



Request for Quotation via WALGA Vendor Panel

Request for Quotation:	Shire of Merredin Road Sealing Projects
RFQ Number:	RFQ11 - 2025 - 26
Deadline:	4:00pm Friday 6 March 2026
Quotation documents availability and lodgement.	<p>RFQ documents are available from:</p> <p>WALGA eQuotes portal (VendorPanel).</p> <p>All submissions must be lodged via the electronically through the Walga Equotes.</p>
<p>Submissions Are To Be Received Via The Above Electronic Quotation Box By The Closing Time And Date.</p> <p>Late Submissions Will Not Be Accepted.</p> <p>Quotations Submitted Directly To The Shire By Mail, Facsimile Or Electronic Mail Will Not Be Accepted.</p>	

Contents

1	Introduction	4
1.1	Briefing - Site Inspection	4
1.2	Project Timing.....	4
1.3	Maintenance Period	4
1.4	Nature of Contract.....	4
1.5	General Conditions of Contract	4
1.6	Contact Persons	5
1.7	Canvassing of Officers.....	5
1.8	Compliance Criteria	5
1.9	Rejection of Responses.....	5
1.10	Acceptance of Responses	5
1.11	Response Validity Period	6
1.12	Precedence of documents	6
1.13	Alterations	6
1.14	Post Submission Negotiations.....	6
2	Scope of Works	7
2.2	Project Details.....	8
2.3	Responsibility for Tasks.....	10
3	Specification	11
3.1	Supply And Spraying of Bitumen Specification	11
3.2	Bitumen Supply.....	11
3.3	Bitumen Emulsion.....	11
3.4	Loading Of Aggregates.....	12
3.4.1	Loading	12
3.4.2	Aggregate Spreading Equipment	12
3.4.3	Crushed Aggregate Spreading.....	12
3.4.4	Aggregate Rolling	13
3.4.5	Pre And Post Preparation and Sweeping.....	13
3.4.6	Post Sealing.....	14
3.5	Asphalt.....	Error! Bookmark not defined.
3.6	Testing	Error! Bookmark not defined.
3.7	Mix Design	Error! Bookmark not defined.
3.8	Tolerances	Error! Bookmark not defined.
3.9	Finish	Error! Bookmark not defined.
4	Respondent's Offer.....	15
4.1	Offer Form	15
4.2	Compliance Criteria	16
4.3	Insurance Details	16
4.4	Qualitative Criteria.....	17
4.5	Demonstrated Understanding	18
4.6	Delivery Schedule	19
4.7	Price Schedule	20

Definitions

Below is a summary of some of the important defined terms used in this Request:

Contractor:	Means the person or persons, corporation or corporations who's Response is accepted by the Principal, and includes the executors or administrators, successors and assignments of such person or persons, corporation or corporations.
Deadline:	The Deadline shown on the front cover of this Request for lodgement of your Submission.
General Conditions of Contract:	Means the General Conditions of Contract for the <i>Provision of Services</i>
Offer:	Your Offer to be selected to supply the Requirements.
Principal:	Shire of Merredin
Response:	Completed Offer, response to Selection Criteria and Attachments.
Requirement:	The Services requested by the Principal.
Request for Quotation (RFQ):	This document.

1 Introduction

The Shire of Merredin is seeking quotes under the WALGA Preferred Supplier Panel (PSP) from Contractors listed on the Bitumen & Sprayed Bituminous Surfacing (PSP009-006) Panel of Pre-Qualified Contractors; for Road Sealing Projects in the 2025-26 financial year on the following roads.

- Chandler-Merredin Road
- Goldfields Road
- St Marys School Car Park

1.1 Briefing - Site Inspection

No site briefing is planned. Contractors are able to complete their own site inspection or contact the Client's Representative to arrange an inspection and clarify scope of work.

1.2 Project Timing

The contract for the proposed work is expected to be awarded in March 2026. The work is expected to be scheduled in late March – end of April 2026, subject to confirmation from Shire Officers.

1.3 Maintenance Period

The contractor undertaking this work will be responsible for a [12-month warranty period](#) on workmanship and materials.

1.4 Nature of Contract

This contract is a [Lump Sum contract](#), as per the scope of work and the price schedule detailed in this document.

The Shire of Merredin reserves the right to award each Deliverable Portion as Separable Portions in instances that meet budget and scheduling requirements. For administrative and accounting purposes, all projects will be awarded individually with separate POs specific to each Project Number.

