

SHIRE OF  
**MERREDIN**  
INNOVATING THE WHEATBELT

# MINUTES

## Ordinary Council Meeting

Held in Council Chambers  
Corner King & Barrack Street's, Merredin  
Tuesday 16 August 2016



## Common Acronyms Used in this Document

WEROC	Wheatbelt East Regional Organisation of Councils
GECZ	Great Eastern Country Zone
WALGA	Western Australian Local Government Association
CEACA	Central East Aged Care Alliance
CEO	Chief Executive Officer
DCEO	Deputy CEO
EMDS	Executive Manager of Development Services
EMES	Executive Manager of Engineering Services
EMCS	Executive Manager of Corporate Services
EA	Executive Assistant to CEO
LPS	Local Planning Scheme
LGIS	Local Government Insurance Services
AMP	Asset Management Plan
LTFP	Long Term Financial Plan
CBP	Corporate Business Plan
CSP	Community Strategic Plan
MRCLC	Merredin Regional Community and Leisure Centre
CWVC	Central Wheatbelt Visitors Centre
UCL	Unallocated Crown Land
MoU	Memorandum of Understanding
LHAG	Local Health Advisory Group
NEWROC	North Eastern Wheatbelt Regional Organisation of Councils
LoA	Leave of Absence

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Shire of Merredin  
Ordinary Council Meeting  
3:00pm Tuesday 16 August 2016



**1. Official Opening**

The President welcomed all those in attendance and declared the meeting open at 3:01pm.

**2. Record of Attendance / Apologies and Leave of Absence**

**Councillors:**

Cr KA Hooper	President
Cr RM Crees	Deputy President
Cr BJ Anderson	
Cr CA Blakers	
Cr LN Boehme	
Cr MA Crisafio	
Cr JP Flockart	
CR MD Willis	
Cr ML Young	

**Staff:**

G Powell	CEO
R McCall	Deputy CEO
P Zenni	EMDS (until 3.25pm)
M Marks	Media & Communications Officer

**Members of the Public:** Nil

**Apologies:** Nil

**Approved Leave of Absence:** Nil

**3. Public Question Time**

Nil

**4. Disclosure of Interest**

Councillor Flockart Declared a Financial Interest in Item 12.2.

Councillor Willis Declared an Impartiality Interest in Item 12.3.

**5. Applications for Leave of Absence**

Nil

**6. Petitions and Presentations**

Nil

## 7. Confirmation of Minutes of the Previous Meeting

7.1 Ordinary Council Meeting held on 19 July 2016

### [Attachment 7.1A](#)

Rebecca McCall left the meeting at 3:03pm.

## Officer's Recommendation / Resolution

**Moved:** Cr Blakers

**Seconded:** Cr Anderson

**81820** That the Minutes of the Ordinary Council Meeting held on 19 July 2016 be confirmed as a true and accurate record of proceedings.

**CARRIED 9/0**

## 8. Announcements by the Person Presiding without discussion

President Hooper advised he will be not be able to attend any meetings until early September 2016.

## 9. Matters for which the Meeting may be closed to the public

Nil

## 10. Receipt of Minutes of Committee Meetings

10.1 GECZ Executive Meeting held on 4 August 2016

## Officer's Recommendation / Resolution

**Moved:** Cr Blakers

**Seconded:** Cr Crees

**81821** That the Minutes of the Great Eastern Country Zone Executive Meeting held on 4 August 2016 be received.

**CARRIED 9/0**

## 11. Recommendations from Committee Meetings for Council consideration

Nil

## 12. Officer's Reports - Development Services

### 12.1 Lot 127 Mitchell Street – Application for Planning Approval St Johns Ambulance Centre

## Development Services



<b>Responsible Officer:</b>	Peter Zenni, EMDS
<b>Author:</b>	As above
<b>Legislation:</b>	Shire of Merredin Town Planning Scheme No 6
<b>File Reference:</b>	A2581
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<a href="#">Attachment 12.1A</a> - Application for planning approval and associated plans and specifications
<b>Maps / Diagrams:</b>	Nil

### Purpose of Report

Executive Decision



Legislative Requirement

### Background

The Shire of Merredin has received an application for planning approval from Ms Donna Crook on behalf of the St Johns Association of Western Australia Inc. for the construction of the new St Johns Ambulance Centre at Lot 127 (No 28) Mitchell Street Merredin.

