 Code of Conduct for Council Members, Committee Members, and Candidates
Date adopted	11 December 2023
Adoption references	CMRef 83298

Delegation	DL2.1 Demolition Permit
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to approve/refuse the issue of a demolition licence in accordance with Section 21, 22 and 127 of the <i>Building Act 2011</i> , with the exception of those properties contained on the Shire of Merredin Municipal Inventory <u>Heritage List</u> . A report listing the licenses issued under this delegation is to be provided to Council on a monthly basis.
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services
Subdelegate conditions	Conditions on sub-delegation include: 1. Delegated Authority to approve the issue of a demolition licence; and 2. The Chief Executive Officer is to be advised of the intention to issue a demolition licence prior to the final licence being issued.
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
11 Dec 2023	Amended delegation	Movement of conditions from delegates conditions to sub-delegate conditions and line added to conditions for delegates.	CMRef 83298
<u>30 April 2024</u>	<u>Amended delegation</u>	Removed reference to Municipal Inventory and replaced it with Heritage List. <u>Removed subdelegate conditions</u>	<u>CMRef XXXXX</u>

Delegation	DL2.2 Building Orders
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make building orders pursuant to Section 110 and Section 127 of the <i>Building Act 2011</i> in relation to building work, demolition work and an existing building or incidental structure and to revoke building orders pursuant to Section 117 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893

Delegation	DL2.3 Grant of Occupancy Certificate and Building Approval Certificate
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to grant/refuse Occupancy Permits of Buildings or Building Approval Certificates in accordance with Section 58 and Section 127 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Building Act 2011</i> Section 58 & Section 127 <i>Local Government Act 1995</i> Section 5.44
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165

Delegation	DL2.4 Building Permit
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to approve or refuse to approve plans and specifications pursuant to Section 20, 22 and 127 of the <i>Building Act 2011</i> , and where a plan and specification so submitted conforms to: 1. all Local Laws and Regulations in force in the district or part of the district in respect of building matters, and the Council's pre-determined policy in respect of building matters; and 2. all Local Laws and schemes in force in the district or part of the district in respect of town and regional planning matters, and the Council's predetermined policy in respect of town and regional planning matters.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL2.5 Extension of Period of Duration of Occupancy Certificate and Building Certificate Approval
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to consent/refuse to approve applications submitted under Sections 65 and 127 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL2.6 Consent to Permitted Users
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to consent to planning applications with a "P" use within the zoning table of the Shire of Merredin Local Planning Scheme No. 6 that comply with the relevant development standards and the requirements of the Scheme.
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44 <i>Planning and Development Act 2005</i>
Policy	Policy 8.18 - Delegated Approval or Refusal of Development Applications and Town Planning
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Planning and Development Act 2005 reference.	CMRef 83165

Delegation	DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997
Category	Development
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to consent to approving those matters relating to Regulations 11(2)(a), 12(2)(a), 30(1)(c) and 34(b)(ii) which deal with temporary accommodation, park homes and rigid annexes.</p> <p>The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Caravan Parks and Camping Grounds Act 1995</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Caravan Parks and Camping Grounds Act 1995</i>.</p>
Delegates	CEO
Conditions	Nil
Subdelegate	Executive Manager Development Services
Subdelegate conditions	Subdelegate is not able to approve appointment of Authorised Persons.
Statutory framework	<p><i>Caravan Parks and Camping Grounds Act 1995</i> <i>Caravan Parks and Camping Grounds Regulations 1997</i> (Regulation 6) <i>Local Government Act 1995</i> Section 5.44</p>
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

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Amendments			
Approved	Type	Amendment	References
20 Dec 2016	---	Inclusion of authority to appoint persons or classes of persons	CMRef 81893
30 April 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef XXXXX

Delegation	DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to issue Occupancy Permits (Strata) or Building Approval Certificates in accordance with Section 50 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
19 Mar 2019	---	Addition of EMDS as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165

Delegation	DL2.9 Authority to Commence Prosecution
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to commence prosecutions pursuant to the <i>Building Act 2011</i> provided the provisions of Sections 139 & 140(2) are followed.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Building Act 2011</i> Section 133
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL2.10 Setback Variation for Single, Grouped and Multiple Residential Dwellings
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to grant approval for setback variations for Single, Grouped, Multiple Residential Dwellings and associated outbuildings subject to consideration of the requirements and processes of the Residential Design Codes and the Shire of Merredin Local Planning Scheme No. 6 (as amended).
Delegates	CEO
Conditions	In exercising this delegation the CEO shall ensure that owners of any neighbouring properties are consulted and have no objections to the proposal and any variations must comply with Council's Town Planning policies.
Statutory framework	<i>Planning and Development Act 2005</i> <i>Town Planning Regulations 1967</i> Shire of Merredin Local Planning Scheme No 6 State Planning Policy 3.1 – Residential Design Codes
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of 'associated outbuildings' to Express Power or Duty Delegated.	CMRef 83165

Delegation	DL3.1 Temporary Closure of Thoroughfares
Category	Engineering
Delegator	Council
Express power or duty delegated	In accordance with section 3.50 and section 3.50A of the <i>Local Government Act 1995</i> , the Chief Executive Officer is delegated authority to give the necessary notices and take all appropriate actions to temporarily close any thoroughfare for any period not exceeding 3 months. Proposals to close a thoroughfare for any period exceeding 3 months shall be referred to Council.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Engineering Services Manager ef Projects
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Movement of Act reference and addition of Manager of Projects as a sub-delegate.	CMRef 83165
30 April 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef XXXXX

Delegation	DL3.2 Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land – Public Access
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all the powers and undertake all the functions and duties of the local government in respect to Section 3.51 and Section 3.52 of the <i>Local Government Act 1995</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Engineering Services Manager of Projects
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
30 April 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef XXXXX

Delegation	DL3.3 License to Deposit Materials on or Excavate Adjacent to a Street
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated the authority to issue licences pursuant to Section 377 of the <i>Local Government (Miscellaneous Provisions) Act 1960</i> .
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Engineering Services
Statutory framework	<i>Local Government (Miscellaneous Provisions) Act 1960</i> <i>Local Government Act 1995 Section 5.44</i>
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Executive Manager Engineering Services as a sub-delegate.	CMRef 83165

Delegation	DL3.4 Events on Roads
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with Section 4 of the <i>Road Traffic (Events on Roads) Regulations 1991</i> .
Delegates	CEO
Conditions	The CEO shall have regard to Section 3.50 and Section 3.50A of the <i>Local Government Act 1995</i> .
Subdelegates	Executive Manager Engineering Services Manager of Projects
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
19 Mar 2019	---	Addition of EMES as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
<u>30 April 2024</u>	<u>Amended delegation</u>	<u>Manager of Projects title changed to Manager Projects</u>	<u>CMRef XXXXX</u>

Delegation	DL4.1 Tenders
Category	Finance
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to act in accordance with, and in conjunction to the Purchasing Policy in relation to:</p> <ol style="list-style-type: none"> 1. calling tenders [F&G r.11(1)]. 2. inviting tenders although not required to do so [F&G r.13]. 3. determining in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)]. 4. determining the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)]. 5. varying tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)]
Delegates	CEO
Conditions	<p>Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where:</p> <ol style="list-style-type: none"> 1. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or 2. a current supply contract expiry is imminent; and 3. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption; and 4. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.
Subdelegates	<p>Executive Manager Corporate Services Executive Manager Development Services Executive Manager Engineering Services Executive Manager Strategy and Community Manager of Projects</p>
Subdelegate conditions	<ol style="list-style-type: none"> 1. Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position, role and responsibilities. 2. All tenders must be referred to the CEO for approval prior to release.
Statutory framework	<p><i>Local Government Act 1995</i> section 5.42, section 5.44, and section 3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996</i> :</p> <ul style="list-style-type: none"> - r.11(1),(2) When tenders have to be publicly invited. - r.13 Requirements when local government invites tenders though not required to do so. - r.14 Publicly inviting tenders, requirements for.
Policy	<p>Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy</p>
Date adopted	2 April 2020
Adoption references	CMRef 82529

Amendments			
Approved	Type	Amendment	References
20 Nov 2018	---	Removal of Sub-delegation, and inclusion of specific tasks relating to the tender process	CMRef 82281
23 May 2023	Amended delegation	Full review as per the WALGA Delegations Register template. Addition of Executive Managers and Manager of Projects as sub-delegates.	CMRef 83165
<u>30 April 2024</u>	<u>Amended delegation</u>	<u>Manager of Projects title changed to Manager Projects</u>	<u>CMRef XXXXX</u>

Delegation	DL4.2 Property Acquisition and Disposal
Category	Finance
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to acquire or dispose of any property (other than land) valued at an amount not exceeding \$100,000 provided that, where items are to be acquired, appropriate provision is made in Council's Budget.</p> <p>The Chief Executive Officer is delegated authority to acquire or dispose of any residential land valued at an amount not exceeding \$100,000 provided that, where land is to be acquired, appropriate provision is made in Council's Budget.</p>
Delegates	CEO
Conditions	<p>In disposing of any property the CEO is to have regard for the provisions of Section 3.58 of the <i>Local Government Act 1995</i> and Policy 3.20 - Disposal of Assets.</p> <p>In the instance where land is to be disposed of the CEO is to ensure the reserve price set by Council is achieved.</p>
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 3.20 - Disposal of Assets
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Change to the value of property (other than land) that can be acquired or disposed of by the CEO.	CMRef 83165

Delegation	DL4.3 Investments
Category	Finance
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to invest any monies held in the Municipal Fund, Reserve Fund or the Trust Fund that is not, for the time being, required by the local government for any other purpose.</p> <p>In exercising this delegated authority the CEO shall observe Section 6.14 of the <i>Local Government Act 1995</i> and <i>Local Government (Financial Management) Regulations 1996</i> Regulation 19. The CEO is to act in a prudent manner, exercise regular management control and oversight of the investment funds, and to conduct regular reviews of the investment performance and controls.</p> <p>All investment decisions and withdrawals shall be signed by the CEO in conjunction with the EMCS or one of the other Executive Managers.</p>
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Corporate Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 3.5 - Investment Policy
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Change to signatories to match change of DCEO role title.	CMRef 83165

Delegation	DL4.4 Imposition of Rates and Service Charges
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all of the powers and duties of the local government in respect to the service of the rate notice as contained in the <i>Local Government Act 1995</i> Section 6.39 to Section 6.63 and Section 6.65 to Section 6.79 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Corporate Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL4.5 Light Vehicles - Replacement
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to call tenders and/or quotations for the changeover of light vehicles and to purchase the appropriate light vehicle or to accept a tender for the light vehicle provided the tender amount does not exceed the amount provided in the Council Budget or the amount determined by Council in accordance with Section 5.43(b) of the <i>Local Government Act 1995</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Engineering Services Manager ef-Projects
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 2.2 - Motor Vehicle Replacement Policy Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Manager of Projects as sub-delegate.	CMRef 83165
<u>30 April 2024</u>	<u>Amended delegation</u>	<u>Manager of Projects title changed to Manager Projects</u>	<u>CMRef XXXXX</u>

