



Request for Quotation

Request for Quotation:	<i>King Street Drainage Infrastructure Replacement</i>
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Deadline:	<i>4pm, Friday 9 October 2026</i>
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Address for Delivery:	<i>Via WALGA eQuotes online portal</i> <i>Attention:</i> <i>CEO</i> <i>Shire of Merredin</i>
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RFQ Number:	<i>RFQ14 2026/27</i>
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1 Conditions of Responding

1.1 Contract Requirements in Brief

The Shire of Merredin is seeking a suitably experienced WALGA Preferred Supply Panel Contractor to undertake the King Street Drainage Infrastructure Replacement projects namely:

- King Street “Bridge”

A full statement of the Goods/Services required under the proposed Contract appears in the Specification in Part 2.

1.2 Definitions

Below is a summary of some of the important defined terms used in this Request:

Contractor: Means the person or persons, corporation or corporations who's Response is accepted by the Principal, and includes the executors or administrators, successors and assignments of such person or persons, corporation or corporations.

Deadline: The Deadline shown on the front cover of this Request for lodgement of your Submission.

General Conditions of Contract: Means the General Conditions of Contract for the **King Street Drainage Infrastructure Replacement** nominated in Part 3.

Offer: Your Offer to be selected to supply the Requirements.

Principal: *Shire of Merredin*

Response: Completed Offer, response to Selection Criteria and Attachments.

Requirement: The **King Street Drainage Infrastructure Replacement** requested by the Principal.

Request or RFQ or Request for Quotation: This document.

1.3 Contact Persons

Respondents should not rely on any information provided by any person other than the person listed below:

Name:	<i>Garrick Yandle – Contract Project Manager</i>
Telephone:	<i>0408 945 011</i>
Email:	infrastructure@haddeo.com.au / Admin@merredin.wa.gov.au

1.4 Briefing/Site Inspection

Attendance at this meeting *is* mandatory.

Respondents are *required* to attend a *Site Briefing* on **Tuesday 22nd September 2026 at 11AM.**

The location of the meeting is *King Street "Bridge"*.

The *Site Briefing* will provide Respondents with the opportunity to clarify any uncertainties with the contact person prior to the closing of the Request for Quote.

Please confirm with the contact person (Garrick Yandle - 0408 945 011) your attendance at this meeting no later than *Friday 18th September 2026*.

Failure to attend this *Site Briefing* will render the Respondent ineligible to submit a Request for Quote.

1.5 Selection Criteria

The Contract may be awarded to a *sole or panel of* Respondent(s) who best demonstrates the ability to provide quality products and or services at a competitive price. The quoted prices will be assessed together with the qualitative and compliance criteria to determine the most advantageous outcome to the principal.

The Principal has adopted the best value for money approach to this Request. This means that, although price is considered, the Response containing the lowest price will not necessarily be accepted, nor will the offer ranked the highest on the Qualitative Criteria.

A scoring system will be usual as part of the assessment of the Qualitative Criteria. Unless otherwise stated, a Response which provides all the information requested will be assessed as satisfactory.

The extent to which the Respondent demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregate score of each Response will be used as one of the factors in the final assessment of the Qualitative Criteria and in the overall assessment of value for money.

1.6 Compliance Criteria

These criteria are detailed within with Part 4.2.1 of this document and will not be point scored. Each Response will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of "No" against any criterion may eliminate the Submission from consideration.

1.7 Qualitative Criteria

In determining the most advantageous Response, the Evaluation Panel will score each Response against the Qualitative Criteria as detailed within Part 4.2.2 of this document. Each criterion will be weighted to indicate the relative degree of importance that the Principal places on the technical aspects of the goods or services being purchased.

Note: It is essential that Respondents address each Qualitative Criterion.

Information that you provide addressing each Qualitative Criterion will be point scored by the Evaluation Panel.

Failure to provide the specified information may result in elimination from the evaluation process or a low score.