### Comment

The proposed St Johns Ambulance Centre will replace the existing St Johns Ambulance facility currently located on the lot in question. Lot 127 Mitchell Street is zoned "Town Centre" in accordance with the Shire of Merredin Town Planning Scheme No. 6.

The St Johns Ambulance Centre falls into the designation of a Community Purpose which is a "D" use under the Shire of Merredin Town Planning Scheme No. 6 and as such requires approval from Council.

The proposed St Johns Ambulance Centre is going to replace the existing St Johns Ambulance facility and is going to improve the provision of emergency services within the community.

### Policy Implications

Nil

### Statutory Implications

Compliance with Shire of Merredin Town Planning Scheme No.6.

### Strategic Implications

#### ➤ Strategic Community Plan

Vision Element: Developing  
Strategic Goal: The population and economic base is expanding sustainably  
Key Priority: Economic Development

#### ➤ Corporate Business Plan

Strategy: SP.D1.3 – Promote new commercial and industrial development through appropriate zoning of land, provision of suitable infrastructure and efficient and effective business approval processes  
Action #: 1  
Action: Regular review of Merredin Town Planning Scheme No.6  
Directorate: Development Services  
Timeline: Ongoing

### Sustainability Implications

#### ➤ Strategic Resource Plan

Nil

#### ➤ Workforce Plan

Directorate: Nil  
Activity: Nil  
Current Staff: Nil  
Focus Area: Nil  
Strategy Code: Nil  
Strategy: Nil  
Implications: Nil

### Risk Implications

Nil

### Financial Implications

Planning application fees have been paid.



## Voting Requirements

Simple Majority

Absolute Majority

## Officer's Recommendation / Resolution

**Moved:** Cr Young

**Seconded:** Cr Blakers

**81822** That;

1. Planning approval be granted to the St Johns Ambulance Association of Western Australia Inc. for the demolition of the existing St Johns Ambulance Centre and the construction of the new St Johns Ambulance Centre at Lot 127 (No 28) Mitchell Street Merredin; and
2. The applicant be advised of the following;
  - a) The granting of planning approval does not constitute a demolition permit or a building permit and that an application for a demolition permit and a building permit must be submitted to the Shire of Merredin and be approved before any work can commence on site; and
  - b) That any work involving asbestos materials be carried out in accordance with the Health (Asbestos) Regulations 1992.


**CARRIED 9/0**

Rebecca McCall returned to the meeting at 3:06pm.

Rebecca McCall left the meeting at 3:07pm.

## 12.2 Lot 2 Dobson Avenue – Application for Planning Approval Proposed Bed and Breakfast

Councillor Flockart declared a Financial Interest in this Item and left the meeting at 3:10pm.

<h3>Development Services</h3>		
<b>Responsible Officer:</b>	Peter Zenni, EMDS	
<b>Author:</b>	As above	
<b>Legislation:</b>	Shire of Merredin Town Planning Scheme No 6 Health Act 1911	
<b>File Reference:</b>	P3042	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	<a href="#">Attachment 12.2A</a> - Application for planning approval and associated plans and specifications	
<b>Maps / Diagrams:</b>	Nil	

### Purpose of Report

Executive Decision

Legislative Requirement

### Background

The Shire of Merredin has received an application for planning approval from Mr John and Mrs Julie Flockart for a proposed bed and breakfast use as well as an application for the enclosure of a carport at their property located at lot 2 (25) Dobson Avenue Merredin.

### Comment

Lot 2 (25) Dobson Avenue Merredin is a large “residential” zoned lot which contains an existing dwelling and associated outbuildings. The applicant proposes to renovate the existing structures to create two (2) guest rooms that will operate as a bed and breakfast. In addition the application also incorporates a proposed enclosure of an existing carport.

The Shire of Merredin Town Planning Scheme No.6 defines a bed and breakfast as follows;

*“Bed and breakfast means a dwelling —*

*(a) used by a resident of the dwelling to provide short-term accommodation, including breakfast, on a commercial basis for not more than 4 adult persons or one family; and*

*(b) containing not more than 2 guest bedrooms;”*

The proposed bed and breakfast is an “A” use under the Shire of Merredin Town Planning Scheme No. 6 and as such requires statutory advertising before it can be granted Planning approval by Council.