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Delegation	DL4.6 Creditors and Payments from Trust, Municipal and Reserve Funds
Category	Finance
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to make payments from the Municipal Fund or the Trust Fund as follows:</p> <ol style="list-style-type: none"> 1. two signatories are required on each and every Council cheque and they shall comprise of the Chief Executive Officer and/or Executive Manager of Corporate Services (EMCS) and/or Executive Manager Engineering Services (EMES) and/or Executive Manager Development Services (EMDS) and/or Executive Manager Strategy and Community (EMS&C); 2. where a payment is to be made electronically it shall be made utilising the Council Electronic Banking facility. In such cases the CEO, EMCS, EMES, EMDS and EMS&C, shall each be assigned a personal identification number and this number shall act as the signature to authorise the payment of an amount(s). The personal identification number is the responsibility of the aforementioned employee and shall not be distributed to other employees for their use. 3. where a direct debit is made from Council's Municipal fund the EMCS shall cause a register to be maintained for such items and present this list to the monthly meeting of Council. <p>A list of all accounts paid in the month prior shall be presented to Council at the next ordinary meeting of the Council following the preparation of the list and is to be recorded in the minutes of the meeting at which it is presented. The list shall comprise of details as prescribed in the Financial Management Regulations. Each payment from the Municipal Fund or the Trust Fund is to be noted on a list compiled for each month showing:</p> <ol style="list-style-type: none"> 1. the payee's name; 2. the amount of the payment; 3. the date of the payment; and 4. sufficient information to identify the transaction. <p>The CEO is delegated authority to make transfers to and from the Municipal Reserve Fund where consistent with <i>Financial Management Regulations 2020</i> and Council policies.</p>
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Corporate Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 3.12 – Purchasing Policy Policy 3.22 – Credit Card Policy
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Policy 3.12 and line relating to transfer of funds. Update of delegation to account for change of DCEO role to EMS&C	CMRef 83165
30 April 2024	Removed Delegation	Double up with Delegation 4.12	CMRef ?????

Delegation	DL4.7 Cash Funding, In-kind Contributions, and Fee Waivers
Category	Finance
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to make cash funding, in-kind contributions or fee waivers to assist not-for-profit community groups, community organisations, or sporting groups and associations.</p> <p>The purpose of this delegation is to assist the Shire in providing cash funding, in-kind contributions, or fee waivers to the value of \$2,500 (ex GST), at the discretion of the CEO, through the Shire's Quick Grant Community Funding Program.</p> <p>In-kind contributions may take the form of waived or discounted fees, materials, and/or staff time, at the discretion of the CEO.</p> <p>Note: This delegation refers to the Shire's Community Funding Quick Grant category only. Council receives a number of requests each year. This delegation reduces red tape and allows the Administration to provide financial and in-kind assistance, as well as fee waivers, in-line with the delegations provided by Council. This delegation aims to strengthen the capacity of the community to meet its own needs. All approved requests under these delegations are to be recorded in Attain.</p>
Delegates	CEO
Conditions	<p>In exercising this delegation the CEO shall observe the following conditions:</p> <ol style="list-style-type: none"> 1. the recipient is an incorporated organisation or is auspiced by an incorporated organisation; 2. organisations are not required to be located within the Shire of Merredin but must prove the application benefits the Shire of Merredin community; 3. the application must align with the Shire of Merredin Strategic Community Plan; 4. the application must demonstrate the ability to deliver the activity; 5. the application must demonstrate a community need being met; 6. under this delegation each organisation can only be considered for a capped cumulative total of \$2,500 (ex GST) per financial year, inclusive of cash, in-kind contributions and fee waivers; and 7. recipients can only receive a maximum of \$2,500 (ex GST) under both delegation 4.7 and 4.13 from the Shire, however, they are still eligible to apply for the Shire's annual Community Grant Funding Program.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 6.12(1)(c)
Policy	<p>Policy 5.9 - Cummins Theatre – Waived or Discounted Hire Fees</p> <p>Policy 6.16 – Merredin Regional Community and Leisure Centre – Donation of Hire Fees</p> <p>Policy 3.19 - Community Funding</p>
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Major changes to align to new Community Grants structure.	CMRef 83165

Delegation	DL4.8 Expressions of Interest for Goods and Services
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services, and to consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 3.57 & <i>Local Government (Functions & General) Regulations 1996</i> Regulations 21 and 23
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

Delegation	DL4.9 Panels of Pre-Qualified Suppliers for Goods and Services
Category	Finance
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> 1. determine that there is a continuing need for the goods or services proposed to be provided by a panel of pre-qualified suppliers. 2. before inviting submissions, determine the written criteria for deciding which application should be for inclusion in a panel of pre-qualified suppliers should be accepted. 3. vary panel of pre-qualified supplier information after public notice inviting submissions has been given, taking reasonable steps to each person who has enquired or submitted an application is provided notice of the variation. 4. reject an application without considering its merits, where it was submitted at a place and within the time specified, but fails to comply with any other requirement specified in the invitation. 5. assess applications, by written evaluation of the extent to which the submission satisfies the criteria for deciding which applicants to accept, and decide which applications to accept as most advantageous. 6. request clarification of information provided in a submission by an applicant. 7. decline to accept any application. 8. enter into a contract, or contracts, for the supply of goods or services with a pre-qualified supplier, as part of a panel of pre-qualified suppliers for those particular goods or services.
Delegates	CEO
Conditions	<ol style="list-style-type: none"> 1. In accordance with Section 5.43, panels of pre-qualified suppliers may only be established, where the total consideration under the resulting contract is \$150,000 or less and the expense is included in the adopted Annual Budget; 2. Before making the decision to enter into a contract, or contracts, he/she is satisfied that the specifications and information provided most appropriately matches the assessment criteria specified; and 3. That the assessment process is conducted fairly, impartially and in compliance with the <i>Local Government Act 1995</i> and Regulations, Council Policy 3.12 Purchasing Policy, and any appropriate direction or guideline.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 3.57 & <i>Local Government (Functions & General) Regulations 1996</i> Regulations 24AB, 24AC(1)(b), 24AD(3) and (6), and 24AH(2), (3) and (4).
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

Delegation	DL4.10 Application of Regional Price Preference Policy
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to decide when not to apply the regional price preference policy to a particular future tender.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995 Section 5.42 and Local Government (Functions and General) Regulations 1996 Regulation 24G</i>
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

Delegation	DL4.11 Agreement as to Payment of Rates and Service Charges
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make an agreement with a person or persons for the payment of rates or service charges. The Chief Executive Officer may, under exceptional circumstances, authorise that interest is not applied to an assessment for a period of up to 12 months.
Delegates	CEO
Conditions	Agreements must be in writing and ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied.
Subdelegates	Executive Manager Corporate Services Manager Corporate Services Senior Finance Officer
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 6.49
Policy	Policy 3.2 - Rates Recovery - Agreement for Payment of Rates and Service Charges
Date adopted	19 March 2019
Adoption references	CMRef 82281

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Amendments			
Approved	Type	Amendment	References
19 Mar 2019	---	Addition of Senior Finance Officer as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Addition of CEO delegation to authorise that interest is not applied to an assessment for a period of up to 12 months.	CMRef 83165
30 April 2024	Amended delegation	Addition of Manager Corporate Services as sub-delegate	CMRef ?????

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Delegation	DL4.12 Payments from the Municipal, <u>Reserve</u> or Trust Funds
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make payments from the Municipal, <u>Reserve</u> or Trust Funds. The Authority to make payments is subject to annual budget limitations. All payments from the Municipal Fund or Trust Fund are to be authorised and signed in accordance with Council's policies and the Shire's approved work procedures and each payment from the Municipal Fund or the Trust Fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council, in accordance with the requirements of Regulation 13(1) of the Local Government (Financial Management) Regulations 1996.
Delegates	CEO
Conditions	<p>The Authority to make payments is subject to annual budget limitations.</p> <p>1. All payments from the Municipal Fund or Trust Fund are to be authorised and signed in accordance with Council's policies and the Shire's approved work procedures and each payment from the Municipal Fund, Reserve Fund or the Trust Fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council, in accordance with the requirements of Regulation 13(1) of the Local Government (Financial Management) Regulations 1996. Delegates must comply with the Procedures approved by the CEO in accordance with Financial Management Regulation 5.</p> <p>2. Payments by cheque and EFT transactions must be approved jointly by two Executive Managers or one Executive Manager and the CEO.</p> <p>3. Delegates that approve the payment must not verify the liability. The verification of incurring the liability via the purchase order, invoice and evidence of goods / service received, must be undertaken independent of the payment approval.</p> <p>4. For any variations to requisition and/or purchase orders, a purchasing order file note is required as per Policy 3.12 – Purchasing Policy. Approval from the CEO is to be sought prior to incurring further liabilities and that the amount has already been approved in the annual budget process (FM Regs 5 & 11). These will be reported to Council monthly and to the Audit Committee.</p> <p>Executive Managers and the CEO have unlimited authority pertaining to payments for EFT transactions, including Creditors and Payroll, and transfers between trust and municipal funds. All transactions require two (2) signatories.</p>
Subdelegates	Executive Manager Corporate Services Executive Manager Development Services Executive Manager Engineering Services Executive Manager Strategy and Community
Sub-delegate Conditions	<p>1. Delegates must comply with the Procedures approved by the CEO in accordance with Financial Management Regulation 5.</p> <p>2. Payments by cheque and EFT transactions must be approved jointly by two Executive Managers or one Executive Manager and the CEO.</p> <p>3. Delegates that approve the payment must not verify the liability. The verification of incurring the liability via the purchase order, invoice and evidence of goods / service received, must be undertaken independent of the payment approval.</p> <p>4. For any variations to requisition and/or purchase orders, a purchasing order file note is required as per Policy 3.12 – Purchasing Policy. Approval from the CEO is to be sought prior to incurring further liabilities and that the amount has already been approved in the annual budget process (FM Regs 5 & 11).</p> <p>Executive Managers and the CEO have unlimited authority pertaining to payments for EFT</p>

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	transactions, including Creditors and Payroll, and transfers between trust, reserve and municipal funds. All transactions require two (2) signatories.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42, Section 5.43 & Section 5.44 <i>Local Government (Financial Management) Regulations 1996</i> Regulation 12(1)(a)
Policy	Policy 3.12 - Purchasing Policy
Date adopted	19 February 2019
Adoption references	CMRef 82308

Amendments			
Approved	Type	Amendment	References
25 Jan 2022	Amended delegation	CMRef 82855	CMRef 82308
23 May 2023	Amended delegation	Change of position title from DCEO to EMS&C. Removal of purchasing limits - this is now captured in the Staff Purchasing Policy.	CMRef 83165
30 April 2024	Amended delegation	Movement of conditions from power or duty to conditions section. Addition of sub-delegate conditions section and insertion of relevant items to this section.	CMRef ?????