1.5 General Conditions of Contract

General Conditions of Contract are as per WALGA conditions of Contract under the WALGA preferred supplier arrangement and are applicable herewith to this RFQ.

Unless otherwise indicated in the response received to this RFQ, it is taken that all of the Conditions of Contract outlined have been unconditionally accepted by the respondent.

1.6 Contact Persons

Respondents should not rely on any information provided by any person other than the person listed below:

Name: Garrick Yandle
Position: Contract Project Manager
Telephone: 0408 945 011
Email: infrastructure@haddeo.com.au

1.7 Canvassing of Officers

If a Respondent, whether personally or by agent, canvasses any of the Principal's Commissioners or Councillors (as the case may be) or Officers with a view to influencing the acceptance of any Respondent, then regardless of such canvassing having any influence on the acceptance of such Submission, the Principal may at its discretion omit the Respondent from consideration.

1.8 Compliance Criteria

These criteria are detailed within *Part 4* of this document and will not be point scored. Each Response will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of "No" against any criterion may eliminate the Submission from consideration.

1.9 Rejection of Responses

A Response will be rejected without consideration of its merits in the event that:

- a) it is not submitted before the Deadline; or
- b) it is not submitted at the place specified in the Request for Quotation; or
- c) it may be rejected if it fails to comply with any other requirements of the Request for Quote;
or
- d) the Respondent does not submit an Offer form which has been completed and signed together with all the required Attachments.

No web links or hyperlinks will be considered as part of any submission.

1.10 Acceptance of Responses

Unless otherwise stated in this Request, Responses may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Response and may reject any or all Responses submitted.

1.11 Response Validity Period

All Responses will remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline.

1.12 Precedence of documents

In the event of there being any conflict or inconsistency between the Terms and Conditions herein and those in the General Conditions of Contract, the Terms and Conditions appearing in this Request will have precedence.

1.13 Alterations

The Respondent must not alter or add to the Request documents unless required by these General Conditions of Responding.

The Principal will issue an addendum to all registered Respondents where matters of significance make it necessary to amend the issued Request for Quote documents before the Deadline.

1.14 Post Submission Negotiations

The Principal may enter into negotiation with one or a number of shortlisted contractors who provided a submission for this quotation. Such negotiations will be confidential between the Principal and shortlisted candidate(s) and will be conducted in accordance with guidelines set out in AS 4120-1994.

The undertaking of negotiations will not bind the Principal to proceed to accept a quotation.

2 Scope of Works

The Shire of Merredin has a multiple road reconstruction and reseal projects to be delivered in 2025-26 financial year.

- Chandler-Merredin – Shoulder Primerseal
 - 12.70 – 15.47
 - 17.74 – 23.54
- Chandler-Merredin Road – Reseal
 - 12.70 – 15.47
 - 17.74 – 23.54
- Goldfields Road – 2 Coat Seal
- St Marys School Car Park - 2 Coat Seal

The Work to be executed under this Contract shall include, but not be limited to, the provision of all plant, labour, materials ([excluding aggregate](#)), equipment and Traffic Control for the works. The Contractor will be responsible for setting out the works, provision of all materials for the works, managing traffic through the works, applying the bitumen and aggregate layers and roll and sweep, and provide all quality certification, all as per the designated standards within this specification.

2.2 Project Details

The proposed project details including location, scope or work and nominal specifications are including in the table below:

Project Name / Number	SLK	Scope of Works	Quantities	Nominal Specification and inclusions
Chandler-Merredin RRG001	12.70 – 15.47 17.74 – 23.54	Shoulder Primer Seal	11,600m2 Nominally 0.6m each side	<p>Primerseal – Double-Double 5mm – 5mm using CRS Emulsion</p> <p>Seal Widening on Shoulders from 6m to 7m, nominally 0.6m each side inclusive of 100 mm overlap with existing surfacing.</p> <ul style="list-style-type: none"> - Mobilisation - Seal Design - Providing Traffic Control - Supplying CRS Emulsion - Preparation – sweep & water - Application of Binder & Aggregate - Rolling - Sweeping
Chandler-Merredin RRG001A	12.70 – 15.47 17.74 – 23.54	Reseal	61,740m2 7m width	<p>Reseal – C170 bitumen 14mm Aggregate</p> <ul style="list-style-type: none"> - Mobilisation - Seal Design - Binder Including Adhesion Agent - Cutter - Supply of Aggregate - Pre-coating of Aggregate - Preparation – sweep & water