1.8 Value Considerations

The Shire has adopted the best value for money approach to this Request. This means that, although price is considered, the Response containing the lowest price will not necessarily be accepted, nor will the offer that ranks the highest on the Qualitative Criteria.

The extent to which the submitter demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregate score of each Response will be used as one of the factors in the final assessment of the Qualitative Criteria and in the overall assessment of value for money.

Please also note that the Shire will be applying a regional price preference when considering submissions as per Shire's Regional Price Preference Policy.

Fixed Prices

All prices for Goods/Services offered under this Request are to be fixed for the term of the Contract. Quoted prices must include Goods and Services Tax (GST).

Unless otherwise indicated prices tendered must include delivery, unloading, packing, marking and all applicable levies, duties, taxes, fuel surcharges and charges. Any charge not stated in the Response, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

1.9 Principal's Policies That May Affect Selection

The following policies may affect this selection:

3.12 Purchasing Policy

7.5 Traffic Management

1.10 Lodgement of Response and Delivery Method

The Response must be lodged by the Deadline. The Deadline for this Request for Quote is Friday 9th October 4PM Australian Western Standard Time.

The Response is to be lodged electronically in eQuotes (<https://www.vendorpanel.com.au>)

Electronic mail responses, Hard copy responses and Responses Submissions submitted by facsimile will not be accepted.

Electronic mail Submissions and Submissions submitted by facsimile will not be accepted.

1.11 Rejection of Responses

A Response will be rejected without consideration of its merits in the event that:

- a) it is not submitted before the Deadline; or
- b) it is not submitted at the place specified in the Request for Quotation; or
- c) it may be rejected if it fails to comply with any other requirements of the Request for Quote; or
- d) the Respondent does not submit an Offer form which has been completed and signed together with all the required Attachments.

No web links or hyperlinks will be considered as part of any submission.

1.12 Acceptance of Responses

Unless otherwise stated in this Request, Responses may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Response and may reject any or all Responses submitted.

1.13 Response Validity Period

All Responses will remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline.

1.14 Precedence of documents

In the event of there being any conflict or inconsistency between the Terms and Conditions herein and those in the General Conditions of Contract, the Terms and Conditions appearing in this Request will have precedence.

1.15 Alterations

The Respondent must not alter or add to the Request documents unless required by these General Conditions of Responding.

The Principal will issue an addendum to all registered Respondents where matters of significance make it necessary to amend the issued Request for Quote documents before the Deadline.

1.16 Alternative Responses

All Alternative Responses may be accompanied by a conforming Response.

Responses submitted as Alternative Responses or made subject to conditions other than the General and Special Conditions of Contract must in all cases arising be clearly marked "ALTERNATIVE RESPONSE".

The Principal may in its absolute discretion reject any Alternative Response as invalid.

Any printed "General Conditions of Contract" shown on the reverse of a Respondent's letter or quotation form will not be binding on the Principal in the event of a Contract being awarded unless the Response is marked as an "Alternative Response".

1.17 Separable Portions

The Principal reserves the right to award individual deliverables as Separable Portions in instances that meet budget and scheduling requirements.

1.18 Ownership of Responses

All documents, materials, articles and information submitted by the Respondent as part of or in support of a Response shall become upon submission the absolute property of the Principal and will not be returned to the Respondent at the conclusion of the Response Process PROVIDED that the Respondent shall be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

1.19 Canvassing of Officers

If a Respondent, whether personally or by agent, canvasses any of the Principal's Commissioners or Councillors (as the case may be) or Officers with a view to influencing the acceptance of any Respondent, then regardless of such canvassing having any influence on the acceptance of such Submission, the Principal may at its discretion omit the Respondent from consideration.

1.20 Identity of the Respondent

The identity of the Respondent and Contractor is fundamental to the Principal. The Respondent shall be the person, persons, corporation or corporations named as the Respondent in Part 3 of this Request. Upon acceptance of the Response, the Respondent will become the Contractor.