### Policy Implications

Nil

### Statutory Implications

Compliance with the Shire of Merredin Town Planning Scheme No. 6 and the Health Act 1911.

### Strategic Implications

#### ➤ Strategic Community Plan

Vision Element: Developing  
Strategic Goal: The population and economic base is expanding sustainably  
Key Priority: Economic Development

#### ➤ Corporate Business Plan

Strategy: SP.D1.3 – Promote new commercial and industrial development through appropriate zoning of land, provision of suitable infrastructure and efficient and effective business approval processes  
Action #: 1  
Action: Regular review of Merredin Town Planning Scheme No.6  
Directorate: Development Services  
Timeline: Ongoing

### Sustainability Implications

#### ➤ Strategic Resource Plan

Nil

#### ➤ Workforce Plan

Directorate: Nil  
Activity: Nil  
Current Staff: Nil  
Focus Area: Nil  
Strategy Code: Nil  
Strategy: Nil  
Implications: Nil

### Risk Implications

Nil

### Financial Implications

Planning application fees have been paid.

## Voting Requirements

Simple Majority

Absolute Majority

## Officer's Recommendation / Resolution

**Moved:** Cr Young

**Seconded:** Cr Blakers

**81823 That;**


1. The proposed application for a bed and breakfast at Lot 2 (25) Dobson Avenue Merredin be subject to statutory advertising in accordance with requirements of the Shire of Merredin Town Planning Scheme No.6;
2. The Shire of Merredin Council authorise the Shire Chief Executive Officer to grant planning consent on its behalf for the proposed bed and breakfast at Lot 2 (25) Dobson Avenue Merredin subject to there being no objections submitted during the statutory advertising period; and
3. The Shire of Merredin Council grant approval for the enclosure of a carport at Lot 2 (25) Dobson Avenue Merredin.

**CARRIED 8/0**

Councillor Flockart returned to the meeting at 3:12pm

## 12.3 2410 Chandler Merredin Road Nukarni - Proposed Dog Boarding Kennels

Councillor Willis declared an Impartiality Interest in this Item.

 <h3>Development Services</h3>	
<b>Responsible Officer:</b>	Peter Zenni, EMDS
<b>Author:</b>	As above
<b>Legislation:</b>	Shire of Merredin Town Planning Scheme No. 6 Shire of Merredin Dogs Local Law and Dog Act 1976
<b>File Reference:</b>	A9396
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<a href="#">Attachment 12.3A</a> - Application for planning approval and associated plans details and covering letter
<b>Maps / Diagrams:</b>	Nil

### Purpose of Report



Executive Decision



Legislative Requirement

### Background

The Shire of Merredin has received an application for planning approval from Ms Juanita Eastwick for a proposed dog boarding kennel facility at Location 14045, HN 2410 Chandler Merredin Road Nukarni WA 6480.

### Comment

In April 2015 the applicant was granted planning consent by the Shire of Merredin for a dog boarding facility to be located on the lot in question.

The applicant is now seeking to relocate the dog boarding kennel facility further away from the property boundary and nearby road and further in to the lot, and to increase the overall number of kennels from six to 12.

A dog boarding facility is deemed to be an animal establishment, which is an "A" use within the general farming zone and as such requires statutory advertising before it can be considered by Council for approval.

The proposed dog boarding kennels will be located on a large rural block and are unlikely to have any impact on the amenity of neighbouring properties.

Where there is a limit is imposed on the number of dogs that can be kept in or at any premises situated in a local government's district area, and a person proposes to keep more than that number of dogs in or at premises in that area that are not exempt from the limitation, the person must apply for the premises in question to be licensed as an approved kennel establishment.

A licence to keep an approved kennel establishment may be granted by a local government on an application made in the prescribed manner and form, which may be required to be supported by evidence that due notice of the proposed use of the land has been given to persons in the locality, and where notice is required to be given the local government shall have regard to any objections raised.

A licence under this section has effect for a period of 12 months, and is renewable upon payment of the prescribed fee, but may be cancelled at any time by the local government if the local government is dissatisfied with the conduct of the establishment.