Delegation	DL4.13 Defer, Grant Discounts, Write/Off Waive or Write Off Debts or Small Fees and Charges
Category	Administration
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> 1. Waive a debt or small fee which is owed to the Shire of up to \$2,500 (ex GST) 2. Grant a concession in relation to money which is owed to the Shire of up to \$2,500 (ex GST) <p>Write off an amount of money up to \$2,500 (ex GST) or or waive small fees and charges of up to \$2,500 (ex GST) where it is considered that the charge is not able to be collected, or to or it is appropriate to allow a concession to assist a not-for-profit community group or incorporated entity in fulfilling a service, social or cultural outcome, or local benefit.</p> <ol style="list-style-type: none"> 3. _____ _____ This delegation allows the CEO to write off or waive small fees to the value of \$2,500 (ex GST) per recipient, per financial year; and allows the EMES to write off or waive small fees to the value of \$1,000 (ex GST) for fees at the Merredin Landfill Site, per recipient, per financial year. _____ This delegation also provides the CEO with the authority to cCharge State Government Organisations at the community rate if an assessment of the purpose is determined to provide community value, to a maximum of \$2,500 (ex GST) per recipient, per financial year. 4. Note: any write-off or waiver will be registered in Attain.
Delegates	CEO
Conditions	<p>In exercising this delegation the CEO shall observe the following conditions:</p> <ol style="list-style-type: none"> 1. the recipient must be an incorporated organisation, or be auspiced by an incorporated organisation; The maximum amount to be written off, deferred, discounted or waived is \$2,500 (ex GST) per recipient per financial year. 2. organisations are not required to be located within the Shire of Merredin, but must prove the application benefits the Shire of Merredin community; 3. the application must align with the Shire of Merredin Strategic Community Plan; 4. the application must demonstrate the ability to deliver the activity; 5. the application must demonstrate a community need being met; 6. under this delegation each organisation can only be considered for a capped cumulative total of \$2,500 (ex GST) per financial year, inclusive of cash, in-kind contributions and fee waivers; 7. A debt may only be written off where all necessary measures have been taken to locate / contact the debtor and where costs associated with continued action to recover the debt will outweigh the net value of the debt if recovered by therecipients can only receive a maximum of \$2,500 (ex GST) under both Delegation 4.7 and 4.13 from the Shire, however, they are still eligible to apply for the Shire's annual Community Grant Funding Program; and <ol style="list-style-type: none"> 2. Shire 3. Thisdelegation does not include rates or penalties on rates. 4. Any use of this delegation will be registered in Attain.
Subdelegates	Executive Manager Engineering Services

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<p>Subdelegate conditions</p>	<p>The EMES is delegated authority to write off or waive small fees to the value of \$1,000 (ex GST) for fees at the Merredin Landfill Site, per recipient, per financial year.</p> <p>In exercising this delegation, the sub-delegate to the EMES shall observe the following conditions:</p> <ol style="list-style-type: none"> 1. Write-offs / waivers of small fees will be to a maximum of \$1,000 (ex GST) for the Merredin Landfill Site; 2. Each recipient/organisation can only be considered for a capped cumulative total of \$1,000 (ex GST) per financial year; and Waivers are considered in-line with the Shire's policies; 3. Any use of this delegation will be registered in Attain.
<p>Statutory framework</p>	<p>Local Government Act 1995 Section 5.42 & Section 6.12(1)(b & c)</p>
<p>Policy</p>	<p>Policy 5.9 - Cummins Theatre - Waived or Discounted Hire Fees Policy 6.16 - Merredin Regional Community and Leisure Centre - Donation of Hire Fees Policy 3.19 - Community Funding</p>

Date adopted	2 April 2020
Adoption references	CMRef 82529

Amendments			
Approved	Type	Amendment	References
2 Apr 2020	New delegation	New Delegation	CMRef 82529
23 May 2023	Amended delegation	Amended to match new Community Grant Policy. Addition of EMES as sub-delegate, with authority of \$1,000 (ex GST) for Merredin Landfill Site only.	CMRef 83165
30 April 2024	Amended delegation	Change to delegation title to include discounts and deferrals. Movement of conditions from power or duty to conditions section. Conditions reviewed as this delegation should not only relate to community grants. Relevant items inserted as required. Review removal of sub-delegate conditions sections.	CMRef ?????

Delegation	DL5.1 Offences - Bush Fires Act 1954
Category	Other
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to consider allegations of offences alleged to have been committed against the <i>Bush Fires Act 1954</i> within the district, and if the CEO thinks fit, to institute and carry out proceedings in the name of the Shire against any person alleged to have committed any of those offences.</p> <p>The CEO, Ranger, Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer are delegated authority to issue infringement notices in accordance with the provisions of Section 59 of the <i>Bush Fires Act 1954</i>.</p> <p>The CEO, EMDS, Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer are delegated authority to withdraw infringement notices in accordance with the provisions of Section 59 of the <i>Bush Fires Act 1954</i>.</p>
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services
Subdelegate conditions	The EMDS is only delegated authority to withdraw infringements.
Statutory framework	<i>Bush Fires Act 1954</i> Section 59 <i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 4.2 - Bush Fire Control
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Separation of the issue and withdrawal of infringements within duty delegated section. EMDS delegated authority to withdraw infringements.	CMRef 83165
11 Dec 2023	Amended delegation	Sections added to tidy up change in May 2023.	CMRef 83298

Delegation	DL5.2 Burning, Prohibited and Restricted Times (Variations)
Category	Other
Delegator	Council
Express power or duty delegated	The Shire President, in consultation with the Chief Bush Fire Control Officer, is delegated authority to vary the prohibited burning times and restricted burning times, provided that the Department of Fire and Emergency Services is consulted before the authority under this delegation is exercised.
Delegates	Shire President
Conditions	Nil
Statutory framework	<i>Bush Fires Act 1954</i> Section 17(10) & Section 18(5)(c)
Policy	Policy 4.2 - Bush Fire Control
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
15 Mar 2016	---	Change delegated authority from CEO to President in accordance with Section 17(10) of the Bush Fires Act 1956	CMRef 81749
23 May 2023	Amended delegation	Addition of 'Shire' to President in Delegates.	CMRef 83165

Delegation	DL5.3 Firebreak Order
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to approve the format and content, and authorise the issue, of the annual Shire of Merredin Firebreak Order.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Bush Fires Act 1954</i> Section 48 and Section 33(1)
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Delegation	DL5.4 Dog Act 1976
Category	Other
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the <i>Dog Act 1976</i> and its subsidiary legislation, except where an Absolute Majority of Council is required.</p> <p>The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions under the <i>Dog Act 1976</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Dog Act 1976</i>.</p>
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services
Subdelegate conditions	The sub-delegation to the EMDS does not include: 1. the authority to appoint Authorised Persons; or 2. the authority to commence legal proceedings.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 5.44 <i>Dog Act 1976</i> Section 10AA(1)
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Amendments			
Approved	Type	Amendment	References
20 Nov 2018	---	Notation that a delegation cannot be exercised on powers which require an "Absolute Majority" of Council as defined by the Local Government Act 1995. These powers are prohibited from delegation as a delegate is unable to fulfil the requirements of Section 1.4 and Section 5.43(a) of the Local Government Act 1995.	CMRef 82281
23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements.	CMRef 83165

Delegation	DL5.5 Cat Act 2011
Category	Other
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the <i>Cat Act 2011</i> and its subsidiary legislation.</p> <p>The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions under the <i>Cat Act 2011</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Cat Act 2011</i>.</p>
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services
Subdelegate conditions	<p>The sub-delegation to the EMDS does not include:</p> <ol style="list-style-type: none"> 1. the authority to appoint Authorised Persons; or 2. the authority to commence legal proceedings.
Statutory framework	<p><i>Local Government Act 1995</i> Section 5.42 and Section 5.44 <i>Cat Act 2011</i> Section 44</p>
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements	CMRef 83165

Delegation	DL5.7 Food Act 2008
Category	Other
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to perform the following powers/duties of the local government contained within the <i>Food Act 2008</i>:</p> <ol style="list-style-type: none"> 1. Appoint authorised officers in accordance with Section 122; 2. Appoint designated officers to issue infringement notices in accordance with Section 126(2); 3. Withdraw infringement notices; 4. Appoint designated officers to extend the payment period for infringement notices or withdraw infringement notices in accordance with Section 126(6) and Section 126(7); 5. Issue prohibition orders in accordance with Section 65 6. Clear and remove a prohibition order in accordance with Section 66 7. Provide written notification not to issue a certificate of clearance in accordance with Section 67; and 8. Grant, apply conditions to, refuse, vary or cancel registration of a food business in accordance with Section 110 and Section 112. <p>The above functions can be performed by the Environmental Health Officer acting through the CEO in accordance with Section 5.45 of the <i>Local Government Act 1995</i>.</p>
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services
Subdelegate conditions	<p>The sub-delegation to the EMDS does not include:</p> <ol style="list-style-type: none"> 1. the authority to appoint authorised officers or designated officers; or 2. the authority to commence legal proceedings.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 5.44 and Section 5.45 <i>Food Act 2008</i> various Sections
Policy	Policy 8.15 - Outdoor Eating Areas Policy 8.25 - Food Act 2008 Compliance and Enforcement
Date adopted	20 December 2016
Adoption references	CMRef 81893

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of condition 3, allowing the EMDS to withdraw infringement notices.	CMRef 83165

Delegation	DL5.8 Building Act 2011
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Building Act 2011</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Building Act 2011</i> Section 96(3) <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Delegation	DL5.9 Planning and Development Act 2005
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Planning and Development Act 2005</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Planning and Development Act 2005</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Planning and Development Act 2005</i> Section 234 <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Delegation	DL5.10 Control of Vehicles (Off-road Areas) Act 1978
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to act as an authorised officer and to appoint authorised officers for the purposes of the <i>Control of Vehicles (Off-road Areas) Act 1978</i> and its subsidiary legislation, and to issue to each authorised officer a certificate stating that the person is an authorised officer for the purpose of the <i>Control of Vehicles (Off-road Areas) Act 1978</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Control of Vehicles (Off-road Areas) Act 1978</i> Section 38(3) <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Delegation	DL5.11 Public Health Act 2016
Category	Other
Delegator	Council
Express power or duty delegated	Pursuant to Section 21(1)(b)(i) Part 2 of the <i>Public Health Act 2016</i> the Chief Executive Officer is delegated authority to exercise all the powers and undertake all the duties conferred or imposed on Council by the <i>Public Health Act 2016</i> .
Delegates	CEO
Conditions	Nil
Subdelegate	Executive Manager Development Services
Subdelegate conditions	Subdelegate is not able to approve appointment of Authorised Officers.
Statutory framework	<i>Public Health Act 2016</i> Section 21(1)(b)(i) Part 2 <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81887

Amendments			
Approved	Type	Amendment	References
30 April 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef XXXXX

