



Theatre Coordinator

SELECTION CRITERIA

Please ensure your application addresses the following criteria, as this is what you will be assessed on:

Essential

- Demonstrated experience in the management, operation and supervision of venue and event coordination.
- Demonstrated ability to plan, develop and implement the management of human, financial, information and physical resources to deliver responsive, efficient and effective recreational programs and services.
- Experience in leading and managing small teams.
- Experience in broad-based community liaison and consultation.
- Proven high-level organisation and problem solving skills.
- Current WA C Class Drivers' license.

Desirable

- Understanding of local government processes, policies, procedures and community engagement practices.
- Tertiary qualifications or extensive experience in the performing arts field and/or venue management.
- Current First Aid Certificate and CPR, or willing to attain.

The Shire of Merredin is an equal opportunity employer. We promote the principles of merit and fairness in our employment practices and select the best person for the job.