### Policy Implications

Nil

### Statutory Implications

Compliance with the Shire of Merredin Town Planning Scheme No. 6.

### Strategic Implications

#### ➤ Strategic Community Plan

Vision Element: Developing  
Strategic Goal: The population and economic base is expanding sustainably  
Key Priority: Economic Development

#### ➤ Corporate Business Plan

Strategy: SP.D1.3 – Promote new commercial and industrial development through appropriate zoning of land, provision of suitable infrastructure and efficient and effective business approval processes  
Action #: 1  
Action: Regular review of Merredin Town Planning Scheme No.6  
Directorate: Development Services  
Timeline: Ongoing

### Sustainability Implications

#### ➤ Strategic Resource Plan

Nil

➤ **Workforce Plan**

Directorate: Nil  
Activity: Nil  
Current Staff: Nil  
Focus Area: Nil  
Strategy Code: Nil  
Strategy: Nil  
Implications: Nil

**Risk Implications**

Nil

**Financial Implications**

Planning application fees have been paid

**Voting Requirements**



Simple Majority



Absolute Majority

**Officer's Recommendation / Resolution**

**Moved:** Cr Blakers

**Seconded:** Cr Young

**81824 That;**

1. The proposed application for a proposed dog boarding kennel facility at Location 14045, HN 2410 Chandler Merredin Road Nukarni WA 6480 be subject to statutory advertising in accordance with requirements of the Shire of Merredin Town Planning Scheme No.6;
2. The Shire of Merredin Council authorise the Shire Chief Executive Officer to grant planning consent on its behalf for the proposed dog boarding kennel facility at Location 14045, HN 2410 Chandler Merredin Road Nukarni WA 6480, subject to there being no objections submitted during the statutory advertising period;
3. All boarded animals shall be housed within the approved kennel area and not be allowed to wander or exercise outside of the approved area; and
4. The Shire of Merredin Council grant Ms Juanita Eastwick a licence to keep an approved kennel establishment at Location 14045, HN 2410 Chandler Merredin Road Nukarni WA 6480.

**CARRIED 8/1**

**12.4 Unfit for Human Habitation Notice – 17 George Street Merredin**

## Development Services



<b>Responsible Officer:</b>	Peter Zenni, EMDS
<b>Author:</b>	As above
<b>Legislation:</b>	Health Act 1911
<b>File Reference:</b>	A1625
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<a href="#">Attachment 12.4A</a> - Photos of fire damaged property located at 17 George Street Merredin
<b>Maps / Diagrams:</b>	Nil

### Purpose of Report



Executive Decision



Legislative Requirement

### Background

The Shire of Merredin has received a complaint relating to the condition of a fire damaged property located at 17 George Street Merredin.

### Comment

Following a complaint relating to the condition of a fire damaged property the Shire's Executive Manager of Development Services inspected the property located at Lot 137 (No 17) George Street Merredin.

The house on the property has been extensively damaged in a fire which took place several weeks ago. The house comprises asbestos materials which due to the heat involved in the fire have become friable and may pose a potential contaminant as well as a health hazard to the people in the adjoining properties.

The house located at Lot 137 (No 17) George Street Merredin should be declared as being unfit for human habitation in accordance with Section 135 of the Health Act and the owners of the property (TM Fritsch, EN Hand) be required to remove the house and associated materials from the lot in accordance with Section 137 of the Health Act 1911.

The lot in question is also owned by the Crown (Keystart Home Loans). Provisions of the Health Act 1911 relating to the demolition and removal of structures are not binding on Crown instrumentalities.



Accordingly the Shire's Executive Manager of Development Services has spoken with the General Manager of Keystart Home Loans and as a result of these discussions has issued Building orders under the Building Act 2011 requiring for the site in question to be fenced to prevent access by the public to the fire damaged dwelling and additionally requiring that the fire damaged dwelling to be demolished and removed and the site cleaned and remediated to remove all contaminants from the site.

Council needs to be aware that in default of the owner carrying out the required work in the notice it may decide to carry out the required work as specified in the notice and recoup the associated costs as a charge against the land in question.

Due to the potential for the release of asbestos fibres from the site and the associated health risks to the community this work should be carried out as soon as possible.