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AMENDMENTS

Delegation	Approved or adopted	Type	Amendment	References
DL1.1 Local Laws and Appointment of Authorised Persons	20 Dec 2016	---	Delegation amended to refer to only the Local Government Act 1995 & the Shire's Local Laws	CMRef 81893
DL1.2 Impounding Goods	19 Mar 2019	Amended delegation	Removal of Ranger as sub-delegate	CMRef 82339
DL1.7 Legal Matters	20 Dec 2016	---	Inclusion of conditions under Section 358 of the Health Act 1911	CMRef 81893
DL1.7 Legal Matters	23 May 2023	Amended delegation	Movement of Health Act 1911 reference to Note. Change of Deputy Chief Executive Officer to Executive Manager Strategy and Community.	CMRef 83165
DL1.8 Appointment of Acting Chief Executive Officer	23 May 2023	Amended delegation	Update of delegation to account for change of Deputy Chief Executive Officer role to Executive Manager Strategy & Community.	CMRef 83165
DL1.9 Acceptance of tenders for CEACA Inc	16 Jun 2017	Revoked	Deletion of delegation	CMRef 81935 2017 Review - CMRef 82081 2018 Review - CMRef 82281 2020 Review - CMRef 82569
DL2.1 Demolition Permit	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
DL2.1 Demolition Permit	11 Dec 2023	Amended delegation	Movement of conditions from delegates conditions to sub-delegate conditions and line added to conditions for delegates.	CMRef 83298
DL2.2 Building Orders	20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893
DL2.3 Grant of Occupancy Certificate and Building Approval Certificate	20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893
DL2.3 Grant of Occupancy Certificate and Building Approval Certificate	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165

Delegation	Approved or adopted	Type	Amendment	References
DL2.6 Consent to Permitted Users	23 May 2023	Amended delegation	Addition of Planning and Development Act 2005 reference.	CMRef 83165
DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997	20 Dec 2016	---	Inclusion of authority to appoint persons or classes of persons	CMRef 81893
DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata	19 Mar 2019	---	Addition of EMDS as sub-delegate	CMRef 82339
DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
DL2.10 Setback Variation for Single, Grouped and Multiple Residential Dwellings	23 May 2023	Amended delegation	Addition of 'associated outbuildings' to Express Power or Duty Delegated.	CMRef 83165
DL3.1 Temporary Closure of Thoroughfares	23 May 2023	Amended delegation	Movement of Act reference and addition of Manager of Projects as a sub-delegate.	CMRef 83165
DL3.2 Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land – Public Access	23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
DL3.3 License to Deposit Materials on or Excavate Adjacent to a Street	23 May 2023	Amended delegation	Addition of Executive Manager Engineering Services as a sub-delegate.	CMRef 83165
DL3.4 Events on Roads	19 Mar 2019	---	Addition of EMES as sub-delegate	CMRef 82339
DL3.4 Events on Roads	23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
DL4.1 Tenders	20 Nov 2018	---	Removal of Sub-delegation, and inclusion of specific tasks relating to the tender process	CMRef 82281

Delegation	Approved or adopted	Type	Amendment	References
DL4.1 Tenders	23 May 2023	Amended delegation	Full review as per the WALGA Delegations Register template. Addition of Executive Managers and Manager of Projects as sub-delegates.	CMRef 83165
DL4.2 Property Acquisition and Disposal	23 May 2023	Amended delegation	Change to the value of property (other than land) that can be acquired or disposed of by the CEO.	CMRef 83165
DL4.3 Investments	23 May 2023	Amended delegation	Change to signatories to match change of DCEO role title.	CMRef 83165
DL4.5 Light Vehicles - Replacement	23 May 2023	Amended delegation	Addition of Manager of Projects as sub-delegate.	CMRef 83165
DL4.6 Creditors and Payments from Trust, Municipal and Reserve Funds	23 May 2023	Amended delegation	Addition of Policy 3.12 and line relating to transfer of funds. Update of delegation to account for change of DCEO role to EMS&C	CMRef 83165
DL4.7 Cash Funding, In-kind Contributions, and Fee Waivers	23 May 2023	Amended delegation	Major changes to align to new Community Grants structure.	CMRef 83165
DL4.11 Agreement as to Payment of Rates and Service Charges	19 Mar 2019	---	Addition of Senior Finance Officer as sub-delegate	CMRef 82339
DL4.11 Agreement as to Payment of Rates and Service Charges	23 May 2023	Amended delegation	Addition of CEO delegation to authorise that interest is not applied to an assessment for a period of up to 12 months.	CMRef 83165
DL4.12 Payments from the Municipal or Trust Funds	25 Jan 2022	Amended delegation	CMRef 82855	CMRef 82308
DL4.12 Payments from the Municipal or Trust Funds	23 May 2023	Amended delegation	Change of position title from DCEO to EMS&C. Removal of purchasing limits - this is now captured in the Staff Purchasing Policy.	CMRef 83165
DL4.13 Write/Off Waive Small Fees and Charges	2 Apr 2020	New delegation	New Delegation	CMRef 82529
DL4.13 Write/Off Waive Small Fees and Charges	23 May 2023	Amended delegation	Amended to match new Community Grant Policy. Addition of EMES as sub-delegate, with authority of \$1,000 (ex GST) for Merredin Landfill Site only.	CMRef 83165

Delegation	Approved or adopted	Type	Amendment	References
DL5.1 Offences - Bush Fires Act 1954	23 May 2023	Amended delegation	Separation of the issue and withdrawal of infringements within duty delegated section. EMDS delegated authority to withdraw infringements.	CMRef 83165
DL5.1 Offences - Bush Fires Act 1954	11 Dec 2023	Amended delegation	Sections added to tidy up change in May 2023.	CMRef 83298
DL5.2 Burning, Prohibited and Restricted Times (Variations)	15 Mar 2016	---	Change delegated authority from CEO to President in accordance with Section 17(10) of the Bush Fires Act 1956	CMRef 81749
DL5.2 Burning, Prohibited and Restricted Times (Variations)	23 May 2023	Amended delegation	Addition of 'Shire' to President in Delegates.	CMRef 83165
DL5.4 Dog Act 1976	20 Nov 2018	---	Notation that a delegation cannot be exercised on powers which require an "Absolute Majority" of Council as defined by the Local Government Act 1995. These powers are prohibited from delegation as a delegate is unable to fulfil the requirements of Section 1.4 and Section 5.43(a) of the Local Government Act 1995.	CMRef 82281
DL5.4 Dog Act 1976	23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements.	CMRef 83165
DL5.5 Cat Act 2011	23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements	CMRef 83165
DL5.6 Health Act 1911	11 Dec 2023	Repealed	As per conversations with WALGA, this is not a delegation therefore has been removed from the register.	CMRef 83298
DL5.7 Food Act 2008	23 May 2023	Amended delegation	Addition of condition 3, allowing the EMDS to withdraw infringement notices.	CMRef 83165



Shire of Merredin Register of Delegated Authority

30 April 2024 - CMRef ??????

REVIEW

Reviewed by	Date approved	References
Council	20 Dec 2016	CMRef 81893
Council	21 Nov 2017	CMRef 82081
Council	20 Nov 2018	CMRef 82281
Council	19 Mar 2019	CMRef 82339
Council	2 Apr 2020	DL4.13 2020 - CMRef 82529
Council	16 Jun 2020	CMRef 82569
Council	15 Jun 2021	CMRef 82747
Council	20 Jan 2022	CMRef 82855 (Delegation 4.12 only change)
Council	23 May 2023	CMRef 83165
Council	11 Dec 2023	CMRef 82398
Council	30 April 2024	CMRef

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INTRODUCTION

Introduction

Section 5.42 of the *Local Government Act 1995* (the Act) allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act (other than those under s5.43). The local government may also delegate the exercise of any of its powers to Committees pursuant to section 5.16, other than those under Section 5.17(1).

Section 5.44 of the Act provides for the Chief Executive Officer to delegate any of his or her powers to another employee, this must be done in writing. The Act also allows for the Chief Executive Officer to place conditions on any delegations that he or she has delegated. These powers or duties cannot, however, be further sub-delegated. These powers or duties are delegated to assist with improving the time taken to make decisions and are made within the constraints allowed by the relevant legislation. This is consistent with our commitment to a strong customer service focus.

The Department of Local Government & Communities *Guideline No.17 – Delegations*, establishes the principal issue in determining whether a statutory function or duty is suitable for 'acting through' that being - where the statute provides no discretion in carrying out a function or duty, then the function or duty may be undertaken through the 'acting through' concept.

Conversely, where the statute allows for discretion on the part of the decision maker, then the function must either be delegated or a person authorised, or a policy implemented, that provides sufficient control for another person to have that authority and fulfil the function or duty.

The *Local Government Act 1995* does not specifically define the meaning of the term "acting through", however section 5.45(2) states;

"Nothing in this Division is to read as preventing –

- (a) A local government from performing any of its functions by acting through a person other than the CEO"; or
- (b) A CEO from performing any of his or her functions by acting through another person."

The purpose of this register is to ensure a record is kept of those powers or duties that have been delegated to ensure accountability and to meet the requirements of Section 5.46 of the Act. This register is a public document that contains 'Instruments of Delegation' that detail the function being delegated and the relevant statutory reference which is the source of power for the exercise of that function. Without limiting the effect of sections 58 and 59 of the *Interpretation Act 1984*, these delegations, made under the Act have effect for the period of time specified in the delegation or where no period has been specified, indefinitely. Any decision to amend or revoke these delegations by a local government is to be by an absolute majority.

This register of delegated authority will be reviewed in accordance with the Act on an annual basis.

Delegations and authorisations under other Legislation

Where legislation provides for the direct delegation to authorise a person or a member of a class of persons by other agencies or decision makers. For example: the *Environmental Protection Act* allows for the CEO of the Department of Environment Regulation to grant delegated authority direct to a local government.

The authorisation is dealt with in the relevant legislation and, where required, the Instrument of Delegation or Notice of the Appointment is advertised in the Government Gazette.

Those Delegations or authorisations that may occur under legislation other than the *Local Government Act 1995*, its regulations and the local government's local laws include:

Planning and Development Act 2005 and associated regulations
Dog Act 1976 and regulations;
Cat Act 2011 and regulations
Bush Fires Act 1954, regulations and local law created under that Act;
Litter Act 1979 and regulations
Local Government (Miscellaneous Provisions) 1960 as amended;
Caravan Parks and Camping Grounds Act 1995;
Control of Vehicles (Off-Road Areas) Act 1978 and regulations;
Environmental Protection Act 1986
Environmental Protection (Noise) Regulations 1997
Building Act 2011

N.B. – This is not an exhaustive list.

