



Community Development Officer

SELECTION CRITERIA

Please ensure your application addresses the following criteria, as this is what you will be assessed on:

Essential

- Demonstrate experience in community development, community engagement, community services or a related field.
- Demonstrated ability to plan, coordinate, implement and evaluate community projects, programs and/or events.
- Well-developed stakeholder engagement, facilitation, interpersonal and networking skills.
- Demonstrated ability to work collaboratively with community groups, volunteers, government agencies and diverse stakeholders.
- Well-developed written communication, research and report-writing skills.
- Demonstrated organisational and project management skills with the ability to manage competing priorities.
- Experience preparing grant applications, administering funded projects and completing grant acquittals.
- Sound computer literacy and administrative skills.
- Current 'C' class driver's license.

Desirable

- Experience working with community groups and organisations, including Aboriginal communities and culturally diverse stakeholders.
- Experience in the design and implementation of community development initiatives.
- Experience in project and events management, leading to successful community outcomes.
- Working knowledge of local government and other spheres of government.