				<ul style="list-style-type: none"> - Application of Binder & Aggregate - Rolling - Traffic Management - Sweeping
Goldfields Road RC090		Double-Double	<p>2,400m²</p> <p>2 sections each</p> <p>6 m Wide x 200 m long</p>	<p>Seal – C170 Double Double 14 mm + 10 mm</p> <ul style="list-style-type: none"> - Mobilisation - Seal Design - Binder Including Adhesion Agent - Cutter - Supply of Aggregate - Pre-coating of Aggregate - Preparation – sweep & water - Application of Binder & Aggregate - Rolling - Traffic Management - Sweeping
St Marys School PW000		Double-Double	1,500m ² estimate	<p>Seal – C170 Double Double 14 mm + 10 mm</p> <ul style="list-style-type: none"> - Mobilisation - Seal Design - Binder Including Adhesion Agent - Cutter - Supply of Aggregate - Pre-coating of Aggregate - Preparation – sweep & water - Application of Binder & Aggregate - Rolling - Traffic Management

2.3 Responsibility for Tasks

The table below shows who is responsible for carrying out tasks associated with the Works in this Contract, and consequently what the contractor is to allow for when evaluating cost rates for their quotation.

Chandler-Merredin Road / Goldfields Road / St Marys School

Task Description	Responsibility	
	Contractor	Client
Clearly Mark the Boundaries of the Works	Yes	Yes
Approve Start and Finish of Works		Yes
Supply and delivery of 5 mm and 14mm Aggregate to stack site (intersection of Chandler – Merredin Rd & Goomarin Rd)	Yes	
Supply and delivery of 7 mm and 14mm Aggregate to stack site (Goldfields Rd)	Yes	
Select or Design Binder Application Rates	Yes	
Design Aggregate Spread Rate	Yes	
Mobilisation to Site	Yes	
Accommodation & Messing	Yes	
Control Traffic During Works	Yes	
Supply, and Deliver Emulsion Binder	Yes	
Load and Deliver Aggregate to site	Yes	
Sweep the Surface before application	Yes	
Load Aggregate into Spreading Plant	Yes	
Apply water to pavement prior to spraying emulsion Primerseal	Yes	
Spray Bitumen & Spread Aggregate to Defined Areas	Yes	
Roll Aggregate in Defined Areas	Yes	
Provide Materials Records & Quality Certification & Daily Record Sheets	Yes	
Demobilisation from site	Yes	
Pay Construction & Industry Training Fund (ICTF) Levy	Yes	

3 Specification

BITUMEN

Main Roads WA (MRWA) Specifications, Australian Standards and MRWA Test Methods are referred to in abbreviated form (e.g. AS 1234 or MRWA 123). For convenience, the full titles are given below:

Australian Standards

AS 1160 Bituminous Emulsions for the Construction and Maintenance of Pavements

AS 2341 Methods of Testing Bitumen and Related Road Making Products

MRWA Test Methods

MRWA 340.1 Sprayed Application Rate: Carpet Tile Method

Traffic Control

AS 1742.3 Traffic Control Devices for Works on Roads

MRWA Traffic Management for Works on Roads - Code of Practice

3.1 Supply And Spraying of Bitumen Specification

This specification details the procedures for supply and delivery of bitumen products to a nominated location and the spraying of bitumen to client requirements.

3.2 Bitumen Supply

Bituminous products for sprayed bituminous surfacing works shall be purchased in accordance with the relevant product and manufacturing standards and delivered to site in suitable quantities using appropriately licensed transport.

3.3 Bitumen Emulsion

The properties of the bitumen used for manufacturing bitumen emulsion shall conform to the requirements for Class 170 Residual Bitumen set out in AS 2008.

The grade of bitumen emulsion to be manufactured shall be Cationic Rapid Setting Emulsion CRS 170/60 conforming with the requirements of Table 1 of AS 1160, unless otherwise specified.

3.4 Loading Of Aggregates

3.4.1 Loading

When aggregates are loaded from stockpile sites into spreading equipment, the following requirements apply.

- Aggregates to be loaded from the correct stockpile. No aggregates should be pushed into or allowed to contaminate other aggregate stockpiles **UNLESS** they are of the same type and size.
- Foreign or different materials shall be separated by screening or other means such that no contamination occurs.
- Loading procedures shall be such that “floor” materials do not contaminate the sealing aggregate unless of the same type and size.