DELEGATIONS

Delegation	DL1.1 Local Laws and Appointment of Authorised Persons
Category	Administration
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the Shire of Merredin's Local Laws.</p> <p>The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained with the <i>Local Government Act 1995</i> and its subsidiary legislation, and the Shire of Merredin's Local Laws and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Local Government Act 1995</i> and its subsidiary legislation, and the Shire of Merredin's Local Laws.</p>
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 Shire of Merredin Local Laws
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
20 Dec 2016	---	Delegation amended to refer to only the Local Government Act 1995 & the Shire's Local Laws	CMRef 81893

Delegation	DL1.2 Impounding Goods
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all the powers and undertake all the functions and duties of the local government in respect to impounding as contained in the <i>Local Government Act 1995</i> Section 3.37 to 3.48 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Engineering Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
19 Mar 2019	Amended delegation	Removal of Ranger as sub-delegate	CMRef 82339

Delegation	DL1.3 Power of Entry
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all of the powers and undertake all the functions and duties of the local government in respect to the powers of entry upon land as contained in the <i>Local Government Act 1995</i> Section 3.28 to 3.36 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services Executive Manager Engineering Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL1.4 Commercial Enterprises
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to prepare any business plan as required under Section 3.59(2) of the <i>Local Government Act 1995</i> and to give State-wide public notice as required by Section 3.59(4) of the Act prior to consideration by Council.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL1.6 Local Laws
Category	Administration
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to administer the Shire's Local Laws and to perform the following powers/duties in relation to Local Laws made under the <i>Local Government Act 1995</i> and any other Act:</p> <ol style="list-style-type: none"> 1. Give State-wide public notice and provide the appropriate Minister with a copy of the proposed Local Law and the State-wide public notice as required under Section 3.12(3). 2. After Council has made a Local Law, publish it in the Gazette and give a copy to the appropriate Minister as required under Section 3.12(5). 3. After the Local Law has been published in the Gazette give State-wide public notice in accordance with Section 3.12(6). 4. Take reasonable steps to ensure that the inhabitants of the district are informed of the purpose and effect of all of its Local Laws as required under Section 3.15. 5. Give State-wide public notice stating intention to review a Local Law as required under Section 3.16(2). 6. After the last day for submissions on the proposed review of a Local Law, consider the submissions and prepare a report for submission to Council as required under Section 3.16(3). 7. After the Council has made a determination in respect of the Local Law review, give State-wide public notice as required under Section 3.16(5).
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL1.7 Legal Matters
Category	Administration
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to represent the local government or to appoint an employee to represent the local government in legal proceedings either generally or in a particular case and to obtain legal advice and opinions as are deemed necessary in the exercise and management of the local government.</p> <p>The CEO may only appoint the following officers to represent Council in legal proceedings or authorise them to obtain legal advice:</p> <ul style="list-style-type: none"> • Executive Manager Strategy and Community • Executive Manager Development Services • Executive Manager Engineering Services • Executive Manager Corporate Services
Delegates	CEO
Conditions	<p>Legal proceedings may only be initiated with the prior approval of Council subject to adequate provision in the Budget.</p> <p>Note: If section 3.5 of the <i>Health (Miscellaneous Provisions) Act 1911</i> applies, it will take precedence over this delegation.</p>
Statutory framework	<p><i>Local Government Act 1995</i> Section 5.42 <i>Local Government Act 1995</i> Section 9.10(1)</p>
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
20 Dec 2016	---	Inclusion of conditions under Section 358 of the Health Act 1911	CMRef 81893
23 May 2023	Amended delegation	Movement of Health Act 1911 reference to Note. Change of Deputy Chief Executive Officer to Executive Manager Strategy and Community.	CMRef 83165
30 April 2024	Amended delegation	Correction of section and name of Health (Miscellaneous Provisions) Act 1911.	CMRef XXXXX

Delegation	DL1.8 Appointment of Acting Chief Executive Officer
Category	Administration
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to appoint the Executive Manager Strategy & Community, Executive Manager Corporate Services, Executive Manager Development Services or Executive Manager Engineering Services to act as Acting Chief Executive Officer during absences of annual, sick or long service leave of the Chief Executive Officer, for a period of up to 35 days.</p> <p>Should the Chief Executive Officer be absent for more than 35 days, or an unplanned absence was to occur, the authority to appoint an Acting Chief Executive Officer shall be determined by Council.</p> <p>In case of an emergency, any 4 of the Executive Managers can call a Special Council Meeting to determine the Acting Chief Executive Officer.</p>
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995</i> Section 5.42, Section 5.43 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Update of delegation to account for change of Deputy Chief Executive Officer role to Executive Manager Strategy & Community.	CMRef 83165

Delegation	DL1.11 Appointment of Persons to Receive and Withdraw Complaints in relation to Council Members, Committee Members, and Candidates
Category	Administration
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to authorise persons to receive complaints and withdraw complaints in relation to Council Members, Committee Members, and Candidates.
Delegates	CEO
Conditions	Nil
Statutory framework	Local Government Act 1995
Policy	Policy 1.1 Code of Conduct for Council Members, Committee Members, and Candidates
Date adopted	11 December 2023
Adoption references	CMRef 83298

Delegation	DL2.1 Demolition Permit
Category	Development
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to approve/refuse the issue of a demolition licence in accordance with Section 21, 22 and 127 of the <i>Building Act 2011</i>, with the exception of those properties contained on the Shire of Merredin Heritage List.</p> <p>A report listing the licenses issued under this delegation is to be provided to Council on a monthly basis.</p>
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services
Statutory framework	<p><i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44</p>
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
11 Dec 2023	Amended delegation	Movement of conditions from delegates conditions to sub-delegate conditions and line added to conditions for delegates.	CMRef 83298
30 April 2024	Amended delegation	<p>Removed reference to Municipal Inventory and replaced it with Heritage List.</p> <p>Removed subdelegate conditions</p>	CMRef XXXXX

Delegation	DL2.2 Building Orders
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make building orders pursuant to Section 110 and Section 127 of the <i>Building Act 2011</i> in relation to building work, demolition work and an existing building or incidental structure and to revoke building orders pursuant to Section 117 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893

Delegation	DL2.3 Grant of Occupancy Certificate and Building Approval Certificate
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to grant/refuse Occupancy Permits of Buildings or Building Approval Certificates in accordance with Section 58 and Section 127 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Building Act 2011</i> Section 58 & Section 127 <i>Local Government Act 1995</i> Section 5.44
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165

Delegation	DL2.4 Building Permit
Category	Development
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to approve or refuse to approve plans and specifications pursuant to Section 20, 22 and 127 of the <i>Building Act 2011</i>, and where a plan and specification so submitted conforms to:</p> <ol style="list-style-type: none"> 1. all Local Laws and Regulations in force in the district or part of the district in respect of building matters, and the Council's pre-determined policy in respect of building matters; and 2. all Local Laws and schemes in force in the district or part of the district in respect of town and regional planning matters, and the Council's predetermined policy in respect of town and regional planning matters.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL2.5 Extension of Period of Duration of Occupancy Certificate and Building Certificate Approval
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to consent/refuse to approve applications submitted under Sections 65 and 127 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Policy	Policy 8.14 - Delegation of Building Approval
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL2.6 Consent to Permitted Users
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to consent to planning applications with a "P" use within the zoning table of the Shire of Merredin Local Planning Scheme No. 6 that comply with the relevant development standards and the requirements of the Scheme.
Delegates	CEO
Conditions	In accordance with the original delegation.
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Local Government Act 1995 Section 5.42 & Section 5.44 Planning and Development Act 2005</i>
Policy	Policy 8.18 - Delegated Approval or Refusal of Development Applications and Town Planning
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Planning and Development Act 2005 reference.	CMRef 83165

Delegation	DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997
Category	Development
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to consent to approving those matters relating to Regulations 11(2)(a), 12(2)(a), 30(1)(c) and 34(b)(ii) which deal with temporary accommodation, park homes and rigid annexes.</p> <p>The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Caravan Parks and Camping Grounds Act 1995</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Caravan Parks and Camping Grounds Act 1995</i>.</p>
Delegates	CEO
Conditions	Nil
Subdelegate	Executive Manager Development Services
Subdelegate conditions	Subdelegate is not able to approve appointment of Authorised Persons.
Statutory framework	<p><i>Caravan Parks and Camping Grounds Act 1995</i> <i>Caravan Parks and Camping Grounds Regulations 1997</i> (Regulation 6) <i>Local Government Act 1995</i> Section 5.44</p>
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
20 Dec 2016	---	Inclusion of authority to appoint persons or classes of persons	CMRef 81893
30 April 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef XXXXX

Delegation	DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to issue Occupancy Permits (Strata) or Building Approval Certificates in accordance with Section 50 of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services
Statutory framework	<i>Building Act 2011</i> <i>Local Government Act 1995</i> Section 5.44
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
19 Mar 2019	---	Addition of EMDS as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165

Delegation	DL2.9 Authority to Commence Prosecution
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to commence prosecutions pursuant to the <i>Building Act 2011</i> provided the provisions of Sections 139 & 140(2) are followed.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Building Act 2011</i> Section 133
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL2.10 Setback Variation for Single, Grouped and Multiple Residential Dwellings
Category	Development
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to grant approval for setback variations for Single, Grouped, Multiple Residential Dwellings and associated outbuildings subject to consideration of the requirements and processes of the Residential Design Codes and the Shire of Merredin Local Planning Scheme No. 6 (as amended).
Delegates	CEO
Conditions	In exercising this delegation the CEO shall ensure that owners of any neighbouring properties are consulted and have no objections to the proposal and any variations must comply with Council's Town Planning policies.
Statutory framework	<i>Planning and Development Act 2005</i> <i>Town Planning Regulations 1967</i> Shire of Merredin Local Planning Scheme No 6 State Planning Policy 3.1 – Residential Design Codes
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of 'associated outbuildings' to Express Power or Duty Delegated.	CMRef 83165

Delegation	DL3.1 Temporary Closure of Thoroughfares
Category	Engineering
Delegator	Council
Express power or duty delegated	In accordance with section 3.50 and section 3.50A of the <i>Local Government Act 1995</i> , the Chief Executive Officer is delegated authority to give the necessary notices and take all appropriate actions to temporarily close any thoroughfare for any period not exceeding 3 months. Proposals to close a thoroughfare for any period exceeding 3 months shall be referred to Council.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Engineering Services Manager Projects
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Movement of Act reference and addition of Manager of Projects as a sub-delegate.	CMRef 83165
30 April 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef XXXXX

Delegation	DL3.2 Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land – Public Access
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all the powers and undertake all the functions and duties of the local government in respect to Section 3.51 and Section 3.52 of the <i>Local Government Act 1995</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Engineering Services Manager Projects
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
30 April 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef XXXXX

Delegation	DL3.3 License to Deposit Materials on or Excavate Adjacent to a Street
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated the authority to issue licences pursuant to Section 377 of the <i>Local Government (Miscellaneous Provisions) Act 1960</i> .
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Engineering Services
Statutory framework	<i>Local Government (Miscellaneous Provisions) Act 1960</i> <i>Local Government Act 1995 Section 5.44</i>
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Executive Manager Engineering Services as a sub-delegate.	CMRef 83165

Delegation	DL3.4 Events on Roads
Category	Engineering
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to determine applications for the temporary closure of roads for the purpose of conducting events in accordance with Section 4 of the <i>Road Traffic (Events on Roads) Regulations 1991</i> .
Delegates	CEO
Conditions	The CEO shall have regard to Section 3.50 and Section 3.50A of the <i>Local Government Act 1995</i> .
Subdelegates	Executive Manager Engineering Services Manager Projects
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
19 Mar 2019	---	Addition of EMES as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
30 April 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef XXXXX