2 Specification

2.1 Introduction

The Shire of Merredin is seeking a suitably experienced WALGA Preferred Supply Panel Contractor to undertake the Merredin Drainage Infrastructure Replacement projects namely:

- King Street “Bridge”

Removal and replacement of the existing crossing asset located on King Street. The principal objective of this contract is to deliver a safe, durable, and fully compliant asset replacement that eliminates water undermining risks and restores unrestricted traffic flow.

2.2 Background

The following provides background to the current condition of the identified drainage assets and the drivers for their replacement.

- King Street “Bridge”
 - The existing structure spans 8 metres in length by 8.5 metres in width. The road surface is measured at 8 meters in width.
 - The bridge is currently suffering critical structural degradation, primarily caused by persistent water ingress underneath the apron and behind the headwall structure.
 - This section of road is currently closed with road barriers and security fencing. Submissions should be built around the current closure (as much as possible) until works are completed.

2.3 Scope of Work

Works include, but not limited to:

2.3.1 King Street “Bridge”

The Contractor shall be responsible for all works, materials, plant, and labour required to execute the complete replacement of the King Street Bridge. Supply and construct the replacement bridge asset matching the required 8.5 metres wide and 8 metres long road deck alignment.

1. Preliminaries

- Mobilisation.
- Survey Set Out.
- Traffic Management.
- Liaison with service providers where that service may be interrupted (ie including but not limited to Water Corporation, Shire of Merredin Irrigation etc)

2. Demolition

- Removal and disposal of existing bridge material.
- Remove existing railing.
- Remove bridge slab and dispose of off-site.
- Remove centre concrete support.
- Protection and support of existing services.

3. Excavation.

Part 2 KEEP AND READ THIS PART

- Base preparation including compaction and place compacted cracker dust layer.
- Box out either side approaches and fill with stabilised sand for culvert support.

4. Installation.

- Supply and install 2 x reinforced box culverts (RCBC) nominally 3600 x 1800 with insitu/precast bases.
- Backfill with stabilised sand to finished level.
- Supply and installation multi-cell insitu/precast concrete headwalls.
- Supply and installation insitu/precast L-walls.
- Supply and installation insitu/precast cut-off walls.
- Supply and installation insitu/precast concrete aprons.
- Tie into existing rock channel walls.
- Rock pitch upstream and downstream off for 5m distance across width of drainage channel.

5. Seal

- Seal with a single 10mm primer seal
- Lay and compact 40mm DG14 black asphalt wearing course.
- Matching sealed road approaches (up to a minimum of 10 metres from each abutment interface) to guarantee smooth, seamless geometric transitions.
- Supply and install compliant roadside furniture, edge barriers, or guardrail assemblies to current standards.

6. Demobilisation

- Clean site and remove excess materials
- Demobilise all plant.
- Reconnection of any and all services impacted by this project.

2.3.2 Culvert Schedule

Road	King Street
SLK	0.40
Existing Type	Concrete Bridge Central Abutment
Proposed Type	RCBC
Barrels	2
Size	Nominal internal dimensions 3600mm x 1600mm Each side of abutment

Length	8.5m
Deck Height	0.2m
Headwall	Multiple steel reinforced box culvert
Apron L-Wall Cut-Off Wall	In-situ Pour Specific measurements to be determined onsite.
Abutments	Replace x 2 Tie-in to existing channel wall

A Concept Schematic Sketch showing nominal dimensions, based upon a Humes Large Box Culvert Arrangement for a similar project is included as Attachment 1 – King Street Bridge Nominal Dimensions.

***Please note all dimensions are indicative only and Contractors are to undertake their own measurements onsite to clarify specific requirements to ensure proposed culverts tie into existing drainage channel.**

2.4 Documents

The following documents should be referred to in order of precedence:

- This RFQ.
- Attachment 1 – King Street Bridge Nominal Dimensions.
- Attachment 2 - Shire Of Merredin - Culvert Technical Specification.

2.5 Technical Specifications

The proposed works should be undertaken in accordance with the following specifications.