Any aggregate that is considered contaminated or otherwise non-conforming or unsuitable for use due to loading, delivery or tipping of aggregates after leaving the place of manufacture, shall not be used.

Singular or random quantities of other similar or rock particles apparent in the delivered aggregate while loading for precoating or spreading shall **not** be considered as contamination.

3.4.2 Aggregate Spreading Equipment

Where purpose built aggregate spreaders are to be used either mounted on tip trucks or other machinery, the spreader box shall be capable of distributing a uniform cover of aggregates over a surface to the nominated widths and lengths of the works.

At the time of loading, the volume of the tip body shall be known or calculated such that when quantities of aggregate are loaded for spreading that the amount spread can be recorded.

Where the direct use of the mechanical spreading equipment is impracticable, the aggregate may be applied by using shovels or other hand work equipment by competent personnel only in accordance with appropriate safety requirements.

3.4.3 Crushed Aggregate Spreading

Aggregate spreading equipment including purpose-built spreader boxes mounted on tipping trucks, self-propelled chip spreaders or other mechanical spreading equipment shall be capable of applying

an even and uniform spread of aggregate for the nominated sections of work and those areas as sprayed with bitumen prior to spreading.

Where small quantities of aggregates are to be spread by shovel or other handwork, control of the aggregate spread rate shall be such that the aggregate spreading meets the criteria for purpose built equipment.

The actual quantities of aggregates loaded and spread on work sites is to be recorded in writing.

3.4.4 Aggregate Rolling

Aggregates that have been spread in accordance with the nominated requirements are to be rolled using suitable mechanical rolling equipment commencing no more than 5 minutes after spreading of the aggregate for at least 8 passes with a suitable multi-tyred roller within.

Where steel wheeled rollers have been specified or are required, the quality of the aggregate shall be reviewed by the aggregate purchaser to confirm that steel wheeled rollers will not adversely affect the aggregate.

Rolling shall continue on sealed surfaces until it is considered that the initial adhesion of the aggregate is such that on opening to traffic that aggregate loss will be at a minimum.

3.4.5 Pre And Post Preparation and Sweeping

Any surface to be sealed shall be satisfactorily swept using a mechanical broom or hand brooms as appropriate, such that loose and foreign materials are removed or controlled so as not to impact on the successful application of a sprayed seal.

Prior to commencement of spraying works, all surfaces must be considered as suitable to receive the sprayed seal surfacing.

After completion of the sprayed sealing, aggregate application and rolling, loose aggregates not yet incorporated into the seal are to be swept off the surface at a time to be agreed between the Principal's Representative and the Contractor's onsite Supervisor. Where traffic is to use the seal soon after application, then controls are to be in place as stated in AS 1742.3 or as nominated by the road owner or by the party responsible in the contract documents.

Post sealing sweeping should be performed in the coolest conditions.

Safety to road users is of the highest importance and traffic should not be allowed to use the sealed surface until satisfactorily swept or considered suitable for use by the road owner or by the party responsible in the contract documents.

The contractor will be responsible for the supply of all plant and equipment required to complete this requirement.

3.4.6 Post Sealing

All quantities, areas and volumes applied in the application of aggregates as part of a sprayed seal shall be recorded in writing on Daily Record Sheets.

4 Respondent's Offer

4.1 Offer Form

The Chief Executive Officer

Shire of Merredin

PO Box 42 MERREDIN WA 6415

I/We (Registered Entity Name): _____

(BLOCK LETTERS)

of:

(REGISTERED STREET ADDRESS)

ABN _____ ACN (if any) _____

Telephone No: _____ Facsimile No: _____

E-mail: _____

In response to Request for Quotation (**RFQ11 2025-26 Shire of Merredin Road Sealing Projects**)

I/We agree that I am/We are bound by and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions contained in this Request signed and completed.

The responded price is valid up to ninety (90) calendar days from the date of the RFQ closing forty-five (45) days from the Shire of Merredin's decision for determining the Quotation, whichever is the latter, unless extended on mutual agreement between the Principal and the Respondent in writing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

The consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this RFQ.