Delegation	DL4.1 Tenders
Category	Finance
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to act in accordance with, and in conjunction to the Purchasing Policy in relation to:</p> <ol style="list-style-type: none"> 1. calling tenders [F&G r.11(1)]. 2. inviting tenders although not required to do so [F&G r.13]. 3. determining in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)]. 4. determining the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)]. 5. varying tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)]
Delegates	CEO
Conditions	<p>Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where:</p> <ol style="list-style-type: none"> 1. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or 2. a current supply contract expiry is imminent; and 3. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption; and 4. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.
Subdelegates	<p>Executive Manager Corporate Services Executive Manager Development Services Executive Manager Engineering Services Executive Manager Strategy and Community Manager Projects</p>
Subdelegate conditions	<ol style="list-style-type: none"> 1. Each sub-delegate may only use the sub-delegation in regard to contracts that are within the scope of the incumbent's position, role and responsibilities. 2. All tenders must be referred to the CEO for approval prior to release.
Statutory framework	<p><i>Local Government Act 1995</i> section 5.42, section 5.44, and section 3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996</i> :</p> <ul style="list-style-type: none"> - r.11(1),(2) When tenders have to be publicly invited. - r.13 Requirements when local government invites tenders thought not required to do so. - r.14 Publicly inviting tenders, requirements for.
Policy	<p>Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy</p>
Date adopted	2 April 2020
Adoption references	CMRef 82529

Amendments			
Approved	Type	Amendment	References
20 Nov 2018	---	Removal of Sub-delegation, and inclusion of specific tasks relating to the tender process	CMRef 82281
23 May 2023	Amended delegation	Full review as per the WALGA Delegations Register template. Addition of Executive Managers and Manager of Projects as sub-delegates.	CMRef 83165
30 April 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef XXXXX

Delegation	DL4.2 Property Acquisition and Disposal
Category	Finance
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to acquire or dispose of any property (other than land) valued at an amount not exceeding \$100,000 provided that, where items are to be acquired, appropriate provision is made in Council's Budget.</p> <p>The Chief Executive Officer is delegated authority to acquire or dispose of any residential land valued at an amount not exceeding \$100,000 provided that, where land is to be acquired, appropriate provision is made in Council's Budget.</p>
Delegates	CEO
Conditions	<p>In disposing of any property the CEO is to have regard for the provisions of Section 3.58 of the <i>Local Government Act 1995</i> and Policy 3.20 - Disposal of Assets.</p> <p>In the instance where land is to be disposed of the CEO is to ensure the reserve price set by Council is achieved.</p>
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 3.20 - Disposal of Assets
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Change to the value of property (other than land) that can be acquired or disposed of by the CEO.	CMRef 83165

Delegation	DL4.3 Investments
Category	Finance
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to invest any monies held in the Municipal Fund, Reserve Fund or the Trust Fund that is not, for the time being, required by the local government for any other purpose.</p> <p>In exercising this delegated authority the CEO shall observe Section 6.14 of the <i>Local Government Act 1995</i> and <i>Local Government (Financial Management) Regulations 1996</i> Regulation 19. The CEO is to act in a prudent manner, exercise regular management control and oversight of the investment funds, and to conduct regular reviews of the investment performance and controls.</p> <p>All investment decisions and withdrawals shall be signed by the CEO in conjunction with the EMCS or one of the other Executive Managers.</p>
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Corporate Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 3.5 - Investment Policy
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Change to signatories to match change of DCEO role title.	CMRef 83165

Delegation	DL4.4 Imposition of Rates and Service Charges
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to exercise all of the powers and duties of the local government in respect to the service of the rate notice as contained in the <i>Local Government Act 1995</i> Section 6.39 to Section 6.63 and Section 6.65 to Section 6.79 inclusive.
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Corporate Services
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Nil
Date adopted	17 November 2015
Adoption references	CMRef 81690

Delegation	DL4.5 Light Vehicles - Replacement
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to call tenders and/or quotations for the changeover of light vehicles and to purchase the appropriate light vehicle or to accept a tender for the light vehicle provided the tender amount does not exceed the amount provided in the Council Budget or the amount determined by Council in accordance with Section 5.43(b) of the <i>Local Government Act 1995</i> .
Delegates	CEO
Conditions	In accordance with the original delegation
Subdelegates	Executive Manager Engineering Services Manager Projects
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 2.2 - Motor Vehicle Replacement Policy Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Manager of Projects as sub-delegate.	CMRef 83165
30 April 2024	Amended delegation	Manager of Projects title changed to Manager Projects	CMRef XXXXX

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of Policy 3.12 and line relating to transfer of funds. Update of delegation to account for change of DCEO role to EMS&C	CMRef 83165
30 April 2024	Removed Delegation	Double up with Delegation 4.12	CMRef ?????

Delegation	DL4.7 Cash Funding, In-kind Contributions, and Fee Waivers
Category	Finance
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to make cash funding, in-kind contributions or fee waivers to assist not-for-profit community groups, community organisations, or sporting groups and associations.</p> <p>The purpose of this delegation is to assist the Shire in providing cash funding, in-kind contributions, or fee waivers to the value of \$2,500 (ex GST), at the discretion of the CEO, through the Shire's Quick Grant Community Funding Program.</p> <p>In-kind contributions may take the form of waived or discounted fees, materials, and/or staff time, at the discretion of the CEO.</p> <p>Note: This delegation refers to the Shire's Community Funding Quick Grant category only. Council receives a number of requests each year. This delegation reduces red tape and allows the Administration to provide financial and in-kind assistance, as well as fee waivers, in-line with the delegations provided by Council.</p> <p>This delegation aims to strengthen the capacity of the community to meet its own needs. All approved requests under these delegations are to be recorded in Attain.</p>
Delegates	CEO
Conditions	<p>In exercising this delegation the CEO shall observe the following conditions:</p> <ol style="list-style-type: none"> 1. the recipient is an incorporated organisation or is auspiced by an incorporated organisation; 2. organisations are not required to be located within the Shire of Merredin but must prove the application benefits the Shire of Merredin community; 3. the application must align with the Shire of Merredin Strategic Community Plan; 4. the application must demonstrate the ability to deliver the activity; 5. the application must demonstrate a community need being met; 6. under this delegation each organisation can only be considered for a capped cumulative total of \$2,500 (ex GST) per financial year, inclusive of cash, in-kind contributions and fee waivers; and 7. recipients can only receive a maximum of \$2,500 (ex GST) under both delegation 4.7 and 4.13 from the Shire, however, they are still eligible to apply for the Shire's annual Community Grant Funding Program.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 6.12(1)(c)
Policy	<p>Policy 5.9 - Cummins Theatre – Waived or Discounted Hire Fees</p> <p>Policy 6.16 – Merredin Regional Community and Leisure Centre – Donation of Hire Fees</p> <p>Policy 3.19 - Community Funding</p>
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Major changes to align to new Community Grants structure.	CMRef 83165

Delegation	DL4.8 Expressions of Interest for Goods and Services
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to determine when to seek Expressions of Interest and to invite Expressions of Interest for the supply of goods or services, and to consider Expressions of Interest which have not been rejected and determine those which are capable of satisfactorily providing the goods or services, for listing as acceptable tenderers.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995 Section 5.42 & Section 3.57 & Local Government (Functions & General) Regulations 1996 Regulations 21 and 23</i>
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

Delegation	DL4.9 Panels of Pre-Qualified Suppliers for Goods and Services
Category	Finance
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> 1. determine that there is a continuing need for the goods or services proposed to be provided by a panel of pre-qualified suppliers. 2. before inviting submissions, determine the written criteria for deciding which application should be for inclusion in a panel of pre-qualified suppliers should be accepted. 3. vary panel of pre-qualified supplier information after public notice inviting submissions has been given, taking reasonable steps to each person who has enquired or submitted an application is provided notice of the variation. 4. reject an application without considering its merits, where it was submitted at a place and within the time specified, but fails to comply with any other requirement specified in the invitation. 5. assess applications, by written evaluation of the extent to which the submission satisfies the criteria for deciding which applicants to accept, and decide which applications to accept as most advantageous. 6. request clarification of information provided in a submission by an applicant. 7. decline to accept any application. 8. enter into a contract, or contracts, for the supply of goods or services with a pre-qualified supplier, as part of a panel of pre-qualified suppliers for those particular goods or services.
Delegates	CEO
Conditions	<ol style="list-style-type: none"> 1. In accordance with Section 5.43, panels of pre-qualified suppliers may only be established, where the total consideration under the resulting contract is \$150,000 or less and the expense is included in the adopted Annual Budget; 2. Before making the decision to enter into a contract, or contracts, he/she is satisfied that the specifications and information provided most appropriately matches the assessment criteria specified; and 3. That the assessment process is conducted fairly, impartially and in compliance with the <i>Local Government Act 1995</i> and Regulations, Council Policy 3.12 Purchasing Policy, and any appropriate direction or guideline.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 & Section 3.57 & <i>Local Government (Functions & General) Regulations 1996</i> Regulations 24AB, 24AC(1)(b), 24AD(3) and (6), and 24AH(2), (3) and (4).
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

Delegation	DL4.10 Application of Regional Price Preference Policy
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to decide when not to apply the regional price preference policy to a particular future tender.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Local Government Act 1995 Section 5.42 and Local Government (Functions and General) Regulations 1996 Regulation 24G</i>
Policy	Policy 3.3 - Regional Price Preference Policy Policy 3.12 - Purchasing Policy
Date adopted	20 November 2018
Adoption references	CMRef 82281

Delegation	DL4.11 Agreement as to Payment of Rates and Service Charges
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make an agreement with a person or persons for the payment of rates or service charges. The Chief Executive Officer may, under exceptional circumstances, authorise that interest is not applied to an assessment for a period of up to 12 months.
Delegates	CEO
Conditions	Agreements must be in writing and ensure acquittal of the rates or service charge debt before the next annual rates or service charges are levied.
Subdelegates	Executive Manager Corporate Services Manager Corporate Services Senior Finance Officer
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 6.49
Policy	Policy 3.2 - Rates Recovery - Agreement for Payment of Rates and Service Charges
Date adopted	19 March 2019
Adoption references	CMRef 82281

Amendments			
Approved	Type	Amendment	References
19 Mar 2019	---	Addition of Senior Finance Officer as sub-delegate	CMRef 82339
23 May 2023	Amended delegation	Addition of CEO delegation to authorise that interest is not applied to an assessment for a period of up to 12 months.	CMRef 83165
30 April 2024	Amended delegation	Addition of Manager Corporate Services as sub-delegate	CMRef ?????