- Shire Of Merredin - Culvert Technical Specification

Additional specifications for reference purposes:

- MRWA Specification 404.
- MRWA Specification 803.
- WALGA-Specification_Earthworks-Pavement-Construction.
- WALGA-Specification_Sprayed-Bituminous-Surfacing.
- IPWEA_AfPA_Asphalt_Specification.

2.6 Shire supplied materials

- Laydown Area
 - Within 5km of site
- Sand
 - Bedding and backfill

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- Delivered to laydown area
- Gravel
 - Backfill
 - Delivered to laydown area
- Water
 - Access to local Shire standpipe
 - Water will be charged at the applicable rate as per the Shire's fees and charges.
- Disposal Location
 - Merredin landfill
 - Waiver of tip fees

3 General Conditions of Contract

3.1 Conditions

The General Conditions of the Contract will be as per the Contractor's WALGA Preferred Supplier Contract PSP009 Roads Infrastructure and Depot Services.

3.2 Insurances

The Contractor is required to have in place the following insurances totally indemnifying the Principal against all damages or losses incurred as a result of and for the duration of the contract works. Details of all such insurance policies are to be provided with the tender using the pro-forma at Schedule 2 together with copies of certificates of currency and these are to be included in the Attachment labelled "Risk Assessment" as referenced under Section 5.2.1 Compliance Criteria.

- Professional indemnity insurance: the Contractor shall maintain insurance to a value of \$5 million.
- Employee Insurance Cover / Workers Compensation as provided for by the Act at Common Law in the minimum amount of \$50 million;
- Public Liability insurance cover in the minimum amount of \$10 million per incident and \$20 million in the aggregate;
- Plant, Equipment and Vehicle insurance cover (including fire, theft and damage cover) to an appropriate market value as applicable to the item of plant, equipment or vehicle at the Contractor's cost.

4 Respondent's Offer

4.1 Offer Form

The Chief Executive Officer

Shire of Merredin

PO BOX 42, MERREDIN WA 6415

I/We (Registered Entity Name): _____
(BLOCK LETTERS)

of: _____
(REGISTERED STREET ADDRESS)

ABN _____ ACN (if any) _____

Telephone No: _____ Facsimile No: _____

E-mail: _____

In response to Request for Quotation (RFQ 14-26/27) KING STREET DRAINAGE INFRASTRUCTURE REPLACEMENT:

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions contained in this Request signed and completed.

The responded price is valid up to ninety (90) calendar days from the date of the RFQ closing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

The consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this RFQ.

Dated this _____ day of _____ 20____

Signature of authorised signatory of Respondent: _____

Name of authorised signatory (BLOCK LETTERS): _____

Position: _____

Telephone Number: _____

Authorised signatory Postal address: _____

Email Address: _____

Part 4 COMPLETE AND RETURN THIS PART**4.2 Selection Criteria****4.2.1 Compliance Criteria**

Please select with a “Yes” or “No” whether you have complied with the following compliance criteria:

Description of Compliance Criteria

a) Respondents are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of this RFQ including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	Yes / No
b) Respondents are to provide their applicable license and registrations.	Yes / No
c) Compliance with the Specification contained in the Request.	Yes / No
d) Compliance with attendance at any mandatory briefing or site inspection.	Yes / No
e) Compliance with the Quality Assurance requirement for this Request.	Yes / No
f) Compliance with the Delivery Date.	Yes / No
g) Insurances The insurance requirements for this Request for Quotation are stipulated in Part 3 of the RFQ. Respondents are to supply evidence of their insurance coverage including, insurer, expiry date, value and type of insurance. If a Respondent holds “umbrella Insurance”, please ensure a breakdown of the required insurances are provided. A copy of the Certificate of Currency is to be provided to the Principal within 14 days of acceptance.	Yes / No

4.2.2 Qualitative Criteria

Before responding to the following Qualitative Criteria, Respondents must note the following:

- a) All information relevant to your answers to each criterion are to be contained within your Response;
- b) Respondents are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- c) Respondents are to provide full details for any claims, statements or examples used to address the Qualitative Criteria; and
- d) Respondents are to address each issue outlined within a Qualitative Criterion.