Dated this _____ day of _____ 20____

Signature of authorised signatory of Respondent: _____

Name of authorised signatory (BLOCK LETTERS): _____

Position: _____

Telephone Number: _____

Authorised signatory Postal address: _____

Email Address: _____

4.2 Compliance Criteria

Please select with a “Yes” or “No” whether you have complied with the following compliance criteria:

Description of Compliance Criteria	Yes	No
a) Respondents are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of this RFQ including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	<input type="checkbox"/>	<input type="checkbox"/>
b) Compliance with the Specification contained in the Request.	<input type="checkbox"/>	<input type="checkbox"/>
<p>Respondents must address the following information in an attachment and label it “Risk Assessment”:</p> <p>I. Are you acting as an agent for another party? If Yes, attach details (including name and address) of your Principal.</p> <p>II. Do you intend to subcontract any of the Requirements? If Yes, provide details of the subcontractor(s) including; the name, address and the number of people employed; and the Requirements that will be subcontracted.</p> <p>III. Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with.</p> <p>IV. Are you presently able to pay all your debts in full as and when they fall due?</p> <p>V. Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more? If Yes please provide details.</p>	<input type="checkbox"/>	<input type="checkbox"/>
c) The insurance requirements for this Request for Quotation are stipulated in Part 3 of the RFQ. Respondents are to supply evidence of their insurance coverage including, insurer, expiry date, value and type of insurance. If a Respondent holds “umbrella Insurance”, please ensure a breakdown of the required insurances are provided in 4.2.2. A copy of the Certificate of Currency is to be provided to the Principal with the Response to this RFQ.	<input type="checkbox"/>	<input type="checkbox"/>

4.3 Insurance Details

Each submission should include evidence of insurance coverage in a format similar to that outlined below or in separate attachment.

Type	Insurer – Broker	Policy Number	Value (\$)	Expiry Date
Public Liability			\$20,000,000	
Vehicle Insurance				
Workers Compensation			As required by Law	

Part 4 COMPLETE AND RETURN THIS PART

A copy of Certificates of Currency will be required prior to commencement.

Similar information will be required for any contractors used in the completion of the works, prior to commencement.

4.4 Qualitative Criteria

Before responding to the following Qualitative Criteria, Respondents must note the following:

- a) All information relevant to your answers to each criterion are to be contained within your Response;
- b) Respondents are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- c) Respondents are to provide full details for any claims, statements or examples used to address the Qualitative Criteria; and
- d) Respondents are to address each issue outlined within a Qualitative Criterion.

Description	Weighting
A. Demonstrated Understanding Provide clarification and recommendations regarding Specification in consultation with Shire Officers.	10% Tick if attached <input type="checkbox"/>
B. Deliverability Be able to deliver as per Shire’s specified timeframe and flexibility to deliver each project either concurrently or separately if the opportunity presents or the need arises.	10% Tick if attached <input type="checkbox"/>
C. Pricing Relative to Shire budget, discount if all projects awarded.	80%

4.5 Demonstrated Understanding

Complete and submit with Quotation. Provide advice and clarification on most suitable seal specifications – **edit table as required**

Project Name / Number	Scope of Works	Quantities	Clarify Specification
Chandler-Merredin RRG001	Shoulder Primer Seal	11,600m ²	Primerseal – Double-Double 5mm – 5mm using CRS Emulsion
Chandler-Merredin RRG001A	Reseal	61,740m ²	Reseal - C170 bitumen 14mm Aggregate
Goldfields Road RC090	Double-Double	2,400m ²	Seal – C170 Double Double 14 mm + 10 mm
St Marys School PW000	Double-Double	1,500m ²	Seal – C170 Double Double 14 mm + 10 mm

4.6 Delivery Schedule

Please include following Program Delivery Schedule and your estimated Program delivery for each stage.

Project Name / Number	Shire Earthworks Schedule	Seal Delivery
Chandler-Merredin RRG001	January 2026 - 20 th February 2026	Insert details
Chandler-Merredin RRG001A	20 th February 2026	Insert details
Goldfields Road RC090		Insert details
St Marys School PW000	Ready now but tie in with other projects. Preferably April School Holidays 7 th – 17 th April 2026	

4.7 Price Schedule

Respondents must complete the following “Price Schedule”. Before completing the Price Schedule, Respondents should ensure they have read this entire Request for Quotation. Prices are to exclude GST unless otherwise requested.

Separable Item	Description	Unit	Quantities	Price – Ex GST
1	Chandler-Merredin Road Primerseal – Double Double 5mm – 5mm using CRS Emulsion	m ²	11,600	
2	Chandler-Merredin Road Reseal – Single Coat C170 bitumen 14mm Aggregate	m ²	11,600	
3	Goldfields Road Seal – Double-Double 14mm-7mm	m ²	2,400	
4	St Marys School Seal – Double-Double 14mm-7mm	m ²	1,500	