




# MINUTES

## Audit Committee Meeting

Held in Council Chambers  
Corner King & Barrack Street's, Merredin  
Tuesday 5 July 2022  
Commencing 5.30pm



<b>Common Acronyms Used in this Document</b>	
WEROC	Wheatbelt East Regional Organisation of Councils
GECZ	Great Eastern Country Zone
WALGA	Western Australian Local Government Association
CEACA	Central East Aged Care Alliance
CEO	Chief Executive Officer
DCEO	Deputy CEO
EMDS	Executive Manager of Development Services
EMES	Executive Manager of Engineering Services
EMCS	Executive Manager of Corporate Services
EA	Executive Assistant to CEO
GO	Governance Officer
LPS	Local Planning Scheme
LGIS	Local Government Insurance Services
SRP	Strategic Resource Plan
CBP	Corporate Business Plan
CSP	Community Strategic Plan
MRCLC	Merredin Regional Community and Leisure Centre
CWVC	Central Wheatbelt Visitors Centre
MoU	Memorandum of Understanding

<b>Shire of Merredin</b> <b>Audit Committee Meeting</b> <b>5.30pm Tuesday 5 July 2022</b>		 <b>SHIRE OF MERREDIN</b> INNOVATING THE WHEATBELT
<b>1.</b>	<b>Official Opening</b>	
	The President acknowledged the Traditional Owners of the land on which we meet today, the Njaki Njaki people of the Nyoongar Nation and paid his respects to Elders past, present and emerging. The President then welcomed those in attendance and declared the meeting open at 5.33pm.	
<b>2.</b>	<b>Record of Attendance / Apologies and Leave of Absence</b>	
	<b>Councillors:</b> Cr M McKenzie                      President Cr L Boehme                         Deputy President Cr D Crook Cr R Manning Cr P Patroni Cr J Flockart  <b>Staff:</b> L Clack                                 CEO L Mellor                                A/EMCS L Richards                              SFO O Mellor                                 GO  <b>Auditors:</b> A Ang                                     Director Audit, OAG M Van Der Merwe                     Butler Settineri  <b>Members of the Public:</b>  <b>Apologies:</b>  <b>Approved Leave of Absence:</b>	
<b>3.</b>	<b>Public Question Time</b>	
	Nil	
<b>4.</b>	<b>Disclosure of Interest</b>	
	Nil	

**5. Confirmation of Minutes of the Previous Meeting**

5.1 Audit Committee Meeting held on 28 June Attachment 5.1A

**Voting Requirements**

Simple Majority

Absolute Majority

**Resolution**

**Moved:** Cr Boehme

**Seconded:** Cr Patroni

**82955**

**That the minutes of the Audit Committee Meeting held on 28 June 2022 be confirmed as a true and accurate record of proceedings.**

**CARRIED**

## 6. Officer's Reports – Corporate Services

### 6.1 Entrance Meeting with Incoming Auditors for the 2021-2022 Financial Year

Meeting conducted in person with Ann Ang, Director Audit from the Office of the Auditor General and Marius van der Merwe from Butler Settineri attending.

<b>Attachments:</b>	Attachment 6.1A – Draft Audit timetable Shire of Merredin
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### 6.2 Finalised Audit Papers for 202021 financial year

The signed off audited financials are due to be returned to the Shire on Monday July 4 by the Office of the Auditor General. Once returned, the management outcomes and findings will be subject to a further report and action by the audit committee.

Preliminary findings and management actions are reported in the Audit Committee meeting minutes of 28 June 2022 (Refer Attachment 5.1A). The Shire is not anticipating material changes to the preliminary findings.

Once confirmed – a report on items deemed significant is usually to be prepared and forwarded to the Minister for Local Government.

## 7. Closure

There being no further business, the President thanked those in attendance and declared the meeting closed at 6.50pm

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