### Policy Implications

Nil

### Statutory Implications

Compliance with the Health Act 1911

### Strategic Implications

#### ➤ Strategic Community Plan

Vision Element: Nil  
Strategic Goal: Nil  
Key Priority: Nil

#### ➤ Corporate Business Plan

Strategy: Nil  
Action #: Nil  
Action: Nil  
Directorate: Nil  
Timeline: Nil

### Sustainability Implications

#### ➤ Strategic Resource Plan

Nil

#### ➤ Workforce Plan

Directorate: Nil  
Activity: Nil  
Current Staff: Nil  
Focus Area: Nil  
Strategy Code: Nil  
Strategy: Nil  
Implications: Nil

### Risk Implications

Council is obliged to carry out provisions of the Health Act 1911, the dwelling in question is clearly in a condition unfit for human habitation and poses a risk to the local community.

### Financial Implications

This is an unbudgeted item. Should the Council decide to carry out the required house removal and site clean-up work in default of the owner it could recover the costs associated with this work as a charge against the land in question.

### Voting Requirements



Simple Majority



Absolute Majority

### Officer's Recommendation / Resolution

**Moved:** Cr Young

**Seconded:** Cr Boehme

**81825 That;**

- a) In accordance with provisions of Section 135 of the Health Act 1911 (as amended), the Shire of Merredin Council declare the house located at Lot 137 (No 17) George Street as being unfit for human habitation;
- b) In accordance with provisions of Section 137 of the Health Act 1911 (as amended), the Shire of Merredin Council require the owners of the property located at Lot 137 (No 17) George Street (TM Fritsch, EN Hand) to remove the fire damaged house from Lot 137 (No 17) George Street Merredin and clean-up the site to the satisfaction of the Shire of Merredin within 14 days from the date of the unfit for human habitation notice being served; and
- c) In case of default by the owner, the Shire of Merredin Council authorise the Chief Executive Officer to undertake the required house removal and site clean-up work and apportion the associated costs as a charge against the land located at Lot 137 (No 17) George Street Merredin.

**CARRIED BY ABSOLUTE MAJORITY 9/0**

Rebecca McCall returned to the Meeting at 3:18pm.

**12.5 Section 26 of the Health Act 1911 – Shire CEO to Act as Deputy on Behalf of the Local Authority**

## Development Services



<b>Responsible Officer:</b>	Peter Zenni, EMDS
<b>Author:</b>	As above
<b>Legislation:</b>	Health Act 1911
<b>File Reference:</b>	A1625
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Nil
<b>Maps / Diagrams:</b>	Nil

### Purpose of Report



Executive Decision



Legislative Requirement

### Background

Currently there does not exist any delegation from the Shire of Merredin Council to any of its executive staff that would allow them to act on behalf of Council in a timely manner in cases where a notice had to be issued under provisions of the Health Act 1911.

### Comment

The Local Authority (Council) is charged with implementing provisions of and pursuing compliance with the Health Act 1911 within its municipal district.

Section 26 of the Health Act 1911, states as follows;

*“(26) Powers of local government*

*Every local government is hereby authorised and directed to carry out within its district the provisions of this Act and the regulations, local laws, and orders made thereunder:*

*Provided that a local government may appoint and authorise any person to be its deputy, and in that capacity to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit from time to time to prescribe, but so that such appointment shall not affect the exercise or discharge by the local government itself of any power or function.”*

Section 26 of the Health Act 1911 allows the Shire of Merredin Council to nominate as its deputy one or more of its senior officers enabling them to act on behalf of the Council in matters which require urgent action without the need for a formal decision to be made at a Council meeting. This means that the relevant officer is then authorised to issue any required notices under the Health Act 1911 on behalf of Council in a timely manner.

### Policy Implications

Nil

### Statutory Implications

Compliance with the Health Act 1911.