Part 4 COMPLETE AND RETURN THIS PART**A. Relevant Experience**

Tenderers must address the following information in an attachment and label it **“Relevant Experience”**:

- Nominate specific examples and reference to similar local government projects.
- Provide and include reference to any previous experience working in rural areas.
- Include details of clients and referees.

Weighting**40%****B. Demonstrated Understanding**

Tenderers must address the following information in an attachment and label it **“Demonstrated Understanding”**:

- Demonstrate your understanding of the Specification and Scope of Work by outlining the process you intend to use to deliver on the Requirements of the Specification. Provide information such as:
 - A summary of the scope of work
 - The methodology or process for the delivery of the works, considering, Works staging, identifying and managing site specific issues, plant and materials availability, delay mitigation and potential site variations.
- Points of Clarification
 - A demonstrated understanding of any particular issues relating to the scope of the work.

Weighting**40%****C. Timeframe**

Tenderers must address the following information in an attachment and label it **“Timeframe”**:

- A project schedule/timeline relative to Shire Outline
- GANTT Chart
- Provide details of your organisational capacity to resource the works i.e. current workload and forecast workload.
- Any contingency measures or backup of resources including personnel.

Weighting**20%****4.3 Price Basis**

Are you prepared to offer a fixed price?

Yes / No

5 Schedules

Contractors are to complete each schedule relevant to each Selection Criteria.

5.1 Insurances

Contractors are to complete the Insurance Schedule.

Insurance Type	Insurer	Policy No	Insured Amount	Expiry Date	Exclusions, if any
Public Liability Insurance					
Professional Indemnity					
Workers' Compensation					
Plant, Equipment and Vehicle					

Part 4 COMPLETE AND RETURN THIS PART

5.2 Relevant Experience

Complete the following details regarding Relevant Experience with similar Local Government Projects.

Project - Name / Description	Client	Client Name	Client Contact Email

Part 4 COMPLETE AND RETURN THIS PART

5.3 Demonstrated Understanding

Contractors are to complete the following details regarding their Demonstrated Understanding of the Scope of Work.

Component	Scope / Methodology	Points of Clarification
1. Preliminaries		
2. Demolition		
3. Excavation		
4. Installation		
5. Surface		
6. Demobilisation		

Part 4 COMPLETE AND RETURN THIS PART

5.4 Time Schedule

5.4.1 Timeframe

Component	Start Date	Completion Date	Clarifications
1. Preliminaries			
2. Demolition			
3. Excavation			
4. Installation			
5. Surface			
6. Demobilisation			

Part 4 COMPLETE AND RETURN THIS PART

5.4.2 GANTT Chart

Insert GANTT Chart

5.4.3 Organisational Capacity

Information Require	Details
Current workload	<i>Insert details</i>
Forecast workload	<i>Insert details</i>
Contingency Measures	<i>Insert details</i>

5.5 Price Schedule

Respondents must complete the following “Price Schedule”. Before completing the Price Schedule, Tenderers should ensure they have read this entire Request.

The Respondent shall price all tasks in the Price Schedule. The prices entered shall fully cover all the obligations of the Contractor under the Contract.

5.5.1 Breakdown of Lump Sum

No	Component	Amount (ex GST)
1.	Preliminaries	
2.	Demolition	
3.	Excavation	
4.	Installation	
5.	Surface	
6.	Demobilisation	
	Total Lump Sum Price (ex GST)	
	Total GST Component	
	Total Lump Sum Price (inc GST)	

Part 4 COMPLETE AND RETURN THIS PART**5.5.2 Provisional Items**

The Respondent shall identify and list the indicative costs of potential Provisional Items.

No	Provisional Item	Amount (ex GST)
1.	<i>Insert as required</i>	
2.		
3.		
4.		
5.		
6.		
	Total Lump Sum Price (ex GST)	
	Total GST Component	
	Total Lump Sum Price (inc GST)	