Delegation	DL4.12 Payments from the Municipal, Reserve or Trust Funds
Category	Finance
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to make payments from the Municipal, Reserve or Trust Funds.
Delegates	CEO
Conditions	The Authority to make payments is subject to annual budget limitations. All payments from the Municipal Fund or Trust Fund are to be authorised and signed in accordance with Council's policies and the Shire's approved work procedures and each payment from the Municipal Fund, Reserve Fund or the Trust Fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of Council, in accordance with the requirements of Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i> .
Subdelegates	Executive Manager Corporate Services Executive Manager Development Services Executive Manager Engineering Services Executive Manager Strategy and Community
Sub-delegate Conditions	<ol style="list-style-type: none"> Delegates must comply with the Procedures approved by the CEO in accordance with Financial Management Regulation 5. Payments by cheque and EFT transactions must be approved jointly by two Executive Managers or one Executive Manager and the CEO. Delegates that approve the payment must not verify the liability. The verification of incurring the liability via the purchase order, invoice and evidence of goods / service received, must be undertaken independent of the payment approval. For any variations to requisition and/or purchase orders, a purchasing order file note is required as per Policy 3.12 -Purchasing Policy. Approval from the CEO is to be sought prior to incurring further liabilities and that the amount has already been approved in the annual budget process (FM Regs 5 & 11). <p>Executive Managers and the CEO have unlimited authority pertaining to payments for EFT transactions, including Creditors and Payroll, and transfers between trust, reserve and municipal funds. All transactions require two (2) signatories.</p>
Statutory framework	<i>Local Government Act 1995</i> Section 5.42, Section 5.43 & Section 5.44 <i>Local Government (Financial Management) Regulations 1996</i> Regulation 12(1)(a)
Policy	Policy 3.12 - Purchasing Policy
Date adopted	19 February 2019
Adoption references	CMRef 82308

Amendments			
Approved	Type	Amendment	References
25 Jan 2022	Amended delegation	CMRef 82855	CMRef 82308
23 May 2023	Amended delegation	Change of position title from DCEO to EMS&C. Removal of purchasing limits - this is now captured in the Staff Purchasing Policy.	CMRef 83165
30 April 2024	Amended delegation	Movement of conditions from power or duty to conditions section. Addition of sub-delegate conditions section and insertion of relevant items to this section.	CMRef ?????

Delegation	DL4.13 Defer, Grant Discounts, Waive or Write Off Debts or Small Fees and Charges
Category	Administration
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to;</p> <ol style="list-style-type: none"> 1. Waive a debt or small fee which is owed to the Shire of up to \$2,500 (ex GST) 2. Grant a concession in relation to money which is owed to the Shire of up to \$2,500 (ex GST) 3. Write off an amount of money up to \$2,500 (ex GST) or small fees and charges of up to \$2,500 (ex GST) where it is considered that the charge is not able to be collected, or to assist a not-for-profit community group or incorporated entity in fulfilling a service, social or cultural outcome, or local benefit. 4. Charge State Government Organisations at the community rate if an assessment of the purpose is determined to provide community value, to a maximum of \$2,500 (ex GST) per recipient, per financial year.
Delegates	CEO
Conditions	<p>In exercising this delegation the CEO shall observe the following conditions:</p> <ol style="list-style-type: none"> 1. The maximum amount to be written off, deferred, discounted or waived is \$2,500 (ex GST) per recipient per financial year. 2. A debt may only be written off where all necessary measures have been taken to locate / contact the debtor and where costs associated with continued action to recover the debt will outweigh the net value of the debt if recovered by the Shire 3. This delegation does not include rates or penalties on rates. 4. Any use of this delegation will be registered in Attain.
	1.
Statutory framework	Local Government Act 1995 Section 5.42 & Section 6.12(1)(b & c)
Policy	<p>Policy 5.9 - Cummins Theatre - Waived or Discounted Hire Fees Policy 6.16 - Merredin Regional Community and Leisure Centre - Donation of Hire Fees Policy 3.19 - Community Funding</p>

Date adopted	2 April 2020
Adoption references	CMRef 82529

Amendments			
Approved	Type	Amendment	References
2 Apr 2020	New delegation	New Delegation	CMRef 82529
23 May 2023	Amended delegation	Amended to match new Community Grant Policy. Addition of EMES as sub-delegate, with authority of \$1,000 (ex GST) for Merredin Landfill Site only.	CMRef 83165
30 April 2024	Amended delegation	Change to delegation title to include discounts and deferrals. Movement of conditions from power or duty to conditions section. Conditions reviewed as this delegation should not only relate to community grants. Relevant items inserted as required. Removal of sub-delegate sections.	CMRef ?????

Delegation	DL5.1 Offences - Bush Fires Act 1954
Category	Other
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to consider allegations of offences alleged to have been committed against the <i>Bush Fires Act 1954</i> within the district, and if the CEO thinks fit, to institute and carry out proceedings in the name of the Shire against any person alleged to have committed any of those offences.</p> <p>The CEO, Ranger, Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer are delegated authority to issue infringement notices in accordance with the provisions of Section 59 of the <i>Bush Fires Act 1954</i>.</p> <p>The CEO, EMDS, Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer are delegated authority to withdraw infringement notices in accordance with the provisions of Section 59 of the <i>Bush Fires Act 1954</i>.</p>
Delegates	CEO
Conditions	Nil
Subdelegates	Executive Manager Development Services
Subdelegate conditions	The EMDS is only delegated authority to withdraw infringements.
Statutory framework	<i>Bush Fires Act 1954</i> Section 59 <i>Local Government Act 1995</i> Section 5.42 & Section 5.44
Policy	Policy 4.2 - Bush Fire Control
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Separation of the issue and withdrawal of infringements within duty delegated section. EMDS delegated authority to withdraw infringements.	CMRef 83165
11 Dec 2023	Amended delegation	Sections added to tidy up change in May 2023.	CMRef 83298

Delegation	DL5.2 Burning, Prohibited and Restricted Times (Variations)
Category	Other
Delegator	Council
Express power or duty delegated	The Shire President, in consultation with the Chief Bush Fire Control Officer, is delegated authority to vary the prohibited burning times and restricted burning times, provided that the Department of Fire and Emergency Services is consulted before the authority under this delegation is exercised.
Delegates	Shire President
Conditions	Nil
Statutory framework	<i>Bush Fires Act 1954</i> Section 17(10) & Section 18(5)(c)
Policy	Policy 4.2 - Bush Fire Control
Date adopted	17 November 2015
Adoption references	CMRef 81690

Amendments			
Approved	Type	Amendment	References
15 Mar 2016	---	Change delegated authority from CEO to President in accordance with Section 17(10) of the Bush Fires Act 1956	CMRef 81749
23 May 2023	Amended delegation	Addition of 'Shire' to President in Delegates.	CMRef 83165

Delegation	DL5.3 Firebreak Order
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to approve the format and content, and authorise the issue, of the annual Shire of Merredin Firebreak Order.
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Bush Fires Act 1954</i> Section 48 and Section 33(1)
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Delegation	DL5.4 Dog Act 1976
Category	Other
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the <i>Dog Act 1976</i> and its subsidiary legislation, except where an Absolute Majority of Council is required.</p> <p>The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions under the <i>Dog Act 1976</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Dog Act 1976</i>.</p>
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services
Subdelegate conditions	<p>The sub-delegation to the EMDS does not include:</p> <ol style="list-style-type: none"> 1. the authority to appoint Authorised Persons; or 2. the authority to commence legal proceedings.
Statutory framework	<p><i>Local Government Act 1995</i> Section 5.42 and Section 5.44 <i>Dog Act 1976</i> Section 10AA(1)</p>
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Amendments			
Approved	Type	Amendment	References
20 Nov 2018	---	Notation that a delegation cannot be exercised on powers which require an "Absolute Majority" of Council as defined by the Local Government Act 1995. These powers are prohibited from delegation as a delegate is unable to fulfil the requirements of Section 1.4 and Section 5.43(a) of the Local Government Act 1995.	CMRef 82281
23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements.	CMRef 83165

Delegation	DL5.5 Cat Act 2011
Category	Other
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to perform any or all of the powers/duties of the local government contained within the <i>Cat Act 2011</i> and its subsidiary legislation.</p> <p>The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions under the <i>Cat Act 2011</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Cat Act 2011</i>.</p>
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services
Subdelegate conditions	<p>The sub-delegation to the EMDS does not include:</p> <ol style="list-style-type: none"> 1. the authority to appoint Authorised Persons; or 2. the authority to commence legal proceedings.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 5.44 <i>Cat Act 2011</i> Section 44
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements	CMRef 83165

Delegation	DL5.7 Food Act 2008
Category	Other
Delegator	Council
Express power or duty delegated	<p>The Chief Executive Officer is delegated authority to perform the following powers/duties of the local government contained within the <i>Food Act 2008</i>:</p> <ol style="list-style-type: none"> 1. Appoint authorised officers in accordance with Section 122; 2. Appoint designated officers to issue infringement notices in accordance with Section 126(2); 3. Withdraw infringement notices; 4. Appoint designated officers to extend the payment period for infringement notices or withdraw infringement notices in accordance with Section 126(6) and Section 126(7); 5. Issue prohibition orders in accordance with Section 65 6. Clear and remove a prohibition order in accordance with Section 66 7. Provide written notification not to issue a certificate of clearance in accordance with Section 67; and 8. Grant, apply conditions to, refuse, vary or cancel registration of a food business in accordance with Section 110 and Section 112. <p>The above functions can be performed by the Environmental Health Officer acting through the CEO in accordance with Section 5.45 of the <i>Local Government Act 1995</i>.</p>
Delegates	CEO
Conditions	
Subdelegates	Executive Manager Development Services
Subdelegate conditions	<p>The sub-delegation to the EMDS does not include:</p> <ol style="list-style-type: none"> 1. the authority to appoint authorised officers or designated officers; or 2. the authority to commence legal proceedings.
Statutory framework	<i>Local Government Act 1995</i> Section 5.42 and Section 5.44 and Section 5.45 <i>Food Act 2008</i> various Sections
Policy	Policy 8.15 - Outdoor Eating Areas Policy 8.25 - Food Act 2008 Compliance and Enforcement
Date adopted	20 December 2016
Adoption references	CMRef 81893

Amendments			
Approved	Type	Amendment	References
23 May 2023	Amended delegation	Addition of condition 3, allowing the EMDS to withdraw infringement notices.	CMRef 83165

Delegation	DL5.8 Building Act 2011
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Building Act 2011</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Building Act 2011</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Building Act 2011</i> Section 96(3) <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Delegation	DL5.9 Planning and Development Act 2005
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions contained within the <i>Planning and Development Act 2005</i> and its subsidiary legislation, and to issue to each authorised person a certificate stating that the person is an authorised person for the purpose of the <i>Planning and Development Act 2005</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Planning and Development Act 2005</i> Section 234 <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Delegation	DL5.10 Control of Vehicles (Off-road Areas) Act 1978
Category	Other
Delegator	Council
Express power or duty delegated	The Chief Executive Officer is delegated authority to act as an authorised officer and to appoint authorised officers for the purposes of the <i>Control of Vehicles (Off-road Areas) Act 1978</i> and its subsidiary legislation, and to issue to each authorised officer a certificate stating that the person is an authorised officer for the purpose of the <i>Control of Vehicles (Off-road Areas) Act 1978</i> .
Delegates	CEO
Conditions	Nil
Statutory framework	<i>Control of Vehicles (Off-road Areas) Act 1978</i> Section 38(3) <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81893