### Strategic Implications

#### ➤ Strategic Community Plan

Vision Element: Developing  
Strategic Goal: The population and economic base is expanding sustainably  
Key Priority: Economic Development

#### ➤ Corporate Business Plan

Strategy: Nil  
Action #: Nil  
Action: Nil  
Directorate: Nil  
Timeline: Nil

### Sustainability Implications

#### ➤ Strategic Resource Plan

Nil

#### ➤ Workforce Plan

Directorate: Nil  
Activity: Nil  
Current Staff: Nil  
Focus Area: Nil  
Strategy Code: Nil  
Strategy: Nil  
Implications: Nil

### Risk Implications

Nil

### Financial Implications

Nil

### Voting Requirements

Simple Majority

Absolute Majority

### Officer's Recommendation / Resolution

**Moved:** Cr Young

**Seconded:** Cr Crees

**81826** That the Shire of Merredin Council appoint the Shire Chief Executive Officer as its deputy in accordance with Section 26 of the Health Act 1911 and in that capacity enable him/her to exercise and discharge all or any of the powers and functions of the local government.

**CARRIED 9/0**


Peter Zenni left the Meeting at 3:25pm and did not return.

**13. Officer's Reports - Engineering Services**

Nil items to report

## 14. Officer's Reports – Corporate and Community Services

### 14.1 List of Accounts Paid

<h2>Corporate Services</h2>		 SHIRE OF <b>MERREDIN</b> INNOVATING THE WHEATBELT
<b>Responsible Officer:</b>	Charlie Brown, EMCS	
<b>Author:</b>	As above	
<b>Legislation:</b>	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i>	
<b>File Reference:</b>	Nil	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	<a href="#">Attachment 14.1A</a> - List of Accounts Paid	
<b>Maps / Diagrams:</b>	Nil	

#### Purpose of Report

Executive Decision

Legislative Requirement

#### Background

The attached List of Accounts Paid during the month of July under Delegated Authority is provided for Council's information.

#### Comment

Nil

#### Policy Implications

As outlined in the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

#### Statutory Implications

As outlined in the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

## Strategic Implications

### ➤ Strategic Community Plan

Vision Element: Developing  
Strategic Goal: The population and economic base is expanding sustainably  
Key Priority: Governance

### ➤ Corporate Business Plan

Strategy: SP.D4.3 – Practice prudent management of financial resources  
Action #: 1  
Action: Deliver long term financial planning for asset replacement and new capital projects  
Action #: 2  
Action: Continue to provide prudent financial controls and compliance systems  
Directorate: Corporate Services

## Sustainability Implications

### ➤ Strategic Resource Plan

Nil

### ➤ Workforce Plan

Directorate: Nil  
Activity: Nil  
Current Staff: Nil  
Focus Area: Nil  
Strategy Code: Nil  
Strategy: Nil  
Implications: Nil

## Risk Implications

Council would be contravening the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* if this item was not presented to Council.

## Financial Implications

All liabilities settled have been in accordance with the Annual Budget provisions.

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### Voting Requirements

Simple Majority

Absolute Majority

### Officer's Recommendation / Resolution

**Moved:** Cr Blakers

**Seconded:** Cr Willis

**81827** That the schedule of accounts paid as listed, covering cheques, EFT's, bank charges, directly debited payments and wages, as numbered and totalling \$23,010,232.66 from Council's Municipal Fund Bank Account and \$550.00 from Council's Trust Account be received.

**CARRIED 9/0**

## 14.2 Statement of Financial Activity

<h1>Corporate Services</h1>	
<b>Responsible Officer:</b>	Charlie Brown, EMCS
<b>Author:</b>	As above
<b>Legislation:</b>	<i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996</i>
<b>File Reference:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<a href="#">Attachment 14.2A</a> - Statement of Financial Activity
<b>Maps / Diagrams:</b>	Nil



### Purpose of Report

Executive Decision



Legislative Requirement

### Background

The Statement of Financial Activity, which includes the Detailed Schedules, Statement of Financial Position and Investment Register, is attached for Council's information.

### Comment

Revenue to 31 July 2016, is consistent with Council's 2016/17 Budget, however the expenditure level is below what was expected.

#### Variation actuals to YTD Budgets.

##### Operating Expenditure

Depreciation yet to be allocated for July. Most Programs would be with allowable variations once this is done.

##### Operating Income

All programs are with allowed variation.

##### Capital Expenditure

A detailed look at capital expenditure can be found in note 13.

### Policy Implications

As outlined in the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

### Statutory Implications

As outlined in the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

### Strategic Implications

#### ➤ Strategic Community Plan

Vision Element: Developing  
Strategic Goal: The population and economics base is expanding sustainably  
Key Priority: Governance

#### ➤ Corporate Business Plan

Strategy: SP.D4.3 – Practice prudent management of financial resources  
Action #: 1  
Action: Deliver long term financial planning for asset replacement and new capital projects  
Action #: 2  
Action: Continue to provide prudent financial controls and compliance systems  
Directorate: Corporate Services

### Sustainability Implications

#### ➤ Strategic Resource Plan

Compliance with the *Local Government (Administration) Regulations 1996* and to also give Council some direction in regards to its management of finance over an extended period of time.

#### ➤ Workforce Plan

Directorate: Nil  
Activity: Nil  
Current Staff: Nil  
Focus Area: Nil  
Strategy Code: Nil  
Strategy: Nil  
Implications: Nil

### Risk Implications

Council would be contravening the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* if this item was not presented to Council.

### Financial Implications

As outlined in Attachment 14.2A.

### Voting Requirements

Simple Majority

Absolute Majority

### Officer's Recommendation / Resolution

**Moved:** Cr Blakers

**Seconded:** Cr Young

**81828** That in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Statement of Financial Activity and the Investment Report for the period ending 31 July 2016 be received.

**CARRIED BY ABSOLUTE MAJORITY 9/0**

## 14.3 Amendments to Fees and Charges

<h1>Corporate Services</h1>		 SHIRE OF <b>MERREDIN</b> INNOVATING THE WHEATBELT
<b>Responsible Officer:</b>	Rebecca McCall, DCEO (	
<b>Author:</b>	As above	
<b>Legislation:</b>	Local Government Act 1995 Local Government (Financial Management) Regulations 1996	
<b>File Reference:</b>	Nil	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	<a href="#">Attachment 14.3A</a> - Amended Schedule of Fees and Charges for the Merredin Regional Community & Leisure Centre, Cummins Theatre and Merredin Regional Library	
<b>Maps / Diagrams:</b>	Nil	

### Purpose of Report



Executive Decision



Legislative Requirement

### Background

At the Ordinary Meeting of Council dated July 19, 2016 the Fees and Charges schedule for 2016/17 was adopted. Subsequently, some amendments are required.

### Comment

Attachment 14.3A is the 2016/17 Schedule of Fees and Charges for the Merredin Regional Community Leisure Centre, Cummins Theatre and Library. The revised Schedule includes omissions and minor adjustments.

### Policy Implications

The fees and charges is based on the principals contained in the IPR Suite of Plans.

### Statutory Implications

The Local Government Act 1995 allows for the imposition of fees and charges as outlined in Section 6.16 and 6.17.

## Strategic Implications

### ➤ Strategic Community Plan

Vision Element: Developing  
Strategic Goal: The population and economic base is expanding sustainably  
Key Priority: Governance

### ➤ Corporate Business Plan

Strategy: SP.D4.4 – Practice prudent management of financial resources  
Action #: 2  
Action: Continue to provide prudent financial controls and compliance systems  
Directorate: Corporate Services  
Timeline: Ongoing

## Sustainability Implications

### ➤ Strategic Resource Plan

The fees and charges are based on the principals contained in the IPR Suite of Plans.

### ➤ Workforce Plan

Directorate: Nil  
Activity: Nil  
Current Staff: Nil  
Focus Area: Nil  
Strategy Code: Nil  
Strategy: Nil  
Implications: Nil

## Risk Implications

Nil

## Financial Implications

Any decrease or increase of fees will be reflected in the budgeted revenue.

## Voting Requirements

Simple Majority

Absolute Majority

## Officer's Recommendation / Resolution

**Moved:** Cr Blakers

**Seconded:** Cr Willis

**81829** That the amended fees and charges for the 2016/17 financial year, as presented in Attachment 14.3A, be adopted effective from 1 July 2016 and advertised in accordance with the Local Government Act 1995.

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**15. Officer's Reports – Administration**

Nil items to report.

**16. Motions of which Previous Notice has been given**

Nil

**17. Questions by Members of which Due Notice has been given**

Nil

**18. Urgent Business Approved by the Person Presiding or by Decision**

Nil

**19. Matters Behind Closed Doors**

Nil

**20. Closure**

There being no further business the President thanked all those in attendance and declared the meeting closed at 3:38pm.