Delegation	DL5.11 Public Health Act 2016
Category	Other
Delegator	Council
Express power or duty delegated	Pursuant to Section 21(1)(b)(i) Part 2 of the <i>Public Health Act 2016</i> the Chief Executive Officer is delegated authority to exercise all the powers and undertake all the duties conferred or imposed on Council by the <i>Public Health Act 2016</i> .
Delegates	CEO
Conditions	Nil
Subdelegate	Executive Manager Development Services
Subdelegate conditions	Subdelegate is not able to approve appointment of Authorised Officers.
Statutory framework	<i>Public Health Act 2016</i> Section 21(1)(b)(i) Part 2 <i>Local Government Act 1995</i> Section 5.42
Policy	Nil
Date adopted	20 December 2016
Adoption references	CMRef 81887

Amendments			
Approved	Type	Amendment	References
30 April 2024	Amended delegation	Addition of subdelegate and subdelegate conditions.	CMRef XXXXX

AMENDMENTS

Delegation	Approved or adopted	Type	Amendment	References
DL1.1 Local Laws and Appointment of Authorised Persons	20 Dec 2016	---	Delegation amended to refer to only the Local Government Act 1995 & the Shire's Local Laws	CMRef 81893
DL1.2 Impounding Goods	19 Mar 2019	Amended delegation	Removal of Ranger as sub-delegate	CMRef 82339
DL1.7 Legal Matters	20 Dec 2016	---	Inclusion of conditions under Section 358 of the Health Act 1911	CMRef 81893
DL1.7 Legal Matters	23 May 2023	Amended delegation	Movement of Health Act 1911 reference to Note. Change of Deputy Chief Executive Officer to Executive Manager Strategy and Community.	CMRef 83165
DL1.8 Appointment of Acting Chief Executive Officer	23 May 2023	Amended delegation	Update of delegation to account for change of Deputy Chief Executive Officer role to Executive Manager Strategy & Community.	CMRef 83165
DL1.9 Acceptance of tenders for CEACA Inc	16 Jun 2017	Revoked	Deletion of delegation	CMRef 81935 2017 Review - CMRef 82081 2018 Review - CMRef 82281 2020 Review - CMRef 82569
DL2.1 Demolition Permit	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
DL2.1 Demolition Permit	11 Dec 2023	Amended delegation	Movement of conditions from delegates conditions to sub-delegate conditions and line added to conditions for delegates.	CMRef 83298
DL2.2 Building Orders	20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893
DL2.3 Grant of Occupancy Certificate and Building Approval Certificate	20 Dec 2016	---	Inclusion of Section 127 of the Building Act 2011	CMRef 81893
DL2.3 Grant of Occupancy Certificate and Building Approval Certificate	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165

Delegation	Approved or adopted	Type	Amendment	References
DL2.6 Consent to Permitted Users	23 May 2023	Amended delegation	Addition of Planning and Development Act 2005 reference.	CMRef 83165
DL2.7 Caravan Parks and Camping Grounds Act 1995 and Regulations 1997	20 Dec 2016	---	Inclusion of authority to appoint persons or classes of persons	CMRef 81893
DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata	19 Mar 2019	---	Addition of EMDS as sub-delegate	CMRef 82339
DL2.8 Grant of Occupancy Certificate - Strata and Building Approval Certificate - Strata	23 May 2023	Amended delegation	Removal of Policy 8.14 Delegation of Building Approval reference.	CMRef 83165
DL2.10 Setback Variation for Single, Grouped and Multiple Residential Dwellings	23 May 2023	Amended delegation	Addition of 'associated outbuildings' to Express Power or Duty Delegated.	CMRef 83165
DL3.1 Temporary Closure of Thoroughfares	23 May 2023	Amended delegation	Movement of Act reference and addition of Manager of Projects as a sub-delegate.	CMRef 83165
DL3.2 Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land – Public Access	23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
DL3.3 License to Deposit Materials on or Excavate Adjacent to a Street	23 May 2023	Amended delegation	Addition of Executive Manager Engineering Services as a sub-delegate.	CMRef 83165
DL3.4 Events on Roads	19 Mar 2019	---	Addition of EMES as sub-delegate	CMRef 82339
DL3.4 Events on Roads	23 May 2023	Amended delegation	Addition of Manager of Projects as a sub-delegate.	CMRef 83165
DL4.1 Tenders	20 Nov 2018	---	Removal of Sub-delegation, and inclusion of specific tasks relating to the tender process	CMRef 82281

Delegation	Approved or adopted	Type	Amendment	References
DL4.1 Tenders	23 May 2023	Amended delegation	Full review as per the WALGA Delegations Register template. Addition of Executive Managers and Manager of Projects as sub-delegates.	CMRef 83165
DL4.2 Property Acquisition and Disposal	23 May 2023	Amended delegation	Change to the value of property (other than land) that can be acquired or disposed of by the CEO.	CMRef 83165
DL4.3 Investments	23 May 2023	Amended delegation	Change to signatories to match change of DCEO role title.	CMRef 83165
DL4.5 Light Vehicles - Replacement	23 May 2023	Amended delegation	Addition of Manager of Projects as sub-delegate.	CMRef 83165
DL4.6 Creditors and Payments from Trust, Municipal and Reserve Funds	23 May 2023	Amended delegation	Addition of Policy 3.12 and line relating to transfer of funds. Update of delegation to account for change of DCEO role to EMS&C	CMRef 83165
DL4.7 Cash Funding, In-kind Contributions, and Fee Waivers	23 May 2023	Amended delegation	Major changes to align to new Community Grants structure.	CMRef 83165
DL4.11 Agreement as to Payment of Rates and Service Charges	19 Mar 2019	---	Addition of Senior Finance Officer as sub-delegate	CMRef 82339
DL4.11 Agreement as to Payment of Rates and Service Charges	23 May 2023	Amended delegation	Addition of CEO delegation to authorise that interest is not applied to an assessment for a period of up to 12 months.	CMRef 83165
DL4.12 Payments from the Municipal or Trust Funds	25 Jan 2022	Amended delegation	CMRef 82855	CMRef 82308
DL4.12 Payments from the Municipal or Trust Funds	23 May 2023	Amended delegation	Change of position title from DCEO to EMS&C. Removal of purchasing limits - this is now captured in the Staff Purchasing Policy.	CMRef 83165
DL4.13 Write/Off Waive Small Fees and Charges	2 Apr 2020	New delegation	New Delegation	CMRef 82529
DL4.13 Write/Off Waive Small Fees and Charges	23 May 2023	Amended delegation	Amended to match new Community Grant Policy. Addition of EMES as sub-delegate, with authority of \$1,000 (ex GST) for Merredin Landfill Site only.	CMRef 83165

Delegation	Approved or adopted	Type	Amendment	References
DL5.1 Offences - Bush Fires Act 1954	23 May 2023	Amended delegation	Separation of the issue and withdrawal of infringements within duty delegated section. EMDS delegated authority to withdraw infringements.	CMRef 83165
DL5.1 Offences - Bush Fires Act 1954	11 Dec 2023	Amended delegation	Sections added to tidy up change in May 2023.	CMRef 83298
DL5.2 Burning, Prohibited and Restricted Times (Variations)	15 Mar 2016	---	Change delegated authority from CEO to President in accordance with Section 17(10) of the Bush Fires Act 1956	CMRef 81749
DL5.2 Burning, Prohibited and Restricted Times (Variations)	23 May 2023	Amended delegation	Addition of 'Shire' to President in Delegates.	CMRef 83165
DL5.4 Dog Act 1976	20 Nov 2018	---	Notation that a delegation cannot be exercised on powers which require an "Absolute Majority" of Council as defined by the Local Government Act 1995. These powers are prohibited from delegation as a delegate is unable to fulfil the requirements of Section 1.4 and Section 5.43(a) of the Local Government Act 1995.	CMRef 82281
DL5.4 Dog Act 1976	23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements.	CMRef 83165
DL5.5 Cat Act 2011	23 May 2023	Amended delegation	Removal of condition 1, allowing the EMDS to withdraw notices and/or infringements	CMRef 83165
DL5.6 Health Act 1911	11 Dec 2023	Repealed	As per conversations with WALGA, this is not a delegation therefore has been removed from the register.	CMRef 83298
DL5.7 Food Act 2008	23 May 2023	Amended delegation	Addition of condition 3, allowing the EMDS to withdraw infringement notices.	CMRef 83165

16. Motions of which Previous Notice has been given

Nil

17. Questions by Members of which Due Notice has been given

Nil

18. Urgent Business Approved by the Person Presiding or by Decision

Nil

19. Matters Behind Closed Doors

In accordance with section 5.23 (2)(b)(c)(e)(ii)(iii), of the *Local Government Act 1995* Council will go Behind Closed Doors to discuss these matters.

Council Decision

Moved: Cr O'Neill **Seconded:** Cr Billing

83379 That Council move Behind Closed Doors and that Standing Orders be suspended at 4:18pm.

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

Against: Nil

Reason

That matters related to the personal affairs of any person, a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting, and a matter that if disclosed, would reveal information that has a commercial value to a person or information about the business, professional, commercial or financial affairs of a person will be discussed.

19.1 Cummings Street Units – Joint Venture Agreement

Corporate Services



Responsible Officer:	Leah Boehme - EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Nil

Voting Requirements

Simple Majority

Absolute Majority

Resolution

Moved: Cr Billing

Seconded: Cr McKenzie

That Council;

83380

- AUTHORISE** the Shire President and Chief Executive Officer to execute the Contract of Sale documents as provided by the Department of Communities; and
- AUTHORISE** the Shire President and Chief Executive Officer to affix the Shire of Merredin Common Seal to the necessary documents to allow the sale to proceed.

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

Against: Nil

19.2 Disposal of Land

Corporate Services



Responsible Officer:	Leah Boehme, EMCS
Author:	As above
Legislation:	<i>Local Government Act 1995</i>
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	19.2A – Offers to purchase Lot 502 Crooks Road, Merredin 19.2B – Valuation report 19.2C – Advertisement Phoenix Newspaper

Voting Requirements

Simple Majority

Absolute Majority

Resolution

Moved: Cr Crook

Seconded: Cr McKenzie

That Council;

1. **DECLINE** Offer 2 received for Assessment A9248, Lot 502, Crooks Road, Merredin WA 6415 and **AUTHORISE** the Chief Executive Offer to communicate this as necessary;
2. **COUNTEROFFER** Offer 1 received for Assessment A9248, Lot 502, Crooks Road, Merredin WA 6415 for the amount of the valuation received;
3. **AUTHORISE** the Chief Executive Officer to negotiate the sale price, and, along with the Shire President, execute a Contract of Sale and apply the Shire of Merredin common seal to the agreed contract, should the prospective purchaser wish to proceed based on the sale price outlined above; and
4. **NOTE** that if a suitable price cannot be agreed upon, the Item will be returned to Council for further discussion.

83381

CARRIED 7/0

For: Cr McKenzie, Cr Manning, Cr Anderson, Cr Billing, Cr Crook, Cr O'Neill, Cr Van Der Merwe

Against: Nil

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